MORRISON POLICE DEPARTMENT

Michael G. Moon, Chief of Police

City Council Report for October13, 2026

Officer Simmons attended a 8-hour class on School Safety. Officer Simmons also provided security at the High School for the Homecoming festivities. Officer Sage went to an 8-hour Breath Alcohol Operator class. The Department is wearing pink badges for the month of October.

September Monthly Activity Report

204	**Logs** (Calls through Dispatch**)**
4	**Arrests**
19	**Reports (**requiring written report**)**
18	**Traffic Stops**
6	**Citations for traffic violations**
0	**City Ordinance**
10	**Traffic Accident**

Respectfully submitted,

Michael Moon
Chief of Police

STREET DEPARTMENT

OCTOBER

1. Street Department

- Met regarding replacement of the Market Street parking lot lights
- Cold-patched potholes
- Continued repairing catch basins
- Met with Stichter Construction regarding catch basin replacement on South Clinton and East South Streets near Ebenezer Church, and at Market and Madison Streets
- Mowed parks
- Set up barricades, tables, garbage cans, and no-parking signs for Fall Fest and the Costume Parade
- Picked up debris from Morrison Beautification projects
- Cleaned around the Chamber building, blew leaves, trimmed trees, cleaned gutters, and hung new lights
- Delivered table and a garage can to the Chamber for an appreciation lunch
- Continued sweeping streets
- Had all trucks testing
- Continued addressing work orders
- Set up barricades for run on High Street

2. Sports Complex Operations

- Mowed and trimmed grounds

3. Cemetery Operations

- Mowed and trimmed cemetery grounds
- Assisted with burials and funerals
- Assisted with headstone maintenance
- Filled holes on the disc golf course in preparation for play
- Cut pavement near old shed in preparation for removal of the road and shed
- Put soccer goals away

Mike Garland

Superintendent of Streets & Parks

COUNCIL MEETING REPORT

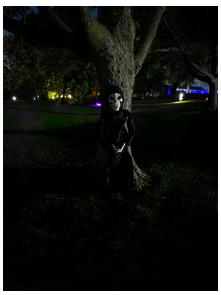
OCTOBER 26, 2026

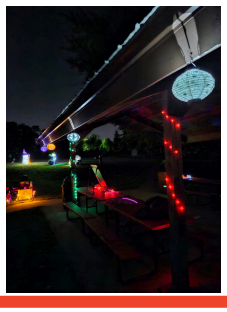


Nathan Jacobs
njacobs@morrisonil.org
Morrison Parks & Recreation

REPORT

Council Meeting Updates





Highlight 01

Some pics from Tombstone Tee-Off Glow Tournament.







Highlight 02

Golden Agers Halloween Edition went very well! We had 53! November 5th is the next one.

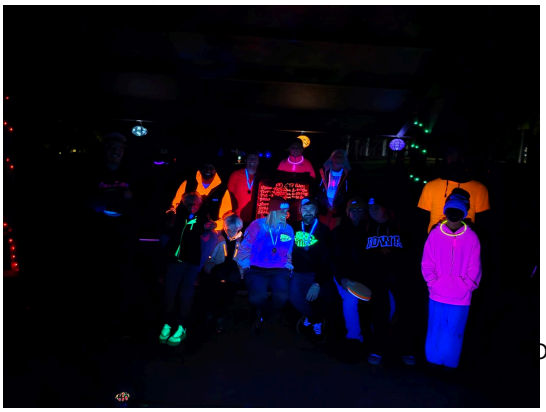


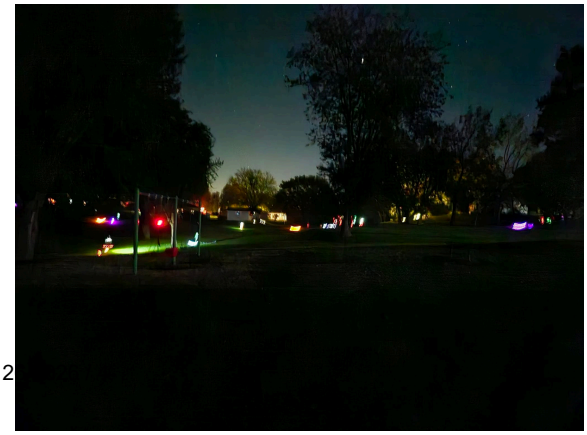
Highlight 03

Chair Fitness class is still going very well!! We again have been averaging the last week around 30 people. We have had 61 people take this class at least once. The first video I posted on our Facebook page went viral! We had over 5k views!!! 2nd video I posted of everyone singing sweet caroline has also gone over 5k views!!!

Morrison Tombstone Tee-Off Glow Tournament had a low number this year of only 7 but everyone had a blast! Nightmare on High St 3k is this Saturday, Oct 24th hope we have a good turnout. I moved it to 430pm after the Chamber's Halloween party to try and get more people. I was on the radio to promote both events a couple weeks ago.

Turkey Trot 5k coming soon in November....





STATE OF ILLINOIS
COUNTY OF WHITESIDE
CITY OF MORRISON
OFFICIAL PROCEEDINGS

September 28, 2026

CALL TO ORDER

The Morrison City Council met in regular session on Monday, September 28, 2026, at 6:30 p.m. in the Morrison Community Room, 307 South Madison Street, Morrison, Illinois. The meeting was called to order by Mayor Scott Vandermyde at 6:30 p.m. City Clerk Michael Hemmer recorded the minutes. Meeting was offered to the public *via* Zoom and video recording to be available at https://www.youtube.com/@CityofMorrisonIL.

ROLL CALL

Alderpersons present on roll call were Kevin Bruckner Jr, Seth Buckwalter, Sara Dunne, Sidonna Mahaffey, Todd Schlegel, Vernon Tervelt, and Matt Tichler. Absent: None. Vacancy: Ward 1. Other city officials present were Mayor Scott Vandermyde, City Administrator Brian Melton, and Police Chief Michael Moon.

PLEDGE OF ALLEGIANCE - Cited.

PUBLIC COMMENT

Marie Popkin requested Council to consider dropping its contract with Flock Safety. Flock is a privately controlled national company engaged in warrantless surveillance, unregulated data retention, lack of audit compliance and disclosure. The city could save $3,000 per camera per year.

Paula Schares affirmed Popkins' thoughts and told Council that a recent Washington Post investigation uncovered the misuse of Flock surveillance for personal goals by a Whiteside County Deputy who is now being investigated. Schares also thanked the city for allowing residents access to the Community Room for various events.

REPORT OF CITY OFFICERS, DEPARTMENT HEADS AND/OR COMMITTEES

Written reports were provided to the Council from Superintendent Garland and Director Jacobs. Chief Moon distributed to Council a recent press statement his department released.

CONSENT AGENDA

Ald Schlegel moved to approve City Council, Meeting Minutes, September 14, 2026; Bills Payable - $290,969.42; Parade Permit 26-02, Morrison High School, Homecoming Parade, October 2, 2026; and Street Closure 26-05, Chamber of Commerce, Fall Fest & Costume Parade, October 24, 2026; seconded by Ald Buckwalter. Ayes: Bruckner, Buckwalter, Dunne, Mahaffey, Schlegel, Tervelt, and Tichler. Absent: None. Nays: None. Motion passed.

ITEMS FOR CONSIDERATION, DISCUSSION AND POSSIBLE ACTION

Council discussed Deerview Condo Association's Request for Snow Removal Reimbursement. HOA President Michael Blean, Treasurer Sue Bond, and Secretary Sally Gray attended and answered Council's questions. Council discussed. A future Council meeting will place this on the agenda for action.

Ald Schlegel moved to approve Resolution 26-05 Supporting ITEP Grant Application for Multi-Use Path; seconded by Ald Bruckner. Council discussed. Ald Mahaffey voiced her concerns regarding the project's cost, maintenance/upkeep, safety and community need. CA Melton said this was part of the City's Strategic Plans in 1995 and 2024 and 2002 Comprehensive Plan; endorsed by the Friends of the Park since 1991, IDOT in 2019 and a plethora of public support. Ayes: Bruckner, Buckwalter, Dunne, Schlegel, Tervelt, and Tichler. Absent: None. Nays: Mahaffey. Motion passed.

No other business was brought before the Council.

ADJOURNMENT

Ald Buckwalter moved to adjourn; seconded by Ald Mahafey. Without objection, the meeting adjourned at 7:58 pm.

Approved:

Scott Vandermyde Mayor	Michael Hemmer City Clerk

STATE OF ILLINOIS
COUNTY OF WHITESIDE
CITY OF MORRISON
OFFICIAL PROCEEDINGS

October 13, 2026

CALL TO ORDER

The Morrison City Council met in regular session on Tuesday, October 13, 2026, at 6:30 p.m. in the Morrison Community Room, 307 South Madison Street, Morrison, Illinois. The meeting was called to order by Mayor Scott Vandermyde at 6:30 p.m. City Clerk Michael Hemmer recorded the minutes. Meeting was offered to the public *via* Zoom and video recording to be available at https://www.youtube.com/@CityofMorrisonIL.

ROLL CALL

Alderpersons present on roll call were Kevin Bruckner Jr, Sara Dunne, and Matt Tichler. Absent: Seth Buckwalter, Sidonna Mahaffey, Todd Schlegel and Vernon Tervelt. Vacancy: Ward 1. Other city officials present were Mayor Scott Vandermyde, City Administrator Brian Melton, Police Chief Michael Moon, Parks and Recreation Director Nathan Jacobs, and Treasurer Margaret Jones.

PLEDGE OF ALLEGIANCE - Cited.

PUBLIC COMMENT

Larry Hahn spoke on his permit request to rebuild his garage after a tree fell on it.

Stephanie Vavra, Morrison resident and City1.com editor, questioned Council over its plan to add a logo to the city water tower. Citing Acting City Administrator Gary Tressenriter arguments that since the water tower was not visible as one drives into Morrison it was an unnecessary expense. She suggested that if the City was determined to add something to the tower, it could be an aspiring statement that would honor the city's past and expanding business community, like "The City of Friendly Enterprise".

REPORT OF CITY OFFICERS, DEPARTMENT HEADS AND/OR COMMITTEES

Written reports were provided to the Council from Police Chief Moon. Dir Jacobs said the soccer and flag football seasons have ended; the 5k Turkey Trot Run was upcoming.

CONSENT AGENDA

Due to a lack of quorum, the following items were not discussed or voted on and will be moved to the next meeting: City Council, Meeting Minutes, September 28, 2026; Bills Payable - $146,427.02; Planning & Zoning Board Meeting Minutes, September 30, 2026; Historic Preservation Commission Meeting Minutes, October 6, 2026; Street Closure Permit 26-06,

Chamber of Commerce, Christmas Walk & Parade; and Parade Permit 26-03, Chamber of Commerce, Christmas Walk & Parade.

ITEMS FOR CONSIDERATION, DISCUSSION AND POSSIBLE ACTION

The following items were not discussed:

- Deerview Condo Association Request for Snow Removal Reimbursement will be placed on a future council agenda for action.
- 26-20 Ordinance for Variance, 406 West Main Street has been recommended by P&Z and will be voted on during the next Council meeting.
- 26-06 Resolution Authorizing Payment of Utility Expenses will be voted on during the next Council meeting.
- Water Tower Logo Painting Proposal will be discussed during the next Council meeting.

Council discussed the following items:

- Water & Sewer Rates Study – CA Melton said the rates should be reviewed against expenses and future expansion plans.
- Elected Official Salaries – CA Melton said changes needed to be acted upon in November and would compile a comparable list of other cities.
- Comprehensive Plan Proposal – CA Melton said that the existing plan was from 2002 and should be reassessed and updated every five years.

No other business was brought before the Council.

ADJOURNMENT

Ald Tichler moved to adjourn; seconded by Ald Dunne. Without objection, the meeting adjourned at 6:57 pm.

Approved:

Scott Vandermyde	Michael Hemmer
Mayor	City Clerk

City of **MORRISON**
200 West Main Street
Morrison, Illinois 61270-2400
Phone 815.772.7657
Fax 815.772.4291
morrisonil.org

MEMORANDUM

To: Mayor & Council

From: Barb King

Date: 10/15/26

RE: Bills Payable

Please see the attached list of Bills Payable in the total amount of: **$146,427.02.**

Council Members having questions regarding bills should contact Mayor Vandermyde OR City Administrator Melton via phone, email or personal visit prior to the meeting.

INVOICE REGISTER FOR CITY OF MORRISON

EXP CHECK RUN DATES 10/14/2026 - 10/14/2026
POSTED AND UNPOSTED
PAID - CHECK TYPE: PAPER CHECK

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
STM10012026							
00000517	AMANJOT DHILLON			481.25	0.00	Paid	Y
		bking					10/14/2026
	01-10-3210	LIQUOR LICENSES		481.25			
2026-1117							
00000479	ARG TRUCKING EXCAVATING LLC			518.16	0.00	Paid	Y
		bking					10/14/2026
	50-81-6151	MAINT SUPPLIES - UTILITY SYSTE		518.16			
STM10012026							
00000514	ASCENDANCE TRUCK CENTER			37.50	0.00	Paid	Y
		bking					10/14/2026
	01-41-6130	MAINT SUPPLIES - VEHICLE		37.50			
287342210725X09							
00000496	AT&T MOBILITY			603.77	0.00	Paid	Y
		bking					10/14/2026
	01-11-5520	TELEPHONE		362.26			
	51-80-5520	TELEPHONE		120.76			
	50-81-5520	TELEPHONE		120.75			
STM09292026							
00000499	BOGOTT PLUMBING, INC.			250.00	0.00	Paid	Y
		bking					10/14/2026
	01-05-2270	STREET BONDS		250.00			
STM09242026							
00000476	COM ED			4,469.62	0.00	Paid	Y
		bking					10/14/2026
	15-15-5720	STREET LIGHTING		4,469.62			
STM09282026							
00000486	COM ED			636.81	0.00	Paid	Y
		bking					10/14/2026
	51-80-5760	UTILITIES - COM ED		636.81			
STM09282026C							
00000492	COM ED			53.51	0.00	Paid	Y
		bking					10/14/2026
	01-42-5710	UTILITIES		53.51			

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
STM10012026							
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	15-15-5720	STREET LIGHTING		3,230.25			
STM10012026A							
00000508	COM ED			41.15	0.00	Paid	Y
		bking					10/14/2026
	50-81-5760	UTILITIES - COM ED		41.15			
STM10012026B							
00000509	COM ED			44.77	0.00	Paid	Y
		bking					10/14/2026
	15-15-5720	STREET LIGHTING		44.77			
STM10012026C							
00000510	COM ED			66.20	0.00	Paid	Y
		bking					10/14/2026
	01-41-5760	UTILITIES		66.20			
STM10012026D							
00000511	COM ED			252.18	0.00	Paid	Y
		bking					10/14/2026
	01-41-5760	UTILITIES		252.18			
STM10012026E							
00000512	COM ED			43.62	0.00	Paid	Y
		bking					10/14/2026
	15-15-5720	STREET LIGHTING		43.62			
STM10012026F							
00000513	COM ED			4,583.18	0.00	Paid	Y
		bking					10/14/2026
	50-81-5760	UTILITIES - COM ED		4,583.18			
STM10052026E							
00000525	COM ED			57.28	0.00	Paid	Y
		bking					10/14/2026
	50-81-5760	UTILITIES - COM ED		57.28			

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
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		bking					10/14/2026
	50-81-5760	UTILITIES - COM ED		50.50			
STM10052026C							
00000527	COM ED			643.21	0.00	Paid	Y
		bking					10/14/2026
	01-43-5760	UTILITIES ELECTRIC		643.21			
STM10052026A							
00000530	COM ED			1,372.67	0.00	Paid	Y
		bking					10/14/2026
	51-80-5760	UTILITIES - COM ED		1,372.67			
STM10052026F							
00000531	COM ED			60.54	0.00	Paid	Y
		bking					10/14/2026
	50-81-5760	UTILITIES - COM ED		60.54			
STM10052026B							
00000532	COM ED			86.71	0.00	Paid	Y
		bking					10/14/2026
	15-15-5720	STREET LIGHTING		86.71			
STM10052026H							
00000533	COM ED			55.18	0.00	Paid	Y
		bking					10/14/2026
	50-81-5760	UTILITIES - COM ED		55.18			
STM10052026G							
00000534	COM ED			53.09	0.00	Paid	Y
		bking					10/14/2026
	50-81-5760	UTILITIES - COM ED		53.09			
STM10052026I							
00000535	COM ED			593.23	0.00	Paid	Y
		bking					10/14/2026
	50-81-5760	UTILITIES - COM ED		593.23			

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
STM10052026							
00000536	COM ED			122.37	0.00	Paid	Y
		bking					10/14/2026
	15-15-5720	STREET LIGHTING		122.37			
STM10052026							
00000537	DIVISION OF VITAL RECORDS			488.00	0.00	Paid	Y
		bking					10/14/2026
	01-13-9250	STATE C C FEES		488.00			
STM09112026							
00000482	ELAN			4,592.97	0.00	Paid	Y
		bking					10/14/2026
	01-11-6510	OFFICE SUPPLIES		105.41			
	01-11-6520	OPERATING SUPPLIES		30.45			
	01-11-5480	OTHER PROFESSIONAL SERVICES		39.99			
	01-41-6520	OPERATING SUPPLIES		52.95			
	01-21-6150	MINOR EQUIPMENT		65.22			
	01-21-6520	OPERATING SUPPLIES		143.94			
	01-21-5510	POSTAGE		21.70			
	01-21-6590	UNIFORMS		0.00			
	01-21-6590	UNIFORMS		458.75			
	01-43-5620	TRAVEL / TRAINING		138.00			
	01-43-6590	UNIFORMS		26.47			
	01-11-5510	POSTAGE		50.00			
	50-81-5510	POSTAGE		225.00			
	51-80-5510	POSTAGE		350.06			
	01-43-6538	CONCESSION SUPPLIES		58.22			
	01-43-9281	COMMUNITY EVENTS		236.83			
	01-43-8000	SPORTS COMPLEX EQUIPMENT		461.75			
	01-43-8900	PARK INFRASTRUCTURE		57.43			
	01-21-5620	TRAVEL/TRAINING		1,380.00			
	50-81-6151	MAINT SUPPLIES - UTILITY SYSTE		179.06			
	50-81-6520	OPERATING SUPPLIES		13.99			
	50-81-6530	SMALL TOOLS		153.37			
	01-11-5480	OTHER PROFESSIONAL SERVICES		184.80			
	01-21-5130	MAINTENANCE - VEHICLE		77.08			
	01-11-9280	MISCELLANEOUS EXPENSE		82.50			
5000168074							
00000478	EUROFINS ENVIORMENTAL TESTING NORTH			334.50	0.00	Paid	Y
		bking					10/14/2026
	50-81-5420	LAB FEES		334.50			

INVOICE REGISTER FOR CITY OF MORRISON

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PAID - CHECK TYPE: PAPER CHECK

