

STATE OF ILLINOIS
COUNTY OF WHITESIDE
CITY OF MORRISON
OFFICIAL PROCEEDINGS

October 23, 2023

The Morrison City Council met in Regular Session on October 23, 2023, at 6:30 p.m. in the Morrison Community Room, 307 South Madison Street, Morrison, Illinois. The meeting was called to order at 6:30 p.m. by City Administrator Melton. Mayor Vandermyde was absent. City Clerk Michael Hemmer recorded the minutes.

Alderspersons present on roll call were Mahaffey, Kruse, Schlegel, Zuidema, West, Tervelt, Bruckner and Tichler. Absent: Mayor Vandermyde, and Recreational Services Director Jacobs. Other city officials present were Police Chief Valladares, City Treasurer Jones, and City Administrator Melton.

Ald Kruse moved to elect Ald Tervelt Mayor Pro Tempore; seconded by Ald Schlegel. All ayes by voice vote.

DECLARATION OF INTENT TO RECORD

Charlene Bielerna, Shaw Media.

PUBLIC COMMENT

None.

REPORT OF CITY OFFICERS, DEPARTMENT HEADS AND/OR COMMITTEES

Chief Valladares submitted a written report and reviewed its contents with Council. Ald Schlegel discussed candidate response and Ald West suggested that the Chief look to the graduating law enforcement classes at Saulk for potential candidates to fill its vacant slots.

Administrator Melton discussed upcoming Ordinance 23-13 and discussed the risk options to the city and history in evaluating whether to have the city share some of the insurance risk as well.

CONSENT AGENDA

Ald Zuidema moved to approve Council Meeting Minutes for October 10, 2023; Bills Payable - \$268,963.51; Treasurer's Report – September; and Mayoral Appointments to Library Board of Trustees, Historic Preservation Commission, and Planning & Zoning Commission; seconded by Ald Mahaffey. Ayes: Mahaffey, Kruse, Schlegel, Zuidema, West, Tervelt, Bruckner and Tichler. Nays: None. Absent: None. Motion passed.

ITEMS REMOVED FROM CONSENT AGENDA

None.

ITEMS FOR CONSIDERATION AND POSSIBLE ACTION

Ald West moved to approve Ordinance 23-13 Agreement with IML – Minimum/Maximum Contribution; seconded by Ald Schlegel. All Ayes by voice vote. Absent: None. Motion passed.

Ald Schlegel moved to approve Renewal of Illinois Municipal League Risk Management Program for 2024 [\$90,624]; seconded by Ald West. Ayes: Mahaffey, Kruse, Schlegel, Zuidema, West, Tervelt, Bruckner, and Tichler. Nays: None. Absent: None. Motion passed.

Ald Bruckner moved to approve Engineering Agreement Proposal – Water System Improvements Phase 4 [\$132,000]; seconded by Ald Zuidema. Ayes: Mahaffey, Kruse, Schlegel, Zuidema, West, Tervelt, Bruckner, and Tichler. Nays: None. Absent: None. Motion passed.

OTHER ITEMS FOR CONSIDERATION, DISCUSSION & INFORMATION

Administrator Melton discussed that the city has not done a comprehensive strategic plan for several years and if there was one done, he has not been able to find it. Melton submitted a proposal by the NIU Center for Governmental Studies along with several options. Ald Zuidema said there was a study done but it was only on a specific topic and did not review the city overall. Ald West said Augustana did one for Waterworks Park and Ald Schlegel said MIT did a mapping project for the city. CA Melton said the council and community would need to be involved.

Administrator Melton reviewed the Capital Plan and Streets & Water Infrastructure projects noting that nothing much was new. Revenues from motor fuel tax and 1% sales tax were discussed.

Administrator Melton discussed that the city was now looking at making improvements to the Genesee Street & Lincolnway intersection sidewalks, drainage and maintenance on signal lights.

ADJOURNMENT

Ald Zuidema moved to adjourn the meeting; seconded by Ald Kruse. The meeting adjourned at approximately 7:10 pm without objection.

Approved:

Vern Tervelt
Mayor Pro Tem

Michael Hemmer
City Clerk

Memo

To: Mayor and Council
From: Barb King
Date: 11/13/23
Re: Bills Payable

Please see the attached for the list of Bills Payable in the total amount of: **\$81,532.13**

Pre-Paid checks are #23052- #23056; #23064 - #23083.

**Council Members having questions regarding bills should contact
Mayor Vandermyde OR City Administrator Melton
via phone, email or personal visit prior to the meeting.**

ACCOUNTS PAYABLE CHECK REGISTER

BANK# BANK NAME

CHECK# DATE

ACCOUNT# NAME

CHECK AMOUNT CLEARED MANUAL VOID REASON FOR VOID

1 TRIUMPH COMMUNITY BANK

23052	10/19/2023	1118 COZ-E CORNER, INC	437.50			
23053	10/19/2023	1616 UNIFORM DEN, INC.	3,269.74			
23054	10/20/2023	1545 KEVIN SOENKSEN	2,256.44			
23055	10/20/2023	1610 TRIUMPH CARDMEMBER SERVICE	2,688.45			
23056	10/20/2023	1349 BRIAN R MELTON	389.77			

See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:

OUTSTANDING	9,041.90
CLEARED	.00

BANK 1 TOTAL	9,041.90
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VOIDED	.00
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FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
01 GENERAL FUND	6,118.14	6,118.14	.00	.00
50 SEWER FUND	333.66	333.66	.00	.00
51 WATER FUND	333.66	333.66	.00	.00
77 HEALTH INSURANCE FUND	2,256.44	2,256.44	.00	.00

ACCOUNTS PAYABLE CHECK REGISTER

BANK# BANK NAME

CHECK# DATE

ACCOUNT# NAME

CHECK AMOUNT CLEARED MANUAL VOID REASON FOR VOID

1 TRIUMPH COMMUNITY BANK

23064	10/24/2023	999999999	MARK MEADOR	250.00	
23065	10/26/2023	1054	BLUE CROSS & BLUE SHIELD OF IL	21,637.91	
23066	10/26/2023	1199	FRONTIER	325.00	
23067	10/26/2023	1347	MEDIACOM	596.80	
23068	10/26/2023	1352	METLIFE-GROUP BENEFITS	660.76	
23069	10/26/2023	1392	MORRISON FIRE DEPARTMENT	1,627.94	
23070	10/26/2023	1440	ODELL PUBLIC LIBRARY	2,085.52	
23071	10/26/2023	1629	US CELLULAR	244.48	
23072	10/26/2023	1750	DELTA DENTAL OF IL-RISK	1,212.27	
23073	10/26/2023	2074	PEDRO VALLADARES, JR.	46.23	
23074	10/26/2023	1024	MIKE ANDERSON	2,019.29	
23075	10/26/2023	1278	RMA	89,723.51	
23076	11/01/2023	1199	FRONTIER	830.34	
23077	11/01/2023	1332	LEAF	259.18	
23078	11/01/2023	1618	UNION PACIFIC RAILROAD COMPANY	515.00	
23079	11/01/2023	1638	VIKING CHEMICAL COMPANY	2,167.60	
23080	11/01/2023	2043	MOTOROLA SOLUTIONS, INC	125.28	
23081	11/01/2023	999999999	PINK HEALS	202.00	
23082	11/01/2023	999999999	PINK HEALS	202.00	VOID: INCORRECT VENDOR
23083	11/01/2023	999999999	THE MORRISON GARDEN CLUB	400.00	

See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:

OUTSTANDING	124,929.11
CLEARED	.00

BANK 1 TOTAL	124,929.11
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VOIDED	202.00
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FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
01 GENERAL FUND	2,589.46	2,589.46	.00	202.00
05 COMMUNITY LANDSCAPING	400.00	400.00	.00	.00
06 INSURANCE FUND	59,678.39	59,678.39	.00	.00
12 FIRE PROTECTION FUND	1,627.94	1,627.94	.00	.00
18 LIBRARY FUND	2,085.52	2,085.52	.00	.00
50 SEWER FUND	15,043.44	15,043.44	.00	.00
51 WATER FUND	17,974.13	17,974.13	.00	.00
77 HEALTH INSURANCE FUND	25,530.23	25,530.23	.00	.00

ACCOUNTS PAYABLE CHECK REGISTER

BANK# BANK NAME

CHECK# DATE

ACCOUNT# NAME

CHECK AMOUNT CLEARED MANUAL VOID REASON FOR VOID

1 TRIUMPH COMMUNITY BANK

23085	11/14/2023	1999	AEP ENERGY	8,193.47				
23086	11/14/2023	1057	BONNELL INDUSTRIES	467.73				
23087	11/14/2023	9999999999	CITY OF ROCK ISLAND	16.00				
23088	11/14/2023	1101	COM ED	7,865.72				
23089	11/14/2023	1112	CONSTELLATION NEW ENERGY	1,512.05				
23090	11/14/2023	1966	CUSTOM PRODUCTS CORPORATION	1,162.14				
23091	11/14/2023	1144	DIVISION OF VITAL RECORDS	396.00				
23092	11/14/2023	1188	FISCHER EXCAVATING	9,366.48				
23093	11/14/2023	2099	FLOCK GROUP INC	14,700.00				
23094	11/14/2023	1216	GABE GOMEZ	318.45				
23095	11/14/2023	1217	GRAINGER	463.77				
23096	11/14/2023	1953	GREAT WESTERN SUPPLY CO	41.80				
23097	11/14/2023	9999999999	MODERN MARKETING	234.33				
23098	11/14/2023	1974	MORRISON FAMILY HEALTH	60.00				
23099	11/14/2023	1404	MORRISON TIRE CENTER	220.00				
23100	11/14/2023	1428	NICOR GAS	256.65				
23101	11/14/2023	2029	PACE ANALYTICAL SERVICES	1,564.00				
23102	11/14/2023	1763	PERFORMANCE FOOD GROUP	172.80				
23103	11/14/2023	9999999999	RANDY NELSON ELECTRIC	5,731.00				
23104	11/14/2023	2080	REPUBLIC SERVICES	282.55				
23105	11/14/2023	1515	SAUK VALLEY MEDIA	80.00				
23106	11/14/2023	1539	SLOAN IMPLEMENT	126.76				
23107	11/14/2023	1103	TECHNOLOGY MANAGEMENT REV FUND	265.62				
23108	11/14/2023	2014	TRANSUNION RISK & ALTERNATIVE	165.00				
23109	11/14/2023	1630	USA BLUEBOOK	1,981.40				
23110	11/14/2023	1675	WILLETT, HOFMANN & ASSOC.	18,452.65				
23111	11/14/2023	1676	WILLIAM & MARY COMPUTER CENTER	2,585.53				
23112	11/14/2023	1694	ZIMMER & FRANCESCON, INC.	4,400.23				
23113	11/14/2023	1753	ZIONS BANK	450.00				
23102								

See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:

OUTSTANDING	81,532.13
CLEARED	.00

BANK 1 TOTAL	81,532.13
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VOIDED	.00
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FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
01 GENERAL FUND	27,694.44	27,694.44	.00	.00
04 LOCAL 1 % SALES TAX FUND	15,013.00	15,013.00	.00	.00
14 REFUSE DISPOSAL FUND	282.55	282.55	.00	.00
15 MOTOR FUEL TAX FUND	7,749.26	7,749.26	.00	.00
46 2016 G.O.	450.00	450.00	.00	.00
50 SEWER FUND	22,253.38	22,253.38	.00	.00
51 WATER FUND	7,771.05	7,771.05	.00	.00
77 HEALTH INSURANCE FUND	318.45	318.45	.00	.00

