The Gatlinburg Board of Commissioners met in a regular meeting on Tuesday, December 14, 2021, at 6:00 P.M. in the City Council Room. All members were present with the exception of Mayor Mike Werner and Commissioner Ryan DeSear. Vice Mayor Mark McCown explained that Mayor Werner was absent due to illness and that Commissioner DeSear was absent because of work related travel. Vice Mayor Mark McCown called the meeting to order and led the Pledge of Allegiance. Finance Director Robert Holt gave the Invocation.

Vice Mayor McCown then called for a motion to approve the Minutes of the regular meeting of November 2, 2021. Commissioner Don Smith made a motion to approve the Minutes which was seconded by Commissioner Chad Reagan and then unanimously adopted.

There were no Petitions or Communications from the Public.

Regarding Reports of Boards and Committees, the Environmental Design Review Board Awards were presented as follows:

Recognition of the 2020-2021 ENVIRONMENTAL DESIGN REVIEW BOARD (EDRB) AWARDS:

SIGN DESIGN:

Award Winner:	Westgate Smoky Mountain Resort & Spa
Certificate Awards:	Rocky Top Adventure Rentals Elkmont Winery

BUILDING ADDITIONS/RENOVATIONS:

Award Winner:	Elkmont Winery
Certificate Award:	Tennessee State Bank

NEW BUILDING:

Award Winner:	Mountain Brook Apartments
Certificate Award:	Rocky Top Adventure Rentals

LANDSCAPING DESIGN:

Award Winner:	Westgate Smoky Mountain Resort & Spa
Certificate Awards:	Mountain Brook Apartments

The City Manager reported and/or requested:

(1) that she would like to advise that status updates of several Capital Projects and the Convention Center Renovation Project have been placed at the podium for review; and,

(2) that she would like to announce that the New Year's Eve Fireworks Show and Ball Drop will be held on December 31, 2021, and stated that this year there will be live music beginning at 10:00 p.m.; and

(3) that she would like to remind everyone that the City offices will be closed on December 24 and 27 to observe the Christmas Holidays and December 31 to observe New Year's Day and that the Community Center will be closed on December 24 and 25 and will open on Sunday, December 26 at 1:00 p.m. and will also close at 4:00p.m. on Friday, December 31 and be closed on January 1 and will reopen on January 2 at 1:00p.m. Also, that residential and commercial trash services will not occur on Christmas Day and will resume on December 26.

New Business:

DISCUSSION AND CONSIDERATION OF ACCEPTING THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2021.

Item A under New Business was discussion and consideration of accepting the Comprehensive Annual Financial Report for the Year Ended June 30, 2021. Commissioner Chad Reagan made a motion to accept the Comprehensive Annual Financial Report which was seconded by Commissioner Don Smith. The City Manager explained that the City Commission had a Workshop Meeting earlier in the evening with the Auditors and that the City had received a clean opinion and no findings in the Audit and that the Report shows that the finances of the City are in good shape. After these comments, the motion to accept the Comprehensive Annual Financial Report was unanimously adopted.

ORDINANCE NUMBER 2582, AN ORDINANCE TO AMEND THE ZONING ORDINANCE, BEING ORDINANCE 830, AND FURTHER BEING AN ORDINANCE TO RECLASSIFY A PORTION OF PARCEL 19 OF TAX MAP 126M, GROUP D, LOCATED OFF SILVERBELL HEIGHTS LANE FROM R-1 (LOW DENSITY RESIDENTIAL) DISTRICT TO C-1 (TOURIST COMMERCIAL) DISTRICT, First Reading (Passed Planning Commission 11/18/2021).

Item B under New Business was Ordinance Number 2582, An Ordinance to Amend the

Zoning Ordinance, being Ordinance 830, and further being an Ordinance to reclassify a portion of Parcel 19 of Tax Map 126M, Group D, located off Silverbell Heights Lane from R-1 (Low Density Residential) District to C-1 (Tourist Commercial) District, First Reading (Passed Planning Commission 11/18/2021). Commissioner Smith made a motion to adopt the Ordinance which was seconded by Commissioner Reagan. The motion to adopt the Ordinance on first reading was unanimously approved.

DISCUSSION AND CONSIDERATION OF APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH SRA ARCHITECTS, INC. RELATED TO THE PUBLIC WORKS COMPLEX PROJECT.

