

STATE OF ILLINOIS
COUNTY OF WHITESIDE
CITY OF MORRISON
OFFICIAL PROCEEDINGS

August 28, 2023

The Morrison City Council met in Regular Session on August 28, 2023, at 6:30 p.m. in the Morrison Community Room, 307 South Madison Street, Morrison, Illinois. The meeting was called to order at 6:30 p.m. by Mayor Vandermyde. City Clerk Michael Hemmer recorded the minutes.

Alderspersons present on roll call were Mahaffey, Kruse, Schlegel, Zuidema, West, Tervelt, Bruckner and Tichler. Absent: None. Other city officials present were Police Chief Valladares, City Administrator Melton, Recreational Services Director Jacobs, and City Treasurer Jones.

DECLARATION OF INTENT TO RECORD

Charlene Bielema, Shaw Media.

PUBLIC COMMENT

Brian Bartoz addressed Council regarding his opposition to the closure of Genesee.

REPORT OF CITY OFFICERS, DEPARTMENT HEADS AND/OR COMMITTEES

Administrator Melton reported on Route 78 Water Main issues including cost increases, IDOT delays, need for temporary sidewalks or sidewalk closures until the work is complete; the City of Morrison update is live and that the city would market the new site and its enhancements (including a community calendar) to residents within the next two weeks; and that he was working on revisions to the city's five year plan which would include street replacements/repairs, water mains and revenue forecasts.

Chief Valladares submitted a written report and informed the Council that Officer Terry Spencer has rescinded his resignation and decided to stay with the City of Morrison Police Department.

Recreational Services Director Jacobs reported his department's organization of fall programs of kickball, soccer, flag football, and disc golf (where all signs have corporate sponsorship).

Treasurer Jones reported that the June Treasurer's report has been corrected.

CONSENT AGENDA

Ald Zuidema moved to approve Council Meeting Minutes for August 14, 2023 and Bills Payable - \$98,785.38; seconded by Ald Schlegel. Ayes: Mahaffey, Kruse, Schlegel, Zuidema, West, Tervelt, Bruckner and Tichler. Nays: None. Absent: None. Motion passed.

ITEMS REMOVED FROM CONSENT AGENDA

None.

ITEMS FOR CONSIDERATION AND POSSIBLE ACTION

Ald West moved to approve Treasurer's Reports for June & July 2023; seconded by Ald Bruckner. A software reporting glitch was discovered and corrected on the earlier version. Ayes: Mahaffey, Kruse, Schlegel, Zuidema, West, Tervelt, Bruckner and Tichler. Nays: None. Absent: None. Motion passed.

Ald West moved to approve Parade Permit Request – Dept. of Fun, September 9; seconded by Ald Tichler. After discussion and several concerns raised by Chief Valladares, Alderman West amended the permit dropping the request for a Morrison police escort outside of city limits; seconded by Alderman Zuidema. The amendment was approved by voice vote. The revised permit request was approved by voice vote. [NOTE: CANCELLED BY DEPT OF FUN].

OTHER ITEMS FOR CONSIDERATION, DISCUSSION & INFORMATION

None.

ADJOURNMENT

Ald Zuidema moved to adjourn the meeting; seconded by Ald Schlegel. The meeting adjourned at approximately 7:20 pm. without objection.

Approved:

Scott Vandermyde
Mayor

Michael Hemmer
City Clerk

Memo

To: Mayor and Council
From: Barb King
Date: 9/11/23
Re: Bills Payable

Please see the attached for the list of Bills Payable in the total amount of: **\$26,381.75.**

Pre-Paid checks are #22841- #22842; #22847 - #22858.

**Council Members having questions regarding bills should contact
Mayor Vandermyde OR City Administrator Melton
via phone, email or personal visit prior to the meeting.**

ACCOUNTS PAYABLE CHECK REGISTER

BANK# BANK NAME

CHECK# DATE

ACCOUNT# NAME

CHECK AMOUNT CLEARED MANUAL VOID REASON FOR VOID

1 TRIUMPH COMMUNITY BANK

22841	8/23/2023	999999999	JEFF SMITH	250.00
22842	8/23/2023	1689	CURT WORKMAN	242.04

See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:

OUTSTANDING 492.04

CLEARED .00

BANK 1 TOTAL 492.04

VOIDED .00

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
01 GENERAL FUND	250.00	250.00	.00	.00
77 HEALTH INSURANCE FUND	242.04	242.04	.00	.00

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
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1 TRIUMPH COMMUNITY BANK

22847	8/29/2023	1349	BRIAN R MELTON		4,810.06
22848	8/30/2023	1054	BLUE CROSS & BLUE SHIELD OF IL		21,989.70
22849	8/30/2023	1112	CONSTELLATION NEW ENERGY		519.12
22850	8/30/2023	1199	FRONTIER		812.64
22851	8/30/2023	1332	LEAF		250.23
22852	8/30/2023	1392	MORRISON FIRE DEPARTMENT		5,217.42
22853	8/30/2023	1428	NICOR GAS		75.55
22854	8/30/2023	1440	ODELL PUBLIC LIBRARY		6,683.97
22855	8/30/2023	1457	PETTY CASH - CITY		95.45
22856	8/30/2023	1573	SUPERWASH, INC.		300.00
22857	8/30/2023	2074	PEDRO VALLADARES, JR.		46.23
22858	8/30/2023	999999999	RANDY NELSON ELECTRIC		145.00

See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:

OUTSTANDING	40,945.37
CLEARED	.00

BANK 1 TOTAL	40,945.37
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VOIDED	.00
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FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
01 GENERAL FUND	1,724.41	1,724.41	.00	.00
12 FIRE PROTECTION FUND	5,217.42	5,217.42	.00	.00
18 LIBRARY FUND	6,683.97	6,683.97	.00	.00
50 SEWER FUND	214.41	214.41	.00	.00
51 WATER FUND	305.40	305.40	.00	.00
77 HEALTH INSURANCE FUND	26,799.76	26,799.76	.00	.00

BANK# BANK NAME

CHECK# DATE

ACCOUNT# NAME

CHECK AMOUNT CLEARED MANUAL VOID REASON FOR VOID

1 TRIUMPH COMMUNITY BANK

22859	9/12/2023	1999 AEP ENERGY	7,403.90
22860	9/12/2023	1010 AERO-MOD, INC	525.44
22861	9/12/2023	1027 APRIL HOUSE	1,000.00
22862	9/12/2023	1938 BRADFORD SUPPLY COMPANY	267.35
22863	9/12/2023	1068 BSN SPORTS LLC	168.00
22864	9/12/2023	1101 COM ED	283.35
22865	9/12/2023	1805 CORE & MAIN LP	5,400.00
22866	9/12/2023	1189 FIVE STAR ENTERPRISES	75.68
22867	9/12/2023	1208 GASVODA & ASSOCIATES, INC.	1,354.00
22868	9/12/2023	1219 GREEN & CLEAN LAWN SERVICES	358.00
22869	9/12/2023	1232 HARTZ INC.	539.50
22870	9/12/2023	1245 HUNTER'S AUTO BODY	30.00
22871	9/12/2023	2093 ILLOWA CULVERT & SUPPLY	1,810.00
22872	9/12/2023	1740 KUNES AUTO GROUP-STERLING	506.94
22873	9/12/2023	1334 LECTRONICS, INC	127.00
22874	9/12/2023	1381 MORRISON AUTO SUPPLY, INC.	441.86
22875	9/12/2023	1405 MORRISON TRUE VALUE	954.11
22876	9/12/2023	2029 PACE ANALYTICAL SERVICES	293.00
22877	9/12/2023	1483 QUICKSCORES	104.00
22878	9/12/2023	1503 ROCK RIVER LUMBER & GRAIN	122.00
22879	9/12/2023	1519 S.B.M., INC	126.60
22880	9/12/2023	1539 SLOAN IMPLEMENT	677.90
22881	9/12/2023	1964 STANDARD EQUIPMENT CO	206.22
22882	9/12/2023	1835 THOMPSON TRUCK & TRAILER, INC.	79.95
22883	9/12/2023	2014 TRANSUNION RISK & ALTERNATIVE	165.00
22884	9/12/2023	9999999999 ARLYN VANZUIDEN	150.00
22885	9/12/2023	1648 WEETS & SON SEPTIC SERVICE	380.00
22886	9/12/2023	1694 ZIMMER & FRANCESCON, INC.	2,831.95

See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:

OUTSTANDING	26,381.75
CLEARED	.00

BANK 1 TOTAL	26,381.75
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VOIDED	.00
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FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
01 GENERAL FUND	4,283.53	4,283.53	.00	.00
15 MOTOR FUEL TAX FUND	229.69	229.69	.00	.00
50 SEWER FUND	14,600.65	14,600.65	.00	.00
51 WATER FUND	7,267.88	7,267.88	.00	.00

CLAIMS BY VENDOR

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
M082923	AEP ENERGY ACCT. #3014145308	51-80-5760	1,250.17			
M082923A	ACCT. #3014145263	01-43-5760	24.07	1,250.17	22859	9/12/23
M082923B	ACCT. #3014145285	50-81-5760	1,695.31	24.07	22859	9/12/23
M082923C	ACCT. #3014145207	50-81-5760	4,434.35	1,695.31	22859	9/12/23
				4,434.35	22859	9/12/23
44105-1	AERO-MOD, INC MAINT SUPP - UTILITY SYSTEM	50-81-6151	525.44			
				525.44	22860	9/12/23
M082323	APRIL HOUSE OTHER PROFESSIONAL SERVICES	01-21-5480	1,000.00			
				1,000.00	22861	9/12/23
1/23-10/1/23	BLUECROSS BLUESHIELD HEALTH INSURANCE PREMIUM	77-77-4510	21,989.70			
				21,989.70	22848	8/30/23
49085	BRADFORD SUPPLY COMPANY MAINT SUPP - UTILITY SYSTEM	51-80-6151	267.35			
				267.35	22862	9/12/23
2563027	BSN/PASSON'S/GSC OPERATING SUPPLIES	01-43-6520	168.00			
				168.00	22863	9/12/23
M 3	COM ED ACCT. #4833110075	51-80-5760	.72			
				.72	22864	9/12/23
M082923	ACCT. #4168083069	15-15-5720	74.09			
				74.09	22864	9/12/23
M082923A	ACCT. #1187086032	15-15-5720	94.61			
				94.61	22864	9/12/23
M082923B	ACCT. #2563566005	15-15-5720	36.16			
				36.16	22864	9/12/23
M082923C	ACCT. #0798207011	01-42-5710	52.94			
				52.94	22864	9/12/23
M082923D	ACCT. #7534060008	15-15-5720	24.83			
				24.83	22864	9/12/23
176190501	CONSTELLATION ACCT. ID 8086223	01-43-5760	519.12			
				519.12	22849	8/30/23
122245	CORE & MAIN MAINT SUPP - UTILITY SYSTEM	51-80-6151	3,500.00			
				3,500.00	22865	9/12/23
105548	MAINT SUPP - UTILITY SYSTEM	51-80-6151	1,900.00			
				1,900.00	22865	9/12/23
1-764132	FIVE STAR ENTERPRISES OPERATING SUPPLIES	01-42-6520	75.68			
				75.68	22866	9/12/23
M082923	FRONTIER ACCT. #8157722000	01-11-5520	360.83			
	ACCT. #8157722000	51-80-5520	180.42			
	ACCT. #8157722000	50-81-5520	180.41			
				721.66	22850	8/30/23

CLAIMS BY VENDOR

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
M082923A	FRONTIER ACCT. #8159569000	51-80-5520	90.98	90.98	22850	8/30/23
N23SVC0084	GASVODA & ASSOCIATES, INC MAINT SERV - UTILITY SYSTEM	50-81-5150	1,354.00	1,354.00	22867	9/12/23
536	GREEN & CLEAN LAWN SERVIC CUST. #1194	01-43-5170	358.00	358.00	22868	9/12/23
5290	HARTZ INC. MAINT SERV - BLDG	01-11-5110	539.50	539.50	22869	9/12/23
M090523	HUNTER'S AUTO BODY MAINT SERV - EQUIPMENT	01-43-5120	30.00	30.00	22870	9/12/23
815	ILLOWA CULVERT & SUPPLY MAINT SUPP - UTILITY SYSTEM	50-81-6151	1,810.00	1,810.00	22871	9/12/23
092	KUNES AUTO GROUP-STERLING MAINT SERV - VEHICLE	50-81-5130	506.94	506.94	22872	9/12/23
0-3144758-002	LEAF MONTHLY COPIER SERVICE	01-11-5390	250.23	250.23	22851	8/30/23
34	ELECTRONICS, INC MAINT SUPP - EQUIPMENT	01-41-6120	127.00	127.00	22873	9/12/23
M082923	MELTON BRIAN R DEDUCTIBLE REIMBURSEMENTS	77-77-9241	4,810.06	4,810.06	22847	8/29/23
M090523	MORRISON AUTO SUPPLY, INC CUST. #1820	01-41-5130	1.42			
	CUST. #1820	01-43-5130	4.25			
	CUST. #1820	01-21-5130	55.59			
	CUST. #1820	01-43-6110	37.62			
	CUST. #1820	50-81-5130	342.98			
				441.86	22874	9/12/23
M082923	MORRISON FIRE DEPARTMENT PROPERTY TAX DISTRIBUTION	12-12-5460	5,217.42	5,217.42	22852	8/30/23
M090523	MORRISON TRUE VALUE ACCT. #27657	01-11-6510	67.97	67.97	22875	9/12/23
M090523A	ACCT. #276571	01-41-6520	395.24	395.24	22875	9/12/23
M090523B	ACCT. #276572	51-80-6520	56.64	56.64	22875	9/12/23
M090523C	ACCT. #276573	01-42-6520	131.33	131.33	22875	9/12/23
M090523D	ACCT. #276575	01-43-6520	87.37	87.37	22875	9/12/23
M090523E	ACCT. #276576	50-81-6520	215.56	215.56	22875	9/12/23
	NICOR GAS					

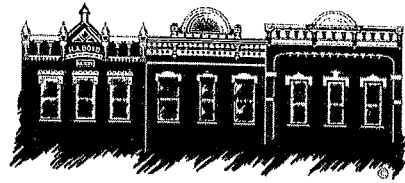
CLAIMS BY VENDOR

9/12/2023 THRU 9/12/2023

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
78609	VANZUIDEN ARLYN MAINT SERV - EQUIPMENT	01-43-5120	150.00	150.00	22884	9/12/23
308	WEETS & SON SEPTIC SERVIC RESTROOM RENTAL	01-21-6520	125.00	125.00	22885	9/12/23
309	RESTROOM RENTAL	01-43-5270	255.00	255.00	22885	9/12/23
FM082323	WORKMAN CURT DEDUCTIBLE REIMBURSEMENTS	77-77-9241	242.04	242.04	22842	8/23/23
L72164-IN	ZIMMER & FRANCESCON, INC. MAINT SUPP - UTILITY SYSTEM	50-81-6151	2,308.00	2,308.00	22886	9/12/23
L72165-IN	MAINT SUPP - UTILITY SYSTEM	50-81-6151	523.95	523.95	22886	9/12/23
REPORT TOTAL			67,819.16			

CITY OF MORRISON

200 West Main Street
Morrison, Illinois 61270-2400
Phone: 815-772-7657
Fax: 815-772-4291
morrisonil.org



Historic Preservation Commission Minutes

September 5, 2023 5:00 p.m. City Hall

The Historic Preservation Commission met on September 5, 2023. Lynn Kenady, Acting Chair called the meeting to order at 5:10 p.m. Executive Secretary Barb King recorded the minutes.

Commission Members present were Lynn Kenady, John Tomasino, Sharon Boyles, Ned J. Nesti Jr. Absent - Jon Gentz.

Other City Officials present - CA Melton.

Commission member Tomasino moved to approve the June 20, 2023 meeting minutes; seconded by commission member Boyles. On a voice vote, the motion carried.

Public Hearing

Jason & Amy Samples submitted an Application for a Certificate of Appropriateness for the property located at 402 W Lincolnway, Morrison, IL to the commission for consideration. The application is for a white, six-foot, vinyl, privacy fence with a picket top rail. CA Melon indicated that it met the requirements for the city. Commission members discussed the black temporary fencing in the front yard of the property. The commission made a recommendation to CA Melton that he address the black fencing in the front yard with Mr. & Mrs. Samples. Commission member Tomasino made a motion to approve the Certificate of Appropriateness for 402 W Lincolnway; seconded by Commission member Nesti. On a roll call vote, of 4 ayes (Nesti, Tomasino, Boyles and Kenady) and 0 nays, the motion carried.

New Business

None.

Old Business

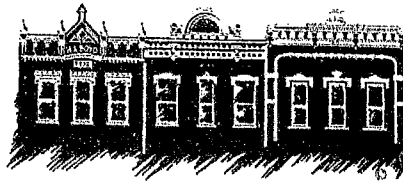
None.

Other Considerations

Commission members asked questions of CA Melton on various city issues such as the downtown building codes, non-compliance of city ordinances, residents in the historic district and the deteriorating kiosk by Chamber Building.

The next regularly scheduled meeting will be October 3, 2023 @ 5:00 p.m.

At approximately 5:45 p.m. commission member Boyles moved to adjourn the meeting; seconded by commission member Nesti. On a voice vote, the motion carried.



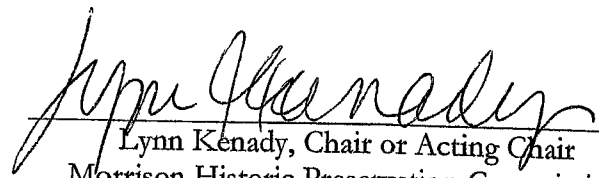
Morrison Historic Preservation Commission

Certificate of Appropriateness

Morrison City Ordinances 2.88.050 *et seq.*

1. Certificate of Appropriateness issued to:
(owning entity name and address) Jason & Amy Samples
402 W Lincolnway
Morrison, IL 61270
2. For the property located at: 402 W Lincolnway
3. Date of Commission Determination: 9/5/2023
4. Certificate of Appropriateness issued for and
limited to: White, six-foot, vinyl, privacy fence with a
(description of exterior work to be performed picket top around the property.
including reference to any attached graphics)

Dated: 9/6/23


Lynn Kenady, Chair or Acting Chair

Morrison Historic Preservation Commission

Original: file

Copies: Applicant

City Manager

City Council

City of Morrison, Illinois

200 West Main Street, Morrison IL USA 61270

STREET CLOSURE

REQUEST

Permit No.: _____

Date Issued: _____

Name of Organization: Morrison Chamber of Commerce

Contact Person/Address: Callie Hamstra 211 W. Main Street - Morrison

Email: morrisonchamber@morrisonil.org Phone: 815 772 3757

1. Event for which closure is requested: Fall Fest / Halloween Parade

2. Street(s) to be Closed: Main St from Madison St to orange Street during parade 12-1:30 pm
main street from Genessee to orange during fall fest 12-4:30 pm

3. Date of Event: October 28th, 2023

4. Times of Closure: 12:00 pm To 4:30 pm

5. Electrical Service Needed? (\$50 fee may apply) ☒ Yes ☐ No

Please specify: as an option for few vendors

The undersigned agrees to release, hold harmless, and defend the City of Morrison, its officers and agents against any and all claims for loss, damage, personal injury, or death occurring as a result of the event for which this permit is requested. **Proof of insurance is required. Insurance must name the City of Morrison as an additional insured.**

Callie Hamstra Chamber Director 8/31/2023
Authorized Signature Title Date

STREET CLOSURE PERMIT

☐ Subject to the information contained in this Application, a permit is approved and thereby issued.