ACCOUNTS PAYABLE CHECK REGISTER
*** CHECK SUMMARY ***

BANK#	BANK NAME	
CHECK#		DESCRIPTION

1 TRIUMPH COMMUNITY BANK

23085 Thru 23113 Accounts Payable Checks

CLAIMS BY VENDOR

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
V102423	AEP ENERGY ACCT. #3014145207	50-81-5760	4,458.94			
V102423A	ACCT. #3014145285	50-81-5760	1,711.17	4,458.94	23085	11/14/23
V102723	ACCT. #3014145229	50-81-5760	30.74	1,711.17	23085	11/14/23
V102723A	ACCT. #3014145218	50-81-5760	509.83	30.74	23085	11/14/23
V102723B	ACCT. #3014145274	50-81-5760	29.71	509.83	23085	11/14/23
V102723C	ACCT. #3014145252	50-81-5760	33.07	29.71	23085	11/14/23
V102723D	ACCT. #3014145230	50-81-5760	32.93	33.07	23085	11/14/23
V102723E	ACCT. #3014145296	50-81-5760	36.29	32.93	23085	11/14/23
V102723F	ACCT. #3014145241	50-81-5760	39.89	36.29	23085	11/14/23
V102723G	ACCT. #3014145263	01-43-5760	24.90	39.89	23085	11/14/23
V102723H	ACCT. #3014145308	51-80-5760	1,286.00	24.90	23085	11/14/23
V102623	ANDERSON MIKE DEDUCTIBLE REIMBURSEMENTS	77-77-9241	2,019.29	1,286.00	23085	11/14/23
V1/23-12/1/23	BLUECROSS BLUESHIELD HEALTH INS PREMIUM	77-77-4510	21,637.91	2,019.29	23074	10/26/23
V1944-IN	BONNELL INDUSTRIES MAINT SERV - VEHICLE	50-81-5130	467.73	21,637.91	23065	10/26/23
V102323	CITY OF ROCK ISLAND LAB FEES	51-80-5420	16.00	467.73	23086	11/14/23
V102023	COM ED ACCT. #5439152007	15-15-5720	3,759.25	16.00	23087	11/14/23
V102323	ACCT. #2230660010	01-41-5760	18.04	3,759.25	23088	11/14/23
V102423	ACCT. #2563566005	15-15-5720	36.07	18.04	23088	11/14/23
V102423A	ACCT. #7534060008	15-15-5720	25.29	36.07	23088	11/14/23
V102423B	ACCT. #0798207011	01-42-5710	38.41	25.29	23088	11/14/23
V102423C	ACCT. #4833110075	51-80-5760	.91	38.41	23088	11/14/23
V102623	ACCT. #2230659017	01-41-5760	59.10	.91	23088	11/14/23
V102723	ACCT. #4168083069	15-15-5720	72.48	59.10	23088	11/14/23
V102723A	ACCT. #1187086032	15-15-5720	116.45	72.48	23088	11/14/23
				116.45	23088	11/14/23

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
M103123	COM ED ACCT. #5439152007	15-15-5720	3,739.72			
				3,739.72	23088	11/14/23
M102623	CONSTELLATION ACCT. #8086223	01-43-5760	1,512.05			
				1,512.05	23089	11/14/23
M100123	COZ-E CORNER, INC LIQUOR LICENSE	01-10-3210	437.50			
				437.50	23052	10/19/23
2015	CUSTOM PRODUCTS CORPORATN MAINT SUPP - STREETS	01-41-6140	347.13			
				347.13	23090	11/14/23
4982	MAINT SUPP - STREETS	01-41-6140	815.01			
				815.01	23090	11/14/23
37113	DELTA DENTAL DENTAL LIFE VISION INS	77-77-4520	1,212.27			
				1,212.27	23072	10/26/23
M110123	DIVISION OF VITAL RECORDS STATE CC FEES	01-13-9250	396.00			
				396.00	23091	11/14/23
861	FISCHER EXCAVATING MAINT SERV - UTILITY SYSTEM	50-81-5150	9,366.48			
				9,366.48	23092	11/14/23
V-24614	FLOCK GROUP INC MINOR EQUIPMENT	01-21-6150	5,700.00			
	OTHER PROFESSIONAL SERVICES	01-21-5480	9,000.00			
				14,700.00	23093	11/14/23
M102323	FRONTIER ACCT. #8151961310	51-80-5520	325.00			
				325.00	23066	10/26/23
M102623	ACCT. #8157722000	01-11-5520	369.68			
	ACCT. #8157722000	51-80-5520	184.84			
	ACCT. #8157722000	50-81-5520	184.84			
M102623A	ACCT. #8159569000	51-80-5520	90.98			
				90.98	23076	11/01/23
				90.98	23076	11/01/23
M110123	GOMEZ GABE HEALTH INS PREMIUM	77-77-4510	318.45			
				318.45	23094	11/14/23
76809337	GRAINGER ACCT. #879789238	50-81-6520	463.77			
				463.77	23095	11/14/23
2693	GREAT WESTERN SUPPLY CO MAINT SUPP - BLDG	01-31-6110	41.80			
				41.80	23096	11/14/23
M102623	IL MUNICIPAL LEAGUE ACCT. #0382	01-11-5610	575.00			
	ACCT. #0382	50-81-4540	3,094.64			
	ACCT. #0382	50-81-5910	5,098.70			
	ACCT. #0382	50-81-5920	6,541.72			
	ACCT. #0382	51-80-4540	3,094.64			
	ACCT. #0382	51-80-5910	5,098.70			
	ACCT. #0382	51-80-5920	6,541.72			

CLAIMS BY VENDOR

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
	IL MUNICIPAL LEAGUE					
	ACCT. #0382	06-06-4540	24,757.13			
	ACCT. #0382	06-06-5910	15,296.09			
	ACCT. #0382	06-06-5920	19,625.17			
			89,723.51	23075	10/26/23	
501698	LEAF					
	MONTHLY COPIER SERVICE	01-11-5390	259.18			
			259.18	23077	11/01/23	
1102423	MARK MEADOR					
	STREET BONDS	01-05-2270	250.00			
			250.00	23064	10/24/23	
1101923	MEDIACOM					
	ACCT. #8384880210090316	01-11-5520	124.85			
	ACCT. #8384880210090316	51-80-5520	62.42			
	ACCT. #8384880210090316	50-81-5520	62.42			
1102323	ACCT. #8384880210090340	51-80-5520	347.11	249.69	23067	10/26/23
			347.11	23067	10/26/23	
1102023	MELTON BRIAN R					
	TRAVEL/TRAINING	01-11-5620	389.77			
			389.77	23056	10/20/23	
1102323	METLIFE-GROUP BENEFITS					
	DENTAL LIFE VISION PREMIUM	77-77-4520	660.76			
			660.76	23068	10/26/23	
1153794	MODERN MARKETING					
	OPERATING SUPPLIES	01-21-6520	234.33			
			234.33	23097	11/14/23	
1103023	MORRISON FAMILY HEALTH					
	DRUG TESTING	01-41-5810	60.00			
			60.00	23098	11/14/23	
1102323	MORRISON FIRE DEPARTMENT					
	PROPERTY TAX DISTRIBUTION	12-12-5460	1,627.94			
			1,627.94	23069	10/26/23	
1110223	MORRISON TIRE CENTER					
	MAINT - VEHICLE	01-21-5130	125.00			
	MAINT SERV - VEHICLE	51-80-5130	95.00			
			220.00	23099	11/14/23	
1101923	MOTOROLA INC					
	MINOR EQUIPMENT	01-21-6150	125.28			
			125.28	23080	11/01/23	
1102023	NICOR GAS					
	ACCT. #11174467693	01-42-5710	53.12			
			53.12	23100	11/14/23	
1102623	ACCT. #2638541113	01-11-5710	59.29			
			59.29	23100	11/14/23	
1102623A	ACCT. #19988138806	51-80-5760	60.69			
			60.69	23100	11/14/23	
1102723	ACCT. #83659320002	01-42-5710	83.55			
			83.55	23100	11/14/23	
1102323	ODELL PUBLIC LIBRARY					
	PROPERTY TAX DISTRIBUTION	18-18-5460	2,085.52			
			2,085.52	23070	10/26/23	
	PERFORMANCE FOOD SERVICE					

CLAIMS BY VENDOR

NVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
81484	PERFORMANCE FOOD SERVICE CONCESSION SUPPLIES	01-43-6538	172.80	172.80	23102	11/14/23
M103123A	PINK HEALS DONATION	01-10-3890	202.00	202.00	23082	11/01/23
	RANDY NELSON ELECTRIC MAINT SERV - BLDG	01-43-5110	5,430.00	5,430.00	23103	11/14/23
	MAINT SERV - BLDG	01-43-5110	301.00	301.00	23103	11/14/23
21-007741237	REPUBLIC SERVICES ACCT. #3-0721-0231094	14-14-5730	282.55	282.55	23104	11/14/23
M102623	SAUK VALLEY CLASSIFIEDS PUBLISHING	01-11-5530	80.00	80.00	23105	11/14/23
M103023	SLOAN IMPLEMENT MAINT SUPP - EQUIPMENT	01-42-6120	126.76	126.76	23106	11/14/23
M102023	SOENKSEN KEVIN DEDUCTIBLE REIMBURSEMENTS	77-77-9241	2,256.44	2,256.44	23054	10/20/23
M07650	TECHNOLOGY MANAGEMENT REV BILLING ACCT. #T8889111	01-21-5480	265.62	265.62	23107	11/14/23
M103123	THE MORRISON GARDEN CLUB TREES	05-50-8200	400.00	400.00	23083	11/01/23
M2761-202310-1	TRANSUNION RISK SOFTWARE/HARDWARE	01-21-5370	165.00	165.00	23108	11/14/23
M101923	TRIUMPH CARDMEMBER SERVIC	01-43-6520	72.47			
		01-43-6538	1,427.68			
		01-43-6538	77.50			
		01-11-6510	204.96			
		01-21-5620	39.47			
		01-11-5480	13.28			
		01-11-5510	74.15			
		51-80-5510	333.66			
		50-81-5510	333.66			
		01-11-9280	61.62			
		01-11-5620	50.00			
M101923	UNIFORM DEN, INC. UNIFORMS	01-21-6590	3,269.74	3,269.74	23055	10/20/23
957727	UNION PACIFIC RAILROAD CO CUST. #43098	01-43-9280	515.00	515.00	23053	10/19/23
9383156	US CELLULAR ACCT. #928070215	01-11-5520	122.24		23078	11/01/23

CLAIMS BY VENDOR

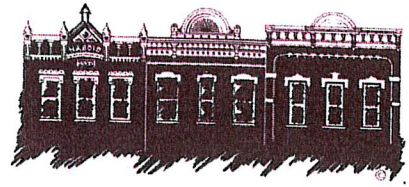
INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
	US CELLULAR					
	ACCT. #928070215	51-80-5520	61.12			
	ACCT. #928070215	50-81-5520	61.12			
				244.48	23071	10/26/23
IV00170194	USA BLUEBOOK					
	SMALL TOOLS	51-80-6530	1,663.03			
IV00170244	SMALL TOOLS	51-80-6530	116.95	1,663.03	23109	11/14/23
IV00171466	CHEMICALS	51-80-6560	201.42	116.95	23109	11/14/23
				201.42	23109	11/14/23
M102323	VALLADARES, PEDRO					
	TELEPHONE	01-21-5520	46.23			
				46.23	23073	10/26/23
4100	VIKING CHEMICAL COMPANY					
	CHEMICALS	51-80-6560	2,907.60			
4101CM	CHEMICALS	51-80-6560	740.00-	2,907.60	23079	11/01/23
				740.00-	23079	11/01/23
603	WILLETT, HOFMANN & ASSOC.					
	ENGINEERING SERVICE	50-81-5320	1,719.83			
	ENGINEERING SERVICE	51-80-5320	1,719.82			
607	ENGINEERING - STREET	04-04-5320	15,013.00	3,439.65	23110	11/14/23
				15,013.00	23110	11/14/23
0464	WILLIAM & MARY COMPUTER C					
	COMPUTER SYSTEM MAINT & REPAIR	01-11-5392	2,585.53			
				2,585.53	23111	11/14/23
72930-IN	ZIMMER & FRANCESCON, INC.					
	MAINT SUPP - UTILITY SYSTEM	50-81-6151	847.00	847.00	23112	11/14/23
72965-IN	MAINT SUPP - UTILITY SYSTEM	51-80-6151	364.72	364.72	23112	11/14/23
73019-IN	MAINT SUPP - UTILITY SYSTEM	51-80-6151	682.51	682.51	23112	11/14/23
73041-IN	MAINT SUPP - UTILITY SYSTEM	50-81-6151	2,506.00	2,506.00	23112	11/14/23
75131-23	ZIONS FIRST NATIONAL BANK					
	2016 INTEREST PAYMENT	46-46-8830	450.00			
				450.00	23113	11/14/23
	REPORT TOTAL			=====		
			213,939.14			

CLAIMS BY VENDOR

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
1570640	PACE ANALYTICAL SERVICES LAB FEES	51-80-5420	112.00			
1571244	LAB FEES	51-80-5420	1,262.00	112.00	23101	11/14/23
1571918	LAB FEES	51-80-5420	50.00	1,262.00	23101	11/14/23
1571954	LAB FEES	51-80-5420	140.00	50.00	23101	11/14/23
				140.00	23101	11/14/23
	REPORT TOTAL			<u>1,564.00</u>		

CITY OF MORRISON

200 West Main Street
Morrison, Illinois 61270-2400
Phone: 815-772-7657
Fax: 815-772-4291
morrisonil.org



MINUTES Planning & Zoning Commission October 25, 2023 5:30 p.m.

