CONNECTING MORRISON; OUR PATH FORWARD!

Public Hearing – September 14, 2026

MULTI-USE PATH

Connecting most of the Morrison community with Harvey's Subdivision, East-End Commercial Corridor, and the Morrison Sports Complex along North Jackson Street at Kimmel Drive.

Illinois Traffic Enhancement Program (ITEP)

(Illinois Department of Transportation)

Grant Application – Due October 5, 2026

CONNECTING MORRISON; OUR PATH FORWARD!

Illinois Traffic Enhancement Program (ITEP)

"to allocate resources to well-planned smaller scale, but critically important projects that provide and support connected alternate modes of transportation that are safe for all users, enhance the transportation system through preservation of visual and cultural resources, and improve the quality of life for members of the communities impacted."

Biennial competitive application cycle (even years)

CONNECTING MORRISON; OUR PATH FORWARD!

Illinois Traffic Enhancement Program (ITEP)



Local Matching Funds

Engineering & Construction – 80/20%

- Community Score – Local Match Assistance (LMA) Eligibility
- LMA – Dependent Upon Application Pool
- LMA – Possibly Full (100/0%) or Half (90/10%) or None (80/20%)

Land Acquisition (includes Easements) & Street Lighting – 50/50%

CONNECTING MORRISON; OUR PATH FORWARD!

HISTORY

2004 – Morrison Sports Complex
2005 – Utility Easements
2011 – Recreation Easement
2018 – Bicycle & Pedestrian Plan 2018
2024 – ITEP Application – Missed Funding by 1 Point!



Friends of the Parks Foundation
Ride Illinois / Illinois Department of Natural Resources
Morrison Area Development Corporation
City of Morrison

CONNECTING MORRISON; OUR PATH FORWARD!

Our Project!

To seek land acquisition/easements, project engineering and construction of a multi-use path, *connecting most of the Morrison community with Harvey's Subdivision, East-End Commercial Corridor, and the Morrison Sports Complex along North Jackson Street at Kimmel Drive*.

The path will consist of a 10' wide asphalt path, signage, safety barriers, landscaping and path lighting.

CONNECTING MORRISON; OUR PATH FORWARD!

Anticipated Benefits …

Project is a path forward for our community!

* Safe and alternative access connecting MSC and other destinations
* Enhances transportation opportunities
* Attracts visitors and new residents
* Creates economic opportunities and growth
* Strategic Planning … ***It's what our community wants!***

CONNECTING MORRISON; OUR PATH FORWARD!



CONNECTING MORRISON; OUR PATH FORWARD!



CONNECTING MORRISON; OUR PATH FORWARD!



CONNECTING MORRISON; OUR PATH FORWARD!

PROJECT COST – *PATH OPTION #1*

Type of Work	Phase Total Cost	Local Only	ITEP Funds Requested	Required Match
Preliminary Engineering I	$67,120	$0	$53,696	$13,424
Preliminary Engineering II	$46,020	$0	$36,816	$9,204
Right-of-Way Acquisition (50/50)	$249,000	$0	$124,500	$124,500
Street Lighting (50/50)	$0	$0	$0	$0
Utility Relocations	$0	$0	$0	$0
Construction	$671,180	$0	$536,944	$134,236
Construction Engineering	$0	$0	$0	$0
Total Project Costs	$1,033,320	$0	$751,956	$281,364

CONNECTING MORRISON; OUR PATH FORWARD!

Illinois Traffic Enhancement Program (ITEP)



Application Process

- ✓ Online Application
- ✓ Cost Estimates & Preliminary Engineering
- ✓ Resolution of Financial Commitment
- ✓ Required Statements (i.e., Conflict of Interest, Risk Assessment, etc.)
- ✓ **Public Involvement**
- ✓ **Letters of Support**
- ✓ Pictures
- ✓ Map of Project Area

CONNECTING MORRISON; OUR PATH FORWARD!

PUBLIC INFORMATION – QUESTIONS & FEEDBACK

Brian Melton, City Administrator

City Hall/ 200 W. Main St., Morrison IL

Email/ bmelton@morrisonil.org

Phone/ 815-772-7657

Cell/ 815-499-7887



MORRISON POLICE DEPARTMENT

Michael G. Moon, Chief of Police

City Council Report for September 14, 2026

Officer Munson attended a three-day Interview and Interrogation Class in Freeport. Arrest files have been digitized and moved to off-site location, making more room in the station and allowing faster access via computer. SRO Dan Simmons has been providing security at the High School Football games.

August Monthly Activity Report

166	**Logs** (Calls through Dispatch**)**
5	**Arrests**
16	**Reports (**requiring written report**)**
14	**Traffic Stops**
9	**Citations for traffic violations**
12	**City Ordinance**
5	**Traffic Accident**

Respectfully submitted,

Michael Moon
Chief of Police

STREET DEPARTMENT

AUGUST

1. Street & Seasonal Maintenance

- Cold-patched potholes, mainly around the fairgrounds
- Continued repairing catch basins
- Cleaned up storm damage
- Painted crosswalks, parking stalls, and bike paths
- Mowed and trimmed parts
- Weed-eated curb lines, mainly around the fairgrounds
- Set out barricades and no-parking signs for the fair
- Continued working on incoming work orders
- Prepared the street sweeper for fall sweeping

2. Community Support & Special Projects

- Contacted Hartz Lock and American Eagle regarding repairs to the serving window at the Community Room
- Moved bleachers to the fairgrounds

3. Sports Complex Operations

- Prepped fields for T-ball & football
- Mowed and trimmed grounds
- Installed new fence & gate between maintenance buildings
- Started prepping complex for upcoming tournament

Cemetery Operations

- Mowed and trimmed cemetery grounds
- Assisted with burials and funerals
- Continued moving items out of the old building in preparation for demolition

Mike Garland

Superintendent of Streets & Parks

City of **MORRISON**
200 West Main Street
Morrison, Illinois 61270-2400
Phone 815.772.7657
Fax 815.772.4291
morrisonil.org

August Report

JULIES are an everyday thing throughout the month.

We repaired both Surfnet specials. (Storm sewer lines that they bored through)

We replaced our side of the water service for 523 & 525 W Main St.

We removed the blown-up blower from the blower room in an effort to speed things along a little faster once the blowers and Helm show up.

8/17 – the new blowers arrived

8/18 – Helm is here starting to install the new blowers

8/19 – the electrician is here working on getting one of the blowers wired up for startup on Friday

8/20 – the installation crew is working on getting all three blowers permanently set in place and the electrician is doing more work on the one blower so we can do start-up on it Friday morning.

We did some hydrant maintenance to get some of the more difficult operating hydrants back into better operating condition.

We started preparing for some hydrant replacements.

The electrician is still working on wiring up the blowers. The blower that has been running is doing a great job. The plant is getting back to normal now that the tanks are getting the proper air they needed.

Shane Osborn
City of Morrison
Superintendent of Utilities

STATE OF ILLINOIS
COUNTY OF WHITESIDE
CITY OF MORRISON
OFFICIAL PROCEEDINGS

August 24, 2026

CALL TO ORDER

The Morrison City Council met in regular session on Monday, August 24, 2026, at 6:30 p.m. in the Morrison Community Room, 307 South Madison Street, Morrison, Illinois. The meeting was called to order by Mayor Scott Vandermyde at 6:30 p.m. City Clerk Mike Hemmer recorded the minutes. Meeting was offered to the public *via* Zoom and video recording to be available at https://www.youtube.com/@CityofMorrisonIL.

ROLL CALL

Alderpersons present on roll call were Kevin Bruckner Jr, Seth Buckwalter, Sara Dunne, Todd Schlegel, Vernon Tervelt, and Matt Tichler. Absent: Sidonna Mahaffey. Vacancy: Ward 1. Other city officials present were Mayor Scott Vandermyde, City Administrator Brian Melton, Police Chief Michael Moon, Recreation Services Director Nathan Jacobs, and City Treasurer Margaret Jones.

PLEDGE OF ALLEGIANCE - Cited.

PUBLIC HEARING

Dan Pepin, Community Funding & Planning Services, discussed the Water Works Park Splash Pad Project - Illinois Department of Natural Resources Open Space Lands Acquisition and Development Grant Application. Proposal must be submitted by August 31, 2026. Details include a splash pad with timers and triggers, parking lot improvements, pollinator prairie grass fields and improved lighting. Water usage was estimated for each equipment ranging from 6 to 12 gallons/minute. Timers would assist in water conservation. Barriers would be placed between the park and parking lot for safety. CA Melton said additional amenities to the park are planned in the future which would include a pavilion, tables, benches and restrooms. Utilizing monies from the Trees Forever Grant, shade trees would be planted to further enhance the setting. Facebook postings are being monitored for suggestions and support. Estimated project cost is $641,894 with a 50% grant and 50% local match to begin in Spring 2027, if awarded.

PUBLIC COMMENT - None.

REPORT OF CITY OFFICERS, DEPARTMENT HEADS AND/OR COMMITTEES

Recreation Services Director Jacobs provided a written report to the Council.

CONSENT AGENDA

Ald Schlegel moved to approve City Council Meeting Minutes, August 10, 2026, and Bills Payable - $111,754.85; seconded by Ald Buckwalter. Ayes: Bruckner, Buckwalter, Dunne, Schlegel, Tervelt, and Tichler. Absent: Mahaffey. Nays: None. Motion passed.

ITEMS FOR CONSIDERATION, DISCUSSION AND POSSIBLE ACTION

Ald Tervelt moved to approve Ordinance 2026-16 Amending and Replacing Chapter 20 Fee Schedule and Chapter 56 Water and Wastewater Charges (draft revisions, no rate increases; seconded by Ald Tichler. CA Melton said this ordinance was last updated in 1985 and is being updated to remove charges to reconnect water service and remove landlord liability for unpaid bills by their tenants. The city would pursue its own collections. Changes also removed some outdated language. Ald Dunne appreciated the inclusion of the partial forgiveness process and the city's efforts in notifying its customers of potential water leaks. Ayes: Bruckner, Buckwalter, Dunne, Schlegel, Tervelt, and Tichler. Absent: Mahaffey. Nays: None. Motion passed.

ADJOURNMENT

Ald Tervelt moved to adjourn; seconded by Ald Tichler. Without objection, the meeting adjourned at 6:52 pm.

Approved:

Scott Vandermyde Mayor	Michael Hemmer City Clerk

City of **MORRISON**
200 West Main Street
Morrison, Illinois 61270-2400
Phone 815.772.7657
Fax 815.772.4291
morrisonil.org

MEMORANDUM

To: Mayor & Council

From: Barb King

Date: 9/14/26

RE: Bills Payable

Please see the attached list of Bills Payable in the total amount of: **$287,018.95.**

Council Members having questions regarding bills should contact Mayor Vandermyde OR City Administrator Melton via phone, email or personal visit prior to the meeting.

INVOICE REGISTER FOR CITY OF MORRISON

EXP CHECK RUN DATES 09/15/2026 - 09/17/2026
POSTED AND UNPOSTED
PAID

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
1VD9-4PJ7-GKPV							
00000287	AMAZON CAPITAL SERVICES, LLC			238.12	0.00	Paid	Y
		bking					09/15/2026
	01-21-6550 AUTOMOTIVE FUEL/OIL			238.12			
INV41212							
00000324	APPTEGY, INC			2,437.50	0.00	Paid	Y
		bking					09/17/2026
	01-11-5370 SOFTWARE/HARDWARE			812.50			
	50-81-5370 SOFTWARE SUPPORT			812.50			
	51-80-5370 SOFTWARE/HARDWARE			812.50			
287342210725X08							
00000331	AT&T MOBILITY			603.79	0.00	Paid	Y
		bking					09/17/2026
	01-11-5520 TELEPHONE			365.87			
	51-80-5520 TELEPHONE			118.96			
	50-81-5520 TELEPHONE			118.96			
P47610CM							
00000285	BIRKEY'S			(3.02)	0.00	Paid	Y
		bking					09/15/2026
	01-41-6120 MAINT SUPPLIES - EQUIPMENT			(3.02)			
P48133							
00000286	BIRKEY'S			325.46	0.00	Paid	Y
		bking					09/15/2026
	01-41-6120 MAINT SUPPLIES - EQUIPMENT			325.46			
P48387							
00000289	BIRKEY'S			156.90	0.00	Paid	Y
		bking					09/15/2026
	01-41-6120 MAINT SUPPLIES - EQUIPMENT			156.90			
23891							
00000327	BLUE CARDINAL CHEMICAL			1,116.59	0.00	Paid	Y
		bking					09/17/2026
	01-41-6140 MAINT SUPPLIES - STREETS			1,116.59			
STM08242026							
00000294	COM ED			4,530.86	0.00	Paid	Y
		bking					09/15/2026
	15-15-5720 STREET LIGHTING			4,530.86			

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
STM08282026							
00000326	COM ED			598.63	0.00	Paid	Y
		bking					09/17/2026
	51-80-5760	UTILITIES - COM ED		598.63			
STM08312026							
00000333	COM ED			125.26	0.00	Paid	Y
		bking					09/17/2026
	15-15-5720	STREET LIGHTING		125.26			
STM08312026A							
00000334	COM ED			2,368.25	0.00	Paid	Y
		bking					09/17/2026
	51-80-5760	UTILITIES - COM ED		2,368.25			
STM08312026B							
00000335	COM ED			1,946.15	0.00	Paid	Y
		bking					09/17/2026
	15-15-5720	STREET LIGHTING		1,946.15			
STM08312026C							
00000336	COM ED			5,665.85	0.00	Paid	Y
		bking					09/17/2026
	50-81-5760	UTILITIES - COM ED		5,665.85			
STM08312026D							
00000337	COM ED			43.13	0.00	Paid	Y
		bking					09/17/2026
	15-15-5720	STREET LIGHTING		43.13			
STM08312026E							
00000338	COM ED			641.19	0.00	Paid	Y
		bking					09/17/2026
	01-43-5760	UTILITIES ELECTRIC		641.19			
STM08312026F							
00000339	COM ED			50.39	0.00	Paid	Y
		bking					09/17/2026
	50-81-5760	UTILITIES - COM ED		50.39			

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
STM08312026G							
00000340	COM ED			62.47	0.00	Paid	Y
		bking					09/17/2026
	50-81-5760	UTILITIES - COM ED		62.47			
STM08312026H							
00000341	COM ED			64.29	0.00	Paid	Y
		bking					09/17/2026
	50-81-5760	UTILITIES - COM ED		64.29			
STM08312026I							
00000342	COM ED			595.44	0.00	Paid	Y
		bking					09/17/2026
	50-81-5760	UTILITIES - COM ED		595.44			
STM08312026J							
00000343	COM ED			80.35	0.00	Paid	Y
		bking					09/17/2026
	01-41-5760	UTILITES		80.35			
STM08312026K							
00000344	COM ED			54.20	0.00	Paid	Y
		bking					09/17/2026
	50-81-5760	UTILITIES - COM ED		54.20			
STM08312026L							
00000345	COM ED			54.39	0.00	Paid	Y
		bking					09/17/2026
	50-81-5760	UTILITIES - COM ED		54.39			
STM08312026M							
00000346	COM ED			37.94	0.00	Paid	Y
		bking					09/17/2026
	01-41-5760	UTILITES		37.94			
STM08312026N							
00000347	COM ED			97.02	0.00	Paid	Y
		bking					09/17/2026
	15-15-5720	STREET LIGHTING		97.02			

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
STM083120260							
00000348	COM ED			41.01	0.00	Paid	Y
		bking					09/17/2026
	50-81-5760	UTILITIES - COM ED		41.01			
STM08312026P							
00000349	COM ED			44.89	0.00	Paid	Y
		bking					09/17/2026
	15-15-5720	STREET LIGHTING		44.89			
S514309187.001							
00000293	CRESCENT ELECTRIC			203.27	0.00	Paid	Y
		bking					09/15/2026
	01-11-6110	MAINTENANCE SUPPLIES-BLDG		203.27			
STM09012026							
00000352	DIVISION OF VITAL RECORDS			328.00	0.00	Paid	Y
		bking					09/17/2026
	01-13-9250	STATE C C FEES		328.00			

INVOICE REGISTER FOR CITY OF MORRISON

EXP CHECK RUN DATES 09/15/2026 - 09/17/2026
POSTED AND UNPOSTED
PAID

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
STM08132026							
00000313	ELAN	bking		6,604.50	0.00	Paid	Y 09/15/2026
	01-11-6510	OFFICE SUPPLIES		189.66			
	50-81-6110	MAINT SUPPLIES - BUILDING		300.06			
	01-31-6110	MAINT SUPPLIES - BUILDING		3,172.45			
	01-11-6520	OPERATING SUPPLIES		188.77			
	01-21-6520	OPERATING SUPPLIES		50.00			
	01-21-5130	MAINTENANCE - VEHICLE		179.94			
	01-21-5510	POSTAGE		21.70			
	01-43-5620	TRAVEL / TRAINING		379.00			
	01-43-9280			0.00			
	01-43-9280	MISC EXPENSE		71.67			
	51-80-5510	POSTAGE		108.56			
	01-43-6538	CONCESSION SUPPLIES		0.00			
	01-43-9281	COMMUNITY EVENTS		505.65			
	50-81-6530	SMALL TOOLS		29.99			
	50-81-6520			0.00			
	50-81-6520	OPERATING SUPPLIES		19.16			
	01-41-6520	OPERATING SUPPLIES		200.41			
	01-41-5130	MAINT SERVICE - VEHICLE		62.09			
	01-42-6120	MAINT SUPPLIES - EQUIPMENT		63.99			
	50-81-6120	MAINT SUPPLIES - EQUIPMENT		124.48			
	50-81-6520	OPERATING SUPPLIES		45.12			
	50-81-6142	MAINT. SUPP. - SAFETY EQUIPMEN		37.83			
	01-11-9280	MISCELLANEOUS EXPENSE		339.77			
	51-80-5510	POSTAGE		514.20			
STM082526A							
00000315	FRONTIER	bking		349.46	0.00	Paid	Y 09/15/2026
	50-81-5520	TELEPHONE		87.36			
	51-80-5520	TELEPHONE		87.37			
	01-11-5520	TELEPHONE		174.73			
STM08252026							
00000316	FRONTIER	bking		358.31	0.00	Paid	Y 09/15/2026
	50-81-5520	TELEPHONE		358.31			
STM08272026A							
00000320	FRONTIER	bking		146.36	0.00	Paid	Y 09/17/2026
	01-41-5520	TELEPHONE		146.36			

INVOICE REGISTER FOR CITY OF MORRISON

EXP CHECK RUN DATES 09/15/2026 - 09/17/2026
POSTED AND UNPOSTED
PAID

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
STM08272026							
00000321	FRONTIER			114.15	0.00	Paid	Y
		bking					09/17/2026
	01-11-5520	TELEPHONE		68.49			
	51-80-5520	TELEPHONE		22.83			
	50-81-5520	TELEPHONE		22.83			
STM08272026B							
00000322	FRONTIER			114.15	0.00	Paid	Y
		bking					09/17/2026
	01-11-5520	TELEPHONE		114.15			
275481							
00000360	GREAT WESTERN SUPPLY CO			26.45	0.00	Paid	Y
		bking					09/17/2026
	01-31-6110	MAINT SUPPLIES - BUILDING		26.45			
7555896							
00000367	HAWKINS, INC			1,292.36	0.00	Paid	Y
		bking					09/17/2026
	51-80-6560	CHEMICALS		1,292.36			
STM08202026							
00000283	JASON FORSTER			675.00	0.00	Paid	Y
		bking					09/15/2026
	01-21-5480	OTHER PROFESSIONAL SERVICES		675.00			
STM09012026							
00000350	JASON FORSTER			275.00	0.00	Paid	Y
		bking					09/17/2026
	01-21-5480	OTHER PROFESSIONAL SERVICES		275.00			
49458							
00000291	KUNES AUTO GROUP			86.08	0.00	Paid	Y
		bking					09/15/2026
	01-21-5130	MAINTENANCE - VEHICLE		86.08			
26-63321							
00000284	LAI, LTD			181,086.00	0.00	Paid	Y
		bking					09/15/2026
	50-81-8900	INFRASTRUCTURE		181,086.00			

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
20775410							
00000299	LEAF			278.80	0.00	Paid	Y
		bking					09/15/2026
	01-11-5390	COPIER SERVICE		278.80			
818821							
00000363	LOESCHER HEATING & AIR			17,800.00	0.00	Paid	Y
		bking					09/17/2026
	61-61-9280	MISC EXPENSE-BLDG IMP		17,800.00			
STM08312026							
00000332	MATT LILLPOP			100.00	0.00	Paid	Y
		bking					09/17/2026
	01-31-5200	COMMUNITY ROOM DEPOSIT REFUND		100.00			
44466							
00000365	MENARDS			4.76	0.00	Paid	Y
		bking					09/17/2026
	01-43-6110	MAINTENANCE SUPPLIES-BLDG		4.76			
STM08242026							
00000301	MORRISON FIRE DEPARTMENT			4,414.01	0.00	Paid	Y
		bking					09/15/2026
	12-12-5460	PROPERTY TAX DISTRIBUTION		4,414.01			
STM							
00000302	MORRISON FIRE DEPARTMENT			2,068.81	0.00	Paid	Y
		bking					09/15/2026
	12-12-5500	GAMING TAX DISTRIBUTION		2,068.81			
9338							
00000351	MORRISON TIRE CENTER			102.43	0.00	Paid	Y
		bking					09/17/2026
	50-81-5130	MAINT SERVICE - VEHICLE		102.43			
STM08242026A							
00000295	NICOR GAS			64.22	0.00	Paid	Y
		bking					09/15/2026
	51-80-5710	UTILITIES - NICOR GAS		64.22			

INVOICE REGISTER FOR CITY OF MORRISON

EXP CHECK RUN DATES 09/15/2026 - 09/17/2026
POSTED AND UNPOSTED
PAID

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
STM08242026							
00000296	NICOR GAS			180.15	0.00	Paid	Y
		bking					09/15/2026
	01-41-5710	NATURAL GAS		180.15			
STM08242026B							
00000297	NICOR GAS			67.95	0.00	Paid	Y
		bking					09/15/2026
	50-81-5710	UTILITIES - NICOR GAS		67.95			
STM08242026C							
00000298	NICOR GAS			64.22	0.00	Paid	Y
		bking					09/15/2026
	01-11-5710	UTILITIES		64.22			
STM08272026							
00000319	NICOR GAS			64.22	0.00	Paid	Y
		bking					09/17/2026
	01-42-5710	UTILITIES		64.22			
STM09032026							
00000364	NICOR GAS			17.14	0.00	Paid	Y
		bking					09/17/2026
	01-42-5710	UTILITIES		17.14			
STM08242026							
00000300	ODELL PUBLIC LIBRARY			6,402.52	0.00	Paid	Y
		bking					09/15/2026
	18-18-5460	PROPERTY TAX DISTRIBUTION		6,402.52			
267224431							
00000303	PACE ANALYTICAL SERVICES			154.00	0.00	Paid	Y
		bking					09/15/2026
	51-80-5420	LAB FEES		154.00			
267225306							
00000330	PACE ANALYTICAL SERVICES			50.00	0.00	Paid	Y
		bking					09/17/2026
	51-80-5420	LAB FEES		50.00			

