



BUILDING & PLANNING DEPARTMENT

MEMORANDUM

TO: Cindy Cameron Ogle, City Manager
FROM: Jeff Ownby, Building and Planning Director
DATE: December 19, 2023

RE: **DECEMBER MUNICIPAL BOARD OF ZONING APPEALS MEETING**

Please accept this memorandum as information regarding the above referenced subject.

Specifically, the December 28, 2023, Municipal Board of Zoning Appeals meeting is rescheduled to Thursday, January 4, 2024, due to the Christmas Holiday. By copy of this memorandum, all appropriate parties are hereby notified of this schedule.

If you have any questions or desire clarification, please let me know.

JO/jdb