

In accordance with Board Policy #9323, the public is permitted to address the Board of Education on: Items that are on the Consent Calendar; Requests for Future Agenda Items; and Items that are **not** on the agenda. Remarks are limited to 3 minutes per person per agenda item. Please complete a “request to address the Board of Education” (yellow form) listing the item you would like to comment on at the beginning of the meeting and submit it to the Superintendent’s Administrative Assistant. While we encourage your comments, unfortunately State law prevents the Board from discussing items that are not on our meeting agenda. We do take your comments very seriously and if appropriate, staff will follow up on them. Speakers are cautioned that the Board assumes no responsibility for the speaker’s liability for any intentionally false or defamatory comments the speaker may make regarding any person during the opportunity for public comment. Any individual who requires disability-related accommodations or modifications should contact the Superintendent’s Office at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you. The meeting will be live-streamed on <https://www.brentwood.k12.ca.us/o/busd/page/board-of-education>.

## **AGENDA**

### **Regular Board Meeting** of the Board of Trustees of the BRENTWOOD UNION SCHOOL DISTRICT July 15, 2026

- 0 Call Meeting to Order, 6:00 pm** District Service Center, 255 Guthrie Lane, Brentwood, California
- 1 Roll Call**
- 2 Public Comment on Closed Session Agenda Items**
  - 2.0 Public Comment on Closed Session Agenda
- 3 Closed Session, District Service Center, 255 Guthrie Lane, Brentwood, California**
  - 3.0 Public Employee Discipline/Dismissal/Release
  - 3.1 Conference with Employee Negotiator
  - 3.2 Expulsion of Student #05-2026-20
  - 3.3 Expulsion of Student #05-2026-21
- 4 Open Session, 7:00 pm** District Service Center, 255 Guthrie Lane, Brentwood, California
  - 4.0 **Flag Salute**
- 5 Agenda Review**
- 6 Special Presentations/Correspondence/Superintendent/Staff Comment**
  - ~Board Member Comment/Committee Reports
  - ~Special Recognition
- 7 Public Comment/Oral Communication**

At this time the public is permitted to address the School Board on:

  - Items that are on the Consent Calendar
  - Requests for Future Agenda Items
  - Items that are **not** on the agenda.

Remarks are limited to 3 minutes per person. While we encourage your comments, unfortunately State law prevents us from discussing items that are not on our meeting agenda. Public comments can be made at this time, or during the appropriate agenda item. We do take them very seriously and if appropriate, staff will follow up. Public comments can also be submitted via e-mail to [nkleven@brentwood.k12.ca.us](mailto:nkleven@brentwood.k12.ca.us). Any public comments received up until 5:00 pm on the day of the meeting will be distributed to the Board via email, posted online for public inspection within 1 day of the meeting with the agenda packet and later summarized in the minutes. As emails containing public meeting comments are part of the official record, personal contact information (potentially including email addresses) may be published if included with your email.

## 7.0 Public Comment

- Open Public Comment
- Public Comment
- Close Public Comment

## 8 Consent Items

All matters listed on the consent calendar section will be considered routine by the Board of Education and will be enacted by one motion. There will be no separate discussion of these items. If discussion is required, that particular item will be removed from the consent calendar section and will be considered separately.

- 8.0 Approval of Minutes 6/17/26
- 8.1 Approval of Personnel Report
- 8.2 Approval of Purchase Orders for Month of June 2026
- 8.3 Approval of Interdistrict Transfers
- 8.4 Approval of Warrants for June 2026
- 8.5 Approval of Williams Act Quarterly Report for the period April 01, 2026 - June 30, 2026
- 8.6 Approval of Agreement with Atkinson, Andelson, Loya, Ruud & Romo for legal services, effective July 1, 2026 through June 30, 2027
- 8.7 Approval of Agreement with All City Management Services Inc. for Crossing Guard services, effective July 1, 2026 through June 30, 2027
- 8.8 Approval of Agreement with School Facility Consultants for School Facility Planning and Financing Services, effective June 30, 2026 through June 30, 2027
- 8.9 Approval of Agreement with Fagen Friedman & Fulfroost LLP for legal services, effective July 1, 2026 through June 30, 2027
- 8.10 Approval of Agreement with the California School Boards Association (CSBA) for the use of GAMUT Online Meeting Services, effective July 1, 2026 through June 30, 2027
- 8.11 Approval of Agreement with Groundworks California LLC for the Mary Casey Black Elementary School Building Remediation Project

## 9 Hearings and Appeals

- 9.0 Close Public Hearing: Proposed adoption of Encuentros, published by Vista Higher Learning, as the middle school Spanish instructional materials program. (This item will be considered for approval in item 10.10 below).
- 9.1 Open and Close Public Hearing: Brentwood Union School District's Initial Contract Reopener Proposal with Brentwood Teachers' Association (To be opened and closed at the Board meeting on July 15, 2026).

## 10 Presentations, Reports and Other Action Items

- 10.0 Report out of closed session.