The Planning & Zoning Commission met on October 25, 2023 at City Hall, 200 West Main Street. Chairman Kevin Kuehl called the meeting to order at 5:30 p.m. Executive Secretary Barb King recorded the minutes.

Commission members present on roll call were Jim Workman, Kevin Kuehl, Vaughn Maxfield, Kathy Schmidt and Sherrie Shirk. Absent – Nick Alvarado.

Other public officials present were City Administrator Brian Melton.

Commission member Schmidt moved to approve the December 28, 2022 minutes; seconded by commission member Workman. On a voice vote, the motion was carried.

Public Hearing

The city council has referred the annexation of 2 parcels on 14601 Norrish Road to the commission. The city owns this property; however, it has not been annexed to city limits. Commission member Workman made a motion to recommend to the city council that the 2 parcels on Norrish Road be annexed into the city limits and change the zoning of the parcels to C-2 General Business District; seconded by commission member Shirk. On a roll call vote of 5 ayes (Workman, Kuehl, Maxfield, Schmidt and Shirk) and 0 nays, the motion was carried.

CA Melton discussed with the commission the future site information for the location of Tractor Supply on the east side of Morrison. He discussed future annexation and zoning of the property.

In addition, CA Melton discussed the possible rezoning of the downtown commercial district in the future.

New Business

None.

Old Business

None.

Other Considerations

The next meeting will be **November 29, 2023 @ 5:30 p.m.** At approximately 6:07 p.m. commission member Schmidt moved to adjourn the meeting; seconded by commission member Maxfield. On a voice vote, the motion was carried.

City of Morrison, Illinois

200 West Main Street, Morrison IL USA 61270

Permit No.: _____

Date Issued: _____

STREET CLOSURE

REQUEST

Name of Organization: Chamber of Commerce

Contact Person/Address: Callie Hamstra 221 W. Main Street

Email: morrisonchamber@morrishil.org Phone: 815 772 3757

1. Event for which closure is requested: Small Business Saturday Vendor Market

2. Street(s) to be Closed: Genessee Street From 30 to Main St

3. Date of Event: November 25th, 2023 - Saturday

4. Times of Closure: 7:00 am To 1:00 pm

5. Electrical Service Needed? (\$50 fee may apply) ☐ Yes ☒ No

Please specify: vendors will have generators

The undersigned agrees to release, hold harmless, and defend the City of Morrison, its officers and agents against any and all claims for loss, damage, personal injury, or death occurring as a result of the event for which this permit is requested. **Proof of insurance is required. Insurance must name the City of Morrison as an additional insured.**

Callie Hamstra Chamber Director 11/16/2023
Authorized Signature Title Date

STREET CLOSURE PERMIT

☐ Subject to the information contained in this Application, a permit is approved and thereby issued.

☐ Receipt of \$25.00 PERMIT FEE and/or the \$50.00 ELECTRICAL HOOK-UP CHARGE is hereby acknowledged. Fees are waived for non-profit organizations.

Date

City Clerk

CITY OF MORRISON, ILLINOIS USA

ORDINANCE NO. 23-11

**ORDINANCE ANNEXING CERTAIN TERRITORY TO THE
CITY OF MORRISON, WHITESIDE COUNTY, ILLINOIS
(PIN 09-07-454-002 and 09-07-454-012)**

ADOPTED BY THE

COUNCIL

OF THE

CITY OF MORRISON

THIS 13th DAY OF NOVEMBER, 2023

Published in pamphlet form by authority of the Mayor and City Council of the City of Morrison,
this 13th day of November, 2023.

ORDINANCE NO. 23-11

**ORDINANCE ANNEXING CERTAIN TERRITORY TO THE
CITY OF MORRISON, WHITESIDE COUNTY, ILLINOIS
(PIN 09-07-454-002 and 09-07-454-012)**

WHEREAS, the City of Morrison ("City") is the legal owner of record of all land within the territory hereinafter described and commonly known as pt. of PIN 09-07-454-002 and 09-07-454-012 (the "Subject Properties"); and

WHEREAS, the Subject Properties are not within the corporate limits of any municipality but are adjacent and contiguous to the City; and

WHEREAS, the City desires to annex the Subject Properties into the City of Morrison; and

WHEREAS, Section 7-1-8 of the Illinois Municipal Code, 65 ILCS 5/1-1 et. seq. (the "Code"), authorizes the corporate authorities of any municipality to adopt an ordinance annexing territory which is adjacent and contiguous to the municipality upon written petition signed by the owner of record of the land within such territory; and

WHEREAS, notice regarding the intention of the City to annex the Subject Properties was published in a newspaper of general circulation within the Subject Properties at least ten (10) days prior to the passage of this Ordinance; and

WHEREAS, all other legal notices regarding the intention of the City to annex said Subject Properties have been sent to the public bodies required to receive such notice pursuant to the Code; and

WHEREAS, copies of such notices required to be recorded, if any, have been recorded in the Office of the Recorder of Whiteside County, Illinois; and

WHEREAS, the Planning and Zoning Board of the City conducted a public hearing regarding the proposed annexation of the Subject Properties on October 25, 2023; and

WHEREAS, following the public hearing, the Planning and Zoning Board moved to recommend the annexation of the Subject Properties to the City of Morrison; and

WHEREAS, the Mayor and City Council (collectively, the "Corporate Authorities") desire to adopt the recommendation, and hereby find and determine that it is in the best interests of the City of Morrison and its residents that the Subject Properties be annexed to the City, and that upon annexation the Subject Properties be zoned as C-2 General Business.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Morrison, as follows:

SECTION 1: The statements contained in the preamble paragraphs of this Ordinance are true and accurate and are hereby incorporated into this Section 1 as if more fully set forth herein.

SECTION 2: The Subject Properties, as more particularly set forth in Exhibit A, attached hereto, are hereby annexed to the City of Morrison, Whiteside County, Illinois.

SECTION 3: The City Clerk is hereby directed to file, within ninety (90) days, a certified copy of this Ordinance together with an accurate map of the territory annexed, said map being attached hereto as Exhibit B, with the Office of the Recorder and the County Clerk of Whiteside County, Illinois.

SECTION 4: The Subject Properties are classified under the Zoning Ordinance of the City of Morrison as zoning classification C-2 (General Business), all as permitted under the Zoning Ordinance of the City of Morrison.

SECTION 5: The provisions and sections of this Ordinance shall be deemed to be separable, and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

SECTION 6: All ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 7: The City Clerk is hereby directed to publish this Ordinance in pamphlet form.

SECTION 8: This Ordinance shall be in full force and effect from and after its passage and approval, and publication as required by law.

Passed by the Mayor and City Council of the City of Morrison on the 13th day of November, 2023.

Mayor

ATTEST:

City Clerk

Alderspersons voting:

	AYE	NAY	ABSTAIN	ABSENT
Gregory Kruse	☐	☐	☐	☐
Sidonna Mahaffey	☐	☐	☐	☐
Harvey Zuidema	☐	☐	☐	☐
Todd Schlegel	☐	☐	☐	☐
Josh West	☐	☐	☐	☐
Vernon Tervelt	☐	☐	☐	☐
Matthew Tichler	☐	☐	☐	☐
Kevin Bruckner Jr	☐	☐	☐	☐

Exhibit A

PIN #09-07-454-002

PARCEL 1: That part of Lot Twenty-four (24) lying south of the highway in the Southwest Quarter of the Southeast Quarter of Section 7, Township 21 North, Range 5 East of the Fourth Principal Meridian, EXCEPTING THEREFROM the following parcel: The East part of Lot Twenty-four (24) in the Southwest Quarter of the Southeast Quarter of Section 7 in Township 21 North, Range 5 East of the Fourth Principal Meridian in Whiteside County, Illinois, described as follows: Commencing at a point in the center of Rock Creek which point is 732 feet East and 125 feet South from the Northwest corner of the Southwest Quarter of the Southeast Quarter of Section 7, Township 21 North, Range 5 East of the Fourth Principal Meridian in Whiteside County, Illinois, thence South $39\frac{3}{4}$ degrees East a distance of 310 feet, thence South $42\frac{1}{2}$ degrees West 297 feet, thence Northwesterly 380 feet to a point in the center of Rock Creek, 240 feet downstream from place of beginning; thence Northeasterly along the approximate center line of said Rock Creek to place of beginning, all being in Whiteside County, Illinois.

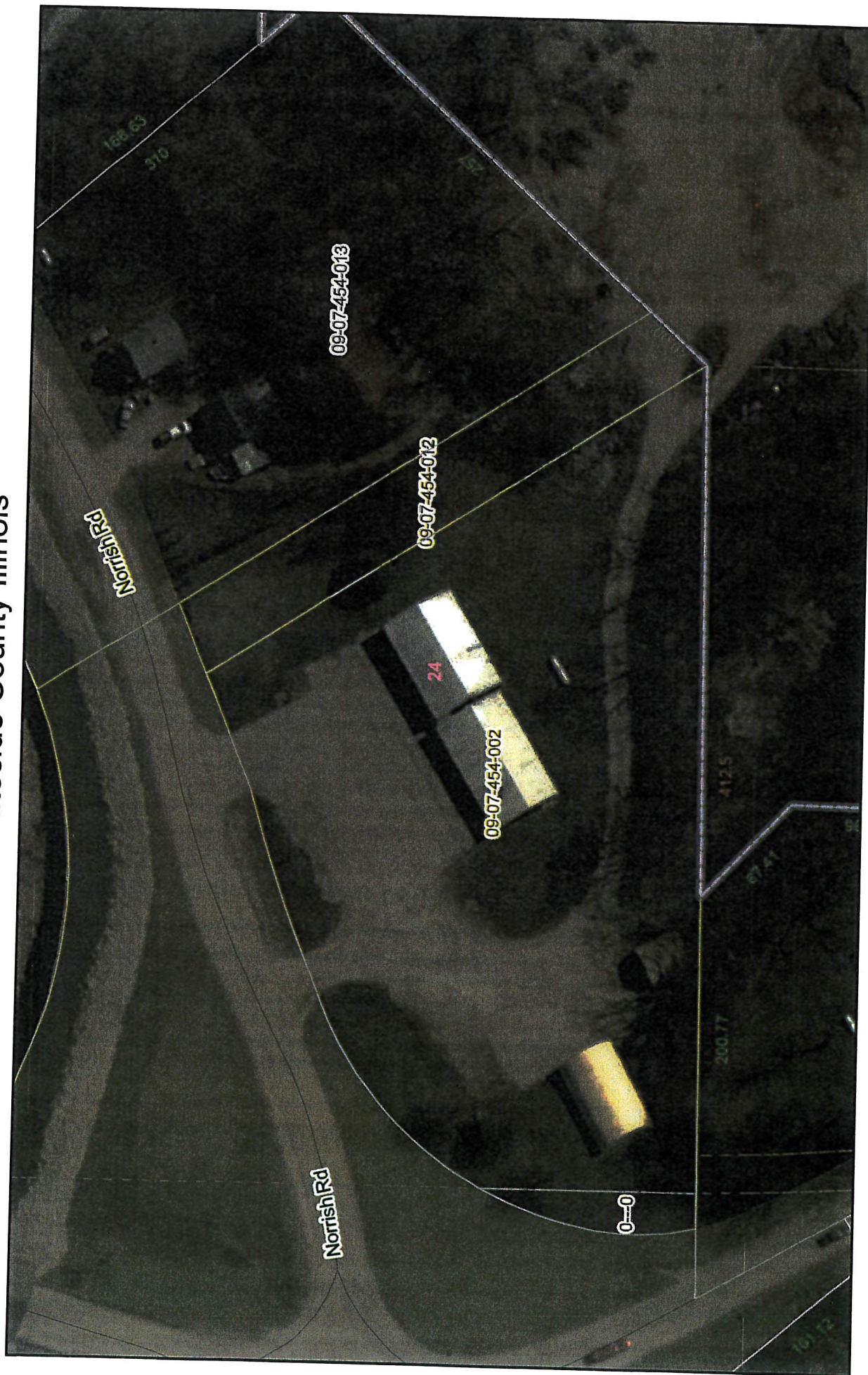
PIN# 09-07-454-012

PARCEL 2: All that portion of the following described property which lies Southeasterly of the right-of-way of Norrish Road, to wit: The Southwesterly 40 feet of the following described tract: The East part of Lot Twenty-four (24) in the Southwest Quarter of the Southeast Quarter of Section 7, in Township 21 North, Range 5 East of the Fourth Principal Meridian, in Whiteside County, Illinois, described as follows: Commencing at a point in the center of Rock Creek which point is 732 feet East and 125 feet South from the Northwest corner of the Southwest Quarter of the Southeast Quarter of Section 7, Township 21 North, Range 5 East of the Fourth Principal Meridian, in Whiteside County, Illinois; thence Northwesterly 380 feet to a point in the center of Rock Creek, 240 feet downstream from place of beginning; thence Northeasterly along the approximate centerline of said Rock Creek to place of beginning.

