The Gatlinburg Board of Commissioners met in a regular meeting on Tuesday, February 22, 2022, at 6:00 P.M. in the City Council Room. All members were present. Mayor Mike Werner called the meeting to order and led the Pledge of Allegiance. Finance Director Robert Holt gave the Invocation.

Mayor Werner then called for a motion to approve the Minutes of the regular meeting of January 18, 2022. Commissioner Chad Reagan made a motion to approve the Minutes which was seconded by Vice Mayor Mark McCown and then unanimously adopted.

Under Reports of Board and Committees, Mayor Werner presented three Twenty Five Year Service Awards to Linda Clabo of the Recreation Department, Robert Holt of the Finance Department and Myrl Carr of the Sanitation Department and presented six Twenty Year Service Awards to Ronnie France and Trent Grove of the Police Department, Joshua Smith and Steve Ebb of the Fire Department, and Chris Ball of the Sanitation Department.

The City Manager reported and/or requested:

(1) that she would like to advise that status updates of several Capital Projects and the Convention Center Renovation Project have been placed at the podium for review.

Old Business:

ORDINANCE NUMBER 2584, AN ORDINANCE TO AMEND THE ZONING ORDINANCE, BEING ORDINANCE 830, AND FURTHER BEING AN ORDINANCE TO RECLASSIFY PARCELS 76.02 & 76.05 OF TAX MAP 108, LOCATED ON BUCKHORN ROAD FROM R-1 (LOW DENSITY RESIDENTIAL) DISTRICT TO C-5 (CRAFTS COMMERCIAL) DISTRICT, First Reading (Passed Planning Commission 12/16/2021).

Item A under Old Business was Ordinance Number 2584, an Ordinance to amend the Zoning Ordinance, being Ordinance 830, and further being an Ordinance to reclassify Parcels 76.02 &76.05 of Tax Map 108, located on Buckhorn Road from R-1 (Low Density Residential) District to C-5 (Crafts Commercial) District, Public Hearing and Second Reading (Passed First Reading 1/18/2022 and Passed Planning Commission 12/16/2021). Vice Mayor McCown made a motion to adopt the Ordinance on second reading which was seconded by Commissioner Ryan DeSear. Mayor Werner then opened the Public Hearing and, after no comments were made, the Public Hearing was closed. The motion to adopt the Ordinance was unanimously approved on second reading.

ORDINANCE NUMBER 2585, AN ORDINANCE TO AMEND THE ZONING ORDINANCE, BEING ORDINANCE 830 AND FURTHER BEING AN ORDINANCE TO MODIFY ARTICLE VIII, BEING THE AREA, YARD AND HEIGHT REQUIREMENTS TO CHANGE THE DENSITY REQUIREMENT FOR R-3 ZONE from 0.5 to 1, First Reading (Passed Planning Commission

12/16/2021).

Item B under Old Business was Ordinance Number 2585, an Ordinance to amend the Zoning Ordinance, being Ordinance 830 and further being an Ordinance to modify Article VIII, being the Area, Yard and Height requirements to change the density requirement for R-3 Zone from 0.5 to 1, Public Hearing and Second Reading (Passed First Reading 1/18/2022 and Planning Commission 12/16/2021). Commissioner Don Smith made a motion to adopt the Ordinance on second reading which was seconded by Commissioner Reagan. Mayor Werner then opened the Public Hearing and, after no comments were made, the Public Hearing was closed. The motion to adopt the Ordinance was unanimously approved on second reading.

New Business:

DISCUSSION AND CONSIDERATION OF APPROVING AN AMENDMENT TO THE CONTRACT WITH SRA ARCHITECTS, INC., RELATED TO THE CONVENTION CENTER RENOVATION PROJECT.

Item A under New Business was discussion and consideration of approving an Amendment to the Contract with SRA Architects, Inc., related to the Convention Center Renovation Project. Commissioner DeSear made a motion to approve the Amendment which was seconded by Commissioner Smith. The City Manager explained that this Amendment is needed for the Architectural and Engineering services for the renovation of the existing restrooms in the Convention Center to make them ADA accessible. The City Manager noted that the additional work involves the renovation of five restrooms at an estimated cost of $1,000,000 and that monies are available in the Project account to cover these expenses. After these comments, the motion to approve the Amendment was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A PROPOSAL WITH CANNON AND CANNON, INC., RELATED TO THE PARKWAY TRAFFIC SIGNAL DESIGN PLANS.