WAIVED (B.)
☐ Receipt of ~~\$25.00~~ PERMIT FEE and/or the \$50.00 ELECTRICAL HOOK-UP CHARGE is hereby acknowledged. Fees are waived for non-profit organizations.

Date

City Clerk

City of Morrison, Illinois

200 West Main Street, Morrison IL USA 61270

PARADE PERMIT

APPLICATION

Permit No.: _____

Date Issued: _____

Permit Expires 12 Months from Date Issued

Name of Organization: Morrison Chamber of Commerce

Contact Person/Address: Callie Hamstra

Email: morrisonchamber@morrisonil.org Phone: 815 772-3757

1. Event for which parade permit is requested:

Halloween Parade

2. Parade Route: Community State bank parking lot down to post office.
(main to orange)

3. Date of Event: October 28th, 2023

4. Parade Line Up Time: 12:30 pm Parade Start Time: 1:00 pm

5. Support Services Requested: ☒ Police Escort/Traffic Control ☐ Barricades

☐ Street Sweeping ☐ Electric Service ☒ Sound System

Please specify: Halloween music over speaker on main street - police escort across
78. Assistance Blocking Street at Bank prior to parade time. Can police
lead parade.

The undersigned agrees to release, hold harmless, and defend the City of Morrison, its officers and agents against any and all claims for loss, damage, personal injury, or death occurring as a result of the event for which this permit is requested.

Proof of insurance is required. Insurance must name the City of Morrison as an additional insured.

Callie Hamstra
Authorized Signature

Chamber Director
Title

8/31/2023
Date

PARADE PERMIT

☐ Subject to the information contained in this Application, a permit is approved and thereby issued.

☐ Special Conditions: _____

Date

City Clerk

City of Morrison, Illinois

200 West Main Street, Morrison IL USA 61270

PARADE PERMIT

APPLICATION

Permit No.: _____

Date Issued: _____

Permit Expires 12 Months from Date Issued

Name of Organization:

Morrison High School

Contact Person/Address:

Melissa Landes 643 Genessee St.

Email:

melissa.landes@morrisonschools.org

Phone:

815-772-4071

1. Event for which parade permit is requested:

Homecoming parade

2. Parade Route:

Main St. to Genessee and back to high school.

3. Date of Event:

9/29/2023

4. Parade Line Up Time:

2:15 pm

Parade Start Time:

3:00 pm

5. Support Services Requested:



Police Escort/Traffic Control



Barricades



Street Sweeping



Electric Service



Sound System

Please specify: _____

The undersigned agrees to release, hold harmless, and defend the City of Morrison, its officers and agents against any and all claims for loss, damage, personal injury, or death occurring as a result of the event for which this permit is requested. Proof of insurance is required. Insurance must name the City of Morrison as an additional insured.

Authorized Signature

Title

Date

PARADE PERMIT

☐ Subject to the information contained in this Application, a permit is approved and thereby issued.

☐ Special Conditions: _____

Date

City Clerk

Northwest Illinois Capital Improvement Planning Program Memorandum of Understanding

WHEREAS, Blackhawk Hills Regional Council ("BHRC") received funding through the Illinois Department of Commerce and Economic Opportunity ("DCEO")'s Research in Illinois to Spur Economic Recovery program to assist up to six (6) municipalities in Carroll, Jo Daviess, Lee, Ogle, Stephenson, and Whiteside counties with creating a Capital Improvement Plan (CIP);

WHEREAS, BHRC published a call for applications for its Northwest Illinois Capital Improvement Planning (NICIP) Program;

WHEREAS, the City of Morrison ("Morrison") is one of the selected municipalities for the NICIP project; and

WHEREAS, BHRC and Morrison desire to enter into a Memorandum of Understanding (MOU) establishing roles and responsibilities.

Description of Lead Agency and Partners

- BHRC is a 501(c)(3) not-for-profit and Northwest Illinois' regional planning organization, economic development district, and resource conservation and development district.
- Morrison is an incorporated municipality located in Whiteside County, Illinois.

Roles and Responsibilities

THEREFORE, the parties agree as follows:

1. The period of performance for this agreement is from September 1, 2023, to December 31, 2024.
2. BHRC will pay for and provide Morrison access to a one-year license of CIP software for the purpose of creating a CIP for Morrison.
3. Morrison will designate an administrator ("CIP Administrator") to create and maintain Morrison's CIP.
4. From September 1, 2023, to December 31, 2023, BHRC will remotely assist the CIP Administrator in the creation of a CIP and train the CIP Administrator in CIP design and maintenance. Three in-person meetings will also be scheduled at Morrison's offices and must be attended by the CIP Administrator:
 - a. Initial meeting to review process, timeline, and software
 - b. Check-in meeting discussing projects and additional software training
 - c. Final meeting and project wrap-up
5. BHRC will contract with an architectural/engineering (A/E) consultant from October 2023 to December 2023 to support accurate project costing and timing. The CIP Administrator will provide a comprehensive list of well-defined projects in the following categories to support the consultant's work within one (1) month of MOU execution:
 - a. Finance and Administration
 - b. Transportation

- c. Water (including stormwater and wastewater)
- d. Public Safety
- e. Public Health
- f. Information Technology
- g. Parks and Recreation
- h. Natural Resources
- i. Utilities
- j. Other (such as projects that support economic and workforce development, quality of life/livability, equity, etc.)

Projects will address land, buildings, facilities, public works, equipment (including software) as well as the identification of other plans or initiatives needed to support the development or maintenance of capital improvements. Projects that address accessibility, ADA compliance, and PROWAG guidelines are especially encouraged as are project that ensure community resiliency.

- 6. Morrison will supply any information requested by BHRC for programmatic and financial reporting to DCEO. Morrison will respond to requests for information by BHRC in writing to info@blackhawkhills.com by no later than three (3) business days.
- 7. Morrison staff will assist the CIP Administrator in the creation and maintenance of the CIP. Department heads, chief elected officials, Morrison personnel, and consultants that are responsible for the municipality's infrastructure will respond to the CIP Administrator's requests for information in a timely manner.
- 8. The CIP will correspond with the municipality's fiscal year.
- 9. After the CIP is completed, Morrison's board will pass a resolution to adopt it. The resolution should also require the CIP Administrator and Morrison to update the CIP annually, with the board approving each new addition.
- 10. The CIP Administrator and Morrison will maintain the CIP for a minimum of three (3) years. Annual updates will be adopted and emailed to BHRC each calendar year.
- 11. Morrison is not required to renew its one-year license purchased by BHRC, but the CIP must still be formally maintained and readily available (e.g., through systems like another CIP software, digital spreadsheet, etc.).
- 12. Morrison will make its CIP and CIP updates accessible to the public and notify the public of their availability. This includes posting an electronic copy on the municipality's website (if available) and having printed notices in publicly accessible locations (e.g., local public library, school, medical clinic).
- 13. Morrison will provide BHRC a copy of its CIP and annual CIP updates for a period of three (3) years after adoption, emailing a copy to info@blackhawkhills.com by the end of its fiscal year.
- 14. Should Morrison's CIP Administrator leave their position, Morrison will appoint a new administrator in a timely manner to ensure annual updates are completed. The new administrator will be trained on CIP maintenance by Morrison staff.

15. This memorandum may be terminated, in whole or in part, by BHRC due to State of Illinois non-payment or other circumstance beyond BHRC's control.

We, the undersigned, have read and agree with this MOU and confirm that the signatory has authority to execute this agreement or will obtain such authority within thirty days of the signature date.

Signature

Name

Title

Organization/Municipality

Date

Signature

Name

Title

Organization/Municipality

Date



P.O. Box 205
Dixon, IL. 61021

Estimate

Date	Estimate #
7/10/2023	20906

Name / Address
CITY OF MORRISON 200 W. MAIN STREET MORRISON IL. 61270

Terms	Due Date	Rep
	7/10/2023	KJK

Item	Description	Qty	Total
TCL-98R754	TCL XL Collection 98-Inch 4K QLED Smart Google TV - Natural Motion 480 - Dolby Vision	1	7,995.00T
SNAP-SM-T-XL	STRONG X-LARGE TILT MOUNT 75-98"	1	199.99T
SNAP-ECS-400-...	Episode@ 400 Commercial Series 2x2 Tile Replacement Speaker, 70V Switch, 6.5in Woofer, 1in Tweeter	12	3,603.84T
SNAP-ECA-70MI...	Episode@ 240 Watt Rack Mountable 70 Volt Commercial Amplifier-Mixer	1	1,299.00T
PYL-PDWM8880	8 Channel Conference Microphone System - UHF Desktop, Table Meeting Wireless Microphones & Receiver w/ 8 Gooseneck Mics, Rack Mountable & LED Audio Signal Indicator Lights	1	799.00T
CU-MIC-XX-3	Cable Up by VuMIC-XX-3	1	10.95T
TRIPP-SRW6UW	3 ft XLR Microphone Cable	1	339.00T
SNAP-WB-200-8PS	Tripp Lite SRW6UW SmartRack 6 Unit Switch Depth Wall Mount Enclosed Rack Cabinet, White	1	49.99T
SNAP-NST-162-...	SURGE PROTECTOR WITH COAX, PHONE AND ETHERNET PROTECTION//8 OUTLETS	300	120.00T
AMA-Innens-Wi...	Wirepath™ 16-Gauge 2-Conductor Speaker Wire - 1000 ft. Nest in Box (White)	1	179.00T
	Innens Wireless HDMI Transmitter and Receiver Kits, Wireless Presentation Facility HDMI Dongle Adapter Support 4K @30Hz for Streaming Video/Audio from Laptop, PC, Smartphone to HDTV/Projector		

If you have any questions on this quote, please contact us, Thank You.

Subtotal

*Sorry, NO REFUNDS, store credit only with origional receipt.
*All layaways are for 90 days only. No refund or credit will be issued after 90 days.
*All special order sales are final and must be paid for in advance.
*Store credit is void after 90 days.

Sales Tax (8.25%)

Total

As of September 21, 2020, there will be a 3% transaction fee for all credit/bank card transactions.

Phone # 815-285-4900

sales.avc@gmail.com

www.avconnection.net



P.O. Box 205
Dixon, IL. 61021

Estimate

Date	Estimate #
7/10/2023	20906

Name / Address
CITY OF MORRISON 200 W. MAIN STREET MORRISON IL. 61270

Terms	Due Date	Rep
	7/10/2023	KJK

Item	Description	Qty	Total
SNAP-B-540-EX...	Binary™ 540 Series 4K Ultra HD HDBaseT Extender with IR, POC & RS-232 Pass-Through - 230 Ft	1	399.00T
SNAP-B4-HD-1	Binary™ B4-Series High Speed Licensed HDMI® Cable with Ethernet 1 Meter (3.28 ft)	1	14.99T
SNAP-B4-HD2-5	Binary™ B4 Series 4K Ultra HD High Speed HDMI® Cable with Ethernet - 5m (16.4 ft)	1	39.00T
MISC Charges	HDMI WALL PLATE/CAT5/ CONNECTIONS		75.00
SNAP-B-220-DAC	Binary™ Digital to Analog Audio Converter	1	49.99T
SNAP-B4-TOS-1	Binary™ B4 Series Toslink Cable	1	17.99T
AMA-GearIT-50	GEARIT 50' RCA CABLE		59.95T
LAB/COMMERCIAL	LABOR CHARGE PER HOUR FOR COMMERCIAL INSTALLATION	1	2,100.00

If you have any questions on this quote, please contact us, Thank You.

Subtotal

*Sorry, NO REFUNDS, store credit only with original receipt.
*All layaways are for 90 days only. No refund or credit will be issued after 90 days.
*All special order sales are final and must be paid for in advance.
*Store credit is void after 90 days.

Sales Tax (8.25%)

Total

As of September 21, 2020, there will be a 3% transaction fee for all credit/bank card transactions.

Phone # 815-285-4900

sales.avc@gmail.com

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P.O. Box 205
Dixon, IL. 61021

Estimate

Date	Estimate #
7/10/2023	20906

Name / Address
CITY OF MORRISON 200 W. MAIN STREET MORRISON IL. 61270

Terms	Due Date	Rep
	7/10/2023	KJK

Item	Description	Qty	Total
	THIS IS AN ESTIMATE TO PROVIDE AND INSTALL A 98" SMART TV AND AUDIO SYSTEM, WE WILL PROVIDE 8 DESKTOP WIRELESS MICROPHONES, A WALL MOUNTED HDMI CONNECTION, A WIRELESS HDMI OPTION, A WALL MOUNT CABINET AND LABOR		
If you have any questions on this quote, please contact us, Thank You.		Subtotal	\$17,351.69
*Sorry, NO REFUNDS, store credit only with original receipt. *All layaways are for 90 days only. No refund or credit will be issued after 90 days. *All special order sales are final and must be paid for in advance. *Store credit is void after 90 days.		Sales Tax (8.25%)	\$1,252.08
		Total	\$18,603.77

As of September 21, 2020, there will be a 3% transaction fee for all credit/bank card transactions.

Phone # 815-285-4900

sales.avc@gmail.com

www.avconnection.net

Waste Water Treatment Plant – Mower (Tractor-Style)

Current Mower: 1996 John Deere 855 – 4x2 w/ 60” belly mower & loader
Rear-End Gear Out

Option 1: Repair 855 \$6,000 to \$7,000

Option 2: Purchase Used 855 \$13,300 (Wackerline – Sandwich)
Tractor restored/overhauled, new front panel and paint, with 70 Loader

Option 3: Purchase New Similar/Same Size Tractor

2023 Massey GC1723E \$17,300 (AC McCartney – Fulton)

2023 Massey GC1725M \$18,800 (AC McCartney – Fulton)

2023 Bobcat CT1025 \$18,115 (Bobcat – Dixon)
• w/ loader no cost

No Response (Birkey – Prophetstown)
No Response (Sloan – Fulton)

NOTE: All tractors quoted are 4WD with 60-inch belly mower unless otherwise noted.



CITY OF MORRISON,
200 W MAIN
MORRISON, IL 61270

Cell Phone:
Home Phone: 815-772-7657

By: MATT NEWMAN
Quote Date: 8/16/2023
Valid Until: 8/31/2023

Contact Mobile: (815) 213-1366

Quoted Units

Line	Year	Make	Model	Description	Serial #	Tag	Sell Price
1	2022	MASSEY	GC1723E	TRACTOR	AG3MGC230NKR036D7	000996	\$13,900
2	2022	MASSEY	2326	MOWER DECK	M23260MJ814351	001203	\$3,400

Total Sell Price: \$17,300.00

Trades

No Trades Exist.

Net Trade Allowance	\$0.00
Net Due From Customer	\$17,300.00
Tax Rate (Where Applicable)	0.000
Single Article Tax Amount (TN)	0.00
Sales Tax	\$0.00
Total	\$17,300.00



CITY OF MORRISON,
200 W MAIN
MORRISON, IL 61270

Cell Phone:
Home Phone: 815-772-7657

By: MATT NEWMAN
Quote Date: 8/16/2023
Valid Until: 8/31/2023

Contact Mobile: (815) 213-1366

Quoted Units

Line	Year	Make	Model	Description	Serial #	Tag	Sell Price
1	2022	MASSEY	GC1725M	TRACTOR	AG3MGC250NKR23238	002796	\$15,400
2	2022	MASSEY	2326	MOWER DECK	M23260MJ814351	001203	\$3,400

Total Sell Price: \$18,800.00

Trades

No Trades Exist.

Net Trade Allowance	\$0.00
Net Due From Customer	\$18,800.00
Tax Rate (Where Applicable)	0.000
Single Article Tax Amount (TN)	0.00
Sales Tax	\$0.00
Total	\$18,800.00



Product Quotation
 Quotation Number: CH62172
 Quote Sent Date: Sep 01, 2023
 Expiration Date: Sep 30, 2023

Prepared By
 Cody Haenitsch
 Phone: 8157615655
 Email: sales@bobcatofdixon.com

Customer
 City of Morrison
 Phone: 2754997887

Contact

Dealer
 Bobcat of Dixon, Dixon, IL
 610 RIVER LANE
 DIXON, IL, 61021

Item Name	Item Number	Quantity	Price Each	Total
CT1025 Compact Tractor HST	M1624	1	15,929.00	15,929.00
Standard Equipment:				
Bobcat CT1025 HST			Four Wheel Drive	
Glow Plug Engine Pre-Heat			Rear Differential Lock	
Electric Key Shutoff			Brakes, Wet Multi Disc	
Horn			Mid PTO	
Cupholder			Rear PTO	
Vinyl, w/ retractable seat belt			PTO Shield	
Hydrostatic Power Steering			Three-Point Hitch, Category 1	
Instrumentation: Hourmeter, tachometer, engine temperature, fuel gauge, and warning lights			Hydraulic Three-Point Lift Position Control System	
Lights: headlights, tail lights, brake lights, hazard flashers and turn signals			Lift rod Turnbuckle	
Safety Interlock System			Draw Bar, Fixed	
ROPS two-post, Foldable *			Tires: Bobcat Industrial Tires	
Parking Brake			18 x 8.5-10 Front; 26 x 12-12 Rear	
Assembled Tractor with Assembled Loader	M1624-R01-C01	1	250.00	250.00
Factory Installed Front End Loader FL6	M1624-A01-C01	1	3,474.00	3,474.00
CT 60" Mid-Mount Mower (CT10XX)	7363024	1	2,762.00	2,762.00
Total for CT1025 Compact Tractor HST				22,415.00

Quote Total - USD	22,415.00
Dealer P.D.I.	500.00
Freight Charges	0.00
Destination Charges	0.00
Discount	
BOD Discount	--2,500.00
Free Loader Program	--2,300.00
Sales Programs	
Free Loader In Lieu of Financing (CT): US Sep-Dec 2023	0.00
Sales total before Taxes	18,115.00
Taxes	0.00
Quote Total - USD	18,115.00

Customer Acceptance:

Quotation Number: CH62172

Purchase Order: _____

Authorized Signature:

Print: _____ Sign: _____

Date: _____ Email: _____ Tax Exempt: Y ☐ / N ☐



August 28, 2023

City of Morrison
200 W. Main Street
Morrison, IL 61270

Attn: Brian Melton, City Administrator

RE: Proposal for Professional Services
Maple Avenue and Elm Street Watermain Loop

Dear Brian:

In response to your request, Willett, Hofmann & Associates, Inc. (WHA) is pleased to submit the following proposal for Professional Services for your review and consideration. The scope of services described herein is based on our present understanding of the needs of the Project.

