STATE OF ILLINOIS
COUNTY OF WHITESIDE
CITY OF MORRISON
OFFICIAL PROCEEDINGS

May 22, 2023

The Morrison City Council met in Regular Session on May 22, 2023, at 6:30 p.m. in the Morrison Community Room, 307 South Madison Street, Morrison, Illinois. The meeting was called to order at 6:30 p.m. by Mayor Vandermyde. City Clerk Hemmer recorded the minutes.

Alderpersons present on roll call were Kruse, Mahaffey, Schlegel, Zuidema, Tervelt, West, Bruckner and Tichler. Absent: none. Other City officials present were City Administrator Melton, Police Chief Valladares, City Treasurer Jones and Recreational Services Director Jacobs.

DECLARATION OF INTEREST TO RECORD
None.

PUBLIC COMMENT
John Prange voiced his opposition to the location of US Cellular planned cell tower north of the city near the dog park. He felt a better location should be at the perimeter of the city rather than a location that can be seen throughout town.

Laini Houzenga reported to council an incident during a little league game on May 11. A non-official vehicle was driven on the pedestrian pathways and to the concession stand. With so many kids running around, she felt this was unsafe and should not be allowed.

REPORT OF CITY OFFICERS, DEPARTMENT HEADS, AND/OR COMMITTEES

Police Chief Valladares reported that the police department was still looking at CAD systems, its features, costs and implementation; they would start the summer bicycle helmet program; fishing at Rock Wood State Park with Officer Simmons; the Main Street Glow Parade; a new officer was starting (Corey Dawns) and it is National Police Week.

Recreational Services Director Jacobs reported on several park events: Outdoor Park Adventure, T-ball and Bootcamp. All programs were at or near capacity.

PRESENTATION – RECOGNITION FOR A LIFESAVING EVENT

Chief Valladares reported on an emergency call where a resident was found unresponsible. Officers Spencer and Shepard administered CPR and used the AED to successfully revive the patient before the EMTs arrived. The Chief recognized both officers for this life saving event.

PRESENTATION – TAX INCREMENT FINANCE DISTRICTS / BUSINESS DEVELOPMENT DISTRICTS

Robert LeSage of Ward, Murray, Pace & Johnson P.C. and City Attorney of Dixon, informed council on TIF and BD districts, their rules, requirements, and presented several situations and examples.

CONSENT AGENDA

Ald Zuidema moved to approve the Consent Agenda as presented, which included approval of Council Meeting Minutes for 8 May 2023, Bills Payable, Financial Report – April 2023, appointment of Judy Deter to complete the 3-year term of Deb Hauptman (2025) (Odell Library Board of Trustees), and Street Closure for Car Show – June 17, 2023; seconded by Ald West. Ayes: Kruse, Mahaffey, Schlegel, Zuidema, Tervelt, West, Bruckner and Tichler. Nays: None. Motion passed.

ITEMS REMOVED FROM CONSENT AGENDA

None.

OTHER ITEMS FOR CONSIDERATION, DISCUSSION & INFORMATION

Ald Zuidema moved to approve the sealcoating of the Sports Complex Parking Lot & Paths to Specialized Sealcoating (Fulton) - $32,541.88; seconded by Ald Schlegel. After discussion, ayes: Kruse, Mahaffey, Schlegel, Zuidema, Tervelt, West, Bruckner and Tichler. Nays: None. Motion passed.

OTHER ITEMS FOR CONSIDERATION, DISCUSSION & INFORMATION

Council discussed Overnight Parking on Main Street which city ordinance currently prohibits with conflicting signs. Direction given to the City Administrator to prepare a change in ordinance to reflect current practice and signage.

Council discussed regulating motor vehicles in parks & sports complex excluding official and authorized vehicles. Direction given to the City Administrator to prepare the necessary ordinance to regulate such vehicles.

City Administrator Melton updated Council on the city's 2006 designation as being a "Quiet Zone" with Union Pacific Railway & Federal Railroad Administration. Recent review and inspection showed several non-conforming areas in the city's implementation regarding signage, road markings and curbs. The city is working with FRA to address those non-conforming areas.

Council discussed the recent Site Plan proposed by Wireless Group Consultants on behalf of US Cellular for a cellular tower in Kiwanis Park (near the dog park). Such discussion included the proposed site plan, other options and even opposing a cellular tower altogether.

EXECUTIVE SESSION

Pursuant to Open Meetings Act / Exceptions, 5 ILCS 120/2(c)(2) "Collective negotiating matters ..." and 2(c)(5) "To discuss the purchase or lease of real property for the use of the public body ..." Ald Tervelt made a motion to enter Executive Session; seconded by Ald Zuidema. All ayes. Motion passed and Executive Session began at approximately 8:15 pm. The session was audio recorded.

Ald Kruse moved to exit Executive Session, seconded by Ald Zuidema. Ayes: Kruse, Mahaffey, Schlegel, Zuidema, Tervelt, West, Bruckner and Tichler. Nays: None.
Motion passed and Regular Session resumed at 8:39 p.m.

Ald Kruse moved to direct City Administrator to Prepare and Present Offer to Purchase Real Property; motion seconded by Ald Zuidema. Ayes: Ayes: Kruse, Mahaffey, Schlegel, Zuidema, Tervelt, West, Bruckner and Tichler. Nays: None. Motion passed.

Adjournment. Ald Zuidema moved to adjourn the meeting; seconded by Ald Schlegel. The meeting adjourned at approximately 8:45 pm, without objection.

Approved:

Scott Vandermyde Mayor	Michael Hemmer City Clerk

200 West Main Street
Morrison IL 61270
815-772-7657
www.morrisonil.org

CITY OF MORRISON

Memo

To: Mayor and Council

From: Barb King

Date: 6/12/23

Re: Bills Payable

Please see the attached for the list of Bills Payable in the total amount of: **$79,806.50.**

Pre-Paid checks are #22309 - #22315; #22403 - #22407; #22458 - #22464.

Council Members having questions regarding bills should contact Mayor Vandermyde OR City Administrator Melton via phone, email or personal visit prior to the meeting.

BANK# CHECK#	BANK NAME DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
1	TRIUMPH COMMUNITY BANK							
22470	6/13/2023	1999	AEP ENERGY	7,999.62				
22471	6/13/2023	1057	BONNELL INDUSTRIES	8,705.00				
22472	6/13/2023	1101	COM ED	3,941.38				
22473	6/13/2023	1112	CONSTELLATION NEW ENERGY	2,359.62				
22474	6/13/2023	1144	DIVISION OF VITAL RECORDS	272.00				
22475	6/13/2023	1189	FIVE STAR ENTERPRISES	181.35				
22476	6/13/2023	1205	GALL'S, LLC	112.00				
22477	6/13/2023	1216	GABE GOMEZ	318.45				
22478	6/13/2023	1953	GREAT WESTERN SUPPLY CO	112.46				
22479	6/13/2023	1219	GREEN & CLEAN LAWN SERVICES	12,005.00				
22480	6/13/2023	9999999999	GROUND UP SEED & SOIL LLC	98.00				
22481	6/13/2023	9999999999	HELM SERVICE	404.50				
22482	6/13/2023	1322	KUNES AUTO GROUP	5,445.20				
22483	6/13/2023	1375	MOORE MONUMENT CO.	3,274.70				
22484	6/13/2023	1377	MORE INSURANCE AGENCY	73.06				
22485	6/13/2023	1404	MORRISON TIRE CENTER	174.96				
22486	6/13/2023	1405	MORRISON TRUE VALUE	382.69				
22487	6/13/2023	1426	NEVCO SPORTS LLC	831.55				
22488	6/13/2023	1450	P F PETTIBONE & CO	30.00				
22489	6/13/2023	2029	PACE ANALYTICAL SERVICES	332.50				
22490	6/13/2023	1453	PANTHER UNIFORMS, INC.	56.00				
22491	6/13/2023	1468	WM CORPORATE SERVICES, INC	436.68				
22492	6/13/2023	2080	REPUBLIC SERVICES	22,314.14				
22493	6/13/2023	1985	ROCK RIVER SERVICE COMPANY	337.00				
22494	6/13/2023	1932	ROCK VALLEY SERVICES	706.80				
22495	6/13/2023	1515	SAUK VALLEY MEDIA	55.95				
22496	6/13/2023	1539	SLOAN IMPLEMENT	115.58				
22497	6/13/2023	1548	SPENCER'S AUTOMOTIVE	267.67				
22498	6/13/2023	1103	TECHNOLOGY MANAGEMENT REV FUND	270.12				
22499	6/13/2023	2014	TRANSUNION RISK & ALTERNATIVE	165.00				
22500	6/13/2023	2024	ULTRACHEM, LLC	2,140.00				
22501	6/13/2023	1616	UNIFORM DEN, INC.	329.52				
22502	6/13/2023	1654	WESTRUM LEAK DETECTION, INC	4,500.00				
22503	6/13/2023	1657	WHITESIDE CO ANIMAL CONTROL	1,000.00				
22504	6/13/2023	1658	WHITESIDE CO RECORDER	58.00				
22502								

;ee Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:	
OUTSTANDING	79,806.50
CLEARED	.00
BANK 1 TOTAL	79,806.50
VOIDED	.00

FUND		TOTAL	OUTSTANDING	CLEARED	VOIDED
01	GENERAL FUND	25,126.88	25,126.88	.00	.00
14	REFUSE DISPOSAL FUND	22,314.14	22,314.14	.00	.00
15	MOTOR FUEL TAX FUND	3,897.31	3,897.31	.00	.00

BANK# BANK NAME CHECK# DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
	26	VEH & CAP EQUIP FUND	8,705.00	8,705.00		.00	.00
	37	VETERAN'S MEMORIAL PARK	375.00	375.00		.00	.00
	50	SEWER FUND	9,176.39	9,176.39		.00	.00
	51	WATER FUND	9,893.33	9,893.33		.00	.00
	77	HEALTH INSURANCE FUND	318.45	318.45		.00	.00

BANK# CHECK#	BANK NAME DATE	ACCOUNT# NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
1 TRIUMPH COMMUNITY BANK							
22309	5/22/2023	2082 RRCA	215.89				
22310	5/22/2023	1689 CURT WORKMAN	66.58				
22311	5/25/2023	1054 BLUE CROSS & BLUE SHIELD OF IL	21,333.37				
22312	5/25/2023	1750 DELTA DENTAL OF IL-RISK	1,110.87				
22313	5/25/2023	1199 FRONTIER	325.00				
22314	5/25/2023	1324 LAI, LTD	3,200.10				
22315	5/25/2023	1347 MEDIACOM	590.97				

See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:	
OUTSTANDING	26,842.78
CLEARED	.00
BANK 1 TOTAL	26,842.78
VOIDED	.00

FUND		TOTAL	OUTSTANDING	CLEARED	VOIDED
01	GENERAL FUND	121.93	121.93	.00	.00
50	SEWER FUND	3,261.06	3,261.06	.00	.00
51	WATER FUND	948.97	948.97	.00	.00
77	HEALTH INSURANCE FUND	22,510.82	22,510.82	.00	.00

BANK# CHECK#	BANK NAME DATE	ACCOUNT# NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
1	TRIUMPH COMMUNITY BANK						
22403	5/25/2023	1352 METLIFE-GROUP BENEFITS	666.92				
22404	5/25/2023	2083 SCCS, INC	1,400.00				
22405	5/25/2023	1629 US CELLULAR	286.96				
22406	5/25/2023	1630 USA BLUEBOOK	725.29				
22407	5/25/2023	2074 PEDRO VALLADARES, JR.	46.23				

See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:	
OUTSTANDING	3,125.40
CLEARED	.00
BANK 1 TOTAL	3,125.40
VOIDED	.00

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
01 GENERAL FUND	333.19	333.19	.00	.00
50 SEWER FUND	1,686.80	1,686.80	.00	.00
51 WATER FUND	438.49	438.49	.00	.00
77 HEALTH INSURANCE FUND	666.92	666.92	.00	.00

ACCOUNTS PAYABLE CHECK REGISTER

BANK# BANK NAME CHECK#	DATE	ACCOUNT# NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
1 TRIUMPH COMMUNITY BANK							
22458	5/25/2023	1610 TRIUMPH CARDMEMBER SERVICE	3,888.35				
22459	5/30/2023	1573 SUPERWASH, INC.	300.00				
22460	6/01/2023	1199 FRONTIER	787.57				
22461	6/01/2023	1332 LEAF	250.23				
22462	6/01/2023	1428 NICOR GAS	340.07				
22463	6/01/2023	1656 WEX BANK	4,498.03				
22464	6/01/2023	1658 WHITESIDE CO RECORDER	3.00				

See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:	
OUTSTANDING	10,067.25
CLEARED	.00
BANK 1 TOTAL	10,067.25
VOIDED	.00

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
01 GENERAL FUND	8,081.32	8,081.32	.00	.00
03 STREET LIGHTING FUND	80.60	80.60	.00	.00
50 SEWER FUND	1,017.50	1,017.50	.00	.00
51 WATER FUND	887.83	887.83	.00	.00

:NVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
	AEP ENERGY					
'M052623	ACCT. #3014145285	50-81-5760	1,475.61			
				1,475.61	22470	6/13/23
'M052623A	ACCT. #3014145229	50-81-5760	33.51			
				33.51	22470	6/13/23
'M052623B	ACCT. #3014145218	50-81-5760	537.23			
				537.23	22470	6/13/23
'M052623C	ACCT. #3014145252	50-81-5760	48.12			
				48.12	22470	6/13/23
'M052623D	ACCT. #3014145241	50-81-5760	297.37			
				297.37	22470	6/13/23
'M052623E	ACCT. #3014145263	01-43-5760	19.38			
				19.38	22470	6/13/23
'M052623F	ACCT. #3014145308	51-80-5760	1,416.57			
				1,416.57	22470	6/13/23
'M052623G	ACCT. #3014145230	50-81-5760	30.93			
				30.93	22470	6/13/23
'M052623H	ACCT. #3014145296	50-81-5760	41.03			
				41.03	22470	6/13/23
'M052623I	ACCT. #3014145274	50-81-5760	29.48			
				29.48	22470	6/13/23
'M053023	ACCT. #3014145207	50-81-5760	4,070.39			
				4,070.39	22470	6/13/23
	BLUECROSS BLUESHIELD					
'1/23-7/1/23	HEALTH INS PREMIUM	77-77-4510	21,333.37			
				21,333.37	22311	5/25/23
	BONNELL INDUSTRIES					
10325-IN	CAPITAL EQUIPMENT	26-26-8500	8,705.00			
				8,705.00	22471	6/13/23
	COM ED					
'M052323	ACCT. #5439152007	15-15-5720	3,700.32			
				3,700.32	22472	6/13/23
'M052523	ACCT. #0798207011	01-42-5710	43.31			
				43.31	22472	6/13/23
'M052523A	ACCT. #4833110075	51-80-5760	.76			
				.76	22472	6/13/23
'M052523B	ACCT. #2563566005	15-15-5720	34.44			
				34.44	22472	6/13/23
'M052523C	ACCT. #7534060008	15-15-5720	24.32			
				24.32	22472	6/13/23
'M053023	ACCT. #4168083069	15-15-5720	60.21			
				60.21	22472	6/13/23
'M053023A	ACCT. #1187086032	15-15-5720	78.02			
				78.02	22472	6/13/23
	CONSTELLATION					
'M053023	ACCT. #8086223	01-43-5760	2,359.62			
				2,359.62	22473	6/13/23
	DELTA DENTAL					
87222	DENTAL LIFE VISION INS	77-77-4520	1,110.87			
				1,110.87	22312	5/25/23
	DIVISION OF VITAL RECORDS					
'M060123	STATE CC FEES	01-13-9250	272.00			
				272.00	22474	6/13/23
	FIVE STAR ENTERPRISES					

NVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
	FIVE STAR ENTERPRISES					
-763694	MAINT SUPP - EQUIPMENT	01-42-6120	59.55			
				59.55	22475	6/13/23
-763841	MAINT SUPP - EQUIPMENT	01-42-6120	121.80			
				121.80	22475	6/13/23
	FRONTIER					
M052323	ACCT. #8151961310	51-80-5520	325.00			
				325.00	22313	5/25/23
M053023	ACCT. #8157722000	01-11-5520	348.30			
	ACCT. #8157722000	51-80-5520	174.15			
	ACCT. #8157722000	50-81-5520	174.14			
				696.59	22460	6/01/23
M053023A	ACCT. #8159569000	51-80-5520	90.98			
				90.98	22460	6/01/23
	GALL'S, LLC					
4397001	UNIFORMS	01-21-6590	112.00			
				112.00	22476	6/13/23
	GOMEZ GABE					
M060123	HEALTH INS PREMIUM	77-77-4510	318.45			
				318.45	22477	6/13/23
	GREAT WESTERN SUPPLY CO					
3159	MAINT SUPP - BLDG	01-31-6110	112.46			
				112.46	22478	6/13/23
	GREEN & CLEAN LAWN SERVIC					
-179	MAINT SERV - SNOW REMOVAL	01-41-5160	12,005.00			
				12,005.00	22479	6/13/23
	GROUND UP SEED & SOIL LLC					
M060223	WATER USE	51-80-3610	98.00			
				98.00	22480	6/13/23
	HELM SERVICE					
E52435C	MAINT SERV - H/AC	01-31-5180	404.50			
				404.50	22481	6/13/23
	KUNES AUTO GROUP					
182	MAINT - VEHICLE	01-21-5130	1,970.37			
				1,970.37	22482	6/13/23
215	MAINT SERV - VEHICLE	51-80-5130	3,474.83			
				3,474.83	22482	6/13/23
	LAI, LTD					
-18889	MAINT SERV - UTILITY SYSTEM	50-81-5150	1,393.09			
				1,393.09	22314	5/25/23
-19569	MAINT SERV - UTILITY SYSTEM	50-81-5150	1,807.01			
				1,807.01	22314	5/25/23
	LEAF					
767921	MONTHLY COPIER SERVICE	01-11-5390	250.23			
				250.23	22461	6/01/23
	MEDIACOM					
M052223	ACCT. #8384880210090316	01-11-5520	121.93			
	ACCT. #8384880210090316	51-80-5520	60.97			
	ACCT. #8384880210090316	50-81-5520	60.96			
				243.86	22315	5/25/23
M052323	ACCT. #8384880210090340	51-80-5520	347.11			
				347.11	22315	5/25/23
	METLIFE-GROUP BENEFITS					

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
	METLIFE-GROUP BENEFITS					
M052323	DENTAL LIFE VISION PREMIUM	77-77-4520	666.92			
				666.92	22403	5/25/23
	MOORE MONUMENT CO.					
.320	MISC EXPENSE	01-42-9280	2,899.70			
				2,899.70	22483	6/13/23
.338	MEMORIAL PARK EXPENSES	37-37-8961	375.00			
				375.00	22483	6/13/23
	MORE INSURANCE AGENCY					
30	OTHER PROFESSIONAL SERVICES	01-11-5480	73.06			
				73.06	22484	6/13/23
	MORRISON TIRE CENTER					
·23	MAINT SERV - EQUIPMENT	01-41-5120	174.96			
				174.96	22485	6/13/23
	MORRISON TRUE VALUE					
M060623	ACCT. #276576	50-81-6520	36.04			
				36.04	22486	6/13/23
M060623A	ACCT. #276575	01-43-6520	150.07			
				150.07	22486	6/13/23
M060623B	ACCT. #276573	01-42-6520	32.33			
				32.33	22486	6/13/23
M060623C	ACCT. #276572	51-80-6520	70.67			
				70.67	22486	6/13/23
M060623D	ACCT. #276571	01-41-6520	81.81			
				81.81	22486	6/13/23
M060623E	ACCT. #27657	01-11-6110	11.77			
				11.77	22486	6/13/23
	NEVCO, INC					
2190	CONCESSION EQUIPMENT	01-43-8901	831.55			
				831.55	22487	6/13/23
	NICOR GAS					
M052323	ACCT. #11174467693	50-81-5710	116.80			
				116.80	22462	6/01/23
M052323A	ACCT. #19988138806	51-80-5760	67.83			
				67.83	22462	6/01/23
M052423	ACCT. #27638541113	01-11-5710	66.24			
				66.24	22462	6/01/23
M053023	ACCT. #83659320002	01-42-5710	89.20			
				89.20	22462	6/01/23
	P F PETTIBONE & CO					
3926	MAINT - EQUIPMENT	01-21-5120	30.00			
				30.00	22488	6/13/23
	PACE ANALYTICAL SERVICES					
556007	LAB FEES	51-80-5420	163.10			
				163.10	22489	6/13/23
556187	LAB FEES	51-80-5420	69.80			
				69.80	22489	6/13/23
556188	LAB FEES	51-80-5420	57.60			
				57.60	22489	6/13/23
556488	LAB FEES	51-80-5420	42.00			
				42.00	22489	6/13/23
	PANTHER UNIFORMS, INC.					
195	UNIFORMS	01-21-6590	56.00			
				56.00	22490	6/13/23

NVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
	PRAIRIE HILL RDF					
22932-2173-1	SLUDGE DISPOSAL	50-81-5750	436.68			
				436.68	22491	6/13/23
	REPUBLIC SERVICES					
21-007552136	#3-0721-2613241	14-14-5730	537.50			
				537.50	22492	6/13/23
21-007562697	#3-0721-9721028	14-14-5730	21,776.64			
				21,776.64	22492	6/13/23
	ROCK RIVER SERVICE					
043	MINOR EQUIPMENT	01-21-6150	337.00			
				337.00	22493	6/13/23
	ROCK VALLEY SERVICES					
49	MAINT SUPP - STREETS	01-41-6140	706.80			
				706.80	22494	6/13/23
	RRCA					
M051123	OTHER PAYABLES	51-05-2180	215.89			
				215.89	22309	5/22/23
	SAUK VALLEY CLASSIFIEDS					
M052223	#10125781	01-11-5530	55.95			
				55.95	22495	6/13/23
	SCCS, INC					
046	MAINT SERV - EQUIPMENT	50-81-5120	700.00			
				700.00	22404	5/25/23
051	MAINT SERV - EQUIPMENT	50-81-5120	700.00			
				700.00	22404	5/25/23
	SLOAN IMPLEMENT					
31888	MAINT SUPP - EQUIPMENT	01-43-6120	115.58			
				115.58	22496	6/13/23
	SPENCER'S AUTOMOTIVE					
M053023	MAINT SERV - VEHICLE	01-41-5130	267.67			
				267.67	22497	6/13/23
	SUPERWASH, INC.					
M053023	MAINT - VEHICLE	01-21-5130	300.00			
				300.00	22459	5/30/23
	TECHNOLOGY MANAGEMENT REV					
326785	#T8889111	01-21-5370	270.12			
				270.12	22498	6/13/23
	TRANSUNION RISK					
22761-202305-1	ACCT. #6022761	01-21-5370	165.00			
				165.00	22499	6/13/23
	TRIUMPH CARDMEMBER SERVIC					
M051123	CONCESSION SUPPLIES	01-43-6538	656.51			
	MAINT SUPP - SAFETY EQUIPMENT	01-43-6142	344.25			
	TRAVEL/TRAINING	01-43-5620	259.00			
	OFFICE SUPPLIES	01-11-6510	164.88			
	OPERATING SUPPLIES	01-43-6520	752.00			
	STREET LIGHT MAINT	03-03-5721	80.60			
	OFFICE SUPPLIES	01-11-6510	60.33			
	PRINTING	01-11-5540	60.56			
	PUBLICATIONS	01-11-5650	70.00			
	PRINTING	50-81-5540	60.56			
	MISC EXPENSE	01-11-9280	57.28			
	POSTAGE	01-11-5510	50.07			

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
	TRIUMPH CARDMEMBER SERVIC					
	POSTAGE	51-80-5510	225.29			
	POSTAGE	50-81-5510	225.29			
	TRAVEL/TRAINING	01-21-5620	782.73			
	AUTO FUEL/OIL	01-21-6550	39.00			
				3,888.35	22458	5/25/23
	ULTRACHEM, LLC					
53	CHEMICALS	50-81-6560	2,140.00			
				2,140.00	22500	6/13/23
	UNIFORM DEN, INC.					
M052623	UNIFORMS	01-21-6590	329.52			
				329.52	22501	6/13/23
	US CELLULAR					
79584844	ACCT. #854825332	01-11-5520	286.96			
				286.96	22405	5/25/23
	USA BLUEBOOK					
V00008483	LAB FEES	50-81-6540	286.80			
				286.80	22406	5/25/23
V00008796	OPERATING SUPPLIES	51-80-6520	438.49			
				438.49	22406	5/25/23
	VALLADARES, PEDRO					
M052423	TELEPHONE	01-21-5520	46.23			
				46.23	22407	5/25/23
	WESTRUM LEAK DETECTION, I					
86	WATER SYSTEM LEAK SURVEY	51-80-8825	4,500.00			
				4,500.00	22502	6/13/23
	WEX BANK					
931520	AUTO FUEL/OIL	01-21-6550	1,620.15			
	AUTO FUEL/OIL	01-41-6550	1,731.00			
	AUTO FUEL/OIL	01-43-6550	376.59			
	AUTO FUEL/OIL	51-80-6550	329.58			
	AUTO FUEL/OIL	50-81-6550	440.71			
				4,498.03	22463	6/01/23
	WHITESIDE CO ANIMAL CONTR					
M052523	ACCT. #54204	01-21-5470	1,000.00			
				1,000.00	22503	6/13/23
	WHITESIDE CO RECORDER					
M060123	MISC EXPENSE	01-11-9280	3.00			
				3.00	22464	6/01/23
M060623	RECORD DEEDS	01-42-9230	58.00			
				58.00	22504	6/13/23
	WORKMAN CURT					
M052223	DEDUCTIBLE REIMBURSEMENTS	77-77-9241	66.58			
				66.58	22310	5/22/23
	REPORT TOTAL			119,841.93		

MORRISON NORTH (597476)
MORRISON, ILLINOIS
NEW SITE BUILD DRAWINGS
190' MONOPOLE

uscellular

SCOPE OF WORK

COMPOUND SCOPE:
PROJECT TYPE: 190' MONOPOLE
LEASE AREA: 50' x 42'
CHAIN-LINK FENCE: 40' x 40'
EQUIPMENT PAD: 7' x 10' CONCRETE PAD
CABINET(S): (1) ERICSSON 6160 RADIO CABINET(S)
(1) ERICSSON B160 BATTERY CABINET(S)
SPD(S): (?) RAYCAP RUSDC-6267-PF-48

TOWER SCOPE - ???? (VERIFY WITH RFDS):
PRO. ANTENNA C/L: 185' A.G.L.

TO BE VERIFIED W/ FINAL RDP

SHEET INDEX

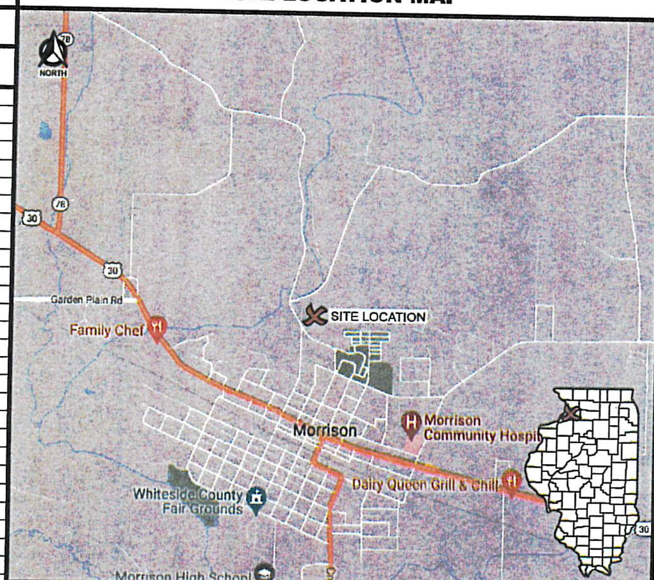
NO.:	SHEET TITLE
G-001	TITLE SHEET
C-101	SITE PLAN
C-102	ENLARGED SITE PLAN
T-201	SITE ELEVATION

* PROVIDED BY OTHERS

CONTRACTOR SHALL VERIFY ALL PLANS AND EXISTING DIMENSIONS/CONDITIONS ON SITE. IMMEDIATELY NOTIFY ENGINEER OF ANY DISCREPANCIES PRIOR TO PERFORMING ANY WORK OR BE RESPONSIBLE FOR THE SAME.

