

COUNCIL MEETING REPORT

AUGUST 24, 2026

Nathan Jacobs

njacobs@morrisonil.org

Morrison Parks & Recreation

August 24 2026 / 1

REPORT

Council Meeting Updates



Highlight 01

Youth Flag Football and Youth Fall Soccer registration opened. As of now we have 24 signed up for soccer and 17 for football.



Highlight 02

Family Bingo had a record number of 64 participants! Golden Agers will be Thursday, Sep 3rd, 6:30pm at the community room.



Highlight 03

Chair Fitness class is still going very well!!! We average around 25 people.

Love Like Libby USSSA Softball Tournament September 12 & 13:

5 divisions: 8u, 9u, 10u, 11u & 13u

We have 12 teams signed up so far (Cities - Fulton, Olgesby, Sterling, Clinton, Geneseo, Moline and Lynn Center.

We will be adding a new sound system at the main concessions building.

Still working also on Nightmare on High St 3k and Morrison Tombstone Tee-Off Glow Tournament in October.

STATE OF ILLINOIS
COUNTY OF WHITESIDE
CITY OF MORRISON
OFFICIAL PROCEEDINGS

August 10, 2026

CALL TO ORDER

The Morrison City Council met in regular session on Monday, August 10, 2026, at 6:30 p.m. in the Morrison Community Room, 307 South Madison Street, Morrison, Illinois. The meeting was called to order by Mayor Scott Vandermyde at 6:30 p.m. City Clerk Mike Hemmer recorded the minutes. Meeting was offered to the public via Zoom and video recording to be available at <https://www.youtube.com/@CityofMorrisonIL>.

ROLL CALL

Alderspersons present on roll call were Seth Buckwalter, Sara Dunne, Sidonna Mahaffey, and Vernon Tervelt. Absent: Kevin Bruckner Jr, Todd Schlegel, and Matt Tichler. Vacancy: Ward 1. Other city officials present were Mayor Scott Vandermyde, City Administrator Brian Melton, Police Chief Michael Moon and Superintendent of Utilities Shane Osborn.

PLEDGE OF ALLEGIANCE - Cited.

PUBLIC COMMENT - None.

REPORT OF CITY OFFICERS, DEPARTMENT HEADS AND/OR COMMITTEES

Police Chief Moon, Superintendent of Utilities Osborn, and Recreation Services Director Jacobs provided written reports to the Council.

CONSENT AGENDA

Ald Buckwalter moved to approve City Council, Meeting Minutes, July 27, 2026; Bills Payable - \$127,693.53; Historic Preservation Commission, Meeting Minutes, August 4, 2026; and Planning & Zoning Board, Meeting Minutes, July 29, 2026; seconded by Ald Mahaffey. Ayes: Buckwalter, Dunne, Mahaffey, Tervelt, and Vandermyde. Absent: Bruckner, Schlegel, and Tichler. Nays: None. Motion passed.

ITEMS FOR CONSIDERATION, DISCUSSION AND POSSIBLE ACTION

Council discussed the Deerview Condo Association's Snow Removal Reimbursement Request. Ald Mahaffey suggested in the future that the condo association would need to submit in writing any proposals or requests and commit to showing up at that council meeting. Council members agreed.

Ald Tervelt moved to approve Ordinance 26-15 – Variance for 210 West Lincolnway; seconded by Ald Buckwalter. Council reviewed the ordinance. By voice vote, motion passed.

Ald Buckwalter moved to approve Resolution 26-04 Demolition of Old Cemetery Maintenance Building; seconded by Ald Mahaffey. Council reviewed the resolution. This will require excavation and maintenance of the existing wetland area. By voice vote, motion passed.

Ald Buckwalter moved to approve Blower Replacement Project (Wastewater Treatment Plant) – Additional Electrical Work with a cost of up to \$50,000.00; seconded by Ald Mahaffey. Superintendent Osborn said additional electrical work and panels were needed to get the blowers installed. Council discussed. Ayes: Buckwalter, Dunne, Mahaffey, Tervelt, and Vandermyde. Absent: Bruckner, Schlegel, and Tichler. Nays: None. Motion passed.

Council reviewed the Water and Wastewater Charges & Fee Schedules. A marked-up version was given to council members. CA Melton highlighted some policy changes. Mayor Vandermyde suggested the Aldermen review the policy and its changes. This will be considered for action at the next council meeting.

ADJOURNMENT

Ald Tervelt moved to adjourn; seconded by Ald Buckwalter. Without objection, the meeting adjourned at 6:55 pm.

Approved:

Scott Vandermyde
Mayor

Michael Hemmer
City Clerk

City of MORRISON

200 West Main Street
Morrison, Illinois 61270-2400
Phone 815.772.7657
Fax 815.772.4291
morrisonil.org



MEMORANDUM

To: Mayor & Council

From: Barb King

Date: 8/24/26

RE: Bills Payable

Please see the attached list of Bills Payable in the total amount of: **\$111,754.85.**

**Council Members having questions regarding bills should contact
Mayor Vandermyde OR City Administrator Melton
via phone, email or personal visit prior to the meeting.**

INVOICE REGISTER FOR CITY OF MORRISON

EXP CHECK RUN DATES 08/25/2026 - 08/25/2026

POSTED AND UNPOSTED
PAID

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
I1606/I1605 00000258	815 PORTA POTTY			170.00	0.00	Paid	Y
	01-43-5270	bking PORTABLE RESTROOM RENTAL		170.00			08/25/2026
5526220380 00000269	AIRGAS USA, LLC			106.12	0.00	Paid	Y
	01-41-6120	bking MAINT SUPPLIES - EQUIPMENT		106.12			08/25/2026
40930 00000270	ALLIANCE MATERIALS, INC.			756.47	0.00	Paid	Y
	51-80-6151	bking MAINT SUPPLIES - UTILITY SYSTE		756.47			08/25/2026
INUS458411 00000234	AXON ENTERPRISE, INC			10,065.36	0.00	Paid	Y
	24-24-8500	bking CAPITAL EQUIPMENT		10,065.36			08/25/2026
169072 00000263	BS&A SOFTWARE			41,115.00	0.00	Paid	Y
	01-11-5370	bking SOFTWARE/HARDWARE		13,705.00			08/25/2026
	50-81-5370	SOFTWARE SUPPORT		13,705.00			
	51-80-5370	SOFTWARE/HARDWARE		13,705.00			
08062026 00000239	COM ED			90.00	0.00	Paid	Y
	50-81-5760	bking UTILITIES - COM ED		90.00			08/25/2026
STM08172026 00000255	COM ED			18.82	0.00	Paid	Y
	01-42-5710	bking UTILITIES		18.82			08/25/2026
STM08132026 00000259	COM ED			161.96	0.00	Paid	Y
	01-41-5710	bking NATURAL GAS		161.96			08/25/2026

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W21552 00000280	EJ EQUIPMENT			3,171.60	0.00	Paid	Y
	01-41-5120	bking MAINT SERVICE - EQUIPMENT		3,171.60			08/25/2026
STM0813626B 00000253	FRONTIER			145.66	0.00	Paid	Y
	51-80-5520	bking TELEPHONE		145.66			08/25/2026
STM081326A 00000254	FRONTIER			523.03	0.00	Paid	Y
	50-81-5520	bking TELEPHONE		523.03			08/25/2026
STM08132026 00000256	FRONTIER			123.16	0.00	Paid	Y
	51-80-5520	bking TELEPHONE		123.16			08/25/2026
STM08182026 00000276	FRONTIER			128.65	0.00	Paid	Y
	01-31-5520	bking TELEPHONE		128.65			08/25/2026
126180019162 00000281	GREEN & CLEAN LAWN SERVICES			160.00	0.00	Paid	Y
	14-14-5730	bking REFUSE COLLECTION		160.00			08/25/2026
7523532 00000240	HAWKINS, INC			1,372.57	0.00	Paid	Y
	51-80-6560	bking CHEMICALS		1,372.57			08/25/2026
5608 00000236	HELM CIVIL			13,200.00	0.00	Paid	Y
	51-80-5150	bking MAINT SERVICE - UTILITY SYSTEM		13,200.00			08/25/2026