INVOICE REGISTER FOR CITY OF MORRISON

EXP CHECK RUN DATES 09/15/2026 - 09/17/2026
POSTED AND UNPOSTED
PAID

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
STM09012026							
00000355	PAULA SCHARES			100.00	0.00	Paid	Y
		bking					09/17/2026
	01-31-5200	COMMUNITY ROOM DEPOSIT REFUND		100.00			
STM08312026							
00000328	R.T.S. MULCH, INC			240.00	0.00	Paid	Y
		bking					09/17/2026
	01-43-6570	MAINTENANCE SUPPLIES FIELDS		240.00			
0000411							
00000282	RANDY NELSON ELECTRIC			200.00	0.00	Paid	Y
		bking					09/15/2026
	01-11-5110	MAINTENANCE SERVICE - BLDG		200.00			
414							
00000329	RANDY NELSON ELECTRIC			100.00	0.00	Paid	Y
		bking					09/17/2026
	01-11-5110	MAINTENANCE SERVICE - BLDG		100.00			
0721-008933558							
00000314	REPUBLIC SERVICES #721			199.33	0.00	Paid	Y
		bking					09/15/2026
	14-14-5730	REFUSE COLLECTION		199.33			
0721-008935180							
00000366	REPUBLIC SERVICES #721			84.66	0.00	Paid	Y
		bking					09/17/2026
	14-14-5730	REFUSE COLLECTION		84.66			
08252601							
00000318	RIVER CITY FENCING			1,880.00	0.00	Paid	Y
		bking					09/15/2026
	01-43-5170	MAINT SERV - GROUNDS		1,880.00			
INV498663							
00000325	S.B.M., INC			347.37	0.00	Paid	Y
		bking					09/17/2026
	01-11-6510	OFFICE SUPPLIES		347.37			

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
5.149.25							
00000290	SB FRIEDMAN DEVLPMNT ADVSRS			7,063.00	0.00	Paid	Y
		bking					09/15/2026
	08-08-5330 LEGAL SERVICES (FOR TIF/BDD)			7,063.00			
0752567-IN							
00000354	SIRCHIE FINGER PRINT LAB, INC.			99.84	0.00	Paid	Y
		bking					09/17/2026
	01-21-6520 OPERATING SUPPLIES			99.84			
262443							
00000358	STRATUS NETWORKS			361.57	0.00	Paid	Y
		bking					09/17/2026
	01-11-5350 INTERNET / EMAIL SERVICES			361.57			
262735							
00000359	STRATUS NETWORKS			299.34	0.00	Paid	Y
		bking					09/17/2026
	01-41-5350 INTERNET			299.34			
31647							
00000304	SUBSURFACE SOLUTIONS			324.59	0.00	Paid	Y
		bking					09/15/2026
	50-81-6520 OPERATING SUPPLIES			324.59			
31588144910826							
00000292	THE SHERWIN-WILLIAMS CO			426.75	0.00	Paid	Y
		bking					09/15/2026
	01-41-6140 MAINT SUPPLIES - STREETS			426.75			
108891							
00000323	THOMPSON ELECTRONICS COMPANY			1,602.00	0.00	Paid	Y
		bking					09/17/2026
	01-41-5160 MAINT SERVICE - SNOW REMOVAL			1,602.00			
6022761-202608-							
00000361	TRANSUNION RISK & ALTERNATIVE DATA			175.00	0.00	Paid	Y
		bking					09/17/2026
	01-21-5480 OTHER PROFESSIONAL SERVICES			175.00			

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
STM08132026							
00000288	WEX BANK			8,332.45	0.00	Paid	Y
		bking					09/15/2026
	01-21-6550	AUTOMOTIVE FUEL/OIL		2,969.44			
	01-42-6550	AUTOMOTIVE FUEL/OIL		2,075.62			
	01-41-6550	AUTOMOTIVE FUEL/OIL		1,489.24			
	51-80-6550	AUTOMOTIVE FUEL/OIL		1,217.53			
	50-81-6550	AUTOMOTIVE FUEL/OIL		580.62			
STM09012026							
00000353	WHITESIDE CO RECORDER			48.00	0.00	Paid	Y
		bking					09/17/2026
	01-42-9230	RECORD DEEDS		48.00			
STM09022026							
00000362	WHITESIDE CO RECORDER			60.00	0.00	Paid	Y
		bking					09/17/2026
	01-42-9230	RECORD DEEDS-SCHRADER		60.00			
41804							
00000311	WILLETT, HOFMANN & ASSOC.			1,611.00	0.00	Paid	Y
		bking					09/15/2026
	50-81-5320	ENGINEERING SERVICE		805.50			
	51-80-5320	ENGINEERING SERVICE		805.50			
4							
00000356	WILLETT, HOFMANN & ASSOC.			7,896.04	0.00	Paid	Y
		bking					09/17/2026
	04-04-5320	ENGINEERING-STREET		7,896.04			
135348							
00000312	WILLIAM & MARY COMPUTER CENTER			8,361.48	0.00	Paid	Y
		bking					09/15/2026
	01-11-5370	SOFTWARE/HARDWARE		2,787.16			
	50-81-5370	SOFTWARE SUPPORT		2,787.16			
	51-80-5370	SOFTWARE/HARDWARE		2,787.16			
795							
00000357	WILLIAMS BRANDED APPAREL INC			571.00	0.00	Paid	Y
		bking					09/17/2026
	01-41-6590	UNIFORMS		571.00			

Invoice Number / Inv Ref #	Vendor / Description / GL Distribution	Invoice Date / Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted / Post Date
0178061-IN							
00000317	ZIMMER & FRANCESCON, INC.			1,166.16	0.00	Paid	Y
		bking					09/15/2026
	51-80-6151	MAINT SUPPLIES - UTILITY SYSTE		1,166.16			

# of Invoices:	79 # Due: 0	Totals:	287,021.97	0.00
# of Credit Memos:	1 # Due: 0	Totals:	(3.02)	0.00
Net of Invoices and Credit Memos:			287,018.95	0.00

--- TOTALS BY FUND ---

01 General Fund	27,836.15	0.00
04 Local 1% Sales Tax Fund (Streets	7,896.04	0.00
08 ECONOMIC DEVELOPMENT	7,063.00	0.00
12 Fire Protection Fund	6,482.82	0.00
14 Refuse Disposal Fund	283.99	0.00
15 Motor Fuel Tax Fund	6,787.31	0.00
18 Odell Library Fund	6,402.52	0.00
50 Sewer Fund	194,298.89	0.00
51 Water Fund	12,168.23	0.00
61 Capital Fund	17,800.00	0.00

--- TOTALS BY DEPT/ACTIVITY ---

04 1% SALES TAX	7,896.04	0.00
08 ECONOMIC DEVELOPMENT	7,063.00	0.00
11 ADMINISTRATION	6,596.33	0.00
12 LEGISLATIVE	6,482.82	0.00
13 CITY CLERK	328.00	0.00
14 REFUSE DISPOSAL	283.99	0.00
15 MOTOR FUEL TAX	6,787.31	0.00
18 LIBRARY	6,402.52	0.00
21 PUBLIC SAFETY	4,770.12	0.00
31 COMMUNITY ROOM	3,398.90	0.00
41 STREET DEPARTMENT	6,691.56	0.00
42 GROVE HILL	2,328.97	0.00
43 PARKS & REC	3,722.27	0.00
61 CAPITAL	17,800.00	0.00
80 WATER	12,168.23	0.00
81 SEWER	194,298.89	0.00

CASH SUMMARY REPORT FOR CITY OF MORRISON

From 06/01/2026 to 06/30/2026

Bank Code / GL Number	Description	Beginning Balance 06/01/2026	Total Debits	Total Credits	Ending Balance 06/30/2026
GEN GENERAL CHECKING					
01-00-1150	CASH - GENERAL/CHECKING	914,872.25	319,141.49	27,941.81	1,206,071.93
02-00-1150	CASH - AUDIT FUND	17,267.63	2,179.36	4,000.00	15,446.99
03-00-1150	CASH - STREET LIGHTING FUND	26,781.63	19,424.85	528.00	45,678.48
04-00-1150	CASH - LOCAL 1% SALES TAX	944,373.83	2,839.96	15,797.40	931,416.39
05-00-1150	CASH - COMMUNITY LANDSCAPING	20,047.85	60.35	0.00	20,108.20
06-00-1150	CASH - INSURANCE FUND	39,658.56	16,368.59	0.00	56,027.15
07-00-1150	CASH - TOURISM & CONVENTION	21,658.35	2,131.15	0.00	23,789.50
08-00-1150	CASH ECON. DEV.	88,149.55	263.62	16,903.40	71,509.77
12-00-1150	CASH - FIRE PROTECTION FUND	0.00	45,343.57	4.55	45,339.02
14-00-1150	CASH - REFUSE DISPOSAL FUND	15,433.85	46.36	1,401.48	14,078.73
15-00-1150	CASH - MOTOR FUEL TAX FUND	349,386.07	1,050.44	8,209.57	342,226.94
16-00-1150	CASH - IMRF	444,782.27	55,501.77	7,151.23	493,132.81
17-00-1150	CASH - FICA	116,489.62	64,689.18	8,414.44	172,764.36
18-00-1150	CASH - LIBRARY	68.02	65,771.07	6.82	65,832.27
20-00-1150	CASH - DRUG TRAFFIC PREVENTION	9,918.47	29.91	0.00	9,948.38
24-00-1150	CASH - POLICE VEHICLE FUND	38,203.10	110.03	49,408.29	(11,095.16)
26-00-1150	CASH - PW VEHICLE REPLACMENT	149,072.25	448.52	0.00	149,520.77
37-00-1150	CASH - VETERAN'S MEMORIAL PARK	6,857.26	20.64	568.75	6,309.15
46-00-1150	CASH - 2016 G.O.	150,783.34	4,993.11	10,963.52	144,812.93
50-00-1150	CASH - SEWER FUND	1,338,283.10	56,431.23	413.58	1,394,300.75
51-00-1150	CASH - WATER FUND	765,158.98	2,407.25	30,674.61	736,891.62
51-00-1152	CASH - UTILITY DEPOSITS	58,780.35	1,875.34	0.00	60,655.69
51-00-1150	CASH CAPITAL	132,507.88	398.49	2,500.00	130,406.37
74-00-1150	CASH - GROVE HILL CEMETERY	(78,687.84)	8.10	0.00	(78,679.74)
77-00-1150	CASH - HEALTH INSURANCE FUND	210,587.92	32,520.33	61,844.62	181,263.63
GENERA		5,780,434.29	694,054.71	246,732.07	6,227,756.93
SPORT SPORTS COMPLEX CHECKING					
01-00-1153	CASH - GENERAL/SPORTS COMPLEX	13,322.54	12,307.70	3,845.00	21,785.24
SPORTS		13,322.54	12,307.70	3,845.00	21,785.24
	REPORT TOTALS:	5,793,756.83	706,362.41	250,577.07	6,249,542.17

Signature: Maggie Jones (Sep 3, 2026 10:48:34 CDT)

Email: maggiej0227@gmail.com

Mag 03/0

City of **MORRISON**
200 West Main Street
Morrison, Illinois 61270-2400
Phone 815.772.7657
Fax 815.772.4291
morrisonil.org

MEETING MINUTES

Planning & Zoning Commission
August 26, 2026, 5:30 p.m.

The Planning & Zoning Commission met on August 26, 2026, at City Hall, 200 West Main Street. Chairman Kevin Kuehl called the meeting to order at 5:30 p.m. Administrative Assistant Barb King recorded the minutes.

Commission members present on the roll call were Kevin Kuehl, Jim Workman, Vaughn Maxfield and Kathy Schmidt. Kevin Dunne arrived at 5:35 p.m. and Michael Buckwalter was absent.

Other city officials present – City Administrator Brian Melton.

Commission member Maxfield moved to approve the July 29, 2026, meeting minutes; seconded by commission member Workman. On a voice vote, the motion was carried with all ayes.

Public Hearing

It was recently discovered that the properties located at 102 South Base Street, 103 South Genesee Street and 104 South Genesse Street had been incorrectly zoned for a number of years. The city is seeking to correct the zoning designations. Commission member Maxfield made a motion to recommend to the City Council that the zoning of the properties of 102 South Base Street, 103 South Genesee Street and 104 South Genesee Street be rezoned from R-2 General Residential District to C-2 General Commercial District; seconded by commission member Schmidt. On a roll call vote of 6 ayes (Keuhl, Dunne, Shirk, Workman, Schmidt and Maxfield) the motion carried.

Marty Parker, owner of the property located at 600 W Lincolnway, was present and provided an overview of the short-term rental (Airbnb) he is currently operating at the property. Parker applied for a Special Use Permit. Public comments were heard regarding the traffic flow, parking, lighting, zoning and the nature of the business being operated at the property.

City Administrator Brian Melton explained that the property is zoned residential and that a Special Use Permit is requested to allow the property to operate as a short-term rental. He further explained that the special use would apply to Parker's operation of the short-term rental while he owns the property.
.
The Fire Chief and City Code Enforcement Officer are working with Parker to address any outstanding issues, and Parker is cooperating with the City's requirements. It was also noted that the short-term rental generated hotel/motel tax revenue for the city's tourism fund and that there have been no reported police or fire related issues associated with the property

Commission member Maxfield made a motion to grant the Special Use for the property at 600 W Lincolnway to operate as a short-term rental Airbnb; seconded by commission member Workman. On a roll call vote of 6 ayes (Kuehl, Dunne, Shirk, Workman, Schmidt and Maxfield) the motion carried.

New Business

None.

Old Business

None.

Other Considerations

The next regularly scheduled meeting will be **September 30, 2026.**

At approximately 6:03 p.m. Commission member Workman moved to adjourn the meeting; seconded by Commission member Dunne. On a voice vote, the motion was carried.

bk

City of **MORRISON**
200 West Main Street
Morrison, Illinois 61270-2400
Phone 815.772.7657
Fax 815.772.4291
morrisonil.org

PLANNING / ZONING BOARD OF APPEALS
AGENDA

City Hall
200 West Main Street
Morrison, IL 61270

August 26, 2026 5:30 p.m.

I. Call to Order

II. Roll Call

III. Approval of July 29, 2026 Minutes

IV. Public Hearing

A. Rezoning of 102 South Base Street, 103 South Genesee Street and 104 South Genesee Street from R-2 General Residential District to C-2 General Commercial District

B. Request for Special Use – 600 W Lincolnway

V. New Business

VI. Old Business

VII. Other Considerations

VIII. Adjournment

BOARD MEMBERS PLEASE CONTACT

CITY HALL (772-7657) IF YOU ARE

UNABLE TO ATTEND THIS MEETING! THANKS!

City of MORRISON
200 West Main Street
Morrison, Illinois 61270-2400
Phone 815.772.7657
Fax 815.772.4291
morrisonil.org

MEETING MINUTES

Planning & Zoning Commission
July 29, 2026, 5:30 p.m.

The Planning & Zoning Commission met on July 29, 2026, at City Hall, 200 West Main Street. Chairperson Kevin Kuehl called the meeting to order at 5:30 p.m. City Administrator Brian Melton recorded the minutes.

Commission members present on the roll call were Kevin Kuehl, Mike Buckwalter, Jim Workman, Vaughn Maxfield and Kathy Schmidt. Sherrie Shirk and Kevin Dunne were absent.

Other city officials present – City Administrator Brian Melton.

Commission member Workman moved to approve the June 24, 2026, meeting minutes; seconded by commission member Schmidt. On a voice vote, the motion was carried with all Ayes.

Public Hearing

A public hearing was held on the Variance request for a free-standing sign at 210 West Lincolnway, applicant being Marshall R Sign Corp. on behalf of the property owner, Sali Malithuruthel. The property owner is requesting to replace the existing sign with a new sign utilizing the same base, pole and location. The C-1 Downtown Commercial District otherwise prohibits free-standing signs. The property owner was present to answer questions. During the public hearing the Commission discussed the Illinois Dept. of Transportation's proposed Rt 30 reconstruction with the property owner due to the direct impact of the proposed project plan. City Administrator Melton offered to provide additional information to the property owner of IDOT's project. Commission member Buckwalter moved to recommend the sign variance as requested be approved, seconded by Commission member Maxfield. On a roll call the motion was carried with all Ayes.

New Business

None.

Old Business

None.

Other Considerations

City Administrator Melton introduced a rezoning issue to the Commission that is being initiated by the City. The City is seeking to rezone 102 South Base, 103 South Genesee Street, and 104

South Genesee Street from R-2 General Residential to C-2 General Commerical. These properties have always been used for business activity consistent with the C-2 General Commercial District. There is no record of why this property was zoned R-2 General Residential. The City will begin the public hearing process for the next regular Commission meeting.

The next regularly scheduled meeting will be **August 26, 2026.**

At approximately 5:50 p.m. Commission member Maxfield moved to adjourn the meeting; seconded by Commission member Buckwalter. On a voice vote, the motion was carried.

BRM

City of Morrison, Illinois

200 West Main Street, Morrison IL USA 61270

Permit No.:_____

Date Issued:_____

SPECIAL USE PERMIT

APPLICATION

A Special Use is, as the name suggests, a use of property, which is not specifically permitted within the Zoning District in which the property is located. A Special Use Permit is required whenever the intended use of a building, structure, or zoning lot does not conform with the use(s) specified within the Zoning District in which the building or lot is located.

PROPERTY

Address or Location of Property: 600 W. Lincolnway, Morrison, IL

Property Tax ID (PIN) Number: 09-18-126-014

Existing Zoning: R1

APPLICANT/PROPERTY OWNER

Name: Greenfield Properties, LLC

Address: 9870 Hyland Croy Rd., Plain City, Oh 43064

Contact No.: 614-353-3969 Email: martyparkernews@gmail.com

NATURE OF SPECIAL USE: Please explain the nature of the special use request and why it should be granted. Use additional pages and attach if necessary.

The building used to be an attorney building, a chocolate store, apartment buildings and a bed & breakfast.

We want to building to be an airbnb with three suites in the main house and one suite in the back house.

It would have a total of 8 people at a time on the property. The guests will come form Chicago to other large cities.

REQUIRED ATTACHMENTS (if necessary)

- ✓ **Legal description** of the property.
- ✓ **Name and address of all owners** of the site as well as the names and addresses of all professional site planners, architects, engineers, surveyors, or other consultants.
- ✓ **Page 3 Drawing** (to scale):
  - Show adjacent property owners, including across rights-of-way
  - An indication of the area surrounding the site showing land use, unusual physical features, public facilities, and existing zoning
  - Show streets, railroads, waterways, and other physical features
  - Conceptual drawing, plan set, blueprints, etc. may be attached as well

C

Public Hearing: After your application has been submitted and reviewed by the City Administrator (or designee), it will be referred to the next regularly scheduled Planning and Zoning Commission meeting for a public hearing. The Planning and Zoning Commission meets the last Wednesday of every month at 5:30 p.m. at the City Hall, 200 W. Main Street. At the Planning and Zoning Commission meeting, you will present your request. A rezoning or amendment cannot be recommended by the Commission unless it finds, based upon the application and evidence presented at the public hearing, that all of the following conditions have been met:

- ☐ The proposed special use is necessary or desirable to provide a service which is in the interest of public convenience;
- ☐ The proposed special use does not create a nuisance or threat to public health, safety, or welfare;
- ☐ There will be no additional public expense for flood protection, public safety services or repairs to roads, utilities, or other public facilities/infrastructure;
- ☐ There will not be an unduly increase in traffic congestion on public roads and highways due to this proposed special use;
- ☐ The essential character of the locality of the property in question will not be altered;
- ☐ Other requirements of the Zoning Ordinance, such as parking, landscaping, etc., will be met;
- ☐ The proposed special use is compatible with the Morrison Comprehensive Plan.

Certification: To the best of my knowledge, the information contained herein, and on the attachments, is true, accurate, and correct, and substantially represents the existing features and proposed features. Any error, misstatement, or misrepresentation of material fact or expression of material fact, with or without intention, shall constitute sufficient grounds for the revocation or denial of the special use permit application.

Marty Parker — 8/4/2026

Signature of Applicant — Date

Marty Parker — 8/4/2026

Signature of Owner — Date

After receiving a completed application, the City Clerk will file notice of your request with the local newspaper and with the adjoining property owners. If you have any questions, please contact the City Administrator at (815) 772-7657.

OFFICIAL USE ONLY

Fee Amount Paid: $175.00 Date Paid: 8/6/26

P&Z Commission Meeting Date: 8/26/26 Action Taken: _____

ATTACHMENT A

NATURE OF SPECIAL USE REQUEST

Supplement to Special Use Permit Application

600 W. Lincoln Way, Morrison, IL 61270 — "Previous Hillendale Location" — Airbnb - Romantic Adventure Getaway

Property Address	600 W. Lincoln Way, Morrison, IL 61270
Property Tax ID (PIN)	0918126014
Existing Zoning	R-1 Single-Family Residential District, City of Morrison Official Zoning Map
Current/Proposed Use	Short-term rental lodging (Airbnb) — four themed suites: three within the main historic residence and one within the detached accessory dwelling unit (ADU)
Applicant / Owner	Greenfield Properties, LLC – Marty Parker 614-353-3969 – martyparkernews@gmail.com

This attachment is submitted in support of the Special Use Permit application for 600 W. Lincoln Way, Morrison, Illinois (historically known as "Hillendale"), and describes the nature of the requested special use, the history and community value of the property, and the manner in which the request satisfies each of the findings the Planning and Zoning Commission must make under the City of Morrison Zoning Ordinance.

I. Property History: A Legacy of Adaptive, Community-Serving Use

This property was built in 1891 by prominent Morrison banker Edward A. Smith for his wife, Ellen M. (Sprague) Smith, on 1.37 acres purchased from John H. Gray. Mr. Smith was instrumental in the growth of Morrison — helping bring the Libby, McNeill & Libbey company to town, organizing the city's first electric light company, and helping route the Lincoln Highway through Morrison. The house was designed and built to house his and his extended family there. The home was remodeled several times during his lifetime, including construction of a tea house and ponds, and an evolution from Queen Anne to its current Tudor Revival style.

Following Mr. Smith's death in 1957, the property has been continuously repurposed to serve the changing needs of the community, always under uses well beyond a single-family residence:

- 1957 – 1962: Converted by George and Hazel Jones into seven apartments, with the main stairway reconfigured for direct access to the second and third floors.
- 1962 – 1989: Continued as rental apartments under Harry and Orvilla Watt.
- 1989 – 2009 (opened 1991): Restored by Mike and Barb Winandy and operated as the Hillendale Bed & Breakfast, a licensed lodging and hospitality use.
- 2009 – 2025: Purchased by Ludens & Potter Law Office and operated as a professional office.
- Present: Owned by Greenfield Properties and operating as a four-suite short-term rental (Airbnb), continuing the property's 130-plus-year tradition as a multi-unit, guest-serving, non-single-family use.

This unbroken history — apartments, a bed & breakfast, and a law office — demonstrates that the essential character of this property has never been that of an ordinary single-family home, and that the City and its residents have long recognized and accommodated a higher-intensity, guest- and public-facing use on this particular parcel. The current short-term rental use is, in this context, not a departure from the property's character, but a continuation of it — and arguably the most historically sympathetic use the building has had since it operated as the Hillendale Bed & Breakfast.

II. Description of the Current Use

600 W. Lincoln Way currently is a, high-end, movie-themed overnight airbnb experience. The property offers four individually themed suites: three within the main historic residence and one within the detached ADU. Each suite is fully immersive and meticulously designed around a distinct storyline, with themes that center around Harry Potter, Aladdin, and Indiana Jones.