Exhibit B

(Map)

Whiteside County Illinois



9/12/2023, 10:30:49 AM

Tax Parcels Selectable

1:1,128

0 0.01 0.01 0.02 mi

0 0.01 0.01 0.02 0.04 km

Whiteside County IL GIS

Strategic Planning and Goal Identification Proposal for Morrison, Illinois



Prepared by:
NIU Center for Governmental Studies
DeKalb, Illinois

October 2023



NORTHERN ILLINOIS UNIVERSITY

Center for
Governmental Studies

Outreach, Engagement, and Regional Development



October 6, 2023

Mel Henriksen
Assistant Director
Strategic Management, Policy,
and Community Development

Wm. Monat Building
148 North 3rd Street
DeKalb, IL 60115

PHONE
815-753-0323
FAX
815-753-7278

mhenriksen@niu.edu
www.cgs.niu.edu

*Building stronger regions
through innovation and
collaboration.*

Brian Melton
City Administrator
City of Morrison
200 West Main Street
Morrison, IL 61270

RE: Proposal to provide strategic planning services

Dear Mr. Melton:

In response to recent conversations and the city's request for a proposal to facilitate a multi-year strategic planning process, the following outline and approach is offered for your consideration. The approach that follows addresses the needs identified in the RFP:

- Identifying a long-term vision, setting organizational priorities, and shaping the city's strategic direction;
- Providing a scanning analysis of the governing and community environment;
- Facilitating a strategic planning workshop with the city's elected officials and senior leadership team to establish clear priorities and trackable short- and long-term strategic goals;
- Launching action planning of the consensus goals; and
- Providing a communicative summary document/final report for use by the council, staff, and broader community.

As the list of representative projects reflects, members of our proposed team, and the Center for Governmental Studies as a whole, have provided similar services for a variety of municipalities and local governments across Illinois.

Thank you for the opportunity to be considered to assist the City of Morrison with this important undertaking. We would be pleased to meet further with the city's leadership team to review our proposed approach, amplify the outline presented in the attached, and confirm the goals and expectations for the project.

Sincerely,

Melissa "Mel" Henriksen
Assistant Director
Strategic Management, Policy, and
Community Development
NIU Center for Governmental Studies

CGS provides expertise that helps decision-makers implement efficient, sustainable, and cost-effective approaches to economic, social, and information management issues.

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City of Morrison

Strategic Planning and Goal Identification Proposal

October 2023

direct questions to

Melissa "Mel" Henriksen

Assistant Director

Northern Illinois University Center for Governmental Studies

Strategic Planning

*"The art of progress is to preserve order amid change,
and change amid order" - A.N. Whitehead*

Strategic planning, at its core, is leadership's expression of the future. Whether it be a private or public organization, the world in which all organizations operate continues to rapidly change and grow more complicated as witnessed by the changing dynamics of our region, our state, the nation, and the globe.

The following proposal has been prepared as a follow-up to conversations with the city's leadership to initiate a comprehensive strategic planning process for the City of Morrison. In response to the desires expressed by the city, the Northern Illinois University Center for Governmental Studies (NIU-CGS) is recommending a participative format that will enable the city's elected officials and senior staff to collaboratively gain insights, share perspectives, and undertake an exploration of organizational dynamics generating an updated consensus view of the city's future. The result of the process will be a thorough discussion of policy and administrative leaders' views of the city's most critical goals, objectives, and organizational arrangements for both the short and long term.

INTRODUCTION

As the city's leadership is aware, strategic planning initiatives are not a new phenomenon for progressive organizations. The value of such processes continues to be recognized by leaders at the policy and administrative levels in both private and public organizations. The world in which we all operate continues to rapidly change and grow more complicated. In turn, the challenges and choices that you face in establishing policies, providing vital services, and setting priorities are likewise more complex and challenging than ten years ago, five years ago--even one year ago. Like many organizations in the area and across the country, the city's population and economic dynamics continue to evolve and change and the services, programs, and policy actions necessary to meet its mission will continue to evolve. Consider some of the trends within and beyond your borders: health care trends, the global pandemic, changing demographics, value shifts, growth, economic contraction, development, changing attitudes, tax limitations, demands for service, funded and unfunded mandates, economies of scale, technology changes, etc. These are just a sample of the many factors that impact the how, what, when, where, and why of operating and providing services in today's civic environment.



NORTHERN ILLINOIS UNIVERSITY
Center for
Governmental Studies
Outreach, Engagement, and Regional Development

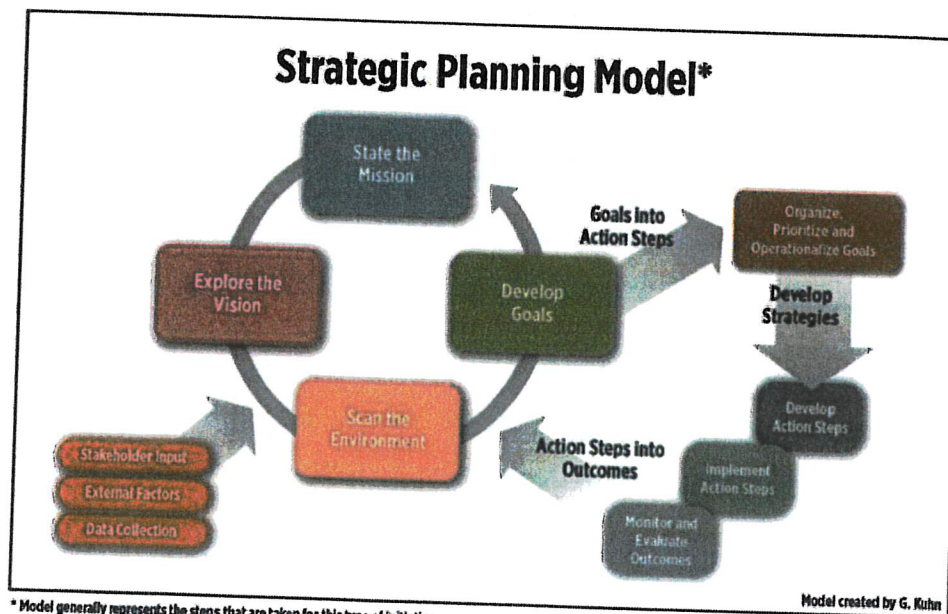
Although the word 'planning' appears in the description, it must be emphasized that the result of this process is not to create a plan that sits on a bookshelf like a trophy. Rather, the primary outcome is to foster strategic thinking and communication among council members and senior staff leading to an evaluation of the current strategic plan components, including a viable review of identified and prioritized goals that incorporate the overall vision for the city's short- and long-term future.

STRATEGIC PLANNING PROCESS OVERVIEW

The proposed framework presented traces the recommended exercises and goal-setting techniques that will be employed to undertake a holistic review of the city's strategic direction. A sound strategic planning process helps to focus leadership, energize the organization, and engage stakeholders. It should be seen as an avenue to not only map out the future, but also to foster a sense of ownership and boost the overall effectiveness in setting the course for the city in partnership with the community.

Strategic Planning Cycle: Scanning, Planning, and Action

Taken as a whole, the strategic planning process that is envisioned can be represented in a model of the various steps and elements in a cycle of input, environmental scanning, goal setting, prioritization, action planning, and re-examination of the city's progress. An illustration of the strategic planning cycle described is presented below:



DETAILED DESCRIPTION OF PROPOSED PROJECT COMPONENTS

Component A: Pre-Workshop–Strategic Planning Readiness

Kick-off Meeting

As part of initiating actions and launching the project, the facilitator(s) will convene a project review meeting with the city administrator and other project staff designated or desired by the city to: (1) confirm expected outcomes; (2) review status of current mission, vision, and values to determine the need or desire for any development and/or updating; and (3) review status of prior goals/initiatives, if applicable, and discuss how to best share progress at workshop(s). This meeting will also be used to set estimated project schedules and finalize the exercises and options included in the process.

Component B: Pre-Workshop–Environmental Scanning

Stakeholder and Background Information Gathering

This pre-workshop component is an important piece designed to help ground the process as listening is vital to planning. The project team will use various techniques for gathering background data ranging from desktop review of documents to interviews and preparatory group discussions. These steps are an important part of “taking stock” by the project team to help understand current policy and operational perspectives, perceptions, and preferences.

The avenues identified for collecting and involving stakeholders to gain the input and perspective of organization members and others beyond the city government include interviews, focus groups, and an **optional** statistically significant community survey. The proposed work plan highlights the key organizational and stakeholder groups that should be considered for input for the city as a whole. The extent to which the listening component will be utilized will translate into the depth of data gathered, the time it will take to gather it, the analysis, and the cost associated with the collection method or technique employed. Each technique has its own strengths and outcomes.

Interviews are an interactive/source-focused approach that provides participants with an opportunity to share personal perspectives at a one on one or one on two level with a professional interviewer. It results in highly personalized participation and the in-depth sharing of ideas. It is the most labor-intensive approach to gathering stakeholder input. A list of five to six key questions will be developed to help guide discussions. The focus of the interview sessions is to gain an initial perspective by building a balanced and informed view of the City of Morrison from each stakeholder’s unique vantage point.

Focus groups are also an interactive approach that assures broad participation and the sharing of ideas in a non-threatening group environment created by the facilitator. Participants are led through a structured but informal discussion that will focus on five to six discussion questions that highlight key areas of insight for the process. The advantages of focus groups are the efficiency of gaining multiple insights at one time, the dynamic discussion that takes place among multiple participants, and the robust nature of the comments. Like the interview approach, the aim of the



focus group sessions will be to gain a balanced and informed view of the city from each stakeholder's unique perspective. The ideal size for focus groups is approximately 12–15 participants, with sessions lasting 60-90 minutes.

Background Interviews and Focus Group Suggestions

Virtual and in-person options are available

➤ **City Senior Staff and Leadership**

Tier I: Organization Views

- City Administrator (one interview, 45-60 minutes)
- Mayor (one interview, 45-60 minutes)
- Aldermen (four interviews by Ward, 30-45 minutes each)
- Front-line and Mid-line Staff (*optional*, one focus group)

➤ **Community Stakeholder Input**

Tier II: Community Views and Perspectives

- Civic and Intergovernmental Institutions (e.g., secular community, non-profits, school district, etc.) (one focus group)
- Business Community (one focus group consisting of small, large, businesses, diversity of sectors)
- Invitational Resident (assisted by staff to include cross section of residents including age, gender, race, geography, residential tenure, etc.) (one focus group)

➤ **Data Analysis and Thematic Summarization of Stakeholder Input**

- Provide summary of themes and key issues/desires as expressed by stakeholder focus groups

(Optional) Random Sample/Statistically Significant Community Survey Assessment

This type of survey is the empirical gold standard for gathering quantitative views and data from key stakeholders. Cities experience changing expectations when it comes to gathering accurate input, feedback, and public opinions. The CGS survey research team's overall approach for conducting a community-wide survey includes questionnaire development, sample selection, pretest, data collection (including assistance with social media promotion of survey), data analysis, and a final report and presentation.

Community survey data and results will be provided in a separate summary report prior to the workshop to be added to the environmental scanning component of the process. Please note that while many project elements would be done simultaneously, a community survey component would add additional months to the overall timeline of the project, given the nature of survey research design, field work, data collection, and analysis. Approximate costs are provided in the budget section and a full proposal will be provided if this component is selected.