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FRE47443P 00000262	HELM SERVICE			5,857.86	0.00	Paid	Y
	50-81-5150	bking MAINT SERVICE - UTILITY SYSTEM		5,857.86			08/25/2026
732 00000273	HOLLAND AUTOMOTIVE			375.00	0.00	Paid	Y
	01-21-5130	bking MAINTENANCE - VEHICLE		375.00			08/25/2026
STM08182026 00000278	ILLINOIS EPA			10.00	0.00	Paid	Y
	51-80-5620	bking TRAVEL/TRAINING		10.00			08/25/2026
STM08182026A 00000279	ILLINOIS EPA			10.00	0.00	Paid	Y
	51-80-5620	bking TRAVEL/TRAINING		10.00			08/25/2026
STM08042026 00000235	JASON FORSTER			100.00	0.00	Paid	Y
	01-21-5480	bking OTHER PROFESSIONAL SERVICES		100.00			08/25/2026
872099152 00000252	KONE INC.			502.58	0.00	Paid	Y
	01-11-5110	bking MAINTENANCE SERVICE - BLDG		502.58			08/25/2026
96109 00000249	ELECTRONICS, INC			22.50	0.00	Paid	Y
	01-31-5110	bking MAINT SERVICE - BUILDING		22.50			08/25/2026
41780 00000231	MENARDS			49.98	0.00	Paid	Y
	01-41-6520	bking OPERATING SUPPLIES		49.98			08/25/2026

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10602220260701 00000230	MOTOROLA SOLUTIONS-STARCOM21			504.00	0.00	Paid	Y
		bking					08/25/2026
	01-21-5480	OTHER PROFESSIONAL SERVICES		504.00			
997974 00000271	NAPA AUTO PARTS			436.41	0.00	Paid	Y
		bking					08/25/2026
	01-42-6120	MAINT SUPPLIES - EQUIPMENT		436.41			
STM07242026A 00000232	NICOR GAS			63.87	0.00	Paid	Y
		bking					08/25/2026
	01-42-5710	UTILITIES		63.87			
STM08052026 00000233	ODELL PUBLIC LIBRARY			753.01	0.00	Paid	Y
		bking					08/25/2026
	18-18-5471	PPRT DISTRIBUTION		753.01			
267223399 00000250	PACE ANALYTICAL SERVICES			500.00	0.00	Paid	Y
		bking					08/25/2026
	51-80-5420	LAB FEES		500.00			
267223294 00000251	PACE ANALYTICAL SERVICES			50.00	0.00	Paid	Y
		bking					08/25/2026
	51-80-5420	LAB FEES		50.00			
STM08172026 00000260	PAULETTE ZAAGMAN			100.00	0.00	Paid	Y
		bking					08/25/2026
	01-31-5200	COMMUNITY ROOM DEPOSIT REFUND		100.00			
0721-008918534 00000241	REPUBLIC SERVICES #721			24,025.64	0.00	Paid	Y
		bking					08/25/2026
	14-14-5730	REFUSE COLLECTION		24,025.64			

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STM08052026 00000237	ROCK RIVER LUMBER & GRAIN			188.75	0.00	Paid	Y
	01-41-6140	bking MAINT SUPPLIES - STREETS		188.75			08/25/2026
260203 00000248	STRATUS NETWORKS			18.58	0.00	Paid	Y
	01-31-5520	bking TELEPHONE		18.58			08/25/2026
STM08062026 00000229	SULLIVAN'S FOODS			125.22	0.00	Paid	Y
	01-43-6538	bking CONCESSION SUPPLIES		125.22			08/25/2026
120900 00000274	UNIFORM DEN, INC.			88.34	0.00	Paid	Y
	01-21-6590	bking UNIFORMS		88.34			08/25/2026
STM08182026 00000277	US FOODS, INC			1,168.60	0.00	Paid	Y
	01-43-6538	bking CONCESSION SUPPLIES		1,168.60			08/25/2026
INV01127256 00000266	USA BLUEBOOK			636.20	0.00	Paid	Y
	51-80-6520	bking OPERATING SUPPLIES		636.20			08/25/2026
INV01078355 (A) 00000275	USA BLUEBOOK			484.95	0.00	Paid	Y
	51-80-6560	bking CHEMICALS		484.95			08/25/2026
4872785 00000257	WARD, MURRAY, PACE, JOHNSON			848.00	0.00	Paid	Y
	01-12-5330	bking LEGAL SERVICE		848.00			08/25/2026

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STM08142026 00000261	WHITESIDE CO RECORDER	bking		60.00	0.00	Paid	Y 08/25/2026
	51-80-9280	MISCELLANEOUS EXPENSE		30.00			
	50-81-9280	MISCELLANEOUS EXPENSE		30.00			
STM08172026 00000272	WHITESIDE CO RECORDER	bking		5.00	0.00	Paid	Y 08/25/2026
	01-11-5480	OTHER PROFESSIONAL SERVICES		5.00			
135293 00000264	WILLIAM & MARY COMPUTER CENTER	bking		510.00	0.00	Paid	Y 08/25/2026
	51-80-5370	SOFTWARE/HARDWARE		510.00			
135308 00000265	WILLIAM & MARY COMPUTER CENTER	bking		300.00	0.00	Paid	Y 08/25/2026
	01-21-5370	SOFTWARE/HARDWARE		300.00			
0178008-IN 00000267	ZIMMER & FRANCESCON, INC.	bking		379.36	0.00	Paid	Y 08/25/2026
	50-81-6151	MAINT SUPPLIES - UTILITY SYSTE		379.36			
0178009-IN 00000268	ZIMMER & FRANCESCON, INC.	bking		2,272.60	0.00	Paid	Y 08/25/2026
	50-81-6151	MAINT SUPPLIES - UTILITY SYSTE		2,272.60			

of Invoices: 46 # Due: 0
of Credit Memos: 0 # Due: 0
Net of Invoices and Credit Memos:

Totals: 111,754.85 0.00
Totals: 0.00 0.00
111,754.85 0.00

--- TOTALS BY FUND ---

01 General Fund	22,358.98	0.00
14 Refuse Disposal Fund	24,185.64	0.00
18 Odell Library Fund	753.01	0.00
24 Police Capital Fund	10,065.36	0.00

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Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
	50 Sewer Fund			22,857.85	0.00		
	51 Water Fund			31,534.01	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	11 ADMINISTRATION			14,212.58	0.00		
	12 LEGISLATIVE			848.00	0.00		
	14 REFUSE DISPOSAL			24,185.64	0.00		
	18 LIBRARY			753.01	0.00		
	21 PUBLIC SAFETY			1,367.34	0.00		
	24 POLICE CAPITAL			10,065.36	0.00		
	31 COMMUNITY ROOM			269.73	0.00		
	41 STREET DEPARTMENT			3,678.41	0.00		
	42 GROVE HILL			519.10	0.00		
	43 PARKS & REC			1,463.82	0.00		
	80 WATER			31,534.01	0.00		
	81 SEWER			22,857.85	0.00		

