Ellsworth Community School
Board of Education Minutes
Organizational Meeting of July 17, 2017

The organizational meeting of the Board of Education was held on July 17, 2017 in the elementary library. President Randall called the meeting to order at 6:30 p.m.

ATTENDEES:

Board members: Gardner, Groenink, Krosnicki, Randall, Russell, Stevens, Wallace

Administration: Gaffney

Staff: Jessica VanderHart, Lisa Krosnicki

Students:

Other:

PRELIMINARY MOTIONS:

Moved by Russell, supported by Gardner to approve all preliminary motions as a consent agenda item, including:

- Board Minutes – Regular meeting of June 12, 2017
- Special Meeting Minutes – June 23, 2017
- Budget Hearing Minutes – June 27, 2017
- Current General Fund Bills audited in the amount of $301,576.97

Copies of said agenda, minutes, and itemized list of bills to become part and parcel of these minutes. Motion carried unanimously (7-0).

PUBLIC COMMENTS:

None.

STUDENTS REPORT:

None.

SUPERINTENDENT'S REPORT:

A. Gaffney presented on the Township Meeting dealing with the survey issue – granting permission for ECS to use questioned property for the new Elementary bus drive.

B. Gaffney presented on update on the School Building Project for both the elementary and high schools.

C. Gaffney reported that summer school starts on Monday, July 24th. Both elementary and high school students attending will be located in the elementary classrooms.

ANNUAL ORGANIZATIONAL ITEMS

A. Gaffney reported on the Designation of Time/Location of Regular Board Meetings, as presented.

B. Gaffney reported on the Designation of Depositories for District Funds--Charlevoix State Bank, MILAF, as presented.

C. Gaffney reported the Designation of Signatories for the 2017-18 Fiscal Year, including the following:

   a. Sinking Fund–President, Treasurer, Superintendent

b. Payroll Funds–Superintendent

c. Operating Funds–President, Treasurer, Superintendent

d. School Lunch Funds–President, Treasurer, Superintendent

e. Internal Accounts–President, Treasurer, Superintendent

f. General funds–President, Treasurer, Superintendent

g. Athletic Fund–President, Treasurer, Superintendent

h. 2015 Bond Debt Retirement Fund - President, Treasurer, Superintendent

i. 2016 Bond Debt Retirement Fund - President, Treasurer, Superintendent

j. 2016 Capital Projects Fund - President, Treasurer, Superintendent

k. Public Improvement Fund - President, Treasurer, Superintendent

D. Gaffney reported that the Designation of Maintenance of District Records/Business Procedures would be given to the Administrative Office in Ellsworth High School.

E. Gaffney reported that the Designation of Person Responsible for Posting Meeting Notices would hereby be the Superintendent.

F. Gaffney reported that the Designation of Election Duties would go to the Superintendent.

G. Gaffney presented the following Organizational Memberships to the Board for approval:

a. Michigan Association of School Administrators

b. East Jordan Chamber of Commerce

c. Michigan Association of School Boards

d. Michigan High School Athletic Association

e. Northern Michigan School Legislative Association

f. American Association of Curriculum Development

H. Gaffney presented the following Retainer Contracts to the Board for approval:

a. Auditor–Robertson and Carpenter

b. Law Firm–Thrun

I. Gaffney asked the Board for approval of the standing Committee Structure.

J. Gaffney asked the Board for approval of the standing Committee of the Whole for the 2017-2018 School Year.

DISCUSSION ITEMS:

A. Gaffney reported on the Fall Coaching Recommendations for the 2017-2018 school year.

B. Gaffney reported on the Cell Phone/Travel Stipends, as presented.

C. Gaffney reported on the Schools of Choice Policy, as presented.

D. Gaffney reported on the Seclusion and Restraint Policy, as presented.

E. Gaffney reported on the Preschool Recommendation, as presented.

F. Gaffney reported on the New District Property, as presented.

G. Gaffney reported on the Public Improvement Fund Transfer, as presented.

H. Gaffney reported on the Middle/High School Contingency Plans, as presented.

I. Gaffney reported on the Middle/High School Schedule and Elementary Staffing, as presented.

ACTION ITEMS:

A. Moved by Wallace, supported by Gardner, to approve the 2017/18 Annual Organizational Designation list as presented. Motion passed unanimously, 7-0

B. Moved by Groenink, supported by Russell, to authorize the following individuals as signers on behalf of Ellsworth Community School; Kandi Randall (Board President), Chris Wallace (Board Treasurer), Aaron Gaffney (Superintendent) as presented. Motion passed unanimously, 7-0

C. Moved by Garnder, supported by Krosnicki, to authorize the following individuals to access all bank accounts to gain information on-line or verbally, and to make cash transfers on behalf of Ellsworth Community School; Aaron Gaffney (Superintendent), Lisa Krosnicki (Business Manager) as presented. Motion passed unanimously, 7-0

D. Moved by Wallace, supported by Groenink, to approve cell phone stipends as presented. Motion passed unanimously, 7-0

E. Moved by Russell, supported by Gardner, to approve the 2016/17 Schools of Choice policy as presented. Motion passed unanimously, 7-0

F. Moved by Groenink, supported by Krosnicki, to approve the list of fall athletic coaches as presented. Motion passed unanimously, 7-0

G. Moved by Gardner, supported by Wallace, to approve the hiring of Hannah Hybl as lead preschool teacher. Motion passed unanimously, 7-0.

Moved by Wallace, seconded by Groenink, to add Action Item H. Motion passed unanimously, 7-0.

H. Moved by Russell, supported by Wallace, to move $50,000 to the Public Improvement Fund. Motion passed unanimously, 7-0.

The meeting adjourned at 7:18 p.m.

Respectfully submitted: _____

Susanne Gardner, Secretary of the Board