The Gatlinburg City Commission met in a virtual meeting on Tuesday, January 19, 2021, at 6:00 P.M. The City Manager noted that the electronic meeting was being held in accordance with the Governor's Executive Orders No. 16, No. 34, No. 51, No. 60, No. 65 and No. 71, which temporarily allowed all members to meet via an electronic basis during the COVID-19 pandemic. The City Manager conducted a roll call of the Commission and all members were present. Mayor Werner called the meeting to order and Commissioner DeSear gave the Invocation.

Mayor Werner then called for a motion to approve the minutes of the meeting of December 15, 2020. Commissioner Smith made a motion to approve the minutes which was seconded by Commissioner DeSear and then unanimously approved by a roll call vote.

Regarding Petitions and Communications from the Public, Mayor Werner asked the Public Information Officer if any comments had been submitted prior to the meeting, to which he replied that none were received.

DISCUSSION AND CONSIDERATION OF MAKING APPOINTMENTS TO THE CITY TREE BOARD.

Item A under New Business was discussion and consideration of making appointments to the City Tree Board. Commissioner DeSear made a motion that Gail Valentine and Steve Wilson be reappointed to the Tree Board which was seconded by Vice-Mayor McCown. A roll call vote was conducted and the reappointments were unanimously approved.

DISCUSSION AND CONSIDERATION OF MAKING AN APPOINTMENT TO THE MUNICIPAL BOARD OF ZONING APPEALS.

Item B under New Business was discussion and consideration of making an appointment to the Municipal Board of Zoning Appeals. Vice Mayor McCown made a motion that Matt Zoder be reappointed to the Municipal Board of Zoning Appeals which was seconded by Commissioner Smith. A roll call vote was conducted and the reappointment was unanimously approved.

DISCUSSION AND CONSIDERATION OF MAKING APPOINTMENTS TO THE ENVIRONMENTAL DESIGN REVIEW BOARD.

Item C under New Business was discussion and consideration of making appointments to the Environmental Design Review Board. Commissioner DeSear made a motion that Brad Justice and Kevin Tierney be reappointed and that Scott Holman be appointed to the Environmental Design Review Board which was seconded by Commissioner Smith. A roll call vote was conducted and the reappointments and appointment were unanimously approved.

DISCUSSION AND CONSIDERATION OF MAKING APPOINTMENTS TO THE BOARD OF APPEALS.

Item D under New Business was discussion and consideration of making appointments to the Board of Appeals. Commissioner Smith made a motion to reappoint Mike Smelcer and

Lonnie Privett to the Board of Appeals which was seconded by Commissioner DeSear. A roll call vote was conducted and the reappointments were unanimously approved.

DISCUSSION AND CONSIDERATION OF APPROVING AN ADDITIONAL SERVICES AGREEMENT WITH LOSE DESIGN RELATED TO THE MYNATT PARK ADA IMPROVEMENTS PROJECT.

Item E under New Business was discussion and consideration of approving an additional Professional Services Agreement with Lose Design related to the Mynatt Park ADA Improvements Project. Commissioner DeSear made a motion to approve the Agreement which was seconded by Vice Mayor McCown. The City Manager explained that the Agreement was in the amount of $12,500.00 for additional design work associated with furnishings and lighting, which were discussed at a Workshop Meeting at Mynatt Park in August 2020. The Parks and Recreation Director reported that work on the Mynatt Park ADA Improvement Project began this week. Mayor Werner asked if resurfacing of tennis courts at Mynatt Park were included in this Agreement and the City Manager explained that the resurfacing project had been paused due to COVID-19 and requires a separate bidding process and is on the Agenda to discuss at the Mid-Year Fiscal Review on January 25, 2021. A roll call vote was then conducted and the Agreement was unanimously approved.

DISCUSSION AND CONSIDERATION OF APPROVING CHANGE ORDER #1 RELATED TO THE GLADES TO BUCKHORN WATER AND SEWER EXTENSION PROJECT.

Item F under New Business was discussion and consideration of approving Change Order #1 related to the Glades to Buckhorn Water and Sewer Extension Project. Commissioner DeSear made a motion to approve the Change Order which was seconded by Vice Mayor McCown. The City Manager explained that the Change Order is in the amount of $42,100.50 and relates to the relocated lift station and recommended that the Change Order amount be taken from the West Prong Force Main Project Account which has a balance of $725,000.00. The Utilities Manager added that the additional costs are related to site preparation for the relocated lift station, including tree removal and construction of a retaining wall. Commissioner DeSear asked about the timeline of the Project to which the Utilities Manager replied that the Project is expected to be completed in the Spring of 2021. A roll call vote was conducted and the Change Order was unanimously approved.

DISCUSSION AND CONSIDERATION OF DECLARING CERTAIN CITY EQUIPMENT AND MISCELLANEOUS ITEMS AS SURPLUS.

Item G under New Business was discussion and consideration of declaring certain City equipment and miscellaneous items as surplus. Vice Mayor McCown made a motion to declare the items as surplus which was seconded by Commissioner Smith. The City Manager explained that Commissioners received a list of items in their Agenda packets.
The Finance Director reported that some items on the list included were scrap metal and scrap parts, obsolete auto parts, a dishwasher, computers and accessories. Vice Mayor McCown asked how the items were sold and the Finance Director responded that most are sold online through GovDeals to the highest bidder or items such as scrap metal can be sold

by the City at the highest price. A roll call vote was conducted and the motion to declare the equipment and items as surplus was unanimously approved.

There being no further business to come before the City Commission, Commissioner DeSear made a motion to adjourn which was seconded by Commissioner Smith and unanimously approved by a roll call vote.

Cindy C. Ogle
Cindy Cameron Ogle, City Recorder /mp

Mike Werner, Mayor