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I1606/I1605 00000258	815 PORTA POTTY			170.00	0.00	Paid	Y
	01-43-5270	bking PORTABLE RESTROOM RENTAL		170.00			08/25/2026
5526220380 00000269	AIRGAS USA, LLC			106.12	0.00	Paid	Y
	01-41-6120	bking MAINT SUPPLIES - EQUIPMENT		106.12			08/25/2026
40930 00000270	ALLIANCE MATERIALS, INC.			756.47	0.00	Paid	Y
	51-80-6151	bking MAINT SUPPLIES - UTILITY SYSTE		756.47			08/25/2026
INUS458411 00000234	AXON ENTERPRISE, INC			10,065.36	0.00	Paid	Y
	24-24-8500	bking CAPITAL EQUIPMENT		10,065.36			08/25/2026
169072 00000263	BS&A SOFTWARE			41,115.00	0.00	Paid	Y
	01-11-5370	bking SOFTWARE/HARDWARE		13,705.00			08/25/2026
	50-81-5370	SOFTWARE SUPPORT		13,705.00			
	51-80-5370	SOFTWARE/HARDWARE		13,705.00			
08062026 00000239	COM ED			90.00	0.00	Paid	Y
	50-81-5760	bking UTILITIES - COM ED		90.00			08/25/2026
STM08172026 00000255	COM ED			18.82	0.00	Paid	Y
	01-42-5710	bking UTILITIES		18.82			08/25/2026
STM08132026 00000259	COM ED			161.96	0.00	Paid	Y
	01-41-5710	bking NATURAL GAS		161.96			08/25/2026

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W21552 00000280	EJ EQUIPMENT			3,171.60	0.00	Paid	Y
	01-41-5120	bking MAINT SERVICE - EQUIPMENT		3,171.60			08/25/2026
STM0813626B 00000253	FRONTIER			145.66	0.00	Paid	Y
	51-80-5520	bking TELEPHONE		145.66			08/25/2026
STM081326A 00000254	FRONTIER			523.03	0.00	Paid	Y
	50-81-5520	bking TELEPHONE		523.03			08/25/2026
STM08132026 00000256	FRONTIER			123.16	0.00	Paid	Y
	51-80-5520	bking TELEPHONE		123.16			08/25/2026
STM08182026 00000276	FRONTIER			128.65	0.00	Paid	Y
	01-31-5520	bking TELEPHONE		128.65			08/25/2026
126180019162 00000281	GREEN & CLEAN LAWN SERVICES			160.00	0.00	Paid	Y
	14-14-5730	bking REFUSE COLLECTION		160.00			08/25/2026
7523532 00000240	HAWKINS, INC			1,372.57	0.00	Paid	Y
	51-80-6560	bking CHEMICALS		1,372.57			08/25/2026
5608 00000236	HELM CIVIL			13,200.00	0.00	Paid	Y
	51-80-5150	bking MAINT SERVICE - UTILITY SYSTEM		13,200.00			08/25/2026

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732 00000273	HOLLAND AUTOMOTIVE			375.00	0.00	Paid	Y
	01-21-5130	bking MAINTENANCE - VEHICLE		375.00			08/25/2026
STM08182026 00000278	ILLINOIS EPA			10.00	0.00	Paid	Y
	51-80-5620	bking TRAVEL/TRAINING		10.00			08/25/2026
STM08182026A 00000279	ILLINOIS EPA			10.00	0.00	Paid	Y
	51-80-5620	bking TRAVEL/TRAINING		10.00			08/25/2026
STM08042026 00000235	JASON FORSTER			100.00	0.00	Paid	Y
	01-21-5480	bking OTHER PROFESSIONAL SERVICES		100.00			08/25/2026
872099152 00000252	KONE INC.			502.58	0.00	Paid	Y
	01-11-5110	bking MAINTENANCE SERVICE - BLDG		502.58			08/25/2026
96109 00000249	ELECTRONICS, INC			22.50	0.00	Paid	Y
	01-31-5110	bking MAINT SERVICE - BUILDING		22.50			08/25/2026
41780 00000231	MENARDS			49.98	0.00	Paid	Y
	01-41-6520	bking OPERATING SUPPLIES		49.98			08/25/2026

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		bking					08/25/2026
	01-21-5480	OTHER PROFESSIONAL SERVICES		504.00			
997974 00000271	NAPA AUTO PARTS			436.41	0.00	Paid	Y
		bking					08/25/2026
	01-42-6120	MAINT SUPPLIES - EQUIPMENT		436.41			
STM07242026A 00000232	NICOR GAS			63.87	0.00	Paid	Y
		bking					08/25/2026
	01-42-5710	UTILITIES		63.87			
STM08052026 00000233	ODELL PUBLIC LIBRARY			753.01	0.00	Paid	Y
		bking					08/25/2026
	18-18-5471	PPRT DISTRIBUTION		753.01			
267223399 00000250	PACE ANALYTICAL SERVICES			500.00	0.00	Paid	Y
		bking					08/25/2026
	51-80-5420	LAB FEES		500.00			
267223294 00000251	PACE ANALYTICAL SERVICES			50.00	0.00	Paid	Y
		bking					08/25/2026
	51-80-5420	LAB FEES		50.00			
STM08172026 00000260	PAULETTE ZAAGMAN			100.00	0.00	Paid	Y
		bking					08/25/2026
	01-31-5200	COMMUNITY ROOM DEPOSIT REFUND		100.00			
0721-008918534 00000241	REPUBLIC SERVICES #721			24,025.64	0.00	Paid	Y
		bking					08/25/2026
	14-14-5730	REFUSE COLLECTION		24,025.64			

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	01-41-6140	MAINT SUPPLIES - STREETS		188.75			
260203 00000248	STRATUS NETWORKS	bking		18.58	0.00	Paid	Y 08/25/2026
	01-31-5520	TELEPHONE		18.58			
STM08062026 00000229	SULLIVAN'S FOODS	bking		125.22	0.00	Paid	Y 08/25/2026
	01-43-6538	CONCESSION SUPPLIES		125.22			
120900 00000274	UNIFORM DEN, INC.	bking		88.34	0.00	Paid	Y 08/25/2026
	01-21-6590	UNIFORMS		88.34			
STM08182026 00000277	US FOODS, INC	bking		1,168.60	0.00	Paid	Y 08/25/2026
	01-43-6538	CONCESSION SUPPLIES		1,168.60			
INV01127256 00000266	USA BLUEBOOK	bking		636.20	0.00	Paid	Y 08/25/2026
	51-80-6520	OPERATING SUPPLIES		636.20			
INV01078355 (A) 00000275	USA BLUEBOOK	bking		484.95	0.00	Paid	Y 08/25/2026
	51-80-6560	CHEMICALS		484.95			
4872785 00000257	WARD, MURRAY, PACE, JOHNSON	bking		848.00	0.00	Paid	Y 08/25/2026
	01-12-5330	LEGAL SERVICE		848.00			

INVOICE REGISTER FOR CITY OF MORRISON

EXP CHECK RUN DATES 08/25/2026 - 08/25/2026

POSTED AND UNPOSTED
PAID

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
STM08142026 00000261	WHITESIDE CO RECORDER	bking		60.00	0.00	Paid	Y 08/25/2026
	51-80-9280	MISCELLANEOUS EXPENSE		30.00			
	50-81-9280	MISCELLANEOUS EXPENSE		30.00			
STM08172026 00000272	WHITESIDE CO RECORDER	bking		5.00	0.00	Paid	Y 08/25/2026
	01-11-5480	OTHER PROFESSIONAL SERVICES		5.00			
135293 00000264	WILLIAM & MARY COMPUTER CENTER	bking		510.00	0.00	Paid	Y 08/25/2026
	51-80-5370	SOFTWARE/HARDWARE		510.00			
135308 00000265	WILLIAM & MARY COMPUTER CENTER	bking		300.00	0.00	Paid	Y 08/25/2026
	01-21-5370	SOFTWARE/HARDWARE		300.00			
0178008-IN 00000267	ZIMMER & FRANCESCON, INC.	bking		379.36	0.00	Paid	Y 08/25/2026
	50-81-6151	MAINT SUPPLIES - UTILITY SYSTE		379.36			
0178009-IN 00000268	ZIMMER & FRANCESCON, INC.	bking		2,272.60	0.00	Paid	Y 08/25/2026
	50-81-6151	MAINT SUPPLIES - UTILITY SYSTE		2,272.60			

of Invoices: 46 # Due: 0
of Credit Memos: 0 # Due: 0
Net of Invoices and Credit Memos:

