The Gatlinburg Board of Commissioners met in a regular meeting on Tuesday September 21, 2021, at 6:00 P.M. in the City Council Room. All members were present except for Commissioner Chad Reagan. Mayor Mike Werner called the meeting to order and led the Pledge of Allegiance. Commissioner Ryan DeSear gave the Invocation.

Mayor Werner then called for a motion to approve the Minutes of the regular meeting of August 17, 2021. Commissioner Don Smith made a motion to approve the Minutes which was seconded by Commissioner DeSear and then unanimously adopted.

New Business:

DISCUSSION AND CONSIDERATION OF APPROVING AN ADDITIONAL PROFESSIONAL SERVICES AGREEMENT WITH SRA ARCHITECTS RELATED TO THE CONVENTION CENTER RENOVATION PROJECT.

Item A under New Business was discussion and consideration of approving an additional Professional Services Agreement with SRA Architects related to the Convention Center Renovation Project. Vice Mayor McCown made a motion to approve the Agreement which was seconded by Commissioner Smith. The Finance Director explained that this expands the original scope of the Convention Center Renovation Project funded in the 2020-21 Fiscal Year Budget, with an additional $5,000,000 funded in the 2021-22 Fiscal Year Budget. Convention Center Manager Scott Murphy explained that these additions to the original scope of the Project include an outdoor reception area, other interior restroom renovations, and converting existing offices to meeting rooms. Vice Mayor McCown asked if the reception area was going to be overlooking Parkway to which Mr. Murphy said it was going to be overlooking Parkway. Commissioner DeSear asked about the timeline to complete the Project, to which Mr. Murphy replied that COVID-19 had disrupted supply chains on several items related to the Project and that he estimated 12 to 18 months for completion of the project. After these comments, the motion to approve the Agreement was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH ROBERT CAMPBELL AND ASSOCIATES RELATED TO THE BISHOP LANE BRIDGE REPLACEMENT OVER BASKINS CREEK PROJECT

Item B under New Business was discussion and consideration of approving a Professional Services Agreement with Robert Campbell and Associates related to the Bishop Lane Bridge Replacement Over Baskins Creek Project. Commissioner DeSear made a motion to approve the Agreement which was seconded by Vice Mayor McCown. The Public Works Director explained that the Agreement is for design services in the amount of $36,000 for replacing the Bishop Lane Bridge that needs to be replaced. After these comments, the motion to approve the Agreement was unanimously adopted.

RESOLUTION NUMBER 988, A RESOLUTION AUTHORIZING THE CITY TO PARTICIPATE IN THE PUBLIC ENTITY PARTNERS "DRIVER SAFETY" LOSS CONTROL MATCHING GRANT PROGRAM.

Item C under New Business was Resolution Number 988, a Resolution authorizing the City to participate in the Public Entity Partners "Drivers Safety" Loss Control Matching Grant. Vice Mayor McCown made a motion to adopt the Resolution which was seconded by Commissioner Smith. The Finance Director explained that the City is anticipated to receive $5,000 through the Grant and that monies would be used to offset the cost of motor vehicle and CDL Reports, the purchase of additional back up cameras for Sanitation, Utility, and Street Departments. It will also help fund the purchase of additional GPS units and monitoring services for the Street, Sanitation, and Utility Departments and Driver Safety Training. After these comments, the motion to approve the Resolution was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A HIGHWAY SAFETY GRANT CONTRACT WITH THE TENNESSEE DEPARTMENT OF SAFETY AND HOMELAND SECURITY FOR THE POLICE DEPARTMENT.

Item D under New Business was discussion and consideration of approving a Highway Safety Grant Contract with Tennessee Department of Safety and Homeland Security for the Police Department. Commissioner DeSear made a motion to approve the Grant Contract which was seconded by Commissioner Smith. The Police Chief explained that this is a 100 percent federally funded reimbursement Grant in the amount of $15,630.20 and that monies will be used to purchase hand-held drivers' license bar code scanners and thermal printers that will allow Police Officers to produce tickets electronically and will replace tickets that are presently filled out manually. After these comments, the motion to approve the Grant was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A CONTRACT WITH M&M MICRO SYSTEMS, INC., FOR THE UPGRADE OF THE POLICE RECORDS MANAGEMENT SOFTWARE.

Item E under New Business was discussion and Consideration of approving a Contract with M&M Micro Systems, Inc. for the upgrade of the Police Records Management Software. Commissioner Smith made a motion to approve the Contract which was seconded by Commissioner DeSear. The Finance Director explained that this was a budgeted purchase in the amount of $71,000.00. The Police Chief explained that the software provider is requiring this upgrade to migrate the software to an internet-based system and that the software houses Police Department records including tickets, jail records, accident reports, and property damage reports. After these comments, the motion to approve the Contract was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A CONTRACT WITH SOURCEWELL FOR THE PURCHASE OF A FIRE TRUCK.

Item F under New Business was discussion and Consideration of approving a Contract with Sourcewell for the purchase of a Fire Truck. Vice Mayor McCown made a motion to approve the Contract which was seconded by Commissioner Smith. The Finance Director explained that $425,000 was budgeted for the purchase of a new fire truck and updated pricing for the truck is $449,357.35, which is guaranteed through a Purchasing Contract with SourceWell, and that the City will sell two other fire trucks not in use to offset the overage. Commissioner DeSear asked if the City needed to keep the other two fire trucks as backup trucks, to which the Assistant Fire Chief explained that the current unit in use will be dropped to a backup unit. Vice Mayor McCown asked about the timeline of a delivery date for the new fire truck and the Assistant Fire Chief replied that it would take over a year once the build begins on the truck. After these comments, the motion to approve the Contract was unanimously adopted.

DISCUSSION AND CONSIDERATION OF DECLARING CERTAIN CITY EQUIPMENT AND VEHICLES AS SURPLUS.

Item G under New Business was discussion and Consideration of declaring certain City equipment and vehicles as surplus. Commissioner Smith made a motion to declare the certain equipment and vehicles as surplus which was seconded by Vice Mayor McCown. The Finance Director explained that this is to sell cars in the impound lot, as well as other items, including obsolete auto parts and that an auction would be scheduled for October 7, 2021, at 2 p.m. Vice Mayor McCown asked if it had been a while since an auction was held and the Finance Director explained it had been two years. After these comments, the motion to declare the certain equipment and vehicles as surplus was unanimously adopted.

UNSCHEDULED ITEMS:

Commissioner Ryan DeSear

(1) Stated that he hoped everyone remained safe and healthy during the current wave of COVID-19 and offered thoughts to Lee Hickam who is battling the disease.

Mayor Mike Werner

(1) Stated that he wanted to thank everyone for their attendance at the meeting and for everyone to stay healthy.

There being no further business to come before the City Commission, Commissioner DeSear made a motion to adjourn. Vice Mayor McCown seconded the motion which was unanimously approved.

Mike Werner, Mayor

Cindy C. Ogle

Cindy Cameron Ogle, City Recorder

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