Item C under New Business was discussion and consideration of approving a Professional Services Agreement with SRA Architects, Inc. related to the Public Works Complex Project. Commissioner Reagan made a motion to approve the Agreement which was seconded by Commissioner Smith. The City Manager explained that the Public Works Complex Project was authorized in this year's Budget in the amount of $5,800,145 and is for much needed improvements at the existing Service Center location. The Public Works Director explained that the Project consists of five buildings in the first phase. He noted that Building 1 of the Project is an addition to the existing utility building, consisting of 1,428 square feet, Building 2 of the Project is an addition to the existing garage consisting of 2,750 square feet, Building 3 of the Project is an equipment shed for specialty equipment consisting of 3,600 square feet, Building 4 of the Project is a new wash bay consisting of 1,200 square feet and Building 7 of the Project is a record storage addition to the Winterfest Warehouse consisting of 1,500 square feet. The Public Works Director also explained that the Professional Service Agreement with SRA Architects is in the amount of $106,000 and is within the budgeted amount for the Project. After these comments, the motion to approve the Professional Services Agreement was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH ROBERT G. CAMPBELL & ASSOCIATES RELATED TO THE PUBLIC WORKS COMPLEX PROJECT.

Item D was discussion and Consideration of Approving a Professional Services Agreement with Robert G. Campbell & Associates related to the Public Works Complex Project. Commissioner Smith made a motion to approve the Agreement which was seconded by Commissioner Reagan. The Public Works Director explained that this Agreement would provide the Civil Engineering services related to the Project and is in the amount of $30,850. After these comments, the motion to approve the Professional Services Agreement was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH ROBERT G. CAMPBELL & ASSOCIATES FOR

STORMWATER IMPROVEMENTS RELATED TO THE PUBLIC WORKS COMPLEX PROJECT.

Item E was discussion and consideration of approving a Professional Services Agreement with Robert G. Campbell & Associates for Stormwater Improvements related to the Public Works Complex Project. Commissioner Reagan made a motion to approve the Agreement which was seconded by Commissioner Smith. The Public Works Director explained that this Agreement was related to the development of a Storm and Water Quality Improvement Plan for the Project. The City Manager also explained that this is a separate Project since it is necessary regardless of the Public Works Complex Project and has its own Project account and the Agreement is in the amount of $27,000. After these comments, the motion to approve the Professional Services Agreement was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING AN ENGINEERING AGREEMENT WITH CDM SMITH RELATED TO THE BISHOP LANE SURFACE PARKING LOT EXPANSION PROJECT.

Item F under New Business was approving an Engineering Agreement with CDM Smith related to the Bishop Lane Surface Parking Lot Expansion Project. Commissioner Smith made a motion to approve the Agreement which was seconded by Commissioner Reagan. The Public Works Director explained that this Agreement is in the amount of $15,900 and is to prepare Engineering design drawings and bid specifications for the demolition of the old Library building and surface expansion of the present parking facility for approximately 28 to 30 new spaces. Vice Mayor McCown asked if this Agreement was just for engineering services and the City Manager replied that was correct and that once the Project goes to bid, it would come back to the City Commission as a business item for consideration. After these comments, the motion to approve the Professional Services Agreement was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC. RELATED TO THE PARKS AND RECREATION COMPREHENSIVE MASTER PLAN.

Item G under New Business was approving a Professional Services Agreement with Kimley-Horn and Associates, Inc. related to the Parks and Recreation Comprehensive Master Plan. Commissioner Smith made a motion to approve the Agreement which was seconded by Commissioner Reagan. The Parks and Recreation Director explained that funds were allocated in this year's Budget and the fee is in the amount of $47,800 and that the Agreement is for professional consulting services related to the development of a Gatlinburg Parks and Recreation Comprehensive Master Plan. He further explained that the scope of the Comprehensive Master Plan includes public input through surveys and focus groups and that once the Plan is developed, it will be presented to City Commission. After these comments, the motion to approve the Agreement was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A SINGLE BID TO JORGENSON LOCKERS FOR THE REPLACEMENT OF COMMUNITY CENTER LOCKERS.