Guests are welcomed with custom, story-driven touches — including having their own wedding song play as they enter their suite — and each suite includes hand-crafted riddles that couples work through together as part of their own adventure narrative. One suite features the largest bed in the State of Illinois, a distinction that has become a point of regional and even statewide notoriety.

Guests are respectfully asked not to eat within the suites and are actively directed to dine at Morrison's local restaurants. This is a deliberate operating policy, not an incidental courtesy — it is designed to route visitor spending directly into the downtown business community rather than keeping it inside the property. This way our guests don' have to spend time cooking and cleaning but instead enjoying their stay.

The typical guest is a couple who has been married 15 to 20 years, visiting Morrison specifically to celebrate an anniversary, birthday, or to find an amazing date night. These are low-impact, high-value visitors: mature couples seeking a quiet, memorable experience, not large groups or party rentals. Guests routinely travel from out of state and from hours away specifically to stay at this property — meaning nearly all revenue generated is new money brought into Morrison from outside the local economy, rather than money simply recirculating among existing residents.

III. Nature of the Special Use and Why It Should Be Granted

The nature of this request is to permit the continued operation of a four-unit, high-end, Airbnb lodging use at 600 W. Lincoln Way. This use should be granted because it (a) continues a documented, decades-long tradition of guest lodging and multi-unit occupancy at this specific historic property; (b) generates measurable tax revenue and downtown economic activity for Morrison and Whiteside County; (c) operates at lower intensity than several of the property's prior approved uses (seven apartments; a law office with regular client and staff traffic); and (d) preserves and actively reinvests in one of Morrison's most architecturally and historically significant homes. The sections below address each finding the Commission must make.

IV. Response to Required Findings

Finding 1: ***The proposed special use is necessary or desirable to provide a service which is in the interest of public convenience.***

Morrison currently has no comparable lodging product. The property fills a genuine gap in the regional hospitality market: an immersive, destination-caliber experience that exists nowhere else in Whiteside County, drawing overnight visitors who would otherwise have no reason to stop in Morrison at all. In doing so, it provides a public convenience both to the traveling public seeking a unique lodging option, and to the City of Morrison, which benefits from visitor traffic, tax revenue, and regional visibility (including the statewide notoriety of the property's "largest bed in Illinois") that it would not otherwise receive.

Finding 2: *The proposed special use does not create a nuisance or threat to public health, safety, or welfare.*

The use operates at a modest scale — four suites total, serving primarily mature couples on romantic getaways rather than large groups, parties, or events. This guest profile is inherently low-impact: quiet, respectful, and typically staying only one to two nights. The property sits on a substantial 1.37-acre lot with ample off-street parking, and the operator maintains the property to modern fire, life-safety, and housekeeping standards. Notably, this guest volume and intensity is materially lower than the property has hosted historically — it once housed seven separate apartment units.

Finding 3: *There will be no additional public expense for flood protection, public safety services, or repairs to roads, utilities, or other public facilities/infrastructure.*

The property is already fully served by existing municipal roads, utilities, and infrastructure that supported its prior uses as a seven-unit apartment building, a bed & breakfast, and a law office. No expansion of public infrastructure is required. Furthermore, unlike a purely residential use, this operation is a net contributor to public revenue rather than a draw on it: the business remits short-term rental/lodging tax that generates approximately $3,000 per month for Whiteside County and the City of Morrison when properly assessed across Morrison's Airbnb operators — funds that can be applied toward exactly the kind of public services and infrastructure this finding is meant to protect.

Finding 4: *There will not be an unduly increase in traffic congestion on public roads and highways due to this proposed special use.*

With only four suites and nightly (not daily-turnover) stays, vehicle trip generation is minimal — far below that of the property's prior use as a seven-unit apartment building or as a law office with daily staff and client visits. Guests typically arrive once and remain on-site for the duration of their stay, parking in the property's existing off-street parking areas rather than adding to on-street congestion.

Finding 5: *The essential character of the locality of the property in question will not be altered.*

No exterior alterations inconsistent with the home's historic Tudor Revival architecture have been made; if anything, the current ownership has invested in restoring and preserving character-defining features of the property. The use is entirely internal to the existing structures. Visually and physically, 600 W. Lincoln Way will continue to read as the distinguished historic residence it has always been — consistent with, and arguably more protective of, the essential character of the neighborhood than several of its prior institutional and multi-family uses.

Finding 6: *Other requirements of the Zoning Ordinance, such as parking, landscaping, etc., will be met.*

The property's 1.37-acre lot provides ample area for off-street parking for all four suites, and existing landscaping is actively maintained. The applicant will comply with all applicable parking,

landscaping, signage, and life-safety requirements of the Zoning Ordinance and will work with City staff to confirm and satisfy any additional site-specific requirements identified during review.

Finding 7: *The proposed special use is compatible with the Morrison Comprehensive Plan.*

The use directly advances goals common to comprehensive plans in small historic river towns like Morrison: preservation and adaptive reuse of significant historic structures, growth of the local tourism and hospitality economy, and support for downtown restaurants and retail. By design, guests are directed off-site to eat and shop in downtown Morrison, making this property an active engine of foot traffic and revenue for the businesses the Comprehensive Plan is intended to support.

V. Economic and Community Benefits of the Current Use

Beyond satisfying the required findings, the current use delivers measurable, quantifiable value to Morrison and Whiteside County:

- Average nightly rate of $605 — several times the typical nightly rate of other short-term rentals identified in and around Morrison (generally in the $110–$261 range) — reflecting a premium, destination-tourism product rather than a budget Airbnb.
- Approximately $3,000 per month in local and county tax revenue attributable to this property when the Morrison Airbnb/short-term-rental tax is properly assessed — on the order of $36,000 annually — supporting the same municipal services and infrastructure referenced in Finding 3.
- Guests are drawn from out of state and from hours away specifically to this property, importing outside spending into Morrison's economy rather than displacing local spending.
- A deliberate house policy against in-suite meal prep early has guests venturing out to Morrison's restaurants and shops during their stay, directly supporting downtown small businesses.
- The presence of a high-end, well-maintained, actively marketed destination property tends to support and lift surrounding property values and reinforces the case for continued investment in Morrison's historic housing stock.
- Regional and statewide attention generated by distinctive features (such as the largest bed in Illinois) provides Morrison with marketing exposure it would not otherwise receive.

Nightly Rate Comparison — Subject Property vs. Identified Regional Short-Term Rentals

Property	Approx. Location	Nightly Rate
600 W. Lincoln Way — Romantic Adventure Getaways (subject)	W. Lincoln Way, Morrison	**$605 average**
The Tailor — restored 1892 apartment	Downtown / historic district, Morrison	~$110–$261 (published Morrison-area range)
The Cottage in Motown	Near Morrison Community Hospital / Courthouse	~$110–$261 (published Morrison-area range)

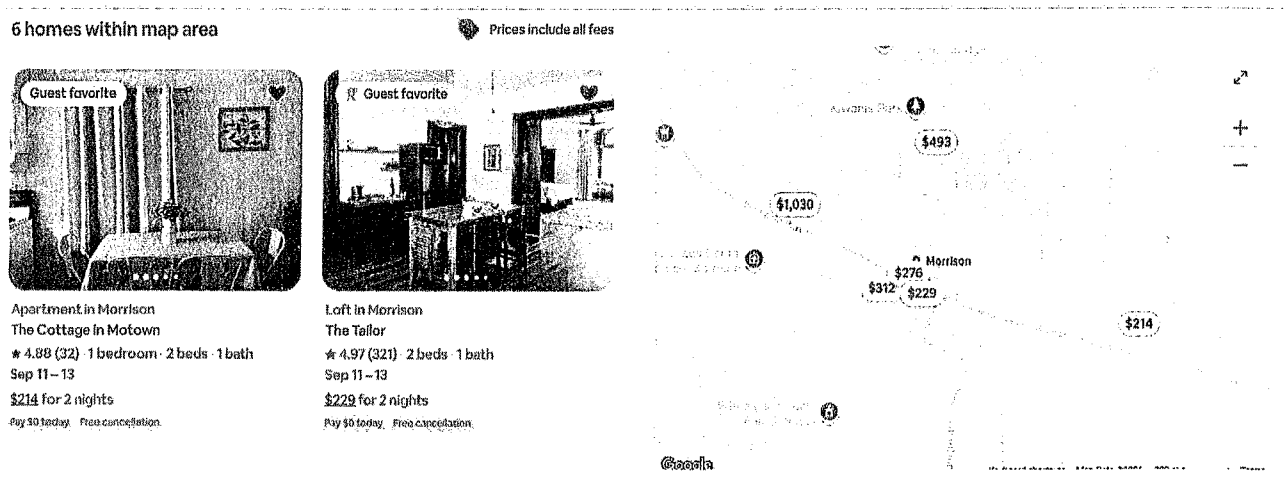
Other regional comparables (Sterling, Rock Falls, Prophetstown, Savanna)	Within ~20-mile radius of Morrison	Generally $100–$300/night

VI. Conclusion

600 W. Lincoln Way has served Morrison for well over a century as far more than a single-family residence — as an apartment building, a bed & breakfast, and a professional office. Its current use as a high-end, movie-themed short-term rental is a natural and historically consistent continuation of that legacy, one that restores and celebrates the property's architectural significance while generating substantial, quantifiable benefit to the City of Morrison and Whiteside County: premium visitor spending, meaningful tax revenue, downtown restaurant and retail traffic, and regional visibility for the community. The applicant respectfully requests that the Planning and Zoning Commission find that the required conditions have been met and recommend approval of this Special Use Permit.

ADDITIONAL MORRISON AIRBNB LOCATIONS

Here is a map of other Airbnb's that fall in and outside of the R1 Residential Zoning areas. Of the six available Airbnb's in Morrison. Three of them are in a downtown area and two or three of them are in residential areas.



City of **MORRISON**
200 West Main Street
Morrison, Illinois 61270-2400
Phone 815.772.7657
www.morrisonil.org

Historic Preservation Commission
Minutes
September 1, 2026, 5:00 p.m. City Hall

The Historic Preservation Commission met on September 1, 2026. Chairperson Barb Bees called the meeting to order at 5:10 p.m. Executive Secretary Barb King recorded the minutes.

Commission members present were Barb Bees, Ned Nesti Jr., and Greg Kruse. John Tomasino arrived at 5:18 p.m., and Lynn Kenady arrived at 5:20 p.m.

Commission member Kruse moved to approve the August 4, 2026, meeting minutes; seconded by commission member Nesti. On a voice vote, the motion carried.

Old Business

Commission member Kruse moved to recommend that the City Council approve reimbursement to the Morrison Historical Society in the amount of $2,750.00 through the Building Improvement Program for work completed at 202 E Lincolnway; seconded by commission member Nesti. On a voice vote, the motion carried

Commission member Kruse moved to table the Building Improvement Request for Reimbursement submitted by Solutions on Main, located at 204 E Main Street; seconded by commission member Bees. On a voice vote, the motion carried. The commission requested that the applicant, Ms. Wetzell, attend the next meeting to provide additional clarification regarding the project.

New Business

Melissa Hood, owner of Upcycle Junkie submitted a Request to Participate in the Building Improvement Program for signage and painting at 121 E Main Street. A Certificate of Appropriateness must be obtained and on file before the request can proceed.

Other Considerations

Commission members discussed the Route 30 project.

The next regularly scheduled meeting will be **October 6, 2026 @ 5:00 p.m.**

Adjournment - At approximately 6:12 p.m. commission member Kenady moved to adjourn the meeting; seconded by commission member Bees. On a voice vote, the motion carried.

bk

City of **MORRISON**
200 West Main Street
Morrison, Illinois 61270-2400
Phone 815.772.7657
Fax 815.772.4291
morrisonil.org

HISTORIC PRESERVATION COMMISSION
AGENDA
City Hall, 200 W Main Street, Morrison, IL 61270
TUESDAY, September 1, 2026
5:00 PM

I. Call to Order

II. Roll Call/Attendance

III. Approval of Minutes

A. August 4, 2026

IV. New Business

A. Building Improvement Program Request to Participate – 121 E Main Street

V. Old Business

A. Building Improvement Program Request for Reimbursement – 204 E Main Street

B. Building Improvement Program Request for Reimbursement – 202 E Lincolnway

VI. Other Considerations

VII. Adjournment

Commission members please contact City Hall (772-7657) if you are unable to attend.

City of **MORRISON**
200 West Main Street
Morrison, Illinois 61270-2400
Phone 815.772.7657
www.morrisonil.org

Historic Preservation Commission
Minutes
August 4, 2026, 5:00 p.m. City Hall

The Historic Preservation Commission met on August 4, 2026. Chairperson Barb Bees called the meeting to order at 5:05 p.m. Executive Secretary Barb King recorded the minutes.

Commission members present were Barb Bees, Lynn Kenady, John Tomasino, Ned Nesti Jr., and Greg Kruse..

Commission member Kruse moved to approve the July 7, 2026, meeting minutes; seconded by commission member Kenady. On a voice vote, the motion carried.

Public Hearing

Commission member Kruse made a motion to table the Request for Certificate of Appropriateness and Request to Participate for the property located at 204 E Main Street; seconded by commission member Kenady. On a voice vote, the motion carried.

New Business

None.

Old Business

None.

Other Considerations

Commission members discussed how aesthetics may impact the appearance standards outlined in the Historic Preservation Ordinance.

Chairperson Bees will extend an invitation to attend the next commission meeting to the City of Morrison Code Enforcement Officer Dave Snow, City Administrator Brian Melton and Mayor Scott Vandermyde.

The next regularly scheduled meeting will be **September 1, 2026 @ 5:00 p.m.**

Adjournment - At approximately 5:41 p.m. commission member Kruse moved to adjourn the meeting; seconded by commission member Nesti. On a voice vote, the motion carried.

bk

City of Morrison, Illinois

200 West Main Street, Morrison IL USA 61270

Historic Preservation Commission

BUILDING IMPROVEMENT PROGRAM

REQUEST TO PARTICIPATE

Property Owner: Upcycle Junkie LLC - Melissa Hull

Address: 121 E. Main Street Morrison, IL 61270

Contact Number: 815-716-1870 Email Address: melissa-h@live.com

Common Name of Business (if applicable): Upcycle Junkie

This property is within the Morrison Historical District, but the planned improvements do not permanently alter the exterior architectural appearance of any building on such property within the meaning of the City of Morrison Municipal Code, Chapter 26, Historic Preservation. Accordingly, no Certificate of Appropriateness is required.

Nature of Improvements: Installation of new exterior storefront sign.
Sign will be painted Behr Vintage Teal and Behr Swiss Coffee. Lettering with Panels beneath windows, painted Behr Vintage Tea

Estimated Cost of Improvements: $4568.75

CERTIFICATION: To the best of my knowledge, the information contained herein is true, accurate, and correct. Any error, misstatement, or misrepresentation of material fact or expression of material fact, with or without intention, shall constitute sufficient grounds for the revocation or denial of participation.

Melissa Hull
Applicant's Signature

8/25/26
Date

For Office Use Only

Date Received: 8/27/26

Date Reviewed by HPC: 9/1/26

Date Reviewed by City Council:

☐ Request Approved ☐ Request Denied

By:

Title: Date:

City of Morrison, Illinois

200 West Main Street, Morrison IL USA 61270

Historic Preservation Commission

BUILDING IMPROVEMENT PROGRAM

REQUEST TO PARTICIPATE

Property Owner: Richard Clarke living Trust

Address: 1133 Josephine court, Sebring florida

Contact Number: 863-202 1175 Email Address: admin@solutionsonmain.com

Common Name of Business (if applicable): Solutions On Main LLC

This property is within the Morrison Historical District, but the planned improvements do not permanently alter the exterior architectural appearance of any building on such property within the meaning of the City of Morrison Municipal Code, Chapter 26, Historic Preservation. Accordingly, no Certificate of Appropriateness is required.

Nature of Improvements: NO change to Structure- Cosmetic Only

Estimated Cost of Improvements: $6,000

CERTIFICATION: To the best of my knowledge, the information contained herein is true, accurate, and correct. Any error, misstatement, or misrepresentation of material fact or expression of material fact, with or without intention, shall constitute sufficient grounds for the revocation or denial of participation.

Scott Clarke — Applicant's Signature

7/9/2026 — Date

For Office Use Only

Date Received: 7/15/26

Date Reviewed by HPC: 8/4/26

Date Reviewed by City Council: _____

☐ Request Approved ☐ Request Denied

By: _____

Title: _____ Date: _____

REQUEST FOR REIMBURSEMENT

Actual Cost of Improvements:_____

Amount Requested for Reimbursement:_____

A COPY OF PAID INVOICE MUST ACCOMPANY THIS REQUEST

CERTIFICATION: I, now request reimbursement according to the Building Improvement Program. To the best of my knowledge, the information contained herein is true, accurate, and correct. Any error, misstatement, or misrepresentation of material fact or expression of material fact, with or without intention, shall constitute sufficient grounds for the revocation or denial of any reimbursement.

_____ _____

Applicant's Signature Date

For Office Use Only

Date Received:_____

☐ Request Approved ☐ Request Denied

By:_____

Reimbursed Amount:_____

Date Paid:_____

WALKER BROS CONSTRUCTION

Storefront Facade Completion Invoice

INVOICE
Date: August 14, 2026
Status: Project Completed

BILL TO
Solutions On Main
204 E Main Street
Morrison, IL 61270

PROJECT
Completion of storefront facade
204 E Main Street
Morrison, Illinois

Scope of Work

Labor and materials associated with completion of the exterior storefront facade, including surface preparation and exterior painting; installation and finishing of wood-look facade panels; stone facade/veneer elements; planter box construction and finish work; architectural trim and accent details; exterior door hardware; and related installation and finish work shown in the completed storefront.

Description	Qty / Hours	Rate	Amount
Construction labor - on-site storefront facade work	50 hrs	$45.00/hr	$2,250.00
Reimbursable project materials - receipts provided	1		$1,209.45

Material Documentation

Supporting Material Receipt	Amount
Menards - facade/paint/stone/wood and related supplies	$864.01
Amazon - exterior door hardware	$72.31
Menards - paint/materials	$206.38
Tractor Supply - planter/landscaping materials	$66.75
Total Materials	**$1,209.45**

Labor	$2,250.00
Materials	$1,209.45
TOTAL DUE	**$3,459.45**

Note: Store signage and signage installation are being provided/quoted by a separate company and are not included in this Walker Bros Construction invoice.

MENARDS - STERLING
4220 E. 30th Street
Sterling, IL 61081

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for items on this receipt will be in the form of an in store credit voucher if the return is done after 10/26/26

If you have questions regarding the charges on your receipt, please email us at:
STRLfrontend@menards.com

Sale Transaction

PURDY 6PC PRO PAINT KIT	
5610880	24.98
DAP ALEX+ CAULK CLR	
5638901 3 @2.95	8.85
CONTROL SPRAY 250	
5612557	59.99
FASTPRIME 2+ IN/EX PRIME	
5504470	94.00
IL PAINTCAN RECOVERY FEE	1.95
TOTAL	189.77
TA STERLING IL 6 7.5%	16.61
[illegible]	~~206.38~~
[illegible]	206.38
[illegible]	07/28/26 09:08:25
[illegible]	PRIMARY ACCT
[illegible]	
[illegible]	
[illegible]	
[illegible]	6

PAINT

[illegible] RECEIPTS WERE
[illegible] FOR THIS TRANSACTION:
4097

THANK YOU, YOUR CASHIER, Joanne

/9293 10 8419 07/28/26 09:08AM 3272

D AND J 4PK FLOWERING ANNUAL
4450778 1 2.69 1.34
% Off Discount (50%) (1.35)

D AND J 4PK FLOWERING ANNUAL
4450778 1 2.69 1.34
% Off Discount (50%) (1.35)

D AND J 4PK FLOWERING ANNUAL
4450778 1 2.69 1.34
% Off Discount (50%) (1.35)

D AND J 4PK FLOWERING ANNUAL
4450778 1 2.69 1.34
% Off Discount (50%) (1.35)

WW 1GAL FERN TASSEL 19CM
2558662 2 17.99 17.98
% Off Discount (50%) (18.00)

OC KOLORSCAPE PEA GRAVEL .5CF
1587585 1 6.99 3.49
% Off Discount (50%) (3.50)

GW 1CF ALL PURPOSE TOP SOIL
2332918 1 3.49 1.74
% Off Discount (50%) (1.75)

GW 1CF COW MANURE & COMPOST
2332916 1 4.99 1.87
BOGO 25% Off (1.25)
% Off Discount (50%) (1.87)

RGC WMNS WR DOUBLE DIPPED GLOVE PNK M
2348708 1 6.99 6.99

Subtotal	61.79
Tax	4.96
Total	66.75

TSC Store Card - SALE 66.75
**********9910 - Pinpad Swiped
Authorization #: 013952
Terminal ID : 001792798000100

SEANTAE A WETZELL
Authorization #: 013952
TSC Standard Finance

CVM : DEFAULT

TractorSupply.com

planter boxes

15700 LINCOLN RD
MORRISON, IL 61270
815-255-3563

Ticket: 68238
Date: 8/13/26 Time: 8:13 AM
Store: 2798 Register: 1
Cashier: Jillian

Item	Qty	Price	Amount
D AND J 4PK FLOWERING ANNUAL			
4450778	1	2.69	1.34
% Off Discount (50%)		(1.35)	
D AND J 4PK FLOWERING ANNUAL			
4450778	1	2.69	1.34
% Off Discount (50%)		(1.35)	
D AND J 5IN GERANIUM			
1900912	1	5.99	2.99
% Off Discount (50%)		(3.00)	
D AND J 4PK FLOWERING ANNUAL			
4450778	1	2.69	1.34
% Off Discount (50%)		(1.35)	
D AND J 5IN GERANIUM			
1900912	1	5.99	2.99
% Off Discount (50%)		(3.00)	
D AND J 4PK FLOWERING ANNUAL			
4450778	1	2.69	1.34
% Off Discount (50%)		(1.35)	
D AND J 4.5IN SPECIALTY ANNUAL			
1900910	1	4.99	2.49
% Off Discount (50%)		(2.50)	
D AND J 4.5IN SPECIALTY ANNUAL			
1900910	1	4.99	2.49
% Off Discount (50%)		(2.50)	
D AND J 4PK FLOWERING ANNUAL			
4450778	1	2.69	1.34
% Off Discount (50%)		(1.35)	
D AND J 4PK FLOWERING ANNUAL			
4450778	1	2.69	1.34
% Off Discount (50%)		(1.35)	
D AND J 4PK FLOWERING ANNUAL			
4450778	1	2.69	1.34
% Off Discount (50%)		(1.35)	

Solutions On Main LLC
204 E Main Street

Morrison, IL, 61270
8154417263

Bill Date: 08/14/2026
Invoice #: 08142026

Due Date: 08/31/2026
Amount Due : $864.01

Bill To:
Seantae Wetzell
Solutions On Main
204 E Main St, Morrison Illinois

Additional Information
Menards Supplies
Solutions On Main , Morrison Illinois

Details

SKU	Description	$/per unit	Units	Total
5634309	WL 3006 ULTRA CLEAR 10 OZ W11001010	$6.99	3	$20.97
5511982	PPS I/E PAINT SAMPLE NTL51-216-16 8 OZ.	$5.98	1	$5.98
5428700	GOLD GLITTER PAINT ADDITV115-0085-000	$7.96	1	$7.96
5612263	PAINT CAN SPOUT 61	$1.25	2	$2.50
5542030	ULTRA EXT SAT PAINT NUTRL41617XA PPS GAL	$34.98	3	$104.94
5542126	GD EXT PAINT SAT NEUTRAL 35-619XI-01 GAL	$49.98	1	$49.98
1467835	STACKED STONE PANEL SMOKE GRAY	$19.79	8	$158.32
5011998	BOURBON WOODS L-52-9300	$39.99	4	$159.96
	Tax	$48.81	1	$48.81
2140288	STORAGE BASKET - WHITE 16088048	$0.99	4	$3.96
5639151	HIGH TEMP MINI GLUE GUN YC280M	$3.79	1	$3.79
5639163	MINI GLUE STICK 100CT AN734	$4.99	1	$4.99
	Tax	$3.43	1	$3.43
5610388	PURDY 6.5" MINI WD KIT 14C810700	$12.99	1	$12.99
	Tax	$1.14	1	$1.14
1031311	1X10-8' 3 STANDARD BOARD	$10.65	6	$63.90
4174903	BASE CAP WM163 PINE 11/16X1-3/8X8'	$10.66	6	$63.96
2112685	BLACK SHELF BRACKET 11" HEAVY-DUTY	$5.99	4	$23.96
	Tax	$13.28	1	$13.28
5516957	RO PRO PAINT FLAT BLACK K7776402 VOCGAL	$52.98	1	$52.98
	Tax	$5.67	1	$5.67
2218706	PB PROJECT PACK TYLO 4-PC242T 3 CODE K2	$46.47	1	$46.47
	Tax	$4.07	1	$4.07

Total: $864.01

amazon.com

Details for Order #114-1177113-6797824

Paid By: Solutions on Main
Placed By: SEANTAE WETZELL
Order Placed: August 14, 2026
PO number : frontdoorhandle
Amazon.com order number: 114-1177113-6797824
Order Total: USD 72.31

Not Yet Shipped

Items Ordered	Price
1 of: *TICONN Front Door Handle Set, Heavy Duty Square Door Lever & Single Cylinder Deadbolt Combo Reversible for Entrance Exterior Doors (Satin Brass)* Sold by and invoiced on behalf of: TICONN US (seller profile) Seller Credentials: 889 Certification, Classified Small Business - SBA Standard Business Price Condition: New	$66.49

Shipping Address:
Solutions On Main
204 E MAIN ST
MORRISON, IL 61270-2849
United States

Shipping Speed:
FREE Prime Delivery

Payment information

Payment Method:
Visa | Last digits: 6331

Item(s) Subtotal:	USD 66.49
Shipping & Handling:	USD 0.00
Total before tax:	USD 66.49
Estimated tax to be collected:	USD 5.82
Grand Total:	**USD 72.31**

To view the status of your order, return to Order Summary .

