MEMORANDUM

TO: Mayor and City Commission

FROM: Greg Patterson, City Manager GP

SUBJECT: **NOVEMBER 17, 2026, WORKSHOP MEETING**

DATE: November 13, 2026

Please accept this memorandum as notice of the City Commission Workshop Meeting to be held next Tuesday, November 17 at 3:30 P.M. in Conference Room 101 (Old City Commission Room).

The meeting is for the purpose of presentation of the Gatlinburg Convention and Visitors Bureau 2027 Marketing Plan and Budget and the 2024 Building and Fire Code adoption. By copy of this memorandum, all appropriate parties are hereby advised of the meeting.

If you have questions or desire clarification, please let me know.

GP/mp

cc: Chad Netherland, CEO, Convention and Visitors Bureau
Josh Mckinney, Building Official
Robert Holt, Finance Director
Nathan Kelley, Financial Analyst
Seth Butler, Public Information Officer
Kevin Tierney, Peg Channel Coordinator
Steve Hartford, MIX 105.5
The Mountain Press