

**MINUTES OF THE
GATLINBURG MUNICIPAL PLANNING COMMISSION
DECEMBER 21, 2023
THURSDAY, 4:00 P.M., CITY HALL**

MEMBERS PRESENT

Chad Reagan
Jay Horner
Larry Claiborne
Jackie Leatherwood

MEMBERS ABSENT

Candace Ogle Morton
Kirby Smith

OTHERS PRESENT

Laurence Evans

Staff Representatives: Jeff Ownby, Building and Planning Director
 Dalton York, Assistant City Planner
 Jodi Bible, Executive Secretary
 Ekem Amonoo-Larsen, ETDD

CALL TO ORDER AND APPROVAL OF MINUTES

Planning Commission Secretary, Mrs. Jackie Leatherwood, called the meeting to order at 4:00 P.M. The minutes of the November 16, 2023, meeting were unanimously approved following a motion by Mr. Chad Reagan and a second provided by Mr. Cam Caton.

STAFF REPORT

PETITIONS AND COMMUNICATIONS FROM THE PUBLIC

OLD BUSINESS

NEW BUSINESS

Review and consideration for a right-of-way closure on Holston Drive, requested by Brennon Garrett.

Staff presented the request to close an unused right-of-way located on Holston Drive. The original plat was initially used for camping spots back in the 1900s. Over time the plots turned into residential parcels that is now currently what it is today. With the original plated parcels, they are small and irregular lot sizes. The requested closure is 975 square feet of right-of-way that has not been used by the City of Gatlinburg. The remaining thirty (30) feet will match the right-of-way plated for the residents of Holston Drive. The applicant stated that they have used the right-of-way for additional parking for their home for years with no issues hence the decision to close the right-of-way.

Following the discussion, Mr. Larry Claiborne made a motion to recommend the right-of-way closure to the Board of Commissioners for their review and consideration. Mr. Jay Horner provided a second with all members voting, "aye."

Review and consideration for a preliminary site plan approval for “Mills Park,” being Tax Map 118, Parcel 27, C-4 Zone, requested by Laurence Evans.

Staff presented the request for review for a preliminary site plan for additions to “Mills Park,” requested by Laurence Evans, Parks and Recreation Director. The Recreation Department received a grant from the State, and Staff mentioned that to receive the funding requested the site plan would need to go through the various Board approvals to receive the funding. The grant is for 850,000 and the City will match that amount to complete Phase II of the Mills Park greenway project, coming out to 1.7-million-dollar greenway project for Mills Park. Phase II will include additional walking trails that will connect area neighborhoods to Mills Park and Gatlinburg-Pittman High School and Junior High School. This will be a safe footpath for students and residents to access the park and other amenities in the area.

Following a brief discussion, Mr. Larry Claiborne made a motion to approve the preliminary site plan. Mr. Cam Caton provided a second with all members voting, “aye.”

Unscheduled Items

Adjournment

The meeting was adjourned at 4:20 p.m. upon a motion by Mr. Cam Caton and second by Mr. Jay Horner.

Approved:

1.22.24
Planning Commission Secretary

jacque leatherwood
Date