### Information

- 10.1 Expulsion of Student #05-2026-20

The Board is asked to consider approval of the recommended expulsion of student #05-2026-20 from the Brentwood Union School District.

### Action

- 10.2 Expulsion of Student #05-2026-21

The Board is asked to consider approval of the recommended expulsion of student #05-2026-21 from the Brentwood Union School District.

### Action

### 10.3 Review of School Bond Tracking Survey Results

The Board will receive the recent bond tracking survey results and a recommendation regarding a potential school improvement bond measure for the November 2026 ballot.

#### **Information**

### 10.4 Approval of Resolution #2026-22

The Board is asked to consider approval of Resolution #2026-22, a resolution calling a proposed bond election for Brentwood Union School District.

#### **Action**

### 10.5 Approval of BUSD Facilities Master Plan

The Board is asked to consider approval of the Brentwood Union School District Facilities Master Plan.

#### **Action**

### 10.6 Enrollment Update

Staff will provide the Board with an enrollment update for the 2026-27 school year.

#### **Information**

### 10.7 Brentwood Teachers' Association Initial Sunshine Proposal with Brentwood Union School District

Staff will provide the Board with information regarding the Brentwood Teachers' Association's initial "sunshine" proposal for reopener negotiations with the Brentwood Union School District.

#### **Information**

### 10.8 Brentwood Union School District Initial Sunshine Proposal for Reopener Negotiations with the Brentwood Teachers' Association

The Board is asked to consider approval of the Brentwood Union School District's initial sunshine proposal for reopener negotiations with the Brentwood Teachers' Association.

#### **Action**

### 10.9 Approval of Speech-Language Pathology Waiver

The Board is asked to consider approval of the Speech-Language Pathology waiver for Sarah Palmer for the 2026-27 school year.

#### **Action**

### 10.10 Approval of Encuentros Spanish Curriculum Adoption

The Board is asked to consider approval of the adoption of Encuentros, published by Vista Higher Learning, as the middle school Spanish instructional materials program.

#### **Action**

## 10.11 Approval of Resolution #2026-23

The Board is asked to consider approval of Resolution #2026-23, a resolution approving Brentwood Union School District's updated Conflict of Interest Code.

### **Action**

#### 10.12 First Reading of Board Policy, Administrative Regulation, Exhibit:

|                            |                                                    |
|----------------------------|----------------------------------------------------|
| BP/AR 1240                 | Volunteer Assistance                               |
| BP 2110                    | Superintendent Responsibilities and Duties         |
| AR 3440                    | Inventories                                        |
| BP 4100                    | Certificated Personnel                             |
| BP 4111                    | Recruitment and Selection                          |
| AR 4112                    | Appointment and Conditions of Employment           |
| AR 4112.5/4212.5/4312.5    | Criminal Record Check                              |
| AR 4112.6/4212.6/4312.6    | Personnel Files                                    |
| BP 4119.21/4219.21/4319.21 | Professional Standards                             |
| BP 4119.24                 | Maintaining Appropriate Adult-Student Interactions |
| BP 4156.3/4256.3/5356.3    | Employee Property Reimbursement                    |
| BP 4200 (Delete)           | Employment Responsibilities                        |
| BP/AR 4200 (New)           | Classified Personnel                               |
| AR 4212                    | Appointment and Conditions of Employment           |
| BP 4222                    | Teacher Aides/Paraprofessionals                    |
| BP 4300                    | Administrative and Supervisory Personnel           |
| BP 5144.1                  | Suspension and Expulsion/Due Process               |
| BP/AR 5145.2               | Freedom of Speech/Expression                       |
| BP 5145.6                  | Parent/Guardian Notifications                      |
| BP/AR/EX 6173              | Education for Homeless Children                    |
| BP/AR 6173.1               | Education for Foster Youth                         |
| BB 9250                    | Remuneration, Reimbursement and Other Benefits     |
| BB 9320                    | Meetings and Notices                               |
| BB 9320.1                  | Remote Meetings and Attendance                     |
| BB 9322                    | Agenda/Meeting Materials                           |
| BB 9323                    | Meeting Conduct                                    |

### **Information**

#### **11 Board Member Comment/Future Agenda Items**

#### **12 Announcement**

12.0 The next **Regular** Board Meeting will be held on August 12, 2026 at 6:00 pm



Minutes of the Regular Board Meeting  
of the  
BRENTWOOD UNION SCHOOL DISTRICT  
June 17, 2026

- 0 The meeting of the Brentwood Union School District Board of Trustees was called to order by Scott Dudek at 4:30 pm at 255 Guthrie Lane, Brentwood, CA.

**1 ROLL CALL**

Present: Dr. Thuy DaoJensen; Mr. Scott Dudek, Board President; Mr. Emil Geddes; Dr. Victor Thornhill

Absent: Mr. Steve Gursky, Board Clerk (absent for closed session only)

**2 PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**

2.0 Public Comment on Closed Session Agenda

**3 CLOSED SESSION, 4:30 PM, 255 GUTHRIE LANE, BRENTWOOD, CA**

3.0 Conference with Employee Negotiators

3.1 Public Employee Discipline/Dismissal/Release

**4 OPEN SESSION, 5:00 PM, 255 GUTHRIE LANE, BRENTWOOD, CA**

4.0 Mr. Gursky, Board Clerk, arrived at 4:50 pm and was present for all Open Session Items.  
He also led Board led the flag salute.