Component C: Strategic Planning Leadership Workshop(s)

Senior Staff and City Council Leadership Workshop Agenda

Six to seven contact hours needed, on average

- Mission Affirmation and Vision Review
 - Affirmation: what is our raison d'être or mission?
 - Review, affirm, or adjustments: what is our vision of the future for the city, the community?
 - Imagine the city five, 10, 15 years from now...
- Environmental Scanning—Strengths, Weaknesses, Opportunities, and Challenges (S.W.O.C.)
 - Presentation of summary of themes identified by stakeholder focus groups and interviews
 - Part 1: Small group S.W.O.C. warm-up exercise
 - Part 2: Large group S.W.O.C. analysis
 - Identify internal strengths and weaknesses
 - Identify external opportunities and challenges
- Group Goal Development
 - Presentation of prior goals' status or progress from prior planning initiatives by city staff (if applicable)
 - Short- and long-term goal development and discussion
 - Group goal classification

Agenda example options include:

- ✓ One weeknight (3:00 p.m.–9:00 p.m.)
- ✓ One weekday (9:00 a.m.–3:00 p.m.)
- ✓ Two weeknights (6:00 p.m.–9:00 p.m. each night), OR
- ✓ Saturday option (9:00 a.m.–3:00 p.m.)

Component D: Post-Workshop Follow Up

Elected Official Prioritization

- Goal refinement and consolidation as needed and development of strategic priority areas with city staff and the CGS project team
- Elected officials' goal prioritization process (via online ranking exercise)
 - Goal prioritization can also be done with all workshop participants if preferred
- Goal ranking survey results prepared and sorted by classification

Elected Official Goal Prioritization Process Overview

Following the classification exercise, the elected officials will be asked, through a post-workshop online exercise, to delineate why certain goals should be given high priority, and some, although worthy, should receive lower priority. Point values will be assigned to each goal within each classification. The resulting consensus ranking of short- and long-term goals will be the outcome of this phase of the process.

Component E: Post-Workshop Implementation Review

Action Planning Launch

- Presentation of tools and techniques: implementation launch in the organization
- Operationalizing the goals–clarification of goals statements
- Structural assignments and goal coordination responsibilities
- Scheduling of start dates, milestones, and status reports
- Approaches for action steps/work plans

FINAL REPORT

A final report documenting both the process and outcomes will be provided to the administrative leadership for approval. A standalone executive summary will also be produced. Both will be provided in electronic form and presented in person to the city council.

ESTIMATED RANGE OF COSTS

The base project cost, including all project components (A-E) is estimated to be between \$15,400-16,900. The estimated costs presented here would include professional/analytical fees and project expenses (including mileage/travel) for all phases of the base project, from inception through action planning launch, including background research, process design, environmental scanning, analyses, leadership workshop facilitation by a team of facilitators, and all related project expenses. The base cost does not include optional elements listed or added services requested by the city that would change the scope of services as described.

Project Phase/Element	Project Budget
• Component A: Pre-Workshop–Strategic Planning Readiness • Component B: Environmental Scanning /Community Input • Component C: Strategic Planning Workshop(s) • Component D: Post-Workshop Follow Up • Component E: Post-Workshop Action Planning Launch	
Total Base Cost	\$15,400 - \$16,900
OPTIONAL Statistically Significant Community Survey	\$5,500

*Please note: Additional components or tasks would represent an additional research effort and will result in additional costs beyond the cost estimate presented and will be charged at a rate of \$140 per hour, for professional staff, \$60 per hour for support and technical staff, plus related expenses. CGS will advise the client before starting any additional work and secure authorization to proceed before undertaking additional assignments.

The city will be responsible for securing and reviewing meeting sites or coordinating online invites if virtual meetings are required with the NIU-CGS project team. The city will coordinate with NIU-CGS all

notices, invitations, postings, room setups, and refreshments for all workshops and project sessions. The city should check with its legal counsel to make sure all meeting postings are consistent with any Open Meetings Act procedures. The city will also be responsible for reviewing, securing, and funding any costs for facilities and refreshments, including technology or equipment, room rentals, supplies, and/or other ancillary logistical items.

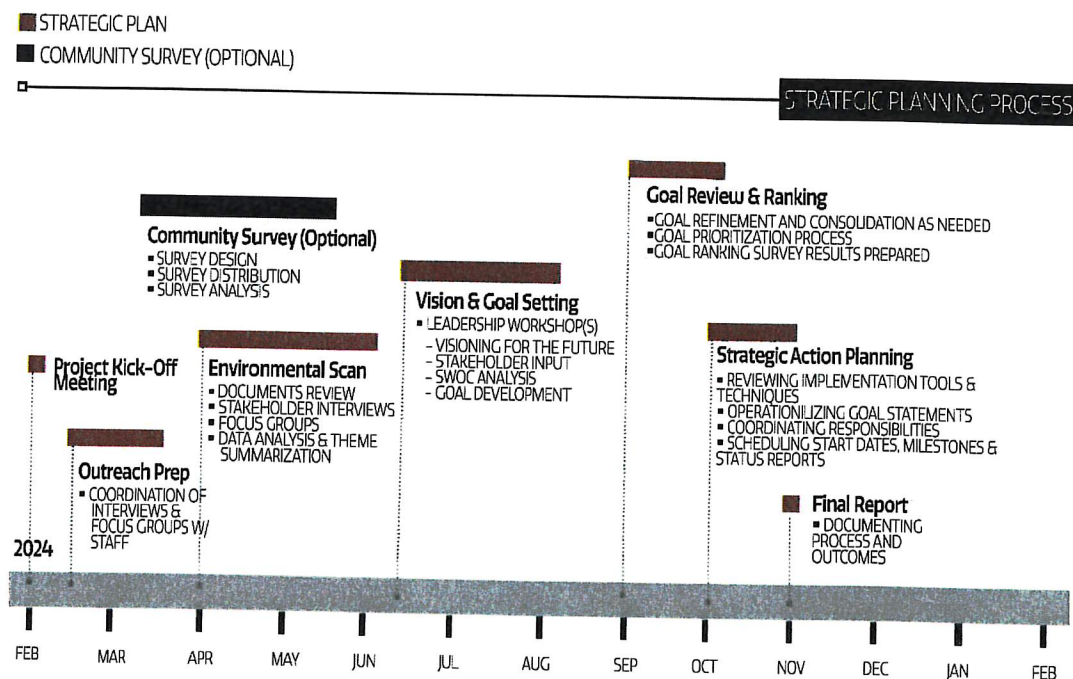
PROPOSED TIMELINE

The workshops and meetings for the 2024 strategic plan will be held on dates that are mutually convenient for both the city's participants and the NIU-CGS lead facilitator and project team. The anticipated start date for the project is early 2024.

The completion date will be dependent on the scope of services selected, the timing and sequence of the various planning components, and the scheduling of workshops that permit the gathering and analysis of stakeholder input prior to the leadership workshop. A series of pre-workshop discussion session(s), a six-to seven-hour strategic planning workshop(s), and a two-hour follow up session with the city administrator and staff or other leaders are included in the planned base project meeting activities.

CITY OF MORRISON PROJECT TIMELINE ESTIMATES

The Project Timeline below illustrates how the Strategic Planning process will be coordinated throughout the duration of the project timeframe. In addition, certain outcomes will inform subsequent phases of the planning process.



****Estimated duration**—dates are to be determined and are subject to the facilitator(s) and the city's project team's availability, progress of exercises, and return of requested data or decisions from the city. The timeline may vary based on optional and/or any additional components selected.

APPROVAL/ACCEPTANCE

An engagement letter between the Center for Governmental Studies and the City of Morrison, with a final scope of services, proposed fees, expenses, and terms will be prepared upon city approval and acceptance of the final project framework and approach.

REFERENCES AND REPRESENTATIVE PROJECTS

Representative strategic planning projects in Illinois led by Greg Kuhn, Mel Henriksen, CGS, and team members include:

1. City of Rochelle, IL
2. Village of Elburn, IL
3. Hanover Township, IL
4. Village of Lincolnwood, IL
5. Village of North Aurora, IL
6. Village of LaGrange, IL
7. Village of Western Springs, IL
8. City of Elmhurst, IL

Contacts

- Jeff Fiegenschuh, City Manager, City of Rochelle, 815-562-2073, jfiegenschuh@rochelleil.us
- John Nevenhoven, Village Administrator, Village of Elburn, 630-365-5062, jnevenhoven@elburn.il.us
- James Barr, Township Administrator, Hanover Township, 630-837-0301, JBarr@hanover-township.org
- Anne Marie Gaura, Village Manager, Village of Lincolnwood, 847-745-4717, agaura@lwd.org
- Steve Bosco, Village Administrator, Village of North Aurora, 630-897-8228, sbosco@vil.north-aurora.il.us
- Andri Peterson, former Village Manager, Village of LaGrange, apeterson@villageofhinsdale.org, 708-789-7005
- Ellen Baer, Village Manager, Village of Western Springs, 708-246-1800 x128, ebaer@wsprings.com
- Jim Grabowski, City Manager, City of Elmhurst, 630-530-3010, james.grabowski@elmhurst.org

Additional strategic planning projects in Illinois led by Mel Henriksen, Dr. Kuhn or undertaken by CGS include the Villages of Libertyville, Orland Park, West Dundee, Northfield, Carol Stream, Glen Ellyn, Long Grove, Deer Park, Pingree Grove, Sugar Grove, Winfield, Woodridge, Riverside, the Cities of Rochelle, DeKalb, Dixon, Des Plaines, Geneva and St. Charles, and Streator in Illinois and Oak Creek, Monroe and Mequon, Wisconsin. Other organizations include IRMA, ILCMA, ILGFOA, IPELRA, the Naperville Park District, the DeKalb Park District, the Carol Stream Fire Protection District, the Schaumburg Fire Dept., McHenry County, Winnebago County, Lake County, Livingston County, Peoria County, Dist. 99 Downers Grove H.S., Hanover Township, Schaumburg Township, Ela Township, as well as many other communities and units of government or governmental agencies.

MISSION AND QUALIFICATIONS OF NIU AND CGS



NIU's **Center for Governmental Studies**, founded in 1969, is a public service, applied research, and public policy development organization that recently celebrated 53 years of public service. Its mission is to provide expertise that helps decision-makers implement efficient, sustainable, and cost-effective approaches to economic, social, governance, public policy, and information management issues.

CGS' research and services include work in a variety of areas including community and economic development, workforce development, strategic planning, public management and training, association management, informatics, survey research, data visualization, and health and technology engagement. Clients include municipal, county, state, and federal agencies, as well as nonprofit and for-profit organizations. For more information, please call 815-753-0914 or visit www.cgs.niu.edu.

CGS has established itself as the center of choice for civic organizations in Northern Illinois needing to gather, analyze and operationalize information from their constituents. Assistance has been provided to state and federal agencies, colleges and universities, school districts, libraries, park districts and municipalities as well as a variety of other organizations. Since its founding, CGS has provided expertise to help decision-makers throughout Illinois implement efficient, sustainable, and cost-effective approaches to public policy, public management, social, economic and information management issues. As noted above, this expertise is made available to all levels of governmental entities, private enterprises, public-private partnerships, and other types of institutions such as higher education.

As part of NIU's Division of Outreach, Engagement and Regional Development, CGS fulfills its outreach and engagement mission through public service, applied research, technical assistance, and public policy development activities that are supported by interdisciplinary teams.

CGS TEAM DESCRIPTION

The proposed project team will consist of seasoned specialists and researchers with extensive experience conducting strategic planning, survey research, data assessments, and leadership training. In addition to these core team members, other expertise within CGS will be used for various aspects of the project (i.e., project management and analysis, data research, etc.).

CGS PROJECT TEAM-FACILITATORS AND ANALYSTS

Greg Kuhn, Ph.D., Director. Dr. Kuhn is a former Village Manager who now conducts research, teaches, and consults with governmental units in Illinois and across the Midwest. Dr. Kuhn completed his doctoral studies mid-career with emphases in Public Administration at the Local Government Level, Organization Development and Public Policy at Northern Illinois University. Greg served as Village Manager in Clarendon Hills, Illinois and Assistant to the Manager in Skokie, Illinois. Greg has also provided organizational and leadership services to governments on a consulting basis as Director of Local Government Management Services at Sikich, LLP., Managing Vice-President of the PAR Group, and Senior Associate in Governmental Services at Korn-Ferry International.

Greg has taught a variety of courses at both NIU and Northwestern including graduate courses in strategic planning, leadership, human resources, budgeting, and public policy. In total, Dr. Kuhn has over 43 years of public management experience as an administrator, consultant, and instructor. Greg is a specialist in strategic planning, organizational development and design, governance, and training. He has conducted over sixty strategic planning projects for public and nonprofit organizations. He will be joined by other senior members of the Center for Governmental Studies and the University in the execution of the exercises and data gathering portions of the strategic planning initiative.

