



BUILDING & PLANNING DEPARTMENT

MEMORANDUM

TO: Cindy Cameron Ogle, City Manager

FROM: Jeff Ownby, Building and Planning Director

DATE: October 12, 2023

RE: **OCTOBER ENVIROMENTAL DESIGN REVIEW BOARD MEETING**

Please accept this memorandum as information regarding the above referenced subject.

Specifically, the October 12, 2023, Environmental Design Review Board meeting is canceled. The Environmental Design Review Board will reconvene on Thursday, October 26, 2023. By copy of this memorandum, all appropriate parties are hereby notified of this schedule.

If you have any questions or desire clarification, please let me know.

JO/jdb