DRAGON CHRISTMAS MARKET VENDOR & BOOTH APPLICATION
SHOP • SUPPORT • CELEBRATE! Tuesday, December 1, 2026

Thank you for your interest in participating in the Dragon Christmas Market! We invite students, local businesses, artists, crafters, makers, food vendors, student organizations, and community groups to join us for a festive celebration of shopping, creativity, and community spirit.
Please complete the application below to request a booth. APPLICATION DEADLINE: Wednesday, November 18, 2026, at 3:00 p.m.

1. VENDOR INFORMATION

Student/Business/Organization Name _____
Contact Person _____
Mailing Address_____
City, State, ZIP_____
Phone Number _____
Email Address_____
Business/Social Media Website_____

2. BOOTH INFORMATION - Type of Vendor (check all that apply)

☐ Handmade Crafts & Artwork
☐ Holiday Decorations
☐ Clothing & Accessories
☐ Jewelry
☐ Gifts & Specialty Items
☐ Home Décor
☐ Baked Goods & Treats
☐ Food & Beverages
☐ Student Organization/School Club
☐ Community Organization/Nonprofit
☐ Other: _____

Please describe the products or services you plan to sell or display: _____
_____

Have you participated in a vendor market before? ☐ Yes ☐ No

3. BOOTH REQUEST & REQUIREMENTS

Preferred Booth Size:
☐ 10' x 10'
☐ Other: _____
Will you need electricity? ☐ Yes ☐ No
Will you bring your own tables and chairs? ☐ Yes ☐ No

4. DOOR PRIZE REQUIREMENT

The booth participation fee for the Dragon Christmas Market is a minimum of ONE DOOR PRIZE donated by each vendor. Door prizes will be given away during the event. Vendors are welcome to donate additional prizes if they wish. Please describe your door prize donation: _____

_____

5. EVENT DETAILS & SETUP INFORMATION

Event Date - Tuesday, December 1, 2026
Event Location - JCHS MPR, High School Building & Auxiliary Gym
***Operating Hours – 1:30–5:30 (Market 1) and 6:30-7:30 (Market 2) (School Showcase from 5:30-6:30)**
***Vendor Arrival Time – 8:30–1:30**
Setup Instructions – Maps for the Market will be given to each vendor. Vendor space will be marked. Additional setup information will be given after the applications reviewed.

6. VENDOR AGREEMENT

By submitting this application, I understand and agree to the following:

- Submission of an application does not guarantee booth approval.
- Each vendor is required to provide a minimum of one door prize to be given away during the event.
- Vendors will be notified regarding acceptance and booth assignments.
- Vendors are responsible for providing their own merchandise, displays, tables, chairs, and necessary supplies unless otherwise communicated.

*** Vendors are responsible for the security and supervision of their merchandise and booth.**

- All vendors must comply with school policies and event guidelines per the Junction City School District Student Handbooks.
- Vendors are expected to maintain a clean, safe, and welcoming booth space.
- Vendors selling food or beverages must comply with applicable food safety requirements.
- The event organizers reserve the right to approve vendor participation, merchandise, and booth placement.

*** Vendors are expected to remain open throughout Market 1 and Market 2.**

I have read and agree to the vendor guidelines listed above.

Vendor Signature: _____

Printed Name: _____

Date: _____

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7. FOR ORGANIZER USE ONLY

Application Received: _____

☐ Approved ☐ Not Approved ☐ Pending

Booth Assignment: _____

Door Prize Received: ☐ Yes ☐ No

Additional Notes: _____

THANK YOU FOR BEING PART OF THE DRAGON CHRISTMAS MARKET!

We look forward to celebrating the holiday season with our school and community!