O:\36400\36416\Design\CADLE\Plot\G-001.dgn

SITE LOCATION MAP



DIRECTORY

CLIENT:
U.S. CELLULAR
8410 W. BRYN MAWR AVE., SUITE 700
CHICAGO, IL 60631
CONTACT: KEN HARDIN

ENGINEERING COMPANY:
EDGE CONSULTING ENGINEERS, INC.
624 WATER STREET
PRAIRIE DU SAC, WI 53578
PROJECT MANAGER: LAURA KARCH

SITE ACQUISITION:
WIRELESS GROUP CONSULTANTS
9575 KINGSTON CROSSING CIRCLE
JOHNS CREEK, GA 30022
CONTACT: JOSHUA WATSON

PROJECT INFO

SITE LOCATION:
14589 NORRISH ROAD
MORRISON, IL 61270

E911 ADDRESS: TBD

SITE #: 597476

FCC #: (IF APPLICABLE)

PROPERTY OWNER:
CITY OF MORRISON
200 WEST MAIN STREET
MORRISON, IL 61270

TOWER OWNER:
U.S. CELLULAR
8410 W. BRYN MAWR AVE., SUITE 700
CHICAGO, IL 60631

CONSTRUCTION MATERIALS (INCLUDED WITH TOWER)

MATERIAL LIST PROVIDED BY U.S. CELLULAR (FINAL LIST TO BE VERIFIED BY CONTRACTOR WITH FINAL TOWER PLANS)

TOWER:
(3) 12' EHD V-BOOM ANTENNA MOUNTS W/ (15) 2-7/8" O.D. x 10' MAST PIPES
(3) COMPACT DUAL ANCILLARY EQUIPMENT MOUNTS
(1) 4' LIGHTNING ROD
(1) CLIMB MAXX SAFETY CLIMB SYSTEM W/ STEP BOLTS UP FULL HEIGHT OF MONOPOLE
(3) 10.5" x 25.5" CABLE PORTS: (1) AT 7' AGL AND (2) AT 3' AGL
(2) 6" x 12" CABLE PORTS AT 180° SEPARATION PER RAD CENTER
TEMPLATES AND ANCHOR BOLTS

COMPOUND: (3) 10' LONG ICE BRIDGE SECTIONS W/ (2) 15'-4" POSTS AND (1) LEVEL OF TRAPEZE PER SECTION

DOCUMENTS: PROFESSIONAL ENGINEERING PACKAGE
FINAL ERECTION DRAWINGS

DRIVING DIRECTIONS

APPLICABLE CODES

THESE SITE PLANS ADHERE TO ALL OF THE REQUIREMENTS CALLED OUT IN THE JURISDICTION, PLANNING, AND ZONING FOR ANTENNAS AND SUPPORT STRUCTURE WHERE SITE IS LOCATED.

ALL WORK SHALL COMPLY WITH THE FOLLOWING:

- 2021 INTERNATIONAL BUILDING CODE
- 2020 NATIONAL ELECTRIC CODE

IN THE EVENT OF CONFLICT THE MOST RESTRICTIVE CODE SHALL PREVAIL.

ONE CALL SYSTEMS INTERNATIONAL

TO OBTAIN LOCATION OF PARTICIPANTS' UNDERGROUND FACILITIES BEFORE YOU DIG IN ILLINOIS, CALL DIGGERS HOTLINE

TOLL FREE: 1-312-744-7000
JULIE, INC.: 1-800-892-0123

IL STATUTE REQUIRES MIN. OF 3 WORK DAYS NOTICE BEFORE YOU EXCAVATE

UTILITY INFORMATION

ELECTRIC SERVICE PROVIDER
TBD
CONTACT:
PHONE:
WORK ORDER #:

FIBER SERVICE PROVIDER
TBD
CONTACT:
PHONE:
WORK ORDER #:

TO BE VERIFIED

CONSULTANT:
Edge
Consulting Engineers, Inc.
624 WATER STREET
PRAIRIE DU SAC, WI 53578
608.644.1449 VOICE
608.644.1549 FAX
www.edgeconsult.com

CLIENT:
uscellular
U.S. CELLULAR
8410 W. BRYN MAWR AVE.
SUITE 700
CHICAGO, IL 60631

ENGINEER SEAL:
- PRELIMINARY -
NOT FOR CONSTRUCTION

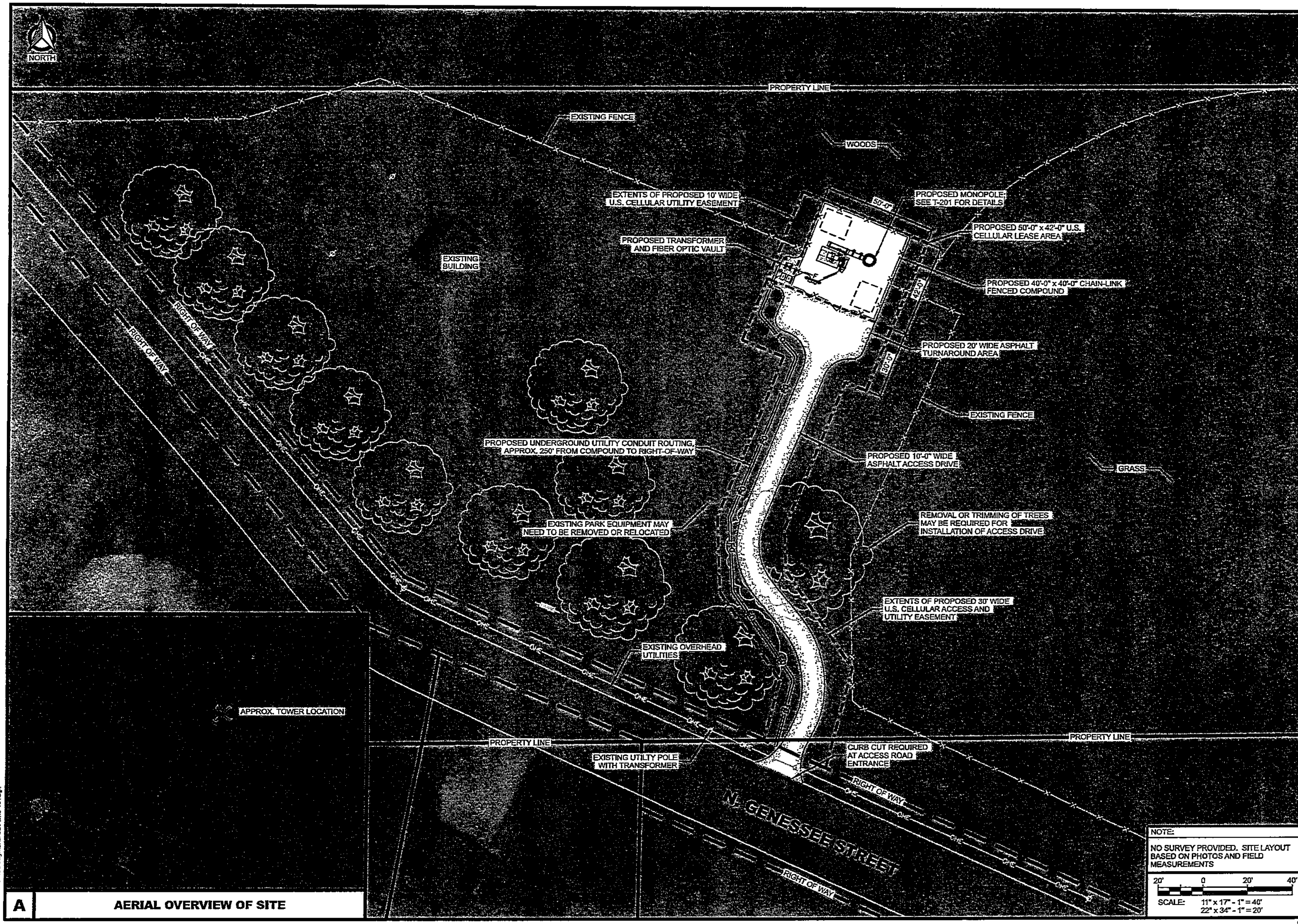
I HEREBY CERTIFY THAT THIS PLAN SET WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION OTHER THAN THE EXCEPTIONS NOTED IN THE SHEET INDEX, AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF ILLINOIS.

TITLE SHEET
MORRISON NORTH (597476)
MORRISON, ILLINOIS

SUBMITTAL:

INT.	DATE:	DESCRIPTION:
LMK	05/17/23	REV. A

CHECKED BY	LMK
PLOT DATE	5/18/2023
PROJECT NUMBER	36416
SET TYPE	LEASE EXHIBIT
SHEET NUMBER	G-001



A AERIAL OVERVIEW OF SITE

NOTE:
NO SURVEY PROVIDED. SITE LAYOUT BASED ON PHOTOS AND FIELD MEASUREMENTS

SCALE: 20' 0 20' 40'
11" x 17" - 1" = 40'
22" x 34" - 1" = 20'

CONSULTANT:
Edge Consulting Engineers, Inc.
624 WATER STREET
PRAIRIE DU SAC, WI 53578
608.644.1449 VOICE
608.644.1549 FAX
www.edgeconsult.com

CLIENT:
uscellular
U.S. CELLULAR
8410 W. BRYN MAWR AVE.
SUITE 700
CHICAGO, IL 60631

ENGINEER SEAL:
- PRELIMINARY -
NOT FOR CONSTRUCTION

I HEREBY CERTIFY THAT THIS PLAN SET WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION OTHER THAN THE EXCEPTIONS NOTED IN THE SHEET INDEX, AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF ILLINOIS.

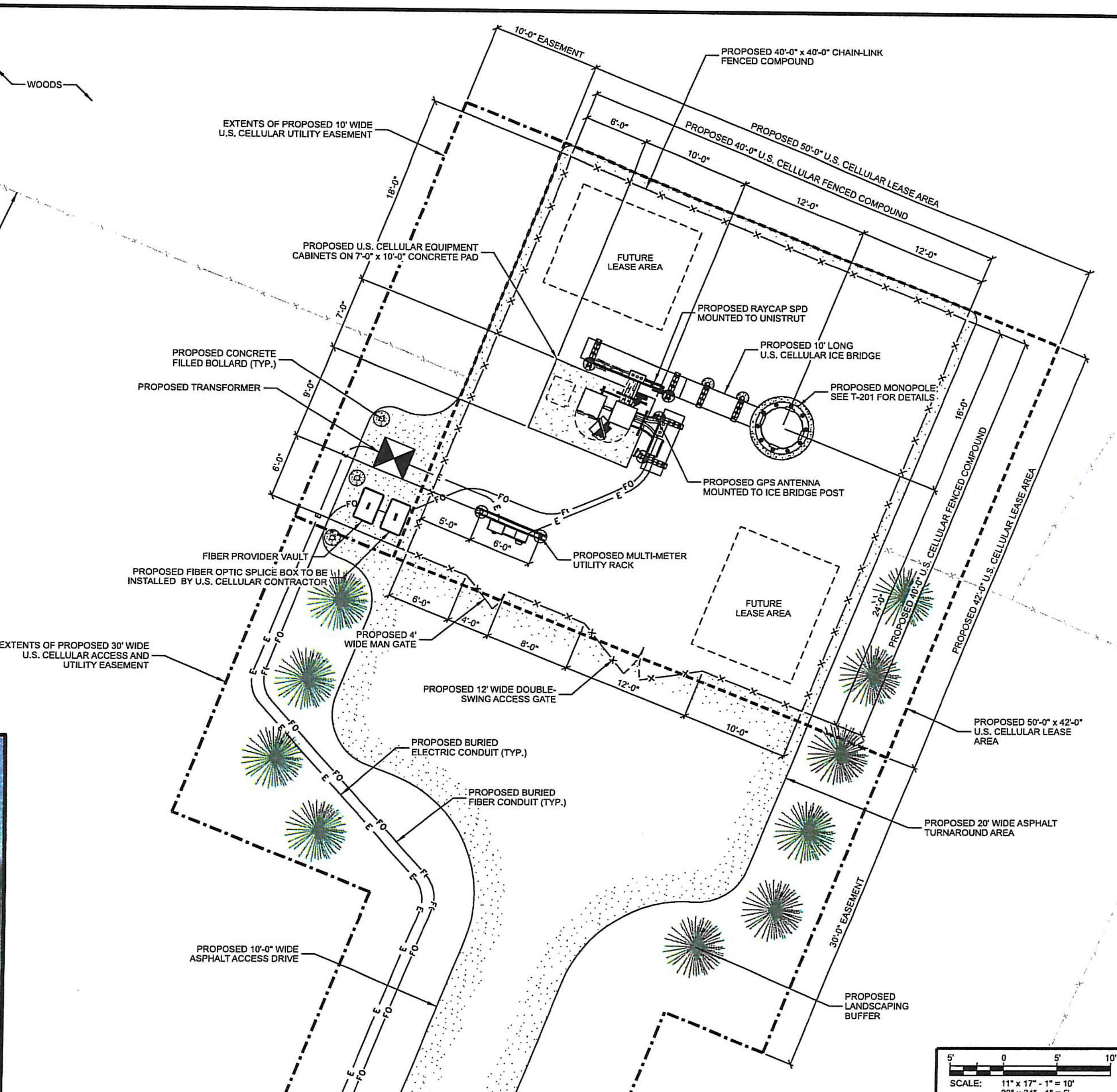
SITE PLAN
MORRISON NORTH (597476)
MORRISON, ILLINOIS

SUBMITTAL:

INT.	DATE:	DESCRIPTION:
LMK	05/17/23	REV. A

CHECKED BY	LMK
PLOT DATE	5/18/2023
PROJECT NUMBER	36416
SET TYPE	LEASE EXHIBIT
SHEET NUMBER	C-101

O:\36416\036416\Design\CADLE\PlotC-101.dgn



A | PROPOSED COMPOUND LOCATION

O:\36400\36416\Design\CAD\LE\Plot\C-102.dgn

CONSULTANT:

Edge Consulting Engineers, Inc.
624 WATER STREET
PRAIRIE DU SAC, WI 53578
608.644.1449 VOICE
608.644.1549 FAX
www.edgeconsult.com

CLIENT:

uscellular
U.S. CELLULAR
8410 W. BRYN MAWR AVE.
SUITE 700
CHICAGO, IL 60631

ENGINEER SEAL:

- PRELIMINARY - NOT FOR CONSTRUCTION

I HEREBY CERTIFY THAT THIS PLAN SET WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION OTHER THAN THE EXCEPTIONS NOTED IN THE SHEET INDEX, AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF ILLINOIS.