Conditions of Use | Privacy Notice © 1996-2020, Amazon.com, Inc.

City of Morrison, Illinois

200 West Main Street, Morrison IL USA 61270

Historic Preservation Commission

BUILDING IMPROVEMENT PROGRAM

REQUEST TO PARTICIPATE

Property Owner: MORRISON HISTORICAL SOCIETY

Address: 202 EAST LINCOLNWAY, MORRISON, IL 61270

Contact Number: 815-772-3084 Email Address: oboykt@frontiernet.net

Common Name of Business (if applicable): _____

This property is within the Morrison Historical District, but the planned improvements do not permanently alter the exterior architectural appearance of any building on such property within the meaning of the City of Morrison Municipal Code, Chapter 26, Historic Preservation. Accordingly, no Certificate of Appropriateness is required.

Nature of Improvements: PROJECT DETAILS ON PAGE 2

Estimated Cost of Improvements: $5,500 SEE CONTRACT ON PAGE 2

CERTIFICATION: To the best of my knowledge, the information contained herein is true, accurate, and correct. Any error, misstatement, or misrepresentation of material fact or expression of material fact, with or without intention, shall constitute sufficient grounds for the revocation or denial of participation.

Harvey D Zurdoma VP M.H.S. 7-1-2026

Applicant's Signature Date

For Office Use Only

Date Received: 7/6/26

Date Reviewed by HPC: 7/7/26

Date Reviewed by City Council: _____

☐ Request Approved ☐ Request Denied

By: _____

Title: _____ Date: _____

REQUEST FOR REIMBURSEMENT

Morrison Historical Society

Actual Cost of Improvements: $5,500

Amount Requested for Reimbursement: $2,750

A COPY OF PAID INVOICE MUST ACCOMPANY THIS REQUEST

CERTIFICATION: I, now request reimbursement according to the Building Improvement Program. To the best of my knowledge, the information contained herein is true, accurate, and correct. Any error, misstatement, or misrepresentation of material fact or expression of material fact, with or without intention, shall constitute sufficient grounds for the revocation or denial of any reimbursement.

Harvey D Zendema VP — Applicant's Signature

8-27-26 — Date

For Office Use Only

Date Received: 8/27/26

☐ Request Approved ☐ Request Denied

By: B. Kreis

Reimbursed Amount:

Date Paid:

CONTRACT

Project Address:202 e Lincolnway
morrison ill 61270
Estimated Project Duration:4~5 days

PROJECT DETAILS

We will start off by setting ladders and scaffolding around the building so we can start power washing and knocking off all debris and loose paint on the walls.

2x10 trill on both south side and north side of the building peak will be replaced with new 2x10 treated wood. And repaint with similar paint. (We will try to color match in sherwin Williams) once that has been done we will start replacing any damaged bricks and re-tuckpoint any cracks we see in around the building.

Once everything have been done prep work will start by covering all windows with plastic since we will be spraying with color white the walls as the existing color it has now.

We will also repaint the outdoor metal doors going tours the basement with rust oleum black paint.

08/05/26

Paid in full - X 2,750.00

50% of payment is due 24hr before beginning project, will be used for materials, labor, etc.
Checks made out to : **Leobardo Enrique Gonzalez**

Date: / /

Client Signature: Harvey Dziedzina

Remaining balance is to be paid in full upon completion of project

SRG: _____

Project total:$5,500

THANK YOU FOR CHOOSING OUR BUSINESS!

CITY OF MORRISON, ILLINOIS USA

ORDINANCE NO. 26-10

ORDINANCE AUTHORIZING DISPOSAL OF SURPLUS PERSONAL PROPERTY

ADOPTED BY THE

CITY COUNCIL

OF THE

CITY OF MORRISON

THIS 14th DAY OF SEPTEMBER, 2026

Published in pamphlet form by authority of the City Council, City of Morrison, this 14th day of September, 2026.

ORDINANCE NO. 26-10

ORDINANCE AUTHORIZING
DISPOSAL OF SURPLUS PERSONAL PROPERTY

WHEREAS, the City of Morrison is the owner of certain personal property more specifically described in Exhibit A; and

WHEREAS, it is the opinion of the corporate authorities of the City of Morrison that the City has no use for the personal property described above and that it is in the best interests of the City to sell or dispose of the same.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the Council of the City of Morrison, Whiteside County, Illinois as follows:

SECTION 1: The recitals set forth in the preambles of this ordinance are true and correct and incorporated herein as if fully set forth in Section 1.

SECTION 2: The Mayor and City Council find that the personal property described in Exhibit A is not necessary or useful to the City and thus the City Administrator or his designee is hereby authorized to undertake disposal of the specifically described surplus property with the property being sold or disposed of in an "as is" condition to the Pink Heals Sauk Valley IL Chapter for One Dollar ($1.00) and any proceeds deposited into appropriate city accounts as determined by the City Administrator.

SECTION 3: The Mayor and the City Clerk are hereby authorized and directed to do all things necessary and essential, including execution of any documents affecting transfer, to carry out the provisions of this ordinance and effectuate sale or disposal of the surplus property described above.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage and approval, and publication in the manner provided by law.

SECTION 5: All ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 6: The provisions and sections of this Ordinance shall be deemed to be separable and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

SECTION 7: The City Clerk is hereby directed to publish this ordinance in pamphlet form.

PASSED by the Mayor and the City Council of the City of Morrison on the 14th day of September, 2026.

_____
Scott Vandermyde, Mayor

ATTEST:

_____
Michael Hemmer, City Clerk

Exhibit A ~ September 14, 2026

Model & Description	Serial No./VIN
2020 Dodge Durango	1C4RDJFG0LC442964

Alderpersons Voting:

	AYE	NAY	ABSTAIN	ABSENT
Kevin Bruckner Jr.	☐	☐	☐	☐
Seth Buckwalter	☐	☐	☐	☐
Sara Dunne	☐	☐	☐	☐
Sidonna Mahaffey	☐	☐	☐	☐
Todd Schlegel	☐	☐	☐	☐
Vernon Tervelt	☐	☐	☐	☐
Matthew Tichler	☐	☐	☐	☐
Vacancy	☐	☐	☐	☐

CITY OF MORRISON, ILLINOIS USA

ORDINANCE NO. 2026-17

AN ORDINANCE APPROVING AMENDING THE ZONING MAP TO RECLASSIFY PROPERTY OWNED BY GREENFIELD PROPERTIES, LLC FROM R-1 SINGLE FAMILY RESIDENTIAL TO R-1 SINGLE FAMILY RESIDENTIAL WITH SPECIAL USE

ADOPTED BY THE

CITY COUNCIL

OF THE

CITY OF MORRISON, ILLINOIS

THIS 14th DAY OF SEPTEMBER, 2026

Published in pamphlet form by authority of the City Council of the City of Morrison, this 14th day of September, 2026.

ORDINANCE NO. 2026-17

AN ORDINANCE APPROVING AMENDING THE ZONING MAP TO RECLASSIFY PROPERTY OWNED BY GREENFIELD PROPERTIES, LLC FROM R-1 SINGLE FAMILY RESIDENTIAL TO R-1 SINGLE FAMILY RESIDENTIAL WITH SPECIAL USE

WHEREAS, Petitioner Greenfield Properties, LLC requests to have property located adjacent to the terminus of West Lincoln Way (600 West Lincoln Way) (PIN 08-18-126-014) rezoned from R-1 Single-Family Residential to R-1 Single-Family Residential with Special Use to continue operation of the existing bed and breakfast, Romantic Adventure Getaways; and

WHEREAS, the City Council referred the matter to the Planning & Zoning Board for consideration and review of the request; and

WHEREAS, the Planning & Zoning Board held a public hearing on August 26, 2026, to consider the request and entertain any objections or comments; and

WHEREAS, after due consideration the Planning & Zoning Board voted to recommend that the City Council grant Petitioner's request to approve reclassification of the identified parcel, as shown on Exhibit A, to R-1 with Special Use; and

WHEREAS, the City Council has reviewed the request and location of the parcel, historical usage of the parcel, and immediate proximity to property zoned as R-1 Single-Family Residential and R-2 General Residential; and

WHEREAS, the City Council has reviewed the recommendation of the Planning & Zoning Board, and desires to approve the same.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Morrison, Whiteside County, Illinois as follows:

SECTION 1: The statements contained in the preamble paragraph of this Ordinance are declared to be true and accurate and incorporated herein.

SECTION 2: The parcel described herein, shown on Exhibit A, is approved for reclassification under the Zoning Ordinance of the City of Morrison as zoning classification R-1 Single-Family Residential with Special Use, allowing for the continued use as a bed and breakfast provided the Owner or intended Owner shall become and remain in full compliance with municipal code.

SECTION 3: The official zoning map of the City of Morrison is hereby amended to reflect the reclassification of the parcel described herein.

SECTION 4. The Mayor and City Clerk are authorized to sign such documents as may be reasonable and necessary to confirm the zoning and give notice to the County relating to the same.

SECTION 5: This Ordinance shall be in full force and effect upon its passage and approval, and publication as required by law.

PASSED by the Mayor and the City Council of the City of Morrison on this 14th day of September, 2026.

_____

Scott Vandermyde, Mayor

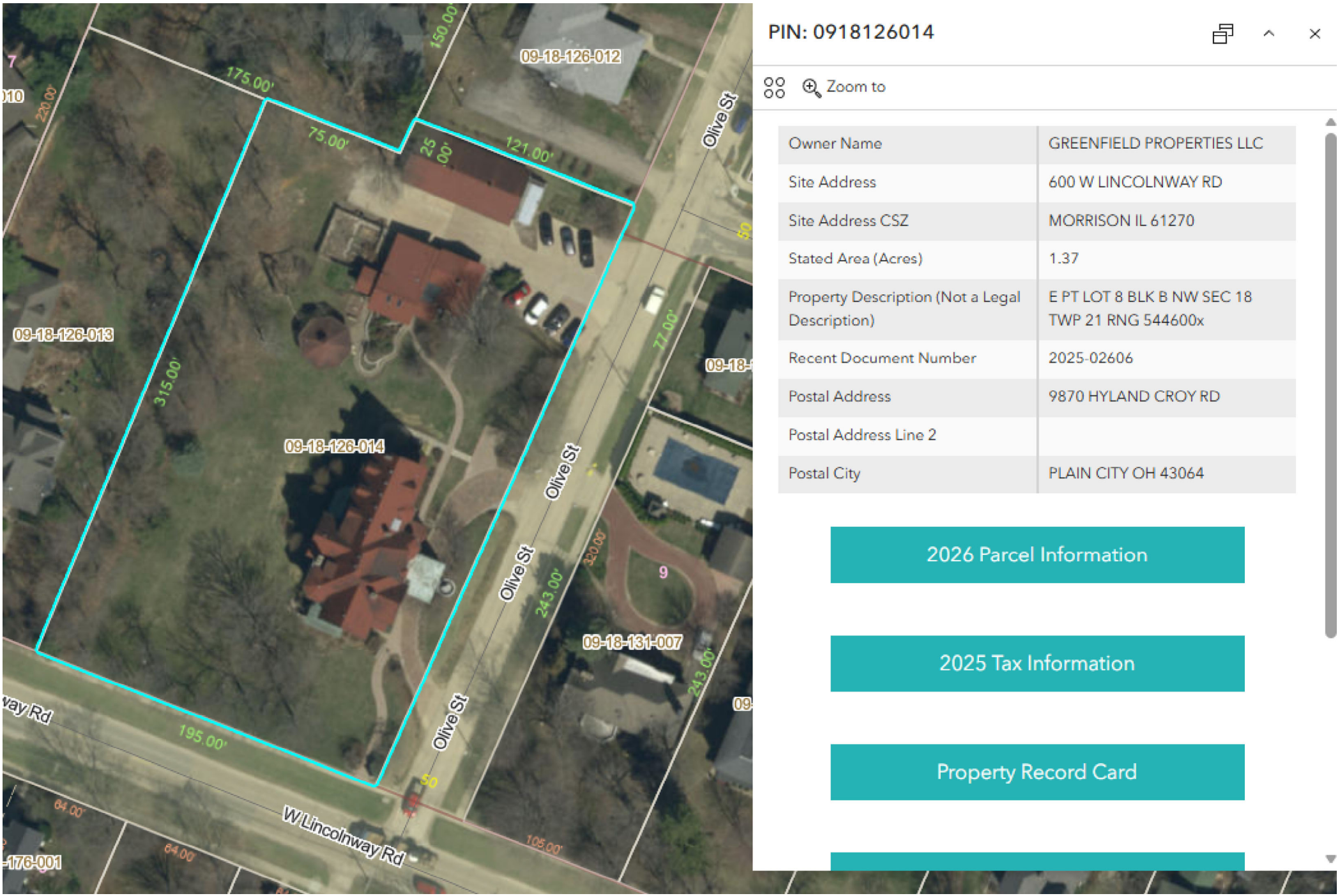
ATTEST:

_____

Michael Hemmer, City Clerk

Alderpersons Voting:

	AYE	NAY	ABSTAIN	ABSENT
Kevin Bruckner Jr.	☐	☐	☐	☐
Seth Buckwalter	☐	☐	☐	☐
Sara Dunne	☐	☐	☐	☐
Sidonna Mahaffey	☐	☐	☐	☐
Todd Schlegel	☐	☐	☐	☐
Vernon Tervelt	☐	☐	☐	☐
Matthew Tichler	☐	☐	☐	☐
Vacancy	☐	☐	☐	☐


09-18-126-012
09-18-126-013
09-18-126-014
09-18-131-007
Olive St
W Lincolnway Rd
175.00'
75.00'
121.00'
315.00'
195.00'
243.00'
105.00'
64.00'
PIN: 0918126014
Zoom to
Owner Name
GREENFIELD PROPERTIES LLC
Site Address
600 W LINCOLNWAY RD
Site Address CSZ
MORRISON IL 61270
Stated Area (Acres)
1.37
Property Description (Not a Legal Description)
E PT LOT 8 BLK B NW SEC 18 TWP 21 RNG 544600x
Recent Document Number
2025-02606
Postal Address
9870 HYLAND CROY RD
Postal Address Line 2
Postal City
PLAIN CITY OH 43064
2026 Parcel Information
2025 Tax Information
Property Record Card

CITY OF MORRISON, ILLINOIS USA

ORDINANCE NO. 2026-18

AN ORDINANCE APPROVING AMENDING THE ZONING MAP AND TO RECLASSIFY PROPERTIES FROM R-2 GENERAL RESIDENTIAL TO C-2 GENERAL COMMERCIAL

ADOPTED BY THE

CITY COUNCIL

OF THE

CITY OF MORRISON, ILLINOIS

THIS 14th DAY OF SEPTEMBER, 2026

Published in pamphlet form by authority of the City Council of the City of Morrison, this 14th day of September, 2026.

ORDINANCE NO. 2026-18

AN ORDINANCE APPROVING AMENDING THE ZONING MAP AND TO RECLASSIFY PROPERTIES FROM R-2 GENERAL RESIDENTIAL TO C-2 GENERAL COMMERCIAL

WHEREAS, the City of Morrison, Illinois seeks to have property located adjacent to the terminus of South Base Street and South Genesee Street [102 South Base Street (PIN 09-18-269-011), 103 South Genesee Street (PIN 09-18-269-010) and 104 South Genesee Street (PIN 09-18-404-001)] rezoned from R-2 General Residential to C-2 General Commercial to continue various commercial operations; and

WHEREAS, the City Council referred the matter to the Planning & Zoning Board for consideration and review of the request; and

WHEREAS, the Planning & Zoning Board held a public hearing on August 26, 2026, to consider the request and entertain any objections or comments; and

WHEREAS, after due consideration the Planning & Zoning Board voted to recommend that the City Council grant and approve reclassification of the identified parcels, as shown on Exhibit A, to C-2 General Commercial; and

WHEREAS, the City Council has reviewed the information and location of the parcels, historical usage of the parcels, and immediate proximity to properties zoned as R-2 General Residential and C-1 Central Business; and

WHEREAS, the City Council has reviewed the recommendation of the Planning & Zoning Board, and desires to approve the same.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Morrison, Whiteside County, Illinois as follows:

SECTION 1: The statements contained in the preamble paragraph of this Ordinance are declared to be true and accurate and incorporated herein.

SECTION 2: The parcels described herein, shown on Exhibit A, are approved for reclassification under the Zoning Ordinance of the City of Morrison as zoning classification C-2 General Commercial, allowing for the continued commercial operations.

SECTION 3: The official zoning map of the City of Morrison is hereby amended to reflect the reclassification of the parcel described herein.

SECTION 4. The Mayor and City Clerk are authorized to sign such documents as may be reasonable and necessary to confirm the zoning and give notice to the County relating to the same.

SECTION 5: This Ordinance shall be in full force and effect upon its passage and approval, and publication as required by law.

PASSED by the Mayor and the City Council of the City of Morrison on this 14th day of September, 2026.

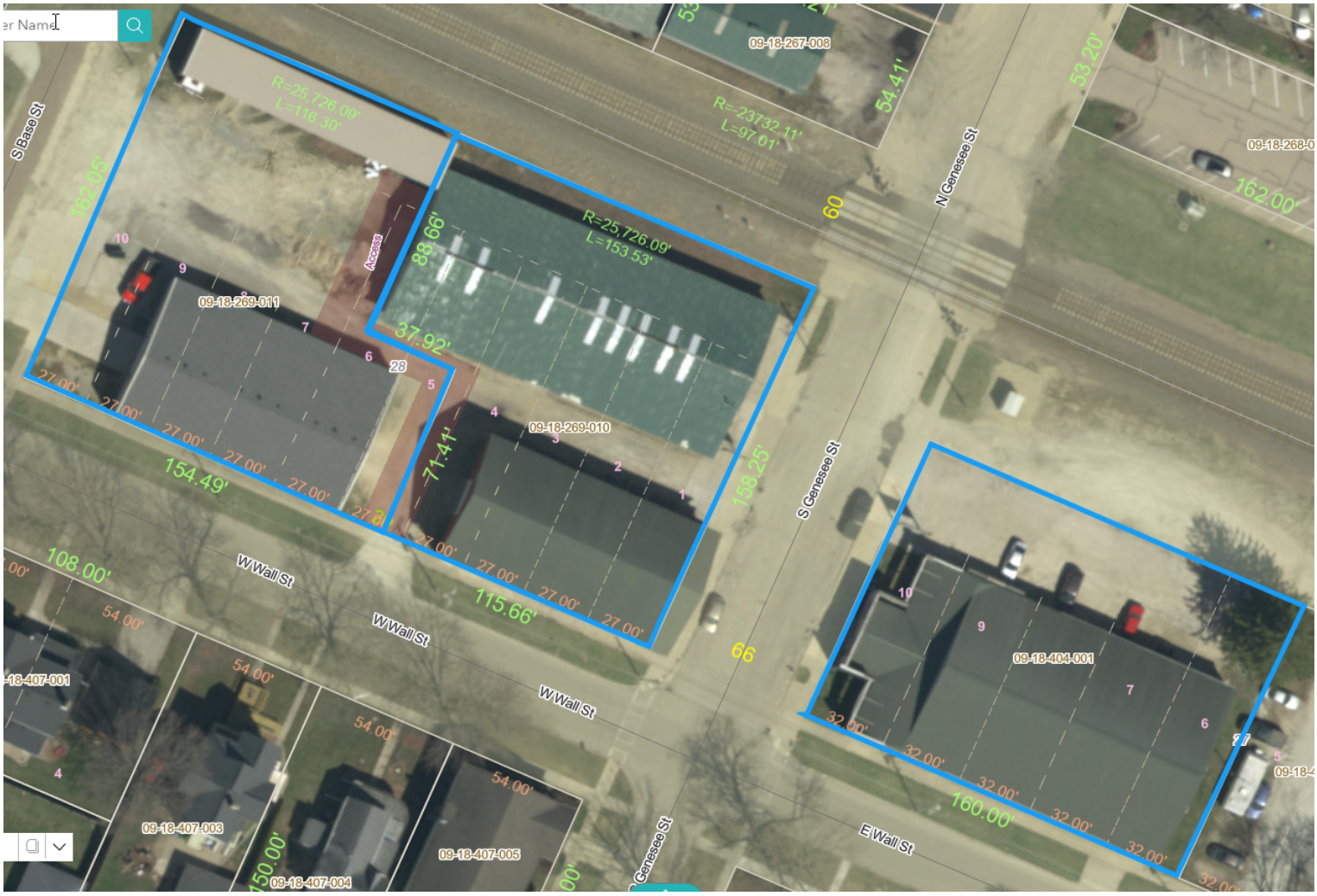
_____
Scott Vandermyde, Mayor

ATTEST:

_____
Michael Hemmer, City Clerk

Alderpersons Voting:

	AYE	NAY	ABSTAIN	ABSENT
Kevin Bruckner Jr.	☐	☐	☐	☐
Seth Buckwalter	☐	☐	☐	☐
Sara Dunne	☐	☐	☐	☐
Sidonna Mahaffey	☐	☐	☐	☐
Todd Schlegel	☐	☐	☐	☐
Vernon Tervelt	☐	☐	☐	☐
Matthew Tichler	☐	☐	☐	☐
Vacancy	☐	☐	☐	☐


S Base St
N Genesee St
S Genesee St
W Wall St
E Wall St
09-18-267-008
09-18-269-011
09-18-269-010
09-18-404-001
09-18-407-003
09-18-407-004
09-18-407-005
R=25,726.09'
L=116.30'
R=25,726.09'
L=153.53'
R=-23732.11'
L=97.01'
162.00'
154.49'
115.66'
158.25'
108.00'
160.00'
150.00'
88.66'
37.92'
71.41'
54.41'
53.20'
60
66
Access

Water Works Park Pickleball Surface Project - Proposals

Contractor	Proposal Received	Date	Time	Est. Completion Date	Total
Helm Civil, Freeport IL	Email	9/1/2026	1002 hrs	5/14/2027	$ 97,780
Martin & Company, Oregon IL	Email	9/1/2026	1143 hrs	5/1/2027	$ 137,500

Helm Civil
2283 Business US 20 East
PO Box 750
Freeport, IL 61032
815-235-0990
www.helmgroup.com

September 1st, 2026

City of Morrison – City Hall
Attn: Brian Melton
200 West Main Street
Morrison, IL 61270

Re: RFP-2026-001 Construction of Pickleball Court Surface

Dear Mr. Melton,

In response to your Request For Proposal dated Thursday, July 30th 2026, Helm Civil appreciates the opportunity to submit a proposal for construction of a new pickleball court located at Waterworks Park in Morrison, IL. Please find included with our proposal the following supporting documentation:

1. Cover Letter
2. Company Information
3. Construction Schedule
4. List of Proposed Materials
5. References
6. Detailed Cost Proposal
7. Morrison Pickleball Layout Exhibit

If you have any questions, please feel free to contact me. We look forward to working with you on this project.