Melissa Henriksen, MPP, Assistant Director of Strategic Management, Policy, and Community Development. Ms. Henriksen has a diverse background including economic and community development, technical assistance, strategic and comprehensive planning, rural health care research and grant writing. She is a specialist in the areas of strategic planning, conducting focus groups, wage and benefit studies and asset/needs assessments, community and economic development, and rural health research. Mel has led or co-facilitated strategic planning efforts for municipalities, non-profits, schools and other districts, boards of directors, and institutes of higher education. For the past 16 years, she has managed funded projects for the Illinois Critical Access Hospital Network (ICAHN), the National Association of Development Agencies (NADO), the U.S. Economic Development Administration (EDA), and the U.S. Department of Agriculture (USDA), as well as state and local organizations focused on economic and community development and health care. These projects included coordinating surveys, community focus groups, strategic planning to identify potential challenges and solutions, demographic analysis and distilling themes and findings from a variety of qualitative information to share with key stakeholders.

Mel holds a B.A. degree in Political Communication/Public Relations and a master's degree in Public Policy, both from the University of Northern Iowa. Mel is a board member for the Illinois Rural Health Association and is the chair of its Research and Education and Conference Committee. In addition, she is a former Kettering Foundation Research Fellow and received the ICAHN Service Award for her research in rural health care and its economic impact on rural communities. Mel has been a speaker for several Civic Leadership Academy (CLA) classes and has taught courses at NIU and Kishwaukee College, including strategic performance management and American government.

Jim Norris, Senior Public Management and Local Government Specialist. Mr. Norris has served from 1998 to 2020 as the Village Manager of the Village of Hoffman Estates, Illinois. Previously, Jim served as the City Manager of Gladstone, Missouri, the assistant Village Manager of Schaumburg, Illinois, Palatine, Illinois and interned for the Village of Western Springs, Illinois. He is a member of the International City/County Management Association, a member and past president of the Illinois City/County Management Association and a member and past president of the Chicago Metropolitan Manager's Association.

Jim served as the Executive Board chairperson for the Northwest Suburban Municipal Joint Action Water Agency, chair of the Northwest Central Dispatch Joint Emergency Management Agency, vice chair of the Executive Committee of the Solid Waste Agency of Northern Cook County and was on the board and a past chair of the Northwest Central Dispatch Agency. Mr. Norris has a B.A. in history from the University of Missouri, St. Louis and received his MPA from NIU. As an Adjunct for NIU's Public Administration Department, Mr. Norris teaches PSPA 600, PSPA 412, PSPA 410, POLS 303X. Jim has previously taught in the Master of Public Policy program at Northwestern University and the Master of Public Affairs program at Park College.

Alli Hoebing, MPA, Research Specialist. Ms. Hoebing is a research specialist focusing on Association and Public Management. Alli graduated from NIU's Master of Public Administration program with an emphasis in local government administration. As an undergrad at NIU, Alli was a member of the Pre-Law Honors Society and collegiate Mock Trial team, majoring in political science, public law, and communication.

At CGS, Alli also works with the Associations Management team, serving as the Executive Director of the Illinois Local Government Lawyers Association (ILGL). Alli also works with the Illinois City/County Management Association (ILCMA) and affiliates, the Wisconsin City/County Management Association (WCMA), and the American Planning Association's Illinois Chapter (APA-IL). In her work with associations, Alli assists with conferences, committees, financial reports, research and analytics and strategic planning.

Other Project Staff and Support

Dr. Kuhn and the project team will also be joined and assisted by other staff members of the Center for Governmental Studies and the University for certain project elements or at critical junctures of the project.

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QUOTE

DATE	10/10/2023
QUOTE	QUOT1032246-1
ACCOUNT NUMBER	374860
QUOTED TO	Shane Osborn
QUOTED BY	Kevin
PAGE NUMBER	1 of 1

USE THIS QUOTE# QUOT1032246-1 ON PO's!

S
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MORRISON CITY OF
 300 WILKENS DRIVE
 MORRISON, IL 61270
 USA

B
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MORRISON CITY OF
 200 W MAIN ST
 MORRISON, IL 61270
 USA

CUSTOMER PO #	EXPIRES	SALES PERSON	TERMS	SHIP FROM	SHIP VIA
	11/9/2023	Kevin	Net 30 days	IL	VEN CHOICE
ITEM #	DESCRIPTION	QTY	U/M	PRICE	EXTENSION
93015	FlaskScrubber Glassware Washer Under Counter, 115V, 411001000	1	ea	\$13,272.75	\$13,272.75
93038	SHANE OSBORN 815-535-3552 DEL HRS 7-3:30				
93046	Graduated Cylinder Insert	1	ea	\$414.00	\$414.00
93051	6 Pipette Insert	1	ea	\$414.00	\$414.00
10065	Detergent & Acid Rinse Dispens	1	ea	\$2,173.50	\$2,173.50
	BOD Bottle Insert 4589201	1	ea	\$259.20	\$259.20
MERCHANDISE	MISCELLANEOUS	FREIGHT	TAX	TOTAL	
\$16,533.45	\$ 0.00	\$ 0.00	\$0.00	\$16,533.45	

Authorized Signature

PO (If Required)

Please note that your order may be subject to applicable taxes based on current rates at the time your order is completed.

This quote and all sales by HD Supply Facilities Maintenance, LTD. d/b/a USABlueBook shall be governed exclusively by the Terms of Sale available at usabluebook.com/termsofsale

TO ORDER: For your convenience, you may simply sign and return via email to customerservice@usabluebook.com. We will process your order promptly and email a confirmation so you know we have it. If you prefer to call your order in or have additional questions or concerns, you may contact our Customer Service Department at (800) 548-1234. Please note any changes to the quantities or shipping address.

Thanks for choosing USABlueBook.

Shopping Cart

Shipping Account Number:

Item Subtotal

\$18,462.00

Change shipping address for this site visit

 Cart Preferences

☒ Expand All | ☐ Collapse All

Standard Products

Description	Catalog #	Unit	Qty	List Price	Extended Price	
WASHER UNDERCOUNTER GLASSWARE 115V 1P Waste Reducing Water Efficient	76420-708	EA	- 1 +	\$15,620.00	\$15,620.00	
BOD BOTTLE INSERT Product available on GSA Advantage®	97001-186	EA	- 1 +	\$319.00	\$319.00	
LIQUID DETERGENT DISPENSE KIT Product available on GSA Advantage®	97002-968	EA	- 1 +	\$1,780.00	\$1,780.00	
PIPET INSERT 8 PIPETS Product available on GSA Advantage®	66074-916	EA	- 1 +	\$743.00	\$743.00	

Item Subtotal \$18,462.00

Recommended for You



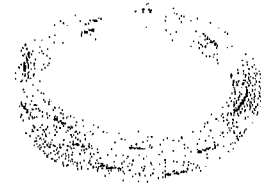
Masterflex® Adapter
Fittings, Male Luer to
Preload Barb, Straight,
Polypropylene, Avantor®

\$21.80



Masterflex® Ismatec®
Replacement Cartridges
and Adapters, Avantor®

\$88.00



Masterflex® L/S®
Precision Pump Tubing, Next
Platinum-Cured Silicone,
Avantor®

\$150.00

Please note that you will receive an order acknowledgment after order placement that contains updated product delivery information.

Enter Promo Code

Apply

Remove Promo Code

Build your cart from:

Upload Products to Cart

Choose File No file chosen

Upload

Your Price Quote (Draft)

▲ This quote is based on your Grainger pricing and is valid for 30 days from the date you generated this quote.

Project/Job Optional

Show More Fields

Products In Quote



LABCONCO
Undercounter FlaskScrubber Glassware Washer: Single
Phase, 115V

Item # 61NJ01

Price \$15,769.30 / each

This item requires special shipping, additional charges may apply.

Qty
1

Update
Remove

TOTAL
\$15,769.30

Add Extended Protection Plan for \$4,375.00 | Plan Details & Exclusions



LABCONCO
BOD Bottle Insert

Item # 8FZL7

Price \$392.34 / each

Qty
1

Update
Remove

TOTAL
\$392.34



LABCONCO
Liquid Detergent Dispenser Kit

Item # 22FE93

Price \$2,195.30 / each

Qty
1

Update
Remove

TOTAL
\$2,195.30

Add Product To Quote

Qty Item #

Chat with an Agent

Shipping Address

CHANGE

WWTP
City of Morrison WWTP
300 Wilkens Dr
Morrison, Illinois 61270-2211
USA

Quote Summary

Subtotal	\$18,356.94
Estimated Tax	N/A
Estimated Shipping	\$234.66

Estimated Total

\$18,591.60

Availability, shipping, tax & promotions in this quote are not final
until you complete your order.

Generate Quote

 Chat with an Agent

 Fisher Scientific: A Thermo Fisher Scientific Brand

Item	Price	Qty.	Availability	Item Subtotal
41-100-1000 Labconco™ FlaskScrubber™ Glassware Washers by Labconco™ 411001000	\$16,840.00 / Each	1		\$16,840.00
09-311-204 Labconco™ FlaskScrubber Starter Kit by Labconco™ 4577200	\$3,740.00 / Each	1	Ships from manufacturer	\$3,740.00
Subtotal				\$20,580.00
Cart Total				\$20,580.00

*Price and availability are subject to change.

RESOLUTION 23-07

A RESOLUTION ABATING THE TAX
HERETOFORE LEVIED FOR THE YEAR 2023
ON THE REAL ESTATE IDENTIFIED HEREIN,
IN THE CITY OF MORRISON, WHITESIDE COUNTY, ILLINOIS

WHEREAS, the City Council (THE "Corporate Authorities") of the City of Morrison, Whiteside County, Illinois (the "City"), provides for the abatement of the City Property Taxes for the real property, hereinafter referred to as the "Real Estate" and identified by Whiteside County Real Estate Tax ID Number as follows:

09-17-358-001

WHEREAS, pursuant to Chapter 35, of the Illinois Compiled Statutes, Act 200, Section 18-165A, the City of Morrison is entitled to abate the taxes on this property for a period of not more than 20 years and it is in the best interest of the said City that the tax be abated as agreed.

WHEREAS, pursuant to City Council action on December 6, 2004, the Council voted to abate property taxes on said parcel.

NOW THEREFORE BE IT RESOLVED by the Mayor and the City Council of the City of Morrison, Whiteside County, Illinois, as follows:

Section 1: Abatement of Taxes. The tax heretofore levied for the year 2023, upon the real estate above identified by the Whiteside County real estate tax identification number assigned to the parcel subject to abatement is hereby abated in its entirety for the parcel so identified for the City of Morrison.

Section 2: Filing of Resolution. Forthwith upon the adoption of the resolution, the City Clerk shall file a certified copy hereof with the County Clerk of Whiteside County, Illinois and it shall be the duty of said County Clerk to abate said tax levied for the year 2023 in accordance with the provisions hereof.

Section 3: Effective Date. This resolution shall be in full force and effect forthwith upon its passage by the Corporate Authorities and signing and approval of the Mayor and attestation by the City Clerk and certification of the City Clerk.

Adopted this 13th day of November, 2023.