**5 AGENDA REVIEW**

5.0 As presented.

**6 SPECIAL PRESENTATIONS/CORRESPONDENCE/SUPERINTENDENT/STAFF COMMENT**

- There were no Board Member Comments/Committee Reports.

**7 Public Comment/Oral Communication**

Mr. Gursky motioned, seconded by Dr. DaoJensen, to open public comment. The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.

- There were no public comments.

Mr. Gursky motioned, seconded by Mr. Dr. DaoJensen, to close public comment. The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.

**8 CONSENT ITEMS**

8.0 Approval of Minutes 6/10/2026

8.1 Approval of Personnel Report

8.2 Approval of Purchase Order Register May 2026

8.3 Approval of 2026-2027 Single School Plans

8.4 Approval of Agreement with Savvas Learning Company for a One-Year Extension of enVision Mathematics Digital Courseware Licenses

8.5 Approval of Agreement to Purchase Nutanix Data Center Refresh Virtual Server Infrastructure from AMS.NET, LLC. for District Technology Systems Modernization

8.6 Approval of Agreement for Fiscal and Management Information Services with School Services of California, Inc., for the Period of July 1, 2026, through June 30, 2027

8.7 Approval of Change Order No. 1 for the CalSHAPE Plumbing Program Project with Silicon Valley Mechanical, Inc.

- 8.8 Approval of Notice of Completion for the CalSHAPE Plumbing Program Project with Silicon Valley Mechanical, Inc.
- 8.9 Approval of Interdistrict Transfers
- 8.10 Approval of Board Policy, Administrative Regulation, Exhibit:
  - BP 5141.75 Weather Safety
  - BP/AR 5142 Safety
  - BP 7110 Facilities Master Plan

Diane Deshler, Chief Business Official indicated that for item 8.5, the district provided a walk-in updated contract with AMS.NET that resulted in a reduced cost to the district. It walk-in document was added to the posted Board packet. Mr. Geddes motioned, seconded by Mr. Gursky, to approve consent items 8.0-8.10. The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.

## **9 Hearings and Appeals**

- 9.0 Mr. Gursky motioned, seconded by Dr. Thornhill to close the Middle School English Language Arts Materials, CommonLit hearing. The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.
- 9.1 Mr. Gursky motioned, seconded by Mr. Geddes to close the Brentwood Union School District Proposed 2026-2027 Budget hearing. The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.
- 9.2 Mr. Gursky motioned, seconded by Dr. DaoJensen to close the Brentwood Union School District Proposed 2026-2027 Local Control Accountability Plan (LCAP) hearing.
- 9.3 Mr. Gursky motioned, seconded by Dr. DaoJensen to open the 2026-2027 Initial Contract Proposals of the Brentwood Union School District to Classified Liaison Committee (CLC)/Teamsters Local No. 856. The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0. There were no comments. Mr. Gursky motioned, seconded by Dr. DaoJensen to close the hearing. The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.

## **10 Presentations, Reports and Other Action Items**

- 10.0 In closed session, the Board of Education approved the non-reelection of one or more probationary certificated employee(s) for the ensuing school year. The action was approved by a 4-0 vote (Gursky, Absent)
- 10.1 Dr. DaoJensen motioned, seconded by Dr. Thornhill to approve the Brentwood Union School District 2026-2027 Budget Reduction Proposal. The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.
- 10.2 Mr. Gursky motioned, seconded by Dr. DaoJensen to approve the Brentwood Union School District 2026-2027 Proposed Budget. The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.
- 10.3 Dr. Thornhill motioned, seconded by Mr. Geddes to approve the 2026-2027 Local Control Accountability Plan (LCAP). The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.
- 10.4 Mr. Gursky motioned, seconded by Dr. DaoJensen to approve CommonLit as the recommended middle school English Language Arts program, including approval of the 2026–2027 contract for program materials in the amount of \$118,383. The roll call vote: DaoJensen,

aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.