Sincerely,

Dave Munson
Senior Estimator | Helm Civil
815-509-4341 cell
815-297-8565 office direct
dmunson@helmgroup.com

Company Information

Civil Constructors Inc., dba Helm Civil
2283 Business Route 20 East
Freeport, IL 61032

Phone: 815-235-2200
Fax: 815-235-9590

Project Manager: Alex Daughenbaugh
815-990-4022

Helm Civil
2283 Business US 20 East
PO Box 750
Freeport, IL 61032
815-235-0990
www.helmgroup.com

Construction Schedule

1. Bid Date: 9/1/2026
2. Anticipated Award: 10/1/2026
3. Anticipated Notice To Proceed: 3/29/2027
4. Estimated Start Date: 4/12/2027 (see note 1 below)
5. Complete Site Excavation & Stone Base Placement: 4/16/2027 (see note 1 below)
6. Fine grade stone base and install asphalt surfacing: 5/7/2027 (see note 2 below)
7. Final restoration, topsoil, and seeding complete: 5/12/2027 (see note 3 below)
8. Final Completion Date: 5/14/2027 (see note 3 below)

Construction Schedule Notes:

1. If weather conditions and schedule allow, Helm Civil would propose to begin the project during Fall 2026. Anticipated construction would include excavation, rough grading, stone base installation, and temporary seed.
2. Asphalt plant operation is completely dependent on weather conditions and asphalt material demand. Plants typically open the first week in May each season, but there are times when plants open earlier. Helm Civil will make every attempt to meet the desired project completion of May 1st, 2027.
3. If asphalt paving can be completed during 2026 construction season, restoration work and final completion date can be expedited to meet the desired project completion of May 1st, 2027.

Helm Civil
2283 Business US 20 East
PO Box 750
Freeport, IL 61032
815-235-0990
www.helmgroup.com

List Of Proposed Materials

10” Stone Base: IDOT CA-6

3” Asphalt: HMA Surface Course, IL-9.5, Mix “D”, N50

References

Freeport Park District
1122 Burchard Ave.
Freeport, IL 61032
Berin Jackson
815-801-8709
2025

Freeport School District 145
501 E South St.
Freeport, IL 61032
815-232-0300
2023

Apple Canyon Lake POA
14A 157 Canyon Club Dr.
Apple River, IL 61001
815-492-2238
2022

Helm Civil
2283 Business US 20 East
PO Box 750
Freeport, IL 61032
815-235-0990
www.helmgroup.com

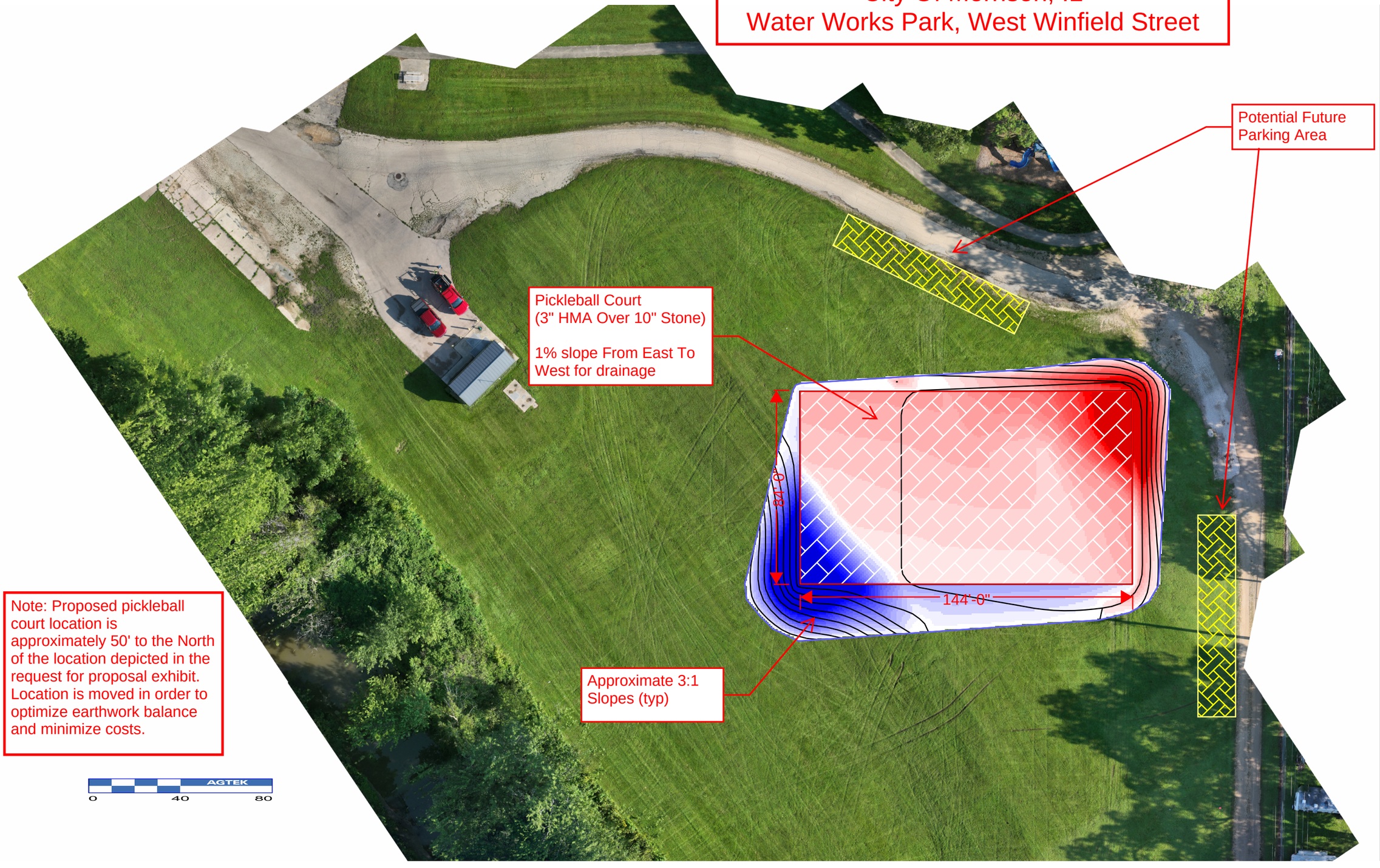
Detailed Cost Proposal

Morrison Pickleball
Cost Proposal

		Total $	
Man Hours	268		
Labor		$31,749.00	
Equipment		$37,900.00	
FOG		$2,686.00	
STS		$2,860.00	
PM	HMA	$16,252.00	239 TN
PM	Aggregate	$6,333.00	745 TN

Total: $97,780.00

Helm Civil Proposed Pickleball Court
City Of Morrison, IL
Water Works Park, West Winfield Street



MARTIN & COMPANY EXCAVATING

P.O. BOX 443
OREGON, IL 61061
(815) 732-2422
(815) 732-2092

PROPOSAL & ACCEPTANCE

September 1, 2026

We are pleased to quote for acceptance within 30 days of this date prices and terms on the below listed project.

PROJECT**: Morrison Pickleball Courts**

Pricing for above mentioned project and includes the following:

Base Bid
Site preparation
Base aggregate 10"
HMA Pavement 3"
Necessary Restoration
Base Bid Total: $ 137,500.00

Price is based off 12,096 square feet of finished surface

Price Excludes:
- Testing
- Coating and striping of pickleball court
- Undercuts and unsuitable soils

Estimated Start Date: 3/1/2027
Estimated Final Completion Date: 5/1/2027

TERMS: Completed operations billed monthly. Due 30 days
WARRANTY: 1 year on materials installed by Martin & Company only, for material defects

DISCLOSURE: All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications involving extra costs will be executed only upon written orders and may become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, and delays beyond our control. Our workers are fully covered by Workman's Compensation Insurance.

Respectfully Submitted,
MARTIN & COMPANY EXCAVATING

Gerald Martin

Gerald Martin

Accepted By;

Company Background:

Martin & Company Excavating is a family-owned heavy highway and civil construction contractor headquartered in Oregon, Illinois, serving communities throughout Northern Illinois. Founded in 1987, we bring nearly 40 years of experience completing a wide range of infrastructure projects.

Our capabilities include earthwork, roadway construction, asphalt paving, bridge and structural work, underground utilities, drainage improvements, and more. With an experienced workforce and extensive equipment fleet, Martin & Company is committed to completing projects safely, efficiently, and to a high standard of quality.

Our reputation has been built on reliability, integrity, quality workmanship, and getting the job done right.

Relevant Experience and comparable project references:

Byron Highschool Tennis courts

Oregon Highschool Track

Sterling Highschool Tennis courts

Proof of Licensing: Attached

Proof of Insurance: Attached

Illinois Department of Transportation

Certificate of Eligibility

Martin & Company Excavating
P. O. Box 443 OREGON, IL 61061

Contractor No 3706

WHO HAS FILED WITH THE DEPARTMENT AN APPLICATION FOR PREQUALIFICATION STATEMENT OF EXPERIENCE, EQUIPMENT AND FINANCIAL CONDITION IS HEREBY QUALIFIED TO BID AT ANY OF DEPARTMENT OF TRANSPORTATION LETTINGS IN THE CLASSES OF WORK AND WITHIN THE AMOUNT AND OTHER LIMITATIONS OF EACH CLASSIFICATION, AS LISTED BELOW, FOR SUCH PERIOD AS THE UNCOMPLETED WORK FROM ALL SOURCES DOES NOT EXCEED UNLIMITED

001	EARTHWORK	$15,875,000
003	HMA PLANT MIX	$15,825,000
012	DRAINAGE	$8,025,000
017	CONCRETE CONSTRUCTION	$2,075,000
032	COLD MILL,PLAN. & ROTOMILL	$1,475,000
034	DEMOLITION	$675,000
08A	AGGREGATE BASES & SURF. (A)	$3,300,000
09C	HWY., R.R. & WATERWAY STR.	$9,975,000
15A	COVER & SEAL COATS (A)	$200,000

THIS CERTIFICATE OF ELIGIBILITY IS VALID FROM 4/14/2026 TO 4/30/2027 INCLUSIVE, AND SUPERSEDES ANY CERTIFICATE PREVIOUSLY ISSUED, BUT IS SUBJECT TO REVISION OR REVOCATION, IF AND WHEN CHANGES IN THE FINANCIAL CONDITION OF THE CONTRACTING FIRM OR OTHER FACTS JUSTIFY SUCH REVISIONS OR REVOCATION.
ISSUED AT SPRINGFIELD, ILLINOIS ON 4/14/2026.

Engineer of Construction

IL 494-0645

September 14 2026 / 78

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 3/30/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Hub International Midwest West
212 Brady Street
Suite 4B
Davenport IA 52801

License#: 100290819

CONTACT NAME: Kim Miller
PHONE (A/C, No, Ext): 563-823-6712 FAX (A/C, No): 563-324-3410
E-MAIL ADDRESS: kim.miller@hubinternational.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : United Fire & Casualty Company	13021
INSURER B : Consolidated Insurance Company	22640
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
MART&CO-01
Martin & Company Excavating
PO Box 443
2456 E Pleasant Grove Rd
Oregon IL 61061-9426

COVERAGES **CERTIFICATE NUMBER:** 1424975974 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY	Y	Y	10055791383	4/1/2026	4/1/2027	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE [X] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						MED EXP (Any one person)	$ 5,000
	POLICY [X] PRO-JECT [X] LOC						PERSONAL & ADV INJURY	$ 1,000,000
	OTHER:						GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
A	AUTOMOBILE LIABILITY	Y	Y	10094956894	4/1/2026	4/1/2027	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB X OCCUR	Y	Y	10043065488	4/1/2026	4/1/2027	EACH OCCURRENCE	$ 1,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 1,000,000
	DED X RETENTION $ 10,000							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N	N/A	Y	WC00211630026	4/1/2026	4/1/2027	X PER STATUTE OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [N] (Mandatory in NH)						E.L. EACH ACCIDENT	$ 2,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 2,000,000
							E.L. DISEASE - POLICY LIMIT	$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

Agreement No. C178072 (27-3017-65560)

GRANT AGREEMENT

BETWEEN

THE STATE OF ILLINOIS, ENVIRONMENTAL PROTECTION AGENCY

AND

CITY OF MORRISON

The parties to this Grant Agreement (Agreement) are the State of Illinois (State), acting through the undersigned agency and City of Morrison (Grantee) (collectively, the "Parties" and individually, a "Party"). The Agreement, consisting of the signature page, the parts listed below, and any additional exhibits or attachments referenced in this Agreement, constitute the entire agreement between the Parties. No promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, are binding upon either Grantee or Grantor.

PART ONE - The Uniform Terms

Article I	**Definitions**
Article II	**Award Information**
Article III	**Grantee Certifications and Representations**
Article IV	**Payment Requirements**
Article V	**Scope of Award Activities/Purpose of Award**
Article VI	**Budget**
Article VII	**Allowable Costs**
Article VIII	**Lobbying**
Article IX	**Maintenance and Accessibility of Records; Monitoring**
Article X	**Financial Reporting Requirements**
Article XI	**Performance Reporting Requirements**
Article XII	**Audit Requirements**
Article XIII	**Termination; Suspension; Non-compliance**
Article XIV	**Subcontracts/Subawards**
Article XV	**Notice of Change**
Article XVI	**Structural Reorganization and Reconstitution of Board Membership**
Article XVII	**Conflict of Interest**
Article XVIII	**Equipment or Property**
Article XIX	**Promotional Materials; Prior Notification**
Article XX	**Insurance**
Article XXI	**Lawsuits and Indemnification**
Article XXII	**Miscellaneous**
Exhibit A	**Project Description**
Exhibit B	**Deliverables or Milestones**
Exhibit C	**Contact Information**
Exhibit D	**Performance Measures and Standards**
Exhibit E	**Specific Conditions**

PART TWO - Grantor-Specific Terms

PART THREE - Project-Specific Terms

Agreement No. C178072 (27-3017-65560)

The Parties or their duly authorized representatives hereby execute this Agreement.

Illinois Environmental Protection Agency

By: _____

Signature of James Jennings , Title Director

By: _____

Signature of Designee

Date: _____

Printed Name: Max Paller

Printed Title: Chief Financial Officer

By: _____

Signature of Second Grantor Approver, if applicable

Date: _____

Printed Name: _____

Printed Title: _____

Second Grantor Approver

By: _____

Signature of Third Grantor Approver, if applicable

Date: _____

Printed Name: _____

Printed Title: _____

Third Grantor Approver

City of Morrison

By: _____

Signature of Authorized Representative

Date: _____

Printed Name: _____

Printed Title: _____

Email: _____

By: _____

Signature of Second Grantee Approver, if applicable

Date: _____

Printed Name: _____

Printed Title: _____

Email: _____

Second Grantee Approver
(optional at Grantee's discretion)

PART ONE - THE UNIFORM TERMS

ARTICLE I
DEFINITIONS

1.1. Definitions. Capitalized words andphrases used in this Agreement have the meanings stated in 2 CFR 200.1 unless otherwise stated below.

"Allowable Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Award" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Budget" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Catalog of State Financial Assistance" or "CSFA" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Close-out Report" means a report from the Grantee allowing Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

"Conflict of Interest" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Cooperative Research and Development Agreement" has the same meaning as in 15 USC 3710a.

"Direct Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Financial Assistance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"GATU" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Agreement" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grantee Compliance Enforcement System" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Funds" means the Financial Assistance made available to Grantee through this Agreement.

"Grantee Portal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Cost Rate" means a device for determining in a reasonable manner the proportion of Indirect Costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

"Indirect Cost Rate Proposal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Obligations" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Period of Performance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Prior Approval” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Profit” means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. “Profit” is synonymous with the term “net revenue.”

“Program” means the services to be provided pursuant to this Agreement. "Program" is used interchangeably with "Project."

“Program Costs” means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

“Related Parties” has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

“SAM” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“State-issued Award” means the assistance that a grantee receives directly from a State agency. The funding source of the State-issued Award can be federal pass-through, State or a combination thereof. "State-issued Award" does not include the following:

- contracts issued pursuant to the Illinois Procurement Code that a State agency uses to buy goods or services from a contractor or a contract to operate State government-owned, contractor-operated facilities;
- agreements that meet the definition of "contract" under 2 CFR 200.1 and 2 CFR 200.331, which a State agency uses to procure goods or services but are exempt from the Illinois Procurement Code due to an exemption listed under 30 ILCS 500/1-10, or pursuant to a disaster proclamation, executive order, or any other exemption permitted by law;
- amounts received for services rendered to an individual;
- Cooperative Research and Development Agreements;
- an agreement that provides only direct cash assistance to an individual;
- a subsidy;
- a loan;
- a loan guarantee; or
- insurance.

“Illinois Stop Payment List” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Unallowable Cost” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Unique Entity Identifier” or “UEI” has the same meaning as in 44 Ill. Admin. Code 7000.30.

ARTICLE II
AWARD INFORMATION

2.1. Term. This Agreement is effective on execution and expires on 4/15/2030 (the Term), unless terminated pursuant to this Agreement.

2.2. Amount of Agreement. Grant Funds (check one) ☒ must not exceed or ☐ are estimated to be $30,000.00 , of which $30,000.00 are federal funds. Grantee accepts Grantor's payment as specified in this ARTICLE.

2.3. Payment. Payment will be made as follows (see additional payment requirements in ARTICLE IV; additional payment provisions specific to this Award may be included in **PART TWO** or **PART THREE**):
The Grantee shall receive a maximum of $30,000 from the EPA Lead Service Line Inventory ("LSLI") Grant Program under this Agreement.

TOTAL PROJECT COST: $30,000
Federal Share: $30,000
Grantee Share: $0

The estimated Total Project Costs allowable under this Agreement are identified in the State of Illinois Uniform Grant Budget Template incorporated herein as Attachment 1.

All Grantee costs shall be incurred within the Agreement Term. If the Grantee incurs costs above the Total Project Cost indicated above in anticipation of receiving additional funds from the Grantor, the Grantee does so at its own risk.

Disbursement requests submitted by the Grantee shall only be for the proposed/incurred costs. Each payment request shall detail the amount and value of the work performed and be accompanied by the Illinois EPA LSLI Grant Program – Invoice for Disbursement Request Documentation Form located at the following link:

https://epa.illinois.gov/content/dam/soi/en/web/epa/topics/drinking-water/public-water-users/documents/lsli-grant-opportunity/LSLI-INVOICE_FOR_DISBURSEMENT_REQUEST.pdf

Grantee disbursement requests and supporting documentation shall be submitted via email to:

Email to: Illinois EPA EPA.LoanMgmt@illinois.gov
CC: Lanina Clark lanina.clark@illinois.gov
Jillian Fowler jillian.fowler@illinois.gov
Rachael Heaton rachael.heaton@illinois.gov
Kaitlyn Holtsclaw Kaitlyn.M.Holtsclaw@Illinois.gov
Julie Matthews Julie.Matthews@Illinois.gov

1. 50% of the grant funds shall be disbursed to the Grantee upon the submittal of a Grantor approved executed contract detailing the scope of work and services to be performed by a third party in developing a Complete Lead Service Line Inventory (“Complete LSLI") as described in Exhibit A along with the Invoice for Disbursement Request Documentation.

2. Upon completion, the Grantee shall submit the Complete LSLI for approval to the Grantor, along with the final Invoice for Disbursement Request Documentation. The Grantor shall determine if the requirements in Exhibit A have been met. In addition, a detailed summary of the final costs for the Complete LSLI, an invoice for all costs incurred, proof of Complete LSLI publication to Grantee’s website or Illinois EPA website, and a release of all claims against the Grantor (discussed below) shall be submitted. Following the Grantor’s approval of the Complete LSLI, the Grantor shall disburse the balance of the grant funds to the Grantee.

Invoices for supplies purchased, services performed, and expenses incurred through June 30 of any year shall be submitted to the Grantor no later than August 11 of that year; otherwise, the Grantee may have to seek payment through the Illinois Court of Claims.

The Grantor may withhold payment to the Grantee if the Grantee's progress in completing the Performance Measures contained in Exhibit D of this Agreement does not meet the project schedule contained in the Agreement to the satisfaction of the Grantor. The Grantor may withhold payment to the Grantee if Grantee fails to submit required reports as outlined in Exhibit B of this Agreement.

As a condition before final payment under the Agreement, or as a termination settlement under the Agreement, the Grantee must execute and deliver to the Grantor a release of all claims against the Grantor arising under the Agreement within 30 days of the warrant (check) being disbursed from the Comptroller. Unless otherwise provided in the Agreement or in another writing executed by both the Grantor and the Grantee, final payment under the Agreement, or settlement upon termination of the Agreement, shall not constitute a waiver of any claim that the Grantor may have pertaining to the Agreement against any party affected by the Agreement.

An example release of all claims against the Grantor letter can be obtained here: https://epa.illinois.gov/content/dam/soi/en/web/epa/topics/drinking-water/public-water-users/documents/lead-service-line-replacement-advisory-board/lsli-bills-paid-and-release-from-liabilities-certification.pdf

2.4. Award Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is 00E03527, the federal awarding agency is US Environmental Protection Agency, the Federal Award date is 9/21/2023. If applicable, the Assistance Listing Program Title is Drinking Water State Revolving Fund and Assistance Listing Number is 66.468. The Catalog of State Financial Assistance (CFSA) Number is 532-60-3017 and the CSFA Name is Lead Service Line Inventory Grant Program. If applicable, the State Award Identification Number (SAIN) is 3017-65560.