PROJECT UNDERSTANDING:

- The City wants to construct a 6" watermain to loop the existing dead end watermain on Maple Avenue and Elm Street. The City's Public Works Department is planning to construct the watermain.

SCOPE OF PROFESSIONAL SERVICES:

WHA proposes to provide the following design phase engineering services:

- Provide a topographic survey of the project area.
- Stake the location of the existing street right-of-way where the proposed watermain will be located.
- Verify at the Courthouse that the street right-of-way shown on the County GIS is a platted street right-of-way.
- Prepare construction drawings that will include a cover sheet, quantity sheet, technical specification sheet, plan/profile sheet, and standard detail sheet.
- Prepare the IEPA Public Water Supply construction permit application.
- Attend one (1) design meeting to review the construction drawings.

FEE FOR PROFESSIONAL SERVICES:

- Willett, Hofmann & Associates, Inc. proposes to provide the Design Phase Professional Services described above on an hourly basis at a cost not to exceed \$6,000.00.

809 East 2nd Street, Dixon, IL 61021 T: (815) 284-3381 F: (815) 284-3385

SERVICES NOT INCLUDED:

- Construction phase engineering services.

SCHEDULE OF WORK TO BE DONE:

- We will complete the Design Phase Scope of Professional Services described above in six (6) weeks after the approval of our agreement.

DELIVERABLES:

- Provide the City with three (3) copies and a pdf of the construction drawings.
- Provide the City a copy of the IEPA construction permit application.

TERMS & CONDITIONS:

- The attached Terms and Conditions are made a part of this Agreement. Additional Services requested above and beyond those described herein shall be provided and performed as outlined on the attached Terms and Conditions.

This proposal is valid for thirty (30) calendar days from the date of this proposal.

The proposed **scope of services** is negotiable, however if the proposed services and terms meet with your approval, please sign this letter agreement, and return a copy to our office.

PROPOSAL ACCEPTED:

I hereby authorize this work to proceed as outlined above and have read and accept the attached Terms and Conditions.

By _____

Name/Title: _____

Date _____

Thank you for your interest in Willett, Hofmann & Associates, Inc. and for this opportunity to be of service. We look forward to working with you on this project. If you have any questions, please do not hesitate to call.

Sincerely,

WILLETT, HOFMANN & ASSOCIATES, INC.

BY 
Matt Hansen, PE
Water/Wastewater Manager

MH:dt

Encl.

cc: file



TERMS AND CONDITIONS – CITY OF MORRISON

Standard of Care: Services provided by Willett, Hofmann & Associates, Inc., hereinafter referred to as “WHA”, under this Agreement will be performed in a manner consistent with the human degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

Additional Services: When Additional Services beyond the defined scope are requested, an amendment will be prepared for approval by the Client prior to commencing work. Additional Services shall be performed on a time and material basis at Standard Hourly Rates in effect at the time the services are performed, or for a negotiated fee.

Billing / Payment: The Client agrees to pay for all services performed and all costs incurred by WHA. Invoices for services shall be submitted either upon completion of such services or on a monthly or otherwise regular or logical basis. Invoices shall be due and payable within 30 days of invoice date. Client shall notify WHA of any objections to the invoice within five (5) working days of receipt. Payment of any invoice indicates Client’s acceptance of this Agreement and satisfaction with the services provided. Payment of invoices is in no case subject to unilateral discounting, back charges, or set offs by the Client, and payment is due regardless of suspension or termination of this Agreement by either party. Accounts unpaid 60 days after the invoice date may be subject to a monthly service charge on the unpaid balance. In the event that any portion of an account remains unpaid after 120 days after the invoice date, WHA may institute collection action and the Client shall pay all costs of collection, including reasonable attorney’s fees.

Termination, Suspension or Abandonment: In the event of termination, suspension or abandonment of the project, WHA shall be equitably compensated for services performed. Either the Client or WHA may terminate this Agreement after giving no less than seven (7) days’ written notice if the other party substantially fails to perform in accordance with the terms of the Agreement.

Indemnification: WHA agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees (collectively, Client) against all damages, liabilities or costs, including reasonable attorney’s fees and defense costs, to the extent caused by WHA’s negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom WHA is legally liable.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless WHA, its officers, directors, employees and subconsultants (collectively, WHA) against all damages, liabilities or costs, including reasonable attorney’s fees and defense costs, to the extent caused by the Client’s negligent acts in connection with the Project and the acts of its contractors, subcontractors or consultants or anyone for whom the Client is legally liable.

Neither the Client nor WHA shall be obligated to indemnify the other party in any manner whatsoever for the other party’s own negligence or for the negligence of others.

Certification, Guarantees and Warranties: WHA shall not be required to execute any document that would result in certifying, guaranteeing or warranting the existence of any conditions.

Dispute Resolution: Any claims or disputes between the Client and WHA arising out of the services provided by WHA or out of this Agreement shall be submitted to non-binding mediation. The Client and WHA agree to include a similar mediation agreement with all contractors, subconsultants, subcontractors, suppliers and fabricators, providing for mediation as the primary method of dispute resolution among all parties. The laws of the State of Illinois will govern the validity of this Agreement, its interpretation and performance. Any litigation arising in any way from this Agreement shall be brought in the courts of that State.



TERMS AND CONDITIONS - CITY OF MORRISON

Construction Means and Methods: WHA shall not be responsible for, nor have control over or charge of, construction means, methods, sequence, techniques, or procedures, or for any health or safety precautions required by any regulatory agencies in connection with the project.

Construction Observation: When WHA does not provide construction observation services, it is agreed that the professional services of WHA do not extend to or include the review or site observation of the Contractor's work, performance, or pay request approval. In this situation, during construction, the Client assumes the role of the design professional and will hold harmless WHA for the failure of the Contractor's work to conform to the design intent and the contract documents.

Adjustments, Changes or Additions: It is understood that adjustments, changes, or additions may be necessary during construction. The Client will maintain a contingency fund until construction is completed to pay for field changes, adjustments, or increased scope items. If WHA is performing Construction Observation, all change order amounts requested by Contractors constructing WHA designed items shall be submitted to WHA for review prior to being approved by contract holder. WHA will not approve amounts requested that are above a normal bid amount for the work involved. In no case will costs be assessed to WHA at the discretion of the Contractor, the Client, or the Owner without prior agreement and approval of WHA. WHA shall not be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

Project Signs: Project signs displayed at the construction site shall include "Willett, Hofmann & Associates, Inc." as the design professional for the applicable discipline. Articles for publication regarding this project shall acknowledge Willett, Hofmann & Associates, Inc. as the design professional for the applicable discipline.

Electronic Files: The Client hereby grants permission for WHA to use information and data provided by the Client, including electronic background information produced or provided by the Client in the completion of the project. The Client also grants permission to WHA to release WHA's documents (including their backgrounds) electronically to consultants, contractors, and vendors as required in the execution of the project. Before release, WHA will require an executed waiver of liability for the use of any electronic documents and may charge a fee for this information.

Use of Documents: Documents prepared by WHA are instruments of service for use solely with respect to the project. WHA shall retain all common law, statutory and other reserved rights, including the copyright. The Client shall not reuse or permit the reuse of WHA's documents except by mutual agreement in writing.

Assignment: Neither party to this Agreement shall transfer, sublet or assign any rights or duties under or interest in this Agreement, including, but not limited to, monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants, normally contemplated by WHA as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

**GENERAL RATES FOR ENGINEERING SERVICES
(FIELD AND OFFICE)
EFFECTIVE APRIL 1, 2023**

CLASSIFICATION OF EMPLOYEE	REGULAR HOURLY RATE		OVERTIME RATE
	From	To	
President & General Manager	\$220.00	\$340.00	Regular Rate
Principal Engineering Manager	\$180.00	\$280.00	Regular Rate
Engineering Manager	\$150.00	\$280.00	Regular Rate
Civil Engineer IV	\$130.00	\$210.00	Regular Rate
Civil Engineer III	\$120.00	\$190.00	Regular Rate
Civil Engineering Intern II	\$110.00	\$170.00	Regular Rate
Civil Engineering Intern I	\$90.00	\$150.00	Regular Rate
SPP Civil Engineer I, II, III, IV	\$90.00	\$210.00	Regular Rate
Engineering Intern	\$60.00	\$100.00	Regular Rate
Principal Architectural Manager	\$140.00	\$220.00	Regular Rate
Architect Manager	\$130.00	\$210.00	Regular Rate
Architect IV	\$130.00	\$210.00	Regular Rate
Architect III	\$120.00	\$190.00	Regular Rate
Architectural Intern II	\$100.00	\$170.00	Regular Rate
Architectural Intern I	\$50.00	\$100.00	Regular Rate
SPP Architectural Intern I	\$50.00	\$100.00	Regular Rate
SPP Professional Architect I, II, III, IV	\$50.00	\$210.00	Regular Rate
Principal Prof. Land Surveyor Manager	\$120.00	\$190.00	Regular Rate
Prof. Land Surveyor Manager	\$120.00	\$190.00	Regular Rate
Prof. Land Surveyor IV	\$100.00	\$160.00	Regular Rate
Prof. Land Surveyor III	\$90.00	\$150.00	Regular Rate
Prof. Land Surveyor (SIT) II	\$80.00	\$140.00	Regular Rate
Prof. Land Surveyor (SIT) I	\$70.00	\$120.00	Regular Rate
SPP Professional Land Surveyor I, II, III, IV	\$70.00	\$160.00	Regular Rate
Technician IV	\$90.00	\$150.00	1.3 x Regular Rate
Technician III	\$80.00	\$130.00	1.3 x Regular Rate
Technician II	\$70.00	\$120.00	1.3 x Regular Rate
Technician I	\$60.00	\$100.00	1.3 x Regular Rate
SPP Technician I, II, III, IV	\$60.00	\$150.00	1.3 x Regular Rate
Survey Worker Foreman	\$80.00	\$140.00	1.3 x Regular Rate
Survey Worker	\$80.00	\$140.00	1.3 x Regular Rate
Survey Worker Intern	\$50.00	\$100.00	1.3 x Regular Rate
Administrative Assistant	\$50.00	\$90.00	1.3 x Regular Rate
SPP Administrative Assistant	\$50.00	\$90.00	1.3 x Regular Rate
Human Resource Administrator I	\$60.00	\$100.00	1.3 x Regular Rate
Bookkeeper	\$60.00	\$110.00	1.3 x Regular Rate
Bookkeeper/HR Supervisor	\$70.00	\$120.00	1.3 x Regular Rate
Expenses and Materials	At Cost		

- The above hourly rates shall be applicable for a period of one year from the date hereon, after which time they shall be subject to adjustments to reflect payroll cost.
- Generally field crews work a nine-hour day, which involves an hour of overtime each day. The rates for field personnel apply office to office exclusive of the lunch period
- SPP – Special Personnel (SPP) Employees will be billed at the same rate as a I, II, III, or IV in the same classification.

August 28, 2023

Mr. Brian Melton
City Administrator
City of Morrison
200 West Main Street
Morrison, IL 61270

**Re: Proposal for Professional Services
Illinois Department of Commerce & Economic Opportunity
Sanitary Sewer Rehabilitation Project**

Dear Mr. Melton,

Congratulations on securing a \$1.27 million grant for sanitary sewer rehabilitation. Fehr Graham is pleased to oversee the project, including planning, specifications, construction oversight, contract management, and grant administration. Here's our scope of services for these tasks:

SCOPE OF SERVICES

Design Engineering

The intent and purpose of this portion of the project is to reduce the current magnitude of the illicit inflow and infiltration (I/I) that is negatively impacting the wastewater treatment plant. We'll identify problematic areas in the existing sanitary sewer system and address them through Cured-In-Place Pipe (CIPP) repair and manhole lining. We'll prepare plans and bid documents, evaluate approximately 45,000 feet of sewer lines, and prioritize CIPP work based on findings. Once prioritized, the selected contractor will proceed with the CIPP lining.

Fehr Graham will facilitate the preparation of plans and bid documents for the selection of a contractor to complete the televising (approximately 45,000 feet) of the City's sewer system, as well as the proposed CIPP work for the problematic section of the City's collection system. Upon completion of the televising, Fehr Graham will review the tapes and will rank the findings to determine the most effective use of the construction budget as it relates to determining which segments of sanitary sewer are chosen for CIPP. With that information, the contractor selected to complete the CIPP work will be directed to proceed with the lining effort.

All engineering drawings and project specifications will be prepared in accordance with general practice and in conformance with the State of Illinois and the City of Morrison requirements. A Professional Engineering Seal will be affixed on the plans and signed in accordance with the State of Illinois Department of Professional Regulation requirements.

Construction Engineering

Fehr Graham will oversee construction, conducting material testing, providing layout for contractors, and verifying construction quantities. Our role includes observation of sewer lining, manhole rehabilitation, and point repairs as requested by the City, offering ongoing support.

Contract Management

We will manage the contract process, from pre-construction meetings to reviewing shop drawings and preparing payment documentation. Detailed records and photo documentation will be summarized for permanent records.

Grant Administration

Fehr Graham will provide grant administration services during the project. The scope of services will include the following items:

- » Fehr Graham will work with Morrison to identify any special grant conditions applied to the project by DCEO, per the award document. These special grant conditions range from environmental conditions/sign-offs, certification statements, and special language for all bidding and contract documents. Meeting all special grant conditions is imperative to ensure that any project funds are not in jeopardy.
- » Fehr Graham will prepare bidding and contract documents including all specific grant language. In addition, once a contractor is selected, Fehr Graham will provide the selected contractor with any necessary grant requirement information or documentation they will need.
- » Fehr Graham will complete all required Periodic Performance Reports and Periodic Financial Reports. These reports will demonstrate work done to date and any expenses incurred against the project. Fehr Graham will coordinate with the Public Works Department to obtain authorized representative signatures on all periodic reports. These reports will be due quarterly, as determined by DCEO in the Grant Agreement.
- » Fehr Graham will work with the City of Morrison to compile all required project documentation to submit to DCEO for grant reimbursement. This may include the completion of an expense ledger, proof of payment from the city, and pay applications from the selected contractor. Once all funds have been reimbursed to the city, Fehr Graham will work with DCEO to officially close the grant project out.

SCHEDULE

Fehr Graham can initiate this project immediately upon receipt of formal authorization to proceed.

FEES

Based upon the information available at this time, we are prepared to complete the scope of work as detailed above in accordance with the following schedule of fees:

Design Engineering	\$32,500
Construction Engineering	\$150,000 (Time & Material Estimate)
Contract Management	\$21,600
<u>Grant Administration</u>	<u>\$15,000</u>
Total	\$219,100

All plan reproduction and distribution costs along with publication and permit fees will be paid direct by Client and are not included in the above fees.

Payment for the services rendered will be requested via a monthly invoice.

City of Morrison
Mr. Brian Melton – City Administrator
Proposal for Professional Services – CDBG Sewer Liner and Rehab
Page 3

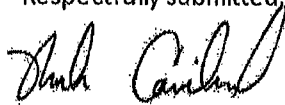
***Reimbursables are not to exceed more than 15% markup.*

AUTHORIZATION

I trust that the information we have provided is in line with your expectations. If you would like us to proceed with this project, please sign the attached Agreement for Professional Services and return one copy to my attention.

Thank you again for the opportunity to provide you with professional services. If you have any questions or need anything further, please let me know.

Respectfully submitted,



Noah Carmichael, P.E.
Principal

NTC:sjm

N:\Proposals\2023\Noah Carmichael\Morrison, City of\City of Morrison - CDBG Sewer Lining and Rehab 2023.08.28.docx

**AGREEMENT
FOR PROFESSIONAL SERVICES**

Client Mr. Brian Melton
City Administrator
City of Morrison
200 West Main Street
Morrison, IL 61270

815.772.7657

Description of Services:

City of Morrison – CDBG Sanitary Sewer Rehabilitation – Morrison, Illinois

Fehr Graham will provide professional services for the CDBG Sanitary Sewer Rehabilitation project including planning, specifications, construction oversight, contract management, and grant administration.

COST: Based upon the information available at this time, we are prepared to complete the scope of work as detailed above in accordance with the following schedule of fees:

Design Engineering	\$32,500
Construction Engineering	\$150,000 (Time & Material Estimate)
Contract Management	\$21,600
<u>Grant Administration</u>	<u>\$15,000</u>
Total	\$219,100

The attached General Conditions are incorporated into and made a part of this Agreement.

ACCEPTED AND AGREED TO:

I/we, the undersigned, authorize Fehr Graham to provide services as outlined above, and also agree that I/we are familiar with and **ACCEPT THE TERMS OF THE ATTACHED GENERAL CONDITIONS.**

CLIENT:

Signature _____

Name _____

Title _____

Date Accepted _____

CONSULTANT:

By 

Name Noah J. Carmichael

Title Principal

Date Proposed August 28, 2023

23-1454

GENERAL CONDITIONS TO AGREEMENT FOR PROFESSIONAL SERVICES

1. The Client requests the professional services of Fehr Graham hereinafter called "The Consultant" as described herein.
2. The Consultant agrees to furnish and perform the professional service described in this Agreement in accordance with accepted professional standards. Consultant agrees to provide said services in a timely manner, provided, however, that Consultant shall not be responsible for delays in completing said services that cannot reasonably be foreseen on date hereof or for delays which are caused by factors beyond his control or delays resulting from the actions or inaction of any governmental agency. Consultant makes no warranty, expressed or implied, as to his findings, recommendations, plans and specifications or professional advice except that they were made or prepared in accordance with the generally accepted engineering practices.
3. It is agreed that the professional services described in the Agreement shall be performed for Client's account and that Client will be billed monthly for said services. A 1½% per month service charge will be incurred by Client for any payment due herein and not paid within 30 days of such billing which is equal to an ANNUAL PERCENTAGE RATE OF 18%. Partial payments will be first credited to the accrued service charges and then to the principal.
4. The Client and the Consultant each binds himself, his partners, successors, executors, and assigns to the other party to this agreement and to the partners, successor, executors, and assigns of such other party in respect to this agreement.
5. The Client shall be responsible for payment of all costs and expenses incurred by the Consultant for his account, including any such monies that the Consultant may advance for Client's account for purposes consistent with this Agreement.
6. The Consultant reserves the right to withdraw this Agreement if not accepted within 30 days.
7. A claim for lien will be filed within 75 days of the date of an invoice for services (last day of services rendered) unless the account is paid in full or other prior arrangements have been made. All attorney fees incurred by the Consultant due to the filing of said lien or the foreclosure thereof shall be borne by the Client.

