

STATE OF ILLINOIS
COUNTY OF WHITESIDE
CITY OF MORRISON
OFFICIAL PROCEEDINGS

July 10, 2023

The Morrison City Council met in Regular Session on July 19, 2023, at 6:30 p.m. in the Morrison Community Room, 307 South Madison Street, Morrison, Illinois. The meeting was called to order at 6:30 p.m. by Mayor Vandermyde. City Clerk Michael Hemmer recorded the minutes.

Alderspersons present on roll call were Kruse, Mahaffey, Schlegel, Zuidema, West, Tervelt, Bruckner and Tichler. Absent: None. Other city officials present were Police Chief Valladares. City Administrator Melton, City Treasurer Jones, and Recreational Services Director Jacobs were absent.

DECLARATION OF INTENT TO RECORD

None.

PUBLIC COMMENT

None. Alderman West made a statement regarding the June 12 Council Meeting.

REPORT OF CITY OFFICERS, DEPARTMENT HEADS AND/OR COMMITTEES

Mayor Vandermyde discussed his reasons for the addition of the Illinois Municipal League's Civility Pledge to the agenda for consideration and highlighted the rules of debate.

Chief Valladares reported that his department will begin training in August on the new body cameras.

CONSENT AGENDA

Ald Mahaffey moved to approve the Consent Agenda which included approving Council Meeting Minutes for June 26, 2023, Bills Payable in the amount of - \$280,945.55, Street Closure Request – Chamber of Commerce – PopUp Evening Farmers Market, August 10, 2023, Street Closure Request – Department of Fun – FunSlinger Run, September 9, 2023, Street Closure Request – Department of Fun – Swinging Sunday, September 10, 2023; seconded by Ald Bruckner. Ayes: Kruse, Mahaffey, Schlegel, Zuidema, West, Tervelt, Bruckner and Tichler. Nays: None. Motion passed.

ITEMS REMOVED FROM CONSENT AGENDA

None.

ITEMS FOR CONSIDERATION AND POSSIBLE ACTION

Ald Zuidema moved to approve Resolution 2023-04 – Civility Pledge as presented, seconded by Ald Schlegel. Council discussed. Ayes: Mahaffey, Schlegel, West, Tichler and Bruckner. Abstain: Kruse. Nays: Zuidema, Tervelt. Motion passed.

Ald Zuidema moved to approve Ordinance 2023-08 – Alley Closure (N. Jackson St. – E. Main St.); seconded by Ald Schlegel. All aye by voice vote. Motion passed.

OTHER ITEMS FOR CONSIDERATION, DISCUSSION & INFORMATION

Voting Wards - Mayor Vandermyde stated that there was no further information available on redistricting the wards.

Council briefly discussed the Genesee Street project and some of its sewer and lack of curb problems as well as limiting some parking if the street was closed for vehicular traffic.

ADJOURNMENT

Ald Zuidema moved to adjourn the meeting; seconded by Ald Schlegel. The meeting adjourned at approximately 6:49 pm. without objection.

Approved:

Scott Vandermyde
Mayor

Michael Hemmer
City Clerk

Memo

To: Mayor and Council
From: Barb King
Date: 7/24/23
Re: Bills Payable

Please see the attached for the list of Bills Payable in the total amount of: **\$71,655.53.**

Pre-Paid checks are #22655 - #22660; #22675.

**Council Members having questions regarding bills should contact
Mayor Vandermyde OR City Administrator Melton
via phone, email or personal visit prior to the meeting.**

BANK#	BANK NAME						
CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID REASON FOR VOID
1 TRIUMPH COMMUNITY BANK							
22655	7/07/2023	1347	MEDIACOM	89.57			
22656	7/11/2023	1349	BRIAN R MELTON	364.67			
22657	7/12/2023	1199	FRONTIER	472.51			
22658	7/12/2023	1638	VIKING CHEMICAL COMPANY	2,125.10			
22659	7/12/2023	1986	CAPITAL ONE TRADE CREDIT	855.96			
22660	7/12/2023	1525	SECRETARY OF STATE	165.00			

See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:		
OUTSTANDING		4,072.81
CLEARED		.00

BANK 1 TOTAL		4,072.81
VOIDED		.00

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
01 GENERAL FUND	229.69	229.69	.00	.00
50 SEWER FUND	285.70	285.70	.00	.00
51 WATER FUND	3,192.75	3,192.75	.00	.00
77 HEALTH INSURANCE FUND	364.67	364.67	.00	.00

