

The mission of the Buffalo Teacher Resource Center is to provide opportunities for educators to participate in professional growth and applied practice to enable all students to meet the NYS Learning Standards.

Buffalo Teachers Resource Center Policy Board Meeting Minutes

September 21, 2026 Meeting Minutes – Respectfully submitted by Dennis Brancato (secretary)

4:37 p.m. - The September Policy Board meeting was called to order and minutes read. There was a quorum, and those members present were (in order on sign-in sheet):

- Melinda Sullivan, Jean Marie Dickey, Kim McCullough-Gabel, Ruyvette Townsend, Tiffany Fanning, Bill Naab, Janine Schuster, Gregory Sawicki, Dennis Brancato, Rich Pyszczyk, and Rich Nigro

4:38 p.m. – **Motion was made to approve the minutes.** Moved by: Melinda Sullivan and Seconded by: Janine Schuster. Motion carried unanimously.

Under Old Business, new BTRC Policy Board members, Erik T. Bolden (not in attendance), and Tiffany Fanning were introduced and welcomed. These changes will be sent on to the state.

4:40 p.m. – **Motion was made to approve the changes.** Moved by: Rich Pyszczyk and Seconded by: Janine Schuster. Motion carried unanimously.

4:50 p.m. – Under New Business, **Motion was made to amend the budget in accordance with the changes outlined in Chart 1 and Chart 2 previously distributed** (see below-tables are included in the record of the minutes). Moved by: BTF Vice President Melinda Sullivan and Seconded by: BTF President Richard Nigro. Motion carried unanimously

- Amendment Required:

1. Fund Lines Requiring Allocation

Fund line	Allocation to the fund line	Reason
Admin Ancil 158	\$2,015	Field trip class provided by Amy Luraschi, requested by multiple teachers due to new field trip procedures.
Indirect Cost 90	\$3,085	The indirect cost rate increased from 2.8% to 3.5%.

2. Fund Lines Requiring Transfer Out

Fund line	Withdrawal amount	Reason
Minor Equipment 520	\$4,100	Toshiba printer is requested in lieu of Variquest: detailed below.

Discussion Leader 102	\$1,000	Multiple seminars and classes offered by NYSUT at no cost to the center.
Contracts 440	\$475	No money needed or GCV and M

4:52 p.m. – Under New Business, **Motion was made to change vendors from Varquest to Toshiba.** Moved by: Janine Schuster and Seconded by: Rich Pysczek. Motion carried unanimously.

5:00 p.m. – Under New Business, **Motion was made to approve the Session 2 Catalogue.** Moved by: BTRC PB Vice Chair Kim McCullough-Gabel and Seconded by: Rich Pysczek. Motion carried unanimously.

5:05 p.m. – With all matters before the house concluded, **Motion was made to adjourn.** Moved by: Rich Pysczek and Seconded by: Gregory Sawicki. Motion carried unanimously.

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