In the event suit must be filed by Consultant for the collection of fees for services rendered, Client will pay all reasonable attorney's fees and court costs.

If Client defaults in payment of fees or costs due under the terms of this Agreement and Consultant incurs legal expenses as a result of such failure, Client shall be responsible for payment for Consultant's reasonable attorney fees and costs so incurred.
8. The Consultant shall present, for the consideration of the Client, engineering and technical alternatives, based upon its knowledge and experience in accordance with accepted professional standards, with selection of alternatives and final decisions as requested by the client to be the sole responsibility of the Client.
9. Construction Phase Activities (When applicable) - In connection with observations of the work of the Contractor(s) while it is in progress the Consultant shall make visits to the site at intervals appropriate to the various stages of construction as the Consultant deems necessary in Agreement to observe as an experienced and qualified design professional the progress and quality of the various aspects of the Contractor(s)'s work. Based on information obtained during such visits and on such observation, the Consultant shall endeavor to determine in general if such work is proceeding in accordance with the Contract Documents and the Consultant shall keep the Client informed of the progress of the work.

The purpose of the Consultant's visits to the site will be to enable the Consultant to better carry out the duties and responsibilities assigned to and undertaken by the Consultant during the Construction Phase, and, in addition, by exercise of the Consultant's efforts as an experienced and qualified design professional, to provide for the Client a greater degree of confidence that the completed work of the Contractor(s) will conform generally to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by the Contractor(s). The Consultant shall not, during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall the Consultant have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes, or orders applicable to Contractor(s) furnishing and performing their work. Accordingly, the Consultant can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Contract Documents.
10. Estimates of Fees - When fees are on a time and material basis the estimated costs required to complete the services to be performed are made on the basis of the Consultant's experience, qualifications, and professional judgment, but are not guaranteed. If the costs appear likely to exceed the estimate in excess of 20%, the Consultant will notify the Client before proceeding. If the Client does not object to the additional costs within seven (7) days of notification, the increased costs shall be deemed approved by the Client.
11. The Consultant is responsible for the safety on site of his own employees. This provision shall not be construed to relieve the Client or the Contractor(s) from their responsibility for maintaining a safe work site. Neither the professional services of the Consultant, nor the presence of his employees or subcontractors shall be construed to imply that the Consultant has any responsibility for any activities on site performed by personnel other than the Consultant's employees or subcontractors.
12. Original survey data, field notes, maps, computations, studies, reports, drawings, specifications and other documents generated by the Consultant are instruments of service and shall remain the property of the Consultant. The Consultant shall provide copies to the Client of all documents specified in the Description of Services.

Any documents generated by the Consultant are for the exclusive use of the Client and any use by third parties or use beyond the intended purpose of the document shall be at the sole risk of the Client. To the fullest extent permitted by law, the Client shall indemnify, defend and hold harmless the Consultant for any loss or damage arising out of the unauthorized use of such documents.

13. No claim may be asserted by either party against the other party unless an action on the claim is commenced within two (2) years after the date of the Consultant's final invoice to the Client.
14. If a Client's Purchase Order form or acknowledgment or similar form is issued to identify the agreement, authorize work, open accounts for invoicing, provide notices, or document change orders, the preprinted terms and condition of said Purchase Order shall be superseded by the terms hereof.
15. Standard of Care – Services performed by Consultant under this agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other representation expressed or implied, and no warranty or guarantee is included or intended in any report, opinion or document under this agreement.
16. Liability Insurance – Consultant will maintain such liability insurance as is appropriate for the professional services rendered as described in this Agreement. Consultant shall provide Certificates of Insurance to Client, upon Client's request, in writing.
17. Indemnification and Limitation of Liability – Client and Consultant each agree to indemnify and hold the other harmless, including their respective officers, employees, agents, members, and representatives, from and against liability for all claims, costs, losses, damages and expense, including reasonable attorney's fees, to the extent such claims, losses, damages or expenses are caused by the indemnifying party's acts, errors or omissions.

The Client understands that for the compensation herein provided Consultant cannot expose itself to liabilities disproportionate to the nature and scope hereunder. Therefore, the Client agrees to limit Consultant's liability to the Client arising from Consultant's professional acts, errors or omissions, such that the total aggregate liability of Consultant shall not exceed \$50,000 or Consultant's total fee for services rendered on this Project, whichever is less.
18. Allocation of Risk – Consultant and Client acknowledge that, prior to the start of this Agreement, Consultant has not generated, handled, stored, treated, transported, disposed of, or in any way whatsoever taken responsibility for any toxic substance or other material found, identified, or as yet unknown at the Project premises. Consultant and Client further acknowledge and understand that the evaluation, management, and other actions involving toxic or hazardous substances that may be undertaken as part of the Services to be performed by Consultant, including subsurface excavation or sampling, entails uncertainty and risk of injury or damage. Consultant and Client further acknowledge and understand that Consultant has not been retained to serve as an insurer of the safety of the Project to the Client, third parties, or the public.

Client acknowledges that the discovery of certain conditions and/or taking of preventative measures relative to these conditions may result in a reduction of the property's value. Accordingly, Client waives any claim against Consultant and agrees to indemnify, defend, and hold harmless Consultant and its subcontractors, consultants, agents, officers, directors, and employees from any claim or liability for injury or loss allegedly arising from procedures associated with environmental site assessment (ESA) activities or the discovery of actual or suspected hazardous materials or conditions. Client releases Consultant from any claim for damages resulting from or arising out of any pre-existing environmental conditions at the site where the work is being performed which was not directly or indirectly caused by and did not result from, in whole or in part, any act or omission of Consultant or subcontractor, their representatives, agents, employees, and invitees.

If, while performing the Services set forth in any Scope of Services, pollutants are discovered that pose unanticipated or extraordinary risks, it is hereby agreed that the Scope of Services, schedule, and costs will be reconsidered and that this Agreement shall immediately become subject to renegotiation or termination. Client further agrees that such discovery of unanticipated hazardous risks may require Consultant to take immediate measures to protect health and safety or report such discovery as may be required by law or regulation. Consultant shall promptly notify Client upon discovery of such risks. Client, however, hereby authorizes Consultant to take all measures Consultant believes necessary to protect Consultant and Client personnel and the public. Furthermore, Client agrees to compensate Consultant for any additional costs associated with such measures.
19. In the event of legal action to construe or enforce the provisions of this agreement, the prevailing party shall be entitled to collect reasonable attorney fees, court costs and related expenses from the losing party and the court having jurisdiction of the dispute shall be authorized to determine the amount of such fees, costs and expenses and enter judgment thereof.
20. Termination – The obligation to provide further services under this Agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of any termination, Consultant will be paid for all services rendered to the date of receipt of written notice of termination, at Consultant's established chargeout rates, plus for all Reimbursable Expenses including a 15% markup.
21. Provision Severable – The unenforceability or invalidity of any provisions hereof shall not render any other provisions herein contained unenforceable or invalid.
22. Governing Law and Choice of Venue – Client and Consultant agree that this Agreement will be governed by, construed, and enforced in accordance with the laws of the State of Illinois. If there is a lawsuit, Client and Consultant agree that the dispute shall be submitted to the jurisdiction of the Illinois District Court in and for Stephenson County, Illinois.



Illinois
Department of Commerce
& Economic Opportunity
OFFICE OF COMMUNITY DEVELOPMENT
JB Pritzker, Governor

Notice of State Award Finalist

August 22, 2023

200 West Main Street
Morrison, IL. 61270

The Honorable : Scott Vandermyde

Congratulations, the City of Morrison is a finalist for the following grant award:

CSFA Number:	420-75-1632
CSFA Title:	Community Development Block Grant Program – Public Infrastructure
Awarding Agency Name:	Department of Commerce and Economic Opportunity
Awarding Agency Contact Information:	Freyda M. Sprattling 607 E. Adams, 3 rd Floor Springfield, IL. 62701 (217) 524-3544 Freyda.m.sprattling@illinois.gov
Contact Information for the Authorized Representative of the Finalist:	Bridgette Stocks 101 W. Stephenson St. Freeport, IL. 61032 (815) 235.7643 bstocks@fehrgraham.com
Grant Number(s) and Amounts:	18-242028 / \$1,271,782.00

GRANTEES ARE EXPECTED TO COMPLETE ALL REQUIREMENTS IDENTIFIED ON THE NOTICE OF STATE AWARD FINALIST (NOSAF) WITHIN 90 DAYS OF THE NOSAF DATE. FAILURE TO COMPLETE OUTSTANDING REQUIREMENTS MAY RESULT IN FORFEITURE OF THE GRANT AWARD.

All Grant Administrators, a Local Government Contact (the person handling finances), and the project engineer are required to complete DCEO's CDBG Administrators' Workshop. Information to be provided at a later date.

PLEASE NOTE: With respect to cost eligibility, it is important to note that project costs may only be incurred in accordance with the following:

- CDBG and non-CDBG activity delivery costs, if applicable, may be incurred, but not drawn, as of date the Authorized Signatory has completed and filed on-site a HUD "Environmental Review for Activity/Project that is Exempt or Categorically Excluded Not Subject to Section 58.5" available at (<https://dceo.illinois.gov/communitydevelopment/environmentalmaterials.html>) that will also be copied in the Environmental Review Record
- Non-CDBG construction costs (leverage and other funding, if applicable) may be incurred after the receipt of this NOSAF AND after the Environmental Review Record has been submitted to and approved by the Department.
- CDBG funded construction costs may be incurred only after all environmental requirements AND all special grant conditions as listed below have been satisfied.

In accordance with program requirements, the Department of Commerce and Economic Opportunity considers a cost legally incurred or obligated when your community incurs a liability through execution of a contract when procuring goods and/or services or when your community performs an act that commits project funds to a specific approved expenditure.

All grant pre-award requirements must be completed before a grant agreement can be executed. Please complete the following outstanding requirements as indicated by an X below:

FISCAL AND ADMINISTRATIVE REQUIREMENTS:

- ☒ Internal Control Questionnaire – Financial and Administrative Risk Assessment (see grants.illinois.gov/icq)

ENVIRONMENTAL REVIEW REQUIREMENTS:

- ☒ Environmental Record Review (ERR) must be submitted within 90 days of the date of this letter. The environmental requirement must be cleared by the Department prior to the incurrence of non-administrative CDBG costs and Other-funded costs. Detailed CDBG PI ERR Instructions are available on the DCEO Office of Community Development's Environmental Materials website: (<https://dceo.illinois.gov/communitydevelopment/environmentalmaterials.html>). Submit the entire completed ERR in color to ceo.ero@illinois.gov, or mail a color copy to: Kirk Kumerow, DCEO OCD ERO, 3rd Floor, 607 E. Adams, Springfield, IL 62701 (ph. 217-558-4106). In the ERR, the Grantee must demonstrate that it has the legal capacity to assume environmental responsibilities under the Housing and Community Development Act (42 USCA 5301, 42 USCA 5304) by evaluating all projects subject to the requirements of 24 CFR 58 as required by the Department and HUD before a written release of funds can be issued. However, CDBG-funded Activity Delivery costs may be incurred, but not drawn, as of the date the Authorized Signatory has completed and filed on-site an "Environmental Review for Activity/Project that is Exempt or Categorically Excluded Not Subject to Section 58.5" form that it will also copy in the ERR to DCEO if CDBG-funded Activity Delivery costs are budgeted in the grant award.
- ☒ The Grantee's ERR preparer must verify (a) on the most current version available on FEMA's Map Service Center (MSC) website a FEMA-issued FIRMette that all project location(s) are not in a mapped 100-year Flood Plain (FP); (b) that IDNR's EcoCAT search of the project's location(s) for impacts on Illinois-listed wetlands (WL) has been released, including when IDNR requires formal and/or informal mitigations under Illinois' Interagency Wetlands Policy Act (IWPA), if applicable; and that (c) none of the project's location(s) touch any Federally-listed wetlands (WL) when mapped on a US Fish and Wildlife Service (USF&WS) Wetlands Mapper. If one or more of those three conditions cannot be cleared, then the Grantee must also satisfy the Eight Step Floodplain (FP) and/or Wetlands (WL) Procedure requirements in accordance with Executive Order 11988 Floodplain Management Guidelines and/or Executive Order 11990 Protection of Wetlands as part of the Environmental Record Review (ERR). Note: Although the Department already reviewed the application's FEMA-issued FIRMette to ensure no project locations were in a prohibited marked Floodway, if the FIRMette submitted with the completed ERR subsequently shows a location in a Floodway, and the project's proposed use is not a functionally dependent use of a Floodway, the project will be deemed as non-fundable and this NOSAF and the pending grant award will be cancelled.

PROCUREMENT AND LABOR STANDARDS REQUIREMENTS:

- ☒ The Grantee must submit written confirmation, under Grantee's own letterhead and signed and dated by the Grantee's Chief Elected Official, affirming that all activity delivery and construction activities wholly or partially funded with CDBG funds will be competitively procured under the terms of Federal 2 CFR 200.318 to 2 CFR 200.326, as required under the Code of Federal Regulations (CFR). Note: If the Grantee has already procured activity delivery and/or construction services to be funded wholly or partially with CDBG funds, those contracts must be voided, and those services competitively procured under 2 CFR 200, with contracts for construction activities only bid once the Department has approved the Grantee's Environmental Record Review (ERR) as outlined above. A construction bid may only be awarded after all Special Grant Conditions and Requirements contained in this NOSAF have been satisfied.

SPECIAL GRANT CONDITIONS:

- ☒ The Grantee must send a letter acknowledging their Community Development Block Grant to both U.S. Senators and the U.S. Representative(s) covering the project's site(s). A copy of the letters must be provided to the Department.
- ☒ The Grantee must provide a copy of the executed contract with the Entity performing Grant Administration, if Activity Delivery is being funded with CDBG funds.
- ☒ The Grantee must submit a completed, accurate, and signed GATA Budget to clearly identify all costs and sources of funds being utilized for the completion of the CDBG Project, using only the GATA Budget Template-CDBG available on the Division's website page (<https://dceo.illinois.gov/communitydevelopment.html>).
- ☐ Correct the Engineer's Cost Estimate and/or the CDBG Public Infrastructure Working Cost Estimate, per the attached document(s).
- ☐ The Grantee must submit all original income survey documentation for review to ensure 51% LMI benefit. Grant funds will be rescinded if the LMI threshold and/or the LMI level listed in the application is not met.
- ☐ Provide a copy of the HUD LMISD Search Results from the HUD Website.
- ☐ The Grantee must submit to the Department a community development and housing needs list consisting of a letter from the chief local elected official stating that based upon public hearing, the community has developed a prioritized list of community development and housing needs. The letter should include an Itemized list.
- ☐ The Grantee must submit a description of the specific types of activities that will be undertaken to affirmatively further fair housing. Such activities may include but are not necessarily limited to the posting of fair housing posters, the passage of a fair housing ordinance and making HUD fair housing complaint forms available to the public.
- ☐ The Grantee must submit a revised, established, and specific goal for minority business enterprise participation in contracting under this CDBG-funded project. This percentage should be based upon the Grantee's minority population and must be at least _____% vs. the _____% identified in the application. (if minority population is greater than 1%).
- ☐ The Grantee agrees to affirmatively seek minority business enterprise contractors or subcontractors pursuant to activities funded under the CDBG project (if minority population is under 1%).

- ☐ The Grantee through the sub-grantee must submit to the Department documentation in the form of a council resolution that the resident anti-displacement and relocation assistance plan has been adopted.
- ☐ The Grantee must submit to the Department an executed water purchase agreement, which includes terms, pricing and conditions, between _____ (Grantee) and _____ (water source). The executed agreement must be submitted to the Department by _____ (deadline) or this grant award will be de-obligated.
- ☐ The Grantee must submit to the Department an executed agreement for the treatment of wastewater, which includes terms, pricing and conditions, between _____ (Grantee) and _____ (entity which will treat wastewater). The executed agreement must be submitted to the Department by _____ (deadline) or this grant award will be de-obligated.
- ☐ The _____ (grantee) must enter into a "Participation Agreement" with the _____ (water company) to ensure the project activities and objectives, e.g., construction of water line to benefit low-to-moderate-income persons are completed as required in Exhibit A, and agree to the applicable sanctions that may be applied if those objectives are not satisfied. A Participation Agreement is attached for completion and execution.
- ☐ _____ (grantee) and the following entities through which the water or sewer main will run must provide a Joint Affidavit, with notarized signatures from all concerned chief elected officials, affirming that no customers outside the grantee's governing area will be connected until construction is complete and the grant is closed by the Department.
- ☒ Other:
- ICQ for FY24 not complete. Please complete.
 - Budget has typo/math error under total expenditures. Deductions amount for unallowable cost need revised.
 - % of funds to minority workers is less than % of population.
 - Engineer cost estimate need revised. Calculation errors and unallowable costs.
 - Unallowable costs to be removed:
 - \$21,615.00
 - \$12,480.00
 - \$50,000.00
 - \$69,187.50
 - \$24,376.00
 - \$44,288.00
 - \$119,040.00
 - \$48,678.00
 - \$27,150.00
 - \$37,030.00
 - \$38,420.00
 - Please call if there are questions.
 - Mandatory disclosures require answers. "Please describe all violations of State or federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the awarding of a grant to your organization."
 - Need updated IRS 147C

Please refer to the awarding agency contact listed above if additional information is needed.