ACCOUNTS PAYABLE CHECK REGISTER

BANK# BANK NAME

CHECK# DATE

ACCOUNT# NAME

CHECK AMOUNT CLEARED MANUAL VOID REASON FOR VOID

1 TRIUMPH COMMUNITY BANK

22675	7/17/2023	1658 WHITESIDE CO RECORDER	275.00
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See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:

OUTSTANDING	275.00
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CLEARED	.00
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BANK 1 TOTAL	275.00
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VOIDED	.00
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FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
50 SEWER FUND	137.50	137.50	.00	.00
51 WATER FUND	137.50	137.50	.00	.00

ACCOUNTS PAYABLE CHECK REGISTER

BANK# BANK NAME

CHECK# DATE ACCOUNT# NAME

CHECK AMOUNT CLEARED MANUAL VOID REASON FOR VOID

1 TRIUMPH COMMUNITY BANK

22676	7/25/2023	2052 5 STAR LANDSCAPING LLC	2,040.00
22677	7/25/2023	1011 AIRGAS USA, LLC	41.55
22678	7/25/2023	1018 ALLIANCE MATERIALS, INC.	365.38
22679	7/25/2023	2045 CIVIC PLUS LLC	359.95
22680	7/25/2023	1144 DIVISION OF VITAL RECORDS	204.00
22681	7/25/2023	1215 GOLD STAR FS, INC.	985.43
22682	7/25/2023	1953 GREAT WESTERN SUPPLY CO	41.80
22683	7/25/2023	1238 HEUSINKVELD, INC	10.00
22684	7/25/2023	1276 ILLINOIS EPA	7,500.00
22685	7/25/2023	1322 KUNES AUTO GROUP	269.04
22686	7/25/2023	1334 ELECTRONICS, INC	20.70
22687	7/25/2023	2088 MCH FOUNDATION	1,256.12
22688	7/25/2023	1347 MEDIACOM	243.97
22689	7/25/2023	1381 MORRISON AUTO SUPPLY, INC.	374.80
22690	7/25/2023	1389 MORRISON COMMUNITY HOSPITAL	45.00
22691	7/25/2023	1405 MORRISON TRUE VALUE	12.99
22692	7/25/2023	1412 MT. PLEASANT TOWNSHIP SUPV	1,500.00
22693	7/25/2023	1440 ODELL PUBLIC LIBRARY	5,348.86
22694	7/25/2023	1450 P F PETTIBONE & CO	801.20
22695	7/25/2023	1468 WM CORPORATE SERVICES, INC	6.55
22696	7/25/2023	1481 QUALITY READY MIX	210.00
22697	7/25/2023	1483 QUICKSCORES	132.00
22698	7/25/2023	2080 REPUBLIC SERVICES	22,479.04
22699	7/25/2023	1519 S.B.M., INC	16,316.50
22700	7/25/2023	2086 SCHMITT EXCAVATING	1,875.00
22701	7/25/2023	9999999999 LAWANDA SHAMBAUGH	420.00
22702	7/25/2023	2087 STERLING VAULT COMPANY	2,334.25
22703	7/25/2023	1610 TRIUMPH CARDMEMBER SERVICE	4,100.37
22704	7/25/2023	1629 US CELLULAR	282.12
22705	7/25/2023	1637 VERIZON	36.01
22706	7/25/2023	1643 WARD, MURRAY, PACE, JOHNSON PC	819.00
22707	7/25/2023	1648 WEETS & SON SEPTIC SERVICE	255.00
22708	7/25/2023	1672 RYAN WIERSEMA	45.00
22709	7/25/2023	1676 WILLIAM & MARY COMPUTER CENTER	923.90
22701			

See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:

OUTSTANDING	71,655.53
CLEARED	.00

BANK 1 TOTAL	71,655.53
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VOIDED	.00
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FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
01 GENERAL FUND	32,180.75	32,180.75	.00	.00
14 REFUSE DISPOSAL FUND	22,479.04	22,479.04	.00	.00
18 LIBRARY FUND	5,348.86	5,348.86	.00	.00
50 SEWER FUND	8,286.01	8,286.01	.00	.00

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME						
CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID REASON FOR VOID
		51	WATER FUND	3,360.87	3,360.87		.00 .00

