

# JOHN M. JORDAN JR., Ed.D.

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## **Professional Summary**

Educational leader with 27 years of experience supporting students, educators, and school communities through collaborative and service-driven leadership. Committed to building strong teams, providing guidance, and supporting systems that help others succeed. Extensive experience in district and school leadership with a focus on student services, human resources, assessment, instructional support, and school operations. Values strong relationships with students, staff, families, boards, and community partners, grounded in listening, trust, and shared responsibility to improve opportunities and outcomes for students.

## **Work History**

### **Candler County School District – Metter, Georgia**

*June 2008–Present*

Serving the Candler County School District in leadership roles since 2008, including a ten-year tenure as Principal of Metter High School (2008–2018) before transitioning to district-level service. Since July 2018, has served as Assistant Superintendent with oversight of Human Resources, Student Assessment, and Multi-Tiered Systems of Support, and previously served as Director of Special Education and Student Services from 2018–2022. Leadership across roles has focused on strengthening systems, supporting school leaders, and ensuring programs operate effectively to improve student access and opportunity.

#### **Assistant Superintendent**

*July 2018–Present*

#### **Scope of Responsibilities as Assistant Superintendent are listed below**

##### **A. Director of Human Resources**

Provided leadership and guidance for all aspects of human resource management with an emphasis on supporting staff, building capacity, and maintaining compliance.

- Provided oversight for recruitment, hiring, induction, and evaluation processes for certified and classified staff
- Developed and implemented human resource policies and procedures aligned with state and federal requirements
- Coordinated professional learning and training opportunities for district personnel
- Collaborated closely with principals to support staffing needs and personnel decisions
- Provided ongoing guidance to administrators to strengthen human resource practices and workplace culture

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## **B. Director of Student Assessment**

Provided leadership and support for district assessment systems with a focus on clarity, alignment, and instructional use of data.

- Led planning, implementation, professional learning, reporting, and documentation for all state assessments
- Supported a systemwide revision of local assessment practices to align with state requirements
- Guided administrators in analyzing assessment data to inform school and system improvement efforts
- Ensured compliance with state and federal assessment expectations
- Supported educators in using assessment data to guide instruction and improve student learning

## **C. Director of Student Interventions**

Supported schools in developing and sustaining effective intervention systems focused on meeting individual student needs.

- Guided implementation of academic and behavioral intervention programs across the district
- Collaborated with teachers and administrators to identify and support at-risk students
- Supported the development and monitoring of intervention plans to improve student outcomes
- Assisted schools in evaluating the effectiveness of intervention strategies
- Coordinated resources and support services to remove barriers to student success

## **D. Director of Special Education and Student Services (2018-2022)**

Led systemwide special education and student services programming for approximately 350 students with disabilities, with a focus on compliance, collaboration, and student-centered decision-making.

- Provided district-level leadership for the development and continuous improvement of special education programs
- Ensured compliance with IDEA and state regulations for identification, placement, and service delivery
- Supported an 8.5 percent increase in students with disabilities over three years through improved systems and processes
- Guided special education staff through Cross Functional Monitoring, strengthening professional practice and technical understanding
- Implemented behavior intervention policies that improved the district's status from disproportionate to satisfactory
- Provided continuous support and guidance to administrators regarding IDEA compliance and best practices
- Coordinated professional learning for general and special education teachers
- Collaborated with principals in recruitment, hiring, and evaluation of special education personnel

## **E. Additional District Leadership**

- Helped lead the district and community team through a competitive grant process, securing a \$3.1 million grant from the Technical College System of Georgia for the Metter College and Career Academy
- Supported and guided district leadership through the 2022 Charter System Renewal Process

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## **Principal – Metter High School**

*June 2008–June 2018*

Served as principal of Metter High School, providing leadership and support for all aspects of school operations, including curriculum, instruction, assessment, discipline, athletics, and budgeting.

- Guided school improvement efforts that increased the graduation rate from 64.4 percent to 91.2 percent
- Supported the development of effective Professional Learning Communities focused on instructional improvement
- Established partnerships with the University System of Georgia and the Technical College System of Georgia to expand Dual Enrollment opportunities
- Worked collaboratively with a School Governance Team representing community members, parents, teachers, and students
- Supported initiatives that strengthened school climate, student support systems, and academic programming

## **Tattnall County Schools – Reidsville, Georgia**

*July 2002–June 2008*

### **Assistant Principal and CTAE Supervisor – Tattnall County High School**

*June 2005–June 2008*

- Supported instructional leadership, student discipline, assessment, and staff supervision
- Provided guidance for CTAE programs serving approximately 950 students
- Managed CTAE and Perkins IV grant budgets totaling approximately \$85,000
- Supported teacher evaluation, professional growth, and community communication

### **Social Studies Teacher – Tattnall County High School**

*July 2002–June 2005*

- Taught World History and Psychology to students in grades 9–12
- Collaborated with colleagues in PLCs focused on curriculum alignment and assessment

## **Bulloch County Schools – Statesboro, Georgia**

*July 2001–June 2002*

### **Middle School Social Studies Teacher**

- Implemented Georgia curriculum standards for seventh-grade social studies

## **Candler County School District – Metter, Georgia**

*July 1999–June 2001*

### **Middle School Social Studies and Special Education Teacher**

- Taught seventh-grade social studies
- Provided instruction and services for sixth- and eighth-grade students with learning disabilities and emotional behavioral disabilities
- Supported IDEA compliance and individualized instruction for students with disabilities

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## **Education**

- **Doctor of Education (Ed.D.), Educational Leadership** – 2019  
Georgia Southern University, Statesboro, Georgia
- **Education Specialist (Ed.S.), Educational Leadership** – 2014  
Valdosta State University, Valdosta, Georgia
- **Master of Education (M.Ed.), Leadership, Supervision, and Administration** – 2004  
Georgia Southern University, Statesboro, Georgia
- **Bachelor of Science in Education (B.S.Ed.), Secondary Social Studies** – 1999  
Georgia Southern University, Statesboro, Georgia

## **Professional Organizations**

- Georgia Association of Educational Leaders (GAEL): 2015-Current
- Professional Associations of Georgia Educators (PAGE): 1999-Current
- Georgia Association of School Personnel Administrators (GASPA): 2022-Current
- First District RESA-Georgia Alternative Certification Committee: 2024-Current
- Georgia Association of Secondary School Principals (GASSP): 2012-2018
- Metter Georgia Chapter of Kiwanis: 2010-Current

*References Upon Request*