ARTICLE III
GRANTEE CERTIFICATIONS AND REPRESENTATIONS

3.1. Registration Certification. Grantee certifies that: (i) it is registered with SAM and E9YLLMEFVKV3 is Grantee's correct UEI; (ii) it is in good standing with the Illinois Secretary of State, if applicable; and (iii) Grantee has successfully completed the annual registration and prequalification through the Grantee Portal.

Grantee must remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements changes, or the certifications made in and information provided in the uniform grant application changes, Grantee must notify Grantor in accordance with ARTICLE XV.

3.2. Tax Identification Certification. Grantee certifies that: 366006006 is Grantee's correct federal employer identification number (FEIN) or Social Security Number. Grantee further certifies, if applicable:
(a) that Grantee is not subject to backup withholding because (i) Grantee is exempt from backup withholding, or (ii) Grantee has not been notified by the Internal Revenue Service (IRS) that Grantee is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified Grantee that Grantee is no longer subject to backup withholding; and (b) Grantee is a U.S. citizen or other U.S. person.
Grantee is doing business as a (check one):

- ☐ Individual
- ☐ Sole Proprietorship
- ☐ Partnership
- ☐ Corporation
- ☐ Medical Corporation
- ☒ Governmental Unit
- ☐ Estate or Trust
- ☐ Pharmacy-Non-Corporate
- ☐ Pharmacy/Funeral Home/Cemetery Corp.
- ☐ Tax Exempt*
- ☐ Limited Liability Company (select applicable tax classification)
  - ☐ P = partnership
  - ☐ C = corporation

*Grantee must select "Tax Exempt" if Grantee is doing business as a corporation that is tax exempt.

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

3.3. Compliance with Uniform Grant Rules. Grantee certifies that it must adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which are published in Title 2, Part 200 of the Code of Federal Regulations (2 CFR Part 200) and are incorporated herein by reference. 44 Ill. Admin. Code 7000.40(c)(1)(A). The requirements of 2 CFR Part 200 apply to the Grant Funds awarded through this Agreement, regardless of whether the original source of the funds is State or federal, unless an exception is noted in federal or State statutes or regulations. 30 ILCS 708/5(b).

3.4. Representations and Use of Funds. Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement must be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions will be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

3.5. Specific Certifications. Grantee is responsible for compliance with the enumerated certifications in this Paragraph to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record.

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 2012 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt.

(d) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or will participate in an international boycott in violation of the provision of the Anti-Boycott Act of 2018, Part II of the Export Control Reform Act of 2018 (50 USC 4841 through 4843), and the anti-boycott provisions set forth in Part 760 of the federal Export Administration Regulations (15 CFR Parts 730 through 774).

(e) **Discriminatory Club Dues or Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses employees or agents for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/2).

(f) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18) (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(g) **Drug-Free Workplace.** If Grantee is not an individual, Grantee certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than $5,000, Grantee certifies it will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that if it is a recipient of federal pass-through funds, it is in compliance with government-wide requirements for a drug-free workplace as set forth in 41 USC 8103.

(h) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq.*).

(i) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401 *et seq.*) and the Federal Water Pollution Control Act, as amended (33 USC 1251 *et seq.*).

(j) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment or permanent inclusion on the Illinois Stop Payment List, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency (2 CFR 200.205(a)), or by the State (30 ILCS 708/25(6)(G)).

(k) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(l) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7), in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee must maintain, for a minimum of six (6) years, all protected health information.

(m) **Criminal Convictions.** Grantee certifies that:

(i) Neither it nor a managerial agent of Grantee (for non-governmental grantees only, this includes any officer, director or partner of Grantee) has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction; and

(ii) It must disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. Failure to disclose may result in remedial actions as stated in the Grant Accountability and Transparency Act. 30 ILCS 708/40. Additionally, if Grantee receives over $10 million in total federal Financial Assistance, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

(n) **Federal Funding Accountability and Transparency Act of 2006 (FFATA).** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101 with respect to Federal Awards greater than or equal to $30,000. A FFATA subaward report must be filed by the end of the month following the month in which the award was made.

(o) **Illinois Works Review Panel**. For Awards made for public works projects, as defined in the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or subcontractor(s) that performs work using funds from this Award, must, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

(p) **Anti-Discrimination.** Grantee certifies that its employees and subcontractors under subcontract made pursuant to this Agreement, must comply with all applicable provisions of State and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including, without limitation, 44 Ill. Admin. Code 750-Appendix A, which is incorporated herein; Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*); Civil Rights Act of 1964 (as amended) (42 USC 2000a - 2000h-6); Section 504 of the Rehabilitation Act of 1973 (29 USC 794); Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 *et seq.*); and the Age Discrimination Act of 1975 (42 USC 6101 *et seq.*).

(q) **Internal Revenue Code and Illinois Income Tax Act**. Grantee certifies that it complies with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5), and all regulations and rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

ARTICLE IV
PAYMENT REQUIREMENTS

4.1. Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor must provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Paragraph will be effective upon the date of the written notice unless otherwise indicated.

4.2. Pre-Award Costs. Pre-award costs are not permitted unless specifically authorized by Grantor in **Exhibit A**, **PART TWO** or **PART THREE** of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by Grantor. 2 CFR 200.458.

4.3. Return of Grant Funds. Grantee must liquidate all Obligations incurred under the Award within forty-five (45) days of the end of the Period of Performance, or in the case of capital improvement Awards, within forty-five (45) days of the end of the time period the Grant Funds are available for expenditure or obligation, unless Grantor permits a longer period in **PART TWO** OR **PART THREE**. Grantee must return to Grantor within forty-five (45) days of the end of the applicable time period as set forth in this Paragraph all remaining Grant Funds that are not expended or legally obligated.

4.4. Cash Management Improvement Act of 1990. Unless notified otherwise in **PART TWO** or **PART THREE**, Grantee must manage federal funds received under this Agreement in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 *et seq.*) and any other applicable federal laws or regulations. 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5. Payments to Third Parties. Grantor will have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used Grant Funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In

the event of such reduction, services provided by Grantee under **Exhibit A** may be reduced accordingly. Grantor must pay Grantee for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7. Interest.

(a) All interest earned on Grant Funds held by a Grantee or a subrecipient will be treated in accordance with 2 CFR 200.305(b)(12), unless otherwise provided in **PART TWO** or **PART THREE**. Grantee and its subrecipients must remit annually any amount due in accordance with 2 CFR 200.305(b)(12) or to Grantor, as applicable.

(b) Grant Funds must be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(10), (b)(11).

4.8. Timely Billing Required. Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in **ARTICLE II, PART TWO**, or **PART THREE**. Failure to submit such payment request timely will render the amounts billed Unallowable Costs which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9. Certification. Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or subrecipient) must contain the following certification by an official authorized to legally bind Grantee (or subrecipient):

> By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein is considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

ARTICLE V
SCOPE OF AWARD ACTIVITIES/PURPOSE OF AWARD

5.1. Scope of Award Activities/Purpose of Award. Grantee must perform as described in this Agreement, including as described in **Exhibit A** (Project Description), **Exhibit B** (Deliverables or Milestones), and **Exhibit D** (Performance Measures and Standards), as applicable. Grantee must further comply with all terms and conditions set forth in the Notice of State Award (44 Ill. Admin. Code 7000.360) which is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in **PART TWO** (Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in **PART THREE** (Project-Specific Terms).

5.2. Scope Revisions. Grantee must obtain Prior Approval from Grantor whenever a scope revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b)(2). All requests for scope revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

5.3. Specific Conditions. If applicable, specific conditions required after a risk assessment are included in **Exhibit E**. Grantee must adhere to the specific conditions listed therein. 44 Ill. Admin. Code 7000.340(e).

ARTICLE VI
BUDGET

6.1. Budget. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2. Budget Revisions. Grantee must obtain Prior Approval, whether mandated or discretionary, from Grantor whenever a Budget revision, is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached. 44 Ill. Admin. Code 7000.370(b)(7).

ARTICLE VII
ALLOWABLE COSTS

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement will be determined in accordance with 2 CFR Part 200 Subpart E and Appendices III, IV, V, and VII.

7.2. Indirect Cost Rate Submission.

(a) All grantees, except for Local Education Agencies (as defined in 34 CFR 77.1), must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(e).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until Grantee elects a different option.

(b) Grantee must submit an Indirect Cost Rate Proposal in accordance with federal and State regulations, in a format prescribed by Grantor. For grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of Grantee's fiscal year end, as dictated in the applicable appendices, such as:

(i) Appendix VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and Local Governments and Indian Tribes,

(ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,

(iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and

(iv) Appendix V to 2 CFR Part 200 governs state/Local Government-wide Central Service Cost Allocation Plans.

(c) A grantee who has a current, applicable rate negotiated by a cognizant federal agency must provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

(d) A grantee who does not have a current negotiated rate, may elect to charge a de minimis rate up to 15 percent of modified total direct costs, which may be used indefinitely. No documentation is required to justify the de minimis Indirect Cost Rate. 2 CFR 200.414(f).

7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. 2 CFR 200.451.

7.4. Commercial Organization Cost Principles. The federal cost principles and procedures for cost analysis and the determination, negotiation and allowance of costs that apply to commercial organizations are set forth in 48 CFR Part 31.

7.5. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System**. Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally-funded Program. Accounting records must contain information pertaining to State and federal pass-through awards, authorizations, Obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(9) and 30 ILCS 708/97, Grantee must use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. 2 CFR 200.302.

(b) **Source Documentation**. Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation must be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to Grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the Grantee's organization.

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO**, **PART THREE** or **Exhibit E** of the requirement to submit personnel activity reports. 2 CFR 200.430(g)(8). Personnel activity reports must account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the Award, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records must be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Award purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control**. Grantee must maintain effective control and accountability for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control**. Grantee must maintain records of expenditures for each Award by the cost categories of the approved Budget (including Indirect Costs that are charged to the Award), and actual expenditures are to be compared with budgeted amounts at least quarterly.

(e) **Cash Management**. Requests for advance payment must be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.6 Profits. It is not permitted for any person or entity to earn a Profit from an Award. *See, e.g.*, 2 CFR 200.400(g); *see also* 30 ILCS 708/60(a)(7).

7.7. Management of Program Income. Grantee is encouraged to earn income to defray Program Costs where appropriate, subject to 2 CFR 200.307.

ARTICLE VIII
LOBBYING

8.1. Improper Influence. Grantee certifies that it will not use and has not used Grant Funds to influence or attempt to influence an officer or employee of any government agency or a member or employee of the State or federal legislature in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

8.2. Federal Form LLL. If any federal funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

8.3. Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs must be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

8.4. Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its subrecipients have complied and will comply with Illinois Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over $25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

8.5. Subawards. Grantee must include the language of this ARTICLE in the award documents for any subawards made pursuant to this Award at all tiers. All subrecipients are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee must forward all disclosures by contractors regarding this certification to Grantor.

8.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications will be subject to a civil penalty of not less than $10,000, and not more than $100,000, for each such failure.

ARTICLE IX
MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

9.1. Records Retention. Grantee must maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334, 44 Ill. Admin. Code 7000.430(a) and (b) or **PART TWO** or **PART THREE**. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

9.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill. Admin. Code 7000.430(f), must make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by federal statute. Grantee must cooperate fully in any such audit or inquiry.

9.3. Failure to Maintain Books and Records. Failure to maintain adequate books, records and supporting documentation, as described in this ARTICLE, will result in the disallowance of costs for which there is insufficient supporting documentation and also establishes a presumption in favor of the State for the recovery of any Grant Funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

9.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor will monitor the activities of Grantee to assure compliance with all requirements including applicable programmatic rules, regulations, and guidelines that the Grantor promulgates or implements, and performance expectations of the Award. Grantee must timely submit all financial and performance reports, and must supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by Program needs. 2 CFR 200.329; 200.332. Additional monitoring requirements may be in **PART TWO** or **PART THREE**.

ARTICLE X
FINANCIAL REPORTING REQUIREMENTS

10.1. Required Periodic Financial Reports. Grantee must submit financial reports as requested and in the format required by Grantor no later than the dues date(s) specified in **PART TWO** or **PART THREE**. Grantee must submit reports to Grantor describing the expenditure(s) of the funds related thereto at intervals specified by Grantor, which must be no less than annually and no more frequently than quarterly, unless otherwise specified in either **PART TWO** or **PART THREE** (approved as an exception by GATU) or on Exhibit E pursuant to specific conditions. 2 CFR 200.328(b). Any report required by 30 ILCS 708/125 may be detailed in **PART TWO** or **PART THREE**.

10.2. Financial Close-out Report.

(a) Grantee must submit a financial Close-out Report, in the format required by Grantor, by the due date specified in **PART TWO** or **PART THREE**, which must be no later than sixty (60) calendar days following the end of the Period of Performance for this Agreement or Agreement termination. The format of this financial Close-out Report must follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee must submit a new financial Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345; 44 Ill. Admin. Code 7000.450.

10.3. Effect of Failure to Comply. Failure to comply with the reporting requirements in this Agreement may cause a delay or suspension of funding or require the return of improper payments or Unallowable Costs, and will be considered a material breach of this Agreement. Grantee's failure to comply with ARTICLE X, ARTICLE XI, or ARTICLE XVII will be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State Grantee

Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill. Admin. Code 7000.80.1.1.

ARTICLE XI
PERFORMANCE REPORTING REQUIREMENTS

11.1. Required Periodic Performance Reports. Grantee must submit performance reports as requested and in the format required by Grantor no later than the due date(s) specified in **PART TWO** or **PART THREE**. 44 Ill. Admin. Code 7000.410. Grantee must report to Grantor on the performance measures listed in **Exhibit D**, **PART TWO** or **PART THREE** at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either **PART TWO or PART THREE** (approved as an exception by GATU), or on **Exhibit E** pursuant to specific conditions. For certain construction-related Awards, such reports may be exempted as identified in **PART TWO** or **PART THREE**. 2 CFR 200.329.

11.2. Performance Close-out Report. Grantee must submit a performance Close-out Report, in the format required by Grantor by the due date specified in **PART TWO** or **PART THREE,** which must be no later than 60 calendar days following the end of the Period of Performance or Agreement termination. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

11.3. Content of Performance Reports. Pursuant to 2 CFR 200.329(b) and (c), all performance reports must relate the financial data and project or program accomplishments to the performance goals and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the Award established for the reporting period (for example, comparing costs to units of accomplishment); a computation of the cost and demonstration of cost effective practices (e.g., through unit cost data); performance trend data and analysis if required; the reasons why established goals were not met, if appropriate; and additional information, analysis, and explanation of any cost overruns or higher-than-expected unit costs. Additional content and format guidelines for the performance reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in **PART TWO** or **PART THREE** of this Agreement.

ARTICLE XII
AUDIT REQUIREMENTS

12.1. Audits. Grantee is subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

12.2. Consolidated Year-End Financial Reports (CYEFR). All grantees must complete and submit a CYEFR through the Grantee Portal, except those exempted by federal or State statute or regulation, as set forth in **PART TWO** or **PART THREE**. The CYEFR is a required schedule in Grantee's audit report if Grantee is required to complete and submit an audit report as set forth herein.

(a) Grantee's CYEFR must cover the same period as the audited financial statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill. Admin. Code 7000.90. If Grantee is not required to complete audited financial statements, the CYEFR must cover Grantee's fiscal year and must be submitted within 6 months of the Grantee's fiscal year-end.

(b) The CYEFR must include an in relation to opinion from the auditor of the financial statements included in the audit.

(c) The CYEFR must follow a format prescribed by Grantor.

12.3. Entities That Are Not “For-Profit”.

(a) This Paragraph applies to Grantees that are not “for-profit” entities.

(b) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends at least $1,000,000 in federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters issued by the auditors and their respective corrective action plans if significant deficiencies or material weaknesses are identified, and the CYEFR(s) must be submitted to the Grantee Portal at the same time the audit report packet is submitted to the Federal Audit Clearinghouse. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than the threshold amount $1,000,000 in federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends at least $750,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO, PART THREE** or **Exhibit E** based on Grantee's risk profile.

(ii) If, during its fiscal year, Grantee expends less than $750,000 in State-issued Awards, but expends at least the $500,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee must have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of State-issued Awards.

(iv) If Grantee does not meet the requirements in subsections 12.3(b) and 12.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) six (6) months after the end of Grantee's audit period.(i)

12.4. "For-Profit" Entities.

(a) This Paragraph applies to Grantees that are "for-profit" entities.

(b) Program-Specific Audit. If, during its fiscal year, Grantee expends at least $1,000,000 in federal pass-through funds from State-issued Awards, Grantee must have a program-specific audit conducted in accordance with 2 CFR 200.507. The auditor must audit federal pass-through programs with federal pass-through Awards expended that, in the aggregate, cover at least 50 percent (0.50) of total federal pass-through Awards expended. The audit report packet must be completed as described in 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90 and the current GATA audit manual, and must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than at least $1,000,000 in federal pass-through funds from State-issued Awards, Grantee must follow all of the audit requirements in Paragraphs 12.3(c)(i)-(v), above.

(d) Publicly-Traded Entities. If Grantee is a publicly-traded company, Grantee is not subject to the single audit or program-specific audit requirements, but must submit its annual audit conducted in accordance with its regulatory requirements.

12.5. Performance of Audits. For those organizations required to submit an independent audit report, the audit must be conducted by the Illinois Auditor General (as required for certain governmental entities only), or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to GAGAS or Generally Accepted Auditing Standards, Grantee must request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee must follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

12.6. Delinquent Reports. When audit reports or financial statements required under this ARTICLE are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they must be provided to Grantor within thirty (30) days of becoming available. Grantee should refer to the State Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

ARTICLE XIII
TERMINATION; SUSPENSION; NON-COMPLIANCE

13.1. Termination.

(a) Either Party may terminate this Agreement, in whole or in part, upon thirty (30) calendar days' prior written notice to the other Party.

(b) If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(3).

(c) This Agreement may be terminated, in whole or in part, by Grantor:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Award; or

(iii) If the Award no longer effectuates the Program goals or agency priorities, and if this termination is permitted in the terms and conditions of the Award, which must be detailed in **Exhibit A**, **PART TWO** or **PART THREE**.

13.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional Obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

13.3. Non-compliance. If Grantee fails to comply with the U.S. Constitution, applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties must follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and 7000.260.

13.4. Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge

such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and 7000.260.

13.5. Effects of Suspension and Termination.

(a) Grantor may credit Grantee for allowable expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Except as set forth in subparagraph (c), below, Grantee must not incur any costs or Obligations that require the use of Grant Funds after the effective date of a suspension or termination, and must cancel as many outstanding Obligations as possible.

(c) Costs to Grantee resulting from Obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless Grantor expressly authorizes them in the notice of suspension or termination or subsequently. However, Grantor may allow costs during a suspension or after termination if:

(i) The costs result from Obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated prematurely. 2 CFR 200.343.

13.6. Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties must comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

ARTICLE XIV
SUBCONTRACTS/SUBAWARDS

14.1. Subcontracting/Subrecipients/Delegation. Grantee must not subcontract nor issue a subaward for any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or subrecipient has been identified in the uniform grant application, such as, without limitation, a Project description, and Grantor has approved. Grantee must follow all applicable requirements set forth in 2 CFR 200.332.

14.2. Application of Terms. If Grantee enters into a subaward agreement with a subrecipient, Grantee must notify the subrecipient of the applicable laws and regulations and terms and conditions of this Award by attaching this Agreement to the subaward agreement. The terms of this Agreement apply to all subawards authorized in accordance with Paragraph 14.1. 2 CFR 200.101(b).

14.3. Liability as Guaranty. Grantee will be liable as guarantor for any Grant Funds it obligates to a subrecipient or subcontractor pursuant to this ARTICLE in the event Grantor determines the funds were either misspent or are being improperly held and the subrecipient or subcontractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

ARTICLE XV
NOTICE OF CHANGE

15.1. Notice of Change. Grantee must notify Grantor if there is a change in Grantee's legal status, FEIN, UEI, SAM registration status, Related Parties, senior management (for non-governmental grantees only) or address. If the change is anticipated, Grantee must give thirty (30) days' prior written notice to Grantor. If the change is unanticipated,

Grantee must give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

15.2. Failure to Provide Notification. To the extent permitted by Illinois law (*see* Paragraph 21.2), Grantee must hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor as required by Paragraph 15.1.

15.3. Notice of Impact. Grantee must notify Grantor in writing of any event, including, by not limited to, becoming a party to litigation, an investigation, or transaction that may have a material impact on Grantee's ability to perform under this Agreement. Grantee must provide notice to Grantor as soon as possible, but no later than five (5) days after Grantee becomes aware that the event may have a material impact.

15.4. Effect of Failure to Provide Notice. Failure to provide the notice described in this ARTICLE is grounds for termination of this Agreement and any costs incurred after the date notice should have been given may be disallowed.

ARTICLE XVI
STRUCTURAL REORGANIZATION AND RECONSTITUTION OF BOARD MEMBERSHIP

16.1. Effect of Reorganization. This Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. Grantor does not agree to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee must give Grantor prior notice of any such action or changes significantly affecting its overall structure or, for non-governmental grantees only, management makeup (for example, a merger or a corporate restructuring), and must provide all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. Grantor reserves the right to terminate the Agreement based on whether the newly organized entity is able to carry out the requirements of the Award. This ARTICLE does not require Grantee to report on minor changes in the makeup of its board membership or governance structure, as applicable. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE constitutes a material breach of this Agreement.

ARTICLE XVII
CONFLICT OF INTEREST

17.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to Grantor. 2 CFR 200.112; 30 ILCS 708/35. 1.1.

17.2. Prohibited Payments. Payments made by Grantor under this Agreement must not be used by Grantee to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee must request permission from Grantor to compensate, directly or indirectly, any person employed by an office or agency of the State of Illinois. An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, units of Local Government and related entities.

17.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 17.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may grant any such exemption subject to additional terms and conditions as Grantor may require.

ARTICLE XVIII
EQUIPMENT OR PROPERTY

18.1. Purchase of Equipment. For any equipment purchased in whole or in part with Grant Funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439, the costs for such equipment will be disallowed. Grantor must notify Grantee in writing that the purchase of equipment is disallowed.

18.2. Prohibition against Disposition/Encumbrance. Any equipment, material, or real property that Grantee purchases or improves with Grant Funds must not be sold, transferred, encumbered (other than original financing) or otherwise disposed of during the Award Term without Prior Approval of Grantor unless a longer period is required in **PART TWO** or **PART THREE** and permitted by 2 CFR Part 200 Subpart D. Use or disposition of real property acquired or improved using Grant Funds must comply with the requirements of 2 CFR 200.311. Real property, equipment, and intangible property that are acquired or improved in whole or in part using Grant Funds are subject to the provisions of 2 CFR 200.316. Grantor may require the Grantee to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with this Award and that use and disposition conditions apply to the property.

18.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310 -200.316 governing the management and disposition of property, the cost of which was supported by Grant Funds. Any waiver from such compliance must be granted by either the President's Office of Management and Budget, the Governor's Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.327 to establish procedures to use Grant Funds for the procurement of supplies and other expendable property, equipment, real property and other services.

