

**MELROSE PARKS AND RECREATION BOARD
REGULAR MEETING
TUESDAY, JUNE 18, 2024 – 6:00 P.M.**

A.I. #1 CALL TO ORDER/ROLL CALL

The Melrose Parks and Recreation Board met in a Regular Meeting on Tuesday, June 18, 2024, at 6:00 p.m. at the Melrose City Center pursuant to due notice being given thereof. Present were Board Members Justin Frieler, Craig Schiffler, Dave Berscheit, City Administrator Colleen Winter, Streets/Parks Supervisor Andrew Rousslange, and Community Development Director Sheila Hellermann. Board Member Lindsey Chmielewski arrived at 6:04 p.m. Board Member Dave Rahn was absent. Chair Frieler called the meeting to order.

A.I. #2 APPROVAL OF AGENDA

A motion was made by Mr. Schiffler, seconded Mr. Frieler and unanimously carried that the agenda be approved as submitted.

A.I. #3 APPROVAL OF MINUTES

A motion was made by Mr. Schiffler, seconded by Mr. Frieler and unanimously carried that the minutes from the Board's April 24, 2024, Regular Meeting, be approved as presented.

A.I. #4 REPORTS

- a. Streets/Parks Supervisor Andrew Rousslange stated that the playground equipment at the Sauk River Park has been installed. They will be bringing in more granite to repair the road prior to Riverfest. The trees have all been planted.
- b. Community Development Director Sheila Hellermann stated that the sidewalk along 168 has been completed. Ms. Hellermann provided an update on current ongoing projects.

A.I. #5 ACTION ITEMS

None

A.I. #6 OLD BUSINESS

- a. Staff have received a quote from Worms Lumber & Ready Mix for a pickleball court. The quote came in at \$17,000. The price would be reduced if city staff would prep the site. The board suggested the court be placed in the Sauk River Park near the basketball court. The board directed staff to determine the cost savings if city staff preps the site.

A.I. #7 NEW BUSINESS

- a. On Monday, June 10th, the Melrose Area Arts Council found out they are receiving a grant from the Minnesota Historical Society for a historical marker honoring Edwin Clark.

The wording is:

Edwin Clark was born February 25, 1834 in Bridgewater, NH and came to Minnesota May 23, 1857. Shortly after his arrival in Minnesota, he began publication of the Falls Evening News, Minneapolis' first daily newspaper. By a number of different ownerships it is now the Star Tribune. In 1863, he became a clerk in the U.S. House of Representatives. In 1867 he and his cousin William helped to establish the city of Melrose, which was then only a small settlement. Edwin established the first stores, bank, lumber yard, log dam, sawmill, flour mill and cooper shop. The mill sold the flour to the U.S. Army at Forts Pembina, Abercrombie and Ransom. He platted and named the streets in 1872. He donated land for St. Paul & Pacific Railroad (now Burlington Great Northern). The railroad came to Melrose in 1872 and was instrumental in the growth of Melrose. This bridge is dedicated in his honor.

The Park Board by consensus recommends the historical marker honoring Edwin Clark be installed on the south side of the river on the flat area to the East of Riverside Flats.

- b. We have received several questions about whether a tent is permitted on the electric sites in the campground if they pay \$30 a night.

Park Board to discuss any objections or ideas related to this request.

The Park Board did not object to a tent on a full-service site.

- c. People have been coming into the Sauk River Park from the north off County Road 168. This is a walk path. We have received complaints from walkers.

The Board by consensus determined that the path be posted and gated to prevent cars and trucks from entry.

- d. On Tuesday, June 11th, staff started budget discussions for 2025, 2026 and beyond. One item discussed was the Railroad West Park between the apartment and the residential lots. Staff would like to pursue grant funding. The Board discussed possible ideas for this park so funding can be sought, and applications put together.

The Board by consensus recommends staff try to obtain funding for a shelter and restroom. Additional amenities will be discussed in the future.

- e. Staff provided a financial update on receipts for camping so far in. As of June 12, 2024, the camping revenue is at \$4,545.50.
- f. Staff provided an update on the feedback being received from campers about a

reservation system for the Sauk River Park. Software and staff labor were discussed. City staff will continue collecting information.

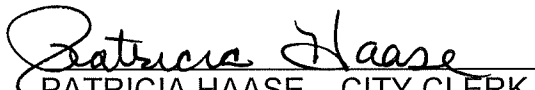
The Board made no determination at this time.

A.I. #8 INFORMATIONAL ITEMS

- a. Next Meeting – Wednesday, August 21, 2024, at 6:00 p.m.

A.I. #9 ADJOURNMENT

A motion was made by Mr. Frieler seconded by Ms. Chmielewski and unanimously carried that the meeting be adjourned at 7:10 p.m.


PATRICIA HAASE – CITY CLERK