CLAIMS BY VENDOR

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
466	5 STAR LANDSCAPING LLC MAINT SERV - GROUNDS	01-43-5170	2,040.00	2,040.00	22676	7/25/23
500187083	AIRGAS USA, LLC MAINT SUPP - EQUIPMENT	01-41-6120	41.55	41.55	22677	7/25/23
5502	ALLIANCE MATERIALS, INC. MAINT SUPP - UTILITY SYSTEM	51-80-6151	365.38	365.38	22678	7/25/23
549823334	CAPITAL ONE TRADE CREDIT MAINT SUPP - BLDG	51-80-6110	855.96	855.96	22659	7/12/23
77894	CIVIC PLUS LLC ORDINANCE CODIFICATION	01-13-5570	359.95	359.95	22679	7/25/23
7M071023	DIVISION OF VITAL RECORDS STATE CC FEES	01-13-9250	204.00	204.00	22680	7/25/23
7M071023	FRONTIER ACCT. #8157721111	50-81-5520	273.26	273.26	22657	7/12/23
7M071023A	ACCT. #8154009008	51-80-5520	99.32	99.32	22657	7/12/23
7M071023B	ACCT. #8157723870	51-80-5520	99.93	99.93	22657	7/12/23
7M071023	GOLD STAR FS, INC. NATURAL GAS	01-41-5710	985.43	985.43	22681	7/25/23
76065	GREAT WESTERN SUPPLY CO MAINT SUPP - BLDG	01-31-6110	41.80	41.80	22682	7/25/23
775	HEUSINKVELD, INC TOURNAMENT AWARDS	01-43-6542	10.00	10.00	22683	7/25/23
7M071023	IL EPA02 ACCT. #IL0080068 (A)	50-81-5840	7,500.00	7,500.00	22684	7/25/23
7748	KUNES AUTO GROUP MAINT - VEHICLE	01-21-5130	269.04	269.04	22685	7/25/23
7147	ELECTRONICS, INC MAINT SERV - BLDG	01-31-5110	20.70	20.70	22686	7/25/23
7M071723	MCH FOUNDATION MAINT SERV - UTILITY SYSTEM	51-80-5150	1,256.12	1,256.12	22687	7/25/23
7M070723	MEDIACOM ACCT. #8384880210090324	01-11-5520	24.88			
	ACCT. #8384880210090324	51-80-5520	12.44			
	ACCT. #8384880210090324	50-81-5520	12.44			
	ACCT. #8384880210090324	01-31-5520	39.81			
7M071723	ACCT. #8384880210090316	01-11-5520	121.99	89.57	22655	7/07/23

CLAIMS BY VENDOR

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
	MEDIACOM					
	ACCT. #8384880210090316	51-80-5520	60.99			
	ACCT. #8384880210090316	50-81-5520	60.99			
				243.97	22688	7/25/23
FM071123	MELTON BRIAN R DEDUCTIBLE REIMBURSEMENT	77-77-9241	364.67	364.67	22656	7/11/23
FM071023	MORRISON AUTO SUPPLY, INC CUST. #1820	01-42-6120	374.80	374.80	22689	7/25/23
0882652	MORRISON COMMUNITY HOSPIT DRUG TESTING	01-41-5810	45.00	45.00	22690	7/25/23
FM070323B	MORRISON TRUE VALUE ACCT. #276574	01-21-6520	12.99	12.99	22691	7/25/23
FM070123	MT. PLEASANT TOWNSHIP SUP MISC EXPENSE	51-80-9280	500.00			
	MISC EXPENSE	50-81-9280	500.00			
	MISC EXPENSE	01-41-9280	500.00			
				1,500.00	22692	7/25/23
FM071123	ODELL PUBLIC LIBRARY PPRT DISTRIBUTION	18-18-5471	5,348.86	5,348.86	22693	7/25/23
04155	P F PETTIBONE & CO PUBLICATIONS	01-21-5650	801.20	801.20	22694	7/25/23
023060-2173-0	PRAIRIE HILL RDF SLUDGE DISPOSAL	50-81-5750	6.55	6.55	22695	7/25/23
04631	QUALITY READY MIX MAINT SUPP - STREETS	01-41-6140	210.00	210.00	22696	7/25/23
01532	QUICKSCORES OPERATING SUPPLIES	01-43-6520	132.00	132.00	22697	7/25/23
021-007608069	REPUBLIC SERVICES CONTRACTUAL WASTE HAULER	14-14-5730	22,479.04	22,479.04	22698	7/25/23
04587237	SBM OFFICE SUPPLIES	01-11-6510	16,316.50	16,316.50	22699	7/25/23
073	SCHMITT EXCAVATING MAINT SERV - STREETS	01-41-5140	1,875.00	1,875.00	22700	7/25/23
FM071223	SECRETARY OF STATE MAINT SERV - VEHICLE	01-41-5130	165.00	165.00	22660	7/12/23
FM071723	SHAMBAUGH, LAWANDA SIDEWALK PROGRAM	01-41-8620	420.00	420.00	22701	7/25/23
03387	STERLING VAULT COM MISC EXPENSE	01-42-9280	2,334.25	2,334.25	22702	7/25/23