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
STM10072026							
00000554	FISCH MOTORS, INC			330.00	0.00	Paid	Y
		bking					10/14/2026
	01-41-5130	MAINT SERVICE - VEHICLE		330.00			
STM09282026							
00000488	FRONTIER			123.16	0.00	Paid	Y
		bking					10/14/2026
	01-11-5520	TELEPHONE		123.16			
STM09282026A							
00000489	FRONTIER			123.16	0.00	Paid	Y
		bking					10/14/2026
	01-11-5520	TELEPHONE		123.16			
STM09282026B							
00000490	FRONTIER			155.37	0.00	Paid	Y
		bking					10/14/2026
	01-41-5520	TELEPHONE		155.37			
STM09282026C							
00000491	FRONTIER			349.46	0.00	Paid	Y
		bking					10/14/2026
	51-80-5520	TELEPHONE		69.89			
	50-81-5520	TELEPHONE		69.89			
	01-11-5520	TELEPHONE		209.68			
STM09292026							
00000493	FRONTIER			129.07	0.00	Paid	Y
		bking					10/14/2026
	01-11-5520	TELEPHONE		129.07			
036237832							
00000494	GALL'S, LLC			413.72	0.00	Paid	Y
		bking					10/14/2026
	01-21-6520	OPERATING SUPPLIES		413.72			
73697							
00000553	GREEN & CLEAN LAWN SERVICES			129.00	0.00	Paid	Y
		bking					10/14/2026
	01-42-9280	MISCELLANEOUS EXPENSE		129.00			

INVOICE REGISTER FOR CITY OF MORRISON

EXP CHECK RUN DATES 10/14/2026 - 10/14/2026
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Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
STM10022026							
00000522	HARTZ INC.			289.00	0.00	Paid	Y
		bking					10/14/2026
	01-31-5110 MAINT SERVICE - BUILDING			289.00			
22358							
00000505	IL ASSOC OF CHIEFS OF POLICE			130.00	0.00	Paid	Y
		bking					10/14/2026
	01-21-5610 DUES			130.00			
STM09282026							
00000481	JASON FORSTER			150.00	0.00	Paid	Y
		bking					10/14/2026
	01-21-5480 OTHER PROFESSIONAL SERVICES			150.00			
STM09292026							
00000498	JOSH GOWAN			250.00	0.00	Paid	Y
		bking					10/14/2026
	01-05-2270 STREET BONDS			250.00			
1057							
00000483	KB SIGN			140.00	0.00	Paid	Y
		bking					10/14/2026
	01-11-6520 OPERATING SUPPLIES			140.00			
09/30/2026							
00000500	KRYSTAL TROKEY		09/30/2026	75.37	0.00	Paid	Y
	UB refund for account: 0100254002	bking					10/14/2026
	50-81-3620 SEWER PLANT			24.27			
	50-81-3620 SEWER			28.00			
	51-80-3610 WATER			23.10			
50468							
00000523	KUNES AUTO GROUP			99.55	0.00	Paid	Y
		bking					10/14/2026
	01-21-5130 MAINTENANCE - VEHICLE			99.55			
3328964							
00000475	LAYNE CHRISTENSEN COMPANY			46,694.00	0.00	Paid	Y
		bking					10/14/2026
	51-80-5150 MAINT SERVICE - UTILITY SYSTEM			46,694.00			

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
20935396							
00000477	LEAF			358.68	0.00	Paid	Y
		bking					10/14/2026
	01-11-5390	COPIER SERVICE		358.68			
199750							
00000528	MID-WEST TRUCKERS ASSOC			1,000.00	0.00	Paid	Y
		bking					10/14/2026
	50-81-5810	DRUG TESTING		1,000.00			
1178000470							
00000516	MOBILE COMMUNICATIONS AMERICA			1,465.00	0.00	Paid	Y
		bking					10/14/2026
	01-21-6520	OPERATING SUPPLIES		1,465.00			
STM10022026							
00000515	MORRISON FIRE DEPARTMENT			17,763.47	0.00	Paid	Y
		bking					10/14/2026
	12-12-5481	FOREIGN FIRE INSURANCE TAX		17,763.47			
1000038							
00000521	MORRISON ROTARY CLUB			135.00	0.00	Paid	Y
		bking					10/14/2026
	01-43-5620	TRAVEL / TRAINING		135.00			
9481							
00000502	MORRISON TIRE CENTER			20.00	0.00	Paid	Y
		bking					10/14/2026
	01-43-5120	MAINT SERV - EQUIPMENT		20.00			
9441							
00000503	MORRISON TIRE CENTER			35.00	0.00	Paid	Y
		bking					10/14/2026
	01-42-5120	MAINT SERVICE - EQUIPMENT		35.00			
9442							
00000504	MORRISON TIRE CENTER			284.82	0.00	Paid	Y
		bking					10/14/2026
	01-41-5120	MAINT SERVICE - EQUIPMENT		284.82			

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
STM09212026							
00000480	NICOR GAS			184.69	0.00	Paid	Y
		bking					10/14/2026
	01-41-5710	NATURAL GAS		184.69			
STM10062026							
00000538	ODELL PUBLIC LIBRARY			4,148.33	0.00	Paid	Y
		bking					10/14/2026
	18-18-5471	PPRT DISTRIBUTION		4,148.33			
1099237							
00000501	PEST CONTROL CONSULTANTS IL			344.20	0.00	Paid	Y
		bking					10/14/2026
	01-11-5110	MAINTENANCE SERVICE - BLDG		344.20			
0721-008974904							
00000487	REPUBLIC SERVICES #721			212.15	0.00	Paid	Y
		bking					10/14/2026
	14-14-5730	REFUSE COLLECTION		212.15			
0721-008976507							
00000495	REPUBLIC SERVICES #721			169.32	0.00	Paid	Y
		bking					10/14/2026
	14-14-5730	REFUSE COLLECTION		169.32			
0721-008988325							
00000552	REPUBLIC SERVICES #721			24,509.20	0.00	Paid	Y
		bking					10/14/2026
	14-14-5730	REFUSE COLLECTION		24,509.20			
STM10012026							
00000506	SAUK VALLEY MEDIA			586.80	0.00	Paid	Y
		bking					10/14/2026
	01-21-6520	OPERATING SUPPLIES		586.80			
STM10052026							
00000524	SHARON WEBB			100.00	0.00	Paid	Y
		bking					10/14/2026
	01-31-5200	COMMUNITY ROOM DEPOSIT REFUND		100.00			

INVOICE REGISTER FOR CITY OF MORRISON

EXP CHECK RUN DATES 10/14/2026 - 10/14/2026
POSTED AND UNPOSTED
PAID - CHECK TYPE: PAPER CHECK

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
STM10072026							
00000551	SOLUTIONS ON MAIN			1,696.35	0.00	Paid	Y
		bking					10/14/2026
	08-08-9170 HISTORIC PRES/BLDG IMP PROGRAM			1,696.35			
265008							
00000518	STRATUS NETWORKS			299.34	0.00	Paid	Y
		bking					10/14/2026
	01-41-5350 INTERNET			299.34			
264716							
00000519	STRATUS NETWORKS			362.37	0.00	Paid	Y
		bking					10/14/2026
	01-11-5350 INTERNET / EMAIL SERVICES			362.37			
STM10052026							
00000529	SULLIVAN'S FOODS			132.42	0.00	Paid	Y
		bking					10/14/2026
	01-43-6538 CONCESSION SUPPLIES			132.42			
703050/00137							
00000485	THE SHERWIN-WILLIAMS CO			11.80	0.00	Paid	Y
		bking					10/14/2026
	01-41-6140 MAINT SUPPLIES - STREETS			11.80			
091226							
00000497	TOP PICK SPORTS PRODUCTIONS			364.00	0.00	Paid	Y
		bking					10/14/2026
	01-43-5800 USSSA TOURNAMENT ASSOC FEES			364.00			
6022761-202609-							
00000520	TRANSUNION RISK & ALTERNATIVE DATA			175.00	0.00	Paid	Y
		bking					10/14/2026
	01-21-5480 OTHER PROFESSIONAL SERVICES			175.00			
STM10072026							
00000555	WHITESIDE CO RECORDER			300.00	0.00	Paid	Y
		bking					10/14/2026
	51-80-9280 MISCELLANEOUS EXPENSE`			150.00			
	50-81-9280 MISCELLANEOUS EXPENSE			150.00			

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
5							
00000474	WILLETT, HOFMANN & ASSOC.			16,593.30	0.00	Paid	Y
		bking					10/14/2026
	04-04-5320	ENGINEERING-STREET		16,593.30			
0178233-IN							
00000484	ZIMMER & FRANCESCON, INC.			1,772.70	0.00	Paid	Y
		bking					10/14/2026
	51-80-6151	MAINT SUPPLIES - UTILITY SYSTE		1,772.70			

# of Invoices:	70 # Due: 0	Totals:	146,427.02	0.00
# of Credit Memos:	0 # Due: 0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:			146,427.02	0.00

--- TOTALS BY FUND ---

01 General Fund	13,836.43	0.00
04 Local 1% Sales Tax Fund (Streets	16,593.30	0.00
08 ECONOMIC DEVELOPMENT	1,696.35	0.00
12 Fire Protection Fund	17,763.47	0.00
14 Refuse Disposal Fund	24,890.67	0.00
15 Motor Fuel Tax Fund	7,997.34	0.00
18 Odell Library Fund	4,148.33	0.00
50 Sewer Fund	8,311.14	0.00
51 Water Fund	51,189.99	0.00

--- TOTALS BY DEPT/ACTIVITY ---

04 1% SALES TAX	16,593.30	0.00
05 LIABILITIES	500.00	0.00
08 ECONOMIC DEVELOPMENT	1,696.35	0.00
10 GENERAL FUND REVENUE	481.25	0.00
11 ADMINISTRATION	2,645.73	0.00
12 LEGISLATIVE	17,763.47	0.00
13 CITY CLERK	488.00	0.00
14 REFUSE DISPOSAL	24,890.67	0.00
15 MOTOR FUEL TAX	7,997.34	0.00
18 LIBRARY	4,148.33	0.00
21 PUBLIC SAFETY	5,166.76	0.00
31 COMMUNITY ROOM	389.00	0.00
41 STREET DEPARTMENT	1,674.85	0.00
42 GROVE HILL	217.51	0.00
43 PARKS & REC	2,273.33	0.00
80 WATER	51,189.99	0.00

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
	81 SEWER			8,311.14	0.00		

City of **MORRISON**
200 West Main Street
Morrison, Illinois 61270-2400
Phone 815.772.7657
Fax 815.772.4291
morrisonil.org

MEMORANDUM

To: Mayor & Council

From: Barb King

Date: 10/26/26

RE: Bills Payable

Please see the attached list of Bills Payable in the total amount of: **$38,305.42.**

Council Members having questions regarding bills should contact Mayor Vandermyde OR City Administrator Melton via phone, email or personal visit prior to the meeting.

INVOICE REGISTER FOR CITY OF MORRISON

EXP CHECK RUN DATES 10/27/2026 - 10/27/2026
POSTED AND UNPOSTED
PAID - CHECK TYPE: PAPER CHECK

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
5527535448							
00000598	AIRGAS USA, LLC			104.10	0.00	Paid	Y
		bking					10/27/2026
	01-41-6120	MAINT SUPPLIES - EQUIPMENT		104.10			
STM10212026							
00000613	APRIL HOUSE			1,000.00	0.00	Paid	Y
		bking					10/27/2026
	01-21-5480	OTHER PROFESSIONAL SERVICES		1,000.00			
STM10192026							
00000577	COM ED			151.36	0.00	Paid	Y
		bking					10/27/2026
	01-42-5710	UTILITIES		151.36			
TEL007474							
00000588	COMMERCIAL ACCOUNTS RECEIVABLE NORT			108.00	0.00	Paid	Y
		bking					10/27/2026
	01-31-5520	TELEPHONE		108.00			
STM10192026							
00000592	DANIEL A SIMMONS			450.00	0.00	Paid	Y
		bking					10/27/2026
	77-77-4555	EYE CARE REIMBURSEMENTS		450.00			
38157							
00000611	FINE LINE ENGRAVING			15.00	0.00	Paid	Y
		bking					10/27/2026
	01-43-9281	COMMUNITY EVENTS		15.00			
9104, 9109, 911							
00000603	FISCH MOTORS, INC			198.00	0.00	Paid	Y
		bking					10/27/2026
	01-41-5130	MAINT SERVICE - VEHICLE		198.00			
STM10082026A							
00000557	FRONTIER			114.87	0.00	Paid	Y
		bking					10/27/2026
	51-80-5520	TELEPHONE		114.87			

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
STM10082026							
00000558	FRONTIER			138.29	0.00	Paid	Y
		bking					10/27/2026
	51-80-5520	TELEPHONE		138.29			
STM10082026B							
00000559	FRONTIER			521.78	0.00	Paid	Y
		bking					10/27/2026
	50-81-5520	TELEPHONE		521.78			
STM10162026							
00000579	FRONTIER			129.37	0.00	Paid	Y
		bking					10/27/2026
	01-31-5520	TELEPHONE		129.37			
115922							
00000620	GASVODA & ASSOCIATES, INC.			19,661.80	0.00	Paid	Y
		bking					10/27/2026
	50-81-5150	MAINT SERVICE - UTILITY SYSTEM		19,661.80			
STM10162026							
00000581	GREEN & CLEAN DISPOSAL			80.00	0.00	Paid	Y
		bking					10/27/2026
	14-14-5730	REFUSE COLLECTION		80.00			
7596791							
00000584	HAWKINS, INC			1,260.27	0.00	Paid	Y
		bking					10/27/2026
	51-80-6560	CHEMICALS		1,260.27			
STM10192026							
00000602	ICMA MEMBERSHIP RENEWALS			591.96	0.00	Paid	Y
		bking					10/27/2026
	01-11-5610	DUES		591.96			
872156423							
00000580	KONE INC.			502.58	0.00	Paid	Y
		bking					10/27/2026
	01-11-5110	MAINTENANCE SERVICE - BLDG		502.58			

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
31402							
00000576	KUNES AUTO GROUP-STERLING			914.53	0.00	Paid	Y
		bking					10/27/2026
	01-41-5130	MAINT SERVICE - VEHICLE		914.53			
97244							
00000587	LECTRONICS, INC			22.50	0.00	Paid	Y
		bking					10/27/2026
	01-31-5110	MAINT SERVICE - BUILDING		22.50			
47921							
00000612	MENARDS			27.97	0.00	Paid	Y
		bking					10/27/2026
	01-43-6520	OPERATING SUPPLIES		27.97			
STM10142026							
00000597	MORRISON FIRE DEPARTMENT			2,333.14	0.00	Paid	Y
		bking					10/27/2026
	12-12-5500	GAMING TAX DISTRIBUTION		2,333.14			
10777920260901							
00000594	MOTOROLA SOLUTIONS-STARCOM21			504.00	0.00	Paid	Y
		bking					10/27/2026
	01-21-5480	OTHER PROFESSIONAL SERVICES		504.00			
STM10162026							
00000578	NICOR GAS			78.97	0.00	Paid	Y
		bking					10/27/2026
	01-42-5710	UTILITIES		78.97			
267230575							
00000582	PACE ANALYTICAL SERVICES			665.00	0.00	Paid	Y
		bking					10/27/2026
	51-80-5420	LAB FEES		665.00			
267229965							
00000583	PACE ANALYTICAL SERVICES			25.00	0.00	Paid	Y
		bking					10/27/2026
	51-80-5420	LAB FEES		25.00			

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
267230829							
00000605	PACE ANALYTICAL SERVICES			17.50	0.00	Paid	Y
		bking					10/27/2026
	51-80-5420 LAB FEES			17.50			
267230828							
00000606	PACE ANALYTICAL SERVICES			41.00	0.00	Paid	Y
		bking					10/27/2026
	51-80-5420 LAB FEES			41.00			
267229467							
00000608	PACE ANALYTICAL SERVICES			132.00	0.00	Paid	Y
		bking					10/27/2026
	51-80-5420 LAB FEES			132.00			
267201780							
00000609	PACE ANALYTICAL SERVICES			154.00	0.00	Paid	Y
		bking					10/27/2026
	51-80-5420 LAB FEES			154.00			
267218211							
00000610	PACE ANALYTICAL SERVICES			36.00	0.00	Paid	Y
		bking					10/27/2026
	51-80-5420 LAB FEES			36.00			
267230979							
00000614	PACE ANALYTICAL SERVICES			140.00	0.00	Paid	Y
		bking					10/27/2026
	51-80-5420 LAB FEES			140.00			
262207							
00000561	QUICKSCORES			235.00	0.00	Paid	Y
		bking					10/27/2026
	01-43-9281 COMMUNITY EVENTS			235.00			
428							
00000595	RANDY NELSON ELECTRIC			1,259.00	0.00	Paid	Y
		bking					10/27/2026
	03-03-5721 STREET LIGHT MAINT			1,259.00			

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
STM10142026							
00000600	SAUK VALLEY MEDIA			586.80	0.00	Paid	Y
		bking					10/27/2026
	01-21-6520	OPERATING SUPPLIES		586.80			
INV506844							
00000585	SBM			87.83	0.00	Paid	Y
		bking					10/27/2026
	01-11-6510	OFFICE SUPPLIES		87.83			
10016201							
00000601	STATE FIRE MARSHAL			100.00	0.00	Paid	Y
		bking					10/27/2026
	01-41-5110	MAINT SERVICE - BUILDING		100.00			
264726							
00000586	STRATUS NETWORKS			22.93	0.00	Paid	Y
		bking					10/27/2026
	01-31-5520	TELEPHONE		22.93			
1836874							
00000593	TAPCO			1,500.00	0.00	Paid	Y
		bking					10/27/2026
	01-21-5480	OTHER PROFESSIONAL SERVICES		1,500.00			
INV10202602							
00000607	TEST INC			1,750.00	0.00	Paid	Y
		bking					10/27/2026
	50-81-5150	MAINT SERVICE - UTILITY SYSTEM		875.00			
	51-80-5150	MAINT SERVICE - UTILITY SYSTEM		875.00			
182888							
00000575	TRI-STATE FIRE CONTROL			159.00	0.00	Paid	Y
		bking					10/27/2026
	01-31-5110	MAINT SERVICE - BUILDING		159.00			
STM10192026							
00000604	TYLER RENKES			100.00	0.00	Paid	Y
		bking					10/27/2026
	01-31-5200	COMMUNITY ROOM DEPOSIT REFUND		100.00			

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
350190808							
00000560	UNION PACIFIC RAILROAD COMPANY			562.78	0.00	Paid	Y
		bking					10/27/2026
	01-41-9280	MISCELLANEOUS EXPENSE		562.78			
INV01190982							
00000589	USA BLUEBOOK			509.95	0.00	Paid	Y
		bking					10/27/2026
	50-81-6151	MAINT SUPPLIES - UTILITY SYSTE		509.95			
INV01188891							
00000590	USA BLUEBOOK			98.95	0.00	Paid	Y
		bking					10/27/2026
	50-81-6520	OPERATING SUPPLIES		98.95			
INV01190824							
00000591	USA BLUEBOOK			121.50	0.00	Paid	Y
		bking					10/27/2026
	50-81-6520	OPERATING SUPPLIES		121.50			
4874153							
00000562	WARD, MURRAY, PACE, JOHNSON			238.50	0.00	Paid	Y
		bking					10/27/2026
	01-12-5330	LEGAL SERVICE		238.50			
4874059							
00000599	WARD, MURRAY, PACE, JOHNSON			2,090.50	0.00	Paid	Y
		bking					10/27/2026
	01-12-5330	LEGAL SERVICE		2,090.50			
0178316-IN							
00000596	ZIMMER & FRANCESCON, INC.			118.00	0.00	Paid	Y
		bking					10/27/2026
	51-80-6151	MAINT SUPPLIES - UTILITY SYSTE		118.00			

# of Invoices:	47	# Due: 0	Totals:	39,659.73	0.00
# of Credit Memos:	0	# Due: 0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:				39,659.73	0.00

--- TOTALS BY FUND ---

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
	01 General Fund			10,031.68	0.00		
	03 Street Lighting Fund			1,259.00	0.00		
	12 Fire Protection Fund			2,333.14	0.00		
	14 Refuse Disposal Fund			80.00	0.00		
	50 Sewer Fund			21,788.98	0.00		
	51 Water Fund			3,716.93	0.00		
	77 Health Insurance Fund			450.00	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	03 STREET LIGHTING			1,259.00	0.00		
	11 ADMINISTRATION			1,182.37	0.00		
	12 LEGISLATIVE			4,662.14	0.00		
	14 REFUSE DISPOSAL			80.00	0.00		
	21 PUBLIC SAFETY			3,590.80	0.00		
	31 COMMUNITY ROOM			541.80	0.00		
	41 STREET DEPARTMENT			1,879.41	0.00		
	42 GROVE HILL			230.33	0.00		
	43 PARKS & REC			277.97	0.00		
	77 HEALTH INSURANCE			450.00	0.00		
	80 WATER			3,716.93	0.00		
	81 SEWER			21,788.98	0.00		

THE CITY OF MORRISON Illinois

200 West Main Street | Morrison, IL 61270 | 815-772-7657

PLANNING / ZONING BOARD AGENDA

City Hall
200 West Main Street
Morrison, IL 61270

September 30, 2026 5:30 p.m.