Item H was discussion and Consideration of approving a Single Bid to Jorgenson Lockers for the replacement of Community Center Lockers. Commissioner Smith made a motion to approve the Single Bid which was seconded by Commissioner Reagan. The Parks and Recreation Director explained that this Project is to replace lockers at the Community Center which have been in place since 1988. It was further explained that there are 48 lockers and only one bid was received in the amount of $35,011.22 and the allocation for the Project was $34,000 and that the bid had been negotiated down to $33,999.62. Commissioner Reagan asked why the vendor was out of Salt Lake City, Utah and the Recreation Director replied that they were the only company to submit a bid and that the Recreation Department had asked several other vendors for quotes. The Recreation Director further explained that Jorgenseon Lockers will utilize a local installer from Knoxville to install the lockers. After these comments, the motion to approve the Single Bid was unanimously adopted.

ORDINANCE NUMBER 2583, AN ORDINANCE AMENDING ORDINANCE NUMBER 2577 THE CAPTION WHICH IS AN ORDINANCE MAKING AND FIXING THE ANNUAL APPROPRIATION FOR THE SEVERAL DEPARTMENTS OF THE CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2021, AND ENDING JUNE 30, 2022, AND TO CARRY FORWARD APPROPRIATIONS FOR PRIOR YEAR ENCUMBRANCES, First Reading.

Item I under New Business was Ordinance Number 2583, An Ordinance amending Ordinance Number 2577 the caption which is an Ordinance making and fixing the Annual Appropriation for the Several Departments of the City for the Fiscal Year Beginning July 1, 2021, and Ending June 30, 2022, and to carry forward appropriations for prior year encumbrance, First Reading. Commissioner Reagan made a motion to adopt the Ordinance on first reading which was seconded by Commissioner Smith. The City Manager explained that the Finance Director had a thorough memorandum to Commissioners in their Agenda package explaining the various transfers that are needed at this time. The City Manager also noted that the largest transfer was in the amount of a $1,180,000 appropriation to the Gatlinburg Convention and Visitors Bureau for marketing purposes. After these comments, the motion to adopt the Ordinance on first reading was unanimously approved.

DISCUSSION AND CONSIDERATION OF APPROVING A CONTRACT FOR SERVICES WITH THE SEVIER COUNTY FOOD MINISTRIES.

Item J under New Business was discussion and consideration of approving a Contract for

Services with the Sevier County Food Ministries. Commissioner Smith made a motion to approve the Contract which was seconded by Commissioner Reagan. The City Manager explained that this Contract provides for $5,000 to be used exclusively for the needs of Gatlinburg residents. After these comments, the motion to approve the Contract was unanimously adopted.

RESOLUTION NUMBER 922, A RESOLUTION AUTHORIZING THE CITY TO JOIN THE STATE OF TENNESSEE AND OTHER LOCAL GOVERNMENTS AS PARTICIPANTS IN THE TENNESSEE STATE-SUBDIVISION OPIOID ABATEMENT AGREEMENTS AND APPROVING THE RELATED SETTLEMENT AGREEMENTS.

Item K under New Business was Resolution Number 922, a Resolution authorizing the City to join the State of Tennessee and other local Governments as participants in the Tennessee State-Subdivision Opioid Abatement Agreements and approving the related settlement Agreements. Commissioner Reagan made a motion to adopt the Resolution which was seconded by Commissioner Smith. The City Attorney explained that this Resolution would authorize the City to join in with the State and other local Governments as participants in the State-subdivision Opioid Abatement Agreements and approve the related settlement agreements and that by approving the Resolution, the City would be included in the pay out of the recent opioid settlement with pharmaceutical manufacturers. The City Attorney also explained that these funds would be able to be used for drug related treatment and abatement activities. After these comments, the motion to adopt the Resolution was unanimously approved.

UNSCHEDULED ITEMS:

Commissioner Don Smith

(1) Stated that he wanted to congratulate all the Environmental Design Review Board Winners, and;

(2) Stated that he wanted to wish everyone a Merry Christmas and a Happy New Year.

Commissioner Chad Reagan

(1) Stated that he also wanted to congratulate all the Environmental Design Review Board Winners, and;

(2) Stated that he also wanted to wish everyone a Merry Christmas and a Happy New Year and noted that 2021 has been a prosperous year.

Vice Mayor Mark McCown

(1) Stated that he wanted to wish everyone a Merry Christmas and a Happy New year,

and;

(2) Stated that he wanted to express get well wishes to Mayor Werner and wished Commissioner DeSear safe travels on his work related trip.

There being no further business to come before the City Commission, Commissioner Smith made a motion to adjourn. Commissioner Reagan seconded the motion which was unanimously approved.

Mike Werner, Mayor

Cindy C. Ogle

Cindy Cameron Ogle, City Recorder

/mp