- 10.5 Staff provided the Board with a review of the updated Facilities Master Plan. This will come back as an action item for approval at the July 15, 2026 Board meeting.
- 10.6 Dr. Thornhill motioned, seconded by Dr. DaoJensen to approve Resolution #2026-21, a resolution regarding the Education Protection Act (EPA). The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.
- 10.7 Mr. Geddes motioned, seconded by Dr. Thornhill to approve the District Commitment to Civility. The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.
- 10.8 Dr. DaoJensen motioned, seconded by Mr. Gursky to approve the Instructional Calendar for the 2027-2028 School Year. The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.
- 10.9 Mr. Gursky motioned, seconded by Dr. DaoJensen to approve the tentative agreement between Brentwood Union School District and the Brentwood Teachers Association (BTA). The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.
- 10.10 Dr. Thornhill motioned, seconded by Mr. Gursky to approve the tentative agreement between Brentwood Union School District and the Classified Liaison Committee (CLC)/Teamsters Local No. 856. The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.
- 10.11 Mr. Gursky motioned, seconded by Dr. DaoJensen to approve the tentative agreement between Brentwood Union School District and the California School Employees Association (CSEA) Chapter 895. The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.
- 10.12 Dr. Thornhill motioned, seconded by Mr. Gursky to approve the tentative agreement between Brentwood Union School District and the Certificated and Classified Management Group. The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.
- 10.13 Mr. Gursky motioned, seconded by Mr. Geddes to approve the tentative agreement between Brentwood Union School District and the Confidential/Supervisory Group. The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.
- 10.14 Dr. DaoJensen motioned, seconded by Mr. Gursky to approve the compensation agreement for contracted management employees, consistent with agreements approved for all other employee groups. The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.
- 10.15 Dr. Thornhill motioned, seconded by Mr. Gursky to approve the Brentwood Union School District's Initial Contract Proposal ("Sunshine") to the Classified Liaison Committee (CLC) and Teamsters Local No. 856 for 2026-2027 negotiations. The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.

10.16 Mr. Gursky motioned, seconded by Dr. DaoJensen to approve the addendum for an additional contracted year for Carrie Wells, Assistant Superintendent of Human Resources for the 2026-2027 fiscal year. The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.

10.17 Mr. Gursky motioned, seconded by Dr. DaoJensen to approve the addendum for an additional contracted year for Diane Deshler, Chief Business Official for the 2026-2027 fiscal year. The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.

10.18 Dr. Thornhill motioned, seconded by Mr. Gursky to approve the updated contract for the Superintendent. The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0.

**11 BOARD MEMBER COMMENT/FUTURE AGENDA ITEMS**

11.0 None.

**12 ANNOUNCEMENT**

12.0 The next Regular Board Meeting will be held on July 15, 2026 at 6:00 pm.

**13 ADJOURNMENT**

Mr. Gursky motioned, seconded by Dr. DaoJesen to adjourn the meeting. The roll call vote: DaoJensen, aye; Dudek, aye; Geddes, aye; Gursky, aye; Thornhill, aye. The vote was approved 5-0. The meeting was adjourned at 5:48 PM.

**PERSONNEL TRANSACTION REPORT  
FOR BOARD APPROVAL  
July 15, 2026**

**Certificated New Hires**

| Name              | Position     | FTE | Site | Start Date |
|-------------------|--------------|-----|------|------------|
| Wanden, Tyler     | Teacher      | 1.0 | AMS  | 7/23/2026  |
| Varela, Catherine | SPED Teacher | 1.0 | AMS  | 7/23/2026  |
| Brown, Sophia     | Teacher      | 1.0 | AMS  | 7/23/2026  |
|                   |              |     |      |            |
|                   |              |     |      |            |
|                   |              |     |      |            |
|                   |              |     |      |            |
|                   |              |     |      |            |
|                   |              |     |      |            |

**Classified New Hires**

| Name               | Position        | FTE/Hours | Site | Start Date |
|--------------------|-----------------|-----------|------|------------|
| Zamora Long, Jason | Night Custodian | 4 hours   | AMS  | 06/17/2026 |
|                    |                 |           |      |            |
|                    |                 |           |      |            |
|                    |                 |           |      |            |
|                    |                 |           |      |            |
|                    |                 |           |      |            |
|                    |                 |           |      |            |
|                    |                 |           |      |            |

**Resignations/Retirements**

| Name                | Position              | Eff. Date | Site    | Comments |
|---------------------|-----------------------|-----------|---------|----------|
| Da Silva, Elizabeth | Sped Aide             | 6/4/26    | BES     | resign   |
| Kameny, Emily       | TK Aide/Sped Aide     | 6/4/26    | RNS     | Resign   |
| Cordova, Paige      | Food Service Asst.    | 6/4/2026  | LVS/BES | Resign   |
| Ruth, Dave          | Maintenance Craftsman | 8/3/2026  | DO      | Retire   |
| Benicki, Angelina   | Sped Aide             | 6/30/26   | EHMS    | Resign   |
| Sullivan, Melissa   | Food Service Asst.    | 6/30/26   | AMS     | Resign   |
| Johnson, Rachel     | Sped Aide             | 6/30/26   | AMS     | Resign   |
| Evenson, Andressa   | Sped Aide/Camp Sup    | 6/30/26   | RNS     | Resign   |
| McCauley, Michaela  | TK/Sped Aide/Camp Sup | 6/30/26   | LVS     | Resign   |

|                    |           |         |     |        |
|--------------------|-----------|---------|-----|--------|
| Mancha, Janet      | Sped Aide | 6/30/26 | AMS | Resign |
| Nichols, Genevieve | Sped Aide | 6/30/26 | IME | Resign |