Item B under New Business was discussion and consideration of approving a proposal with Cannon and Cannon, Inc., related to the Parkway Traffic Signal Design Plans. Vice Mayor McCown made a motion to approve the Proposal which was seconded by Commissioner Smith. The City Manager explained that the Proposal is to develop plans and specifications for the proposed traffic signal at the intersection of Parkway and Reagan Drive and Maples Lane in addition to two pedestrian crosswalk signals to be located near the Village and the Margaritaville Hotel. The City Manager also noted that the total amount of the proposal is $68,000 and that monies are available in a Project account in the Budget for Traffic Signal Improvements. The Police Chief also explained that included in the Proposal is the engineering work for the installation of the traffic signals, pedestrian signals and construction work to make the curbs ADA accessible. Vice Mayor McCown asked if the traffic signal work had been approved by the Tennessee

Department of Transportation and the City Manager replied that was the first step in the process and that the Police Chief and Public Works Director had met with T.D.O.T. and reviewed the Proposal. Vice Mayor McCown asked about the schedule for the installation of the signals and Ms. Becky Bottoms with Cannon and Cannon, Inc. replied that it will take 12 weeks for survey and design work to be completed. Mr. Houston Daughtry with Cannon and Cannon, Inc. replied that supply chain issues may play a factor in setting a current timeline for the installation of the signals and that Cannon and Cannon, Inc. would be in contact with City officials to determine the best time to install the signals when the equipment is ready for installation. After these comments, the motion to approve the Proposal was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING AN ENGINEERING SERVICES AGREEMENT WITH C2RL, INC., RELATED TO THE MAIN LIFT STATION IMPROVEMENT PROJECT.

Item C under New Business was discussion and consideration of approving an Engineering Services Agreement with C2RL, Inc., related to the Main Lift Station Improvement Project. Commissioner Reagan made a motion to approve the Agreement which was seconded by Vice Mayor McCown. The City Manager explained that this Project is funded in the 2021-2022 Fiscal Year Budget and is an important component of the Wastewater Treatment Plant Expansion and Improvements Project. The Utilities Manager explained that this Agreement is to provide services of complete design, permitting and bid phase tasks and that the scope of the Project is to rehabilitate the main Wastewater Lift and Pumping Station located near Herbert Holt Park, which has been in operation since 1976. Mr. Phelps also noted that the total amount of the Engineering Services is in the amount of $72,300 and monies are available for these services in a Project account set up in this year's Budget. After these comments, the motion to approve the Agreement was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A CONTRACT WITH UTILITY SERVICE COMPANY, INC., RELATED TO THE WILEY OAKLEY WATER TANK REPAINTING PROJECT.

Item D under New Business was discussion and Consideration of approving a Contract with Utility Service Company, Inc., related to the Wiley Oakley Water Tank Repainting Project. Vice Mayor McCown made a motion to approve the Contract which was seconded by Commissioner Reagan. The City Manager explained that this Project has an account and monies were placed in this year's Water Budget. The City Manager also noted that the Contract amount is $125,300 and the Budgeted amount was $400,000. The Utilities Manager explained that this Project to recoat the interior of the steel water storage tank and this is done periodically to protect the steel structure. Engineer Richard Yarbrough explained that the Contract amount is under the budgeted amount since it was determined that the tank exterior did not need to be painted. Vice Mayor McCown asked if the paint is safe, and the Utilities Manager explained that the painting process is regulated by the Tennessee Department of Environment and Conservation.

Commissioner DeSear asked what happens to the water supply when the tank is drained for the repainting Project and the Utilities Manager explained that there is a method to keep water pressure constant by altering pump stations while the storage tank is being painted. After these comments, the motion to approve the Contract was unanimously adopted.

ORDINANCE NUMBER 2586, AN ORDINANCE TO AMEND SECTION 15-607 OF THE MUNICIPAL CODE AND FURTHER BEING AN ORDINANCE TO MAKE ADDITIONAL CHANGES TO PARKING REQUIREMENTS INCLUDING CHANGES TO THE PARKING RATES FOR USAGE OF CITY PARKING FACILITIES USING MONTHLY PARKING PERMITS AND NOT ALLOW OVERNIGHT OR LONG TERM PARKING, First Reading.