18.4. Equipment Instructions. Grantee must obtain disposition instructions from Grantor when equipment, purchased in whole or in part with Grant Funds, is no longer needed for their original purpose. Notwithstanding anything to the contrary contained in this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. Grantee must properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer's guidelines, federal and state laws or rules, and Grantor requirements stated herein.

18.5. Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, to the greatest extent practicable and consistent with law, Grantee must, under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this Paragraph must be included in all subawards and in all contracts and purchase orders under this Award.

ARTICLE XIX
PROMOTIONAL MATERIALS; PRIOR NOTIFICATION

19.1. Promotional and Written Materials. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). To use Grant Funds in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, these uses must be allowable under 2 CFR 200.421 and 200.467 and Grantee must include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase “Funding provided in whole or in part by the [Grantor].” 2 CFR 200.467. Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

19.2. Prior Notification/Release of Information. Grantee must notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and must cooperate with Grantor in joint or coordinated releases of information.

ARTICLE XX
INSURANCE

20.1. Maintenance of Insurance. Grantee must maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property (including equipment), or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in **PART TWO** or **PART THREE**.

20.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered must be surrendered to Grantor.

ARTICLE XXI
LAWSUITS AND INDEMNIFICATION

21.1. Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee must provide the agreed services and achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee must provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement is strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

21.2. Indemnification and Liability.

(a) **Non-governmental entities**. This subparagraph applies only if Grantee is a non-governmental entity. Grantee must hold harmless Grantor against any and all liability, loss, damage, cost or expenses, including attorneys' fees, arising from the intentional torts, negligence or breach of contract of Grantee, with the exception of acts performed in conformance with an explicit, written directive of Grantor. Indemnification by Grantor is governed by the State Employee Indemnification Act (5 ILCS 350/.01 *et seq.*) as interpreted by the Illinois Attorney General. Grantor makes no representation that Grantee, an independent contractor, will qualify or be eligible for indemnification under said Act.

(b) **Governmental entities**. This subparagraph applies only if Grantee is a governmental unit as designated in Paragraph 3.2. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of the other Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement is not construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

ARTICLE XXII
MISCELLANEOUS

22.1. Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Illinois Executive Order 15-09.

22.2. Assignment Prohibited. This Agreement must not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing renders this Agreement null, void and of no further effect.

22.3. Copies of Agreements upon Request. Grantee must, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

22.4. Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent

of the Parties, expressed in writing and signed by the Parties.

22.5. Severability. If any provision of this Agreement is declared invalid, its other provisions will remain in effect.

22.6. No Waiver. The failure of either Party to assert any right or remedy pursuant to this Agreement will not be construed as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

22.7. Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, are governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq.* Grantor does not waive sovereign immunity by entering into this Agreement.

22.8. Compliance with Law. Grantee is responsible for ensuring that Grantee's Obligations and services hereunder are performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including but not limited to 44 Ill. Admin. Code Part 7000, laws and rules which govern disclosure of confidential records or other information obtained by Grantee concerning persons served under this Agreement, and any license requirements or professional certification provisions.

22.9. Compliance with Freedom of Information Act. Upon request, Grantee must make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. 5 ILCS 140/7(2).

22.10 1.1. Compliance with Whistleblower Protections. Grantee must comply with the Whistleblower Act (740 ILCS 174/1 *et seq*.) and the whistleblower protections set forth in 2 CFR 200.217, including but not limited to, the requirement that Grantee and its subrecipients inform their employees in writing of employee whistleblower rights and protections under 41 U.S.C. 4712.

22.11. Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement controls. In the event there is a conflict between **PART ONE** and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** controls. In the event there is a conflict between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** controls. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) controls.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in **PART TWO** or **PART THREE**, and in such cases, those requirements control.

22.12. Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act control. 30 ILCS 708/80.

22.13. Headings. Articles and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

22.14. Counterparts. This Agreement may be executed in one or more counterparts, each of which are considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document are deemed original for all purposes.

22.15. Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, Grantor has the right to recover reasonable attorneys' fees, costs and expenses associated with such proceedings.

22.16. Continuing Responsibilities. The termination or expiration of this Agreement does not affect: (a) the right of Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final Indirect Cost Rate adjustments and those funds obligated pursuant to ARTICLE XIV; (c) the CYEFR(s); (d) audit requirements established in 44 Ill. Admin. Code 7000.90 and ARTICLE XII ; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XVIII; or (f) records related requirements pursuant to ARTICLE IX. 44 Ill. Admin. Code 7000.440.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

EXHIBIT A

PROJECT DESCRIPTION

This project will result in a Complete Lead Service Line Inventory ("Complete LSLI") meeting the requirements of Section 17.12 of the Illinois Environmental Protection Act ("Act") by no later than April 15, 2024.

Pursuant to Section 17.12(g) of the Act, a Complete LSLI shall identify and report, the following:

1. The TOTAL number of service lines connected to the community water supply's ("CWS") distribution system.
2. The materials of construction of each service line connected to the CWS's distribution system.
3. The number of suspected lead service lines that were newly identified in the material inventory for the CWS after the CWS last submitted a service line inventory to the Agency.
4. The number of suspected or known lead service lines that were replaced after the CWS last submitted a service line inventory to the Agency, and the material of the service line that replaced each lead service line.

Pursuant to Section 17.12(h) of the Act, the Grantee shall:

1. Prioritize inspections of high-risk areas identified by the CWS and inspections of high-risk facilities, such as preschools, day care centers, day care homes, group day care homes, parks, playgrounds, hospitals, and clinics, and confirm service line materials in those areas at those facilities.
2. Review historical documentation, such as construction logs or cards, as- built drawings, purchase orders, and subdivision plans, to determine service line material construction.
3. When conducting distribution system maintenance, visually inspect service lines and document materials of construction.
4. Identify any time period when the service lines being connected to its distribution system were primarily lead service lines, if such a time period is known or suspected.
5. Discuss service line repairs and installation with its employees, contractors, plumbers, other workers who worked on service lines connected to its distribution system, or all of the above.

PLEASE NOTE: THERE IS NO REQUIREMENT TO UNEARTH SERVICE LINES FOR THE PURPOSE OF INVENTORYING

Further guidance regarding Complete LSLI requirements can be found on the Illinois EPA Lead Service Line Information webpage at the following link: https://epa.illinois.gov/topics/drinking-water/public-water-users/lsli-grant-opportunity.html

- OUTPUTS:
  - o A Complete LSLI as described above in Exhibit A.

- OUTCOMES:
  - o Submittal of the Complete LSLI to the Illinois EPA by April 15, 2024.

EXHIBIT B

DELIVERABLES OR MILESTONES

1. Submittal of Periodic Financial Report ("PFR") and Periodic Performance Report ("PPR") pursuant to Articles 13.1 and 14.1 of this Agreement and the following: September 15 Annually
   a. A brief narrative progress report describing the percentage of work completed to date towards the Complete LSLI.

2. Submittal of Grantor Approved Executed Contract between the Grantee and consultant/sub-grantee and/or information for equipment to be purchased for the Complete LSLI and the First Invoice for Disbursement Request Documentation. When Complete

3. Submittal of the Complete LSLI and a Final Invoice for Disbursement Request Documentation with all Final Disbursement Checklist supporting documentation provided and detailed invoices summarizing all costs incurred. When Complete

6. Submittal of the Release of Liabilities form and Final Periodic Financial Report ("PFR") and Periodic Performance Report ("PPR") pursuant to Articles 13.1 and 14.1 of this Agreement and the following: Upon Receiving the Final Disbursement
   a. A final brief narrative progress report describing the work completed up to the close of the grant.

Agreement period ends on April 15, 2027

The Lead Service Line Inventory Grant Program Periodic Financial Reporting Forms and Periodic Performance Reporting Forms that must be submitted per the schedule shown in Exhibit B above can be found at the following links below.

- Periodic Financial Reporting Forms:
https://epa.illinois.gov/content/dam/soi/en/web/epa/topics/drinking-water/public-water-users/documents/lsli-grant-opportunity/PFR.pdf

- Periodic Performance Reporting Forms:
https://epa.illinois.gov/content/dam/soi/en/web/epa/topics/drinking-water/public-water-users/documents/lsli-grant-opportunity/PPR.pdf

Instructions for submitting your Complete LSLI for Illinois EPA approval can be obtained here:
https://epa.illinois.gov/topics/drinking-water/public-water-users/lsli-grant-opportunity.html

EXHIBIT C

CONTACT INFORMATION

CONTACTS FOR NOTIFICATION AND GRANT ADMINISTRATION:

Unless specified elsewhere, all notices required or desired to be sent by either Party must be sent to the persons listed below. Grantee must notify Grantor of any changes in its contact information listed below within five (5) business days from the effective date of the change, and Grantor must notify Grantee of any changes to its contact information as soon as practicable. The Party making a change must send any changes in writing to the contact for the other Party. No amendment to this Agreement is required if information in this Exhibit is changed.

FOR OFFICIAL GRANT NOTIFICATIONS

GRANTOR CONTACT

Name: **Lanina Clark**

Title: Project Manager

Address: IEPA, Bureau of Water, Infrastructure
Financial Assistance Section, Mail Code #15,
PO Box 19276, Springfield, IL 62794-9276

Additional Information

Electronic Correspondence Info:
Lanina Clark - Lanina.Clark@illinois.gov
Jillian Fowler - Jillian.Fowler@illinois.gov
Rachael Heaton - Rachael.Heaton@illinois.gov
Kaitlyn Holtsclaw Kaitlyn.M.Holtsclaw@Illinois.gov
Julie Matthews Julie.Matthews@Illinois.gov

GRANTEE CONTACT

Name: **BRIAN MELTON**

Title:

Address: 200 W. Main Street
Morrison, IL 61270-2400

GRANTEE PAYMENT ADDRESS
(if different than the address above)

Address: mayor@morrisonil.org
bmelton@morrisonil.org

FOR GRANT ADMINISTRATION

GRANTOR CONTACT

Name: **Lanina Clark**

Title: Project Manager

Address: PO Box 19276, Springfield, IL 62794

Phone: 217-782-2027

TTY#:

Email Address: lanina.clark@illinois.gov

GRANTEE CONTACT

Name: **Scott Vandermyde**

Title: Mayor

Address: 200 W. Main Street, Morrison, IL 61270

Phone: (815) 772-7657

TTY#:

Email Address: Two email addresses above

EXHIBIT D

PERFORMANCE MEASURES AND STANDARDS

Under this Agreement, the Grantee shall complete* the following tasks.

*All submissions shall be sent to the Grantor Contact as identified in Article 2: 2.3.

SUBMITTAL OF EXECUTED CONTRACT OR EQUIVALENT

1. 50% of the grant funds shall be disbursed to the Grantee upon the submittal of an executed contract detailing the scope of work and services to be performed by a third party in developing a Complete Lead Service Line Inventory ("Complete LSLI") as described in Exhibit A along with the Invoice for Disbursement Request Documentation as described in Article 2: 2.3 of this Agreement.

PROJECT COORDINATION

2. Serving as the lead organization, the Grantee shall work towards the completion of a Complete LSLI as described in Exhibit A. The Grantee shall submit to Grantor Periodic Financial Reports and Periodic Performance Reports accompanied by a brief narrative progress report documenting the progress made to date on the completion of the Complete LSLI in accordance with the schedule outlined in Exhibit B.

PROJECT COMPLETION

3. Upon completion, the Grantee shall submit the Complete LSLI for approval to the Grantor, along with the final Invoice for Disbursement Request Documentation. The Grantor shall determine if the requirements in Exhibit A have been met. In addition, a detailed summary of the final costs for the Complete LSLI, an invoice for all costs incurred, proof of Complete LSLI publication to Grantee's website or Illinois EPA website, and a release of all claims against the Grantor (discussed below) shall be submitted. Following the Grantor's approval of the Complete LSLI, the Grantor shall disburse the balance of the grant funds to the Grantee.

All products produced, and all work performed by the Grantee under this Agreement shall be subject to review and approval by the Grantor to determine eligibility and acceptability in meeting the terms and intent of this Agreement.

The Grantee shall be responsible for the professional quality, technical accuracy and timely completion of all services furnished by the Grantee or its consultant/sub-grantee under this Agreement. The Grantee shall, without additional financial assistance, correct or revise any errors or deficiencies in its services.

The Grantee shall perform such services as necessary to accomplish the objectives of this Agreement, in accordance with all the terms of this Agreement.

EXHIBIT E

SPECIFIC CONDITIONS

Grantor may remove (or reduce) a Specific Condition included in this Exhibit by proving written notice to the Grantee, in accordance with established procedures for removing a Specific Condition.

The Grantee and the Grantor have the right to use (including, but not limited to, citing to, circulating, displaying, and reproducing) all products that result from the Grantee receiving financial assistance under this Agreement whether the product is developed by the Grantee or a sub-grantee.

The Grantee will include in any publications for external general circulation: “Funding for this project provided, in part, by the Illinois Environmental Protection Agency.”

Financial and Regulatory Reporting
Log indicating report submittal due dates and actual report submittal dates with explanation if late. Undertake all steps to adhere to GAAP, supply the Grantor contact with a plan for said steps, and restate all financial statements as necessary for the given fiscal year.

Corrective Action:
Grantee shall provide all required reports on-time and without error. In addition, the Grantee shall implement performance measures that tie to financial data if not currently in place. Condition may be removed upon request after one year.

Ability to Effectively Implement Requirements
Grantees may be required to participate in periodic technical assistance to correct deficiencies identified on the ICQ assessment. Grantees must maintain documentation of additional prior approvals from grantee management. IEPA may request to review plan and documentation at its discretion.

Corrective Action:
Cost Principles: Implementation of additional controls for reviewing and approval of expenditures. Condition may be removed upon request after one year from the implementation of additional controls.
Organizational Governance: Implementation of corrective action that would include enhancing the board oversight of the Grantee. Condition may be removed upon request after one year from implementation of corrective action.

Property Standards: Implementation of corrective action including new or enhanced controls over equipment and property maintenance plans. Condition may be removed upon request after one year from the implementation of corrective action.

Procurement: Implementation of corrective action including new or enhanced controls over procurements of activities. Conditions may be removed upon request after one year from the implementation of corrective action.

Budgetary Controls: Implementation of new or enhanced accounting and finance system(s) to monitor expenses and provide forward looking analysis with regard to potential budgetary changes. Condition may be removed upon request after one year.

PART TWO -GRANTOR-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE**, Grantor has the following additional requirements for its Grantee:

ARTICLE XXIII
REPORTING

23.1. Grantee shall file an Annual Periodic Financial Report (PFR) and Periodic Performance Report (PPR) by September 15 of each year , with the Grantor describing the expenditure(s) of the funds and performance measures related thereto.

The first Periodic Financial Report (PFR) and Periodic Performance Report shall cover the reporting period after the effective date of the Agreement. an Annual reports must be submitted no later than 15 calendar days following the period covered by the report.

For the purpose of reconciliation, the Grantee must submit an annual Periodic Financial Report (PFR) for the period ending 04/30 (Grantee's Fiscal Year End date). This report should include the Grantee's entire Fiscal Year expenditures for this award. Reports must be submitted no later than 15 calendar days following the period covered by the report.

A Periodic Financial Report (PFR) and Periodic Performance Report (PPR) marked as “Final Report” must be submitted to Grantor 60 days after the end date of the Agreement. Failure to submit the required PFR and PPR reports may cause a delay or suspension of funding.

In addition to the aforementioned reporting requirements, Grantee shall submit the following reports:

1. In reference to Part One, Exhibit B of this Agreement, the Grantee shall submit a **brief narrative progress report** by the fifteenth (15th) of September during the Agreement Period. The brief narrative progress report shall include information regarding what happened during this reporting period and what is scheduled for the upcoming reporting period. Grantee's failure to comply with reporting requirements and meet the previously mentioned reporting deadlines, shall result in the implementation of the procedures set forth in the State of Illinois Grantee Compliance Enforcement System pursuant to Part One, Article XII, Item 12.6 of this Agreement.

PART THREE -PROJECT-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE** and Grantor-Specific Terms in **PART TWO**, Grantor has the following additional requirements for this Project:

In reference to Part One, Article IV, Item 4.8 of this Agreement, the Grantee is not required to submit payment requests to the Grantor within fifteen (15) days of the end of the quarter. Instead, the Grantee may request reimbursement of incurred costs as needed within the Agreement Term but may do so no more frequently than once per month.

The following Federal Terms and Conditions outlined in Grant 00E03527 from USEPA apply to this award.

General Terms and Conditions

The recipient agrees to comply with the current EPA general terms and conditions available at: https://www.epa.gov/grants/epa-general-terms-and-conditions-effective-october-1-2022-or-later.

These terms and conditions are in addition to the assurances and certifications made as a part of the award and the terms, conditions, or restrictions cited throughout the award. The EPA repository for the general terms and conditions by year can be found at: https://www.epa.gov/grants/grant-terms-and-conditions#general.

1. Public or Media Events

EPA encourages the recipient to notify the EPA Project Officer listed in this award document of public or media events publicizing the accomplishment of significant events related to construction projects as a result of this agreement and provide the opportunity for attendance and participation by federal representatives with at least ten (10) working days' notice.

Geospatial Data Standards
All geospatial data created must be consistent with Federal Geographic Data Committee (FGDC) endorsed standards. Information on these standards may be found at www.fgdc.gov.

Internal Controls for Financial Transactions
The recipient agrees to use procedures consistent with "zero-trust" (never trust, always verify) for all financial transactions with SRF funds. These procedures must include verbal verification with a trusted recipient representative of all financial account information both initially and prior to any changes in financial account information.

ATTACHMENT 1

STATE OF ILLINOIS UNIFORM GRANT BUDGET TEMPLATE

State of Illinois
Lead Service Line Inventory - UNIFORM GRANT BUDGET TEMPLATE

State Agency: Illinois EPA

Organization Name: City of Morrison

Unique Entity Identification (UEI) Number: 034059600

Notice of Funding Opportunity (NOFO) Number: Round 4

Catalog of State Financial Assistance (CSFA) Number: 532-60-3017

CSFA Short Description: Lead Service Line Inventory Grant Program

Fiscal Year: 2026

Section A: State of Illinois Funds

REVENUES			Total Revenue
a) State of Illinois Grant Requested		$	30,000.00
Budget Expenditure Categories	**OMB Uniform Guidance Federal Awards Reference 2 CFR 200**		**Total Expenditures**
1. Personnel (Salary and Wages)	200.430	$	
2. Fringe Benefits	200.431	$	
3. Travel	200.474	$	
4. Equipment	200.439	$	
5. Supplies	200.94	$	
6. Contractual Services and Subawards	200.318 & 200.92	$	30,000.00
7. Consultant (Professional Service)	200.459	$	
8. Construction		$	
9. Occupancy (Rent and Utilities)	200.465	$	
10. Research and Development (R&D)	200.87	$	
11. Telecommunications		$	
12. Training and Education	200.472	$	
13. Direct Administrative Costs	200.413 (c)	$	
14. Miscellaneous Costs		$	
15. A. Grant Exclusive Line Item(s)		$	
15. B. Grant Exclusive Line Item(s)			
16. Total Direct Costs (add lines 1-15)	200.413	$	30,000.00
17. Total Indirect Costs	200.414	$	
Rate %:			
Base:			
18. Total Costs State Grant Funds (Lines 16 and 17) **MUST EQUAL REVENUE TOTALS ABOVE**		$	30,000.00

Instructions found at end of document.

State of Illinois
Lead Service Line Inventory - UNIFORM GRANT BUDGET TEMPLATE

Organization Name: City of Morrison NOFO Number: Round 4

SECTION A - Continued - Indirect Cost Rate Information

If your organization is requesting reimbursement for indirect costs on line 17 of the Budget Summary, please select one of the following options

☐ 1. Our Organization receives direct Federal funding and currently has a Negotiated Indirect Cost Rate Agreement (NICRA) with our Federal Cognizant Agency. A copy of this agreement will be provided to the State of Illinois' Indirect Cost Unit for review and documentation before reimbursement is allowed. This NICRA will be accepted by all State of Illinois agencies up to any statutory, rule-based or programmatic restrictions or limitations. **NOTE: (If this option is selected, please, provide basic Negotiated Indirect Cost Rate Agreement in area designated below.)**

Your organization may not have a Federally Negotiated Cost Rate Agreement. Therefore, in order for your organization to be reimbursed for the Indirect Costs from the State of Illinois your organization must either:

a. Negotiate an Indirect Cost Rate with the State of Illinois' Indirect Cost Unit with guidance from your State Cognizant Agency on an annual basis;
b. Elect to use the de minimis rate of 10% modified for total direct costs (MTDC) which may be used indefinitely on State of Illinois awards; or
c. Use a Restricted Rate designated by programmatic or statutory policy (see Notice of Funding Opportunity for Restricted Rate Programs).

☐ 2a. Our Organizations currently has a Negotiated Indirect Cost Rate Agreement (NICRA) with the State of Illinois that will be accepted by all State of Illinois agencies up to any statutory, rule-based or programmatic restrictions or limitations. Our Organization is required to submit a new Indirect Cost Rate Proposal to the Indirect Cost Unit within 6 months after the close of each fiscal year [2 CFR 200, Appendix IV(C)(2)(c)]. **NOTE: (If this option is selected, please provide basic Indirect Cost Rate Information in area designated below.)**

☐ 2b. Our Organization currently does not have a Negotiated Indirect Cost Rate Agreement (NICRA) with the State of Illinois. Our organization will submit our initial Indirect Cost Rate Proposal (ICRP) immediately after our Organization is advised that the State award will be made no later than three (3) months after the effective date of the State award [2 CFR 200 Appendix (C)(2)(b)]. The initial ICRP will be sent to the State of Illinois Indirect Cost unit. **Note: (Check with you State of Illinois Agency for information regarding reimbursement of indirect costs while your proposal is being negotiated.)**

☐ 3. Our Organization has never received a Negotiated Indirect Cost Rate Agreement from either the Federal government or the State or Illinois and elects to charge the de minimis rate of 10% modified total direct cost (MTDC) which may be used indefinitely on State of Illinois awards [2 CFR 200.414 (C)(4)(f) and 200.68.] **[Note: Your Organization must be eligible, see 2 CFR 200.414 (f), and submit documentation on the calculation of MTDC within your Budget Narrative under Indirect Costs.]**

☐ 4. For Restricted Rate Programs, our Organization is using a restricted indirect cost rate that:

☐ is included as a "Special Indirect Cost Rate" in the NICRA, pursuant to 2 CFR 200 Appendix IV(5); or

☐ complies with other statutory policies.

The Restricted Indirect Cost Rate is: _____ %

☒ 5. No reimbursement of Indirect Cost is being requested. (Please consult your program office regarding possible match requirements.)

Basic Negotiated Indirect Cost Rate Information (Use only if option 1 or 2(a), above is selected.)

