



BUILDING & PLANNING DEPARTMENT

MEMORANDUM

TO: Cindy Cameron Ogle, City Manager

FROM: Jeff Ownby, Building and Planning Director *JEFO*

DATE: January 16, 2024

RE: **JANUARY MUNICIPAL BOARD OF ZONING APPEALS MEETING**

Please accept this memorandum as information regarding the above referenced subject.

Specifically, the January 25, 2024, Municipal Board of Zoning Appeals meeting will not be held due to no new items being presented. The Municipal Board of Zoning Appeals will reconvene on Thursday, February 22, 2024. By copy of this memorandum, all appropriate parties are hereby notified of this schedule.

If you have any questions or desire clarification, please let me know.

JO/jdb