### Requests for Unpaid Leave of Absence

| Name | Position | % Leave | Eff. Date | End Date | Site | Comments |
|------|----------|---------|-----------|----------|------|----------|
|      |          |         |           |          |      |          |
|      |          |         |           |          |      |          |
|      |          |         |           |          |      |          |
|      |          |         |           |          |      |          |

### Requests for Job Share Assignments

| Name | Position | Eff. Date | Site | Comments |
|------|----------|-----------|------|----------|
|      |          |           |      |          |
|      |          |           |      |          |
|      |          |           |      |          |
|      |          |           |      |          |

### Classified Short-Term Positions

| Position | Hours | Start Date | End Date | Site | Comments |
|----------|-------|------------|----------|------|----------|
|          |       |            |          |      |          |
|          |       |            |          |      |          |

### Other:

- Approval of decrease in hours for Michelle Agena, 6.25 hours SpEd Aide at IME to 6.0 hours SpEd Aide at BES effective 7/1/26: total decrease in hours of 0.25 hours.
- Approval of decrease in hours for Valentina Barnes, SpEd Aide at BES: 6.0 hours to 5.5 hours effective 7/1/26: total decrease in hours of 0.50 hours.
- Approval of increase in hours for Jasmine Garcia; 5.5 hour Sped Aide to 6.0 hour SPED Aide at RNS; Effective 7/1/2026; Total increase of 0.5 hours.
- Approval of increase in hours for Kailie Buster; 5.5 hour 1:1 Aide to 6.0 hour 1:1 Aide at RNS; Effective 7/1/2026; Total increase of 0.5 hours.
- Approval of decrease in hours for Layne Krey, Intervention Aide at RNS: 4.0 hours to 3.2 hours effective 7/1/26: total decrease in hours of 0.80 hours.
- Approval of decrease in hours for Denis Zender, Intervention Aide at RNS: 4.0 hours to 3.2 hours effective 7/1/26: total decrease in hours of 0.80 hours.
- Approval of decrease in hours for Jade Orduno, 5.15 hours SpEd Aide at PES to 4.25 SPED Aide at MCS effective 7/1/26: total decrease in hours of 0.9 hours.
- Approval of increase in hours for Lisa Melendez; 1.5 hour Campus Supervisor to 1.67 hour Campus Supervisor at RNS; Effective 7/1/2026; Total increase of 0.17 hours.
- Approval of increase in hours for Andressa Evenson; 1.5 hour Campus Supervisor to 1.66 hour Campus Supervisor at RNS; Effective 7/1/2026; Total increase of 0.16 hours.
- Approval of increase in hours for Nicole Gillmore; 5.5 hour SPED Aide to 6.0 SPED Aide at RNS; Effective 7/1/2026; Total increase of 0.5 hours.