Totals: 111,754.85 0.00
Totals: 0.00 0.00
111,754.85 0.00

--- TOTALS BY FUND ---

01 General Fund	22,358.98	0.00
14 Refuse Disposal Fund	24,185.64	0.00
18 Odell Library Fund	753.01	0.00
24 Police Capital Fund	10,065.36	0.00

INVOICE REGISTER FOR CITY OF MORRISON

EXP CHECK RUN DATES 08/25/2026 - 08/25/2026

POSTED AND UNPOSTED

PAID

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
	50 Sewer Fund			22,857.85	0.00		
	51 Water Fund			31,534.01	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	11 ADMINISTRATION			14,212.58	0.00		
	12 LEGISLATIVE			848.00	0.00		
	14 REFUSE DISPOSAL			24,185.64	0.00		
	18 LIBRARY			753.01	0.00		
	21 PUBLIC SAFETY			1,367.34	0.00		
	24 POLICE CAPITAL			10,065.36	0.00		
	31 COMMUNITY ROOM			269.73	0.00		
	41 STREET DEPARTMENT			3,678.41	0.00		
	42 GROVE HILL			519.10	0.00		
	43 PARKS & REC			1,463.82	0.00		
	80 WATER			31,534.01	0.00		
	81 SEWER			22,857.85	0.00		

CITY OF MORRISON, ILLINOIS USA

ORDINANCE NO. 2026-16

**ORDINANCE AMENDING AND REPLACING THE MORRISON MUNICIPAL CODE
CHAPTER 20, ARTICLE II, SECTION 20-19 FEE SCHEDULE, AND
CHAPTER 56, ARTICLE V, DIVISIONS 1-3;
WATER AND WASTEWATER CHARGES**

ADOPTED BY THE

CITY COUNCIL

OF THE

CITY OF MORRISON

THIS _____ DAY OF _____, 2026

Published in pamphlet form by authority of the City Council of the City of Morrison, Illinois,
this _____ day of _____, 2026.

ORDINANCE NO. 2026-16

ORDINANCE AMENDING AND REPLACING THE MORRISON MUNICIPAL CODE CHAPTER 20, ARTICLE II, SECTION 20-19 FEE SCHEDULE, AND CHAPTER 56, ARTICLE V, DIVISIONS 1-3; WATER AND WASTEWATER CHARGES

WHEREAS, the Mayor and City Council (collectively, the “Corporate Authorities”) of the City of Morrison (the “City”) have discussed the needs of the City with respect to updating and the adoption of changes to certain ordinances relating to fee schedules and utilities; and

WHEREAS, pursuant to 65 ILCS 5/1-2-1 and 50 ILCS 220/0.01, the Corporate Authorities are empowered to enact ordinances within the boundaries of the City; and

WHEREAS, in connection therewith, the Corporate Authorities of the City, after recommendation from City Administration, have determined it in the best interests of the City and its residents to amend the Morrison Municipal Code, as specifically set forth herein.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council of the City of Morrison, Whiteside County, Illinois as follows:

SECTION 1: The City hereby finds that all the recitals contained in the preambles to this Ordinance are true and correct and incorporates them into this Ordinance by this reference.

SECTION 2: Chapter 20, Article II, Section 20-19 Fee Schedule (Chapter 56 Utilities – Fees) of the Morrison Municipal Code, is amended and replaced as follows:

ARTICLE II. FEE SCHEDULE

Sec. 20-19. Specific fees.

<i>Chapter 56—Utilities</i>		
56-81	Permit for laying service pipe	\$50.00
	Customer requested disconnection of meter service	\$50.00
	Customer requested reconnection of meter service	\$50.00
	Customer request for water service inspection	\$50.00
56-112	Reconnection fee when water is disconnected due to contamination	\$300.00
56-170	Building sewer connection permit and inspection fees:	
	Residential	\$150.00
	Commercial	\$200.00
	Industrial	\$300.00
56-224	Private sewer construction permit and inspection fees:	
	Residential	\$150.00
	Commercial	\$200.00

	Industrial	\$300.00
<u>56-291(6)</u>	<u>Utility Billing Statement Processing Monthly Fee (Paper billing only)</u>	<u>\$3.00</u>
56-295	Penalty for late payment—As percentage of total amount of delinquent utility bill	10%
56-298	Authority of city to terminate water service; deposit forfeiture	
	Termination notice charge	\$10.00
	Collection agency referral surcharge	33.3%
56-299	Disconnection of water—Failure to pay utility bill	\$50.00
56-300	Reconnection of water—Failure to pay utility bill	\$50.00 <u>No Fee</u>
56-331	Deposit for water service:	
	Residential	\$100.00
	Commercial	\$150.00
	Industrial	\$250.00
56-332	Water service tap-on fee:	
	Residential	\$350.00
	Commercial	\$500.00
	Industrial	\$650.00
56-333	Water service charges:	
	Service charge—FY 24, effective May 15, 2023 (includes first 1,000 gallons of usage)	\$19.70
	Usage rate per 1,000 gal.—FY 24	\$6.80
	Service charge—FY 25, effective May 15, 2024 (includes first 1,000 gallons of usage)	\$20.40
	Usage rate per 1,000 gal.—FY 25	\$7.05
	Service charge—FY 26, effective May 15, 2025 (includes first 1,000 gallons of usage)	\$21.10
	Usage rate per 1,000 gal.—FY 26	\$7.30
	Service charge—FY 27, effective May 15, 2026 (includes first 1,000 gallons of usage)	\$21.55
	Usage rate per 1,000 gal.—FY 27	\$7.45
56-365	Wastewater (sewer) service charges:	
	Bulk/leachate dump at facility—Per gallon	\$0.07
	Service charge (includes first 1,000 gallons of usage)	\$14.00
	Usage rate per 1,000 gal.	\$8.45
	WWTP charge	\$20.00

SECTION 3: Chapter 56, Article V, Divisions 1-3; Water and Wastewater Charges of the Morrison Municipal Code, is amended and replaced in its entirety which shall read as follows:

ARTICLE V. WATER AND WASTEWATER CHARGES

DIVISION 1. GENERALLY

Sec. 56-288. Rates and charges generally.

Charges or rates shall be established for the use of ~~such combined~~ water and wastewater systems which shall be reasonable for the use and service thereof. The charges or rates shall be sufficient to maintain and operate the ~~combined water and wastewater~~ systems, provide for an adequate depreciation fund, and pay the principal and interest on any revenue bonds which by their terms are to be payable wholly from the revenues of the ~~combined water and wastewater~~ systems.

Sec. 56-289. ~~Title Account~~ holder responsible for payment of water and wastewater use charges.

The payment of water and wastewater use charges as billed shall be the responsibility of the ~~title account~~ holder of any ~~real estate serviced by the combined system~~ account so registered for the use of the water and wastewater systems.

Sec. 56-290. Users designated.

Within the meaning and intent of this article, each of the following which is supplied with service by the ~~combined waterworks~~ and ~~sewerage wastewater~~ systems of the City, either both water and ~~sewerage wastewater~~ service or either of them, is designated as a separate user: every separate professional or business office, store, place of business, manufacturing establishment, lodge, club, hotel, hospital, public building, private dwelling home, private apartment, ~~boardinghouse, roominghouse~~ or church contained in any building or situated or located upon any lot, piece or parcel of ground within the corporate limits of the City.