Period Covered by NICRA: From: _____ To: _____ Approving Federal or State Agency: _____

Indirect Cost Rate: _____ % The Distribution Base Is: _____

State of Illinois
Lead Service Line Inventory - UNIFORM GRANT BUDGET TEMPLATE

Organization Name: City of Morrison

NOFO Number: Round 4

Section B: Non-State of Illinois Funds

Fiscal Year: 2026

REVENUES			Total Revenue
Grantee Match Requirement %:	No matching funds required, but additional local funds may be needed to complete the project.		
b) Cash		$	0.00
c) Non-Cash		$	
d) other Funding and Contributions		$	
Total Non-State Funds (lined b through d)		$	0.00

Budget Expenditure Categories	OMB Uniform Guidance Federal Awards Reference 2 CFR 200		Total Expenditures
1. Personnel (Salaries and Wages)	200.430	$	
2. Fringe Benefits	200.431	$	
3. Travel	200.474	$	
4. Equipment	200.439	$	
5. Supplies	200.94	$	
6. Contractual Services and Subawards	200.318 & 200.92	$	0.00
7. Consultant (Professional Services)	200.459	$	
8. Construction		$	
9. Occupancy (Rent and Utilities)	200.465	$	
10. Research and Development (R&D(	200.87	$	
11. Telecommunications		$	
12. Training and Education	200.472	$	
13. Direct Administrative Costs	200.413 (c)	$	
14. Miscellaneous Costs		$	
15. A. Grant Exclusive Line Item(s)		$	
15. B. Grant Exclusive Line Item(s)		$	
16. Total Direct Costs (add lines 1-15)	200.413	$	
17. Total indirect Costs	200.414	$	
Rate %:			
Base:			
18. Total Costs Non-State of Illinois Funds (Lines 16 and 17) MUST EQUAL REVENUE TOTALS ABOVE		$	

State of Illinois
Lead Service Line Inventory - UNIFORM GRANT BUDGET TEMPLATE

Organization Name: City of Morrison

NOFO Number: Round 4

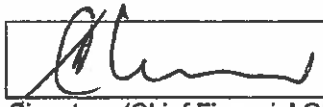
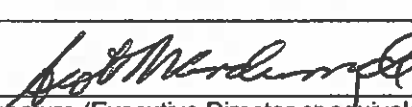
Unique Entity Identification (UEI) Number: 034059600

Fiscal Year: 2026

Catalog of State Financial Assistance (CSFA) Number: 532-60-3017

CSFA Short Description: Lead Service Line Inventory Grant Program

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete and accurate and that any false, fictitious or fraudulent information or the omission of any material fact could result in the immediate termination of my grant award(s).

City of Morrison	City of Morrison
Institution/Organization Name:	Institution/Organization Name:
City Clerk	Mayor
Title (Chief Financial Officer or equivalent):	Title (Executive Director or equivalent):
Michael Hemmer	Scott Vandermyde
Printed Name (Chief Financial Officer or equivalent):	Printed Name (Executive Director or equivalent):
	
Signature (Chief Financial Officer or equivalent):	Signature (Executive Director or equivalent):
4/27/2026	4/24/26
Date of Execution (Chief Financial Officer):	Date of Execution (Executive Director):

Note: The State Awarding Agency may change required signers based on the grantee's organizational structure. The required signers must have the authority to enter onto contractual agreements on the behalf of the organization.

State of Illinois
Lead Service Line Inventory - UNIFORM GRANT BUDGET TEMPLATE

FFATA Data Collection Form (if needed by agency)

Under FFATA, all sub-recipients who receive $30,000 or more must provide the following information for federal reporting. Please fill out the following form accurately and completely.

4-digit extension if applicable:			
Sub-recipient UEI: E9YLLMEFVKV3		Sub-recipient Parent Company UEI:	
Sub-recipient Name: City of Morrison			
Sub-recipient DBA Name: City of Morrison			
Sub-recipient Street Address: 200 W. Main Street			
City: Morrison	State: IL	Zip-Code: 61270	Congressional District: 17
Sub-recipient Principal Place of Performance:			
City: Morrison	State: IL	Zip-Code: 61270	Congressional District: 17

Contract Number (if known):	Award Amount:	Project Period: From: June 1, 2026	Project Period: To: Nov 1, 2026

State of Illinois Awarding Agency and Project Detail Description:

Illinois Environmental Protection Agency. The City will hire a 3rd party contractor to visually inspect or pothole approximately 479 customer water service lines. The contractor will either visually inspect the private side of the water service inside the customer's building or pothole at the property line so water service line can be identified. This will allow the Village to complete their IEPA LSLI spreadsheet.

Under certain circumstances, sub-recipient must provide names and total compensation of its top 5 highly compensated officials. Please answer the following questions and follow the instructions.

Q1. In your business or organization's previous fiscal year, did your business or organization (including parent organization, all branches and affiliates worldwide) receive (1) 80% or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements and (2) $25,000,000 or more in annual gross revenue from U.S. federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements?

Yes ☐ If Yes, must answer Q2 below. No ☒ If No, you are not required to provide data.

Q2. Does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Security Exchange Act of 1934 (5 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue code of 1986 (i.e., on IRS Form 990)?

Yes ☒ No ☐ If No, you must provide the data. Please fill out the rest of this form.

Please provide names and total compensation of the top five officials:

Name:	Amount:
Name:	Amount:
Name:	Amount:
Name:	Amount:
Name:	Amount:

6). Contractual Services *(2 CFR 200.318)* & **Subawards** *(200.92)*

Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole contracts in excess of $150,000 (See 2 CFR 200.88). NOTE : this budget category may include **subawards**. Provide separate budgets for each subaward or contract, regardless of the dollar value and indicate the basis for the cost estimates in the narrative. Describe products or services to be obtained and indicate the applicability or necessity of each to the project.

Please also note the differences between subaward, contract, and contractor (vendor):

1) Subaward (200.92) means an award provided by a pass-through entity to a sub-recipient for the sub-recipient to carry out part of a Federal/State award, including a portion of the scope of work or objectives. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal/State program.
2) Contract (200.22) means a legal instrument by which a non-Federal entity purchases property or services needed to carry out the project or program under a Federal award. The term as used in this part does not include a legal instrument, even if the non-Federal entity considers it a contract, when the substance of the transaction meets the definition of a Federal award or subaward.
3) "Vendor" or "Contractor" is generally a dealer, distributor or other seller that provides supplies, expendable materials, or data processing services in support of the project activities.

Item	Contractual Services Cost	Add/Delete Rows
Water Service Line Material Inspections	$30,000.00	Add / Delete
State Total	$30,000.00	
		Add / Delete
Non-State Total		
Total Contractual Services	$30,000.00	

Contractual Services Narrative (State):
The City will hire a 3rd party contractor to visually inspect the water service material inside the customer's building or pothole the water service so the water service material type can be identified.

Contractual Services Narrative (Non-State): (i.e. "Match" or "Other Funding")

State of Illinois
Lead Service Line Inventory - UNIFORM GRANT BUDGET TEMPLATE

Budget Narrative Summary--When you have completed the budget worksheet, transfer the totals for each category to the spaces below to the uniform template provided (SECTION A & B). Verify the total costs and the total project costs. Indicate the amount of State requested funds and the amount of non-State funds that will support the project.. (Note: The State, Non-State, and Total cost amounts for each line item below are auto-filled based upon the entries in the preceding budget tables 1-14 and 16. The State and Non-State Total amounts from Table 15 above, Grant Exclusive Line Item(s), must be entered into this table by hand due to the possibility of there being more than one Grant Exclusive Line Item table. Once the Grant Exclusive Line Item(s) amounts are entered into this table, the State Request amount, Non-State Amount and the Total Project Costs will be calculated automatically. It is imperative that the summary tables be completed accurately for the Budget Narrative Summary to be accurate.)

Budget Category	Lead Service Line Inventory Grant Funds	Non-State of Illinois Funds	Total
1. Personnel			
2. Fringe Benefits			
3. Travel			
4. Equipment			
5. Supplies			
6. Contractual Services	$30,000.00		$30,000.00
7. Consultant (Professional Services)			
8. Construction			
9. Occupancy (Rent and Utilities)			
10. Research and Development (R & D)			
11. Telecommunications			
12. Training and Education			
13. Direct Administrative Costs			
14. Other or Miscellaneous Costs			
15. GRANT EXCLUSIVE LINE ITEM(S)			
16. Indirect Costs			
Lead Service Line Inventory Grant Funds Request	$30,000.00		
Non-State of Illinois Funds Amount			
TOTAL PROJECT COSTS			$30,000.00

State of Illinois
Lead Service Line Inventory - UNIFORM GRANT BUDGET TEMPLATE

For State Use Only

Grantee: City of Morrison

Unique Entity Identification (UEI) Number (enter numbers only) : 034059600

Notice of Funding Opportunity (NOFO) Number: Round 4

Catalog of State Financial Assistance (CSFA) Number: 532-60-3017

CSFA Short Description: Lead Service Line Inventory Grant Program

Fiscal Year(s):

Initial Budget Request Amount:

Prior Written Approval for Expense Line Item:

Statutory Limits or Restrictions:

Checklist:

Final Budget Amount Approved:

Joey Logan-Pugh Program Approval Name	Joey Logan-Pugh Program Approval Signature	6/3/26 Date
Max Paller Fiscal & Administrative Approval Name	Max Paller Fiscal & Administrative Approval Signature	6/4/26 Date

Budget Revision Approved:

Program Approval Name	Program Approval Signature	Date
Fiscal & Administrative Approval Signature	Fiscal & Administrative Approval Signature	Date

§200.308 Revision of budget and program plans

(e) The Federal/State awarding agency may, at its option, restrict the transfer of funds among direct cost categories or programs, functions and activities for Federal/State awards in which the Federal/State share of the project exceeds the Simplified Acquisition Threshold and the cumulative amount of such transfers exceeds or is expected to exceed 10 percent or $1,000 per detail line item, whichever is greater of the total budget as last approved by the Federal/State awarding agency. The Federal/State awarding agency cannot permit a transfer that would cause any Federal/State appropriation to be used for purposes other than those consistent with the appropriation.

WINSOR CONSULTING

We have prepared a quote for you

Network Implementation with Zero Trust Public Safety Network

Prepared for:

City of Morrison

Brian Melton
bmelton@morrisonil.org

Scope of Work

City of Morrison
200 W Main St
Morrison, IL 61270

Dear Brian Melton,

Winsor has a policy of advising our clients in writing of our understanding as to the scope of our services and then asking to confirm that your understanding is the same as ours.

Winsor agrees to assist City of Morrison to any extent requested for consulting, design, installation, implementation, upgrade and management of any systems related to this project. City of Morrison, at their sole discretion, determines the level of our involvement on this project.

Current Situation

City of Morrison is currently using a mix of various hardware providers for their network infrastructure which is mostly dated.

Objective

City of Morrison has requested that Winsor and 911Nurd assist with creating a zero-trust network architecture and to standardize their hardware providers going forward. Along with this, they will be consolidating all ISP into one vendor, Stratus which will tie directly into this project.

The statement of work deliverable will include hardware / software needs, all anticipated costs, and implementation strategies. Winsor will develop a start to finish project plan and provide technical resources where needed throughout the plan.

Scope of Services

Winsor will provide the services listed below and include Project Management encompassing both internal and client meetings along with status reports to ensure the client understands the progress of the project.

Preparation

- Unbox Hardware
- Stage and Label Hardware
- Design Network

Information Gathering

- Obtain and Review Current Network Configurations

Scope of Work

City Hall Setup

- Download and Upgrade Firmware to Latest Supported Version on all Hardware
- Deploy Global Configurations
- Configure Network Interfaces and VLANs
- Configure SD-WAN/Advanced Services (Optional)
- Configure Policies
- Configure HA Cluster
- Configure UTM Profiles
- Configure SSL/IPSEC VPN
- Configure FortiGuard Services and Licensing
- Base Configuration of Switches
- Configure Switchports on Switches
- Base Configuration of FortiAP
- Configure SSIDs
- Save and Export Clean Configuration
- Prepare FortiClient Installer

Remote Locations Setup (7)

- Download and Upgrade Firmware to Latest Supported Version on all Hardware
- Deploy Global Configurations
- Configure Network Interfaces and VLANs
- Configure SD-WAN/Advanced Services (Optional)
- Configure Policies
- Configure HA Cluster
- Configure UTM Profiles
- Configure IPSEC VPN
- Configure FortiGuard Services and Licensing
- Base Configuration of Switches
- Configure Switchports on Switches
- Base Configuration of FortiAP
- Configure SSIDs
- Save and Export Clean Configurations
- Configure FortiExtender

City Hall Deployment

- Disassemble Current Networking Equipment
- Rack Mount and Physically Connect FortiGate
- Rack Mount and Physically Connect Switches
- Verify Connectivity of Infrastructure Hardware
- Re-IP Statically Set Devices
- Connect Wireless Access Points to the Network and Test Connectivity
- Verify Connectivity on All Devices

Scope of Work

Remote Locations Deployment (7)

- Disassemble Current Networking Equipment
- Rack Mount and Physically Connect FortiGate (Where Applicable)
- Rack Mount and Physically Connect Switches (Where Applicable)
- Verify Connectivity of Infrastructure Hardware
- Re-IP Statically Set Devices
- Connect Wireless Access Points to the Network and Test Connectivity
- Verify Connectivity on All Devices

Post-Deployment

- Create/Update Network Diagrams
- Update Credential Documentation
- Day 1 Support

Responsibilities

Winsor will:

1. Review this scope at the start of the project and verify goals and existing environment are accurate to complete deployment phase.
2. Perform the above listed procedures employing industry standards and best practices.
3. Review existing environment and overall time at start of project and request for any adjustment if necessary.

Client will:

1. Make available to Winsor all necessary logins, passwords, and documentation for all devices relevant to this procedure.
2. Allow Winsor engineers access to the relevant locations and devices during the procedure.

Adverse Conditions and Unaccounted Items

Travel time is estimated as part of the statement of work. Any additional travel time beyond that which is estimated will be billed outside the scope of this project.

This project does not include e-waste removal or disposal services. All equipment removed as part of this project will remain the property of the client. Winsor can advise of a disposal facility upon request; however, any disposal arrangements, including transportation and associated fees, are the sole responsibility of the client and fall outside the scope of this agreement.

Winsor assumes all remote access will be unattended remote access and all work performed (with the exception of any scoped training) will be performed autonomously. Projects requiring Winsor engineers to perform all work in the presence of, or while screensharing with client resources are available, but will require a change order or the re-scoping of the project.

All project tasks will be performed remotely unless otherwise noted. Additional on-site days are available by request, but the additional time and expenses will be billed out of scope of this agreement.

Winsor assumes all end-user software deployment (both PC and mobile) will be performed by the client. At the client's request, Winsor can create and test a method for deploying the software, but this is considered out of scope of this project.

Winsor will not be responsible for mounting any hardware to the walls or ceiling. Any mount kits needed will be installed by the client.

Scope of Work

Proper ventilation and operating temperatures are essential to the health and reliability of the network system. It is the responsibility of the client to make sure that at all times all hardware and other components are operated within normal operating temperatures.

The hardware and equipment quantities included in this agreement are based on the proposed topology and the information available at the time of scoping. Should additional hardware be required to complete the project — including but not limited to firewalls, switches, wireless access points, FortiExtenders, fiber transceivers/SFPs, cabling, mounting hardware, or power/UPS equipment — it will be quoted and purchased outside the scope of this agreement.

This project will be designed and implemented without access to the City of Morrison's existing firewalls. Extraction, export, replication, or migration of any configuration, firewall policies, rules, routes, or VPN settings from the current firewalls is not included. The new environment will be built to the agreed-upon topology and the requirements gathered during discovery; reverse-engineering or recreating undocumented existing configurations is outside the scope of this agreement.

Any physical installation, mounting, or cabling that requires climbing the water tower or other elevated structures, or that otherwise requires specialized climbing certification or fall-protection equipment, is not included in this agreement. Such work will be performed by a licensed and appropriately certified vendor of the City of Morrison's choosing and is billed outside the scope of this project.

Winsor assumes the new network environment will be designed, staged, and implemented without access to the City of Morrison's current/incumbent firewalls. Winsor is not responsible for any configuration, policy, VPN, or routing information residing solely on the existing firewalls, and assumes the client will provide any required environment details (subnets, VLANs, static routes, port forwards, DNS, firewall rules, and application/host requirements) during discovery. Should access to the existing firewalls become necessary to complete the project, any resulting delay or additional engineering time will be billed outside the scope of this agreement.

The migration will be performed in phases across the City of Morrison's locations. Any IPsec/ site-to-site VPN tunnels that must be created between newly migrated Fortinet equipment and locations that have not yet been migrated (and remain on the client's current provider's equipment) will depend on the cooperation, access, and configuration support of the client's current/incumbent provider. Winsor is not responsible for delays in, or the inability to establish, these interim tunnels as a result of lack of cooperation, access, or timely configuration by the current provider. Any additional engineering time spent as a result will be billed outside the scope of this agreement.

Winsor assumes that all primary and redundant carrier services (including the Stratus Fiber and FirstNet/LTE services used by the FortiExtenders) will be provisioned, active, and functional at each location at the time of implementation. Winsor assumes the client will provide any required SIM cards, activated data plans, static IP information, and carrier credentials. Winsor will assist with provisioning but is not responsible for carrier ordering, activation, or provisioning delays.

An SSL certificate required for SSL VPN use will be purchased and provided by the City of Morrison. If the City already owns a suitable certificate, it may be used for this purpose. Procurement and cost of the SSL certificate are the responsibility of the client.

The exact quantity and type of fiber transceivers/SFPs in use across the City's locations (particularly at the Wastewater Treatment facility) have not been fully validated at the time of scoping. Winsor has estimated these quantities based on available information. Any additional or different transceivers required to complete the installation will be purchased outside the scope of this agreement.

Winsor assumes existing structured cabling at each location is functional and terminated appropriately for the new equipment (for example, the City Hall runs are terminated to a single patch-panel area). Winsor is not responsible for running, re-running, testing, or certifying cabling. Any additional cabling, patch panels, or terminations required will be performed by a licensed cabling vendor of the client's choosing and are outside the scope of this agreement.

Scope of Work

Because portions of the migration depend on interim connectivity to locations still served by the client's current provider, the project schedule and cutover sequencing may be affected by the responsiveness and cooperation of that provider. Winsor will not be responsible for delays, extended cutover windows, or temporary service disruptions that result from the current provider's actions, inaction, or timelines.

The redundant FortiExtender (FirstNet/LTE) connections depend on adequate cellular signal at each location. Remote sites such as the wells, water/wastewater facilities, and outlying buildings may experience weaker or variable cellular coverage. Winsor cannot guarantee cellular signal strength or failover performance where carrier coverage is insufficient; external antennas or alternate device placement may be required and would be handled outside the scope of this agreement.

The condition of existing fiber, cabling, power, and mounting infrastructure at each location has not been fully validated. Existing components may be found to be non-functional, mislabeled, undersized, or otherwise unsuitable during implementation. Any remediation required to bring the environment to a workable state may extend the schedule and will be addressed via change order or billed outside the scope of this agreement.

A dedicated, segmented VLAN will be configured for the Public Safety department located in the City Hall building. This VLAN will be isolated from the general network and permitted access only to approved portions of the network. Winsor assumes the City, in coordination with the Public Safety department, will provide the list of systems, subnets, and resources the Public Safety VLAN is permitted to access; Winsor will configure the segmentation and access policies based on this approved list.

The Public Safety VLAN will be extended to the Whiteside County building via a secure site-to-site connection. Establishing this connection depends on the cooperation, access, and configuration support of Whiteside County and/or its network provider (including compatible VPN settings and any required firewall or routing changes on the County side). Winsor is not responsible for delays or the inability to establish this connection due to factors outside Winsor's control, and any additional engineering time will be billed outside the scope of this agreement.

Risk of Loss

All risk of loss or damage to the products listed within the Hardware section, or any item, element or component thereof, shall be borne by the party upon whose premises the products were located at the time of such loss or damage.

System Data Backup

It is the responsibility of City of Morrison to be certain all daily backups are performed and in good working order. Winsor cannot be held responsible for any data losses for any reason. If you have concerns about the performance of your backup system(s), you must immediately bring your concerns to our attention so the problem can be rectified.

Payment and Terms

Upon signature, Winsor will provide a down payment invoice for 100% of any hardware and software costs. Applicable sales taxes will be billed separately. Any and all labor will be progress billed throughout the term of the project on a monthly basis.

Supply Chain Shortages

Winsor will attempt to complete your project quote as spec'd. However, part numbers and pricing are subject to change due to the supply chain shortages. A member of our Account Team will reach out to you to get your approval on any potential substitutions or changes to pricing.

Hardware

Description	Price	Qty	Ext. Price
FORTIGATE-30G HARDWARE PLUS 3YR FORTICARE PREM AND FORTIGUAR	$1,006.61	4	$4,026.44
FORTIGATE-70G HW PLUS 3YR FORTICARE PREM AND FORTIGUARD UNIF	$2,233.03	2	$4,466.06
L2+ MANAGEMENT SWITCH WITH 8XGE + 2XSFP + 1XRJ45 CONSOLE	$464.74	7	$3,253.18
3YR FORTISWITCH-108F-FPOE 24X7 FC CONTRACT	$122.98	7	$860.86
L2+ MNGD POE SW W/24GE+4SFP+ 24P POE WITH MAX 370W LIMIT	$1,067.81	3	$3,203.43
3YR 24X7 FORTICARE CONTRACT SVC FOR FORTISWITCH-124F-FPOE	$305.05	3	$915.15
FORTISWITCH-148F-FPOE PERF/PRICE COMPETITIVE L2+ MGMT SW	$1,953.76	1	$1,953.76
3YR 24X7 FORTICARE CONTRACT FOR FORTISWITCH-148F-FPOE	$501.08	1	$501.08
FORTIAP-231K INDOOR WIRELESS AP	$416.93	10	$4,169.30
FORTIAP-231K FORTICARE PREMIUM SUPPORT	$113.41	10	$1,134.10
FORTIAP-432FR OUTDOOR WIRELESS AP	$1,345.76	2	$2,691.52
FORTIAP-432FR 3 YEAR FORTICARE PREMIUM SUPPORT	$384.41	2	$768.82
FORTIEXTENDER-511G-WIFI INDOOR BROADBAND WRLS WAN ROUTER	$986.21	5	$4,931.05
FORTIEXTENDER-511G-WIFI 3YR FORTICARE PREM SUPPORT	$251.50	5	$1,257.50
Fortinet FortiGate FG-50G Network Security/Firewall Appliance - Wired - Intrusion Prevention - 5 Port - 1000Base-T - Gigabit Ethernet - 5 Gbit/s Firewall Throughput - AES (256-bit), SHA-256, SSL, TLS 1.3 - 5 x RJ-45 - 3 Year FortiCare Premium and FortiGua	$1,502.39	3	$4,507.17
Eaton Tripp Lite 6U Wall-Mount Rack Enclosure	$538.15	6	$3,228.90
CyberPower OR1500LCDRM1U Smart App LCD UPS	$672.24	6	$4,033.44
CyberPower RMCARD205 Remote Management Card	$379.23	6	$2,275.38

Subtotal: **$48,177.14**

Network Implementation with Zero Trust Public Safety Network

Prepared by:

Winsor Consulting Group

Ryan Harvey
(563) 362-5476
rharvey@winsorgroup.com

Prepared for:

City of Morrison

Brian Melton
200 W Main St
Morrison, IL 61270

Quote Information:

Delivery Date: 09/10/2026
Expiration Date: 09/30/2026

Quote Summary

Description	Amount
Implementation Fees	$57,008.00
Hardware	$48,177.14
Total:	**$105,185.14**

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors. By accepting this quote you agree to the terms and conditions attached.