ENLARGED SITE PLAN
MORRISON NORTH (597476)
MORRISON, ILLINOIS

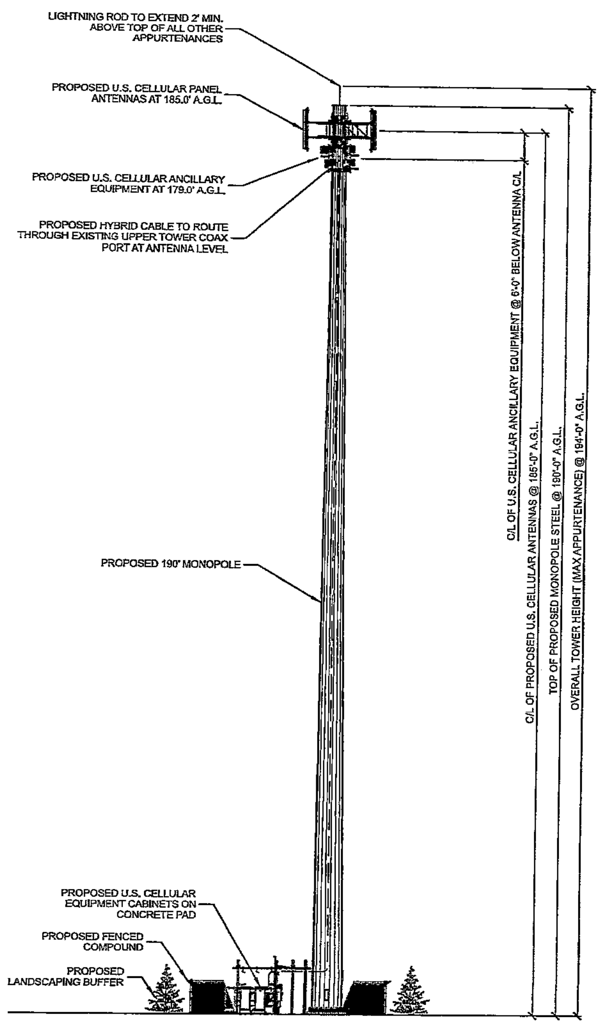
SUBMITTAL:

INT.	DATE:	DESCRIPTION:
LMK	05/17/23	REV. A

CHECKED BY	LMK
PLOT DATE	5/18/2023
PROJECT NUMBER	36416
SET TYPE	LEASE EXHIBIT
SHEET NUMBER	C-102

NOTE:

1. TOWER MANUFACTURER TO INSTALL PORTS AT U.S. CELLULAR ANTENNA C/L. VERIFY FINAL PORT HEIGHT, SIZE, AND ORIENTATION WITH TOWER PLANS.



(A) SITE ELEVATION

SCALE: 11" x 17" - 1" = 25'-0"
22" x 34" - 1" = 12'-6"

O:\36400\36416\Design\CADD\LE-Plot\T-201.dgn

CONSULTANT:

Edge
Consulting Engineers, Inc.
624 WATER STREET
PRAIRIE DU SAC, WI 53578
608.644.1449 VOICE
608.644.1549 FAX
www.edgeconsult.com

CLIENT:

uscellular
U.S. CELLULAR
8410 W. BRYN MAWR AVE.
SUITE 700
CHICAGO, IL 60031

ENGINEER SEAL:

- PRELIMINARY - NOT FOR CONSTRUCTION

I HEREBY CERTIFY THAT THIS PLAN SET WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION OTHER THAN THE EXCEPTIONS NOTED IN THE SHEET INDEX, AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF ILLINOIS.

SITE ELEVATION
MORRISON NORTH (597476)
MORRISON, ILLINOIS

SUBMITTAL:

INT.	DATE:	DESCRIPTION:
LMK	05/17/23	REV. A

CHECKED BY	LMK
PLOT DATE	5/18/2023
PROJECT NUMBER	36416
SET TYPE	LEASE EXHIBIT
SHEET NUMBER	T-201

Brian Melton

From:	Tony Wright <tony.wright@morrisonschools.org>
Sent:	Thursday, May 25, 2023 12:05 PM
To:	Brian Melton
Subject:	Re: FW: State medalists

Brian,

On behalf of the Morrison Jr. High School Wrestling Team I am requesting consideration for state medalist road signs to commemorate these young athletes' achievements. Our team had three 2nd place finishes and a 5th place finish. I understand that IDOT may not cover the costs. I would pursue alternative funding if need be. Furthermore, knowing there is a limit of 6 signs by IDOT, I think we could consider combining some names on signs as well. Thank you for your consideration and please reach out if you have any questions or need clarification.

Place winners:

80# Cael Wright - 2nd
119# Caleb Modglin - 2nd
126# Kamden White - 2nd
75# Uryah Wright - 5th (first 5th grade state qualifier/placer in school history)

Sincerely,

Tony Wright
Morrison Wrestling
815-323-3148

May 24, 2023

City of Morrison
200 W. Main Street
Morrison, IL 61270

Attn: Brian Melton, City Administrator

RE: Proposal for Professional Services
Deficient Fire Hydrant and Storm Sewer Catch Basin Replacements

Dear Mr. Melton:

In response to your request, Willett, Hofmann & Associates, Inc. (WHA) is pleased to submit the following proposal for Professional Services for your review and consideration. The scope of services described herein is based on our present understanding of the needs of the Project.

PROJECT UNDERSTANDING:

- The City has identified eleven (11) storm sewer catch basins and eighteen (18) fire hydrants that are deficient and require removal and replacement. The City desires construction plans and bid documents prepared so that a contractor can perform the work.

SCOPE OF PROFESSIONAL SERVICES:

WHA proposes to provide the following design phase engineering services:

- Create a base map from aerial photographs and GIS data to identify the location of each fire hydrant or catch basin to be replaced.
- Prepare construction drawings that will provide construction details, specifications, summary of quantities, and cost estimates.
- Preparation and submittal of a IDOT utility permit to perform construction activities on IDOT Right-of-Way.
- Assist in preparation of bidding and contract documents.
- Assist with tabulations and evaluating the bids received.
- Attend one (1) meeting with the City to verify catch basin and fire hydrant location, verify allowable materials to be used, and discuss method of repairs.
- Attend one (1) meeting to deliver pre-final construction plans, specifications, and cost estimates to seek approval to solicit bids from contractors.

FEE FOR PROFESSIONAL SERVICES:

- Willett, Hofmann & Associates, Inc. proposes to provide the Design Phase Professional Services described above for a cost-plus fee. We suggest you budget the following for this scope of work. Construction phase engineering services are not included in this proposal but can be performed as Additional Services if requested by the City.

Catch Basin Replacement	$15,000.00
Fire Hydrant Replacement	$25,000.00

SERVICES NOT INCLUDED:

1. Preparation of traffic management plans
2. Construction Staking
3. On-site construction observation
4. Shop drawing review
5. Preparation of Record Drawings
6. Construction administrative services
7. Detailed topographic survey

SCHEDULE OF WORK TO BE DONE:

- We will begin the Design Phase Scope of Professional Services within 2 weeks after the approval of our agreement.

DELIVERABLES:

- Provide the City with three (3) copies and a pdf of the construction drawings.

TERMS & CONDITIONS:

- The attached Terms and Conditions are made a part of this Agreement. Additional Services requested above and beyond those described herein shall be provided and performed as outlined on the attached Terms and Conditions.

This proposal is valid for thirty (30) calendar days from the date of this proposal.

The proposed scope of services is negotiable, however if the proposed services and terms meet with your approval, please sign this letter agreement, and return a copy to our office.

PROPOSAL ACCEPTED:

I hereby authorize this work to proceed as outlined above and have read and accept the attached Terms and Conditions.

By____________________________________

Name/Title: ____________________________

Date__________________________________

Thank you for your interest in Willett, Hofmann & Associates, Inc. and for this opportunity to be of service. We look forward to working with you on this project. If you have any questions, please do not hesitate to call.

Sincerely,

WILLETT, HOFMANN & ASSOCIATES, INC.

BY David A. Weber

David A. Weber, PE
Dixon North, Branch Manager

DAW:dt
Encl.
cc: file

TERMS AND CONDITIONS - CITY OF MORRISON

Standard of Care: Services provided by Willett, Hofmann & Associates, Inc., hereinafter referred to as "WHA", under this Agreement will be performed in a manner consistent with the human degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

Additional Services: When Additional Services beyond the defined scope are requested, an amendment will be prepared for approval by the Client prior to commencing work. Additional Services shall be performed on a time and material basis at Standard Hourly Rates in effect at the time the services are performed, or for a negotiated fee.

Billing / Payment: The Client agrees to pay for all services performed and all costs incurred by WHA. Invoices for services shall be submitted either upon completion of such services or on a monthly or otherwise regular or logical basis. Invoices shall be due and payable within 30 days of invoice date. Client shall notify WHA of any objections to the invoice within five (5) working days of receipt. Payment of any invoice indicates Client's acceptance of this Agreement and satisfaction with the services provided. Payment of invoices is in no case subject to unilateral discounting, back charges, or set offs by the Client, and payment is due regardless of suspension or termination of this Agreement by either party. Accounts unpaid 60 days after the invoice date may be subject to a monthly service charge on the unpaid balance. In the event that any portion of an account remains unpaid after 120 days after the invoice date, WHA may institute collection action and the Client shall pay all costs of collection, including reasonable attorney's fees.

Termination, Suspension or Abandonment: In the event of termination, suspension or abandonment of the project, WHA shall be equitably compensated for services performed. Either the Client or WHA may terminate this Agreement after giving no less than seven (7) days' written notice if the other party substantially fails to perform in accordance with the terms of the Agreement.

Indemnification: WHA agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees (collectively, Client) against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, to the extent caused by WHA's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom WHA is legally liable.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless WHA, its officers, directors, employees and subconsultants (collectively, WHA) against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, to the extent caused by the Client's negligent acts in connection with the Project and the acts of its contractors, subcontractors or consultants or anyone for whom the Client is legally liable.

Neither the Client nor WHA shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence or for the negligence of others.

Certification, Guarantees and Warranties: WHA shall not be required to execute any document that would result in certifying, guaranteeing or warrantying the existence of any conditions.

Dispute Resolution: Any claims or disputes between the Client and WHA arising out of the services provided by WHA or out of this Agreement shall be submitted to non-binding mediation. The Client and WHA agree to include a similar mediation agreement with all contractors, subconsultants, subcontractors, suppliers and fabricators, providing for mediation as the primary method of dispute resolution among all parties. The laws of the State of Illinois will govern the validity of this Agreement, its interpretation and performance. Any litigation arising in any way from this Agreement shall be brought in the courts of that State.

December 2017

TERMS AND CONDITIONS - CITY OF MORRISON

Construction Means and Methods: WHA shall not be responsible for, nor have control over or charge of, construction means, methods, sequence, techniques, or procedures, or for any health or safety precautions required by any regulatory agencies in connection with the project.

Construction Observation: When WHA does not provide construction observation services, it is agreed that the professional services of WHA do not extend to or include the review or site observation of the Contractor's work, performance, or pay request approval. In this situation, during construction, the Client assumes the role of the design professional and will hold harmless WHA for the failure of the Contractor's work to conform to the design intent and the contract documents.

Adjustments, Changes or Additions: It is understood that adjustments, changes, or additions may be necessary during construction. The Client will maintain a contingency fund until construction is completed to pay for field changes, adjustments, or increased scope items. If WHA is performing Construction Observation, all change order amounts requested by Contractors constructing WHA designed items shall be submitted to WHA for review prior to being approved by contract holder. WHA will not approve amounts requested that are above a normal bid amount for the work involved. In no case will costs be assessed to WHA at the discretion of the Contractor, the Client, or the Owner without prior agreement and approval of WHA. WHA shall not be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

Project Signs: Project signs displayed at the construction site shall include "Willett, Hofmann & Associates, Inc." as the design professional for the applicable discipline. Articles for publication regarding this project shall acknowledge Willett, Hofmann & Associates, Inc. as the design professional for the applicable discipline.

Electronic Files: The Client hereby grants permission for WHA to use information and data provided by the Client, including electronic background information produced or provided by the Client in the completion of the project. The Client also grants permission to WHA to release WHA's documents (including their backgrounds) electronically to consultants, contractors, and vendors as required in the execution of the project. Before release, WHA will require an executed waiver of liability for the use of any electronic documents and may charge a fee for this information.

Use of Documents: Documents prepared by WHA are instruments of service for use solely with respect to the project. WHA shall retain all common law, statutory and other reserved rights, including the copyright. The Client shall not reuse or permit the reuse of WHA's documents except by mutual agreement in writing.

Assignment: Neither party to this Agreement shall transfer, sublet or assign any rights or duties under or interest in this Agreement, including, but not limited to, monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants, normally contemplated by WHA as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

WILLETT HOFMANN & ASSOCIATES INC
ENGINEERING ARCHITECTURE LAND SURVEYING

GENERAL RATES FOR ENGINEERING SERVICES (FIELD AND OFFICE) EFFECTIVE APRIL 1, 2023

CLASSIFICATION OF EMPLOYEE	REGULAR HOURLY RATE From	REGULAR HOURLY RATE To	OVERTIME RATE
President & General Manager	$220.00	$340.00	Regular Rate
Principal Engineering Manager	$180.00	$280.00	Regular Rate
Engineering Manager	$150.00	$280.00	Regular Rate
Civil Engineer IV	$130.00	$210.00	Regular Rate
Civil Engineer III	$120.00	$190.00	Regular Rate
Civil Engineering Intern II	$110.00	$170.00	Regular Rate
Civil Engineering Intern I	$90.00	$150.00	Regular Rate
SPP Civil Engineer I, II, III, IV	$90.00	$210.00	Regular Rate
Engineering Intern	$60.00	$100.00	Regular Rate
Principal Architectural Manager	$140.00	$220.00	Regular Rate
Architect Manager	$130.00	$210.00	Regular Rate
Architect IV	$130.00	$210.00	Regular Rate
Architect III	$120.00	$190.00	Regular Rate
Architectural Intern II	$100.00	$170.00	Regular Rate
Architectural Intern I	$50.00	$100.00	Regular Rate
SPP Architectural Intern I	$50.00	$100.00	Regular Rate
SPP Professional Architect I, II, III, IV	$50.00	$210.00	Regular Rate
Principal Prof. Land Surveyor Manager	$120.00	$190.00	Regular Rate
Prof. Land Surveyor Manager	$120.00	$190.00	Regular Rate
Prof. Land Surveyor IV	$100.00	$160.00	Regular Rate
Prof. Land Surveyor III	$90.00	$150.00	Regular Rate
Prof. Land Surveyor (SIT) II	$80.00	$140.00	Regular Rate
Prof. Land Surveyor (SIT) I	$70.00	$120.00	Regular Rate
SPP Professional Land Surveyor I, II, III, IV	$70.00	$160.00	Regular Rate
Technician IV	$90.00	$150.00	1.3 x Regular Rate
Technician III	$80.00	$130.00	1.3 x Regular Rate
Technician II	$70.00	$120.00	1.3 x Regular Rate
Technician I	$60.00	$100.00	1.3 x Regular Rate
SPP Technician I, II, III, IV	$60.00	$150.00	1.3 x Regular Rate
Survey Worker Foreman	$80.00	$140.00	1.3 x Regular Rate
Survey Worker	$80.00	$140.00	1.3 x Regular Rate
Survey Worker Intern	$50.00	$100.00	1.3 x Regular Rate
Administrative Assistant	$50.00	$90.00	1.3 x Regular Rate
SPP Administrative Assistant	$50.00	$90.00	1.3 x Regular Rate
Human Resource Administrator I	$60.00	$100.00	1.3 x Regular Rate
Bookkeeper	$60.00	$110.00	1.3 x Regular Rate
Bookkeeper/HR Supervisor	$70.00	$120.00	1.3 x Regular Rate
Expenses and Materials	At Cost		