- Approval of increase in hours for Elena Parvanta; 5.5 hour SPED Aide to 6.0 SPED Aide at RNS; Effective 7/1/2026; Total increase of 0.5 hours.
- Approval of increase in hours for Alexis Semans; 3.83 hour TK Aide to 4.58 hour TK Aide at RNS; Effective 7/1/2026; Total increase of 0.75 hours.
- Approval of increase in hours for Labkhand Bozorgnia; 1.5 hour Campus Sup to 1.66 hour Campus Sup at RNS; Effective 7/1/2026; Total increase of 0.16 hours.
- Approval of increase in hours for Linda Marabel Villalobos ; 3.25 hour TK Aide to 3.5 hour TK Aide at MCB; Effective 7/1/2026; Total increase of 0.25 hours.
- Approval of increase in hours for Fuentes Ramirez ; 3.25 hour TK Aide to 3.5 hour TK Aide at MCB; Effective 7/1/2026; Total increase of 0.25 hours.
- Approval of increase in hours for Karla Lara Suarez; 5.5 hour Sped Aide to 6.0 hour SPED Aide at MCS; Effective 7/1/2026; Total increase of 0.5 hours.
- Approval of increase in hours for Jacqueline Figueroa ; 3.25 hour TK Aide to 3.5 hour TK Aide at MCB; Effective 7/1/2026; Total increase of 0.25 hours.
- Approval of increase in hours for Vanessa Varela ; 3.25 hour TK Aide to 3.5 hour TK Aide at MCB; Effective 7/1/2026; Total increase of 0.25 hours.
- Approval of increase in hours for Evelyn Duenas ; 3.25 hour TK Aide to 3.5 hour TK Aide at MCB; Effective 7/1/2026; Total increase of 0.25 hours.
- Approval of increase in hours for Sonia Blanco ; 3.25 hour TK Aide to 3.5 hour TK Aide at MCB; Effective 7/1/2026; Total increase of 0.25 hours.
- Approval of increase in hours for Ashley Rezendes ; 4.0 hour FSA at AMS to 5.0 FSA at AMS; Effective 7/1/2026; Total increase of 1.0 hours.
- Approval of increase in hours for Maelvy Gomez ; 4.25 hour Sped Aide at MCS to 5.5 Sped Aide at MCS; Effective 7/1/2026; Total increase of 1.25 hours.
- Approval of increase in hours for Chad Lane; 5.5 hour SPED Aide to 6.0 SPED Aide at EHMS; Effective 7/1/2026; Total increase of 0.5 hours.
- Approval of increase in hours for Alice Castillo; 6.176 hour SPED Aide to 4.0 TK Aide and 2.25 SPED Aide at IME; Effective 7/1/2026; Total increase of 0.074 hours.
- Approval of increase in hours for Nancy Rivera; 3.83 hour TK Aide to 4.0 TK Aide at IME; Effective 7/1/2026; Total increase of 0.17 hours.
- Approval of increase in hours for Pooja Singh; 4.0 hour SPED Aide to 6.0 SPED Aide at IME; Effective 7/1/2026; Total increase of 2.0 hours.
- Approval of increase in hours for Swetha Gandham; 4.5 hour SPED Aide to 5.5 SPED Aide at LVS; Effective 7/1/2026; Total increase of 1.0 hour.
- Approval of increase in hours for Amanda Pasciuto; 5.5 hour SPED Aide to 6.0 SPED Aide at LVS; Effective 7/1/2026; Total increase of .50 hour.
- Approval of increase in hours for Xiaoyu Ou; 3.3 hour SPED Aide to 3.8 hour SPED Aide at KES; Effective 7/1/2026; Total increase of .50 hour.
- Approval of decrease in hours for Heather Samuelson, 6.0 hours SpEd Aide to 5.0 hours SpEd Aide at KES effective 7/1/26; total decrease in hours of 1.0 hours.
- Approval of increase in hours for Maria Gutierrez; 5 hour SPED Aide to 5.75 hour SPED Aide at KES; Effective 7/1/2026; Total increase of .75 hour.
- Approval of decrease in hours for Doris Friddle, SPED Aide at KES: 5.63 hours to 5.25 hours effective 7/1/26; total decrease in hours of 0.38 hours.
- Approval of increase in hours for Rebecca Crossen; 5.06 hour Intervention Aide to 5.06 hour Intervention Aide and .75 hour Campus Supervisor at KES; Effective 7/1/2026; Total increase of .75 hour.
- Approval of increase in hours for Roxanne Frey; 5.5 hour SPED Aide to 6.0 hour SPED Aide at GES; Effective 7/1/2026; Total increase of .5 hour.
- Approval of increase in hours for Diane Ruffin; 3.5 hour SPED Aide to 4.0 hour SPED Aide at BES; Effective 7/1/2026; Total increase of .5 hour.

- Approval of increase in hours for Deeba Majeed; 6.15 hour SPED Aide to 6.25 hour SPED Aide at BES; Effective 7/1/2026; Total increase of .10 hour.