CLAIMS BY VENDOR

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
TM071723	TRIUMPH CARDMEMBER SERVIC CONCESSION SUPPLIES	01-43-6538	1,920.93			
	OFFICE SUPPLIES	01-11-6510	230.34			
	OFFICE SUPPLIES	01-21-6510	60.00			
	TRAVEL/TRAINING	01-21-5620	365.48			
	OPERATING SUPPLIES	01-43-6520	20.37			
	MISC EXPENSE	01-11-9280	619.64			
	OTHER PROFESSIONAL SERVICES	01-11-5480	435.14			
	MISC EXPENSE	01-41-9280	119.72			
	POSTAGE	01-11-5510	32.87			
	POSTAGE	51-80-5510	147.94			
	POSTAGE	50-81-5510	147.94			
			4,100.37	22703	7/25/23	
590936860	US CELLULAR ACCT. #928070215	01-11-5520	141.06			
	ACCT. #928070215	51-80-5520	70.53			
	ACCT. #928070215	50-81-5520	70.53			
			282.12	22704	7/25/23	
339024040	VERIZON WIRELESS - LERT B ACCT. #342565121-00001	51-80-5520	36.01			
			36.01	22705	7/25/23	
18638	VIKING CHEMICAL COMPANY CHEMICALS	51-80-6560	3,055.10			
18639CM	CHEMICALS	51-80-6560	930.00-	3,055.10	22658	7/12/23
			930.00-	22658	7/12/23	
15855	WARD, MURRAY, PACE, JOHNS LEGAL SERVICE	01-12-5330	819.00			
			819.00	22706	7/25/23	
.01	WEETS & SON SEPTIC SERVIC FRENCH CREEK RESTROOM RENTAL	01-43-5270	255.00			
			255.00	22707	7/25/23	
TM071723	WHITESIDE CO RECORDER MISC EXPENSE	51-80-9280	137.50			
	MISC EXPENSE	50-81-9280	137.50			
			275.00	22675	7/17/23	
TM071023	WIERSEMA RYAN MAINT SERV - BLDG	01-31-5110	45.00			
			45.00	22708	7/25/23	
9950	WILLIAM & MARY COMPUTER C SOFTWARE/HARDWARE	51-80-5370	923.90			
			923.90	22709	7/25/23	
	REPORT TOTAL		76,003.34			



City Of Morrison
Street Closure Request Application
Community Event

Name of Organization: Morrison Rotary Club - Harvest Hammer
Contact Person/ Address: Karl Kovarik, Treasurer 331 Coleta Rd, Tampa, FL
Email: egarab@frontiernet.net Phone: 815-499-6065 61283

1. Event for which closure is requested: Harvest Hammer - Children races, 5K + duathlon
2. Street(s) to be Closed: Genesee Ave from Winfield St to Lister Rd - 6:00 AM - Noon
Academic Dr. from Genesee Ave to Morrison Jr High School - 6:00 AM - Noon
Genesee St from Main St to Winfield St to Genesee Ave - 11:00 AM - Noon
3. Date Of Event: September 16, 2023
4. Times Of Closure: SEE ABOVE To
5. Electrical Service Needed? (\$50 fee may apply) Yes X No
Please specify:

The undersigned agrees to release, hold harmless, and defend the City of Morrison, its officers and agents against any and all claims for loss, damage, personal injury, or death occurring as a result of the event for which this permit is requested. Proof of insurance is required. Insurance must name the City of Morrison as an additional insured.

Karl J. Kovarik Treasurer Morrison Rotary Club July 11, 2023
Authorized Signature Title Date

STREET CLOSURE PERMIT

Subject to the information contained in this Application, permission to close certain city streets is hereby granted.

Receipt of the \$25.00 PERMIT FEE and/or the \$50.00 ELECTRICAL HOOK-UP CHARGE is hereby acknowledged. Fees are waived for non-profit organizations.