I. Call to Order

II. Roll Call

III. Approval of August 26, 2026 Minutes

IV. Public Hearing

A. Request for Variance – 406 W Main Street

V. New Business

VI. Old Business

VII. Other Considerations

VIII. Adjournment

BOARD MEMBERS PLEASE CONTACT

CITY HALL (772-7657) IF YOU ARE

UNABLE TO ATTEND THIS MEETING! THANKS!

City of MORRISON
200 West Main Street
Morrison, Illinois 61270-2400
Phone 815.772.7657
Fax 815.772.4291
morrisonil.org

MEETING MINUTES

Planning & Zoning Commission
August 26, 2026, 5:30 p.m.

The Planning & Zoning Commission met on August 26, 2026, at City Hall, 200 West Main Street. Chairman Kevin Kuehl called the meeting to order at 5:30 p.m. Administrative Assistant Barb King recorded the minutes.

Commission members present on the roll call were Kevin Kuehl, Jim Workman, Vaughn Maxfield and Kathy Schmidt. Kevin Dunne arrived at 5:35 p.m. and Michael Buckwalter was absent.

Other city officials present – City Administrator Brian Melton.

Commission member Maxfield moved to approve the July 29, 2026, meeting minutes; seconded by commission member Workman. On a voice vote, the motion was carried with all ayes.

Public Hearing

It was recently discovered that the properties located at 102 South Base Street, 103 South Genesee Street and 104 South Genesse Street had been incorrectly zoned for a number of years. The city is seeking to correct the zoning designations. Commission member Maxfield made a motion to recommend to the City Council that the zoning of the properties of 102 South Base Street, 103 South Genesee Street and 104 South Genesee Street be rezoned from R-2 General Residential District to C-2 General Commercial District; seconded by commission member Schmidt. On a roll call vote of 6 ayes (Keuhl, Dunne, Shirk, Workman, Schmidt and Maxfield) the motion carried.

Marty Parker, owner of the property located at 600 W Lincolnway, was present and provided an overview of the short-term rental (Airbnb) he is currently operating at the property. Parker applied for a Special Use Permit. Public comments were heard regarding the traffic flow, parking, lighting, zoning and the nature of the business being operated at the property.

City Administrator Brian Melton explained that the property is zoned residential and that a Special Use Permit is being requested to allow the property to operate as a short-term rental. He further explained that the special use would apply to Parker's operation of the short-term rental while he owns the property.

The Fire Chief and City Code Enforcement Officer are working with Parker to address any outstanding issues, and Parker is cooperating with the City's requirements. It was also noted that the short-term rental generated hotel/motel tax revenue for the city's tourism fund and that there have been no reported police or fire related issues associated with the property

Commission member Maxfield made a motion to grant the Special Use for the property at 600 W Lincolnway to operate as a short-term rental Airbnb; seconded by commission member Workman. On a roll call vote of 6 ayes (Keuhl, Dunne, Shirk, Workman, Schmidt and Maxfield) the motion carried.

New Business

None.

Old Business

None.

Other Considerations

The next regularly scheduled meeting will be **September 30, 2026.**

At approximately 6:03 p.m. Commission member Workman moved to adjourn the meeting; seconded by Commission member Dunne. On a voice vote, the motion was carried.

bk

$175.00

Case. No. PZ2026-003

AUG 26 2026 PAID

VARIANCE APPLICATION

City of Morrison, Illinois

TO THE ENFORCING OFFICER OF THE CITY OF MORRISON ZONING ORDINANCE
200 W Main Street, Morrison, Illinois 61270-2400 (815) 772-7657 Fax: (815) 772-4291

Whenever the standards of the Morrison Zoning Ordinance place **undue hardship** on a specific development proposal, the applicant may apply to the Planning and Zoning Commission for a Variance. The Planning and Zoning Commission shall review the applicant's request for a Variance and shall submit its recommendation to the City Council. The City Council may attach such conditions to granting of a Variance, as it deems necessary to further the intent of this ordinance.

Address or location of property: 406 W. Main St, Morrison, IL 61270

Property Tax ID (PIN) number 09 - 18 - 177 - 008 - _____

Name of Applicant: Larry Hahn

Address of Applicant: 406 W. Main St, Morrison, IL 61270

Phone Number of Applicant: 815-631-6987 Fax Number of Applicant: _____

Owner of Property: Larry Hahn

Address of Owner: 406 W. Main St. Morrison, IL 61270 Existing Zoning: R-2

Specifically state the nature of the Variance requested and why it should be granted (e.g. to reduce the side yard requirement from 15ft. to 10ft. or to vary the height limitations from 35 ft. to 38ft.). The hardship should be clearly identified. Use additional sheets of paper, if necessary.

1 Foot East Side Yard Variance

2 Foot North Side Yard Variance

- Attach a Legal Description of the property.
- Photos of the property and the specific area of the property seeking the Variance shall be submitted with application.
- Your Variance plat or site plan must show: (show on page 3 or own drawing at a scale of not less than 1 inch = 20 feet, including north arrow)
  - Show adjacent property owners, including across rights-of-way
  - Show zoning of adjacent properties
  - Show streets, railroads, waterways, and other necessary physical features

PUBLIC HEARING: After your application has been submitted and reviewed by the Zoning Administrator, it will be referred to the next regularly scheduled Planning and Zoning Commission meeting for a public hearing. The Planning and Zoning Commission meets the last Wednesday of every month at 5:30 p.m. at the City Hall at 200 W. Main. At the Planning and Zoning Commission meeting, you will present your request. Notice of the public hearing shall be mailed to all property owners within a 250-foot radius of the property. A Variance cannot be recommended by the Commission unless it finds, based upon the application and evidence presented at the public hearing, that all of the following conditions have been met:

a. The development activity cannot be located inside the SFHA; (**S**pecial **F**lood **H**azard **A**rea) — (circle one) Yes / (No)
b. An exceptional hardship would result if the Variance were not granted; — (circle one) (Yes) / No
c. The relief requested is the minimum necessary; — (circle one) (Yes) / No
d. There will be no additional threat to public health, safety, or welfare or the creation of a nuisance; — (circle one) Yes / (No)
e. There will be no additional public expense for flood protection, fire rescue or relief operations, policing, or repairs to roads, utilities, or other public facilities; — (circle one) Yes / (No)
f. There will not be an unduly increase in traffic congestion on public roads and highways; — (circle one) Yes / (No)
g. The essential character of the locality of the property in question will not be altered; — (circle one) Yes / (No)
h. The relief requested is consistent with the purpose and intent of the Morrison Comprehensive Plan. — (circle one) (Yes) / No

Certification: *To the best of my knowledge, the information contained herein, and on the attachments, is true, accurate, and correct, and substantially represents the existing features and proposed features. Any error, misstatement, or misrepresentation of material fact or expression of material fact, with or without intention, shall constitute sufficient grounds for the revocation or denial of the proposed Variance.*

Larry E. Hall — *Signature of Applicant* — 26 Aug 2026 — *Date*

Larry E. Hall — *Signature of Owner* — 26 Aug 2026 — *Date*

After receiving a completed application, the City Clerk will file notice of your request with the local newspaper and with the adjoining property owners. If you have any questions, please contact the Zoning Administrator at (815) 772-7657.

FOR OFFICE USE ONLY Case No. PZ2026-003 Fee Paid? (Y)/ N Date: 8/26/26

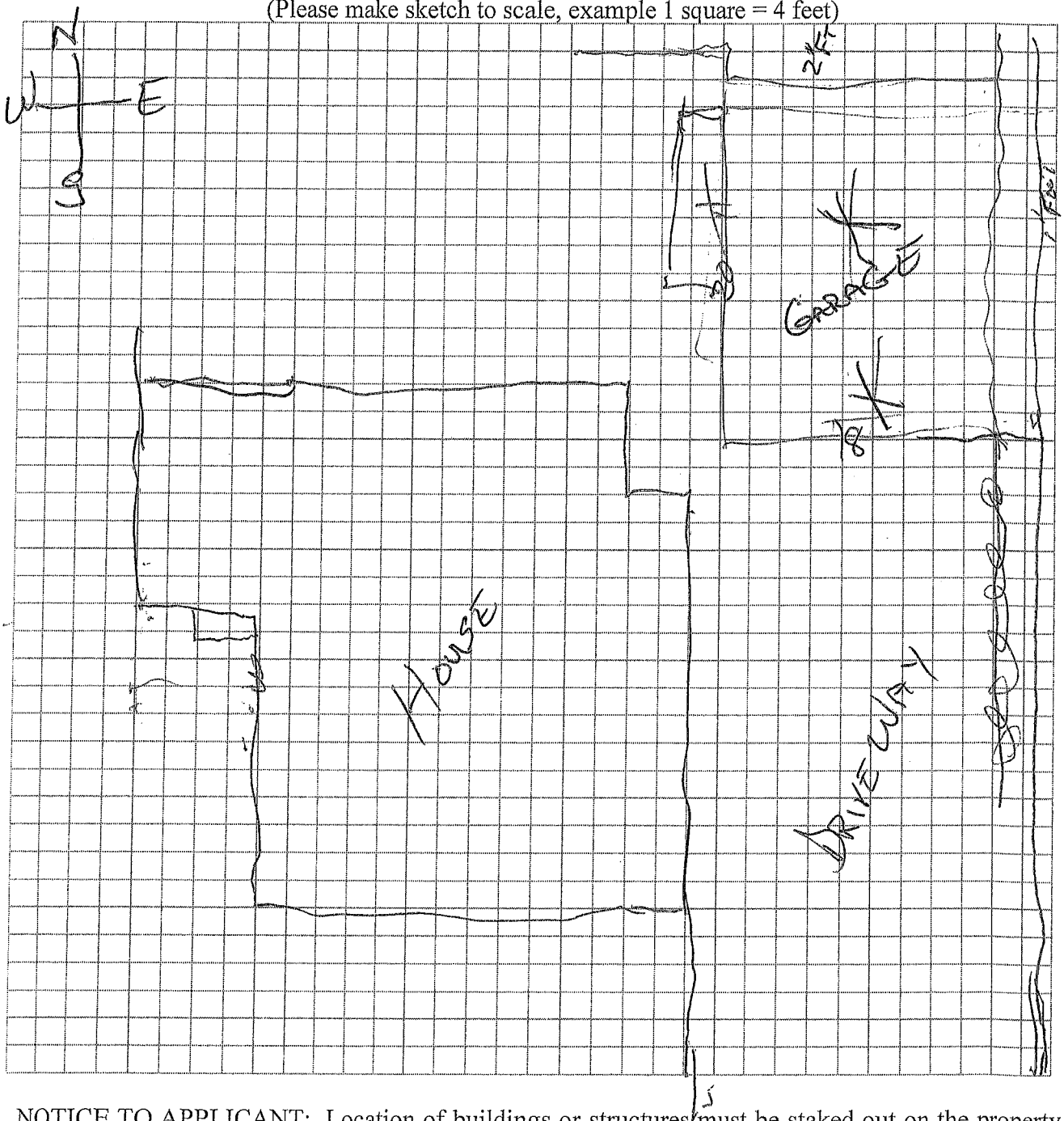
Drawing submitted? (Y)/ N Date: 8/26/26 Documentation of Authority Submitted: _____

Date to go before the Planning Commission: 9/30/26 Commission Action: _____

DRAWING "A"

The dimensions of the lot or tract of land, the exact location of all existing buildings and structures, and distances to property or tract lines are shown on the drawing below. (Existing buildings and structures are marked X. Proposed buildings and structures are marked P. Include north arrow on map and indicate scale.)

(Make all measurements carefully)
(Please make sketch to scale, example 1 square = 4 feet)



NOTICE TO APPLICANT: Location of buildings or structures must be staked out on the property as shown above. This will be checked before permit is issued. Construction must not be started until permit is issued. No changes in location as shown above may be made without first contacting the Administrative Office.



2 FOOT NORTH SIDE VARIANCE



1 FOOT EAST SIDE VARIANCE

THE CITY OF MORRISON Illinois

200 West Main Street | Morrison, IL 61270 | 815-772-7657

HISTORIC PRESERVATION COMMISSION
AGENDA
City Hall, 200 W Main Street, Morrison, IL 61270
TUESDAY, October 6, 2026
5:00 PM

I. Call to Order

II. Roll Call/Attendance

III. Approval of Minutes

A. September 1, 2026

IV. Public Hearing

A. Request for Certificate of Appropriateness – 121 E Main Street – Upcycle Junkie

B. Request for Certificate of Appropriateness – 123 W Main Street – 123 Tees

V. New Business

A. Building Improvement Program Request to Participate – 121 E Main Street – Upcycle Junke

VI. Old Business

A. Building Improvement Program Request for Reimbursement- 204 E Main Street – Solutions on Main

VII. Other Considerations

A. Proposed amendments to the HPC Ordinance

VIII. Adjournment

Commission members please contact City Hall (772-7657) if you are unable to attend.

City of MORRISON
200 West Main Street
Morrison, Illinois 61270-2400
Phone 815.772.7657
www.morrisonil.org

Historic Preservation Commission
Minutes
September 1, 2026, 5:00 p.m. City Hall

The Historic Preservation Commission met on September 1, 2026. Chairperson Barb Bees called the meeting to order at 5:10 p.m. Executive Secretary Barb King recorded the minutes.

Commission members present were Barb Bees, Ned Nesti Jr., and Greg Kruse. John Tomasino arrived at 5:18 p.m., and Lynn Kenady arrived at 5:20 p.m.

Commission member Kruse moved to approve the August 4, 2026, meeting minutes; seconded by commission member Nesti. On a voice vote, the motion carried.

Old Business

Commission member Kruse moved to recommend that the City Council approve reimbursement to the Morrison Historical Society in the amount of $2,750.00 through the Building Improvement Program for work completed at 202 E Lincolnway; seconded by commission member Nesti. On a voice vote, the motion carried

Commission member Kruse moved to table the Building Improvement Request for Reimbursement submitted by Solutions on Main, located at 204 E Main Street; seconded by commission member Bees. On a voice vote, the motion carried. The commission requested that the applicant, Ms. Wetzell, attend the next meeting to provide additional clarification regarding the project.

New Business

Melissa Hood, owner of Upcycle Junkie submitted a Request to Participate in the Building Improvement Program for signage and painting at 121 E Main Street. A Certificate of Appropriateness must be obtained and on file before the request can proceed.

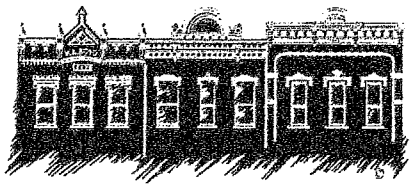
Other Considerations

Commission members discussed the Route 30 project.

The next regularly scheduled meeting will be **October 6, 2026 @ 5:00 p.m.**

Adjournment - At approximately 6:12 p.m. commission member Kenady moved to adjourn the meeting; seconded by commission member Bees. On a voice vote, the motion carried.

bk



Morrison Historic Preservation Commission

Request for Certificate of Appropriateness

Morrison City Ordinances 2.88.050 *et seq.*

1. Address of Affected Property:
   (please attach photo of street view elevation of affected property and, if available, the property's legal description)

   121 E. Main St. Morrison, IL 61270

2. The MHPC is concerned, by both ordinance and philosophy, with only the exterior appearance of our community's historic structures. Interior alterations are of no jurisdictional import. Please give a thorough description of the suggested exterior improvements *(structual, notable landscaping, etc. on the property),* and, so we can make appropriate judgments thereon, attach a picture, sketch, rendering or mock-up of the complete and exact exterior appearance of the structure's appearance on the completion of the urged changes. If necessary, please feel free to attach an addendum sheet.

Installation of a new exterior storefront sign consisting of a painted MDO sign panel with dimensional PVC lettering and decorative molding. Sign will be painted Behr Vintage Teal and Behr Swiss Coffee lettering. The existing lower storefront panels beneath the windows will also be cleaned, prepared, and painted Behr Vintage Teal to coordinate with →

Cont. the new signage and create a cohesive storefront appearance. Improvements are intended to enhance the existing storefront while complementing the historic character of downtown Morrison.

3. Owner's Name(s): Melissa Hull

4. Owner's Address: *(if different than above)* 631 Genesee ave Morrison, IL 61270

5. Owner's Preferred Telephone: 815-716-1870

6. Owner's Email Address: Melissa-h@live.com

7. Requested Property's Present Designation: ☐ Landmark or ☒ Within An Historic District

8a. This Request is made in conjunction with an application for:
- ☒ a building permit
- ☐ a moving permit
- ☐ a demolition permit

or

8b. This Request is not made in conjunction ☐ with any other required permit.

or

8c. This Request is made due to an ☐ imminent threat to life, health or property.