**Agenda Item #:8.2**

**Presented by:** Diane Deshler, CBO

**Description:** Approval of Purchase Order Register for June 2026

**Background Information:** Included in the Board packet is the Purchase Order Register.

**Staff Recommendation:** Approval

**Funding Source**

**Item to be considered for:** Consent

**Approved by Cabinet:** Yes

**Date requested to present to Board:** July 15, 2026

**Information to be placed in packet:** Yes

Board Meeting 6/17/26

Routine Administrative Contracts/Purchase Order June 2026

| <b>Funding</b>         | <b>Department</b> | <b>Vendor Name</b>                         | <b>General Comments</b>                            |
|------------------------|-------------------|--------------------------------------------|----------------------------------------------------|
| General Fund           | Technology        | AMS.NET, LLC.                              | TECH-ADAMS MS CAMERA CABLING/INSTALLATION          |
| General Fund           | Technology        | AMS.NET, LLC.                              | TECH- ADAMS MIDDLE SCHOOL CAMERA                   |
| General Fund           | Curriculum        | SCENARIO LEARNING, LLC                     | C&I - VECTOR SOLUTIONS ANNUAL RENEWAL              |
| General Fund           | Curriculum        | DOCUMENT TRACKING SERVICES, LLC            | C&I - DTS LICENSE RENEWAL 26-27 SY                 |
| General Fund           | Curriculum        | SCOTT BACKOVICH                            | C&I - ENVOLVE TRAINING FOR MIDDLE SCHOOLS          |
| General Fund           | Technology        | AMAZON                                     | TECH- AMAZON OPEN PO (TECH SUPPLIES)               |
| General Fund           | Curriculum        | MEEN VENTURES, LLC                         | PROMOTION 2026 BMS STAGE - ADDITIONAL WORK         |
| General Fund           | Technology        | AMAZON                                     | TECHNOLOGY - AMAZON OPEN PO (CLASSROOM SUPPLIES)   |
| General Fund           | Facilities        | CENTRAL SANITARY SUPPLY, LLC.              | SUMMER ACADEMY 26 CUSTODIAL SUPPLIES               |
| General Fund           | Facilities        | CENTRAL SANITARY SUPPLY, LLC.              | M&O - ESY CUSTODIAL SUPPLIES SUMMER 26             |
| General Fund           | Curriculum        | DEBORAH SUPPLE                             | C&I - TK PROF DEVELOPMENT CONTRACT: DEB SUPPLE     |
| General Fund           | Human Resources   | ACSA                                       | 2026 ACSA PERSONNEL INSTITUTE - CARRIE WELLS       |
| General Fund           | Human Resources   | ACSA                                       | 2026 ACSA PERSONNEL INSTITUTE - SARAH CHANDLER     |
| General Fund           | Human Resources   | ACSA                                       | 2026 ACSA PERSONNEL INSTITUTE - SARAH CHANDLER     |
| General Fund           | Curriculum        | EMILY RICHARDS                             | C&I - INTERVENTION HANDBOOK CREATION               |
| General Fund           | Curriculum        | EMILY RICHARDS                             | C&I - MATH CURRICULUM ADOPTION CONSULTANT          |
| General Fund           | Curriculum        | SCHOOL SPECIALTY                           | C&I - ELEM FOSS SPRING ORDER -SCHOOL SPECIALTY     |
| General Fund           | Curriculum        | SAVVAS LEARNING COMPANY LLC                | C&I - ELEM ENVISION MATH 1 YR SUBSCRIPTION         |
| General Fund           | Curriculum        | COMMONLIT, INC                             | C&I - MS COMMONLIT WORKBOOKS FOR 26-27 SY          |
| General Fund           | Special Education | SUMMIT PROFESSIONAL EDUCATION              | SPED: OT ONLINE SUBSCRIPTION                       |
| General Fund           | Special Education | PINK CAT STUDIO INC.                       | SPED: SLP YEARLY SUBSCRIPTION                      |
| General Fund           | Special Education | SRP PSYCHOLOGICAL SERVICES, INC            | SPED: PSYCH ASSESSMENT                             |
| General Fund           | Special Education | PEARSON CLINICAL ASSESSMENTS               | SPED - PROTOCOLS                                   |
| General Fund           | Special Education | SPEECH THERAPY AND ACCENT GROUP, INC.      | SPED: SPEECH IEE                                   |
| General Fund           | Special Education | ACES CLINIC, INC.                          | SPED: PSYCH IEE                                    |
| General Fund           | Special Education | INTEGRATED PEDIATRIC                       | SPED: OT IEE                                       |
| General Fund           | Special Education | BUILDING CONNECTIONS BEHAVIORAL HEALTH INC | SPED: NPS                                          |
| General Fund           | Special Education | SPED PARENT                                | SPEDPSYCH IEE                                      |
| General Fund           | Special Education | NATIONAL SEATING & MOBILITY, INC.          | SPED: LOW INCIDENCE EUIP.                          |
| General Fund           | Special Education | NEXT GEN FURNITURE INC.                    | SPED - STUDENT TABLES                              |
| General Fund           | Curriculum        | SOUTHWEST SCHOOL AND OFFICE SUPPLY         | C&I - BMS ART DOCENT SOUTHWEST ACCOUNT             |
| General Fund           | Curriculum        | AMAZON                                     | C&I - HGVA ART DOCENT AMAZON ACCOUNT               |
| General Fund           | Curriculum        | AMAZON                                     | C&I - LVS ART DOCENT AMAZON ACCOUNT                |
| General Fund           | Curriculum        | AMAZON                                     | C&I - EHMS ART DOCENT AMAZON ACCOUNT               |
| General Fund           | Curriculum        | AMAZON                                     | C&I - AMS ART DOCENT AMAZON ACCOUNT                |
| General Fund           | Curriculum        | AMAZON                                     | C&I - BMS ART DOCENT AMAZON ACCOUNT                |
| General Fund           | Curriculum        | AMAZON                                     | C&I - PES ART DOCENT AMAZON ACCOUNT                |
| General Fund           | Facilities        | COVUS INDUSTRIES, INC.                     | BMS - M&O - BLEACHER ROLLER REPLACEMENT & REPAIR   |
| General Fund           | Facilities        | STALLS & STRIPES INC                       | MCB - M&O - BLACKTOP CRACKS/GAPS REPAIR            |
| General Fund           | Facilities        | NOR-CAL OVERHEAD                           | M&O - DO YARD BUILDINGS GARAGE DOORS WORK          |
| General Fund           | Facilities        | AMS.NET, LLC.                              | IME - M&O - EXT. WAP FOR IRRIGATION CONTROLLER     |
| General Fund           | Facilities        | BEL AIR MECHANICAL, INC.                   | RNS - M&O - KITCHEN UNIT DUCT REPLACEMENT          |
| General Fund           | Facilities        | RICK WATT DBA                              | BMS - M&O - VARIOUS WALL REPAIRS                   |
| General Fund           | Facilities        | BEL AIR MECHANICAL, INC.                   | AMS - M&O - CAFETERIA AC REPAIR                    |
| General Fund           | Facilities        | BEL AIR MECHANICAL, INC.                   | DO - M&O - COMPRESSOR WORK                         |
| General Fund           | Facilities        | CENTRAL SANITARY SUPPLY, LLC.              | M&O - SUMMER CUSTODIAL SUPPLIES                    |
| General Fund           | Facilities        | BELTRAY, INC.                              | NEW WAREHOUSE DELIVERY VAN                         |
| General Fund           | Special Education | WPS UNLOCKING POTENTIAL                    | SPED: SLPPROTOCOLS                                 |
| General Fund           | Special Education | PRO-ED                                     | SPED: SLP PROTOCOLS                                |
| General Fund           | Curriculum        | SAINT MARY'S COLLEGE OF CALIF              | SAINT MARY'S COLLEGE TEACHER RESIDENCY CAPACITY GR |
| General Fund           | Curriculum        | SAINT MARY'S COLLEGE OF CALIF              | C&I TEACHER RESIDENCY IMPLEMENTATION GRANT         |
| General Fund           | Curriculum        | SAINT MARY'S COLLEGE OF CALIF              | C&I TEACHER RESIDENCY CAPACITY GRANT               |
| General Fund           | Curriculum        | SAINT MARY'S COLLEGE OF CALIF              | C&I TEACHER RESIDENCY CAPACITY GRANT               |
| General Fund           | Curriculum        | SAINT MARY'S COLLEGE OF CALIF              | C&I TEACHER RESIDENCY IMPLEMENTATION GRANT         |
| General Fund           | Curriculum        | CALIFORNIA WEEKLY EXPLORER INC             | PES - WALK THROUGH CALIFORNIA                      |
| Student Activity Fund  | ASB/Student Body  | GOT A PARTY, INC.                          | PES - PARTY RENTALS                                |
| Student Activity Fund  | ASB/Student Body  | EAST CONTRA COSTA HISTORICAL SOCIETY       | PES - FIELD TRIP TO LOCAL HISTORY MUSEUM           |
| Fund 13                | Food Services     | ROBERT LAWRENCE CASSELL DBA                | CORD REELS AT KREY ELEMENTARY                      |
| Fund 13                | Food Services     | MICHAEL AGUIRRE                            | KITCHEN FLOOR REPLACEMENT - EHMS                   |
| Fund 13                | Food Services     | CHEF'S TOYS LLC                            | FS 26-27 SY CHEFS TOYS (BRISTOW REFRIGERATION)     |
| Fund 13                | Food Services     | CHEF'S TOYS LLC                            | FS 26-27 SY CHEFS TOYS (MARSH CREEK REFRIGERATOR)  |
| Fund 21-Measure B      | Facilities        | AMS.NET, LLC.                              | TECH-NUTANIX THINKAGILE-DATA CENTER SERVER REFRESH |
| Fund 21-Measure B      | Facilities        | BEL AIR MECHANICAL, INC.                   | GES - M&O - REPLACEMENT OF BARD UNIT RM 31         |
| Fund 25-Developer Fees | Facilities        | STALLS & STRIPES INC                       | REMOVAL OF ASPHALT RAMPS - MCS                     |
| Fund 25-Developer Fees | Facilities        | STALLS & STRIPES INC                       | REMOVAL OF ASPHALT RAMPS - LVS                     |
| Fund 25-Developer Fees | Facilities        | RA JONES CONSTRUCTION                      | REMOVE FENCING AROUND PORTABLES - LVS              |