Sec. 56-291. Basis of use charges.

The charges for the use of and for service supplied by the ~~combined waterworks~~ and wastewater systems of the City shall consist of the following: a water service charge, water use charge, ~~an electrical surcharge~~, a wastewater debt service charge, wastewater use charge, ~~and~~ wastewater service charge and utility billing statement processing fee. The adequacy of the user charge shall be reviewed annually and shall be revised periodically to reflect a change in debt service or a change in operation, maintenance and/or replacement costs.

- (1) *Water service charge.* The water service charge shall be a minimum charge assessed against each user connected to the municipal ~~waterworks~~ system by a separate service line when the water has not been turned off by the City ~~water department~~.
- (2) *Water use charge.* The water use charge shall be based on water usage as recorded by water meter readings and shall be computed by multiplying the water usage exceeding 1,000 gallons per billing period by a water use rate developed within this code. ~~as follows:~~
 - ~~a. Estimate the projected annual revenue, less the projected revenue to be derived from the minimum water service charge, required to operate and maintain the water distribution system facilities including a replacement account and to make debt service payments for outstanding waterworks and sewage bonds;~~
 - ~~b. Estimate the projected annual billable water volume from past meter reading records;~~

- e. ~~Develop a decreasing step rate which will generate the revenue required to operate and maintain the water distribution system including replacement costs and debt service requirements.~~
- (3) ~~Surcharges.~~
- a. ~~Electrical surcharge.~~ There shall be added to each water use bill an electrical surcharge based upon a base surcharge of 2½ cents per 1,000 gallons of metered water during a billing period. This surcharge shall increase only upon an increase of the electrical energy charges assessed against the city over the Commonwealth Edison rate in effect October 23, 1985.
- b. ~~Improvements and extensions.~~ There shall be added to each monthly water use bill a surcharge in an amount of \$1.62 for the purpose of providing funds necessary to meet planned improvements and/or extensions to the city's water distribution system.
- (4) ~~Wastewater debt service charge.~~ The wastewater debt service charge shall be established in Sec. 56-365 of this municipal code and reflected in the City Fee Schedule of Chapter 20 of the same code. ~~computed by dividing the average annual debt service of all outstanding wastewater bonds by the number of users. Through further divisions, the monthly wastewater debt service charge can be computed.~~
- (5) ~~Wastewater service charge.~~ The wastewater service charge shall be based on water usage as recorded by water meters ~~and/or wastewater meter readings~~ and shall consist of a basic wastewater charge for operation and maintenance plus replacement; and, if applicable, a wastewater surcharge.
- a. ~~Basic wastewater charge.~~
1. The basic wastewater charge shall be based on water usage as recorded by water meters, ~~and/or sewage meters for wastes having the following normal concentrations:~~
- (i) ~~A five day, 20 degree Celsius biochemical oxygen demand (BOD) of 200 mg/l;~~
- (ii) ~~A suspended solids (SS) content of 240 mg/l;~~
2. ~~and it~~ shall consist of operation and maintenance costs plus replacement and shall be computed by multiplying the water and/or wastewater usage per billing period by a wastewater user rate which is developed as follows:
- (i) Estimate the projected annual revenue required to operate and maintain the wastewater facilities including a replacement fund;
- (ii) Estimate the projected annual billable water and/or wastewater volumes from past meter reading records;
- (iii) Compute the user rate by dividing the annual operation, maintenance and replacement costs by the annual billable water volume.
- b. ~~Wastewater surcharge.~~ A wastewater surcharge will be levied to all users whose wastewater exceeds the normal concentrations for BOD₅ (200 mg/l) and/or suspended solids (240 mg/l). The surcharge will be based on water usage as recorded by water meters and/or wastewater meters for all wastes which exceed the 200 mg/l and 240 mg/l concentration for BOD₅ and suspended solids respectively. The surcharge will be computed by multiplying the excess quantity of BOD₅ in pounds per billing period and/or the excess quantity of suspended solids in pounds per billing

~~period by the unit treatment costs for BOD₅ and SS which shall be computed as follows:~~

- ~~1. Estimate the projected annual revenue required to operate and maintain the wastewater facilities including a replacement fund;~~
- ~~2. Proportion annual OM&R costs to major wastewater treatment plant categories;~~
- ~~3. Proportion major wastewater treatment plant category costs to volume, BOD₅ and SS;~~
- ~~4. Estimate wastewater volume, pounds of BOD₅ and pounds of SS to be treated;~~
- ~~5. Compute unit treatment costs for volume (dollar per 1,000 gallons), for BOD₅ (dollars per pound) and for SS (dollar per pound).~~

- (6) *Utility Billing Statement Processing Fee* – Utility Billing Statement Processing Fee Established. Effective next utility billing cycle hereafter, any utility customer who elects to receive a paper billing statement by U.S. Mail in lieu of electronic billing and electronic notification shall be assessed a Processing Fee in the amount of Three Dollars (\$3.00) per billing cycle, not to exceed Three Dollars (\$3.00) per month.
- a. Application of Fee. The Processing Fee shall be added to and itemized on the customer's utility bill as a separate line item. The fee shall apply to all utility accounts receiving paper billing statements, regardless of service classification, unless exempted under subsection (b).
 - b. Exemptions. The following customers shall be exempt from the Processing Fee:
 1. Customers with a documented and verifiable disability requiring receipt of paper communications.
 2. Any other exemption designated by resolution of the City Council.
 - c. Election of Electronic Billing. Customers may avoid this processing fee by enrolling in the City's electronic billing and notification program in accordance with procedures established by the City Administrator.
 - d. Administrative Authority. The City Administrator or his/her designee is authorized to promulgate rules and procedures necessary to implement and administer this Section and fee.

Sec. 56-292. Application of certain use charges.

Each multi-unit building, either residential, commercial or mixed-use, shall be assessed a water service charge, wastewater debt service charge, and a minimum wastewater service charge for each unit within such building.

- (1) Motels and hotels registered under the Hotel Operators' Occupation Tax Act, 35 ILCS 145/1 et seq., shall be exempt from multiple-unit charges.
- (2) Any school recognized by the state as an approved educational institution, public or private, shall be treated as a single consumer except that there shall be one water service charge, one wastewater debt service charge, and one minimum wastewater service charge per permanent building to which water is connected or used. Any

temporary structure, such as trailers or portable buildings to which water is connected shall be separately metered.

Sec. 56-293. Billing periods.

Billing for water and wastewater use charges shall be monthly.

Sec. 56-294. Waterworks and sewerage wastewater revenues to be kept separate; timely delivery to City Treasurer; periodic review of rates.

- (a) ~~The utility office~~ City administration shall deposit not later than Friday of each week, or as otherwise stated in any financial management policy adopted by the City Council, all revenue derived from the operation of the waterworks and wastewater systems in the water and sewer funds respectfully.
- (b) All such revenue shall be held separate and apart from all other funds of the City except that such revenue may be comingled for investment purposes; provided, however, that a separate accounting of such comingled assets are maintained, and the interest earned on such investments is credited to each account in accordance with the requirements of any existing bond ordinance and/or financial management policy adopted by the City Council.
- (c) The City Council shall cause the certified public accountant hired and engaged by the City to conduct each annual audit of the City's financial affairs, to review, not less often than annually, and as a part of said audit procedure, the waterworks and wastewater rates and charges. The City Council shall cause water service charges to be revised periodically to reflect any change in the adequacy of the charges to meet the expenses and costs referred to herein, and to reflect changes in capital needs and requirements of the system and operation, maintenance and repair costs.
- (d) The City Council shall review the effect of the water service charges and water use charges on the fund balances for the water and ~~sewerage sewer~~ funds annually within six months of its approval of the annual financial report for all funds for the City and to determine whether said charges are adequate to pay and discharge the operation, maintenance, repair and replacement expenses of the waterworks and wastewater systems, to meet capital needs of the system and to meet debt service requirements of the system.
- (e) The basis for determining water service and water use charges shall be determined by the utilization of a comprehensive rate study and analysis tool prepared by an engineering firm with expertise in the subject and having a regional reputation for providing reliable, accurate, and comprehensive studies.
- (f) The City Treasurer shall administer such funds in every respect in the manner provided by the provisions of the Illinois Municipal Code.