ATTEST:

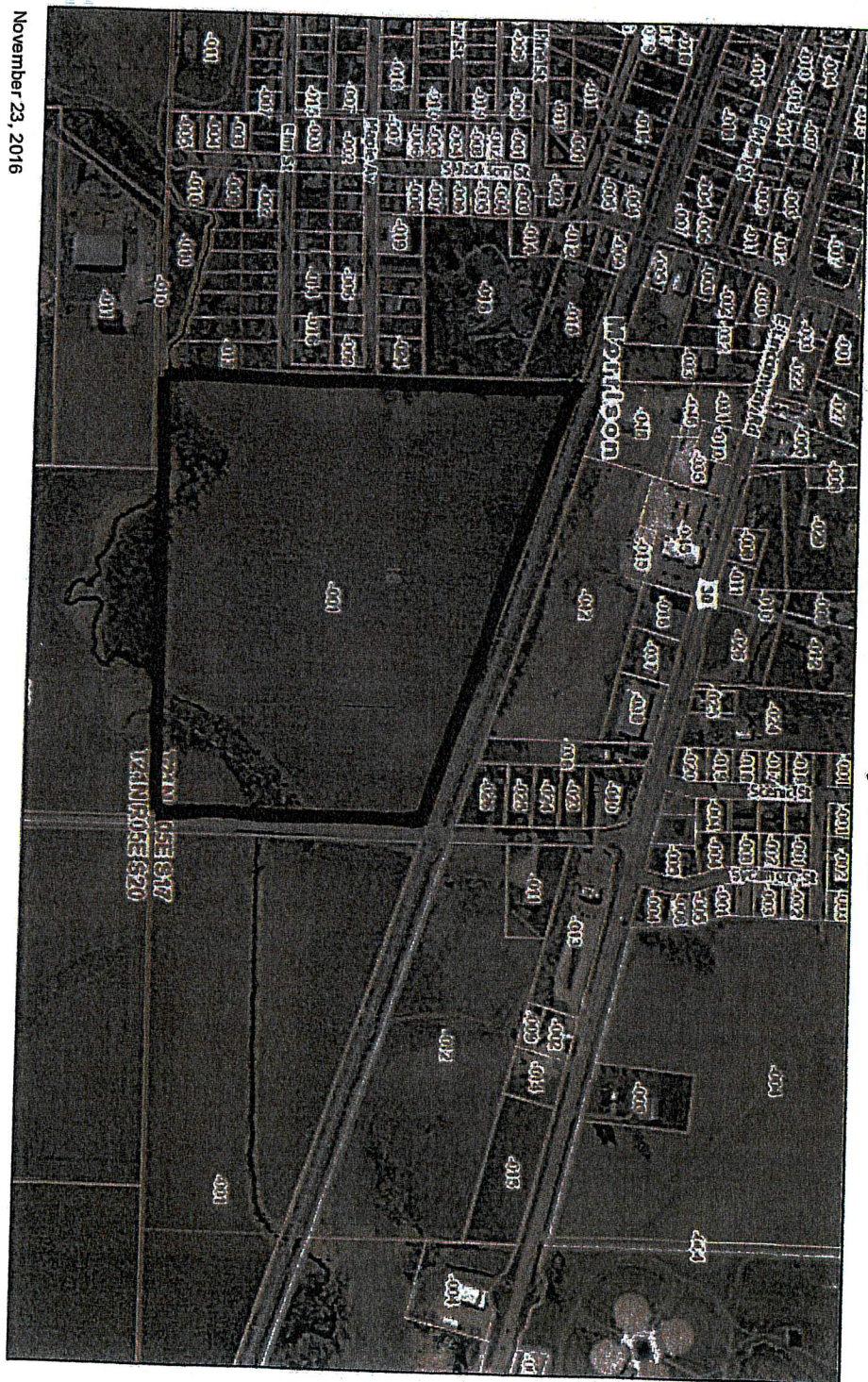
Scott Vandermyde, Mayor

Michael Hemmer, City Clerk

Aldermen voting:

	AYE	NAY	ABSTAIN	ABSENT
Gregory Kruse	☐	☐	☐	☐
Sidonna Mahaffey	☐	☐	☐	☐
Harvey Zuidema	☐	☐	☐	☐
Todd Schlegel	☐	☐	☐	☐
Josh West	☐	☐	☐	☐
Vernon Tervelt	☐	☐	☐	☐
Matt Tichler	☐	☐	☐	☐
Kevin Bruckner Jr	☐	☐	☐	☐

Whiteside County Illinois



November 23, 2016
Tax Parcel

0 0.05 0.1 0.2 mi
0 0.075 0.15 0.3 km
Whiteside County, IL GIS

Web Appbuilder for ArcGIS
Whiteside County, IL GIS

RESOLUTION NO. 23-08

**A RESOLUTION PROVIDING FOR THE ABATEMENT OF
CERTAIN TAXES LEVIED AGAINST REAL PROPERTY FOR
GENERAL OBLIGATION REFUNDING BONDS
(ALTERNATIVE REVENUE SOURCE) SERIES 2016**

WHEREAS, the City of Morrison has previously heretofore issued \$1,960,000.00 of General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016 pursuant to Ordinance No. 2016-20 GO Bonds; and

WHEREAS, the City Treasurer has conducted an accounting to determine whether the receipts derived from other lawful sources will be sufficient to pay the principal and interest of the bonds this calendar year and has determined that it appears that sufficient funds are or will be available to pay said indebtedness when it becomes due and payable and that a levy of general real property taxes in 2023 for the bond payment is unnecessary to pay said indebtedness.

WHEREAS, it now appears that funds are available from other lawful sources that will be available for the purpose of paying in 2023 any principal and interest of the bond, so as to enable the abatement of the pledged taxes, by deposit of those funds into the bond fund; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Morrison, Whiteside County, Illinois, that the County Clerk of Whiteside County, Illinois, be and hereby is directed to abate the pledged general real property taxes levied by Ordinance No. 2016-20 GO Bonds for the year 2023. Further, the City Clerk is hereby authorized and directed to file a certified copy of this Resolution with the County Clerk of Whiteside County, Illinois.

This Resolution is read and approved this 13th day of November, 2023.

Scott Vandermyde, Mayor

ATTEST:

Michael Hemmer, City Clerk

Aldermen voting:

	AYE	NAY	ABSTAIN	ABSENT
Gregory Kruse	☐	☐	☐	☐
Sidonna Mahaffey	☐	☐	☐	☐
Harvey Zuidema	☐	☐	☐	☐
Todd Schlegel	☐	☐	☐	☐
Josh West	☐	☐	☐	☐
Vernon Tervelt	☐	☐	☐	☐
Matt Tichler	☐	☐	☐	☐
Kevin Bruckner Jr	☐	☐	☐	☐

RESOLUTION NO. 23-09

**A RESOLUTION PROVIDING FOR THE ABATEMENT OF
CERTAIN TAXES LEVIED AGAINST REAL PROPERTY FOR
GENERAL OBLIGATION REFUNDING BONDS
(ALTERNATIVE REVENUE SOURCE) SERIES 2021**

WHEREAS, the City of Morrison has previously heretofore issued \$129,462.50 of General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021 pursuant to Ordinance No. 2021-08 General Obligation Bonds; and

WHEREAS, the City Treasurer has conducted an accounting to determine whether the receipts derived from other lawful sources will be sufficient to pay the principal and interest of the bonds this calendar year and has determined that it appears that sufficient funds are or will be available to pay said indebtedness when it becomes due and payable and that a levy of general real property taxes in 2023 for the bond payment is unnecessary to pay said indebtedness.

WHEREAS, it now appears that funds are available from other lawful sources that will be available for the purpose of paying in 2023 any principal and interest of the bond, so as to enable the abatement of the pledged taxes, by deposit of those funds into the bond fund; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Morrison, Whiteside County, Illinois, that the County Clerk of Whiteside County, Illinois, be and hereby is directed to abate the pledged general real property taxes levied by Ordinance No. 2021-08 General Obligation Bonds for the year 2023. Further, the City Clerk is hereby authorized and directed to file a certified copy of this Resolution with the County Clerk of Whiteside County, Illinois.

This Resolution is read and approved this 13th day of November, 2023.

Scott Vandermyde, Mayor

ATTEST:

Michael Hemmer, City Clerk

Aldermen voting:

	AYE	NAY	ABSTAIN	ABSENT
Gregory Kruse	☐	☐	☐	☐
Sidonna Mahaffey	☐	☐	☐	☐
Harvey Zuidema	☐	☐	☐	☐
Todd Schlegel	☐	☐	☐	☐
Josh West	☐	☐	☐	☐
Vernon Tervelt	☐	☐	☐	☐
Matt Tichler	☐	☐	☐	☐
Kevin Bruckner Jr	☐	☐	☐	☐

CITY OF MORRISON, ILLINOIS USA

DRAFT APPROVED FOR PUBLIC POSTING 11-13-23

ORDINANCE NO. 23-14

**ORDINANCE FOR THE LEVY OF TAXES FOR THE CORPORATE PURPOSES OF
THE CITY OF MORRISON, WHITESIDE COUNTY, ILLINOIS, FOR THE PERIOD
COMMENCING ON THE FIRST DAY OF MAY, 2024 AND ENDING ON THE
THIRTIETH DAY OF APRIL, 2025.**

ADOPTED BY THE
COUNCIL
OF THE
CITY OF MORRISON

THIS _____ DAY OF _____, 2023

Published in pamphlet form by authority of the Mayor and City Council of the City of Morrison,
this _____ day of _____, 2023.

ORDINANCE NO. 23-14

**ORDINANCE FOR THE LEVY OF TAXES FOR THE CORPORATE PURPOSES OF
THE CITY OF MORRISON, WHITESIDE COUNTY, ILLINOIS, FOR THE PERIOD
COMMENCING ON THE FIRST DAY OF MAY, 2024 AND ENDING ON THE
THIRTIETH DAY OF APRIL, 2025.**

WHEREAS, the Illinois Municipal Code provides for and specifies procedures for adoption of an annual tax levy; and

WHEREAS, the City Council has undertaken analysis of the needs of the City of Morrison for the upcoming fiscal year; and

WHEREAS, the City Council hereby finds that it is in the best interest of the residents of the City of Morrison, and necessary for the operation of the City, to adopt the tax levy set forth below.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MORRISON, WHITESIDE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: The City Council of the City of Morrison finds that the recitals set forth above are true and correct and incorporate the recitals within this Ordinance.

SECTION TWO: That the sum of \$668,123 being part of the total appropriated amount heretofore legally made for the corporate purposes of the City of Morrison, which commences on the first day of May 2024 and ending on the thirtieth day of April, 2025, is hereby levied and assessed on all property subject to taxation within the City of Morrison according to the value of the property as assessed and equalized for state and county purposes for the current year.

SECTION THREE: The City Council finds and determines that it is in the best interest of the City of Morrison to levy taxes in the aggregate specified amounts identified in Section TWO, and therefore levies that aggregate amount and identified by the following specific sums encompassing the aggregate levy for the fiscal year ending April 30, 2025:

Tax Levy Summary

General Corporate Tax	\$ 149,299	(65 ILCS 5/8-3-1)
Odell Library	\$ 89,579	(75 ILCS 5/3-1)
Odell Library – Building	\$ 11,944	(75 ILCS 5/3-1)
Police Protection	\$ 44,790	(65 ILCS 5/11-1-3)
Morrison Fire Department	\$ 77,671	(65 ILCS 5/11-7-1)
Street Lighting Tax	\$ 29,860	(70 ILCS 3305/9)
Cemetery	\$ 14,930	(65 ILCS 5/11-50-1)
IMRF	\$ 86,593	(40 ILCS 5/7-172 & 173)
FICA	\$ 89,579	(41 ILCS 5/21-110)
Audit	\$ 7,166	(65 ILCS 5/8-8-8)
Tort, Liability and Property Insurance	\$ 65,691	(745 ILCS 10/9-107)
Emergency Services/Disaster Ops	\$ 1,021	(65 ILCS 5/8-3-16)
Total	\$ 668,123	

SECTION FOUR: This ordinance shall be in full force and effect from and after its passage approval and publication as required by law.

SECTION FIVE: The City Clerk is hereby directed to publish this Ordinance in pamphlet form and to Certify and file this Ordinance with the County Clerk of Whiteside County on or before the time required by law.

Passed by the Mayor and City Council of the City of Morrison, Whiteside County, Illinois on this ____ day of _____, 2023.

