

**MELROSE CITY COUNCIL
REGULAR MEETING
TUESDAY, JANUARY 6, 2026 – 6:00 P.M.**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Melrose City Council met in a Regular Meeting Tuesday, January 6, 2026, at 6:00 P.M. at the Melrose City Center pursuant to due notice being given thereof. Present were Council Members Joelene Wieling, Mark Niehoff, Travis Frieler, Tony Klasen and Mayor Joe Finken, City Administrator Colleen Winter, Community Development Director Sheila Hellermann, Finance Director Jackie Niehaus, City Attorney Joseph Krueger and City Clerk Connor Kockler. Mayor Finken presided thereat.

The City Council recited the Pledge of Allegiance.

2. APPROVAL OF AGENDA

A motion was made by Council Member Wieling, seconded by Council Member Niehoff and unanimously carried to approve the agenda.

3. OPEN FORUM

Mayor Finken then opened the floor to public comment. There were no members of the public who wished to comment.

4. CONSENT AGENDA

The following items were considered for approval under the Consent Agenda.

- a. Appointments for the following:
 - 1) Assistant Weed Inspector

Mayor to appoint for a one-year term. Streets/Parks Supervisor Andrew Rousslange will serve in this position.

- 2) City Forester

Mayor to appoint for a one-year term. Streets/Parks Supervisor Andrew Rousslange will serve in this position.

- 3) Animal Control Officer

- b. Designation of the following:

1) Official Newspaper

This is designated for one year. The Star Post has served in this capacity in the past and will serve in this capacity again.

c. Resolution No. 2026-1, Resolution Designating Official Depository and Supplemental Depositories for City Funds

A motion was made by Council Member Wieling, seconded by Council Member Klasen and unanimously carried to approve the consent agenda.

5. REPORTS

There were no reports presented.

6. ACTION ITEMS

The Council took actions on the following items:

a. Appointments for the following:

1) Acting Mayor

A motion was made by Council Member Niehoff, seconded by Council Member Wieling, and unanimously carried to appoint Tony Klasen as Acting Mayor for 2026.

2) Public Utilities Commission (One Member and Council Representative)

A motion was made by Council Member Frieler, seconded by Council Member Wieling, and unanimously carried to appoint Eric Seanger to the Public Utilities Commission.

A motion was made by Council Member Frieler, seconded by Council Member Wieling, and unanimously carried to appoint Joe Finken as the Council Representative to the PUC for 2026.

3) Planning and Zoning Commission (Two Members and Council Representative)

A motion was made by Council Member Wieling seconded by Council Member Klasen, and unanimously carried to re-appoint Nick Shaw and Joe Matt to the Planning & Zoning Commission.

A motion was made by Council Member Frieler, seconded by Council Member Klasen, and unanimously carried to appoint Joelene Wieling as

Council Representative to the Planning & Zoning Commission for 2026.

4) Melrose Area Development Authority (One Member and Council Representative)

A motion was made by Council Member Frieler, seconded by Council Member Wieling, and unanimously carried to appoint Jose Morelos to the Melrose Area Development Authority.

A motion was made by Council Member Niehoff, seconded by Council Member Wieling, and unanimously carried to appoint Travis Frieler as the Council Representative for MADA for 2026.

5) Parks and Recreation Board (Two Members and Council Representative)

A motion was made by Council Member Wieling, seconded by Council Member Niehoff, and unanimously carried to appoint Craig Schiffler and Lindsey Chmielewski to the Park Board.

A motion made by Council Member Frieler, seconded by Council Member Wieling, and unanimously carried to appoint Mark Niehoff as the Council Representative to the Park Board for 2026.

6) Fire Relief Association (Council Representative)

A motion was made by Council Member Frieler, seconded by Council Member Wieling, and carried to appoint Mark Niehoff as the Council Representative to the Fire Relief Association for 2026. Mayor Finken abstained from the vote.

7) Melrose Housing and Redevelopment Authority (One Member and One Council Representative) – Resolution No. 2026-2 Resolution Approving Appointments to the Housing and Redevelopment Authority of the City of Melrose Minnesota

A motion was made by Council Member Frieler, seconded by Council Member Klasen, and unanimously carried to appoint Joeline Wieling as the Council Representative to the HRA for 2026.

A motion was made by Council Member Wieling, seconded by Council Member Niehoff, and unanimously carried to adopt Resolution 2026-2 appointing Paula Rademacher to the Housing and Redevelopment Authority.

b. Designation of the following:

1) Grievance Representative

A motion was made by Council Member Wieling, seconded by Council Member Klasen, and unanimously carried to appoint Mark Niehoff as the Council's Grievance Representative for 2026.

2) Ad Hoc Labor and Personnel Committee Representative

A motion was made by Council Member Frieler, seconded by Council Member Wieling, and unanimously carried to appoint Tony Klasen as the Council Representative to the Ad Hoc Labor & Personnel Committee for 2026.

7. OLD BUSINESS

There was no old business discussed.

8. NEW BUSINESS

There was no new business discussed.

9. INFORMATIONAL ITEMS

There were no informational items.

10. ADJOURNMENT

A motion was made by Council Member Wieling, seconded by Council Member Frieler, and unanimously carried to adjourn the meeting at 6:05 P.M.

A handwritten signature in black ink, appearing to read "Connor Kockler", written over a horizontal line.

CONNOR KOCKLER – CITY CLERK