Date _____

City Clerk _____

Updated 6/15/16



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
July 1, 2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Arthur J. Gallagher Risk Management Services, Inc.
2880 Golf Road
Rolling Meadows IL 60008

CONTACT NAME: Toni Hanes
PHONE (A/C, No. Ext.): 1-833-3ROTARY
E-MAIL: rotary@aig.com
FAX (A/C, No.): 833-288-4062

INSURED
All Active US Rotary Clubs & Districts
Morrison Rotary Club #3081, Morrison, IL 61270
ATTN: Risk Management Dept.
1560 Sherman Ave.
Evanston, IL 60201-3698

INSURER(S) AFFORDING COVERAGE
INSURER A: Westchester Surplus Lines Insurance Company NAIC # 10172
INSURER B:
INSURER C:
INSURER D:
INSURER E:
INSURER F:

COVERAGES

CERTIFICATE NUMBER: 899307648

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL ISURR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Liquor Liability Included GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOG OTHER:	Y	G73578917 002	7/1/2023	7/1/2024	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY		G73578917 002	7/1/2023	7/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTIONS		NOT APPLICABLE			EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	NOT APPLICABLE			PER STATUTE E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is included as an additional insured where required by written contract or permit subject to the terms and conditions of the general liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

CERTIFICATE HOLDER

City of Morrison
200 W Main
Morrison, IL 61270
Morrison Rotary Club - Harvest Hammer
Septmeber 16, 2023

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

RESOLUTION NO. 23-05

**A RESOLUTION PROVIDING FOR THE LEVY OF AN ADDITIONAL TAX OF .02%
OF THE VALUE OF ALL OF THE TAXABLE PROPERTY IN THE CITY OF
MORRISON, WHITESIDE COUNTY, ILLINOIS FOR THE MAINTENANCE,
REPAIRS AND ALTERATIONS OF LIBRARY BUILDINGS AND EQUIPMENT IN
THE CITY OF MORRISON, WHITESIDE COUNTY, ILLINOIS**

WHEREAS, as permitted by the Illinois Municipal Code and the Illinois Local Library Act, the City of Morrison operates a City library, commonly known as the Odell Public Library; and

WHEREAS, the City Council of the City of Morrison desires to levy, for the benefit of the Odell Public Library, an additional tax of .02% of all the taxable property in the City of Morrison, as equalized or assessed by the Whiteside County Assessor, for the maintenance, repairs, and alterations of library buildings and equipment, as permitted by the Illinois Local Library Act, 75 ILCS 5/3-1.

NOW THEREFORE BE IT RESOLVED by the City Council of the CITY OF MORRISON, Whiteside County, Illinois as follows:

SECTION 1. For the tax year 2023 there is herein levied an additional tax of .02% of all the taxable property in the CITY OF MORRISON, Whiteside County, Illinois, as equalized or assessed by the Whiteside County Assessor, for the maintenance, repairs, and alterations of library buildings and equipment in the City.

SECTION 2. The City Clerk is directed, within fifteen (15) days after its adoption by the City Council, to publish this Resolution at least once, in the *Whiteside News Sentinel and/or Sauk Valley Media*, a newspaper published in and of general circulation within the CITY OF MORRISON, Whiteside County, Illinois.

SECTION 3. If no petition is filed with the City Clerk of the City of Morrison within thirty days after publication of this Resolution, signed by at least 264 electors residing within the CITY OF MORRISON, said number representing ten percent (10%) of the total number of registered voters in the CITY OF MORRISON, requesting that the question of the levy of the additional tax herein provided be submitted to the electors of the City of Morrison, then this Resolution shall be in full force and effect and the tax so levied.

SECTION 4. If a petition, signed by the requisite number of electors, is filed with the City Clerk within thirty days of publication of this Resolution, then the question of the levy of the additional tax shall be submitted to the electors of the City of Morrison at the next election, presently scheduled to be held on March 19, 2024.

SECTION 5. The City Clerk shall cause this Resolution to be noted in the minutes of

the meeting of this City Council and a certified copy thereof be filed in the Office of the Clerk of the County of Whiteside.

SECTION 6. The Mayor and City Clerk are herein authorized to execute all documents necessary to implement and effectuate the imposition of this levy, a levy imposed for the sole benefit of the Odell Public Library.

ADOPTED by the City Council of the CITY OF MORRISON, Whiteside County, Illinois and approved this 24th day of July 2023.