9. If alternative 8c. regarding an imminent threat to life health or property was selected, please describe or attach a recitation of the threat and a description, including estimated costs, of the available alternatives for repair,

rehabilitation or restoration, and, if applicable any income presently derived rtherefrom. *(Please feel free to attach additional pages if necessary or desired.)*

Dated: 8/25/24

Signed- Requesting Party

Thank you for your kind cooperation and consideration. You will be notified promptly of the date, time and location of the hearing on your Request.

UPCYCLE JUNKIE

121 E Main St, Morrison, IL 61270

Melissa Hull
(815) 716-1870

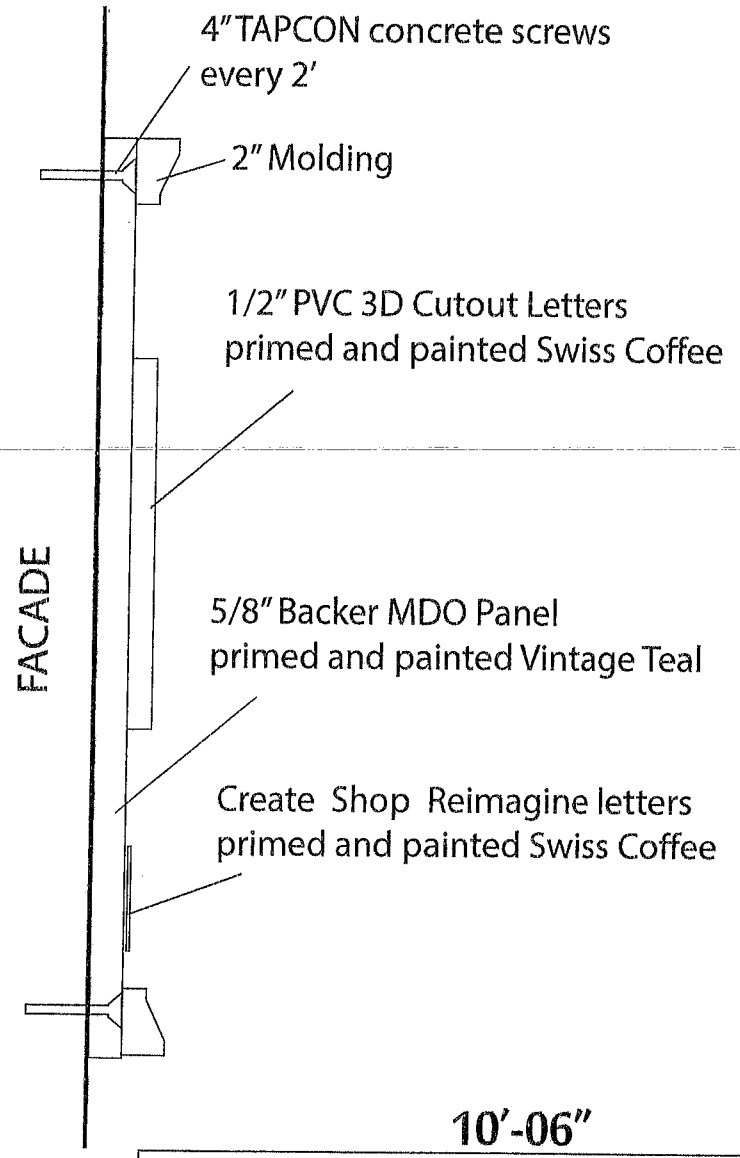


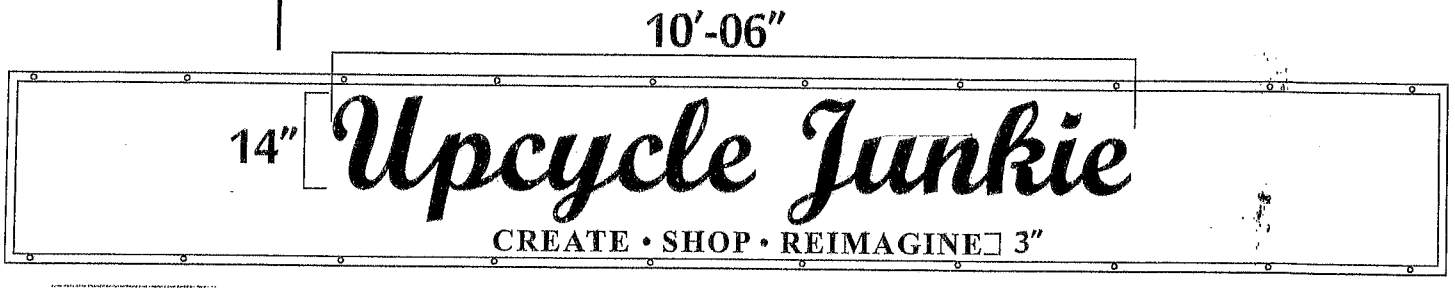


UPCYCLE JUNKIE

121 E Main St, Morrison, IL 61270

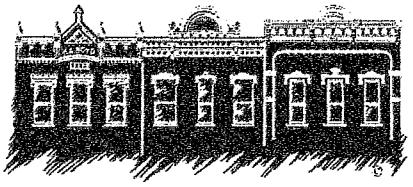
Melissa Hull
(815) 716-1870





Behr
Swiss Coffee Semi-Gloss

Behr
Vintage Teal Semi-Gloss



Morrison Historic Preservation Commission

Request for Certificate of Appropriateness

Morrison City Ordinances 2.88.050 *et seq.*

1. Address of Affected Property:
   (please attach photo of street view elevation of affected property and, if available, the property's legal description)

   123 West Main St.

   123 Tee's

2. The MHPC is concerned, by both ordinance and philosophy, with only the exterior appearance of our community's historic structures. Interior alterations are of no jurisdictional import. Please give a thorough description of the suggested exterior improvements *(structual, notable landscaping, etc. on the property),* and, so we can make appropriate judgments thereon, attach a picture, sketch, rendering or mock-up of the complete and exact exterior appearance of the structure's appearance on the completion of the urged changes. If necessary, please feel free to attach an addendum sheet.

Remove existing Siding and windows, Demo for new windows. Install 3 new windows. Remove existing door and replace with Black glass Store front Commercial Door. 3-16 x 48 1/2 Vinyl new Construction windows. 1 Store front exterior Door Black. Disposal and Clean up. working on added a brick look Siding.

Labor for 3 men. Leaving old sign. next year add a new sign. attached, what facade would look like. & possiable brick look.

3. Owner's Name(s): Traci Heusinkveld
4. Owner's Address: *(if different than above)* 123 west main St

5. Owner's Preferred Telephone: 815-718-3058
6. Owner's Email Address: teesorder123@gmail.com

7. Requested Property's Present Designation: ☐ Landmark or ☒ Within An Historic District

8a. This Request is made in conjunction with an application for:
- ☐ a building permit
- ☐ a moving permit
- ☐ a demolition permit

or

8b. This Request is not made in conjunction ☒ with any other required permit.

or

8c. This Request is made due to an ☐ imminent threat to life, health or property.

9. If alternative 8c. regarding an imminent threat to life health or property was selected, please describe or attach a recitation of the threat and a description, including estimated costs, of the available alternatives for repair,

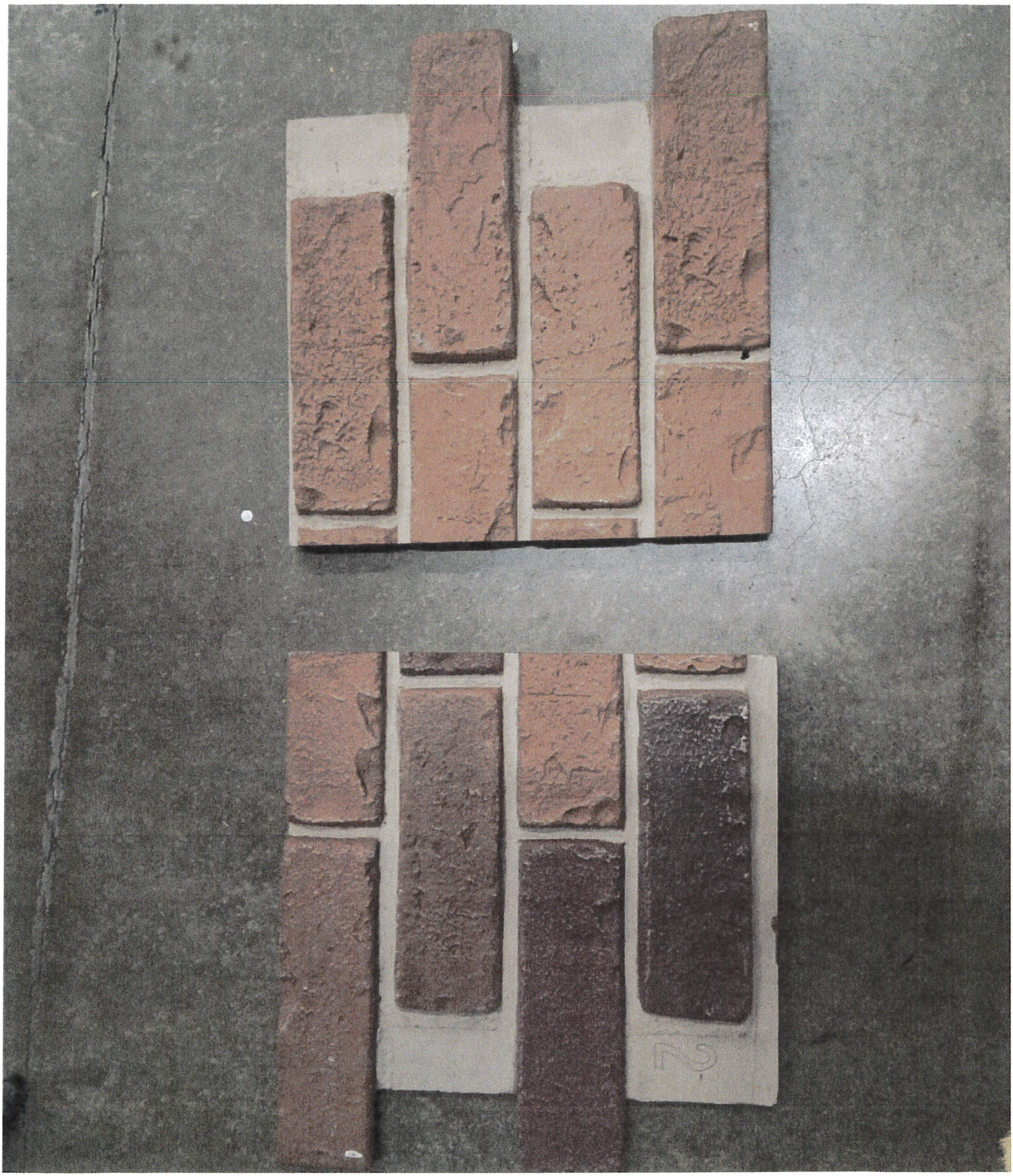
rehabilitation or restoration, and, if applicable any income presently derived rtherefrom. *(Please feel free to attach additional pages if necessary or desired.)*

Dated: 9/1/26 Traci Houseknecht
Signed- Requesting Party

Thank you for your kind cooperation and consideration. You will be notified promptly of the date, time and location of the hearing on your Request.


OPEN





City of Morrison, Illinois

200 West Main Street, Morrison IL USA 61270

Historic Preservation Commission

BUILDING IMPROVEMENT PROGRAM

REQUEST TO PARTICIPATE

Property Owner: Upcycle Junkie LLC - Melissa Hull

Address: 121 E. Main Street Morrison, IL 61270

Contact Number: 815-716-1870 Email Address: melissa-h@live.com

Common Name of Business (if applicable): Upcycle Junkie

This property is within the Morrison Historical District, but the planned improvements do not permanently alter the exterior architectural appearance of any building on such property within the meaning of the City of Morrison Municipal Code, Chapter 26, Historic Preservation. Accordingly, no Certificate of Appropriateness is required.

Nature of Improvements: Installation of new exterior storefront sign. Sign will be painted Behr Vintage Teal and Behr Swiss Coffee. Lettering with panels beneath windows painted Behr Vintage Tea

Estimated Cost of Improvements: $4568.75

CERTIFICATION: To the best of my knowledge, the information contained herein is true, accurate, and correct. Any error, misstatement, or misrepresentation of material fact or expression of material fact, with or without intention, shall constitute sufficient grounds for the revocation or denial of participation.

Melissa Hull
Applicant's Signature

8/25/26
Date

For Office Use Only

Date Received: 8/27/26

Date Reviewed by HPC: _____

Date Reviewed by City Council: _____

☐ Request Approved ☐ Request Denied

By: _____

Title: _____ Date: _____

City of Morrison, Illinois

200 West Main Street, Morrison IL USA 61270

Historic Preservation Commission

BUILDING IMPROVEMENT PROGRAM

REQUEST TO PARTICIPATE

Property Owner: Richard Klacko living Trust

Address: 1133 Josephine court, Sebring florida

Contact Number: 863-202-1175 Email Address: admin@solutionsonmain.com

Common Name of Business (if applicable): Solutions On Main LLC
204 E Main Street

This property is within the Morrison Historical District, but the planned improvements do not permanently alter the exterior architectural appearance of any building on such property within the meaning of the City of Morrison Municipal Code, Chapter 26, Historic Preservation. Accordingly, no Certificate of Appropriateness is required.

Nature of Improvements: NO Change to Structure - Cosmetic Only

Estimated Cost of Improvements: $6,000

CERTIFICATION: To the best of my knowledge, the information contained herein is true, accurate, and correct. Any error, misstatement, or misrepresentation of material fact or expression of material fact, with or without intention, shall constitute sufficient grounds for the revocation or denial of participation.

Jeanette Weigel
Applicant's Signature

7/9/2026
Date

For Office Use Only

Date Received: 7/15/26

Date Reviewed by HPC: 8/4/26

Date Reviewed by City Council: _____

☐ Request Approved ☐ Request Denied

By: _____

Title: _____ Date: _____

REQUEST FOR REIMBURSEMENT

Actual Cost of Improvements: $ 3,459.45

Amount Requested for Reimbursement: _____

A COPY OF PAID INVOICE MUST ACCOMPANY THIS REQUEST

CERTIFICATION: I, now request reimbursement according to the Building Improvement Program. To the best of my knowledge, the information contained herein is true, accurate, and correct. Any error, misstatement, or misrepresentation of material fact or expression of material fact, with or without intention, shall constitute sufficient grounds for the revocation or denial of any reimbursement.

_____ _____

Applicant's Signature Date

For Office Use Only

Date Received: _____

☐ Request Approved ☐ Request Denied

By: _____

Reimbursed Amount: _____

Date Paid: _____

WALKER BROS CONSTRUCTION

Storefront Facade Completion Invoice

INVOICE
Date: August 14, 2026
Status: Project Completed

BILL TO
Solutions On Main
204 E Main Street
Morrison, IL 61270

PROJECT
Completion of storefront facade
204 E Main Street
Morrison, Illinois

Scope of Work

Labor and materials associated with completion of the exterior storefront facade, including surface preparation and exterior painting; installation and finishing of wood-look facade panels; stone facade/veneer elements; planter box construction and finish work; architectural trim and accent details; exterior door hardware; and related installation and finish work shown in the completed storefront.

Description	Qty / Hours	Rate	Amount
Construction labor - on-site storefront facade work	50 hrs	$45.00/hr	$2,250.00
Reimbursable project materials - receipts provided	1		$1,209.45

Material Documentation

Supporting Material Receipt	Amount
Menards - facade/paint/stone/wood and related supplies	$864.01
Amazon - exterior door hardware	$72.31
Menards - paint/materials	$206.38
Tractor Supply - planter/landscaping materials	~~$66.75~~
Total Materials	**$1,209.45**

Labor	$2,250.00
Materials	~~$1,209.45~~

TOTAL DUE

$3,459.45

Note: Store signage and signage installation are being provided/quoted by a separate company and are not included in this Walker Bros Construction invoice.

-66.75

Balance 3392.70

Barb King

From: SEANTAE WETZELL <admin@solutionsonmain.com>
Sent: Friday, August 28, 2026 11:23 AM
To: Barb King
Cc: Barbara Bees; Dr. John Tomasino; Greg Kruse; Lynn Kenady; Ned J. Nesti Jr.; Melissa_h@live.com; oboykt@frontiernet.net; Brian Melton; Kevin Bruckner; Matt Tichler; Sara Dunne; Scott Vandermyde; Seth Buckwalter; Sidonna Mahaffey; Todd Schlegel; Vernon Tervelt; Jerry Lindsey; Sauk Valley News
Subject: Re: HPC Meeting

Im sorry It sent before I could finish , it was intended to say **$2540.55 LESS** by doing by best to "budget shop" materials and labor.

On Fri, Aug 28, 2026 at 10:45 AM SEANTAE WETZELL <admin@solutionsonmain.com> wrote:

Good Morning,
I would like to clarify that the first page on my doc set was the original Estimate. I only attached that to show the amount of funds I was able to save from the time of estimate to the actual final cost of the work that has been done. I have not yet been able to replace my signs since I was asked to take the signs down that I had purchased and installed on my store front windows. I currently have no signage to represent my business. The cost of the upgrades to the storefront facade ended up being $2540.55 by doing by best to "budget shop".

On Fri, Aug 28, 2026 at 10:14 AM Barb King <bking@morrisonil.org> wrote:

Good morning,

Attached is the agenda & packet information for the HPC Meeting to be held on 9/1/26. Hard copies will be available at the meeting.

Commission members, if you are unable to attend, please let me know before the meeting.

Thanks.