- **The above hourly rates shall be applicable for a period of one year from the date hereon, after which time they shall be subject to adjustments to reflect payroll cost.**
- **Generally field crews work a nine-hour day, which involves an hour of overtime each day. The rates for field personnel apply office to office exclusive of the lunch period**
- **SPP – Special Personnel (SPP) Employees will be billed at the same rate as a I, II, III, or IV in the same classification.**

RESOLUTION No. 2023-02

A RESOLUTION FOR ADOPTING A PURCHASING POLICY

WHEREAS, the City of Morrison and its City Council recognize the importance of sound financial planning and clear policies and guidelines for financial management; and

WHEREAS, sound accounting practices and policies are necessary for ensuring the integrity of financial records and City funds; and

WHEREAS, the City of Morrison will regularly review existing policies and establish additional policies to promote fiscal responsibility and the efficient transaction of City business; and

WHEREAS, the City of Morrison is an Illinois municipal corporation and a non-home rule unit of government under the Illinois Constitution, Article VII, Section 7, and accordingly, is a public body subject to these provisions; and

WHEREAS, the authority to purchase all supplies, materials, parts, equipment and contractual or professional services required for City operations is provided for in Chapter 2 Administration of the City of Morrison Municipal Code; and

WHEREAS, the City of Morrison is required to process payments in an accurate and timely manner in accordance with the Local Government Prompt Payment Act (50 ILCS 505); and

WHEREAS, the Purchasing Policy and procedures will allow the City to obtain required goods and services efficiently and economically; and

WHEREAS, the City Council finds it in the best interest of the citizens to establish policies to ensure the financial stability of the City;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Morrison, Whiteside County, Illinois, USA, as follows:

SECTION ONE: Incorporation of Preambles – The City Council hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

SECTION TWO: The Purchasing Policy attached as Exhibit A to this resolution, incorporated herein by reference, is hereby adopted.

SECTION THREE: General Provisions

Repealed: All ordinances, resolutions, policies, or portions thereof in conflict with this resolution are hereby repealed.

Severability: Should any provision of this Resolution be declared invalid by a court of competent jurisdiction; the remaining provisions will remain in full force and effect the same as if the invalid provision had not been a part of this Resolution.

Effective Date: This Resolution shall be in full force and effect from and after its approval, passage and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the Mayor and City Council of the City of Morrison, Whiteside County, Illinois, USA, this ________ day of _________________, 2023.

____

Mayor, City of Morrison

____

ATTEST: City Clerk, City of Morrison

Alderperson Voting:

	AYE	NAY	ABSTAIN	ABSENT
Gregory Kruse	☐	☐	☐	☐
Sidonna Mahaffey	☐	☐	☐	☐
Harvey Zuidema	☐	☐	☐	☐
Todd Schlegel	☐	☐	☐	☐
Josh West	☐	☐	☐	☐
Vernon Tervelt	☐	☐	☐	☐
Matthew Tichler	☐	☐	☐	☐
Kevin Bruckner Jr	☐	☐	☐	☐

Exhibit A

City of Morrison, Illinois

200 West Main Street, Morrison IL USA 61270

PURCHASING POLICY

PURPOSE

The purpose of this policy is to provide the City of Morrison and its staff with guidelines and directions for the procurement of goods and services. When used with good judgement and common sense, the policy and procedures conveyed within this policy will allow the City to obtain required goods and services efficiently and economically.

This policy may be modified from time to time to conform with changes in legislation, technology, and actual practice. Although it may not cover every instance related to purchasing practices, it does provide general guidelines for purchasing activities. Staff who need help dealing with specific situations should contact the City Administrator and/or Mayor for assistance. The City Administrator, or his/her designee, shall be the final authority regarding enforcement of any provisions of this policy. Failure to follow the procedures outlined in this policy may lead to disciplinary action, up to and including termination.

OBJECTIVES

The purchasing standards set forth herein are designed to:

1. Attain maximum economy in municipal operations;
2. Provide equal opportunity for qualified vendors to serve City needs;
3. Exercise fiscal control over purchasing;
4. Obtain supplies, equipment and services for the City at the quality necessary at the lowest possible cost; and
5. Deliver timely and convenient service to the community through the efficient procurement of goods and services.

STANDARDS OF CARE

City staff are expected to conduct daily business with integrity and honesty. It shall be the responsibility of the City Administrator to determine if there has been an ethics violation in conjunction with this section, if any disciplinary action is required in accordance with the City's Employment Handbook and the applicability of this section to related questions that may arise from time to time.

A. Code of Ethics

All City personnel engaged in purchasing and related activities shall conduct business dealings in a manner above reproach in every respect. Transactions relating to expenditure of public funds require the highest degree of public trust to protect the interests of the City and its residents. City personnel shall strive to:

1. Ensure public money is spent efficiently and effectively and in accordance with statutes, regulations, ordinances and City policies;
2. Always maintain confidentiality;
3. Not accept gifts or favors from current or potential vendors which might compromise their integrity or that of the City;
4. Provide generic descriptions when compiling specifications wherever possible;
5. Never allow identical goods or services to be split to circumvent established policy;
6. Purchase without favor or prejudice;
7. Ensure current and potential vendors are provided with adequate and identical information upon which to base their offer or quotation and any subsequent information is made available to all vendors;
8. Establish and maintain procedures to ensure that fair and equal consideration is given to each offer or quotation received; and
9. Offer a prompt and courteous response to all inquiries from current or potential vendors.

B. Conflict of Interests

City personnel shall notify their Department Head / Supervisor of the following potential conflicts of interest with a current or potential vendor regardless of whether they are directly or indirectly involved with the purchasing process. Department Heads / Supervisors will be responsible for notifying the City Administrator of the following:

1. Employee is simultaneously employed by a bidder, contractor, or vendor involved in a procurement transaction;
2. Employee, employee's partner, or member of the employee's immediate family is a director, officer, or partner with a bidder, contractor, or vendor,
3. Employee, employee's partner, or member of the employee's immediate family is employed in a capacity involving personal and substantial participation in the procurement transaction;
4. Employee, employee's partner, or member of the employee's immediate family has a financial interest in the procurement transaction; or
5. Employee, employee's partner, or member of the employee's immediate family is negotiating, or has an arrangement concerning, prospective employment with a bidder, contractor, or vendor.

For the purposes of this section, immediate family shall be defined as spouse, children, parents, siblings or any other person living in the same household as the employee.

C. Gift Ban

City personnel should be aware that offers of gratitude from vendors could be designed to compromise objective judgment in product or service selection. Accordingly, it is City policy to observe the highest standards to shield the employee, City and vendor from any suggestion or appearance of impropriety.

No employee shall permit any influence by vendors, which could conflict with the best interest of the City, or prejudice the City's reputation. Expenditures of City funds to vendors shall not by intention personally benefit any person employed with the City. Employees are bound by the State Officials and Employees Ethics Act (5 ILCS 430/10). To the extent there is no violation of this Act, employees shall strive to follow these guidelines:

1. Gifts or gratuities shall not be accepted where their value suggests more than merely a social gesture;
2. Promotional or advertising items of nominal value including, but not limited to, key chains, pens, cups, notepads, calendars and the like are acceptable;
3. Association with current or potential vendors at business meals or business organization meetings is occasionally necessary and is neither questionable nor unethical provided the employee keeps free of obligation;
4. Gifts that can be shared, such as food, are acceptable and shall be shared amongst co-workers;
5. Cash, gift cards or gift certificates/vouchers are not acceptable. Should an employee receive cash, gift cards or gift certifications/vouchers from a current or potential vendor, the employee shall return the gift politely citing the City's gift acceptance policy.
6. Personal loans of money or equipment are not to be accepted from a vendor or an individual representing a vendor conducting or seeking business with the City; and
7. Corporate discounts granted to City employees are acceptable only if they are offered to all City employees and other clients of the vendor.

GENERAL PURCHASING RESPONSIBILITY

A. The City Council adopts the annual budget plan before the beginning of the fiscal year to which it applies.

B. Purchases of goods and services for budgeted items may proceed, provided expenditures do not exceed the amount available in the budget. Exceptions to the general rule occur when pricing requires City Council action. In some cases, the procurement of goods or services may be initiated prior to approval of the annual budget for which the goods or services are being procured.

C. The employee signing and approving an invoice for payment is verifying proper receipt of goods and services has occurred. Approved invoices will be forwarded to the City Administrator (or his/her designee) for processing and payment.

D. Certain recurring invoices (i.e., contract amounts, utilities, etc.) will be approved by the City Administrator.

E. All properly approved invoices are then compiled by the City Administrator (or his/her designee) on a Bills Payable list and included in the Council Agenda Packet for City Council approval.

F. Checks are processed after approval by the City Council.

PRICING REQUIREMENTS

The authority to purchase all supplies, materials, parts, equipment and contractual or professional services required for City operations is provided for in Chapter 2 Administration of the City of Morrison Municipal Code. The City currently maintains a decentralized system of purchasing. Therefore, Department Heads / Supervisors are responsible for initiating and approving purchases within their budgets. This includes monitoring that there are funds available in the operating department's budget before making purchases. The City Administrator directs staff to maintain an adequate electronic and/or paper trail to ensure accountability and transparency and directs staff to process payments in an accurate and timely manner in accordance with the Local Government Prompt Payment Act (50 ILCS 505).

A. Purchases Less Than $5,000

Purchases less than $5,000 shall be authorized by the Department Head, who may delegate this authority to subordinates at their discretion. It is ultimately the responsibility of the Department Head to ensure budgeted funds are available and competitive pricing is obtained prior to purchase whenever possible. It shall be recognized that some commodities and services are specialized or otherwise limited to obtain, and in these cases, due diligence must be exercised to ensure the best and lowest price is obtained.

Day-to-day purchasing may be done without prior approval; the responsibility still exists for making the most economical purchases. Periodic price comparisons may be made from time to time to ensure that the price being paid is the best price available and that the quality is the best that is required.

B. Purchases of $5,000 or more, but less than $10,000

Purchases of $5,000 or more, but less than $10,000 shall be authorized by the Department Head with at least two (2) verbal quotes from vendors. If two (2) or more quotes cannot be obtained, Department Heads shall document the attempts made to receive quotes for those goods or services. The quotes and/or other documentation shall be attached to the check request.

C. Purchases in excess of $10,000, but less than $25,000

Purchases in this category shall be authorized by the City Administrator with at least three (3) written quotes. If three (3) or more quotes cannot be obtained, Department Heads shall document the attempts made to receive quotes for those goods or services. The quotes and/or other documentation shall be attached to the check request. The requesting department shall secure the quotes themselves and the Department Head will present a recommendation to the City Administrator. Please note the splitting of a purchase into two or more purchases to avoid this requirement is not allowed.

If a Department Head feels that a purchase under this category should be made from one specific vendor rather than through written quotes, a recommendation should be submitted to the City Administrator stating the reasons for limiting the purchase to a certain vendor. The City Administrator will have discretion to determine if one specific vendor should be used in these cases.

D. Purchases in excess of $25,000 and formal bidding

Purchases in this category must be approved by the City Council and normally require a formal bidding process. Specifically, Public Works contracts or public improvements over $25,000 are subject to formal bidding procedures as required by state statute (65 ILSCS 5/8-9) and authorized in the City of Morrison Municipal Code.

BIDDING PROCEDURES

As stated within this policy, Public Works contracts or public improvements over $25,000 are subject to formal bidding. The bidding procedures are:

A. Invitation for Bids (or Requests for Proposals): An invitation for bids shall be issued and shall include a purchase description, and all necessary contractual terms, specifications, and conditions applicable to the purchase.

B. Bids for Installation of Equipment: For all bids for the installation of products and equipment, consideration shall be given to requesting bids for the product or equipment separate from bids for the labor involved in installing the equipment to reduce the overall costs.

C. Review by City Attorney: When practicable, all invitations for bids shall be reviewed and approved by the City Attorney prior to being issued.

D. Public Notice: Adequate public notice of the invitation for bids shall be given at a reasonable time prior to the date set for the opening of bids. It is the policy of the City to seek as broad an advertisement for bids as is practical under the circumstances. As a minimum, advertisement for bids shall be as follows:

1. Notice inviting bids shall be published in a newspaper of general circulation in the City and for at least seven (7) days from the published notification date as well as on the City's website and any of its social media accounts.
2. The newspaper notice required herein shall included at least a general description of the work to be performed or the articles to be purchased, shall state where bid proposal documents may be secured and shall state the time and place for opening bids.
3. Bids and proposals shall be solicited from all responsible prospective suppliers, to the extent possible, by sending them a copy of the notice to acquaint them with the proposed purchase or sale. The suppliers may have requested to be notified of purchases of the type being proposed or may already be known by the City to provide supplies or do work of the type being sought.
4. Requirement for bid security: Bid security will be required for all competitive sealed bidding for construction contracts. Bid security shall be a bond provided by a surety

company authorized to do business in the State of Illinois, or a certified check, bank draft, cashiers' check or other form satisfactory to the City.
5. Amount of bid security: Bid security amount is to be no less than 5% and no more than 10% of the bid amount.

E. Bid Opening: Bids shall be opened publicly by the respective Department Head or his/her designee and in the presence of one or more witnesses at the time and place designated in the invitation for bids. The amount of each bid, together with the name of each bidder, shall be recorded, and the record of each bid shall be open to public inspection.

F. Bid Evaluation and Acceptance: Bids shall be unconditionally accepted without alteration or correction, except as addressed in this policy. Bids shall be evaluated based on the requirements described in the invitation for bids, which may include criteria to determine acceptability such as inspection, testing, quality, workmanship, delivery and suitability for the intended purpose. The invitation for bids shall set forth the evaluation criteria to be used. No criteria may be used in bid evaluation that is not set out in the invitation for bids. At no time should any information be made available to any prospective bidder which is not available to all prospective bidders.