Fischer Excavating, Inc.
CONTRACTOR

1667 Heine Road, Freeport, IL 61032
ADDRESS

PERIODIC ESTIMATE No. 1 FOR PARTIAL PAYMENT

CITY OF MORRISON, IL
WATER MAIN REPLACEMENT AND LOOPING

Project No. 1441D21

for Period June 12, 2023

to

July 31, 2023

ITEM NO. (1)	ORIGINAL ESTIMATE (EXAMPLE)					COMPLETED TO DATE	
	DESCRIPTION (2)	QUANTITY (3)	UNIT (4)	UNIT PRICE (5)	TOTAL COST OF ITEM (6)	QUANTITY (7)	COST (8)
1	WATERMAIN, 10" DIA.	7	L.F.	\$ 253.00	\$ 1,771.00		\$ -
2	WATERMAIN, 8" DIA.	3,088	L.F.	\$ 95.25	\$ 294,132.00	1,249	\$ 118,967.25
3	WATERMAIN, 6" DIA.	805	L.F.	\$ 79.40	\$ 63,917.00	315	\$ 25,011.00
4	WATERMAIN, 4" DIA.	100.0	L.F.	\$ 69.80	\$ 6,980.00	2	\$ 139.60
5	WATERMAIN, 6" DIA., BORED	918	L.F.	\$ 52.20	\$ 47,919.60		\$ -
6	WATER SERVICE, 1" DIA.	2,568	L.F.	\$ 52.70	\$ 135,333.60		\$ -
7	CASING PIPE (WMQ), 12" DIA	148	L.F.	\$ 170.00	\$ 25,160.00	62	\$ 10,540.00
8	CASING PIPE (WMQ), 12" DIA. BORED	1,227	L.F.	\$ 62.00	\$ 76,074.00		\$ -
9	STORM SEWER (WMQ), 12" DIA.	156	L.F.	\$ 106.00	\$ 16,536.00		\$ -
10	MACHINE TAPPING SLEEVE, 12X6" W/ GATE VALVE, 6" DIA.	1	EACH	\$ 10,400.00	\$ 10,400.00		\$ -
11	MACHINE TAPPING SLEEVE, 6"X6" W/ GATE VALVE, 6" DIA.	2	EACH	\$ 8,270.00	\$ 16,540.00		\$ -
12	MACHINE TAPPING SLEEVE, 4"X4" W/ GATE VALVE, 4" DIA.	1	EACH	\$ 6,850.00	\$ 6,850.00		\$ -
13	LINE STOP, 6" DIA.	2	EACH	\$ 6,042.00	\$ 12,084.00		\$ -
14	LINE STOP, 4" DIA.	10	EACH	\$ 5,241.00	\$ 52,410.00	2	\$ 10,482.00
15	GATE VALVE, 10" DIA.	1	EACH	\$ 3,858.00	\$ 3,858.00	1	\$ 3,858.00
16	GATE VALVE, 8" DIA.	15	EACH	\$ 2,651.00	\$ 39,765.00	7	\$ 18,557.00
17	GATE VALVE, 6" DIA.	8	EACH	\$ 1,850.00	\$ 14,800.00	4	\$ 7,400.00
18	GATE VALVE, 4" DIA.	4	EACH	\$ 1,542.00	\$ 6,168.00	2	\$ 3,084.00
19	VALVE BOX ADJUSTMENT	2	EACH	\$ 281.00	\$ 562.00		\$ -
20	CORPORATION STOP, CURB STOP, AND COMBINATION CURB BOX/TRACER WIRE ACCESS BOX, 1" DIA.	61	EACH	\$ 1,033.00	\$ 63,013.00		\$ -
21	CORPORATION STOP, 1" DIA.	1	EACH	\$ 490.00	\$ 490.00		\$ -
22	FIRE HYDRANT COMPLETE	8	EACH	\$ 7,558.00	\$ 60,464.00	4	\$ 30,232.00
23	FIRE HYDRANT COMPLETE W/ 90° HYDRANT ELBOW	2	EACH	\$ 7,886.00	\$ 15,772.00		\$ -
24	TRACER WIRE ACCESS BOX	19	EACH	\$ 173.00	\$ 3,287.00		\$ -
25	WATERMAIN COUPLING, 8" DIA.	2	EACH	\$ 1,191.00	\$ 2,382.00		\$ -
26	WATERMAIN COUPLING, 4" DIA.	8	EACH	\$ 2,885.00	\$ 23,080.00		\$ -
27	DUCTILE IRON FITTINGS	3177	LBS	\$ 16.00	\$ 50,832.00	1,272	\$ 20,352.00
28	TEMPORARY FLUSHING AND SAMPLE TAP	18	EACH	\$ 460.00	\$ 8,280.00	4	\$ 1,840.00
TOTAL FOR PAGE 1					\$ 1,058,860.20		\$ 250,462.85

ORIGINAL ESTIMATE (EXAMPLE)						COMPLETED TO DATE	
ITEM NO. (1)	DESCRIPTION (2)	QUANTITY (3)	UNIT (4)	UNIT PRICE (5)	TOTAL COST OF ITEM (6)	QUANTITY (7)	COST (8)
29	SANITARY MANHOLE, 4' DIA., TYPE A	4	EACH	\$ 10,420.00	\$ 41,680.00		\$ -
30	GRANULAR SELECT BACKFILL	2,267	C.Y.	\$ 55.00	\$ 124,885.00	773.6	\$ 42,548.00
31	TEMPORARY SURFACE OVER TRENCH	476	C.Y.	\$ 64.00	\$ 30,464.00	308.1	\$ 19,718.40
32	BITUMINOUS PAVEMENT REPLACEMENT, 4"	463	S.Y.	\$ 105.00	\$ 48,615.00		\$ -
33	CONCRETE DRIVEWAY PAVEMENT REPLACEMENT, 7"	37	S.Y.	\$ 192.00	\$ 7,104.00		\$ -
34	PCC SIDEWALK REPLACEMENT, 5"	52	S.F.	\$ 15.00	\$ 780.00		\$ -
35	CONCRETE CURB AND GUTTER REPLACEMENT	57	L.F.	\$ 71.00	\$ 4,047.00		\$ -
36	SEEDING CLASS 1 AND PULVERIZED TOPSOIL, 4"	961	S.Y.	\$ 20.00	\$ 19,220.00		\$ -
37	WATERMAIN ABANDONMENT	1	L.S.	\$ 6,500.00	\$ 6,500.00		\$ -
38	TRAFFIC CONTROL AND PROTECTION	1	L.S.	\$ 32,890.00	\$ 32,890.00	0.2	\$ 6,578.00
39	WATERMAIN/WATER SERVICE LOCATING	16	HOUR	\$ 665.00	\$ 10,640.00	4	\$ 2,660.00
40	SANITARY SEWER SERVICE REPAIR	100	L.F.	\$ 163.00	\$ 16,300.00	24	\$ 3,912.00
TOTAL FOR PAGE 2					\$ 342,925.00		\$ 75,416.40
TOTAL BID PROPOSAL COST					\$ 1,401,785.20		\$ 325,879.25

1. NEGOTIATED ITEMS (EXAMPLE)

CHANGE ORDER NO. (1)	DATE (2)	DESCRIPTION (3)	QUANTITY (4)	UNIT (5)	UNIT PRICE (6)	TOTAL (7)
1	8/3/23	Tree removal for watermain installation on IL Rte 78 Highway widening for detour at US Rte 30 and Lyndon Rd				\$29,693.32 \$43,911.70
TOTAL						\$73,605.02

2. ANALYSIS OF WORK PERFORMED

(a) Cost of original work performed to date (col. 8 front) \$325,879.25
 (b) Total Cost of Negotiated Items (col. 7 above) \$73,605.02
 (c) TOTAL COST OF WORK PERFORMED TO DATE \$399,484.27
 (d) Add: Materials stored at close of this period (Attach detailed schedule) \$0.00
 SUB-TOTAL \$399,484.27
 (e) Less: Amount retained 5 percent \$19,974.21
 (f) NET AMOUNT EARNED ON CONTRACT WORK TO DATE \$379,510.06
 (g) Less: Amount of previous payments \$0.00
 (h) BALANCE DUE THIS PAYMENT \$379,510.06

3. CERTIFICATION & WAIVER OF LIEN OF CONTRACTOR

According to the best of my knowledge and belief, I certify that all items and amounts shown on the face of this Periodic Estimate No. 1 for Partial Payment are correct; that all work has been performed and/or material supplied in full accordance with the requirements of the referenced contract, and/or duly authorized deviations, substitutions, alterations, and/or additions; that the following is a true and correct statement of the contract account up to and including the last day of the period covered by this Periodic Estimate, and that no part of the "Amount due this Estimate" has been received.

Further, that for and in consideration of the "Amount due this Estimate" (\$379,510.06) and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim or right of lien under the Statutes of the State of Illinois, relating to Mechanics Liens, on the above referenced construction project, and on the moneys or other considerations due or to become due from the owner, on account of labor or services, material, fixtures or apparatus heretofore furnished to this date by the undersigned for the above referenced project.

Given under my hand and seal this 3rd day of August, 2023.

Fischer Excavating, Inc.
CONTRACTOR

BY

TITLE

4. CERTIFICATION OF APPLICANT'S AUTHORIZED REPRESENTATIVE

The above and foregoing Periodic Estimate No. 1 for Partial Payment has been examined by me and, according to the best of my knowledge and belief, it is correct in all respects.

City of Morrison, Illinois
OWNER

DATE 8/14/2023

BY

TITLE

Mayor

5. CERTIFICATION OF ENGINEER

I certify that I have checked and verified this Periodic Estimate No. 1 for the period June 12, 2023 to July 31, 2023, inclusive; that to the best of my knowledge and belief it is a true and correct statement of work performed and/or material supplied by the Contractor; that all work and/or material included in this Periodic Estimate No. 1 has been inspected by me and/or my duly authorized representative or assistants and that it has been performed and/or supplied in full accordance with the requirements of the referenced contract.

WILLETT, HOFMANN & ASSOCIATES, INC. DIXON, ILLINOIS

BY

DATE

8/3/2023

Fischer Excavating, Inc.
CONTRACTOR

1567 Helne Road, Freeport, IL 61032
ADDRESS

PERIODIC ESTIMATE No. 2 FOR PARTIAL PAYMENT

CITY OF MORRISON, IL
WATER MAIN REPLACEMENT AND LOOPING

Project No. 1441D21

for Period August 1, 2023

to

September 1, 2023

ITEM NO. (1)	ORIGINAL ESTIMATE (EXAMPLE)					COMPLETED TO DATE	
	DESCRIPTION (2)	QUANTITY (3)	UNIT (4)	UNIT PRICE (5)	TOTAL COST OF ITEM (6)	QUANTITY (7)	COST (8)
1	WATERMAIN, 10" DIA.	7	L.F.	\$ 253.00	\$ 1,771.00		\$ -
2	WATERMAIN, 8" DIA.	3,088	L.F.	\$ 95.25	\$ 294,132.00	2,042	\$ 194,500.50
3	WATERMAIN, 6" DIA.	805	L.F.	\$ 79.40	\$ 63,917.00	443	\$ 35,174.20
4	WATERMAIN, 4" DIA.	100.0	L.F.	\$ 69.80	\$ 6,980.00	37	\$ 2,582.80
5	WATERMAIN, 6" DIA., BORED	918	L.F.	\$ 52.20	\$ 47,919.60		\$ -
6	WATER SERVICE, 1" DIA.	2,568	L.F.	\$ 52.70	\$ 135,333.60	1027	\$ 54,122.90
7	CASING PIPE (WMQ), 12" DIA	148	L.F.	\$ 170.00	\$ 25,160.00	79	\$ 13,430.00
8	CASING PIPE (WMQ), 2" DIA. BORED	1,227	L.F.	\$ 62.00	\$ 76,074.00	716	\$ 44,392.00
9	STORM SEWER (WMQ), 12" DIA.	168	L.F.	\$ 106.00	\$ 16,536.00		\$ -
10	MACHINE TAPPING SLEEVE, 12X8" W/ GATE VALVE, 8" DIA.	1	EACH	\$ 10,400.00	\$ 10,400.00		\$ -
11	MACHINE TAPPING SLEEVE, 8"X8" W/ GATE VALVE, 6" DIA.	2	EACH	\$ 8,270.00	\$ 16,540.00		\$ -
12	MACHINE TAPPING SLEEVE, 4"X4" W/ GATE VALVE, 4" DIA.	1	EACH	\$ 6,880.00	\$ 6,880.00		\$ -
13	LINE STOP, 6" DIA.	2	EACH	\$ 6,042.00	\$ 12,084.00		\$ -
14	LINE STOP, 4" DIA.	10	EACH	\$ 5,241.00	\$ 52,410.00	6	\$ 31,446.00
15	GATE VALVE, 10" DIA.	1	EACH	\$ 3,858.00	\$ 3,858.00	1	\$ 3,858.00
16	GATE VALVE, 8" DIA.	15	EACH	\$ 2,651.00	\$ 39,765.00	13	\$ 34,463.00
17	GATE VALVE, 6" DIA.	8	EACH	\$ 1,850.00	\$ 14,800.00	5	\$ 9,250.00
18	GATE VALVE, 4" DIA.	4	EACH	\$ 1,542.00	\$ 6,168.00	3	\$ 4,626.00
19	VALVE BOX ADJUSTMENT	2	EACH	\$ 281.00	\$ 562.00		\$ -
20	CORPORATION STOP, CURB STOP, AND COMBINATION CURB BOX/TRACER WIRE ACCESS BOX, 1" DIA.	61	EACH	\$ 1,033.00	\$ 63,013.00	29	\$ 29,957.00
21	CORPORATION STOP, 1" DIA.	1	EACH	\$ 490.00	\$ 490.00		\$ -
22	FIRE HYDRANT COMPLETE	8	EACH	\$ 7,558.00	\$ 60,464.00	5	\$ 37,790.00
23	FIRE HYDRANT COMPLETE W/ 90° HYDRANT ELBOW	2	EACH	\$ 7,886.00	\$ 15,772.00		\$ -
24	TRACER WIRE ACCESS BOX	19	EACH	\$ 173.00	\$ 3,287.00		\$ -
25	WATERMAIN COUPLING, 6" DIA.	2	EACH	\$ 1,191.00	\$ 2,382.00		\$ -
26	WATERMAIN COUPLING, 4" DIA.	8	EACH	\$ 2,885.00	\$ 23,080.00		\$ -
27	DUCTILE IRON FITTINGS	3177	LBS	\$ 16.00	\$ 50,832.00	2,309	\$ 36,944.00
28	TEMPORARY FLUSHING AND SAMPLE TAP	18	EACH	\$ 480.00	\$ 8,280.00	8	\$ 2,780.00
TOTAL FOR PAGE 1					\$ 1,058,860.20		\$ 635,296.20

1. NEGOTIATED ITEMS (EXAMPLE)

CHANGE ORDER NO. (1)	DATE (2)	DESCRIPTION (3)	QUANTITY (4)	UNIT (5)	UNIT PRICE (6)	TOTAL (7)
1	8/3/23	Tree removal for watermain installation on IL Rte 78 Highway widening for detour at US Rte 30 and Lyndon Rd				\$29,693.32 \$43,911.70
TOTAL						\$73,605.02

2. ANALYSIS OF WORK PERFORMED

(a) Cost of original work performed to date (col. 8 front) \$689,566.50
 (b) Total Cost of Negotiated Items (col. 7 above) \$73,605.02
 (c) TOTAL COST OF WORK PERFORMED TO DATE \$763,173.52
 (d) Add: Materials stored at close of this period (Attach detailed schedule) \$0.00
 SUB-TOTAL \$763,173.52
 (e) Less: Amount retained 5 percent \$38,158.68
 (f) NET AMOUNT EARNED ON CONTRACT WORK TO DATE \$725,014.84
 (g) Less: Amount of previous payments \$379,510.06
 (h) BALANCE DUE THIS PAYMENT \$345,504.78

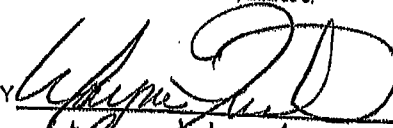
3. CERTIFICATION & WAIVER OF LIEN OF CONTRACTOR

According to the best of my knowledge and belief, I certify that all items and amounts shown on the face of this Periodic Estimate No. 2, for Partial Payment are correct; that all work has been performed and/or material supplied in full accordance with the requirements of the referenced contract, and/or duly authorized deviations, substitutions, alterations, and/or additions; that the following is a true and correct statement of the contract account up to and including the last day of the period covered by this Periodic Estimate, and that no part of the "Amount due this Estimate" has been received.

Further, that for and in consideration of the "Amount due this Estimate" (\$345,504.78) and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim or right of lien under the Statutes of the State of Illinois, relating to Mechanics Liens, on the above referenced construction project, and on the moneys or other considerations due or to become due from the owner, on account of labor or services, material, fixtures or apparatus heretofore furnished to this date by the undersigned for the above referenced project.

Given under my hand and seal this 6th day of September, 2023.

Fischer Excavating, Inc.
CONTRACTOR

BY 
TITLE President

4. CERTIFICATION OF APPLICANT'S AUTHORIZED REPRESENTATIVE

The above and foregoing Periodic Estimate No. 1, for Partial Payment has been examined by me and, according to the best of my knowledge and belief, it is correct in all respects.

City of Morrison, Illinois
OWNER
DATE 9/11/2023

BY _____
TITLE Mayor

5. CERTIFICATION OF ENGINEER

I certify that I have checked and verified this Periodic Estimate No. 2, for the period August 1, 2023 to September 1, 2023, inclusive; that to the best of my knowledge and belief it is a true and correct statement of work performed and/or material supplied by the Contractor; that all work and/or material included in this Periodic Estimate No. 2 has been inspected by me and/or my duly authorized representative or assistants and that it has been performed and/or supplied in full accordance with the requirements of the referenced contract.