Item E under New Business was Ordinance Number 2586, an Ordinance to amend Section 15-607 of the Municipal Code and further being an Ordinance to make additional changes to parking requirements including changes to the parking rates for usage of City parking facilities using monthly parking permits and not allow overnight or long term parking, First Reading. Commissioner Smith made a motion to adopt the Ordinance on first reading which was seconded by Commissioner DeSear. The City Manager explained that these items were discussed at the Mid-Fiscal Year Review. The Finance Director explained that the Ordinance increases the monthly permit costs for the Parkway, Bishop Lane, and Highway 441 parking facilities from $30 per month to $60 per month and raising the monthly permit in the Aquarium garage from $60 to $90 per month. Mr. Holt further explained that other items noted in the Ordinance are to specify that no overnight or long term parking is allowed in any City parking facility and that permits will not be sold for less than a monthly time period and that permits for the one half month will no longer be available. After these comments, the motion to adopt the Ordinance on first reading was unanimously approved.

DISCUSSION AND CONSIDERATION OF LIMITING THE SALE AND USE OF MONTHLY PARKING PERMITS AT CITY PARKING FACILITIES.

Item F under New Business was discussion and consideration of limiting the sales and use of monthly parking permits at the City Parking facilities. Vice Mayor McCown made a motion to limit the sale of monthly parking permits which was seconded by Commissioner Reagan. The Finance Director explained that this matter was also discussed at the Mid-Fiscal Year Review and that there was a consensus that a business would be allowed to purchase 100 permits per month and that no more than 50 permits could be in use at one time in any City parking facility. The City Manager noted that the recommendation is that this policy be implemented on April 1, 2022, to coincide with the effective date of the Ordinance in the previous Agenda item. After these comments, the motion to approve the limit of monthly parking permits was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A RIGHT-OF-WAY USE REQUEST FOR 1507 ZERMATT DRIVE (REQUESTED BY MR. JOHN

FORMAN).

Item G under New Business was discussion and consideration of approving a right-of-way use request for 1507 Zermatt Drive (Requested by Mr. John Forman). Commissioner DeSear made a motion to approve the request which was seconded by Commissioner Smith. The Building and Planning Director explained that the request has been reviewed and determined that it will not negatively impact the use of the public right-of-way and that the property owner is to provide an on-site alternative parking design to the City to show that the site can support the required parking for the dwelling if the right-of-way use agreement is terminated by the City. After these comments, the motion to approve the request was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A SINGLE BID TO TRAVIS RAY OGLE CONSTRUCTION RELATED TO THE REMODELING OF THE POLICE DEPARTMENT STORAGE FACILITY AT THE SCHILLING CENTER.

Item H under New Business was discussion and consideration of approving a single bid to Travis Ray Ogle Construction related to the remodeling of the Police Department Storage Facility at the Schilling Center. Commissioner Smith made a motion to approve the single bid which was seconded by Commissioner DeSear. The City Manager explained that this Project was also discussed at the Mid Fiscal Year Review and that the single bid is in the amount of $88,713.30 and is over the budgeted amount of the Project and that these can be covered by savings from other projects within General Fund Capital Projects. The Police Chief noted that the Contractor is ready to begin work on March 1, with an eight week construction timeline and that the Project will upgrade the second floor space at Shilling Center which houses police bicycles, archives, records and evidence. After these comments, the motion to approve the single bid as unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING CHANGE ORDER #5 TO THE WHALEY CONSTRUCTION, LLC., CONTRACT RELATED TO THE MYNATT PARK ADA IMPROVEMENTS PROJECT.

Item I under New Business was discussion and consideration of approving Change Order #5 to the Whaley Construction, LLC., Contract related to the Mynatt Park ADA Improvements Project. Vice Mayor McCown made a motion to approve the Change Order which was seconded by Commissioner Smith. The City Manager explained that a memorandum was sent to Commissioners on February 4 regarding the need to proceed with the Change Order, which can be covered from available savings from other Projects in the 802 Fund and that the amount of the Change Order is $22,632 and is necessary to establish quicker grass growth via the placement of sod in the areas around the playground. Commissioner DeSear stated that this Project and associated construction has moved slowly and the Recreation Director explained that this Change Order carried no additional Contract days and that other approved Change Orders had additional Contract days added to the Project. Mr. Evans also noted that he was on a statewide

Tennessee Department of Environment and Conservation conference call which lauded bringing the Park into ADA compliance, especially with the terrain in the area. Commissioner DeSear then inquired about the construction of the pickleball courts at Mynatt Park and the Recreation Director noted that the courts are estimated to be complete by May 15, due to a delay with a subcontractor to paint the courts. Commissioner DeSear noted that the construction work done in Mynatt Park has made the facility look beautiful and that he likes the sidewalk area around the playground. Commissioner DeSear also thanked Mynatt Park neighborhood residents for their patience during the construction on the Park. After these comments, the motion to approve the Change Order was unanimously adopted.