G. Correction or Withdrawal of Bids: After a bid opening, no changes in bid prices or other provisions of bids prejudicial to the interest of the City or fair competition shall be permitted. Decisions to permit correction or withdrawal of bids, or to cancel awards or contracts based on bid mistakes prior to approval by the City Council should be based upon the following criteria:

1. A bidder will not be permitted to correct a bid mistake after bid opening that would cause the bidder to have the low bid, unless the mistake is clearly evident from examining the bid document, and is supported by proof that has evidentiary value (i.e., extension of unit prices or errors in math).
2. A low bidder will not be permitted to correct a bid for errors in judgment.
3. In lieu of bid correction, the City may permit a low bidder alleging a material mistake of fact to withdraw its bid when there is reasonable proof that a mistake was made and the intended bid cannot be ascertained with reasonable certainty.
4. After bid opening, an otherwise low bidder will not be permitted to delete exceptions to the bid conditions which affect price or substantive obligations.

H. Award: Contracts shall be awarded to the lowest responsible bidder. The lowest responsible bidder is that bidder with the lowest bid price that most closely meets specifications that is in the best interests of the City to accept and any other criteria that may be set forth within the bid documents. The City Council retains sole authority to determine that the bid meets specifications, but staff make a recommendation based on, but not necessarily limited to, the following considerations:

1. The ability, capacity and skill of the bidder to perform the contract or provide the service required;
2. Whether the bidder can perform the contract or provide the service promptly, or within the time specified, without delay or interference;

3. The character, integrity, reputation, judgment, experience and efficiency of the bidder;
4. The quality of performance of previous contracts or services;
5. The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service;
6. The quality, availability and adaptability of the supplies or contractual services to the intended use;
7. The ability of the bidder to provide future maintenance and service for the use of the contract; and
8. The number and scope of conditions attached to the bid, if any.

I. After approval by the City Council, the award shall be processed with reasonable promptness by written notice to the successful bidder.

J. Prevailing Wage Laws: All Public Works contracts on behalf of the City shall be in accordance with the Illinois Prevailing Wage Act (820 ILCS 130/1), Chapter 2 Administration of the City of Morrison Municipal Code and any ordinance set forth by the City Council addressing such contracts and prevailing wages. While the City is to provide notice, it is the responsibility of each contractor conducting work covered by the Prevailing Wage Act to pay employees accordingly and to maintain proper records to ensure and confirm compliance with such Act.

When a contract or work is subject to the Prevailing Wage Act, the City will provide notice to the contractor (or general contractor only, if subcontractors are to be used) that the contract or work shall be subject to the Prevailing Wage Act. Notice shall be one of the following:

1. For contracts that are bid, the project specification and the contract shall include a stipulation that not less than the prevailing rate shall be paid to all employees performing work under the contract.
2. For non-bid Prevailing Wage contracts, the City shall provide written notice to the contractor prior to finalizing contract terms.

Pay requests for contracts that are subject to the Prevailing Wage Act shall include certified payrolls. Certified payrolls should be retained by City Administration.

K. Change Orders: The City must comply with Public Works Contract Change Order Act (50 ILCS 525) which states that any change order to a contract which results in an increase of 50% or more of the original contract price or any increase in the price of a subcontract under the contract that is 50% or more of the original subcontract price must be rebid in the same manner as the original bid. This policy is consistent with the aforementioned statute.

1. Change orders for less than $25,000. All change orders increasing or reducing the original contract price by less than $25,000 must be approved by the City Administrator, regardless of the percentage change. The City Administrator may, at his/her discretion, require change orders less than $25,000 be approved by the City Council.

2. Change orders for $25,000 or more. All change orders increasing or reducing an original contract for $25,000 or more require approval of the City Council, regardless of the percentage change.
3. Other change orders. The City Administrator may execute change orders to extend the length of a construction contract by up to thirty (30) days or other terms and conditions of a contract deemed necessary or in the best interest of the City. Requests to extend the length of a contract by more than thirty (30) days must be approved by the City Council.
4. In special situations where it is impractical to delay a project, a change order requiring City Council approval may be authorized by the City Administrator prior to being placed on the City Council agenda. However, the change order shall be placed on the City Council agenda for action at the next regular or special meeting.

L. Waiver of Competitive Bids: The formal bid procedures may be waived by the City Council with the advice and consent of the City Administrator, in which case formal bidding must be waived by a two-thirds (2/3) vote of all Alderpersons then holding office. Requests for bid waivers shall be made only when goods sought are proprietary, when the services require a high degree of creative input, judgment, design or discretion from the person providing the services, where standardization is necessary or desirable, emergencies as described in this policy, or if determined to be in the best interest of the City.

M. Aggregate Purchases: The City Administrator may approve multiple purchases of, or individual contracts for, specific types of supplies, materials, and services which, in the aggregate exceed $25,000 annually but are less individually, may not be subject to the City's formal bid requirements or require a waiver of bids. Purchases of commodities subject to frequent price fluctuations (i.e., fuel), where the competitive bid process is not practical, may be approved without bidding.

N. Professional Services: Professional service contracts by their nature are not adaptive to normal procurement or competitive bidding. Examples include, but are not limited to, contracts for services of individuals or firms possessing a high degree of professional skill where the education, experience or character of the individual is a significant factor in determining their ability to meet City needs.

1. All professional services contracts related to architectural, engineering and land surveying services will be governed by the requirements of the Local Government Professional Services Selection Act (50 ILCS 510). Competitive proposals are quired where the total contact is $25,000 or greater, unless the City has a satisfactory relationship for services with one or more firms.
2. For professional services other than architectural, engineering and land surveying services, where the cost is $25,000 or greater, the contract shall be awarded based upon a competitive request for proposals, unless it is determined that an exception is applicable.
3. Proposals shall be evaluated based upon the requirements set forth in the request for proposals, which may include qualifications, ability of professional personnel, past record and experience, performance data on file, willingness to meet time and budget requirements, location, workload of the firm, work on similar projects, past

performance with the City, and financial stability. Cost may be considered, but may not alone determine the provider of the professional service.

4. A request for proposals (RFP) may be advertised publicly and/or sent to a group of known vendors based on prior experience unless a request for qualifications (RFQ) process has been conducted which has determined the pool of vendors to be used. An RFP for professional services shall contain a request for a proposed total fixed price for the contract work.
5. Based on the complexity of the services sought, interviews and vendor presentations may be appropriate in addition to an evaluation of the proposals received. Factors other than price may be considered when conducting an RFP process. Once proposals are received from interested firms and interviews and/or presentations have been completed, the City Administrator or his/her designee is authorized to negotiate a contract with the firm deemed most qualified to provide the services based on:

   a. Fair and reasonable compensation
   b. Ability of professional personnel to provide services
   c. Past record and experience with the City, as well as references
   d. Ability of firm to meet deadlines ad budget

EXCEPTIONS TO PURCHASING POLICY

A. Manual Checks: Occasionally, a need will arise for a check to be prepared manually outside of the normal bills payable process. These manual checks are needed when a check must be remitted prior to the next City Council meeting. The City's policy is to keep requests for manual checks at an absolute minimum. Common items for which manual checks can be prepared include, but are not limited to:

   1. Payroll related;
   2. Seminar/training registrations;
   3. Cash on delivery transactions;
   4. Council approved contractual obligations;
   5. Emergency purchases;
   6. Pre-approved arrangements with vendors;
   7. Situations which will impair the City's financially if a check in not prepared; and
   8. Situations which would impair or adversely impact the City's operations if a check is not prepared.

B. Petty Cash: Petty cash funds will be used primarily to reimburse employees for incidental expenses associated with City operations including, but not limited to, meeting expenses, minor immediate expenses and other miscellaneous expenses. All requests for petty cash reimbursement must be submitted on an approved petty cash form at the time of disbursement and include a record of the date, person reimbursed, account number, amount, description of the expense and any supporting documentation. Unless otherwise approved by the City Administrator, petty cash shall be limited to no more than $100 per request.

   A petty cash drawer in the amount of $500 is maintained at City Hall. Responsibility for the safety, security and control of the petty cash drawer rests with the Administrative

Assistant and Accounting Director. When the balance of the petty cash gets low, or at least monthly, the designated custodian shall prepare a reconciliation of the petty cash providing a count of cash currently in the compartment as well as a detailed listing of petty cash reimbursement forms received. Upon approval through normal accounts payable procedures, a check will be prepared and/or cash obtained to increase the petty cash to its designated balance.

C. Open Credit Accounts: The City maintains a limited number of open credit accounts at local stores and through financial institutions to allow for the efficient procurement of routine supplies and services. The City Administrator may authorize and assign access to these open accounts to Department Heads to make purchases provided due diligence is taken to ensure appropriate authorizations are obtained prior to the purchase. Receipts must be submitted for all purchases made on open accounts to the City Administrator through the established process.

D. Emergency Purchases: Emergencies are defined as events or circumstances that could not have been foreseen and where immediate action is necessary to safeguard the public's health, safety and welfare, provide emergency assistance as needed, protect property, remediate situations that may cause public harm and other situations where timing is critical. When an emergency condition exists that otherwise requires a public works or public improvement contract or purchase of supplies, the City Administrator will be notified, who will then also notify the Mayor. Upon concurrence from the Mayor that an emergency condition exists, the City Administrator will have authorization to expend funds over and above the City Administrator's normal authority to alleviate the emergency if the matter must be reasonably addressed before approval can be sought rom the City Council. If the Mayor cannot be reached and immediate action is required, the City Administrator will be authorized to make emergency purchases with notification to the Mayor as soon as possible.

During an emergency, the City Administrator may delegate specific authority to Department Heads to expend funds to prevent or alleviate the emergency condition. Documentation of the emergency and the need for immediate action shall be transmitted to the Mayor and City Council as soon as practical along with information regarding expenditures that have been made and estimated to be incurred. The City Administrator will provide regular updates to the City Council as the event continues.

E. Sole Source Purchases: Sole source purchases are defined as orders for parts, supplies, equipment or services that are available only from a single source or for other reasons are necessary to purchase from a single source. Sole source purchases may arise from circumstances including, but not limited to:

1. Equipment or supplies for which there is no comparable competitive product or is available only from one supplier.
2. Component or replacement parts for which there is no commercially available substitute;
3. Service contracts where one company is the only company that can provide the service, such as proprietary software or software maintenance;

4. Items where compatibility is the overriding consideration for the purchase of related products;
5. Items only available from one source, such as due to distributor exclusivity; and
6. Payments made to other governmental agencies as required by law or established through an intergovernmental agreement.

Items determined to be sole source that are not subject to normal procurement policies may still require City Council approval and may still require a formal waiver of bids if over $25,000.

F. State, Joint and Cooperative Purchasing: The State of Illinois annually bids out certain items resulting in low pricing that local governments can take advantage of and take the place of normal procurement procedures. Purchasing through these state contracts allows for efficiencies due to lower administrative costs in procuring quotes, economies of scale and may be a substitute for the normal competitive procurement process.

Other forms of joint or cooperative purchasing may be available through the county or other organizations (i.e., West Central Municipal Conference or Suburban Purchasing Cooperative) representing the City and other local governments. Because these contracts have been competitively bid, normal competitive procurement policies can be waived. Care should be taken to ensure that the best price is still being obtained through due diligence that provides the necessary quality of goods and services.

The City may utilize bids obtained through the Illinois Government Joint Purchase Act (30 ILCS 525). To the extent that state or other joint purchasing programs are subject to the bidding rules of the state, intergovernmental agreement or the bidding rules of other governmental bodies, the City's bidding rules shall not apply, provided that purchases over the $25,000 threshold still require City Council approval.

G. Exclusions: Exclusions from the normal purchasing procedures set forth herein are as follows:

1. Fuel
2. Debt payments
3. Employee reimbursements
4. Escrow, utility, or other refunds
5. Garbage disposal
6. Insurance premiums
7. Membership dues
8. Service agreements
9. Payroll
10. Payroll taxes, pension contributions and other such withholdings
11. Professional services (i.e., legal, architectural, engineering, accounting, etc.)
12. Registration fees
13. Software
14. Utilities

H. Sales Tax Exemption: City purchases are exempt from sales tax. When making purchases for the City, all reasonable attempts shall be made to make purchases exempt from sales tax, which may require presenting the City's tax-exempt certification and completing forms or other documentation as may be required by the vendor. City policy is that we do not pay sales tax or reimburse employees for sales tax paid out of pocket. In those unusual situations when sales tax payments are unavoidable, Department Heads can authorize payment or reimbursement of a nominal amount of sales tax.

Use of the City's sales tax exemption number is restricted to purchases made on behalf of and for the City. State law prohibits use of the City's sales tax exemption number to secure exemptions for personal reasons and such use will subject the responsible individual to disciplinary action, up to and including termination, as well as possible criminal charges.

The Illinois Department of Revenue regulations allow contractors to use the City's sales tax exemption number to purchase materials used in construction of public improvements, which will be eventually dedicated to the City. Use of the exemption number is limited to purchases directly related to work being done on behalf of the City. Requests by contractors for the City's sales tax exemption number shall be submitted in writing and forwarded to the City Administrator.