Scott Vandermyde, Mayor

ATTEST:

Michael Hemmer, City Clerk

Aldermen voting:

	AYE	NAY	ABSTAIN	ABSENT
Gregory Kruse	☐	☐	☐	☐
Sidonna Mahaffey	☐	☐	☐	☐
Harvey Zuidema	☐	☐	☐	☐
Todd Schlegel	☐	☐	☐	☐
Josh West	☐	☐	☐	☐
Vernon Tervelt	☐	☐	☐	☐
Matt Tichler	☐	☐	☐	☐
Kevin Bruckner Jr	☐	☐	☐	☐

DRAFT

City of Morrison, Illinois

Tax Levy

Tax Year 2023 payable in Calendar Year 2024 for Municipal Fiscal Year 2025

Fiscal Year 2025	Statutory Limit	Illinois Compiled Statute	Anticipated Tax Rate	Rate Setting EAV
General Corporate	0.2500%	65 ILCS 5/8-3-1	0.25000%	\$59,719,415
Library	0.1500%	75 ILCS 5/3-1	0.15000%	\$149,299
Library-Building	0.0200%	75 ILCS 5/3-1	0.02000%	\$89,579
Police Protection	0.0750%	65 ILCS 5/11-1-3	0.07500%	\$11,944
Fire Protection	0.1500%	65 ILCS 5/11-7-1	0.13006%	\$44,790
Street Lighting	0.0500%	70 ILCS 3305/9	0.05000%	\$77,671
Cemetery	0.0250%	65 ILCS 5/11-50-1	0.02500%	\$29,860
IMRF	Actual Cost	40 ILCS 5/7-172 173	0.14500%	\$14,930
FICA	Actual Cost	41 ILCS 5/21-110	0.15000%	\$86,593
Audit	Actual Cost	65 ILCS 5/8-8-8	0.01200%	\$89,579
Tort, Liability, and Property Insurance	Actual Cost	745 ILCS 10/9-107	0.11000%	\$7,166
Emergency Services & Disaster Operations	\$0.25/capita	65 ILCS 5/8-3-16	0.00189%	\$65,691
			1.11895%	\$1,021
				\$668,123

DRAFT 11-13-23	Previous Year	Current Year	Difference	% Increase
	\$636,344	\$668,123	\$31,778.95	4.9940%

City of Morrison - Tax Levy - Historical Data

Tax Year	Rate Setting Valuation	Certified Tax Rate	Final Extension Received
2013	\$48,684,662	1.0641	\$518,054
2014	\$49,231,497	1.0998	\$541,448
2015	\$50,904,177	1.0884	\$554,041
2016	\$51,323,562	1.1087	\$569,024
2017	\$53,635,529	1.1125	\$596,695
2018	\$55,325,706	1.1302	\$625,291
2019	\$57,163,209	1.0454	\$597,584
2020	\$58,339,341	1.0358	\$598,464
2021	\$57,121,667	1.0821	\$618,032
2022	\$56,838,823	1.11956	\$636,345

Authorization of Contract Changes

☐ Contract Adjustment	☐ PoDI/ PoCI
☒ Change Order	
☒ Consultant	☐ Major Change
☐ In House	☒ Minor Change

Date: 10/25/23
County Whiteside
Section 22-00038-00-RS

Route	Various Streets
District	2
Contract No.	WHA # 5046D23.
Local agency:	City of Morrison
Project:	Street Improvement Project along Cherry, Heaton and Jackson

Consultant's Name: **Willett Hofmann & Associates, Inc.**

Contractor: Martin and Company Excavating
Address: 2456 E. Pleasant Grove Rd.
CityStateZip: Oregon, IL 61061

The following change from the plans in the construction of the above designated section of highway improvement is authorized and directed. The estimated quantities are shown below at the awarded contract prices except as indicated. The first addition of an item not in the original contract under the fund type or county as indicated by an asterisk.

[illegible]

Project location: City of Morrison on Cherry Street, Heaton Street, and Jackson Street

See attached sheet for explanation.

G5) The undersigned determined that the change is germane to the original contract as signed, **because:** (See attached sheet for additional explanation of germaneness)

11/6/2023
Date

Kyle A. Dean, PE
Resident Engineer

THE STATE OF ILLINOIS
By the Department of Transportation

Omer Osman, P.E., Secretary Date

Joanne Woodworth, Acting Chief Fiscal Officer Date

Yangsu Kim, Chief Counsel Date

Acceptable to proceed: ☒ Yes ☐ No

FI-1WA Participation: ☐ Yes ☒ No

Authorization No. 1

**Description &
Reason**

Date:	09/06/22
County	Whiteside
Section	22-00038-00-RS
Route	Various Streets
District	2
Contract No.	WHA # 5046D23
Job No.	City of Morrison
Project No.	Street Improvement Project a

Description and Reason

Description and Reason: Cat A - As per City of Morrison request, the existing Winnebago lid curb face was deteriorated and needed to be replaced at the SW corner of N Jackson Street with E Knox Street. Cat B & C - The existing Inlet at the SE end of S. Jackson Street near the railroad crossing was in very good condition and did not need to be replaced however the inlet, special had already been ordered and it was agreed upon that the City pay only for the inlet, frame and grate, and delivery with no installation cost. Cat D - Two Manholes along Heaton were in poor condition and more than 2 feet deep and needed to be reconstructed instead of adjusted as per the Standard Specification for Roads and Bridge Construction manual. Cat E - As per the City of Morrison request, the proposed plans did not include placing concrete around the Water Valves like the manholes for future rideability and more efficient maintenance.

Authorization of Contract Changes

☐ Contract Adjustment	☐ PoDI/ PoCI
☒ Change Order	
☒ Consultant	☐ Major Change
☐ In House	☒ Minor Change

Date:	10/25/23
County	Whiteside
Section	22-00038-00-RS
Route	Various Streets
District	2
Contract No.	WHA # 5046D23
Local agency:	City of Morrison
Project:	Street Improvement Project along Cherry, Heaton and Jackson

Consultant's Name: Willett Hofmann & Associates, Inc.

Contractor: Martin and Company Excavating
Address: 2456 E. Pleasant Grove Rd.
CityStateZip: Oregon, IL 61061

The following change from the plans in the construction of the above designated section of highway improvement is authorized and directed. The estimated quantities are shown below at the awarded contract prices except as indicated. The first addition of an item not in the original contract under the fund type or county as indicated by an asterisk.

[illegible]

Project location: City of Morrison on Cherry Street, Heaton Street, and Jackson Street

See attached sheet for explanation.

THE STATE OF ILLINOIS
By the Department of Transportation

G5) The undersigned determined that the change is germane to the original contract as signed, because: (See attached sheet for additional explanation of germaneness)

11/6/2023
Date

Kyle A. [Signature] PE
Resident Engineer

Omer Osman, P.E., Secretary Date

Joanne Woodworth, Acting Chief Fiscal Officer Date

Yangsu Kim, Chief Counsel Date

Acceptable to proceed: ☒ Yes ☐ No

FHWA Participation: ☐ Yes ☒ No

Authorization No. 1

**Description &
Reason**

Date:	09/06/22
County	Whiteside
Section	22-00038-00-RS
Route	Various Streets
District	2
Contract No.	WHA # 5046D23
Job No.	City of Morrison
Project No.	Street Improvement Project

Description and Reason

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City of Morrison, Illinois

Project Planning

STREETS

Updated: November 13, 2023

Location Description	Notes	Year Completed	Actual Cost	Estimated Cost	Funding Source
French Creek Park	Parking Lot	2017			
Hazel, Ridgewood & Greenland North Orange	Hazel - Jackson to Greenland North of Prospect	2018			
Bishop (Complex) & Hazel	Greenland to Bishop	2019			1% Sales Tax
Sports Complex	Parking Lot & Paths Sealcoated	2019			1% Sales Tax
Hilltop, Sunset, Sycamore, Scenic	Chip N Seal	2019			1% Sales Tax
French Creek & Tech Dr	Paved	2020	\$40,000		1% Sales Tax
Ash & Cedar	Along Curb/Apron w/ Repairs	2020	\$98,510		MFT
Elm & S Jackson Cul-De-Sac	Mill & Overlay	2021	\$127,700		MFT
Main St (Clinton to Orange)	GO Bond 2021	2022	\$3,973,491		1% Sales Tax
Grove Hill Cemetery Roads	Portions w/ High St Entry	2022	\$115,000		Cemetery Tax
Badger/Klimstra/Greenwood	Paved	2022	\$30,200		1% Sales Tax
South Cherry	Wall to Winfield	2023			Rebuild IL Funds/MFT
North Heaton	RR to 30 / Triangle	2023	\$379,400		Rebuild IL Funds/MFT
North Jackson	RR to Knox	2023			Rebuild IL Funds/MFT
Sports Complex	Parking Lot & Paths Sealcoated	2023	\$33,067		1% Sales Tax
Genesee & Lincolnway	Intersection	2024			1% Sales Tax
South Orange	Wall to Winfield			\$250,000	1% Sales Tax / MFT
South Genesee	Wall to Winfield			\$250,000	1% Sales Tax / MFT
North Jackson	30 to Hazel			\$250,000	1% Sales Tax / MFT
South Jackson	RR to Elm			\$300,000	1% Sales Tax / MFT
East Main (Clinton to Jackson)	Phase V - full reconstruction			\$1,350,700	1% Sales Tax / MFT
West Main (Orange to Heaton)	w/ watermain - full reconstruction			\$1,094,000	1% Sales Tax / MFT
West Wall	Hall to Heaton/northside PL reconstr.			\$560,500	1% Sales Tax / MFT
Glenwood	All of			\$350,000	1% Sales Tax / MFT
Diamond Court	All of			\$150,000	1% Sales Tax / MFT
Winfield	Orange to Fairway Dr			\$250,000	1% Sales Tax / MFT
Crocker Bridge	City portion of project (\$4 mil)	2026		\$300,000	1% Sales Tax
French Creek to Sawyer	w/ Sawyer Rd Bridge			\$1,500,000	Shared - County
South Heaton	RR to Wall (one block)			\$ 50,000	1% Sales Tax

1% SALES TAX FUND (04) - Road Improvements

REVENUE	DESCRIPTION	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 BUDGET	FY 2024 Actual
04-04-3450	RECEIPTS	229,675	213,992	289,845	286,959	260,000	300,000
04-04-3810	INTEREST	1,033	204	386	12,511	1,500	20,000
04-91-3990	TRANSFER IN FROM FUND 03 (ST LIGHT)				26,000	26,000	26,000
	TOTAL REVENUE	230,708	214,196	290,231	325,470	287,500	346,000
EXPENSES							
04-04-5320	ENGINEERING SERVICES	159,996	24,294	17,000		50,000	16,000
04-04-8610	STREET IMPROVEMENTS	29,596	59,685		30,167	350,000	13,000
04-04-8611	PARKING LOT SEALING	27,257				50,000	33,067
04-04-8835	MAIN ST GO BOND - INTEREST (2021)			115,000	29,731	30,000	29,031
04-04-8836	MAIN ST GO BOND - PRINCIPAL (2021)				70,000	75,000	75,000
04-04-8613	USDA BONDS			10,000			
	TOTAL EXPENSES	216,849	83,979	142,000	129,899	555,000	166,098
	<i>Beginning Balance</i>					628,609	808,511
	TOTAL REVENUE					287,500	
	TOTAL EXPENSES					555,000	
	SURPLUS / (DEFICIT)					(267,500)	
	<i>Ending Balance</i>					361,109	

Main Street Project 2021 - Construction & Street Lighting Debt Service - Zions Bank Loan #9126 (Account #3875132)
Date of maturation is December 2047

Motor Fuel Tax Fund (15)

REVENUE	DESCRIPTION	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 BUDGET	FY 2024 Actual
15-15-3430	MFT ALLOTMENT	151,393	95,621	96,438	87,382	92,000	78,000
15-15-3440	MFT TRANSPORTATION RENEWAL		52,951	70,259	-67,592	65,000	70,000
15-15-3810	INTEREST	2,183	352	247	7,588	0	10,000
15-15-3890	REBUILD ILLINOIS FUNDS*		138,003	92,002	46,001	0	0
	TOTAL REVENUE	153,576	286,927	258,946	208,564	157,000	158,000
EXPENSES							
15-15-5260	SALT	38,191	50,065	40,000	39,237	40,000	40,000
15-15-5320	ENGINEERING SERVICE	35,927	10,781	23,500	35,000	30,000	16,000
15-15-5720	STREET LIGHTING	26,778	35,300	50,000	50,300	51,000	47,000
15-15-8661	STREET SIGNS	0	0	0	0	0	0
15-15-8611	BLACKTOPPING / STREET MAINT	0	0	0	0	0	0
15-15-8652	STREET IMPROVEMENTS	0	87,729	218,000	0	350,000	380,000
15-15-8653	SEAL COATING	7,455		0	0	0	0
15-15-8654	LOCAL SHARE OF RT 78 BIKE PATH	0	0	0	0	0	0
15-15-8655	CRACK SEALING	0	0	0	0	0	0
15-91-9990	TRANSFER OUT	0	0	0	0	0	0
	TOTAL EXPENSES	108,351	183,875	331,500	124,537	471,000	483,000
	<i>Beginning Balance</i>					395,123	70,123
	TOTAL REVENUE					157,000	-
	TOTAL EXPENSES					471,000	-
	SURPLUS / (DEFICIT)					(314,000)	-
	<i>Ending Balance</i>					81,123	-

*Rebuild Illinois Funds must be spent by July 1, 2025 (Construction will occur no later than Calendar Year 2024)