Scott Vandermyde, Mayor

ATTEST:

Michael Hemmer, City Clerk

Alderspersons voting:

	AYE	NAY	ABSTAIN	ABSENT
Gregory Kruse	☐	☐	☐	☐
Sidonna Mahaffey	☐	☐	☐	☐
Harvey Zuidema	☐	☐	☐	☐
Todd Schlegel	☐	☐	☐	☐
Josh West	☐	☐	☐	☐
Vernon Tervelt	☐	☐	☐	☐
Matthew Tichler	☐	☐	☐	☐
Kevin Bruckner Jr	☐	☐	☐	☐



A mechanical systems contractor
2279 East Yellow Creek Rd
Freeport IL 61032
Tel 815-235-1955
Fax 815-235-9590

June 20, 2023

Meridith Layne
Odell Public Library
307 S Madison St, Morrison, IL 61270

RE: HVAC Budget for Boiler Replacement & Controls Upgrade

Dear Meredith,

The Helm Group would like to thank you for the opportunity to provide this proposal for your consideration. Partnering with Helm for this work will ensure you are receiving the highest technical expertise in our industry. We follow procedures that promote the highest safety and environmentally conscious practices available.

Equalis Cooperative Procurement:

Helm's Awarded Contract #: R10-1132B
Lead Agency: Region 10 ESC
PQN for Boiler Project: 0941756
PQN for Controls Project: 1992355

►Proposed Project # 1 Central Boiler Replacement (PQN #0941756):

Lock out /Tag out the existing Boiler and Drain down the system to allow for main piping to be cut.
Demo out the old Boiler and flues and misc. piping to facilitate the installation of the new system. Includes delivery of new equipment to site and proper disposal of existing equipment offsite.
Furnish and install (2) new LAARS High efficiency Boilers, 2 new Taco Pumps, and tank neutralizer.
Remove piping main header and make adaptations to piping and pumps to ensure the best performance .
Route the flue pipe up through the roof and terminate as the manufacturer recommends.
The roofing patch and seal will be performed by a trusted vendor for roofing.
Piping to be insulated where required.
Control system installation for the new Boilers is included in this proposal.
Electrical reconnection of pumps and electrical material/labor for change out are included.
Check test and start-up of the boilers, includes refill of the system and bleed off of any air in the system.
Owners Training is included. O&M manual turnover is also included.
Current lead times are currently at 12 weeks
Based on straight time labor
Does not include sales tax
Does not include permits. If permits/inspection fees are applicable, fees to be invoiced separately once costs are confirmed.

►Total for Proposed Project #1 Boiler Replacement Proposal.....(less tax).....\$ 176,433

- **Please note:** Helm is pleased to offer a \$3,000 discount if paid in full cash this fall 2023, per customer inquiry/request.

Please note – Helm is a trade ally with local utilities and will assist in completing any applicable incentive documentation. Pending review and approval from the utility company, incentive/rebate checks will be submitted directly back to the customer. Currently- Nicor is offering a \$3,500 incentive per boiler we are proposing to install above. That is a total of \$7,000 in potential incentives that Odell Library/City of Morrison can potentially harvest.

1,000-1,700 MBTUH \$3,500

Qualifying products



Mechanical Inc., along with other Helm Group companies, have been rebranded as a single entity.
Our services and commitment to our customers remain unchanged.



► **Proposed Project # 2 – Controls System (PQN #1992355):**

Mount controls for each AHU. *Please note – this scope is based on the AHU split systems being replaced/upgraded prior to controls upgrade.*

Integrate the AHU units into a control station

Install a JACE control system with screen and access point

This system will monitor operations of the individual condensers and Air Handling units

Control scheduling will be completed through this system

Note: The boiler system will be a separate system for control but may be accessible through this main terminal

Integration into the existing ISP address will be included. Based on owner/IT providing IP/additional information needed for operability.

Labor ,Parts, and Materials are included in this Proposal for Controls

Based on straight time labor

Does not include sales tax

Does not include permits. If permits/inspection fees are applicable, fees to be invoiced separately once costs are confirmed.

Note: Pending approval, Helm will work with ComEd Rebate Program to confirm if there are any incentives available for improving building scheduling/equipment through the automation system.

► **Total for Proposed Project #2 Controls(less tax).....\$22,272**

Clarifications:

- Work to be performed during normal working hours of 7:00am thru 3:30pm, Monday thru Friday.
- *This proposal, scope, and price is the proprietary property of Helm Service and is for our Client's use only, as it is to be utilized for the agreement evaluation.* This Agreement sets forth all of the terms and conditions binding upon the parties hereto; and no person has authority to make any claim, representation, promise or condition on behalf of Helm Service, which is not expressed herein. No party shall alter this agreement. This proposal will become a binding Agreement only after acceptance by Client and approval by an officer of Helm Service as evidenced by their signatures below. All rights to any designs presented are retained by Helm Service.
- Proposal valid for 30 days.