END

City of Morrison, Illinois

200 West Main Street, Morrison IL USA 61270

Summary of Activities for RFPs; Public Works Trucks

Currie Commercial Center Frankfort IL	2022 Ford F-250 Service Body with 8' Western Plow	65,043.00
Karl Ford Story City IA	2022 Ford F250 Service Body	54,525.00
Kunes Country Fleet Sterling IL & Delavan WI	Several Inquires Made	No Response
Schimmers GM Mendota IL	Several Inquires Made	No Response

KARL FORD $54,525

KARL FORD
510 FACTORY OUTLET DR
STORY CITY, IA 50248
(515) 733-4634

PHONE (515) 832-6638
TOLL FREE 1-800-622-8264
FAX (515) 864-0845

SALESMAN	
SALESMAN	
DATE	05/25/2023
BUYER FIRST MI. LAST	CITY OF MORRISON
CO-BUYER FIRST MI. LAST	
(H)	
(O)	
(W)	(815) 772-7657
STREET ADDRESS	200 W MAIN ST
CITY	MORRISON
COUNTY	
STATE	IL
ZIP CODE	61270-2437
CUSTOMER #	500629

YEAR	NEW/USED	MAKE	MODEL	EXTERIOR COLOR	MILEAGE	STOCK NO.
2022	NEW	FORD TRUCK	S-DTY F-250	WHT OXFORD	184	C1013

SERIAL NUMBER 1FD7X2B66NEG37357 CAR DEAL # 101409 BMELTON@MORRISONIL.ORG

TOTAL VALUE PRICE	54525.00
PAYMENT DUE WITHIN 20 DAYS	
CASH SALE PRICE OF VEHICLE	$ 54525.00
USED VEHICLE ALLOWANCE TRADE 1 / MAKE OF TRADE-IN / YEAR MODEL / SERIAL #	$ N/A
USED VEHICLE ALLOWANCE TRADE 2 / MAKE OF TRADE-IN / YEAR MODEL / SERIAL #	$ N/A
USED VEHICLE ALLOWANCE TRADE 3 / MAKE OF TRADE-IN / YEAR MODEL / SERIAL #	$ N/A
MANUFACTURER'S REBATE	$ N/A
TRADE DIFFERENCE	$ 54525.00
BALANCE OWED ON TRADE-INS	$ N/A
	$
STATE & LOCAL TAXES N/A	$ N/A
REGISTRATION FEE	$ N/A
TITLE FEE	$ N/A
TRANSFER FEE	N/A
NON-TAXABLE DOCUMENTATION FEE	$ N/A
TOTAL DELIVERED PRICE	$ 54525.00
CASH DEPOSIT	$ N/A
CASH ON DELIVERY	$ N/A
AMOUNT DUE	$ 54525.00

Iowa law requires us to give you the following notice: You understand that liability insurance coverage which would protect you under the Iowa Motor Vehicle and Safety Responsibility Act IS NOT INCLUDED in your purchase of this motor vehicle. It is customer's responsibility to notify their insurance company of any changes.

DOCUMENTARY FEE. A DOCUMENTARY FEE IS NOT AN OFFICIAL FEE. A DOCUMENTARY FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO A BUYER FOR THE PREPARATION OF DOCUMENTS AND THE PERFORMANCE OF RELATED SERVICES. THE MAXIMUM AMOUNT THAT MAY BE CHARGED FOR A DOCUMENTARY FEE IS DETERMINED BY IOWA CODE SECTION 322.19A. THIS NOTICE IS REQUIRED BY LAW.

The vehicle is not being purchased for export or resale and allows a refund from the customer of any GM moneys paid should that customer resell or export a GM vehicle without the dealer's knowledge.

Government Sales / Comm Fleet
We agree and acknowledge that 1) one or more of the Ally Parties finances the Vehicle and will have a prior, unrelinquished security interest in the Vehicle; 2) Dealership has executed an assignment of the sale proceeds of the Vehicles in favor the Ally Parties; 3) the Ally Parties' security interest in the Vehicle will continue until we pay in good funds the total purchase price directly to ally Financial or to Ally Financial and Dealership jointly, at which time it will automatically extinguish on the Vehicles for which payment is made; and 4) this agreement and acknowledgement remains in effect, and is valid, for all payments due Dealership for the purchase of Vehicles now or in the future, until we receive a written notice from the Ally Parties instructing otherwise.

You understand that this agreement ***(including the terms on the back)*** is an offer to purchase the vehicle described which will become a binding contract once the dealer has signed it. This document represents the complete agreement between you and the dealer regardless of any other oral, written or prior agreements or representations. However, if you are buying a used vehicle, the information you see on the window form for this vehicle is part of the contract and the information on the window form overrides any contrary provisions in this contract.

By signing this contract, you are certifying that you are at least 18 years old (if there are two buyers, that at least one of you is 18 years old), that you have read this contract front and back, and agree to its terms, and that you have received a copy of it.

Company CITY OF MORRISON

X
Buyer's Signature

X
Buyer's Signature

Accepted By
Dealer's Authorized Representative

THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, AS TO CONTENT OR FITNESS FOR PURPOSE OF THIS FORM. CONSULT YOUR OWN LEGAL COUNSEL.

The Reynolds and Reynolds Company FL640623_e Q (06/18)

Karl Ford (515) 733-4364

DEALER 53Y576 VIN 1FD7X2B66NEG37357

Code	Description	Suggested Retail Price		Invoice Amount	
	F25H 4X4 SUPERCAB PICKUP/164	45780	00	43491	00
	2022 MODEL YEAR				
Z1	OXFORD WHITE				
AS	MEDIUM EARTH GRAY VINYL				
	PREFERRED EQUIPMENT PKG.600A				
	.XL TRIM				
572	.AIR CONDITIONING -- CFC FREE	NC		NC	
	.AM/FM STEREO MP3/CLK				
996	.6.2L EFI V-8 ENGINE	NC		NC	
44S	6-SPEED AUTOMATIC TRANS G	NC		NC	
TBM	LT245/75R17E BSW ALL-TERRAIN	165	00	150	00
X3E	3.73 ELECTRONIC-LOCKING AXLE	430	00	392	00
90L	POWER EQUIPMENT GROUP	1100	00	1001	00
66D	PICKUP BOX DELETE	625	00-	569	00-
	JOB #1 ORDER				
153	FRONT LICENSE PLATE BRACKET	NC		NC	
17F	XL DECOR PACKAGE	NC		NC	
18B	PLATFORM RUNNING BOARDS	445	00	405	00
19Z	4G LTE WI-FI HOTSPOT REMOVAL	20	00-	18	00-
	10000# GVWR PACKAGE				
425	50 STATE EMISSIONS	NC		NC	
43B	BACKGLASS DEFROST	60	00	54	00
43C	110V/400W OUTLET	175	00	160	00
473	SNOW PLOW PREP PACKAGE	250	00	228	00
512	SPARE TIRE AND WHEEL	295	00	269	00
52B	TRAILER BRAKE CONTROLLER	300	00	273	00
	TELESCPNG TT MIRR-POWR/HTD SIG				
592	ROOF CLEARANCE LIGHTS	95	00	87	00
	JACK				
66S	UPFITTER SWITCHES	165	00	150	00
67E	240 AMP ALTERNATOR	85	00	78	00
76D	ADVANCED SECURITY PACK REMOVAL	50	00-	46	00-
86M	DUAL BATTERY	210	00	191	00
872	REAR VIEW CAMERA & PREP KIT	415	00	377	00
924	PRIVACY GLASS	30	00	28	00
942	DAYTIME RUNNING LIGHTS	45	00	41	00
96V	XL VALUE PACKAGE	395	00	360	00
	.CRUISE CONTROL				
	TOTAL OPTIONS/OTHER	3965	00	3611	00
	TOTAL VEHICLE & OPTIONS/OTHER	49745	00	47102	00
	DESTINATION & DELIVERY	1795	00	1795	00
	TOTAL FOR VEHICLE	51540	00		
	FUEL CHARGE			28	16
	SHIPPING WEIGHT 6257 LBS				

54,525 —

~~BODY - $12,700~~

~~TOTAL - $64,240~~

This invoice may not reflect the final cost of the vehicle in view of the possibility of future rebates, allowances, discounts and incentive awards from Ford Motor Company to the dealer.

Sold to	Order Type	Ramp Code	Batch ID	Price Level

Ship to (if other than above)	Date Inv. Prepared	Item Number	Transit Days

Ship Through

Invoice & Unit Identification NO.	Final Assembly Point	Finance Company and/or Bank

HB	Invoice Total	A & Z Plan	D Plan	X Plan	FPA	AA

This invoice to be used for the billing of vehicles only

Dealer's copy

READING
T R U C K

Headquarters:
P.O. Box 1070
825 E. Wyomissing Blvd.
Reading, PA 19607
610-775-3301

C1013

READING TRUCK EQUIPMENT, LLC
*** I N V O I C E ***

BRANCH: 0
JOB ORDER: J440002636
ORDER TAKER: CLH

DATE: 04/17/23
INVOICE: J440002636
TERMS: N30

PAGE: 1

BILL TO: 862658
KARL OF STORY CITY LLC
510 FACTORY OUTLET DR
PO BOX 320
STORY CITY IA 50248

SHIP TO:
KARL OF STORY CITY LLC
510 FACTORY OUTLET DR
ATTN: SCOTT SAMS
STORY CITY IA 50248

MAKE: FORD	ENGINE: 6.2G	CUST PO: NEG37357
MODEL: 4X4F250S	C.A.: 56	REP:
YEAR: 2022	GVW: 10000	SHIP VIA: CPU
VIN: 1FD7X2B66NEG37357	SW/DW: SINGLE	S/N: 17401518
TRN: AUTO UNIT:	COLOR: WHT	DELIVERY:

PART NUMBER	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE

FURNISH AND INSTALL

DUE TO SUPPLY CHAIN VOLATILITY, READING RESERVES THE
RIGHT TO ADJUST PRICING TO COVER SUPPLIER INCREASES &
COMMODITY SURCHARGES THAT MAY OCCUR AFER THE RECEIPT
OF A PURCHASE ORDER & BEFORE FINAL DELIVERY. IF THE VEHICLE
INCLUDED IN THE QUOTE IS NOT ON GROUND/AVAILABLE ON
RECEIPT OF AN ORDER, A REQUOTE MAY BE REQUIRED WHEN THE
VEHICLE IS ASSIGNED A BUILD DATE.

4/23 1310 12,700.00

QUOTE IS BASED ON VEHICLE BEING ORDERED FROM THE
FACTORY WITH THE OEM OPTION FOR PICKUP BED DELETE.

READING CLS098ASW, 8' CLASSIC II
STEEL SINGLE WHEEL SERVICE BODY.
98" L X 77 1/2" W X 40" H, W/48 1/2" W FLOOR.
"A" COMPARTMENT LAYOUT- R/S & C/S.
PATENTED HIDDEN HINGES.

*** CONTINUED NEXT PAGE ***

READING TRUCK

Headquarters:
P.O. Box 1070
825 E. Wyomissing Blvd.
Reading, PA 19607
610-775-3301

READING TRUCK EQUIPMENT, LLC
*** I N V O I C E ***

BRANCH: 44
JOB ORDER: J440002636
ORDER TAKER: CLH

DATE: 04/17/23
INVOICE: J440002636
TERMS: N30

PAGE: 2

BILL TO:862658
KARL OF STORY CITY LLC
510 FACTORY OUTLET DR
PO BOX 320
STORY CITY IA 50248

SHIP TO:
KARL OF STORY CITY LLC
510 FACTORY OUTLET DR
ATTN: SCOTT SAMS
STORY CITY IA 50248

MAKE: FORD	ENGINE: 6.2G	CUST PO: NEG37357
MODEL: 4X4F250S	C.A.: 56	REP:
YEAR: 2022	GVW: 10000	SHIP VIA: CPU
VIN: 1FD7X2B66NEG37357	SW/DW: SINGLE	S/N: 17401518
TRN: AUTO UNIT:	COLOR: WHT	DELIVERY:

PART NUMBER	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE

STAINLESS STEEL ROTARY PADDLE LATCHES.
NITROGEN STRUT DOOR HOLDERS.
(2) ADJ SHELVES, EACH FRONT VERT COMPT,
(1) ADJ SHELF EACH HORZ & EACH REAR VERT.
20 DIVIDERS.
TREADPLATE FLOOR, SLAM ACTION TAILGATE.
5" UNDERSTRUCTURE.
LED COMBO REAR LIGHTS.
ONE (1) FUEL FILL - R/S FRONT.
E COAT IMMERSION PRIMER, PC WHITE FINISH.
6 YEAR LIMITED WARRANTY.

QUOTE INCLUDES STEEL SURCHARGE. ($285.00)

MOUNT KIT - 82/98 BODY.

INCLUDE SPRING MOUNTING KIT.

*** CONTINUED NEXT PAGE ***

READING TRUCK

Headquarters:
P.O. Box 1070
825 E. Wyomissing Blvd.
Reading, PA 19607
610-775-3301

READING TRUCK EQUIPMENT, LLC
*** I N V O I C E ***

BRANCH: 44
JOB ORDER: J440002636
ORDER TAKER: CLH

DATE: 04/17/23
INVOICE: J440002636
TERMS: N30

BILL TO: 862658
KARL OF STORY CITY LLC
510 FACTORY OUTLET DR
PO BOX 320
STORY CITY IA 50248

SHIP TO:
KARL OF STORY CITY LLC
510 FACTORY OUTLET DR
ATTN: SCOTT SAMS
STORY CITY IA 50248

MAKE: FORD	ENGINE: 6.2G	CUST PO: NEG37357
MODEL: 4X4F250S	C.A.: 56	REP:
YEAR: 2022	GVW: 10000	SHIP VIA: CPU
VIN: 1FD7X2B66NEG37357	SW/DW: SINGLE	S/N: 17401518
TRN: AUTO UNIT:	COLOR: WHT	DELIVERY:

PART NUMBER	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE

INSTALL FORD PROVIDED LOCKOUT KIT TO REDUCE
DOOR OPENING ANGLE FROM 180 TO 90 DEGREES.

LATCHMATIC KEYLESS REMOTE LOCKING SYSTEM.
(Not to be included in any body that has a bottle rack or
vented compartment for carrying a volatile fuel source.)

INTEGRATE OEM KEY FOB WITH LATCHMATIC SYSTEM.

TECNIQ LED STRIP LIGHTING, INSTALLED SIDES/TOP
OF ALL FRONT VERT AND HORZ COMPARTMENTS.
FRONT SIDE/TOP, REAR VERT COMPARTMENTS.

PLACARD - "COMPT LIGHT" FOR OEM DASH MOUNT SWITCH.

VEHICLE EQUIPPED WITH 2 1/2" OEM RECEIVER HITCH.

HOPPY #40959, 7/4 WAY TRAILER RECEPTACLE.