Barb King

The City of Morrison

200 Main Street

MENARDS - STERLING
4220 E. 30th Street
Sterling, IL 61081

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for items on this receipt will be in the form of an in store credit voucher if the return is done after 10/26/26

If you have questions regarding the charges on your receipt, please email us at:
STRLfrontend@menards.com

Sale Transaction

PURDY 6PC PRO PAINT KIT		
5610880		24.98
DAP ALEX+ CAULK CLR		
5638901	3 @2.95	8.85
CONTROL SPRAY 250		
5612557		59.99
FASTPRIME 2+ IN/EX PRIME		
5504470		94.00
IL PAINTCARE RECOVERY FEE		1.95
TOTAL		189.77
[illegible]		16.61
[illegible]		206.38
[illegible]		206.38
[illegible]		07/28/26 09:09:25
[illegible]		PRIMARY ACCT
[illegible]		
[illegible]		
[illegible]		
[illegible]		

PAINT

[illegible] RECEIPTS WERE
[illegible] FOR THIS TRANSACTION:
4 of 7

THANK YOU, YOUR CASHIER, Joanne

/9293 10 8419 07/28/26 09:08AM 3272

D AND J 4PK FLOWERING ANNUAL
4450778 1 2.69 1.34
% Off Discount (50%) (1.35)

D AND J 4PK FLOWERING ANNUAL
4450778 1 2.69 1.34
% Off Discount (50%) (1.35)

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4450778 1 2.69 1.34
% Off Discount (50%) (1.35)

D AND J 4PK FLOWERING ANNUAL
4450778 1 2.69 1.34
% Off Discount (50%) (1.35)

WW 1GAL FERN TASSEL 19CM
2558662 2 17.99 17.98
% Off Discount (50%) (18.00)

OC KOLORSCAPE PEA GRAVEL .5CF
1587585 1 6.99 3.49
% Off Discount (50%) (3.50)

GW 1CF ALL PURPOSE TOP SOIL
2332918 1 3.49 1.74
% Off Discount (50%) (1.75)

GW 1CF COW MANURE & COMPOST
2332916 1 4.99 1.87
BOGO 25% Off (1.25)
% Off Discount (50%) (1.87)

RGC WMNS WR DOUBLE DIPPED GLOVE PNK M
2348708 1 6.99 6.99

Subtotal	61.79
Tax	4.96
Total	**66.75**

TSC Store Card - SALE 66.75
**********9910 - Pinpad Swiped
Authorization #: 013952
Terminal ID : 001792798000100

SEANTAE A WETZELL
Authorization #: 013952
TSC Standard Finance

CVM : DEFAULT

0.00

TractorSupply.com

Planter Boxes

15700 LINCOLN RD
MORRISON, IL 61270
815-255-3563

Ticket: 68238
Date: 8/13/26 Time: 8:13 AM
Store: 2798 Register: 1
Cashier: Jillian

Item	Qty	Price	Amount
D AND J 4PK FLOWERING ANNUAL			
4450778	1	2.69	1.34
% Off Discount	(50%)	(1.35)	
D AND J 4PK FLOWERING ANNUAL			
4450778	1	2.69	1.34
% Off Discount	(50%)	(1.35)	
D AND J 5IN GERANIUM			
1900912	1	5.99	2.99
% Off Discount	(50%)	(3.00)	
D AND J 4PK FLOWERING ANNUAL			
4450778	1	2.69	1.34
% Off Discount	(50%)	(1.35)	
D AND J 5IN GERANIUM			
1900912	1	5.99	2.99
% Off Discount	(50%)	(3.00)	
D AND J 4PK FLOWERING ANNUAL			
4450778	1	2.69	1.34
% Off Discount	(50%)	(1.35)	
D AND J 4.5IN SPECIALTY ANNUAL			
1900910	1	4.99	2.49
% Off Discount	(50%)	(2.50)	
D AND J 4.5IN SPECIALTY ANNUAL			
1900910	1	4.99	2.49
% Off Discount	(50%)	(2.50)	
D AND J 4PK FLOWERING ANNUAL			
4450778	1	2.69	1.34
% Off Discount	(50%)	(1.35)	
D AND J 4PK FLOWERING ANNUAL			
4450778	1	2.69	1.34
% Off Discount	(50%)	(1.35)	
D AND J 4PK FLOWERING ANNUAL			
4450778	1	2.69	1.34
% Off Discount	(50%)	(1.35)	
D AND J 4PK FLOWERING ANNUAL			

October 26 2026 / 55

Solutions On Main LLC
204 E Main Street

Bill Date: 08/14/2026
Invoice #: 08142026

Due Date: 08/31/2026
Amount Due : $864.01

Morrison, IL, 61270
8154417263

Bill To:
Seantae Wetzell
Solutions On Main
204 E Main St, Morrison Illinois

Additional Information
Menards Supplies
Solutions On Main , Morrison Illinois

Details

SKU	Description	$/per unit	Units	Total
5634309	WL 3006 ULTRA CLEAR 10 OZ W11001010	$6.99	3	$20.97
5511982	PPS I/E PAINT SAMPLE NTL51-216-16 8 OZ.	$5.98	1	$5.98
5428700	GOLD GLITTER PAINT ADDITV115-0085-000	$7.96	1	$7.96
5612263	PAINT CAN SPOUT 61	$1.25	2	$2.50
5542030	ULTRA EXT SAT PAINT NUTRL41617XA PPS GAL	$34.98	3	$104.94
5542126	GD EXT PAINT SAT NEUTRAL 35-619XI-01 GAL	$49.98	1	$49.98
1467835	STACKED STONE PANEL SMOKE GRAY	$19.79	8	$158.32
5011998	BOURBON WOODS L-52-9300	$39.99	4	$159.96
	Tax	$48.81	1	$48.81
2140288	STORAGE BASKET - WHITE 16088048	$0.99	4	$3.96
5639151	HIGH TEMP MINI GLUE GUN YC280M	$3.79	1	$3.79
5639163	MINI GLUE STICK 100CT AN734	$4.99	1	$4.99
	Tax	$3.43	1	$3.43
5610388	PURDY 6.5" MINI WD KIT 14C810700	$12.99	1	$12.99
	Tax	$1.14	1	$1.14
1031311	1X10-8' 3 STANDARD BOARD	$10.65	6	$63.90
4174903	BASE CAP WM163 PINE 11/16X1-3/8X8'	$10.66	6	$63.96
2112685	BLACK SHELF BRACKET 11" HEAVY-DUTY	$5.99	4	$23.96
	Tax	$13.28	1	$13.28
5516957	RO PRO PAINT FLAT BLACK K7776402 VOCGAL	$52.98	1	$52.98
	Tax	$5.67	1	$5.67
2218706	PB PROJECT PACK TYLO 4-PC242T 3 CODE K2	$46.47	1	$46.47
	Tax	$4.07	1	$4.07

Total: $864.01

amazon.com

Details for Order #114-1177113-6797824

Paid By: Solutions on Main
Placed By: SEANTAE WETZELL
Order Placed: August 14, 2026
PO number : frontdoorhandle
Amazon.com order number: 114-1177113-6797824
Order Total: USD 72.31

Not Yet Shipped

Items Ordered	Price
1 of: *TICONN Front Door Handle Set, Heavy Duty Square Door Lever & Single Cylinder Deadbolt Combo Reversible for Entrance Exterior Doors (Satin Brass)* Sold by and invoiced on behalf of: TICONN US (seller profile) Seller Credentials: 889 Certification, Classified Small Business - SBA Standard Business Price Condition: New	$66.49

Shipping Address:
Solutions On Main
204 E MAIN ST
MORRISON, IL 61270-2849
United States

Shipping Speed:
FREE Prime Delivery

Payment information

Payment Method:
Visa | Last digits: 6331

Item(s) Subtotal: USD 66.49
Shipping & Handling: USD 0.00

Total before tax: USD 66.49
Estimated tax to be collected: USD 5.82

Grand Total: USD 72.31

To view the status of your order, return to Order Summary .

Conditions of Use | Privacy Notice © 1996-2020, Amazon.com, Inc.

City of Morrison, Illinois

200 West Main Street, Morrison IL USA 61270

Permit No.: 26-06

STREET CLOSURE

& OTHER CITY SERVICES REQUEST

Name of Organization: Morrison Chamber of Commerce

Contact Person/Address: Callie Hamstra - 221 W. Main St

Email: morrisonchamber@morrison-il.org Phone: 8157723757

Event: Christmas Walk & Parade

Street(s) to be Closed: Main St. - Clinton St → Orange St

Date(s) of Event: Saturday December 5th, 2026

Times of Closure: 2:00 pm To 8:00 pm

Additional City Services

☐ Electric Service on Genesee Street

☐ Electric Service on Base Street

☐ Picnic Tables – How many?_____

☒ Main Street Audio System/Music/Microphone

☒ Refuse Receptacles – How many? 8

☐ Water – Location(s)?_____

☒ Police Services

Other/Specify:_____

The undersigned agrees to release, hold harmless, and defend the City of Morrison, its officers and agents against any and all claims for loss, damage, personal injury, or death occurring as a result of the event for which this permit is requested. **Proof of insurance is required. Insurance must name the City of Morrison as a**

Callie Hamstra | Chamber Director | 10/1/26

Authorized Signature | Title | Date

STREET CLOSURE PERMIT

☐ Subject to the information contained in this Application, a permit is approved and thereby issued.

☐ Receipt of $25.00 PERMIT FEE and/or the $50.00 ELECTRICAL HOOK-UP CHARGE is hereby acknowledged. Fees are waived for non-profit organizations.

Date

City Clerk

City of Morrison, Illinois

200 West Main Street, Morrison IL USA 61270

Permit No.: 26-03

Date Issued: 10-13-26

Permit Expires 12 Months from Date Issued

PARADE PERMIT

APPLICATION

Name of Organization: Morrison Chamber of Commerce

Contact Person/Address: Callie Hamstra - 221 N. Main St.

Email: morrisonchamber@morrisonil.org Phone: 815 499 4178

1. Event for which parade permit is requested: Christmas Walk & Parade
2. Parade Route: On Main St. Clinton St to Orange St.
3. Date of Event: Sat December 5th, 2026
4. Parade Line Up Time: 5:00pm Parade Start Time: 6:00pm
5. Support Services Requested: ☒ Police Escort/Traffic Control ☒ Barricades

☐ Street Sweeping ☐ Electric Service ☐ Sound System

Please specify: Police to start parade. Will go across 78/main

The undersigned agrees to release, hold harmless, and defend the City of Morrison, its officers and agents against any and all claims for loss, damage, personal injury, or death occurring as a result of the event for which this permit is requested. **Proof of insurance is required. Insurance must name the City of Morrison as an additional insured.**

Callie Hamstra	Chamber Director	10/1/26
Authorized Signature	Title	Date

****

PARADE PERMIT

☐ Subject to the information contained in this Application, a permit is approved and thereby issued.

☐ Special Conditions: _____

Date

City Clerk

CITY OF MORRISON, ILLINOIS USA

ORDINANCE NO. 2026-20

AN ORDINANCE PROVIDING FOR A VARIATION TO THE ZONING CODE OF THE CITY OF MORRISON, WHITESIDE COUNTY, ILLINOIS, VARYING THE SIDE AND REAR YARD SETBACK REQUIREMENTS IN ARTICLE V, SEC. 62-142 (k-l) ENTITLED MINIMUM SIDE YARD SETBACK (k) AND MINIMUM REAR YARD SETBACK (l) FOR 406 WEST MAIN STREET

ADOPTED BY THE

CITY COUNCIL

OF THE

CITY OF MORRISON

THIS 13th DAY OF OCTOBER, 2026

Published in pamphlet form by authority of the City Council of the City of Morrison, Illinois this 13th day of October, 2026.

ORDINANCE NO. 2026-20

AN ORDINANCE PROVIDING FOR A VARIATION TO THE ZONING CODE OF THE CITY OF MORRISON, WHITESIDE COUNTY, ILLINOIS, VARYING THE SIDE AND REAR YARD SETBACK REQUIREMENTS IN ARTICLE V, SEC. 62-142 (k-l) ENTITLED MINIMUM SIDE YARD SETBACK (k) AND MINIMUM REAR YARD SETBACK (l) FOR 406 WEST MAIN STREET

WHEREAS, Larry Hahn of 406 West Main Street, City of Morrison, Illinois has petitioned the Planning & Zoning Board of the City of Morrison for a variance to Article V, Sec. 62-142 (k-l) of the Zoning Code which provides that the minimum side yard setback shall be 10 feet and the minimum rear yard setback shall be 25 feet; and

WHEREAS, the petitioner seeks a variation to reduce the side yard setback to 1 foot from 10 feet and the rear yard setback to 2 feet from 25 feet, for the construction of a garage in a R-2 General Residential District.

WHEREAS, the Planning & Zoning Board, in a Public Hearing convened in accordance with Article XV, Section 62-426 of the Morrison Zoning Code, has reviewed the facts pertaining to the Request for Variation; and

WHEREAS, the Planning & Zoning Board has filed a Report of Findings and Recommended Action which recommends that the Request for Variation be granted; and

WHEREAS, the City Council deems it in the best public interest and the best use of the real estate located at 406 West Main Street, City of Morrison, Whiteside County, Illinois that the Request for Variation be granted;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Morrison, Illinois that a variation to Article V, Sec. 62-142 (k-l) of the Morrison Zoning Code be granted to Larry Hahn, 406 West Main Street, providing for a variation of the minimum side yard and rear yard setback requirements. The variation shall apply to the property legally described and as provided in the petitioner's Request for Variation on file with City Administration of the City of Morrison; and that the City Clerk shall publish the Ordinance in pamphlet form as provided by law.

PASSED by the City Council of the City of Morrison, Illinois on the 13th day of October 2026.

_____

Scott D. Vandermyde, Mayor

ATTEST:

_____

Michael Hemmer, City Clerk

Alderpersons Voting:

	AYE	NAY	ABSTAIN	ABSENT
Kevin Bruckner Jr.	☐	☐	☐	☐
Seth Buckwalter	☐	☐	☐	☐
Sara Dunne	☐	☐	☐	☐
Sidonna Mahaffey	☐	☐	☐	☐
Todd Schlegel	☐	☐	☐	☐
Vernon Tervelt	☐	☐	☐	☐
Matthew Tichler	☐	☐	☐	☐
Vacancy	☐	☐	☐	☐

CITY OF MORRISON, ILLINOIS USA

RESOLUTION NO. 26-06

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO PAY CERTAIN BUDGETED UTILITY EXPENSES UPON RECEIPT

ADOPTED BY THE

CITY COUNCIL

OF THE

CITY OF MORRISON

THIS 13th DAY OF OCTOBER, 2026

Published in pamphlet form by authority of the City Council, City of Morrison, Whiteside County, Illinois, this 13th day of October 2026.

RESOLUTION NO. 26-06

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO PAY CERTAIN BUDGETED UTILITY EXPENSES UPON RECEIPT

WHEREAS, the City of Morrison, Illinois (the "City"), incurs recurring utility expenses necessary for the continued operation of City facilities, infrastructure, and municipal services; and

WHEREAS, such utility expenses may include, but are not limited to, electricity, natural gas, phone, cellular service, internet, telecommunications, fuel, refuse collection, and other similar recurring operating expenses; and

WHEREAS, these utility expenses are generally established by service agreements, published rates, usage charges, or other customary billing practices and are necessary and routine expenses of the City; and

WHEREAS, timely payment of utility bills is in the best interests of the City and may avoid late fees, penalties, service interruptions, or other unnecessary costs; and

WHEREAS, the City Council adopts an annual budget that provides appropriations for the City's operating expenses, including utility expenses; and

WHEREAS, the City Council desires to establish an efficient procedure for the prompt payment of routine utility expenses that have been properly incurred, are within approved budget appropriations, and are otherwise lawful obligations of the City.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Morrison, Illinois, as follows:

Section 1. Authorization

The City Administrator, or the City Administrator's designee, is hereby authorized to review and approve for payment, upon receipt, invoices for recurring utility and similar operating expenses of the City, provided that such expenses:

1. are for goods or services actually provided to the City;
2. are lawful obligations of the City;
3. are included within an appropriation or budgeted operating expense approved by the City Council;
4. are charged to the appropriate City account; and
5. are supported by sufficient documentation for accounting and auditing purposes.

Section 2. Scope of Authority

The authority granted by this Resolution is intended for routine and recurring utility and similar operating expenses and shall not constitute blanket authority for expenditures that are not budgeted, are not lawfully incurred, or otherwise require prior approval of the City Council under applicable law or City policy.

Section 3. Processing of Payments

Upon receipt of an eligible utility invoice, the City Administrator or designee may authorize payment in accordance with the City's established financial procedures, without waiting for the next regularly scheduled City Council meeting, provided that sufficient funds are available within the applicable budget appropriation.

Section 4. Records and Financial Controls

All payments made pursuant to this Resolution shall be properly documented, recorded in the City's accounting records, and maintained in accordance with applicable law, City policy, and generally accepted municipal accounting practices. The City Administrator shall ensure that appropriate internal controls are maintained and that the City Council receives such reports of payments as may be required through the City's normal financial reporting procedures.

Section 5. Compliance With Law

Nothing in this Resolution shall be construed to authorize any expenditure or payment in violation of applicable federal, State of Illinois, or local law, ordinance, resolution, appropriation, or contractual requirement.

Section 6. Repealer

All resolutions, motions, or parts thereof in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 7. Severability

If any section, paragraph, sentence, or provision of this Resolution is determined to be invalid or unenforceable by a court of competent jurisdiction, such determination shall not affect the validity of the remaining portions of this Resolution.

Section 8. Effective Date

This Resolution shall be in full force and effect upon its adoption by the Mayor and City Council of the City of Morrison, Illinois.

ADOPTED this 13th day of October, 2026.

_____
Scott D. Vandermyde, Mayor

ATTEST:

_____
Michael Hemmer, City Clerk

Alderpersons Voting:

	AYE	NAY	ABSTAIN	ABSENT
Kevin Bruckner Jr.	☐	☐	☐	☐
Seth Buckwalter	☐	☐	☐	☐
Sara Dunne	☐	☐	☐	☐
Sidonna Mahaffey	☐	☐	☐	☐
Todd Schlegel	☐	☐	☐	☐
Vernon Tervelt	☐	☐	☐	☐
Matthew Tichler	☐	☐	☐	☐
Vacancy	☐	☐	☐	☐



Tank White 15BL	Candy Apple Red/Safety 06SF	True Blue/Safety 11SF

Colors displayed are for representation purposes only. Refer to manufacturers color chart for actual colors.

City of Morrison, IL
500,000 Gallon Elevated Tank
East High Street Tank

Revision Date: 9/11/26 Rev 1

Approval

Signature _____

Name _____ *Date* October 26 2026 / 67

USG WATER SOLUTIONS



Tank White
15BL

Candy Apple Red/Safety
06SF

True Blue/Safety
11SF

Colors displayed are for representation purposes only. Refer to manufacturers color chart for actual colors.