Exclusions:

- The scope of this proposal does not include the replacement of any other components of the mechanical or controls systems that are not specifically listed in this proposal.
- Temporary HVAC equipment or rental equipment.
- Permits, Inspection fees of any kind.
- Isolation valves, strainers, check valves, etc. unless specifically noted.
- Electrical work of any kind, starters, disconnects, VFD's wire, conduit, breakers, fuses, etc. Unless noted above.
- Roofing, cutting, patching, flashing, painting.
- Structural building/walls; cutting, patching, and coring.
- All work associated with Fire/Life Safety, including interfaces and interlocks to the Fire Alarm System, smoke detectors, fire dampers, smoke control dampers, and smoke/fire dampers.
- Utility Services: We assume the existing utilities (gas, electrical, water) serving the facility are properly sized to handle the current building loads. If it is determined service upgrades are necessary to facilitate current or future loads, additional costs may apply through your utility provider and/or Helm.
- Payment and performance bonds.
- All responsibility for Lead and asbestos identification, abatement, removal, and disposal prior to start of job.

Thank you again for your consideration of our proposal. Please do not hesitate to contact me direct should you have any additional questions or comments.

Respectfully,

Brooke VenHuizen
Service Account Manager
Helm Service Division
Cell 815-990-1454
BVenhuizen@helmgroupp.com

Aaron Spray
Project Sales Engineer
Helm Service Division
Cell 815-238-1030
ASpray@helmgroupp.com

Signature of Authorization to proceed with selected scope above

Date

CONTRACT AGREEMENT - TERMS AND CONDITIONS

1. TERMS: IF THIS CONTRACT INVOLVES THE PURCHASE OF MATERIALS AND EQUIPMENT ONLY, THE PURCHASE PRICE SHALL BE PAYABLE AT THE TIME OF DELIVERY OF THE MATERIALS AND/OR EQUIPMENT; IF THIS CONTRACT INVOLVES LABOR OR LABOR AND MATERIALS AND EQUIPMENT, PROGRESS BILLINGS WILL BE SUBMITTED COVERING MATERIALS AND EQUIPMENT DELIVERED TO THE JOB SITE OR STORED IN ACCEPTABLE STORAGE FOR DELIVERY TO THE JOB SITE. THIS PROGRESS BILLING WILL ALSO INCLUDE LABOR WHICH HAS BEEN EXPENDED ON THE JOB OR DIRECTLY CONCERNED WITH THE JOB. THIS PROGRESS BILLING AMOUNT WILL BE DUE TEN DAYS AFTER BILLING DATE. FOR JOBS WHICH REQUIRE RETENTION, A RETENTION AMOUNT OF FIVE PERCENT WILL BE WITHHELD. IT WILL BECOME DUE AND PAYABLE AT THE COMPLETION OF MECHANICAL INC.'S PORTION OF THE PROJECT.
2. Title to the materials and equipment shall remain with Helm Service, until the customer has paid the total price in full, and if the customer should fail to make any payment to Helm Service, as the same becomes due or the customer fails to perform any other obligation under this contract, Helm Service may take possession of the materials and equipment and take whatever other action it deems appropriate.
3. Helm Service warrants that its labor and installation shall be done in a good and workmanlike manner and shall be free from defects for a period of one year after completion of the installation. Helm Service warrants that all equipment and materials furnished will be new unless otherwise specified in this contract, and that Helm Service has good title thereto. Helm Service does not warrant the quality of the equipment and materials furnished in any respect and the customer's remedy for defects in the equipment and materials shall be against Helm Service's suppliers or the manufacturers of the materials and equipment. Helm Service will deliver all manufacturers' written warranties to the customer upon completion of installation. UNDER NO CIRCUMSTANCES WILL HELM SERVICE BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFITS, INCREASED OPERATING OR MAINTENANCE EXPENSE, CLAIMS OF CUSTOMER'S, TENANTS, OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.
4. Once the equipment and materials have been delivered to the job site, the Customer assumes all risk of damage to same, by any cause, except that brought about by the negligence of Helm Service and its employees. The customer shall carry all Risk, Property Insurance to the full value of the materials and equipment and name Helm Service as an Additional Insured to the extend of its interest.

The Customer shall be responsible for purchasing and maintaining such liability insurance as will protect him against claims which may arise from operations under the Contract. The Customer must provide Helm Service a Certificate of Insurance providing General Comprehensive and Independent Contractors Liability with minimum limits of \$500,000.00 per occurrence for Bodily Injury and Property Damage.
5. Helm Service will obtain Liability and Workers' Compensation Insurance protecting it against claims which may arise from operations under the contract.
6. Helm Service will make delivery or installation, when provided herein, within a reasonable time after this contract is entered into, but it will not be responsible for delays caused by unavailability of machinery, equipment, materials or parts, shipper's delays, strikes, lockouts, restrictions imposed by civil or military authority, priority regulation of some governmental body, insurrection or riot, or any other cause beyond Helm Service's control. If a time for performance is stated in this agreement, it shall be deemed to be an estimate only.