*** CONTINUED NEXT PAGE ***

READING TRUCK

Headquarters:
P.O. Box 1070
825 E. Wyomissing Blvd.
Reading, PA 19607
610-775-3301

READING TRUCK EQUIPMENT, LLC
*** I N V O I C E ***

BRANCH: 44
JOB ORDER: J440002636
ORDER TAKER: CLH

DATE: 04/17/23
INVOICE: J440002636
TERMS: N30

PAGE: 6

BILL TO:862658
KARL OF STORY CITY LLC
510 FACTORY OUTLET DR
PO BOX 320
STORY CITY IA 50248

SHIP TO:
KARL OF STORY CITY LLC
510 FACTORY OUTLET DR
ATTN: SCOTT SAMS
STORY CITY IA 50248

MAKE: FORD	ENGINE: 6.2G	CUST PO: NEG37357
MODEL: 4X4F250S	C.A.: 56	REP:
YEAR: 2022	GVW: 10000	SHIP VIA: CPU
VIN: 1FD7X2B66NEG37357	SW/DW: SINGLE	S/N: 17401518
TRN: AUTO UNIT:	COLOR: WHT	DELIVERY:

PART NUMBER	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE

IF DELIVERY IS REQUIRED, CUSTOMER WILL
BE INVOICED $3.00 PER MILE, ROUND TRIP,
PLUS A FUEL SURCHARGE.
(MINIMUM CHARGE - $60.00)

ORDER TOTAL: $12,700.00

DESCRIPTION	SN
SERVICE BODY	17401518
KEY #J204	

**************REMIT TO:***************
* READING TRUCK EQUIPMENT, LLC *
* P.O. BOX 21051 *
* NEW YORK, NY 10087-1051 *
****

SUBTOTAL	12,700.00
DISCOUNT	0.00
FRT/DEL	0.00
TAX	0.00
LOCAL/SAT TAX	0.00
TOTAL	12,700.00

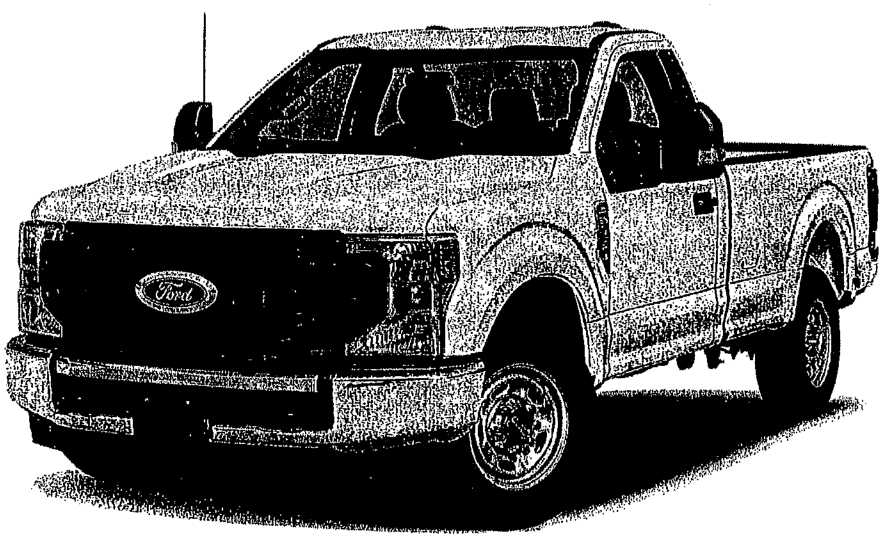
TERMS AND CONDITIONS
Reading Truck Group offers to sell goods and services described only upon terms and conditions provided to customers. Reading Truck Group reserves the right to revoke this offer without notice. This offer shall be deemed accepted and binding on the terms and conditions that are available on our website at www.readingequipment.com under the About Us tab. Terms are due upon receipt unless prior credit arrangements are made at the time of order. C.O.D. customers require a 25% deposit to process order. Balance is due upon completion. All payments shall be credit card, certified check, wire transfer or cash. Cancelled orders may be subject to manufacturers restocking charges.

Currie Com. Ctr. $ 65,043

w/ plow.

2022 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)

Price Level: 280



Client Proposal

Prepared by:
THOMAS SULLIVAN
Office: 815-464-9200
Quote ID: T11344
Date: 04/06/2023

2022 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)

Price Level: 280 | Quote ID: T11344

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
F2B	Base Vehicle Price (F2B)	$43,235.00
Packages		
600A	Order Code 600A *Includes:* *- Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel* *- Transmission: TorqShift-G 6-Spd Auto w/SelectShift* *- GVWR: 10,000 lb Payload Package* *- Wheels: 17" Argent Painted Steel* *Includes painted hub covers/center ornaments.* *- HD Vinyl 40/20/40 Split Bench Seat* *Includes center armrest, cupholder, storage and driver's side manual lumbar.* *- Radio: AM/FM Stereo w/MP3 Player* *Includes 4 speakers.* *- SYNC Communications & Entertainment System* *Includes enhanced voice recognition with 911 Assist, 4.2" LCD center stack screen, AppLink and 1 smart-charging USB-C port.*	N/C
Powertrain		
996	Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel	Included
44S	Transmission: TorqShift-G 6-Spd Auto w/SelectShift	Included
X3E	Electronic-Locking w/3.73 Axle Ratio	$430.00
STDGV	GVWR: 10,000 lb Payload Package	Included
Wheels & Tires		
TBM	Tires: LT245/75Rx17E BSW A/T *Spare may not be the same as road tire.*	$165.00
64A	Wheels: 17" Argent Painted Steel *Includes painted hub covers/center ornaments.*	Included
512	Spare Tire, Wheel, Carrier & Jack Required in RI. Spare tire is standard equipment; becomes optional when (66D) Pickup Box Delete is ordered.	$295.00
Seats & Seat Trim		
A	HD Vinyl 40/20/40 Split Bench Seat *Includes center armrest, cupholder, storage and driver's side manual lumbar.*	Included

As Configured Vehicle (cont'd)

Code	Description	MSRP
Other Options		
142WB	142" Wheelbase	STD
PAINT	Monotone Paint Application	STD
96V	XL Value Package *Includes:* *- Bright Chrome Hub Covers & Center Ornaments* *- Chrome Rear Step Bumper* *- Steering Wheel-Mounted Cruise Control*	$395.00
90L	Power Equipment Group *Deletes passenger-side lock cylinder. Includes upgraded door trim panel.* *Includes:* *- Accessory Delay* *- Trailer Tow Mirrors w/Power Heated Glass* *Includes manual folding, manually telescoping, heated convex spotter mirror and integrated clearance lamps and turn signals.* *- Power Locks* *- Power Tailgate Lock* *- Power Front Seat Windows* *Includes 1-touch up/down driver/passenger window.* *- Remote Keyless Entry*	$1,100.00
473	Snow Plow Prep Package Requires Extra Extra Heavy-Duty Alternator (67E) when ordered with Upfitter Switches (66S) and 110V/400W Outlet (43C). *Includes computer selected springs for snowplow application. Note restrictions apply; see supplemental reference or body builders layout book for details. May result in deterioration of ride quality when vehicle is not equipped with snowplow. Dual battery (86M) recommended with 6.2L or 7.3L gasoline engines; see body builders layout book for details.*	$250.00
66D	Pickup Box Delete *Deletes tie-down hooks, tailgate, rearview camera, 7/4 pin connector and center high-mounted stop lamp (CHMSL) (only on vehicles over 10,000 lbs. GVWR). Incomplete vehicle package - requires further manufacture and certification by a final stage manufacturer. In addition, Ford urges manufacturers to follow the recommendations of the Ford Incomplete Vehicle Manual and the Ford Truck Body Builder's Layout Book (and applicable supplements).* *Includes:* *- Rear Bumper Delete* *- Spare Wheel, Tire, Carrier & Jack Delete* *The selection of 66D Pickup Box Delete adjusts the curb weight, but does not modify the payload. For payload information, contact your upfitter (final stage manufacture) or review the Body Builder Advisory Service (BBAS) website (www.fordbbas.com).*	-$625.00
86M	Dual 78 AH Battery	$210.00
67E	240 Amp Alternator	$85.00
52B	Trailer Brake Controller	$300.00

As Configured Vehicle (cont'd)

Code	Description	MSRP
	Verified to be compatible with select electric over hydraulic brakes. Includes smart trailer tow connector.	
18B	Platform Running Boards	$320.00
872	Rear View Camera & Prep Kit *Pre-installed content includes cab wiring, frame wiring to the rear most cross member and video display with 4" display. Upfitters kit includes camera with mounting bracket, 14' jumper wire and camera mounting, aiming instructions and electrochromic mirror.*	$415.00
592	LED Roof Clearance Lights	$95.00
43B	Fixed Rear-Window w/Defrost	$60.00
924	Privacy Glass	N/C
43C	110V/400W Outlet Requires Extra Extra Heavy-Duty Alternator (67E) when ordered with Upfitter Switches (66S) and Snow Plow Pkg. (473) or Snow Plow/Camper Pkg. (47B). *Includes 1 in-dash mounted outlet.*	$175.00
66S	Upfitter Switches (6) Requires Extra Extra Heavy-Duty Alternator (67E) when ordered with 110V/400W Outlet (43C) and Snow Plow Pkg. (473) or Snow Plow/Camper Pkg. (47B) and 6.2L Gas engine (996); or Dual Alternators (67A) when ordered with 110V/400W Outlet (43C) and Snow Plow Pkg. (473) or Snow Plow/Camper Pkg. (47B) and Diesel engine (99T); or Dual Extra Heavy-Duty Alternator (67B) when ordered with 110V/400W Outlet (43C) and Snow Plow Pkg. (473) or Snow Plow/Camper Pkg. (47B) and 7.3L Gas engine (99N). *Located in overhead console.*	$165.00
587	Radio: AM/FM Stereo w/MP3 Player *Includes 4 speakers.* *Includes:* *- SYNC Communications & Entertainment System* *Includes enhanced voice recognition with 911 Assist, 4.2" LCD center stack screen, AppLink and 1 smart-charging USB-C port.*	Included
19Z	4G LTE Wi-Fi Hotspot Removal	-$20.00
76D	Advanced Security Pack Inclination Sensor Removal *Intrusion sensor removal. Includes SecuriLock Passive Anti-Theft System (PATS).*	-$50.00

Fleet Options

Code	Description	MSRP
942	Daytime Running Lamps (DRL) (LPO) Requires valid FIN code.	$45.00

2022 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)

Price Level: 280 | Quote ID: T11344

As Configured Vehicle (cont'd)

Code	Description	MSRP
	The non-controllable 942 Daytime Running Lamps (DRL) replace the standard Daytime Running Lamps (DRL) on/off cluster controllable.	
WARANT	Fleet Customer Powertrain Limited Warranty Requires valid FIN code. *Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.*	N/C
Emissions		
425	50-State Emissions System	STD
Exterior Color		
Z1_01	Oxford White	N/C
Interior Color		
AS_01	Medium Earth Gray w/HD Vinyl 40/20/40 Split Bench Seat	N/C
Upfit Options		
2023-035	8' Reading Standard Line Service Body *8' Single Rear Wheel Steel Service Body* *98"x 77 1/2"x48 1/2" Floor* *Masterlocking* *Recessed Pooched Bumper White* *1-Adjustible Slotted Shelf per Horizontal Compartment* *SS Bolt On Hinges* *Spring Loaded Door Holders* *Tread Plate Floor* *LED Rear Lighting* *ECoat Primer* *White Powder Coat Finish*	$10,892.00
2023-018	8' Western Steel Straight Blade Snow Plow	$9,820.00

SUBTOTAL	~~$67,757.00~~
Destination Charge	~~$1,795.00~~
TOTAL	~~$69,552.00~~

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

2022 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)

Price Level: 280 | Quote ID: T11344

Warranty

Standard Warranty

Basic Warranty

Basic warranty	36 months/36,000 miles

Powertrain Warranty

Powertrain warranty	60 months/60,000 miles

Corrosion Perforation

Corrosion perforation warranty	60 months/unlimited

Roadside Assistance Warranty

Roadside warranty	60 months/60,000 miles

Prepared by: THOMAS SULLIVAN
04/06/2023

Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

2022 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)

Price Level: 280 | Quote ID: T11344

Pricing Summary - Single Vehicle

	MSRP
Vehicle Pricing	
Base Vehicle Price	$43,235.00
Options	$3,810.00
Colors	$0.00
Upfitting	$20,712.00
Fleet Discount	$0.00
Fuel Charge	$0.00
Destination Charge	$1,795.00
Subtotal	$69,552.00
Discount Adjustments	
Discount Adjustments	-$4,509.00
Total	$65,043.00

Customer Signature

Acceptance Date

CITY OF MORRISON, ILLINOIS USA

ORDINANCE NO. 23-07

ORDINANCE MODIFYING CHAPTER 54 (TRAFFIC AND VEHICLES) TO FURTHER REGULATE VEHICLES PARKING, STANDING AND STOPPING AND OPERATING WITHIN CITY PARKS

ADOPTED BY THE

CITY COUNCIL

OF THE

CITY OF MORRISON

THIS 12th DAY OF JUNE, 2023

Published in pamphlet form by authority of the City Council of the City of Morrison, this 12th day of June, 2023.

ORDINANCE NO. 23-07

ORDINANCE MODIFYING CHAPTER 54 (TRAFFIC AND VEHICLES) TO FURTHER REGULATE VEHICLES PARKING, STANDING AND STOPPING AND OPERATING WITHIN CITY PARKS

WHEREAS, the Mayor and City Council have duly considered the interests of residents of the City relative to the operation of vehicles within the territorial limits of the City, in particular within the parks and public ways of the City; and

WHEREAS, the City has the authority to regulate the operation of vehicles within the parks and public ways of the City; and

WHEREAS, the City recognizes its responsibility to protect those persons utilizing and enjoying recreation and other activities within our parks; and

WHEREAS, the Mayor and City Council of the City of Morrison have reviewed and considered the current provisions of the City Code relating to traffic and vehicles and believe it to be in the best interests of the City to modify the same.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Morrison as follows:

SECTION 1. The preambles to this Ordinance as outlined above, are incorporated herein as if fully set forth in this Section.

SECTION 2. Adopted within Chapter 54, Article III, is a new section, which shall read as follows:

Sec. 54-178. – Motor vehicles prohibited on pathways and sidewalks.

It is unlawful and a violation of this Code for any person to take, ride, drive, use or operate any motor vehicle on any pathway, sidewalk or other area

No person shall operate a recreational vehicle on any pathway or sidewalk within any city park, to include the sports complex, during organized events and/or when such operation interferes with pedestrian traffic.

Secs. 54-433 – 54-460. – Reserved.

SECTION 6. In all other respects Chapter 54 shall remain in full force and effect.

SECTION 7. All ordinances and parts of ordinances in conflict herewith are to the extent of such conflict, hereby repealed.

SECTION 8. The City Clerk is directed to publish this Ordinance in pamphlet form.

SECTION 9. This Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law.

PASSED by the Mayor and the City Council of the City of Morrison on the 12th day of June, 2023.

____
MAYOR

ATTEST:

____
City Clerk

Alderpersons voting:

	AYE	NAY	ABSTAIN	ABSENT
Gregory Kruse	☐	☐	☐	☐
Sidonna Mahaffey	☐	☐	☐	☐
Harvey Zuidema	☐	☐	☐	☐
Todd Schlegel	☐	☐	☐	☐
Josh West	☐	☐	☐	☐
Vernon Tervelt	☐	☐	☐	☐
Matthew Tichler	☐	☐	☐	☐
Kevin Bruckner Jr	☐	☐	☐	☐