City of Morrison, IL
500,000 Gallon Elevated Tank
East High Street Tank

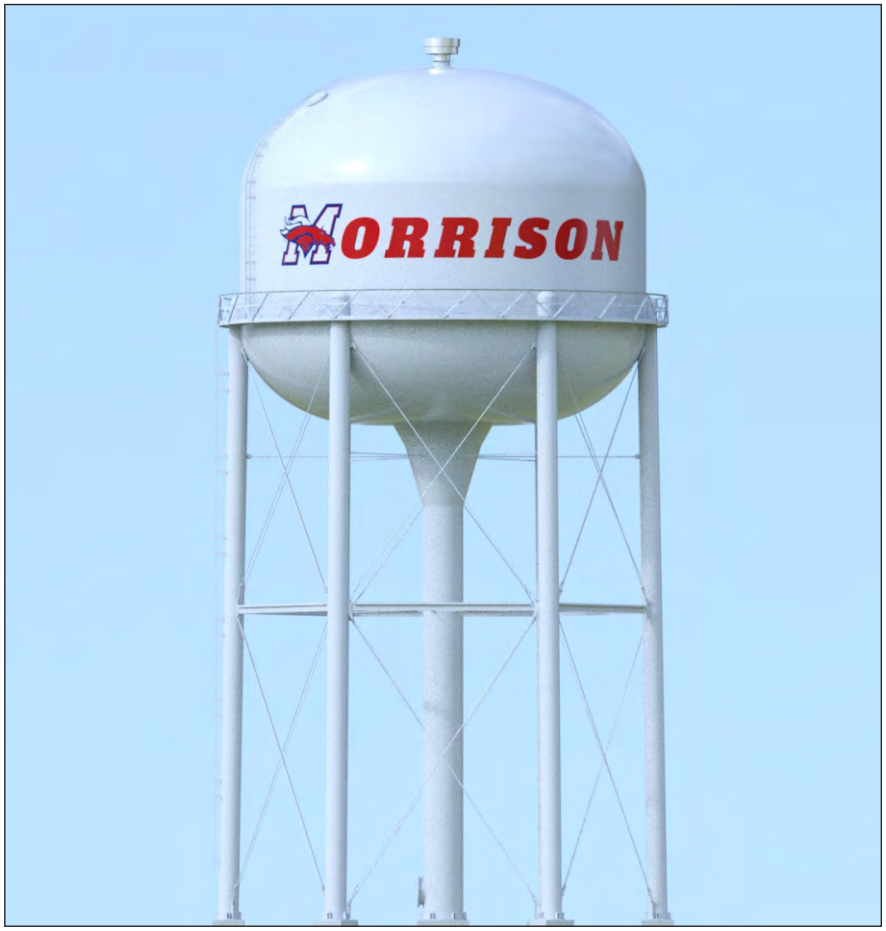
Revision Date: 9/11/26 Rev 1

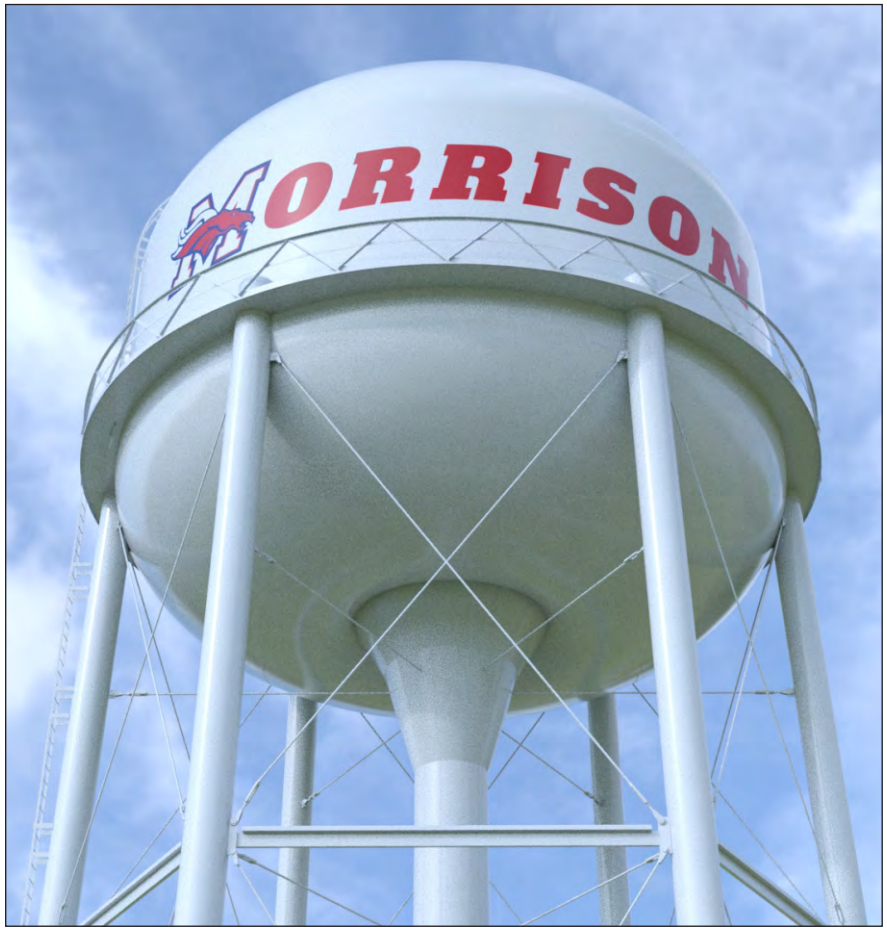
Approval

Signature _____

Name _____ *Date* October 26 2026 / 63

USG WATER SOLUTIONS





Tank White
15BL

Candy Apple Red/Safety
06SF

True Blue/Safety
11SF

Colors displayed are for representation purposes only. Refer to manufacturers color chart for actual colors.

City of Morrison, IL
500,000 Gallon Elevated Tank
East High Street Tank

Revision Date: 9/11/26 Rev 1

Approval

Signature _____

Name _____ *Date* October 26 2026 / 69

USG WATER SOLUTIONS





Tank White
15BL

Candy Apple Red/Safety
06SF

True Blue/Safety
11SF

Colors displayed are for representation purposes only. Refer to manufacturers color chart for actual colors.

City of Morrison, IL
500,000 Gallon Elevated Tank
East High Street Tank

Revision Date: 9/11/26 Rev 1

Approval

Signature _____

Name _____ October 26 2026 / *Date* _____

PAGE 4 OF 8

USG WATER SOLUTIONS



Tank White
15BL

Candy Apple Red/Safety
06SF

True Blue/Safety
11SF

Colors displayed are for representation purposes only. Refer to manufacturers color chart for actual colors.

City of Morrison, IL
500,000 Gallon Elevated Tank
East High Street Tank

Revision Date: 9/11/26 Rev 1

Approval

Signature _____

Name _____ *Date* October 26 2026 / _____

USG WATER SOLUTIONS



Tank White
15BL

Candy Apple Red/Safety
06SF

True Blue/Safety
11SF

Colors displayed are for representation purposes only. Refer to manufacturers color chart for actual colors.

City of Morrison, IL
500,000 Gallon Elevated Tank
East High Street Tank

Revision Date: 9/11/26 Rev 1

Approval

Signature _____

Name _____ October 26 2026 / *Date* _____

PAGE 6 OF 8

USG WATER SOLUTIONS



Tank White
15BL

Candy Apple Red/Safety
06SF

True Blue/Safety
11SF

Colors displayed are for representation purposes only. Refer to manufacturers color chart for actual colors.

City of Morrison, IL
500,000 Gallon Elevated Tank
East High Street Tank

Revision Date: 9/11/26 Rev 1

Approval

Signature _____

Name _____ *Date* October 26 2026 / 73

USG WATER SOLUTIONS



Tank White
15BL

Candy Apple Red/Safety
06SF

True Blue/Safety
11SF

Colors displayed are for representation purposes only. Refer to manufacturers color chart for actual colors.

City of Morrison, IL
500,000 Gallon Elevated Tank
East High Street Tank

Revision Date: 9/11/26 Rev 1

Approval

Signature _____

Name _____ October 26 2026 / *Date* _____

USG WATER SOLUTIONS

CITY OF MORRISON, ILLINOIS USA

ORDINANCE NO. 2026-21

ORDINANCE AUTHORIZING EXECUTION OF AN AGREEMENT WITH ILLINOIS MUNICIPAL LEAGUE RISK MANAGEMENT ASSOCIATION FOR MINIMUM / MAXIMUM CONTRIBUTION

ADOPTED BY THE

COUNCIL

OF THE

CITY OF MORRISON

THIS 26th DAY OF OCTOBER, 2026

Published in pamphlet form by authority of the Mayor and City Council of the City of Morrison, this 26th day of October, 2026.

ORDINANCE NO. 2026-21

ORDINANCE AUTHORIZING EXECUTION OF AN AGREEMENT WITH ILLINOIS MUNICIPAL LEAGUE RISK MANAGEMENT ASSOCIATION FOR MINIMUM / MAXIMUM CONTRIBUTION

BE IT ORDAINED by the City Council of the City of Morrison, Illinois:

WHEREAS, the City of Morrison ("City"), a member in good standing of the Illinois Municipal League Risk Management Association ("RMA") and party to the RMA Intergovernmental Cooperation Contract, has been fully apprised of the RMA Minimum/Maximum Contribution Agreement which amends and supplements the RMA Declarations pages dated 01/01/2027 to 01/01/2028 and all endorsements thereto.

WHEREAS, the City finds it to be in the best interest of the municipality to make its RMA contribution in accordance with the RMA Minimum/Maximum Contribution Agreement.

NOW THEREFORE, be it ordained by the City Council of the City of Morrison that:

SECTION 1: That the execution of the RMA Minimum/Maximum Contribution Agreement for a one (1) year period beginning 01/01/2027 and ending 01/01/2028 is hereby authorized.

SECTION 2: That the Mayor and the Treasurer are hereby granted authority to execute the RMA Minimum/Maximum Contribution Agreement which amends and supplements the RMA Declarations pages dated 01/01/2027 to 01/01/2028 and all endorsements thereto.

SECTION 3: That this ordinance shall take effect immediately upon its passage and approval.

PASSED by the Mayor and City Council of the City of Morrison on the 26th day of October, 2026.

_____
Scott D. Vandermyde, Mayor

ATTEST:

_____
Michael Hemmer, City Clerk

Alderpersons Voting:

	AYE	NAY	ABSTAIN	ABSENT
Kevin Bruckner Jr.	☐	☐	☐	☐
Seth Buckwalter	☐	☐	☐	☐
Sara Dunne	☐	☐	☐	☐
Sidonna Mahaffey	☐	☐	☐	☐
Todd Schlegel	☐	☐	☐	☐
Vernon Tervelt	☐	☐	☐	☐
Matthew Tichler	☐	☐	☐	☐
Vacancy	☐	☐	☐	☐

Illinois Municipal League

RMA Risk Management Association

INVOICE

2027 Min/Max Premium

The signed Min/Max Agreement must be returned with your payment.

PO Box 5180, Springfield, IL 62705-5180 | Ph: (217) 525-1220 | Fax: (217) 525-7438

Please return this form with payment after completing the information on the reverse side.

Date: October 1, 2026
Member: City of Morrison
Account #: 0382
Indicate Payment Option (from list below): _____
Amount Enclosed: $_____

MAKE CHECK PAYABLE TO RMA

BILLING DETAIL

2027 IML RISK MANAGEMENT ASSOCIATION ANNUAL PREMIUM	
Work Comp	$42,892
Auto Liability & Comprehensive General Liability	$28,317
Portable Equipment	$1,186
Auto Physical Damage	$5,348
Property	$30,534
	$108,277
2027 ILLINOIS MUNICIPAL LEAGUE MEMBERSHIP DUES*	$ 575
INVOICE TOTAL	**$108,852**

PLEASE CHOOSE ONE OF THE FOLLOWING PAYMENT OPTIONS and enter it in the space provided above:	
OPTION #1 – Pay Full Amount	
Premium Amount	**$108,277.00**
Minus 1% Savings	**$1,082.77**
	$107,194.23
Illinois Municipal League Dues	**$ 575.00**
Total due by 11/13/26	**$107,769.23**
OPTION #2 – Pay Full Amount	
Premium Amount	**$108,277.00**
Illinois Municipal League Dues	**$ 575.00**
Total due by 12/11/26	**$108,852.00**
OPTION #3 – Pay in two installments Includes 1% installment fee	
Premium Amount	**$108,277.00**
Plus 1% fee	**$1,082.77**
	$109,359.77
Illinois Municipal League Dues	**$ 575.00**
	$109,934.77
$54,967.39 Due by 12/11/26	
$54,967.38 Due by 5/14/27	

**Membership with the Illinois Municipal League (IML) is a requirement to remain a member of the IML Risk Management Association.*

On behalf of the municipality named above ("Member"), I hereby warrant that I have the authority to sign this agreement on the Member's behalf. (If choosing the installment option, I acknowledge and understand that it is afforded only as a benefit for budgeting purposes and is not meant to allow for mid-term withdrawal.) I acknowledge and understand that Article 5 of the Intergovernmental Cooperation Contract ("Contract") prohibits termination of the Intergovernmental Cooperation Contract no less than 120 days prior to the first day of January of any given year. Per Article 5, I warrant that the Member will adhere to the Contract and pay all premiums when due.

Municipal Official (please sign):

_____

Title:_____

Date:_____

Minimum/Maximum Premium Agreement

This Agreement is between the Illinois Municipal League Risk Management Association (RMA), an intergovernmental association formed pursuant to Article VII, Section 10 of the Illinois Constitution of 1970 and the **CITY OF MORRISON**, a member of RMA. This Agreement amends and supplements the declarations pages dated January 01, 2027 to January 01, 2028 and all endorsements thereto.

1. **DEFINITIONS**

The following definitions shall apply for purposes of this Agreement:

- Loss Fund – Those dollars set aside for the payment of claims excluding reinsurance and excess premiums and administrative costs.
- Minimum Loss Fund – 85% of those dollars set aside for the payment of claims excluding reinsurance and excess premiums and administrative costs.
- Maximum Loss Fund – 130% of those dollars set aside for the payment of claims excluding reinsurance and excess premiums and administrative costs.
- Paid Claim Dollars – Those payments made by RMA on claims including defense costs against the **CITY OF MORRISON** minus recovery from subrogation, deductible or salvage credited against those claim payments.
- Minimum Premium – Minimum Loss Fund including reinsurance and excess premiums and administrative costs.
- Maximum Premium – Maximum Loss Fund including reinsurance and excess premiums and administrative costs.

2. **MINIMUM/MAXIMUM PREMIUM BREAKDOWN**

The **CITY OF MORRISON** hereby agrees to the following schedule of premium:

		Minimum Premium		Maximum Premium
Reinsurance and Excess Premiums and Administrative Costs		$ 34,566		$ 34,566
Loss Fund	@ 85%	$ 73,711	@ 130%	$ 112,735
Premium		$ 108,277		$ 147,301

3. Based upon a comparison of paid claim dollars against the loss fund, RMA will determine whether additional premiums beyond the minimum premium will be required up to the maximum premium.

4. For purposes of determining paid claims, RMA will complete a semi-annual review of paid claim dollars.

5. **NOTICE**

RMA hereby agrees to send, through its agents, written notice when paid claim dollars are equal to or greater than 60% of the Minimum Loss Fund.

RMA agrees, through its agents, to send a second written notice when paid claim dollars equal or exceed 85% of the Minimum Loss Fund.

6. **BILLING/PAYMENT** – The parties to this Agreement hereby agree to the following terms:

When paid claim dollars reach or exceed 100 percent of the Minimum Loss Fund, billing will be instituted on a yearly basis for those paid claim dollars in excess of the Minimum Loss Fund and billing will continue on a yearly basis until the Maximum Loss Fund limit is attained or all claims initiated during the coverage period are closed. Billings will be completed in July of each year for paid claim dollars through June 30.

The **CITY OF MORRISON** hereby agrees to make payment within 30 days of its receipt of billing.

7. All other definitions, conditions and coverages of RMA remain the same under this Agreement, including the handling of all claims and member premium payment schedules.

8. This Agreement is to be interpreted and construed in accordance with the laws of the State of Illinois.

9. If any one portion or portions of this Agreement is found to be invalid or unenforceable, the remainder shall remain valid and binding on the parties.

The undersigned hereby affirm that they are duly authorized as agents to bind the parties to this Agreement.

_____ _____
Mayor/Village President/Town President Date

_____ _____
Treasurer/Comptroller/Risk Management Coordinator Date

Reserved for RMA use only

_____ _____
RMA Chief Executive Officer **Date**

Illinois Department of Transportation
Office of Highways Project Implementation / Region 2 / District 2
819 Depot Avenue / Dixon, Illinois 61021-3500

PROGRAM DEVELOPMENT
FAP Route 309 (US 30)
Section (16,17) R-3
Whiteside County
Job No. P-92-023-14
Contract No. 64K07

October 14, 2026

Honorable Scott Vandermyde
Mayor, City of Morrison
200 West Main Street
Morrison, Illinois 61270

Dear Mayor Vandermyde:

The Illinois Department of Transportation is engaged in the preliminary engineering study for the reconstruction and expansion of approximately two miles of roadway along US 30 from 0.1 mile west of IL 78 north to 0.2 mile east of Jackson Street in Morrison. The work is expected to include pavement reconstruction, adding turn lanes, intersection improvements, drainage improvements, curb & gutter, ADA ramps, and a proposed shared use path along the south side of the corridor.

We are asking the City of Morrison to accept maintenance responsibility of the shared use path once construction of the project has been completed. Our current policy states that the department will bear all costs associated with the design and construction of the multi-use path, with acceptance of all future maintenance responsibilities by the local agencies.

The city shall be responsible for maintaining the shared use path in its entirety. Maintenance shall include but is not limited to patching, snow removal and debris removal. The State shall continue to be responsible for all structural repairs and maintenance of the bridge carrying US 30 over Rock Creek.

In the event that the City of Morrison does not agree to accept maintenance responsibility of the shared use path, the shared use path will be eliminated, and the design will continue without that accommodation.

Your acceptance of this letter of understanding shall be considered as your approval of all terms stated herein. This letter of understanding shall be binding upon all successors and assignees. Once your approval is received by the department, we will proceed to include the shared use path design in the contract plans.

We would appreciate receipt of your response within 30 days to enable us to proceed with the preliminary design of the proposed improvement. Please mark the appropriate acceptance, sign, and return a copy to this office. We ask that you retain a copy for your file.

If there should be any questions, please contact Mr. Brad Cushman, Project Manager, of this office at (815) 284-5996.

Sincerely,

Trisha Thompson

Trisha Thompson, P.E.
Region Two Engineer

____ AGREE TO ACCEPT MAINTENANCE RESPONSIBILITES FOR MULTI-USE PATH

____ DO NOT AGREE TO ACCEPT MAINTENANCE RESPONSIBILITES FOR MULTI-USE PATH

_____
Scott Vandermyde
City of Morrison

Date: _____

bc-0232:kjo

CITY OF MORRISON, ILLINOIS USA

ORDINANCE NO. 23-04

ORDINANCE ESTABLISHING WATER AND SEWER RATES

ADOPTED BY THE

CITY COUNCIL

OF THE

CITY OF MORRISON

THIS 10th DAY OF APRIL, 2023

Published by authority of the City Council of the City of Morrison, this 10th day of April, 2023.

ORDINANCE NO. 23-04

ORDINANCE ESTABLISHING WATER AND SEWER RATES

WHEREAS, the City of Morrison, Whiteside County, Illinois, owns and operates its community water supply and waste water collection and treatment systems,

WHEREAS, the Community Water Supply and Waste Water Collection and Treatment Systems owned and operated by the City of Morrison need to be operated and maintained with infrastructure improvements and replacements, not only to provide these systems for the community, but to maintain compliance with USEPA and IEPA standards; and

WHEREAS, the City has conducted a water and sewer rate analysis to evaluate the financial requirements to operate, maintain, improve and replace water system infrastructure as well as the waste water collection and treatment system; and

WHEREAS, the City has established a five-phase plan to improve water infrastructure which includes the water main on Main Street, community-wide water meter replacement, water main loops for Milnes Drive to West Wall Street, Prairie View Court to Genesee Avenue, Maple Avenue to Elm Street, Carolyn Drive to North Jackson Street, Randall Drive to Hilltop Drive, and North Orange Street to North Genesee Street, water main for IL RT 78 South, and water tower improvements.