Sec. 56-295. Bills; issuance and payment.

- (a) The rates and charges for service of the ~~combined~~ waterworks and wastewater systems shall be issued on one bill and shall be payable monthly.
- (b) The ~~owner of the premises, the occupant thereof,~~ account holder and the user of the service shall be jointly and severally liable to pay for the service on such premises, and the service

is furnished to the premises by the City only upon the condition that the ~~owner of the premises, the occupant, account holder~~ and user of the service are jointly and severally liable to the City therefor.

- (c) All bills for service shall be rendered as of the first day of the month and shall be payable no later than the close of the business day on the 15th day of the same month. A late charge in the amount provided in the City Fee Schedule (Chapter 20 of this code) shall be added to all bills not paid within 15 days of date of billing.

Sec. 56-296. City to render bills and collect money.

It is the duty of the City to render bills for service and for all rates and charges in connection therewith and to collect all money due thereon.

Sec. 56-297. Delinquent bills; notice.

If the charges for water and wastewater service are not paid by the due date specified on the customer's bill, the City Clerk shall render notice of delinquent bill.

Sec. 56-298. Authority of city to terminate water and wastewater service; deposit forfeiture.

The City, by and through its officers, agents, appointees and employees, may terminate water and wastewater service to any lot, building, residence, business or other user for nonpayment of ~~water~~ use as billed. Termination notice shall be sent to the customer indicating the amount due and providing such customer with a termination of service date and providing the customer with instructions as to when payment and where payment may be made prior to said termination date to preserve service. Upon termination of service for delinquent accounts, any deposit or credit shall first be used as an offset against such account. Any remaining deficiency shall be the responsibility of the customer. Any customer receiving a termination notice shall have a termination notice charge added to the amount due on the bill. The termination notice charge shall be in the amount provided in the City Fee Schedule (Chapter 20 of this code). In addition to said termination notice charge, if a delinquent and unpaid utility bill is referred to a collection agency, a surcharge equal to 33.3 percent of the total bill shall be applied.

Sec. 56-299. Turning off water and wastewater service for failure to pay bill within 40 days.

If, at the end of 40 days from the date of the original ~~water~~ bill, the full amount of the bill is unpaid, the water supply and wastewater service may be shut off from the building, structure or premises involved and not turned on until the unpaid ~~for water consumed and charges for shutting off and turning on such supply of water usage, services and shut-off services~~ are paid by the consumer. The charges for shutting off the water supply and wastewater services due to nonpayment of the original ~~water~~ bill shall be in the amount provided in the City Fee Schedule (Chapter 20 of this code).

Sec. 56-300. Turning water supply and wastewater service back on after it has been cut off for nonpayment ~~of water use charges~~.

- (a) Where the water supply and/or wastewater service to any building, structure or premises shall have been cut off or stopped on account of the nonpayment ~~of water use charges~~, water

and wastewater service shall not again be supplied to such building, structure or premises or permitted to be turned on therein or thereto until all unpaid charges, together with the reconnection fee provided in the City Fee Schedule (Chapter 20 of this code), have been paid in full.

- (b) The water supply and/or wastewater service shall be turned back on only after all charges provided for in this section have been paid, and only during normal working hours.
- (c) The amounts provided for in this section shall be paid by the ~~person owning, occupying or in possession, charging or control of such building, structure or premises~~ account holder and user at the time it is desired to have the water and wastewater services turned on or supplied thereto.

Sec. 56-301. Lien for unpaid bill for water and wastewater service—Generally.

- (a) Whenever a bill for water and wastewater service remains unpaid 60 days after it has been rendered, the City Clerk may file, with the recorder of deeds of the county, a statement of lien claim. This statement shall contain the legal description of the premises served, the amount of the unpaid bill, and a notice that the municipality claims a lien for this amount as well as for all charges for water and wastewater supplied after the period covered by the bill.
- (b) If the consumer of ~~water~~ whose bill is unpaid is not the owner of the premises, and such municipal clerk has notice of this, notice shall be mailed to the owner of the premises, if his/her address be known to such municipal clerk, whenever such bill remains unpaid for a period of 60 days after it has been rendered.
- (c) The failure of the municipal clerk to record such lien or to mail such notice, or the failure of the owner to receive such notice, shall not affect the right to foreclose the lien for unpaid water bills as mentioned in the following section.

Sec. 56-302. Same—Foreclosure.

- (a) Property subject to a lien for unpaid water and wastewater charges as provided in section 56-301 shall be sold for nonpayment of the same, and the proceeds of such sale shall be applied to pay the charges, after deducting costs, as in the case of the foreclosure of statutory liens. Such foreclosure proceeding shall be filed in the name of the municipality.
- (b) The municipal clerk is authorized and directed to institute such proceedings, in the name of the municipality, in any court having jurisdiction over such matters, against any property for which the water and wastewater bill remains unpaid 60 days after it has been rendered.

Sec. 56-303. Revenues.

- (a) The City Clerk shall deposit, ~~on Friday of each week,~~ all revenue derived from the operation of the ~~combined~~ water~~works~~ and wastewater systems in the water and sewer funds respectively. Revenue derived from water use charges shall be credited to the water fund ~~operation and maintenance account~~, and all revenue derived from wastewater use charges shall be credited to the sewer fund ~~operation and maintenance account~~.

- (b) All such revenue shall be held separate and apart from all other funds of the City, except that such revenue may be commingled for investment purposes provided, however, that a separate accounting of such commingled investments are maintained, and the interest earned on such investments is credited to each account in accordance with the requirements of any existing bond ordinance and/or council-approved financial management plan.
- (c) All revenue held in the water and sewer funds shall be administered in every manner as provided by state law.

Sec. 56-304. Accounts.

- (a) The City Treasurer shall establish a proper system of accounts and shall keep proper books, records and accounts in which complete and correct entries shall be made of all transactions relative to the water and sewer funds, ~~of the combined waterworks and sewerage system,~~ and at regular annual intervals he/she shall cause to be made an audit by an independent auditing ~~concern~~ service of the books to show the receipts and disbursements of the ~~combined~~ waterworks and ~~sewerage~~ wastewater systems.
- (b) In addition to the customary operating statements, the annual audit report shall also reflect the revenues and operating expenses of the wastewater facilities, including a replacement cost, to indicate that ~~sewer~~ wastewater service charges under the waste cost recovery system do in fact meet these regulations. In this regard, the financial information to be shown in the audit report shall include the following:
 - (1) Flow data showing total gallons received at the wastewater plant for the current fiscal year;
 - (2) Billing data to show total number of gallons billed;
 - (3) Debt service for the next succeeding fiscal year;
 - (4) Number of users connected to the system;
 - (5) A list of users discharging non-domestic wastes (industrial users) and volume of waste discharged.

Sec. 56-305. Notice of rates.

A copy of the ordinance from which this article is derived, properly certified by the City Clerk, shall be filed in the Office of the Recorder of deeds of the county and shall be deemed notice to all owners of real estate their liability for service supplied to any user of the service of the ~~combined~~ waterworks and ~~sewerage~~ wastewater systems of the City on their properties.