WILLETT, HOFMANN & ASSOCIATES, INC. DIXON, ILLINOIS

BY 

DATE 9/6/2023

Fischer Excavating, Inc.
CONTRACTOR

1567 Helne Road, Freeport, IL 61032
ADDRESS

PERIODIC ESTIMATE No. 2, FOR PARTIAL PAYMENT

CITY OF MORRISON, IL
WATER MAIN REPLACEMENT AND LOOPING

Project No. 1441D21

for Period August 1, 2023

to

September 1, 2023

ORIGINAL ESTIMATE (EXAMPLE)						COMPLETED TO DATE	
ITEM NO. (1)	DESCRIPTION (2)	QUANTITY (3)	UNIT (4)	UNIT PRICE (5)	TOTAL COST OF ITEM (6)	QUANTITY (7)	COST (8)
1	WATERMAIN, 10" DIA.	7	L.F.	\$ 253.00	\$ 1,771.00		\$ -
2	WATERMAIN, 8" DIA.	3,068	L.F.	\$ 85.25	\$ 294,132.00	2,042	\$ 194,500.80
3	WATERMAIN, 6" DIA.	806	L.F.	\$ 79.40	\$ 63,917.00	443	\$ 35,174.20
4	WATERMAIN, 4" DIA.	100.0	L.F.	\$ 69.80	\$ 6,980.00	37	\$ 2,582.80
5	WATERMAIN, 6" DIA., BORED	918	L.F.	\$ 52.20	\$ 47,919.60		\$ -
6	WATER SERVICE, 1" DIA.	2,668	L.F.	\$ 52.70	\$ 139,333.60	1027	\$ 54,122.90
7	CASING PIPE (WMQ), 12" DIA	148	L.F.	\$ 170.00	\$ 25,160.00	79	\$ 13,430.00
8	CASING PIPE (WMQ), 2" DIA. BORED	1,227	L.F.	\$ 62.00	\$ 76,074.00	716	\$ 44,392.00
9	STORM SEWER (WMQ), 12" DIA.	158	L.F.	\$ 108.00	\$ 16,936.00		\$ -
10	MACHINE TAPPING SLEEVE, 12X8" W/ GATE VALVE, 6" DIA.	1	EACH	\$ 10,400.00	\$ 10,400.00		\$ -
11	MACHINE TAPPING SLEEVE, 6"X6" W/ GATE VALVE, 6" DIA.	2	EACH	\$ 8,270.00	\$ 16,540.00		\$ -
12	MACHINE TAPPING SLEEVE, 4"X4" W/ GATE VALVE, 4" DIA.	1	EACH	\$ 6,880.00	\$ 6,880.00		\$ -
13	LINE STOP, 6" DIA.	2	EACH	\$ 6,042.00	\$ 12,084.00		\$ -
14	LINE STOP, 4" DIA.	10	EACH	\$ 8,241.00	\$ 82,410.00	6	\$ 31,446.00
15	GATE VALVE, 10" DIA.	1	EACH	\$ 3,858.00	\$ 3,858.00	1	\$ 3,858.00
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18	GATE VALVE, 4" DIA.	4	EACH	\$ 1,542.00	\$ 6,168.00	3	\$ 4,626.00
19	VALVE BOX ADJUSTMENT	2	EACH	\$ 281.00	\$ 562.00		\$ -
20	CORPORATION STOP, CURB STOP, AND COMBINATION CURB BOX/TRACER WIRE ACCESS BOX, 1" DIA.	61	EACH	\$ 1,033.00	\$ 63,013.00	29	\$ 29,957.00
21	CORPORATION STOP, 1" DIA.	1	EACH	\$ 490.00	\$ 490.00		\$ -
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23	FIRE HYDRANT COMPLETE W/ 90° HYDRANT ELBOW	2	EACH	\$ 7,886.00	\$ 15,772.00		\$ -
24	TRACER WIRE ACCESS BOX	19	EACH	\$ 173.00	\$ 3,287.00		\$ -
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28	TEMPORARY FLUSHING AND SAMPLE TAP	18	EACH	\$ 480.00	\$ 8,280.00	6	\$ 2,760.00
TOTAL FOR PAGE 1					\$ 1,068,860.20		\$ 535,296.20

ORIGINAL ESTIMATE (EXAMPLE)						COMPLETED TO DATE	
ITEM NO. (1)	DESCRIPTION (2)	QUANTITY (3)	UNIT (4)	UNIT PRICE (5)	TOTAL COST OF ITEM (6)	QUANTITY (7)	COST (8)
29	SANITARY MANHOLE, 4' DIA., TYPE A	4	EACH	\$ 10,420.00	\$ 41,680.00		\$ -
30	GRANULAR SELECT BACKFILL	2,287	C.Y.	\$ 55.00	\$ 124,685.00	1531.4	\$ 84,227.00
31	TEMPORARY SURFACE OVER TRENCH	476	C.Y.	\$ 64.00	\$ 30,464.00	551.2	\$ 35,276.80
32	BITUMINOUS PAVEMENT REPLACEMENT, 4"	483	S.Y.	\$ 105.00	\$ 48,615.00		\$ -
33	CONCRETE DRIVEWAY PAVEMENT REPLACEMENT, 7"	37	S.Y.	\$ 192.00	\$ 7,104.00		\$ -
34	PCC SIDEWALK REPLACEMENT, 6"	52	S.F.	\$ 15.00	\$ 780.00		\$ -
35	CONCRETE CURB AND GUTTER REPLACEMENT	57	L.F.	\$ 71.00	\$ 4,047.00		\$ -
36	SEEDING CLASS 1 AND PULVERIZED TOPSOIL, 4"	861	S.Y.	\$ 20.00	\$ 18,220.00		\$ -
37	WATERMAIN ABANDONMENT	1	L.S.	\$ 6,500.00	\$ 6,500.00		\$ -
38	TRAFFIC CONTROL AND PROTECTION	1	L.S.	\$ 32,890.00	\$ 32,890.00	0.7	\$ 23,023.00
39	WATERMAIN/WATER SERVICE LOCATING	16	HOUR	\$ 665.00	\$ 10,640.00	7	\$ 4,655.00
40	SANITARY SEWER SERVICE REPAIR	100	L.F.	\$ 183.00	\$ 18,300.00	43.5	\$ 7,090.50
TOTAL FOR PAGE 2					\$ 342,925.00		\$ 154,272.30
TOTAL BID PROPOSAL COST					\$ 1,401,785.20		\$ 689,569.50

1. NEGOTIATED ITEMS (EXAMPLE)

CHANGE ORDER NO. (1)	DATE (2)	DESCRIPTION (3)	QUANTITY (4)	UNIT (5)	UNIT PRICE (6)	TOTAL (7)
1	8/3/23	Tree removal for watermain installation on IL Rte 78 Highway widening for detour at US Rte 30 and Lyndon Rd				\$29,693.92 \$43,911.70
TOTAL						\$73,605.02

2. ANALYSIS OF WORK PERFORMED

(a) Cost of original work performed to date (col. 8 front) \$689,566.50
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 (c) TOTAL COST OF WORK PERFORMED TO DATE \$763,173.52
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 (e) Less: Amount retained 5 percent \$38,158.68
 (f) NET AMOUNT EARNED ON CONTRACT WORK TO DATE \$725,014.84
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 (h) BALANCE DUE THIS PAYMENT \$345,504.78

3. CERTIFICATION & WAIVER OF LIEN OF CONTRACTOR

According to the best of my knowledge and belief, I certify that all items and amounts shown on the face of this Periodic Estimate No. 2, for Partial Payment are correct; that all work has been performed and/or material supplied in full accordance with the requirements of the referenced contract, and/or duly authorized deviations, substitutions, alterations, and/or additions; that the following is a true and correct statement of the contract account up to and including the last day of the period covered by this Periodic Estimate, and that no part of the "Amount due this Estimate" has been received.

Further, that for and in consideration of the "Amount due this Estimate" (\$345,504.78) and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim or right of lien under the Statutes of the State of Illinois, relating to Mechanics Liens, on the above referenced construction project, and on the moneys or other considerations due or to become due from the owner, on account of labor or services, material, fixtures or apparatus heretofore furnished to this date by the undersigned for the above referenced project.

Given under my hand and seal this 6th day of September, 2023.

Fischer Excavating, Inc.
CONTRACTOR

BY

TITLE

[Signature]
President

4. CERTIFICATION OF APPLICANT'S AUTHORIZED REPRESENTATIVE

The above and foregoing Periodic Estimate No. 1, for Partial Payment has been examined by me and, according to the best of my knowledge and belief, it is correct in all respects.

City of Morrison, Illinois
OWNER

DATE 9/11/2023

BY

TITLE

Mayor

5. CERTIFICATION OF ENGINEER

I certify that I have checked and verified this Periodic Estimate No. 2, for the period August 1, 2023 to September 1, 2023, inclusive; that to the best of my knowledge and belief it is a true and correct statement of work performed and/or material supplied by the Contractor; that all work and/or material included in this Periodic Estimate No. 2 has been inspected by me and/or my duly authorized representative or assistants and that it has been performed and/or supplied in full accordance with the requirements of the referenced contract.

WILLETT, HOFMANN & ASSOCIATES, INC. DIXON, ILLINOIS

BY

DATE

8/8/2023

GENESEE STREET & LINCOLNWAY Intersection Improvement Plan

Presented on September 11, 2023

**Scott Vandermyde, Mayor
Brian Melton, City Administrator**

GENESEE STREET & LINCOLNWAY Intersection Improvement Plan

HISTORY & INFORMATION

Traffic Signal Installation – Late 1960's to Early 1970's

Last Known Work – Controller Cabinet 1985 by IDOT

IDOT Installed, City Responsibility (Operation & Maintenance)

Current Need for Traffic Signals – Visibility Entering Lincolnway

- Vehicle & Pedestrian Traffic Safety

GENESEE STREET & LINCOLNWAY

Intersection Improvement Plan

CURRENT CONDITIONS & IDENTIFIED PROBLEMS

Traffic Signals – Age, Maintenance & Signal Timing

Sidewalks - Section Collapsed, Not ADA Compliant, Overall Poor Condition

Curbing – Limited / Non-Existent; Lack of Water Diversion

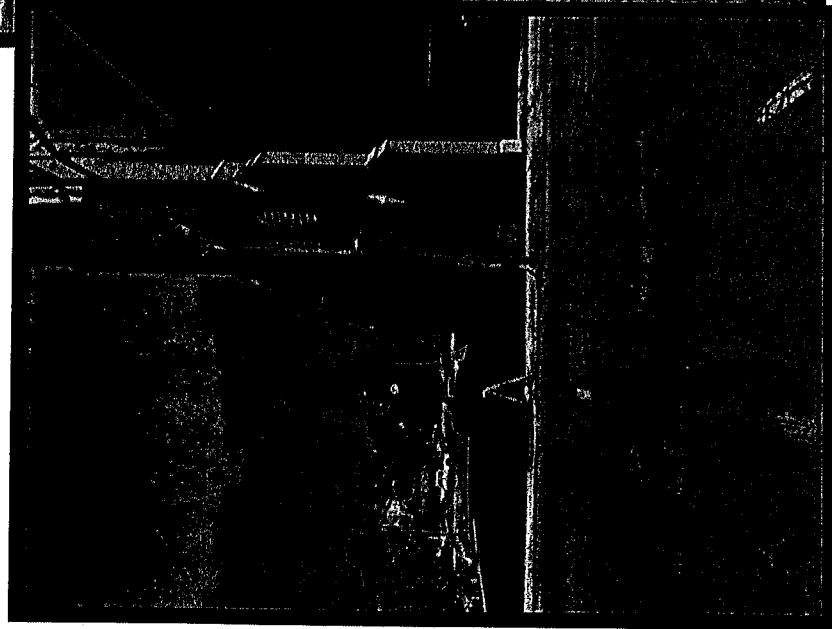
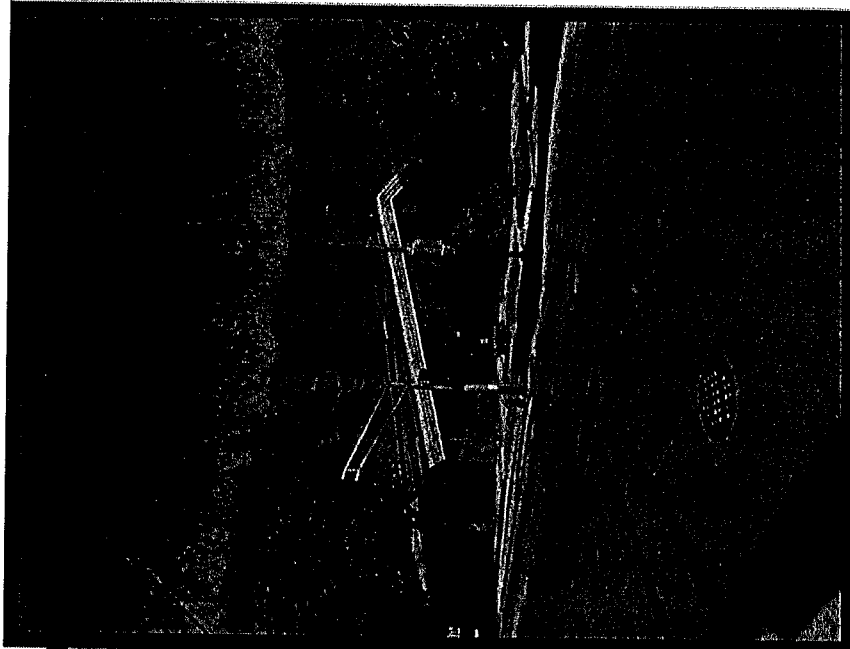
Storm Water Drainage – Catch Basins in Need of Repair/Replacement

Overall Safety for Vehicle & Pedestrian Traffic

Overall Aesthetics of Intersection

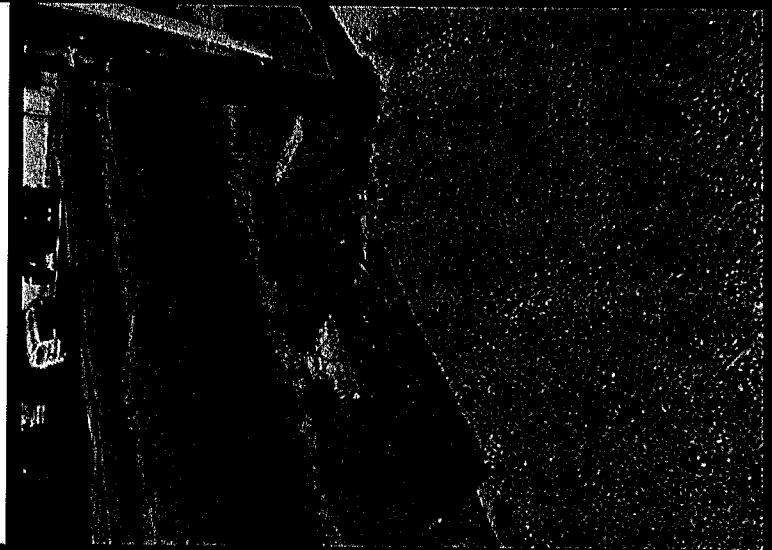
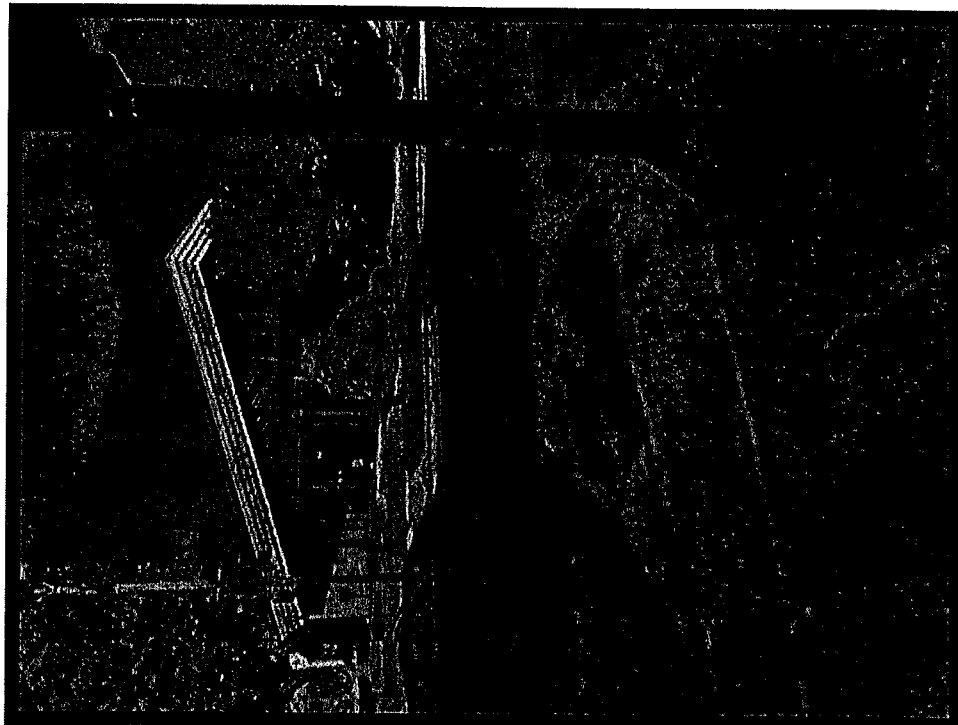
IDOT – No Current Plan of Action (5-Year Plan)