WHEREAS, based on the preliminary cost estimates for such a five-phase water infrastructure plan, the City Council determined that to pay for those improvements, water rates must be increased each year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MORRISON THAT:

SECTION 1: The City previously declared, pursuant to a formally adopted five-phase plan to improve water infrastructure, that it has developed a rate plan to increase the water rates each year to raise sufficient revenue to pay for the water infrastructure improvements.

SECTION 2: The City establishes the following water rates;

Fiscal Year	2024	2025	2026	2027
Date Effective	May 15, 2023	May 15, 2024	May 15, 2025	May 15, 2026
Service Charge*	19.70	20.40	21.10	21.55
Usage Rate Per 1,000 gal	6.80	7.05	7.30	7.45
*Service Charge includes first 1,000 gal of usage				

SECTION 3: The City establishes the following sewer rates;

Fiscal Year	2024	2025	2026	2027
Date Effective	May 15, 2023	May 15, 2024	May 15, 2025	May 15, 2026
Service Charge*	14.00	14.00	14.00	14.00
Usage Rate Per 1,000 gal	8.45	8.45	8.45	8.45
WWTP Charge	20.00	20.00	20.00	20.00
*Service Charge includes first 1,000 gal of usage				

SECTION 4: All ordinances and resolutions, or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

SECTION 5: The City Clerk is hereby directed to publish this Ordinance and record the same with the County Recorder.

SECTION 6: This Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as provided by law.

PASSED by the Mayor and the City Council of the City of Morrison on the 10th day of April, 2023.

SIGNED: _____
Mayor

ATTEST:

_____
City Clerk

ORDINANCE NO. 22-09

ORDINANCE AUTHORIZING INCREASE IN ELECTED OR APPOINTED OFFICIALS COMPENSATION (MAYOR, ALDERPERSONS, TREASURER, CLERK)

WHEREAS, the City Council of the City of Morrison, Whiteside County, Illinois, has reviewed and evaluated the current compensation structure of individuals who serve, or will serve in the future as Mayor, Alderpersons, City Clerk, and Treasurer; and

WHEREAS, the amounts remitted to the Mayor, Alderpersons, and City Treasurer was last increased in 1992, with City Clerk being increased more recently; and

WHEREAS, pursuant to the Illinois Municipal Code, 65 ILCS 5/3.1-50-10, the salaries of individuals elected as Mayor, Alderpersons or other elected and/or appointed officials may not be increased during their term and must be fixed at least 180 days before the beginning of the terms of the officers' whose compensation is to be fixed; and

WHEREAS, the City Council of the City of Morrison desires to increase the salary amounts designated for the Mayor, Alderman, City Clerk, and Treasurer effective with the term of office for each respective Office next following expiration of the present terms, *i.e.* those terms beginning or on after the next municipal election in April of 2023 and April of 2025.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Morrison, Whiteside County, Illinois, as follows:

Section 1. The recitals set forth in the Preambles to this Ordinance are true, and correct, and incorporated herein as if fully set forth in this Section 1.

Section 2. The salary for office of Mayor, beginning at the next term of office following adoption of this Ordinance shall be increased to the annual amount of three thousand dollars ($3,000.00).

Section 3. The salary for the office of Alderpersons, beginning at the next term of office following adoption of this Ordinance, shall be increased to the annual amount of one thousand eight hundred dollars ($1,800.00).

Section 4. The salary for the office of City Clerk, beginning at the next term of office following adoption of this Ordinance, shall be increased to the annual amount of two thousand dollars ($2,000.00).

Section 5. The salary for office of City Treasurer, beginning at the next term of office following adoption of this Ordinance, shall be increased to the annual amount of one thousand two hundred fifty dollars ($1,250.00).

Section 6. The salary for office of Board Chair of the Cemetery, beginning at the next term of office following adoption of this Ordinance, shall be increased to the annual amount of three hundred dollars ($300.00).

Section 7. This Ordinance shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

Section 8. All ordinances and parts of ordinances in conflict herewith are to the extent of such conflict hereby repealed.

Section 9. The City Clerk is hereby directed to publish this Ordinance in pamphlet form.

Passed this 13th day of June, 2022.

MAYOR

ATTEST:

City Clerk

Terms Expiring April 30, 2027	Terms Expiring April 30, 2029
City Clerk Hemmer	Mayor Vandermyde
Sidonna Mahaffey	Kevin Bruckner
Todd Schlegel	Seth Buckwalter
Vernon Tervelt	Sara Dunne
Matt Tichler	Vacancy

CITY OF MORRISON

COMPREHENSIVE PLAN PROPOSAL

Presented to

Brian Melton
City Administrator
City of Morrison





NORTHERN ILLINOIS UNIVERSITY
Center for Governmental Studies
Outreach, Engagement, and Regional Development

OCTOBER 2026

NORTHERN ILLINOIS UNIVERSITY
Center for Governmental Studies
Outreach, Engagement, and Regional Deve

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Bridging knowledge and innovation through engagement for over 56 years

NIU-CGS MISSION STATEMENT

To provide expertise that helps public sector decision-makers understand, evaluate, enhance and implement, effective, sustainable and equitable approaches to the social, governmental, economic, informatic and civic challenges of our time.

October 2, 2026

Brian Melton, City Administrator
City of Morrison
200 West Main Street
Morrison, IL 61270

RE: Proposal to Prepare a Comprehensive Plan

Dear Mr. Melton:

Thank you for the opportunity to present this proposal to assist the City of Morrison in preparing a Comprehensive Plan. The proposal outlines how Northern Illinois University's Center for Governmental Studies can help Morrison address the following needs:

- Enable the City to determine its desired future land use allocations and characteristics of different areas of the community
- Develop goals, objectives and strategies for realizing that future
- Prepare a future land use plan including a future land use map
- Provide an implementation plan for the City to use in making the plan a reality

This proposal also includes descriptions of relevant projects completed by NIU-CGS along with references and staff backgrounds.

Thank you for considering this proposal to assist the City of Morrison with this important project. Please contact us with questions or to discuss revisions to this proposal. We would be happy to meet with Morrison's leadership team or present this proposal at a meeting of City officials.

Sincerely,

Miriam "Mim" Evans
Senior Research Associate
Strategic Management, Policy, and Community Development

Melissa "Mel" Henriksen
Assistant Director
Strategic Management, Policy, and Community Development

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WHY PREPARE A COMPREHENSIVE PLAN?

Northern Illinois University's Center for Governmental Studies (NIU-CGS) recently assisted the City of Morrison in preparing a Strategic Plan to guide municipal management. Land use and growth initiatives are important themes in that plan and a Comprehensive Plan and the zoning code are key tools to address these themes. Since the three documents are related, the following chart summarizes how they differ and the function of each, as shown below.

Strategic Plan	Comprehensive Plan	Zoning Code
Planning process focuses on input from elected officials and staff and may include input from external stakeholders such as residents, businesses, and partners to guide community priorities.	Internally guides policies and projects and externally informs development applications and resident expectations. In addition to those providing input in the Strategic Plan, input from residents, businesses and stakeholders is often a prominent and significant factor.	Internal implementation and enforcement tool whose preparation is largely guided by the Comprehensive Plan. External guide to land use regulation for use by the public, property owners, investors, and developers.
Addresses key issues and policies across many aspects of municipal management.	Broadly addresses land use elements including the built environment, open space, and related public services.	Provides specific rules for development within the planning area.
Some of the plan's themes are activated and expanded upon in the Comprehensive Plan.	A guide for expanding upon and implementing sections of the Strategic Plan; an expression of the community's desired future; basis for zoning.	The legal tool used to implement the Comprehensive Plan.
No state requirements regarding content.	State statute lists categories of land use to be included.	Legal expectations for topics to be covered.
Does not have legal standing	Does not have legal standing	Has legal standing
No prescribed review process. Adopted and changeable at will by municipal officials.	Prescribed formal review process including public hearing and board adoption. Changeable through formal amendment process.	Prescribed formal review process including public hearing and board adoption. Changeable through formal amendment process.

In addition to the function of a Comprehensive Plan described in the table, there are additional reasons to prepare an updated Comprehensive Plan:

- **A Comprehensive Plan is an essential feature of long term planning, creating a broad, long-term vision** for future land uses and the built environment and a framework of goals and objectives to guide policy decisions.
- **Undertaking comprehensive planning results in more than a document.** The process of creating the plan is a community building experience, generating support, enthusiasm and volunteerism among residents. It also is an effective way to establish positive relationships with stakeholders such as property owners, businesses, special interests, and area organizations.
- **A Comprehensive Plan contains a map of future land uses for an entire planning jurisdiction** (1 ½ miles beyond municipal limits), addressing all physical elements in the area, for a long time (usually around 20 years). Because it extends beyond current municipal limits, it also guides potential annexation.
- **A Comprehensive Plan is a public document** that informs potential investors, builders, entrepreneurs, and residents of the intentions of the community, its assets, and level of professionalism.
- **A Comprehensive Plan is required to qualify for some grant funds** and can be a plus in applying for others.

The recently completed Strategic Plan will be an excellent resource in preparing the Comprehensive Plan. The priorities and initiatives presented in the Strategic Plan will provide a starting point for Comprehensive Plan discussions and the completed Comprehensive Plan and the Strategic Plan can be cross referenced for ease of use and clear direction.

This proposal includes the scope of work, estimated fees and timing to prepare the Comprehensive Plan. Costs are provided for the main tasks and several options. These costs reflect use of material gathered during the strategic planning process, where appropriate. The project team's qualifications to complete the Comprehensive Plan are also included in this package.

COMPREHENSIVE PLAN APPROACH

Preparing a Comprehensive Plan is a significant time and financial commitment. The final document, including amendments over time, will serve the community for many years. Unlike plans with shorter anticipated lifespans, the Comprehensive Plan will provide guidance to multiple local administrations through varying circumstances, both within and beyond the community. Therefore, the Comprehensive Plan should be firmly grounded in the current and anticipated future needs and desires of the community, the unique characteristics of Morrison, and the economic opportunities of the broader region.

The Strategic Plan identifies four strategic priorities. These are summarized in the following table, along with how the Comprehensive Plan can address each.

Relationship between Strategic Plan Priorities and the Comprehensive Plan

Strategic Plan Priorities	How the Comprehensive Plan Addresses Priorities
Economic Growth and Development	The comp plan identifies where growth can occur and the type of growth to achieve the desired balance of land uses. It includes strategies for downtown, the east side and growth that may be appropriate elsewhere. The comp plan will be coordinated with the TIF study findings.
Organizational and Infrastructure Enhancements	Infrastructure can both encourage and control growth. The plan will include an overview of infrastructure adequacy and suggest improvements to achieve desired future land use.
Community Character and Engagement	The community engagement incorporated into the planning process generates growth in resident buy-in and levels of volunteering, valuable implementation tools. Community input ensures that the plan reflects desired community character, preserving and enhancing what makes Morrison special.
Parks and Recreation	Recreation opportunities enhance resident quality of life and attract new residents and visitors. The plan will recommend where new opportunities may be located including coordinating housing with parks and recreation. Other factors such as a changing resident age profile and an expressed interest in the arts will be considered.

A scope of work to prepare a Comprehensive Plan meeting Morrison's needs is outlined on the following pages. The scope of work is presented in six sections:

1. Project Kick-Off
2. Community Profile
3. Community Engagement
4. The City Plan
5. Implementation
6. Final Report and Approval Process

While we believe the scope of work that follows addresses the City's needs, it is flexible and can be adjusted through discussions between the City and the project team.

Task 1. Project Kick-Off

Task 1.1: Virtual Kick-off Meeting

Prior to beginning work, the project team will hold a virtual kick-off meeting with City staff who will provide administrative and logistics assistance. This kick-off meeting is an opportunity to discuss the expectations, project timeline, address questions and components, and make needed adjustments. At this meeting, the project team will collect or learn of existing information that may be helpful in developing the plan. This includes:

- GIS, CAD, or other mapping files
- Specialized data sets relevant to Morrison
- Past studies and plans
- Ongoing plans for key development areas
- Other relevant graphics and documents that may be helpful to carry out this project

The kick-off meeting will include discussing forming a project task force. A task force composed of residents, business owners, stakeholders, and community leaders is an effective way to bring the community into the process, hear from voices that might not otherwise be heard, and promote community buy-in to the planning process and completed plan. The role of the task force is summarized below:



Represent different voices in the community



Develop vision, goals and objectives



Assist with project outreach



Review draft documents



Bridge from planning to implementing

The project team can help identify potential task force members. Any local stakeholders whose input would be particularly valuable or with whom the city would like to establish a strong working relationship can be considered. The task force will meet 3–4 times over the course of the project, with a mix of virtual and in-person options. Task force meetings are highly participatory and task force members often become strong proponents of the new plan.



Task 2. Community Profile

Task 2.1: Inventory of Existing Land Uses and Public Assets

This task includes a comprehensive inventory of Morrison's existing land uses. The project team will assess the community through field reconnaissance, examining Morrison's neighborhoods, commercial areas, employment centers, parks and open spaces, community facilities, transportation networks, visitor attractions, and environmental features. While most existing conditions will be physical in nature, field reconnaissance will provide an opportunity to understand the character, history, and development trends that shape the community. Attention will be paid to emerging patterns of development, economic conditions affecting demand for different land use types, and sustainability of the natural and built environment. Characteristics and growth of nearby and/or comparable communities will be considered. A City staff member or other local expert will be asked to arrange a detailed site visit and accompany the project team. Special attention will be given to the ongoing Route 30 improvements and the anticipated impact on the surrounding area.

This task will also include an inventory of existing public assets and any plans for expansion or contraction. City staff or contacts suggested by the City will be interviewed on the following topics:

- Public and institutional uses, parks, open space
- Transportation network
- Utilities and infrastructure
- Environmental conditions
- Natural areas and conservation interests

Task 2.2: Demographic Analysis

This task will provide data and analysis of the present and potential future population of the community and relevant surrounding areas including the number of and growth in households, household size, age, income, commuting patterns, migration, employment, and other factors. This population profile will help the City understand the opportunities and challenges that directly impact the amount and types of development and related services that may be needed.

Task 2.3: Evaluation of the Economy

Understanding the area economy is necessary to assess Morrison's development opportunities and position in the areawide economy. Thus, this task will address trends in employment and growth in demand for residential, commercial, industrial and other types of facilities. The potential TIF district currently being studies will factor in this analysis. Available findings from the TIF study will be integrated into the economic development aspects of the plan.

Task 2.4: Housing

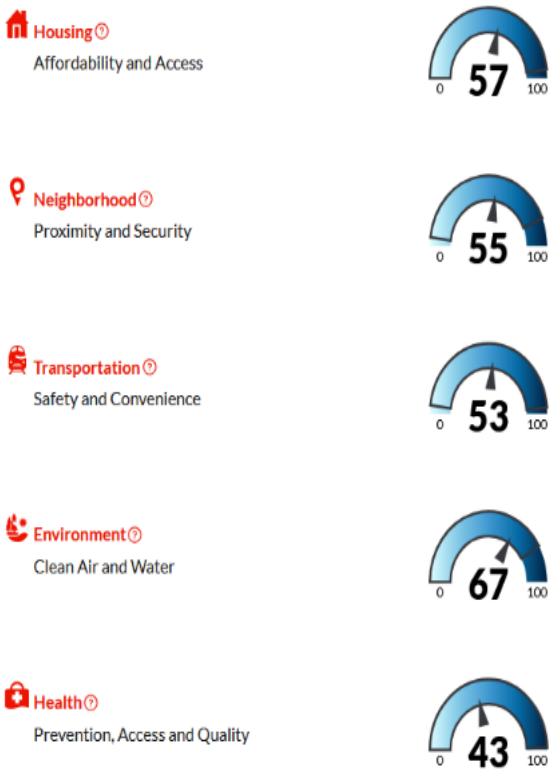
One of the City's priorities is to increase the mix of housing available to current residents wishing to change their housing and to prospective residents. By indicating the type and location of different types of housing, the Comprehensive Plan can help the City better meet the needs of current residents, attract new residents, and guide developers so proposed projects are a good fit for the community's desires and

needs. Information will be gathered on the general status of housing supply and demand and foreseeable changes during the planning period. A complete housing study can be prepared as an additional option, if desired.

Task 2.5: Community Comparison

Morrison will be compared to other communities with whom it may compete for new development, businesses, residents, and visitors. This comparison can help point out areas to work on and those to advertise. It also can help the City identify niches it might fill within the areawide market. City officials and staff will suggest comparable communities and the project team will add others that may be relevant. Direct comparisons on demographic and economic factors such as age and income trends, vacancy rates, school performance, crime, and tax levies will be investigated.

When available, indexes will be used to get a snapshot of Morrison's strengths and challenges. This kind of data is useful for evaluating Morrison its own and for comparing to other communities and the county. The example to the right is Morrison's scores on a portion of AARP's livability index, with 0 being the lowest and 100 the highest.



Task 2 Deliverables

The project team will present findings to staff and discuss possible implications for comprehensive planning. The following items will be provided in summary form:

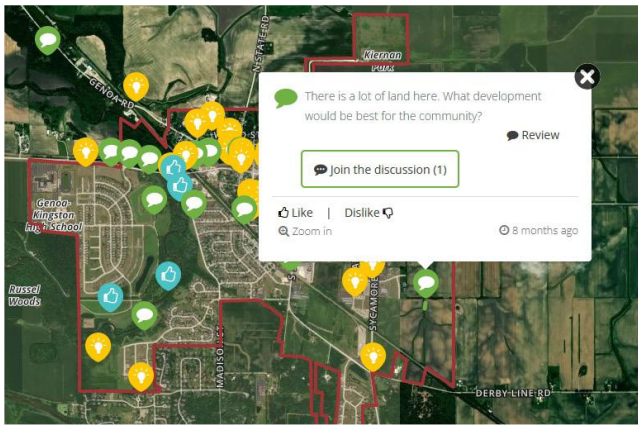
- Inventory of existing land uses and public assets
- Demographic profile
- Economic profile
- Housing profile
- Morrison's relationship with the surrounding area

Task 3. Community Engagement

Engaging the community in the planning process is critical to developing a plan that reflects residents' needs and desires. The input from officials, staff, and additional stakeholder focus groups during the recently completed strategic planning process will be useful in preparing the Comprehensive Plan. The project task force will also be an excellent forum for community engagement. A description of additional engagement methods follows.

Community Engagement Methods

- **Project Website:** A project website available to the public creates a space to inform residents of progress in the planning process, share key documents, and publicize public input opportunities. A popular feature of the website is an interactive map where the public can identify specific locations and share thoughts on issues, desired improvements and ideas for future use.