If Helm Service is required to make some installation under this contract, the customer shall be responsible for putting the premises in a satisfactory condition including furnishing electric power, light, heat, and water so that installation can start promptly and be completed efficiently.
7. If Helm Service shall fail to perform any of its obligations under this contract and fails to perform after the customer gives Helm Service ten (10) days' written notice of the specific deficiencies, the customer may have someone else complete the performance but Helm Service's liability shall be limited to what it reasonably costs the customer to obtain completion of Helm Service's obligations under this contract. If Mechanical Inc. fails to perform any of its obligations under this contract, the customer, at customer's option, and without being required to do so, may cancel this contract by giving Helm Service ten (10) days written notice.
8. If the Project is stopped for a period of thirty (30) days under an order of any court or other public authority having jurisdiction, or as a result of an act of government, such as a declaration of a national emergency making materials unavailable, through no act or fault of Helm Service or if the Project should be stopped for a period of thirty (30) days by Helm Service for the customer's failure to make payment thereon as provided in Paragraph 1, then Helm Service may upon seven (7) days written notice to the customer terminate this agreement and immediately recover from the customer payment for all work to date and for any proven loss sustained upon any materials, equipment, tools, construction equipment and machinery, including reasonable profit and damages.
9. In the event either party must commence a legal action in order to enforce any rights under this contract, the successful party shall be entitled to all court costs and reasonable attorney's fees as determined by the court for prosecuting or defending the claim as the case might be.
10. The Customer shall not leave any of the equipment or systems furnished or installed by Helm Service, in operation until the customer has approved and accepted same and paid Mechanical Inc. the price in full.
11. Any written notice required under this contract may be delivered personally to the other party or mailed as certified mail, return receipt requested, to the other party's address as it appears in this agreement or as given to the other party by written notice during the terms of this contract.
12. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Helm Service, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by any active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of Helm Service.

Initials _____

Date _____

*** Please Return Initialed Document with Proposal To Helm Service**

ORDINANCE NO. 23-09

**ORDINANCE AUTHORIZING
DISPOSAL OF SURPLUS PERSONAL PROPERTY**

WHEREAS, the City of Morrison is the owner of certain personal property more specifically described in Exhibit A; and

WHEREAS, it is the opinion of the corporate authorities of the City of Morrison that the City has no use for the personal property described above and that it is in the best interests of the City to sell or dispose of the same.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the Council of the City of Morrison, Whiteside County, Illinois as follows:

SECTION 1: The recitals set forth in the preambles of this ordinance are true and correct and incorporated herein as if fully set forth in this Section 1.

SECTION 2: The Mayor and City Council find that the personal property described in Exhibit A is not necessary or useful to the City and thus the City Administrator or his designee is hereby authorized to undertake disposal of the specifically described surplus property with the property being sold or disposed of in an "as is" condition and the proceeds deposited into appropriate city accounts as determined by the City Administrator.

SECTION 3: The Mayor and the City Clerk are hereby authorized and directed to do all things necessary and essential, including execution of any documents affecting transfer, to carry out the provisions of this ordinance and effectuate sale or disposal of the surplus property described above.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage and approval, and publication in the manner provided by law.

SECTION 5: All ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 6: The provisions and sections of this Ordinance shall be deemed to be separable and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

SECTION 7: The City Clerk is hereby directed to publish this ordinance in pamphlet form.

PASSED by the Mayor and the City Council of the City of Morrison on the 24th day of July, 2023.

Mayor

ATTEST:

City Clerk

Exhibit A ~ July 24, 2023

<u>Model & Description</u>	<u>Serial No./VIN</u>
2007 Chevrolet K3500 Silverado w/ Steel Dump Body	1GBJK34U07E147448

Alderspersons voting:

	AYE	NAY	ABSTAIN	ABSENT
Gregory Kruse	☐	☐	☐	☐
Sidonna Mahaffey	☐	☐	☐	☐
Harvey Zuidema	☐	☐	☐	☐
Todd Schlegel	☐	☐	☐	☐
Josh West	☐	☐	☐	☐
Vernon Tervelt	☐	☐	☐	☐
Matthew Tichler	☐	☐	☐	☐
Kevin Bruckner Jr	☐	☐	☐	☐