Sec. 56-306. Access to records.

The Illinois Environmental Protection Agency or its authorized representative shall have access to any books, documents, papers and records of the city which are applicable to the City wastewater system of ~~wastewater~~ user charges for the purpose of making audit, examination, excerpts and transcriptions thereof to ensure compliance with the terms of the special and general conditions to any state grant.

Secs. 56-307—56-330. Reserved.

DIVISION 2. WATER CHARGES

Sec. 56-331. Application for metered water service; deposits.

(a) *Metered water service; application.*

- (1) Metered water service will be provided to an applicant upon the approval of an application made in writing at ~~the office of the city clerk of the city~~ City Hall on a form for the purpose provided by the City. Upon approval thereof, the application shall constitute a contract between the applicant as a customer and the City obligating the customer to pay for water service in accordance with applicable rate schedules and to obligate the customer to comply with all applicable provisions of rules, regulations and conditions of service.
- (2) If, for the convenience of the applicant, a request for service is accepted via ~~telephone~~ or otherwise, the taking of water service shall constitute a contract between the applicant as a customer and the City obligating the applicant as a customer to pay for and the City to furnish water services as aforesaid and to comply with all applicable provisions of these rules, regulations and conditions of service. If the service request is accepted verbally, the customer shall sign a written application within 30 days. ~~Telep~~ Phone service requests will not be accepted from third parties who will not be the customer of the City.

(b) *Water meter deposit required.*

- (1) Payment of water use charges for each individual meter shall be the responsibility of only one individual or business entity. Each new water user customer shall be required to pay a deposit for water hookup in the amount provided in the City Fee Schedule (Chapter 20 of this code). Such payment is to be made to the City Clerk before ~~water meter hookup is accomplished~~ water and wastewater service is established.
- (2) ~~Customers~~ Property owners who have been required to pay a deposit shall have their deposits credited to their water and wastewater services account ~~refunded~~ after six months of nondelinquent payment. ~~Renters of property will have their deposit refunded upon termination of service and final settlement of water use charges.~~
- (3) Required water hookup deposit shall not bear interest upon reimbursement.

Sec. 56-332. Tap-on fee.

A tap-on fee in the amount provided in the City Fee Schedule (Chapter 20 of this code) shall be paid to the City at the time an application for metered service is filed. Upon receipt and collecting such fee, the City will tap the watermain and install an approved curb box and stop, corporation stop, and an approved water meter.

Sec. 56-333. Water charges.

The water service charge for the use of and for service supplied by the water facilities of the City shall consist of the following:

- (1) A water service charge per month. The water service charge covers the water debt and water capital improvement expenses. This fee, which does not vary based on customer type or usage level, covers only those expenses that benefit all customers equally (i.e., fixed costs that do not depend on the amount of water used). Examples of costs that fall into this category are monthly meter reading and billing, customer service, administrative salaries and benefits, insurances, and basic costs of keeping the utility office open.
- (2) The water use charges are assessed for every 1,000 gallons of water or wastewater per month. These charges recover variable costs that fluctuate based on the levels of usage. Some examples of variable costs include electricity, chemicals, fuels and routine maintenance and repairs.

Sec. 56-334. Single-family residential dwellings, commercial and industrial users.

- (a) Single-family residential dwellings shall be served by one three-quarter-inch meter. Any metering device installed at such a dwelling which is not of this size shall be changed to conform with this subsection.
- (b) There shall be and there are hereby established monthly rates and charges for the use of and for service supplied by the waterworks system of the City to residential single-family dwellings in accordance with the tables set forth in this subsection. Meter readings shall be taken monthly, to determine usage, and bills shall be rendered for all water used and consumed as determined by the meter reading monthly. The charges shall include the use of up to 1,000 gallons of water per month. The water use charge shall apply to each 1,000 gallons (or part thereof) of water used and consumed per month as determined by the meter reading for all consumption in excess of 1,000 gallons per month. (There is no charge for the first 1,000 gallons used per month.)
- (c) Water rates. Water rates are set forth in the City Fee Schedule ([Chapter 20 of this code](#)).
- (d) When one meter serves multiple residential dwelling units or multiple commercial units, the minimum charge established in this section for single-family residential dwellings shall be applied as though each residential unit or each commercial unit within the multiple residential dwelling or multiple commercial unit building was served by a separate meter, and consumption and usage charges established for single-family residential dwellings shall be applied as though each residential or commercial unit was served by a separate meter.

Sec. 56-335. Charge for water when meter fails to register.

- (a) If at any time a water meter shall fail to register the quantity of water used or flowing through the same, the quantity used or flowing through such meter shall be determined by making an average of the period during which such water meter failed to register or during which such defect existed based upon such average unless it shall be made to appear by evidence satisfactory to the director of public works or his designee that the conditions during such period were materially different from those that existed during the period covered by the last preceding four readings.
- (b) In case it shall appear that the conditions were such during the period of such failure or defect that a greater amount of water was used than would have been if no change in

conditions had taken place or that a lesser amount of water was used during such period on account of changed conditions, the director of public works or his designee shall make a charge for the water used during such period based upon the amount of water estimated to be used during such period, as shown by the evidence submitted to him.

**Sec. 56-336. Deduction/~~adjustment or rebate~~ for leakage ~~prohibited policy established;~~
~~amount of water registered to be paid for.~~**

~~No deduction shall be made or rebate allowed to any consumer of water under meter control by or on account of any leakage or alleged leakage in any water pipe, tank or other apparatus or device.~~ The amount of water registered by any meter controlling the water supply to any building, structure or premises shall be charged and paid in full, irrespective of whether such water, after having been registered, was lost by leakage, accident or otherwise unless the following procedure by the user on file of such service account is adhered to by such user:

- (a) Notifies the City immediately upon leak discovery during regular business hours of City Hall;
- (b) Submits the required Application for Adjustment to City Hall with documentation of the repair;
- (c) The Mayor or his/her designee shall have the authority to make a determination on the request on a case-by-case basis.
- (d) A deduction/adjustment to any water and wastewater service account for a leakage shall be only 50% of the water used during the period of the leakage.

Sec. 56-337. Use of water in improvements; rates prescribed.

- (a) Public service corporations, contractors and other persons or corporations requiring water from the municipal water system for use in puddling trenches, ditches or for other purposes incident to public or private work or improvement or otherwise shall make application to the ~~director of public works or his designee~~ Superintendent of Utilities for permission to use water for such purposes, stating in such application the name of the applicant and, if such applicant be a person, his place of business and residence, and if a corporation, the name and residence of its principal officers, together with its place of business. Such applications shall also set forth the particular use to which the water so desired is to be put.
- (b) If it shall appear to the ~~director of public works or his designee~~ Superintendent of Utilities that the use of water as desired is necessary and will not create a shortage so as to deprive regular consumers of water of their usual supply of water, the Superintendent shall issue a permit in writing authorizing the use of water by such applicant upon such conditions and under such restrictions as the director shall impose, such conditions and restrictions to be fixed according to the circumstances existing in each case.
- (c) The supply of water to be used by any such applicant shall be paid for in accordance with the rates prescribed in the City Fee Schedule (Chapter 20 of this code) to be charged for water used for construction purposes and the ~~director of public works or his designee~~ Superintendent of Utilities shall be the judge of the amount of water used and his/her estimate of such amount shall be final.

Sec. 56-338. Customer change.

A new application must be made and approved upon any change in identifies of the customer. In the event of failure to do so within 48 hours of such change the new customer shall pay for all water service rendered subsequent to the last previous meter reading date unless the previous customer had paid for such service up to the date of such change.