GENESEE STREET & LINCOLNWAY Intersection Improvement Plan



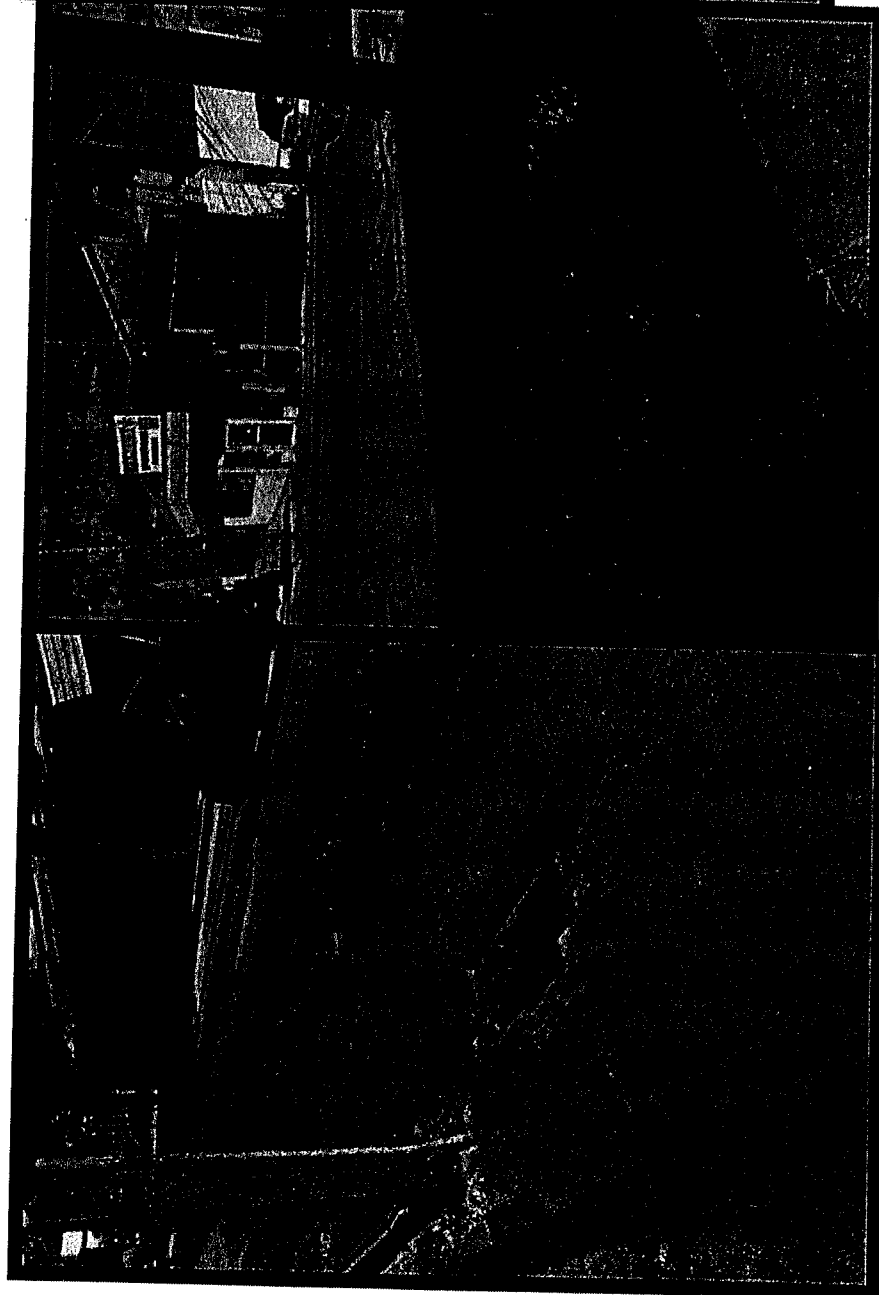
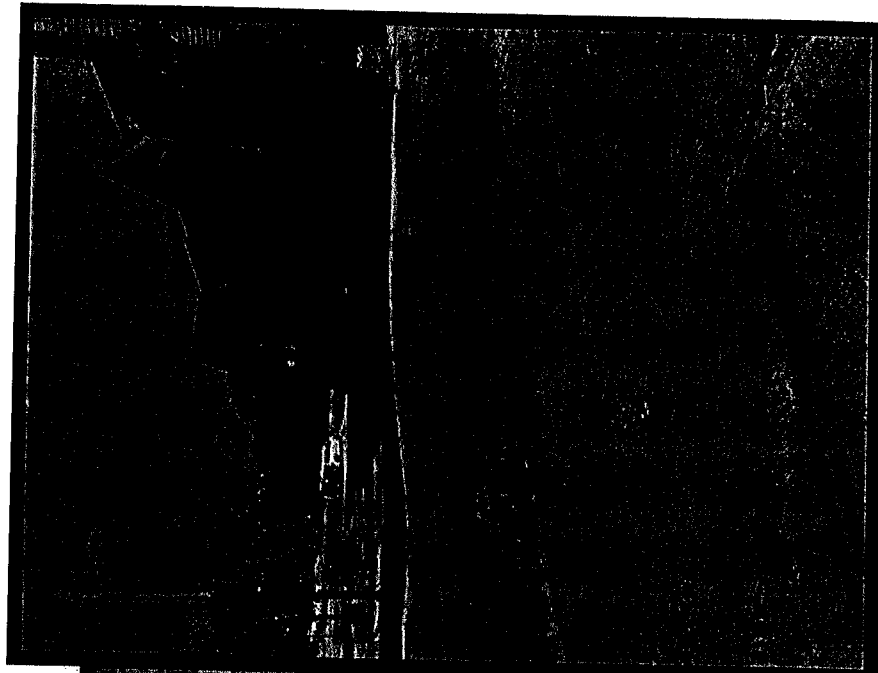
GENESEE STREET & LINCOLNWAY

Intersection Improvement Plan



GENESEE STREET & LINCOLNWAY

Intersection Improvement Plan



GENESEE STREET & LINCOLNWAY

Intersection Improvement Plan

OPTIONS

1. Nothing - Implore IDOT to Address (USRT 30 in its entirety!)
2. Limited Repairs to Sidewalk Collapse & Catch Basin, & Paint Signal Poles
3. Reconstruction of Sidewalks, Curbing & Storm Water Drainage, & Paint Signal Poles
4. Reconstruction of Sidewalks, Curbing, Storm Water Drainage &

Replacing Traffic Signals

GENESEE STREET & LINCOLNWAY

Intersection Improvement Plan

OPTIONS (CONTINUED)

5. Reconstruction of Sidewalks, Curbing, Storm Water Drainage but
Removing Traffic Signals

(a) Genesee Street One-Ways - Northbound & Southbound from Lincolnway

(b) Genesee Street One-Way - Northbound from Lincolnway &
Close 200 Block of North Genesee Street

(1) North Genesee Street One-Way ... Only to Knox Street or to High Street?

GENESEE STREET & LINCOLNWAY

Intersection Improvement Plan

CLOSURE - 200 Block of North Genesee Street - FACTS

- ✓ Closure of One Block between Main Street and Lincolnway
- ✓ One address (212) - Vacant Business, Upper Level is Residential (occupied)
- ✓ 11 Parking Spots in this Block
- ✓ Seeking Community Feedback - Businesses, Schools, Emergency Services and General Public
- ✓ One option that has been considered for (at least) a few years
- ✓ Conducting a responsible and thoughtful process to decide the best solution

GENESEE STREET & LINCOLNWAY

Intersection Improvement Plan

CLOSURE - 200 BLOCK OF NORTH GENESEE STREET

DISADVANTAGES / ADVERSE RESULTS

- Petitions & Letter of Opposition - Various Comments Against Closure
- Decreases Access to Downtown
- Unknown Affects to Downtown Businesses
- Eliminates a Safe Location for Pedestrians to Cross
- Lose 11 Parking Spots; Further Limiting Parking
- Increase Traffic on Other Streets
- Eliminate Only Direct Route Between Schools (one-ways or closure)

GENESEE STREET & LINCOLNWAY Intersection Improvement Plan

CLOSURE - 200 BLOCK NORTH GENESEE STREET

ADVANTAGES / OPPORTUNITIES

- ❖ **Primary purpose is creating a safer intersection while offering a progressive opportunity to our community and downtown area**
- ❖ **Is parking a real problem in downtown?**
- ❖ **Block closure design will still provide limited/controlled access for vehicles**
- ❖ **Aesthetic improvements with designing area for alternate use**
- ❖ **Potential to increase "marketability" of area businesses and properties**
- ❖ **Current efforts are not working ... vacant businesses in that block/downtown**

GENESEE STREET & LINCOLNWAY Intersection Improvement Plan

CLOSURE - 200 BLOCK NORTH GENESEE STREET

ADVANTAGES / OPPORTUNITIES

- ❖ Downtowns are becoming more residential. Park-like area may be beneficial for those who live in the area
- ❖ An opportunity that is different, progressive and even creative!
- ❖ Downtown public and permanent space for outdoor events and gatherings
- ❖ May spur growth and further diversify business and other uses for area properties
- ❖ Improvements **now** to the intersection
- ❖ Cost effective solution (either solution if removing traffic signals)

GENESEE STREET & LINCOLNWAY

Intersection Improvement Plan

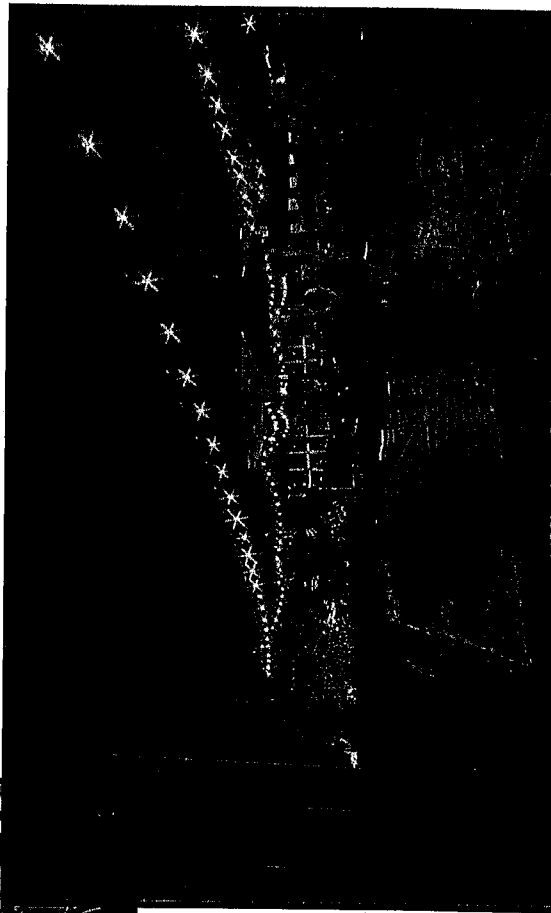
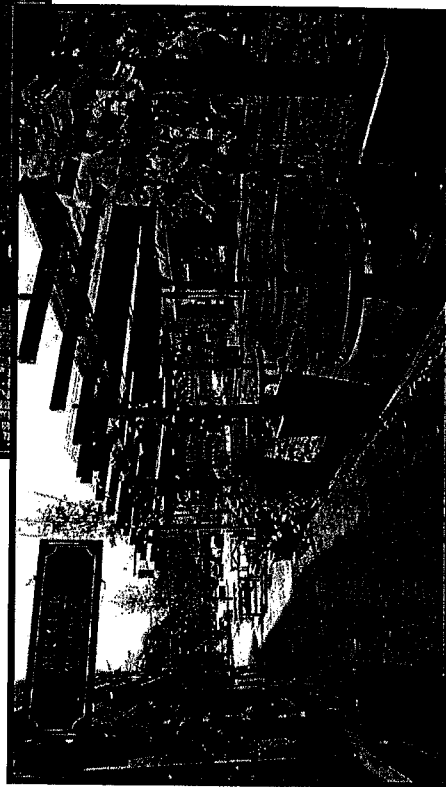
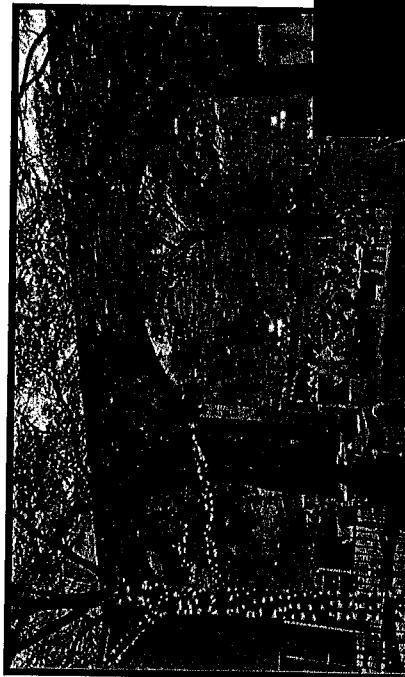
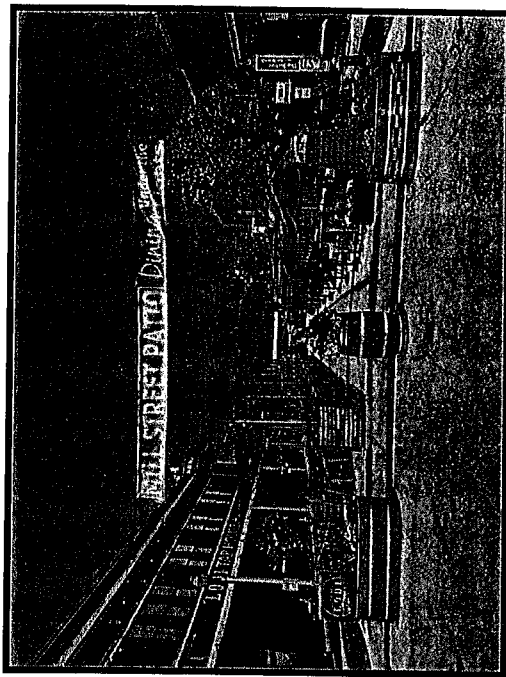
CLOSURE - 200 BLOCK NORTH GENESEE STREET

DESIGNS & IDEAS FOR USE

- * Woonerf / Patio-Style / Park
- * Examples of Possible Names for Area: Genesee Park, 200 North Genesee, Morrison Commons, Genesee Street, Genesee Commons, etc.
- * Involve community in designing and naming this area!

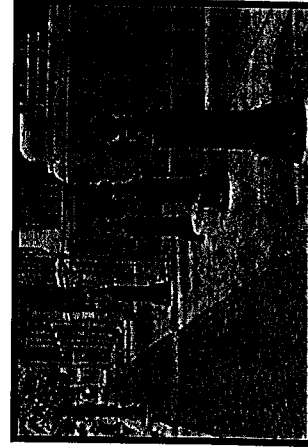
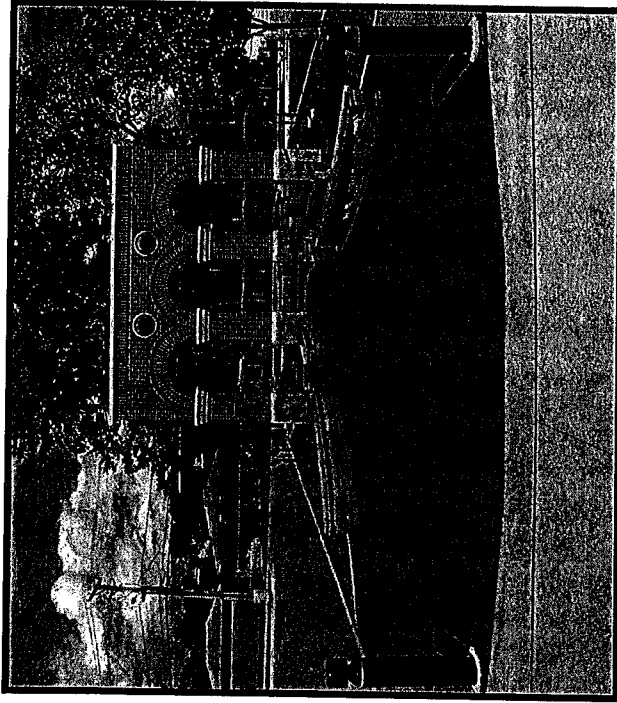
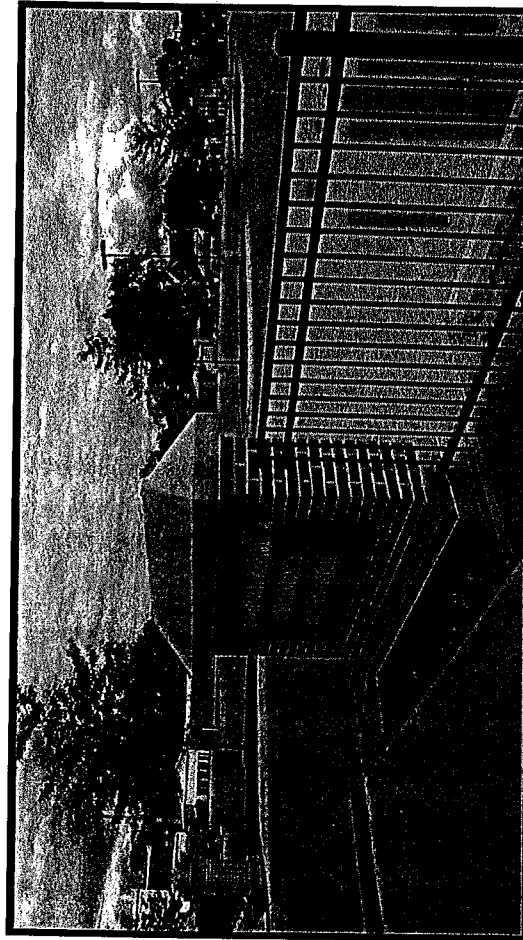
GENESEE STREET & LINCOLNWAY Intersection Improvement Plan Closure of Genesee Street

Patio - Style



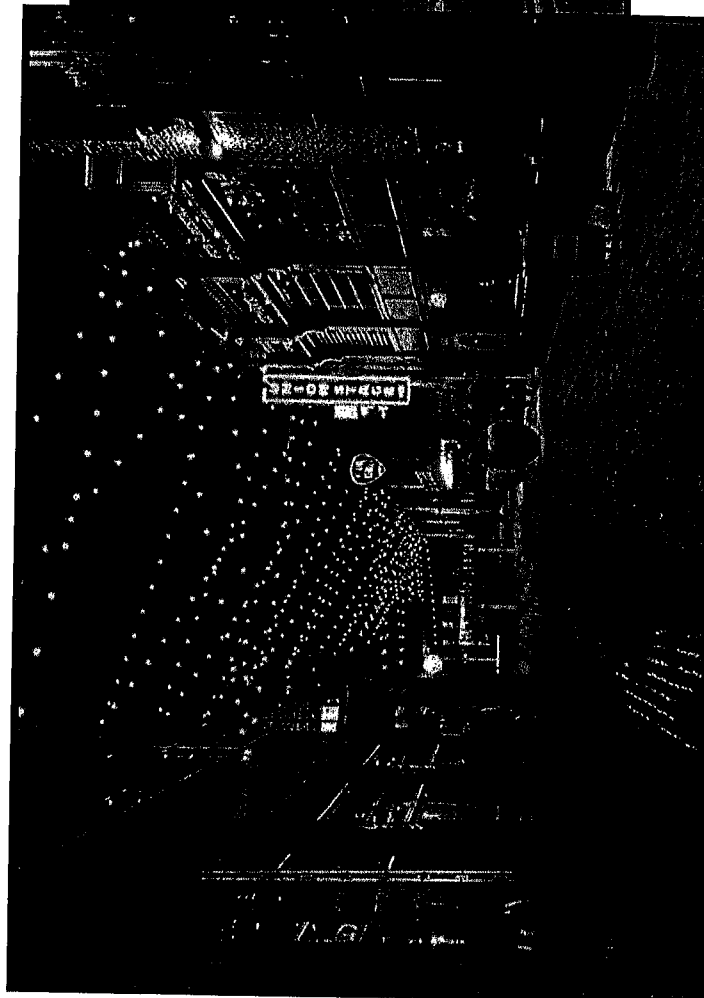
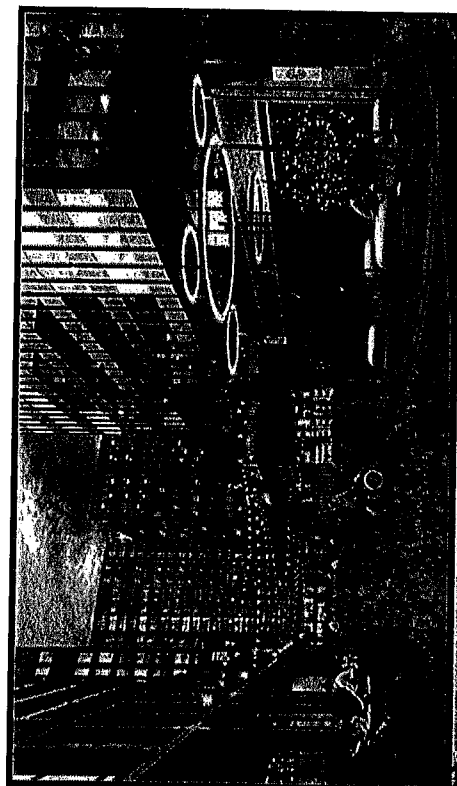
GENESEE STREET & LINCOLNWAY Intersection Improvement Plan Closure of Genesee Street