- **Resident Opinion Survey**: A resident opinion survey was conducted during the strategic planning process. This survey can also be used in the comprehensive planning process. If there are a few key questions that were not included in the strategic planning process, they can be asked through the project website.

- **Business Community Input:** The thoughts of the business community are important to key areas of the plan such as economic development. Input from this group can be obtained through a separate survey based on a list of businesses provided by the City and by interviewing key business leaders. Businesses can also be represented on the project task force.

- **Focus Groups:** The focus group findings gathered during the Strategic Plan will be helpful during the comprehensive planning process. One or two additional focus groups may be held, as needed, to gather input from specific groups not well represented in either the survey or the prior focus groups.

- **Meeting the Public:** Meeting directly with the public generates valuable insights, increases visibility for the planning project, and encourages public support for the final plan. Meeting with the public can include the following:

- **Idea Boards and Maps at Public Events:** These activities are a fun and quick way to engage residents of all ages and varying interests. They also can be used to gather input from visitors. Potential locations for these informal input opportunities are community events, meetings of local organizations such as the school board or chamber of commerce, and heavily trafficked locations such as the public library, sports games, and shopping areas. Up to two informal events are typically included in the scope of work. These activities can be hosted by NIU-CGS staff, City staff, or volunteers.



- **City Officials Workshop:** City Council members and planning and Zoning Board members will be invited to a joint workshop to share their land use planning thoughts. This may include a discussion of current issues and marking up maps to show where challenges and opportunities are located. This joint workshop is appreciated by officials as an unusual opportunity for the Council and Board to share a direct conversation.



- **Open House:** An open house is an effective way to share the draft plan with the community before the public hearing. It can consist of display boards with an opportunity for residents to talk with staff or consultants. The display boards can be supplemented with a brief formal presentation of the plan's main concepts, if desired. An open house can identify issues that can then be addressed before the public hearing, often helping the review process move ahead more smoothly.

Community engagement through press releases, posting on the City website, and social media is encouraged and materials can be provided by the project team.

Task 3 Deliverables

A summary of community engagement opportunities and findings will be prepared.

Task 4. The City Plan

The City plan will consider all information obtained in earlier tasks and the input of the project task force. Over the course of 3–4 meetings, the task force will, with assistance from the project team, complete or review the following tasks.

Task 4.1: Vision Statement

Expanding upon the vision discussion held during the strategic planning process, the task force group will develop a vision statement specifically tailored for the Comprehensive Plan. This statement will be what the City aspires to and reflect both the strengths of the community and growth and improvements desired. Developing the vision statement is an important starting point for identifying the goals and objectives in Task 4.2.

Task 4.2: Goals and Objectives

Based on the information collected in all previous tasks and the draft vision developed in Task 4.1, goals and objectives specific to the Comprehensive Plan will be suggested. These goals and objectives will be presented to the task force in draft form for discussion and refinement. This discussion is an opportunity for a deeper exchange of ideas regarding the community's future.

Task 4.3: Major Plan Elements

The task will help prepare broad strategies for the following plan elements:

- Residential
- Commercial
- Industrial
- Office, research, and light industrial
- Mixed use
- Community facilities
- Flood plain and natural areas

These elements are recommended in state statute but can be modified to fit Morrison's unique needs. Recommendations will be based on task force discussions, City staff input, and project team expertise. Significantly, annexation is being considered by the City, and a TIF study is underway. These ideas will be considered as potential growth strategies and incorporated into the plan.

Task 4.4: Future Land Use Plan

The project team will work with the task force to create the City's future land use plan and map to ensure it reflects the current type of development, land use distribution, and desired future uses within municipal planning limits and in the extended 1 ½ mile planning area. The future land use map will be reviewed with the task force and City staff.

Task 4.5: Flexibility and Longevity of the Plan

While the future land use plan presents the desired future and considers future needs, there are often unanticipated changes that lead to questions concerning land use plan elements. The future land use plan will include indicators of changing circumstances and suggest how the Comprehensive Plan might be amended. These indicators will provide additional guidance for City officials and make the future land use plan more flexible, extending its useful life.

Task 4 Deliverables

- Draft of vision, goals and objectives
- Draft future land use map

Task 5. Implementation

While the future land use map will be an extensively used tool for the City, the implementation plan is critical to whether the City succeeds in meeting its goals and objectives. The project team will prepare an implementation plan to enable the City to effectively transition from long-range planning to active implementation. The implementation plan will include:

Task 5.1: Prioritized Objectives

Prioritizing objectives assists decision makers allocating limited resources. The objectives will be prioritized based on factors such as feasibility, community interest, and potential impact on the community. The task force will be asked to suggest priorities, which can later be reviewed by staff and officials.

Task 5.2: Strategies

Actionable strategies for each objective will be presented in the implementation plan. These strategies can be the basis for detailed work programs for staff or committees assigned to work towards a specific objective.

Task 5.3: Timing

Short- and long-term initiatives will be suggested. Where possible, these timeframes will be coordinated with those in the Strategic Plan.

Task 5.4: Resources

The implementation plan will provide resources that can direct first steps in implementing strategies included in the plan. These resources may include where to find additional information, examples of similar projects, potential funding sources, and potential partners that may help implement the plan. Resources will be provided as active links to locations where the information can be found.

Task 5.5: Cross-reference with Strategic Plan

The Comprehensive Plan will be coordinated with the City's Strategic Plan. Thie objectives included in the Comprehensive Plan will reference objectives in the Strategic Plan, making for easy use of both documents.

Task 5 Deliverable

The implementation plan will be presented in a matrix format with accompanying explanations where needed. The example below shows how goals, objectives, and strategies are supported by resources. The example below also shows cross referencing to the community's Strategic Plan and the priority level assigned to the objective.

2: Economic Development

GOAL: Oakbrook Terrace will have a vibrant, diverse, and growing economy based on supporting existing businesses and industries and attracting new employers.

#	OBJECTIVE	STRATEGIES	RESOURCES
2.1	Promote existing programs and policies and develop new ones that facilitate business continuation and growth. **PRIORITY:** ● HIGH *Aligns with Objective ST2 from the 2024 Strategic Plan*	• Connect with local colleges and public agencies that provide technical assistance to businesses. • Solicit input from businesses on what assistance they seek. • Ensure parking requirements are not overly burdensome to small businesses including surveying businesses on parking needs and monitoring usage of existing spaces. • Identify opportunities for city officials to promote Oakbrook Terrace at events held by ICSC, Illinois Municipal League, etc. • Post information on available sites/spaces in an easily accessible location. • Include transportation assets, traffic counts, and other key site data in promotional material.	• Property Tax Abatement Program • SBA District Office • College of DuPage Small Business Development Center • Example: Fargo, ND, Parking Study • Parking Reform Network • International Council of Shopping Centers (ICSC) • Illinois Municipal League (IML) • IDOT Traffic Counts • Example: West Chicago Now Economic Development Portal
2.2	Attract new businesses to the city. **PRIORITY:** ● HIGH	• Consult realtors to learn what prospective tenants are seeking. • Market the city as a business location.	
2.3	Position the city so it can adapt to changing needs of business owners, workers, customers, and visitors. **PRIORITY:** ● HIGH *Aligns with Objective ST2 from the 2024 Strategic Plan*	• Work with the Chamber of Commerce to assess business needs. • Conduct a counter survey of customers at local businesses. • Coordinate visitor survey findings (Objective 2.4). • Facilitate a focus group with local offices and major employers to understand how their office space, employment, and operating needs have changed and what they need to adapt.	• Greater Oakbrook Chamber of Commerce • Illinois DCEO Workforce Development • WIOA Works Illinois
2.4	Support local visitor attractions. **PRIORITY:** ● MEDIUM	• Conduct a visitor survey. • Gather social media data from local attractions. - Contact marketing staff at local attractions and ask to share social media data. - Work with local attractions to survey visitors either as they purchase tickets or at the venue.	
2.5	Work with property owners to modernize their sites, including steps like high-speed	• Conduct a business or office space audit to understand current usage and identify areas to	• Guide to Office Space Planning • Workplace Optimization Audit

Task 6. Final Report and Approval Process

Task 6.1: Draft Land Use Plan and Report

The draft Comprehensive Plan will be provided to City staff for review and comments. The task force and City officials may also informally review the draft at this stage. The report and map will be revised to address comments as needed.

Task 6.2: Public Hearing and Board Adoption

The project team will present the plan and answer questions at a public hearing held by the planning and zoning board and, if desired, at the adoption meeting of the City Council.

Task 6.3: Final Report

Upon adoption, NIU-CGS will provide the City with an electronic copy of the plan in pdf format suitable for printing, posting online, and distributing electronically.

COSTS AND TIMING

The total cost for the services described in tasks 1 6 of the scope of work is $39,900, with the exceptions noted below. This fee includes staff time, task force, City staff, and joint Board/Council meetings, report preparation, attendance at the public hearing and Board adoption meeting, anticipated travel costs, and other incidental costs.

Items with additional costs are:

1. Business survey: $3,200
2. Additional Focus groups: Up to two focus groups are included in the base fee. The fee for each additional focus group is $600–$1200, depending on whether it is in person or virtual.

The estimated time to complete the scope of work *excluding* the formal review process (Task 6.2) is ten months. Options selected may lengthen the time frame. This estimate is dependent on receiving timely responses to inquiries, the scheduling of meetings with staff, task force, or others whose input is needed, and turnaround for the review of interim documents and the draft plan.

Scheduling and holding the public hearing and council adoption meeting typically add two months to the overall process depending on local council and Board meeting calendars. Modifications to the schedule or budget will be mutually agreed upon by the City of Morrison and the project team.

MISSION AND QUALIFICATIONS OF NIU-CGS

Since 1969, the Center for Governmental Studies has provided expertise to help decisionmakers throughout Illinois implement efficient, sustainable, and cost-effective approaches to social, economic, land use, and information management issues.

This expertise is provided to governmental entities at all levels, private enterprises, public-private partnerships, and institutions of higher education. As part of Northern Illinois University's Division of Outreach, Engagement, and Regional Development, NIU-CGS fulfills its outreach and engagement mission through public service, applied research, technical assistance, and public policy development activities that are supported by interdisciplinary teams.

NIU-CGS is part of an academic institution. Our approach asks, "what do you need and how can we help you come to a useful decision?"That means that what we do in each project depends on what the organization needs, rather than what we have done many times before. Our main interest is to bring the University's resources, skills, and commitment to public service to help Morrison make smart choices and investments that yield desired outcomes. The types and depth of analyses will probably differ from what we did in the previous project or do in the next one, and we often do not recover all expenses, calling it public service.

A key NIU-CGS asset is access to an extensive array of public and proprietary data resources. Federal data sources include the Bureau of the Census, Bureau of Economic Analysis, and the Bureau of Labor Statistics. State sources include the Illinois Department of Employment Security and the Illinois Department of Revenue. A variety of published and proprietary sources contain data for hundreds of demographic, economic, and socioeconomic variables for various geographies in a variety of formats including electronic, internet, print, and thematic maps that can be used in this project.

Located in DeKalb, NIU-CGS clients include urban and rural communities throughout northern Illinois. NIU-CGS staff have been involved in several projects that will inform us about the proposed work in Morrison. Over the past few years, CGS has completed community development or comprehensive plans for over 20 communities. These plans generated an in-depth look at the status and potential of each community, providing ideas that may apply to Morrison's future growth. These plans are often combined with other kinds of plans, including Strategic Plans, economic development strategies, and housing studies.

SELECTED PROJECT EXAMPLES

The projects listed below have elements that are relevant for Morrison. All are relatively recent and some of the same staff will work on Morrison's Comprehensive Plan.

City of Morrison 2024–2027 Strategic Plan

The City of Morrison Strategic Plan is particularly relevant. Information gathered by NIU-CGS during that planning process will be useful in preparing the comprehensive plan. NIU-CGS staff's knowledge of the community and familiarity with the findings will save time and costs, and the comprehensive plan will be grounded in the city's strategic priorities.

City of East Dundee Comprehensive and Strategic Plan

East Dundee is a community similar in size to Morrison. It also aspires to economic growth and is considering annexation as a strategy. Additionally East Dundee is working to increase opportunities in the arts and outdoor recreation. In addition to having prepared the comprehensive and strategic plans, NIU-CGS is currently helping East Dundee prepare an arts master plan to address resident desires and spur economic growth.

Reference: Interim City Administrator, Franco Bottalico, fbottalico@eastdundee.net | (847) 426-2822
Right click to view plan: East Dundee Comprehensive Plan

City of Genoa Comprehensive Plan, Strategic Plan, and Housing Study 2024

Genoa is a rural community similar in size to Morrison. The comprehensive plan focused on balancing economic growth while retaining the small-town character of the community. Housing was viewed as critical to retaining and attracting residents and growing the workforce. Therefore, in addition to incorporating housing into the comprehensive plan, a separate and more detailed housing study was prepared.

Reference: City Administrator, Alyssa Seguss, aseguss@genoa-il.com | (815) 784-7106
Right click to view plan: Genoa Comprehensive Plan
Right click to view plan: Genoa Housing Study

Boone County Comprehensive Plan

This comprehensive plan combines preservation of agriculture, exurban residential growth, environmental concerns, and economic development. Many different interest groups participated in preparing the plan and multiple iterations of the future land use map were prepared to accommodate all interests.

Reference: Land Planner Jessica Roberts, jroberts@boonecountyil.gov | (815) 547-6698
Right click to view plan: Boone County Comprehensive Plan 2025

Analysis and Recommendations for DeKalb County Rural Communities

Approximately ten years ago, the DeKalb County Community Foundation provided funds for every community if DeKalb County to prepare a community development plan. NIU-CGS prepared these plans. Last year, the Foundation asked NIU-CGS to revisit each community to determine how helpful the plans had been and recommend next steps. The report The Community Economic Development Grant Program: Its Impact and Options for the Future presents the findings. The ideas in the report are helpful to communities outside of the county as they consider their future. The report has served as one of the building blocks for the DeKalb County Economic Development Corporation's program to encourage growth and vitality in its rural communities.

Reference: Executive Director Dan Templin, dan@dekalbcountyfoundation.org | (815) 748-5383
Right click to view report: DeKalb County Rural Economic Development Program

MEET YOUR TEAM

The proposed project team will consist of specialists and researchers with extensive experience conducting strategic planning, data assessments, stakeholder input, and economic analysis.



MIRIAM "MIM" EVANS, MS

Team Leader

Ms. Evans is a Senior Research Associate in community and economic development and has been with NIU-CGS for thirteen years. Mim focuses on rural and suburban communities working to maximize growth in their economies and quality of life while protecting their unique identities and environments.

Recent and ongoing work includes comprehensive plans for Sycamore, Cortland, Dwight, Genoa, Oregon, Oakbrook Terrace, East Dundee, Bannockburn, and North Riverside, IL; Woodstock, Illinois' award-winning Age Friendly Livable Community Action Plan; housing studies for Monmouth, Genoa and Monticello, IL, arts master plans for Woodstock and East Dundee, IL, and economic development strategies for Bannockburn and Dwight, IL. She is a regular speaker on trends in community development and leads professional development classes on planning and economic development.

Prior to joining NIU-CGS, Mim was executive director of Genoa Main Street and has eight years of hands-on rural downtown revitalization experience including building rehabilitation, supporting existing businesses, recruiting new businesses, event planning, incubator development, and public space improvements. She also has nine years' experience as a consultant with a national firm specializing in determining the feasibility of a variety of public and private real estate development projects. She has a BS in urban planning from Michigan State University and an MS from the University of Wisconsin-Madison in urban and regional planning. Mim is a member of the Geneva, IL Plan Commission, and served on the Geneva Downtown Zoning Task Force and several public advisory groups related to community development. She helped found and co-chaired DeKalb County Community Champions, a grass roots group of leaders from communities across DeKalb County focused on community development and collaboration.



PAULA FREEZE

Paula Freeze joined NIU-CGS in 2017. Prior to that, she was employed as an urban planner with the city of Chicago, Knight Engineers & Architects, Metra and as a self-employed consultant. At the Center for Governmental Studies, Paula works with the Association Management and the Community and Economic Development teams.

Through CGS, she serves as the Executive Director of the American Planning Association - Illinois Chapter (APA-IL), a statewide professional association for urban planners with over 1,500 members. Paula holds a B.A. in urban and regional planning from the University of Illinois at Urbana-Champaign and a Master of Urban Planning and Public Policy from the University of Illinois at Chicago.



ANDY BLANKE

Mr. Blanke joined CGS in 2011 and holds an MPA from Northern Illinois University. Mr. Blanke specializes in data analysis and mapping and has been involved in several statewide data projects, including the DCEO 5-year Strategic Plan, 2014 and 2021 Illinois Community College Board Economic Impact Studies, the Enterprise Zone Data Assistance Program, and the Stat--istical Adjustment Model used for Workforce Innovation and Opportunity Act performance negotiations. He manages updates for the Municipal Price Index and has been published in Community Development and the Illinois Municipal Policy Journal.



DAWN WUCKI-ROSSBACH

Ms. Wucki-Rossbach, Public Management and Local Government Specialist, is a graduate of NIU's MPA program and most recently served as Interim City Manager of Kenilworth, Illinois. Dawn has held a variety of positions during her 25-year local government management career.

From 1999 to 2010 she held multiple positions in the City Manager's office of Carpentersville including Interim City Manager, Assistant City Manager, and Community Development Director. She also served as the Business Manager for the Lake County Sheriff's Office, City Administrator of Maple Park, Illinois, and Interim Public Works Director positions in three suburban communities. Dawn has experience in personnel management, board relations, operations, risk management, strategic planning, and budgeting. Dawn's positions during her career have called on her well-rounded professional insight to direct budget and finance functions, oversee purchasing and capital budgeting, undertake grant writing, administer zoning and long-range plans, navigate union negotiations, and direct public works and utility operations. Dawn completed her undergraduate work at Augustana College, attended the Leadership Institute at Harvard Law and earned her ICMA Credentialed Manager designation in 2006.



KATIE MCLAUGHLIN

Katie is the founding principal of Locality Studio. Locality Studio is a design firm rooted in community planning. They provide mapping services, website design, community outreach materials, and document preparation for clients throughout the Midwest. Katie will work with the project team on mapping, community engagement, and the final plan document.



ALLI AISTON

Mrs. Aiston specializes in guiding local governments and organizations through comprehensive planning processes. Her expertise includes designing and implementing stakeholder engagement strategies, analyzing data, and translating findings into actionable priorities that support long-term organizational success.

Alli leads the stakeholder feedback and engagement phases of NIU-CGS projects, including survey research, focus groups, interviews, and co-facilitates workshops. She is recognized for her skill in data analytics, report preparation, and strategic communication, ensuring that complex information is presented in ways that are both accessible and decision-focused. In addition, she plays an active role in the action planning and implementation launch phases, helping organizations transition from vision-setting to measurable, sustainable outcomes.