The Gatlinburg Board of Commissioners met in a regular meeting on Tuesday, January 17, 2023, at 6:00 P.M. at Rocky Top Sports World. All members were present with the exception of Commissioner Ryan DeSear. Mayor Mike Werner called the meeting to order and led the Pledge of Allegiance. Finance Director Robert Holt gave the Invocation.

Mayor Werner then called for a motion to approve the Minutes of the regular meeting of November 15, 2022. Commissioner Chad Reagan made a motion to approve the Minutes which was seconded by Commissioner Kirby Smith and then unanimously adopted.

The City Manager reported and/or requested:

(1) that she would like to advise that status updates of the FY 2021-22 and 2022-23 Capital Projects have been placed at the podium for review; and,

(2) that she would also like to give an update on the Restoration Project at City Hall. The City Manager reported that AllPro Restoration is the City's contractor on the Project and that City Staff holds weekly progress meetings with the company and that duct replacement work continues throughout the facility and is anticipated to be completed March 31. Additionally, the City Manager reported that painting work began in the Police Department on January 16 and will be followed by painting on the third floor and then the main floor and that dry wall installation is ongoing in the City Manager's office area and that ceiling tiles and grids will be installed beginning January 23 in the Police Department. The City Manager also reported that the Finance Department continues its operations at the American Legion Building, while the City Manager's Office and the Building and Planning Department operate at Rocky Top Sports World and that all efforts are being taken to ensure that these Departments return to City Hall as soon as possible.

New Business:

DISCUSSION AND CONSIDERATION OF ACCEPTING THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2022.

Item A under New Business was discussion and consideration of accepting the Comprehensive Annual Financial Report for the year ended June 30, 2022. Commissioner Reagan made a motion to accept the Comprehensive Annual Financial Report which was seconded by Commissioner Smith. Mayor Werner explained that a Workshop Meeting was held earlier in the evening with the Auditors and that the City had received a clean opinion and no findings in the Audit and that the report shows that the finances of the City are in good shape. After these comments, the motion to accept the Comprehensive Annual Financial Report was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A RIGHT-OF-WAY USE REQUEST LOCATED AT 1715 ARBON LANE FOR A PROPOSED PARKING DECK (Requested by Mercedes Garcia).

Item B under New Business was discussion and consideration of approving a right-of-way use request located at 1715 Arbon Lane for a proposed parking deck (requested by Mercedes Garcia). Commissioner Reagan made a motion to approve the right-of-way use request which was seconded by Vice Mayor Mark McCown. The Building and Planning Director explained that this request is for construction of a parking deck and associated retaining walls in the public right-of-way area for the proposed building to be constructed at 1715 Arbon Lane. The Building and Planning Director further explained that he, along with the Public Works Director, have looked at the property and that they agree that there are no issues with the proposed right-of-way use for the retaining walls. After these comments, the motion to approve the right-of-way use request was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING AN EXTENSION OF THE EMERGENCY SUPPORT SERVICES AGREEMENT WITH THE UNITED STATES DEPARTMENT OF INTERIOR, NATIONAL PARK SERVICE, GREAT SMOKY MOUNTAINS NATIONAL PARK.

Item C under New Business is discussion and consideration of approving an extension of the Emergency Support Services Agreement with the United States Department of Interior, National Park Service, Great Smoky Mountains National Park. Commissioner Reagan made a motion to approve the extension of the Emergency Support Services Agreement which was seconded by Vice Mayor McCown. The Fire Chief explained that this is a longstanding Agreement with the National Park to provide fire, rescue, and EMS services and that the National Park asked for a six month extension through July 14, 2023, to have the appropriate parties review the Agreement. After these comments, the motion to approve the extension of the Emergency Support Services Agreement was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A CONTRACT WITH PREFERRED SANDBLASTING & PAINTING, LLC RELATED TO THE GREYSTONE WATER TANK IMPROVEMENTS PROJECT.

Item D under New Business was discussion and consideration of approving a Contract with Preferred Sandblasting & Painting, LLC related to the Greystone Water Tank Improvements Project. Vice Mayor McCown made a motion to approve the Contract which was seconded by Commissioner Smith. The Utilities Manager explained that this is related to regular maintenance on the water storage tank on Greystone Heights Road and that it is a 200,000 gallon tank constructed in the mid 1980s. The Utilities Manager explained that this is the lowest qualified bid in the amount of $135,900 and the bid is recommended by consulting Engineer Mr. Richard Yarbrough of C2RL, Inc. Mayor Werner asked if this company has been used by the City previously and the Utilities Manager explained that they have not, but the Consulting Engineer had checked the firm's references and all recommendations came back positive. After these comments, the motion to approve the Contract was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING CHANGE ORDER #1 TO THE SOUTHERN CONSTRUCTOR'S INC. CONTRACT RELATED TO THE WASTEWATER TREATMENT PLANT IMPROVEMENTS PROJECT.

Item E under New Business was discussion and consideration of approving Change Order #1 to the Southern Constructor's Inc. Contract related to the Wastewater Treatment Plant Improvements Project. Commissioner Reagan made a motion to approve Change Order #1 which was seconded by Commissioner Smith. The Utilities Manager explained that this Change Order is related to modifications needed to the six secondary clarifiers that were not part of the original Project scope and that these needed corrective issues were discovered during construction. The Utilities Manager also explained that the Change Order is in the amount of $116,815.45. After these comments, the motion to approve Change Order #1 was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING AGREEMENTS WITH IMAGING TECHNOLOGY CONSULTING FOR DIGITAL ARCHIVING OF RECORDS ASSOCIATED WITH THE FINANCE AND POLICE DEPARTMENTS.

Item F under New Business was discussion and consideration of approving Agreements with Imaging Technology Consulting for the Digital Archiving of records associated with the Finance and Police Departments. Commissioner Reagan made a motion to approve the Agreements which was seconded by Commissioner Smith. The City Manager explained that the City has discussed digitizing records in the past and that this opportunity came about following the water break and ongoing restoration at City Hall with the considerable amount of financial and police records which needed to be relocated. The City Manager also explained that the estimated amount for the financial records to be digitized was in the amount of $22,000 to $24,000 and that the estimated amount to digitize police records is in the amount of $35,000 to $37,000 and that these costs were not budgeted and will be charged against the Contracted Services line item in the respective Departmental Budgets and will require additional funding with a Transfer Ordinance prior to the end of this Fiscal Year. After these comments, the motion to approve the Agreements was unanimously adopted.

UNSCHEDULED ITEMS:

Vice Mayor Mark McCown

(1) Stated that the City's tax revenues in the month of October 2022 looked great and that he was proud of the City's continuing success.

There being no further business to come before the City Commission, Vice Mayor McCown made a motion to adjourn. Commissioner Reagan seconded the motion which was unanimously approved.

Mike Werner, Mayor

Cindy Cameron Ogle, City Recorder
/mp