Masonry Barriers & Bollards



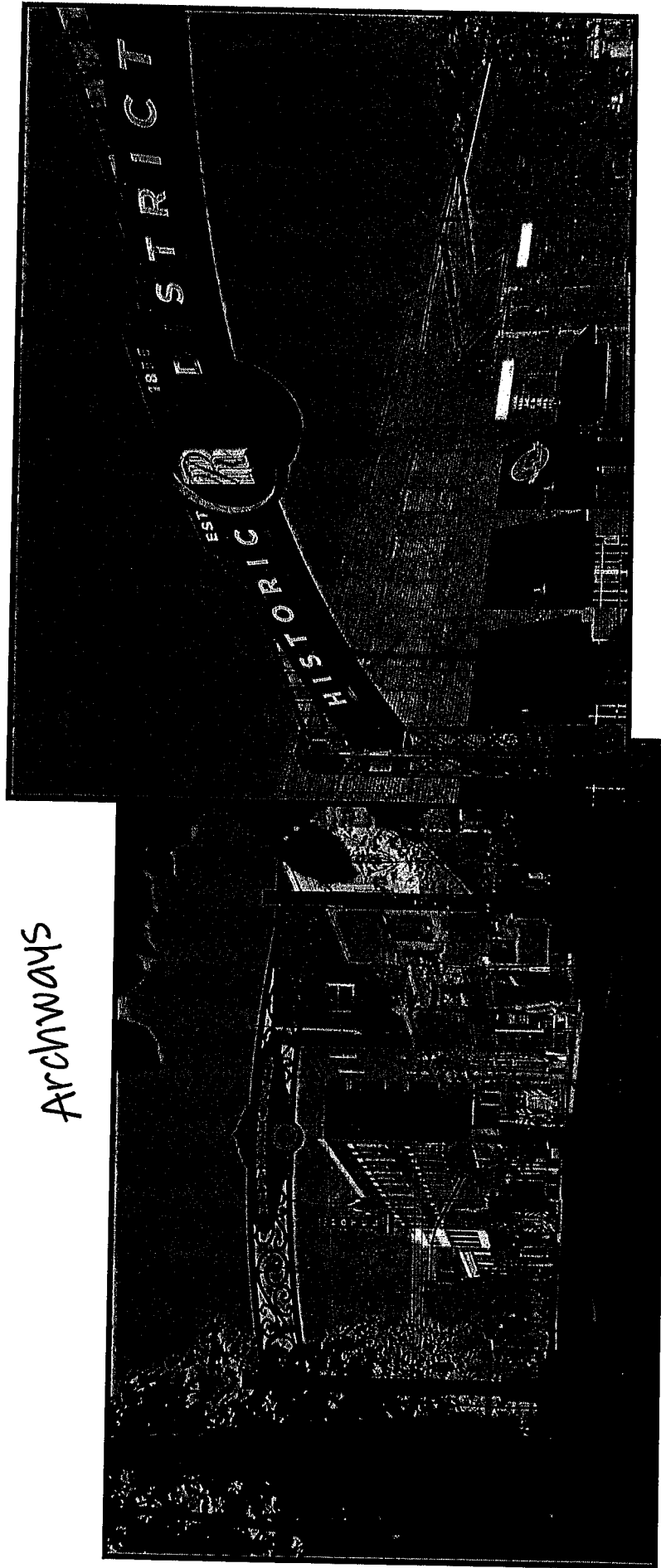
GENESEE STREET & LINCOLNWAY Intersection Improvement Plan Closure of Genesee Street

Woonerf-Style

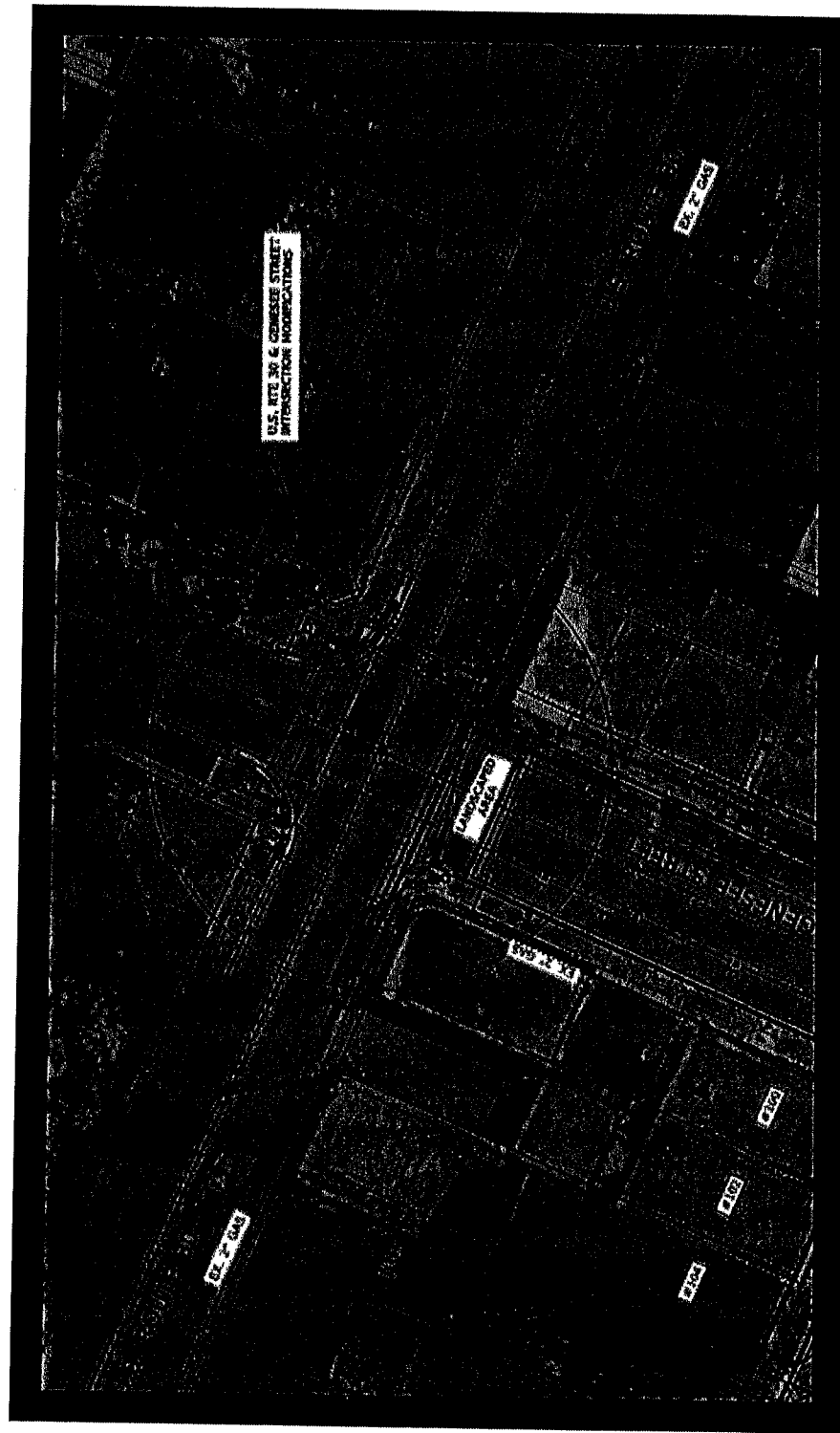


GENESEE STREET & LINCOLNWAY Intersection Improvement Plan Closure of Genesee Street

Archways

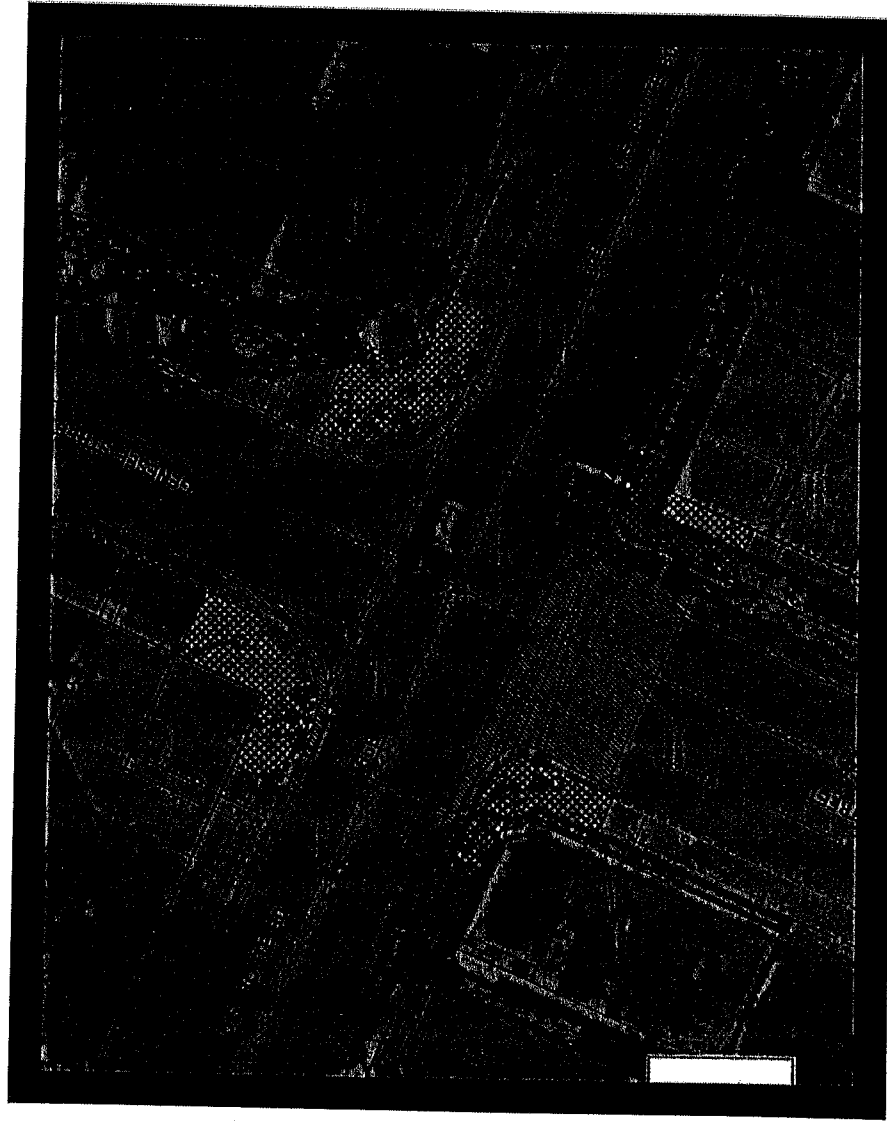


GENESEE STREET & LINCOLNWAY Intersection Improvement Plan – SITE PLAN



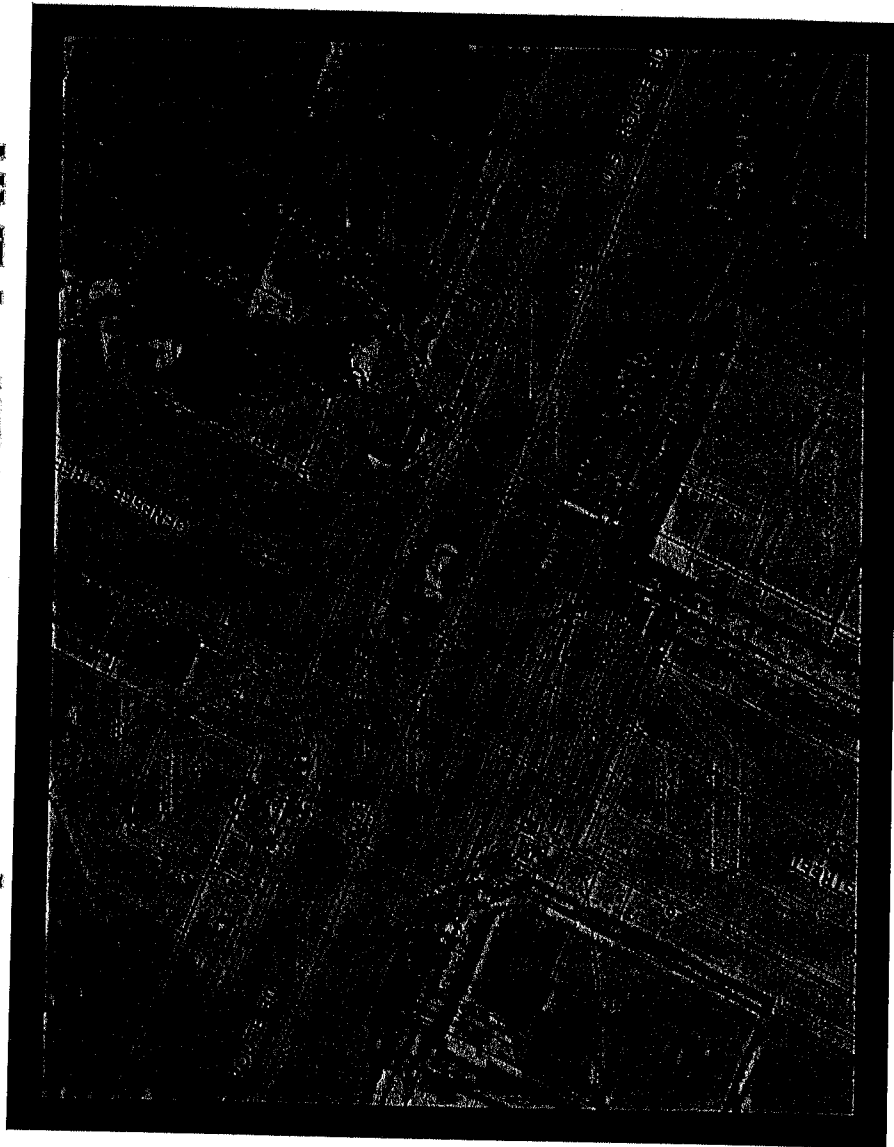
GENESEE STREET & LINCOLNWAY

Intersection Improvement Plan - REMOVALS



GENESEE STREET & LINCOLNWAY

Intersection Improvement Plan - PLAN



GENESEE STREET & LINCOLNWAY Intersection Improvement Plan

COST

Replace Traffic Signals (2015) - \$167,000

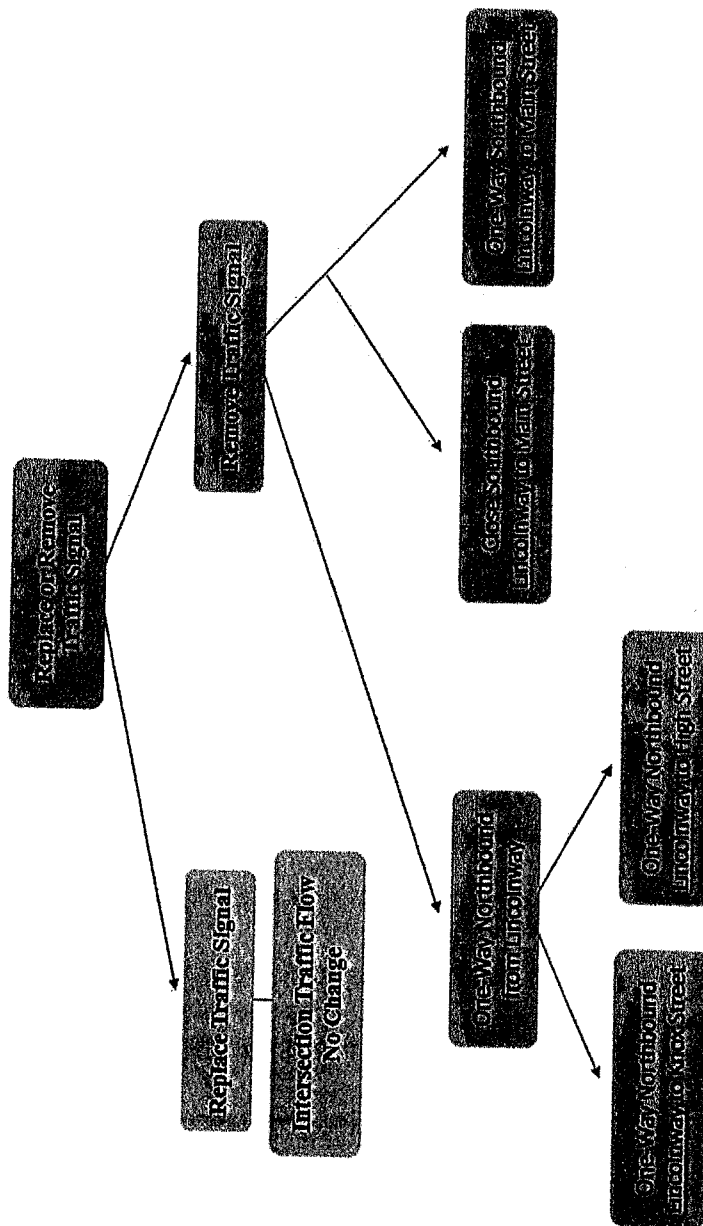
- ⊛ *Just Traffic Signals – No Other Intersection Improvements*

Intersection Improvements (June 2023)

- ✓ Removing Traffic Signals - **\$10,000**
- ✓ Sidewalk, Curbing, & Catch Basin Improvements - **\$45,000**
- ⊛ *Budgetary Cost Estimate Includes Initial Plan Set & Closure*

GENESEE STREET & LINCOLNWAY **Intersection Improvement Plan**

Genesee Street & Lincolnway
Decision Making Flow Chart



GENESEE STREET & LINCOLNWAY

Intersection Improvement Plan