Secs. 56-339—56-364. Reserved

DIVISION 3. WASTEWATER CHARGES

Sec. 56-365. Basis, rates and charges for sewerage wastewater service.

- (a) *Basis for wastewater service charges.* The wastewater service charge for the use of and for service supplied by the wastewater facilities of the City shall consist of the following:
 - (1) A wastewater service charge per month;
 - (2) A wastewater debt service charge covers ~~the~~ wastewater debt, and wastewater capital improvements/replacements. This fee, which does not vary based on customer type or usage level, covers only those expenses that benefit all customers equally (i.e., fixed costs that do not depend on the amount of water used). ~~Examples of costs that fall into this category are monthly meter reading and billing, customer service, administrative salaries and benefits, insurances and basic costs of keeping the utility offices open.~~

- (3) The wastewater use charges are assessed for every 1,000 gallons of water or wastewater per month. These charges recover variable costs that fluctuate based on the level of usage. Some examples of variable costs include electricity, chemicals, fuels and routine maintenance and repairs.
 - (4) ~~A surcharge in addition to charges set out in subsections (a)(1) through (3) of this section will be levied upon all users whose discharges exceed the average strength sewage BOD₅ of 200 milligrams per liter or whose discharges exceed the average strength sewage concentrations for suspended solids of 240 milligrams per liter. The surcharge shall be based on metered sewage flow for all wastes which exceed those concentrations. The procedure for computation of a surcharge shall be in accordance with this subsection. The unit rates for BOD₅ and SS surcharge calculations shall be determined as follows:~~
 - ~~a. The estimated annual revenue required to operate and maintain the wastewater treatment facilities, including capital improvement and replacement shall be proportioned;~~
 - ~~b. The costs for major plant categories relative to BOD₅ and SS shall be proportioned;~~
 - ~~c. The total wastewater volume, pounds of BOD₅ and pounds of SS shall be estimated; and~~
 - ~~d. The unit cost per pound of BOD₅ and SS shall be computed.~~

~~Each user of the wastewater treatment facilities, by taking service and discharging waste into the wastewater treatment system of the city, shall be deemed to have consented for the city, from time to time and as frequently as determined necessary in the discretion of the superintendent of wastewater treatment department, to go upon the property of the user and take such samples as are deemed appropriate and necessary in order to determine the levels of BOD₅ and SS as are existent in the waste discharged by the user into the wastewater treatment facilities, for purposes of determining the applicability of the surcharge.~~
 - (5) ~~The long term plant replacement rate shall apply to all users, shall be for the purpose of creating a financial reserve from which can be paid a portion of the total cost of replacement of the sewer plant and shall be calculated by estimating the amount needed to create a reserve fund for the specific purpose of replacement of the sewer plant.~~
- (b) *Measurement of flow.* The volume of flow used for computing user charges shall be metered water consumption rounded to the next high even increment of 1,000 gallons of water.
- (1) If the user discharging waste into the sanitary sewer system of the City procures any part, or all, of its water from sources other than the ~~public waterworks~~ City's systems ~~of the city~~, all or part of which is discharged into the wastewater system ~~public sanitary sewer~~, the user shall, if directed by the Superintendent, install and maintain, at the user's expense, water meters of a type approved by the Superintendent for the purpose of determining the volume of water obtained from these other sources.
 - (2) A device for measuring the volume of waste discharged may be required by the Superintendent if volumes cannot otherwise be determined from the metered water consumption records.

- (3) A metering device for determining the volume of waste discharged into the wastewater system ~~public sanitary sewer~~ shall be installed, owned and maintained by the user, if required by the Superintendent. Following approval and installation, such meter may not be removed, unless service is canceled, without the written consent of the superintendent.

(c) *Wastewater service rates and charges.* There are hereby established monthly rates and charges for the use of and for service supplied by the wastewater treatment system of the city and included in the City Fee Schedule (Chapter 20 of this code). (There is no charge for the first 1,000 gallons used.)

(d) ~~*Surcharge rates and charges.* The rates of surcharge for BOD₅ and SS shall be as follows:~~

~~(1) For biochemical oxygen demand (BOD₅), \$0.16 per pound of BOD₅;~~

~~(2) For suspended solids (SS), \$0.14 per pound of SS. The surcharge per user shall be computed by the following formula:~~

$$\frac{S}{B} = \frac{V}{(0.006238 [A (BOD_5 - 200) + (SS - 240)])}$$

~~Where:~~

~~S = Amount of surcharge in dollars~~

~~V = Wastewater volume in 1,000 gallons per billing~~

~~(0.006238) = Unit weight of water X 10⁶ per 1,000 gallons cubic feet~~

~~A = Unit charge for BOD₅ per pound, (subsection (d)(1) of this section)~~

~~BOD₅ = Five-day biochemical oxygen demand, milligrams per liter~~

~~200 = Allowable average BOD₅ concentration, milligrams per liter~~

~~B = Unit charge for SS per pound (subsection (d)(2) of this section)~~

~~SS = Suspended solids, milligrams per liter~~

~~240 = Allowable average SS concentration, milligrams per liter~~

(e) ~~*Computation of wastewater service charge.* Following is the procedure for calculating wastewater service charges for users located within the corporate limits:~~

~~(1) *Metered users.* The wastewater service charge for metered users shall be computed by the following formula:~~

$$WC = D + B + (V - 300)R + S$$

~~Where:~~

~~WC = Amount of wastewater service charge per billing period~~

~~D = Debt service for principal and interest in dollars for billing period~~

~~B = Basic user charge for use of 1,000 gallons per billing period~~

~~V = Wastewater volume in per billing rounded to the next highest increment. For wastewater volumes less than this part of the formula shall equal zero~~

~~R = Basic user rate in dollars per 1,000 gallons per billing period~~

~~S = Amount of wastewater surcharge in dollars as computed by the surcharge formulae (this subsection (e))~~

~~(2)~~ *Nonmetered users.* All nonmetered users of the wastewater facilities of the City shall pay a minimum flat rate charge, ~~in lieu of calculation by formula of the debt service, basic user charge and basic user rate.~~ The flat rate charge shall be as set out in subsection (c) of this section. The term "nonmetered user" shall mean a user not connected to the public water supply system and whose water consumption is not measured by an installed water usage recordation device.

(3) *Multiple user.*

- a. A multiple user is defined as a building or premises with more than one family residential unit or more than one commercial unit located thereon, or a building or premises being serviced through a single water meter or sewer connection with multiple residential units or multiple commercial units located therein. Each multiple user shall be assessed an additional charge for each unit provided with sanitary service and served by the single connection and the additional charge shall be, for each unit in excess of one located in the same premises or building or served through the same connection.
- b. Each minimum charge per unit shall allow the use of 1,000 gallons per month per unit, and, after determining the total allowance for the minimum charge, calculated by multiplying the number of units in the premises or building times 1,000 gallons per month, any total usage in excess of the total allowance shall be billed at the rate applicable for water or wastewater use charge. No pre-treatment as set forth in this section per 1,000 gallons or part thereof.

Secs. 56-366—56-399. Reserved.

PASSED this _____ day of _____, 2026.

Scott Vandermyde, Mayor

ATTEST:

Michael Hemmer, City Clerk

Alderspersons Voting:

	AYE	NAY	ABSTAIN	ABSENT
Kevin Bruckner Jr.	☐	☐	☐	☐
Seth Buckwalter	☐	☐	☐	☐
Sara Dunne	☐	☐	☐	☐
Sidonna Mahaffey	☐	☐	☐	☐
Todd Schlegel	☐	☐	☐	☐
Vernon Tervelt	☐	☐	☐	☐
Matthew Tichler	☐	☐	☐	☐
Vacancy	☐	☐	☐	☐