RESOLUTION NUMBER 933, A RESOLUTION SETTING THE RATES FOR VARIOUS ACTIVITIES AND USES OF THE COMMUNITY CENTER.

Item J under New Business was Resolution Number 933, a Resolution setting the rates for various activities and uses of the Community Center. Commissioner Reagan made a motion to adopt the Resolution which was seconded by Vice Mayor McCown. The Recreation Director explained that this Resolution deals with the pricing for lockers and the offering of various levels of memberships and aligns the Gatlinburg Community Center rates with the other two Recreation Centers in Sevier County. After these comments, the motion to adopt the Resolution was unanimously approved.

DISCUSSION AND CONSIDERATION OF APPROVING A GRANT CONTRACT FOR THE FY 2021-22 UROP STATE OPERATING ASSISTANCE WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR THE MASS TRANSIT DEPARTMENT.

Item K under New Business was discussion and consideration of approving a Grant Contract for the FY 2021-22 UROP State Operating Assistance with the Tennessee Department of Transportation for the Mass Transit Department. Vice Mayor McCown made a motion to approve the Grant Contract which was seconded by Commissioner DeSear. The City Manager explained that the Grant is in the amount of $401,500 and is a very important source of operating revenue and that the City is grateful for the longstanding T.D.O.T support of the Mass Transit Department. After these comments, the motion to approve the Grant Contract was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING THE RENEWAL OF THE HUMANA MEDICAL INSURANCE PLAN.

Item L under New Business was discussion and consideration of approving the renewal of the Humana Medical Insurance Plan. Vice Mayor McCown made a motion to approve the renewal which was seconded by Commissioner Smith. The City Manager explained that Humana has offered the City a twelve month renewal of the existing plan with a zero percent increase, which marks the second consecutive year that this has occurred. After these comments, the motion to approve the renewal of the Humana Medical Insurance Plan was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING THE RENEWAL OF THE BLUECROSS/BLUESHIELD DENTAL INSURANCE PLAN

Item M under New Business was discussion and consideration of approving the renewal of the BlueCross/BlueShield Dental Insurance Plan. Commissioner Reagan made a motion to approve the renewal which was seconded by Vice Mayor McCown. The City Manager noted that this renewal was also offered to the City with a zero percent increase. After these comments, the motion to approve the renewal of the BlueCross/BlueShield Dental Insurance Plan was adopted.

UNSCHEDULED ITEMS:

Commissioner Ryan DeSear

(1) Stated that he wanted to congratulate all of the employees which were honored for their years of service to the City, and;

(2) Stated that he wanted to wish the Gatlinburg-Pittman High School Boys' Basketball team good luck in their District championship game against Alcoa tonight.

Commissioner Don Smith

(1) Stated that he wanted to thank the nine employees honored for their 20 plus years of service to the City, and;

(2) Stated that he had recently relocated and that this meeting would be his last as a City Commissioner, that it had been a great honor to serve the City for the past 20 years and that the City Manager and City Employees have been great to work with and that many improvements have happened during his tenure.

Commissioner Chad Reagan

(1) Stated that he wanted to thank all the employees honored for what they do for the City, and;

(2) Stated that he wanted to thank Commissioner Smith for his time and service to the City, and;

(3) Stated that he wished to send condolences to the family of Charlie McCarter.

Vice Mayor Mark McCown

(1) Stated that he wished to also thank all of the employees recognized at the meeting and that the City has a fantastic group of employees, and;

(2) Stated that he will miss serving with Commissioner Smith and that he has done a great job during his 20 years on the City Commission.

Mayor Mike Werner

(1) Stated that he too wanted to thank all of the employees who were honored for their longevity to the City, and;

(2) Stated that he wanted to wish Commissioner Smith all the best and that he has been a great Commissioner to serve alongside and that he has always been a man of his word.

There being no further business to come before the City Commission, Commissioner DeSear made a motion to adjourn. Commissioner Smith seconded the motion which was unanimously approved.

Mike Werner, Mayor

Cindy C. Ogle

Cindy Cameron Ogle, City Recorder

/mp