|                  | Last Name                | First Name  | Resident District | Requested District | Approved to Attend        | Date Approved/<br>Denied | Board Meeting Date |  |
|------------------|--------------------------|-------------|-------------------|--------------------|---------------------------|--------------------------|--------------------|--|
| <b>Inters In</b> | <b>26/27 School Year</b> |             |                   |                    |                           |                          |                    |  |
|                  |                          |             |                   |                    |                           |                          |                    |  |
|                  | Moses-Costello           | Mya         | AUSD              | BUSD               | Ron Nunn Elementary       | 6/18/2026                | 7/15/2026          |  |
|                  | Williams Jamison         | Saylan      | AUSD              | BUSD               | Pioneer Elementary        | 6/18/2026                | 7/15/2026          |  |
| Denied           | Hernandez                | Guillermo   | AUSD              | BUSD               | BUSD Denied               | 6/22/2026                | 7/15/2026          |  |
| Denied           | Hernandez                | Luis Emilio | AUSD              | BUSD               | BUSD Denied               | 6/22/2026                | 7/15/2026          |  |
|                  | Achakzai                 | Sarah       | AUSD              | BUSD               | Brentwood Elementary      | 6/25/2026                | 7/15/2026          |  |
|                  | Rana                     | Zaeden      | Bryon             | BUSD               | Krey Elementary           | 6/18/2026                | 7/15/2026          |  |
| Denied           | Sanchez                  | Levi        | AUSD              | BUSD               | BUSD Denied               | 6/22/2026                | 7/15/2026          |  |
|                  |                          |             |                   |                    |                           |                          |                    |  |
|                  | <b>Inter Renewals</b>    |             |                   |                    |                           |                          |                    |  |
|                  | Abenoja                  | Aurora      | OUESD             | BUSD               | Marsh Creek Elementary    | 6/22/2026                | 7/15/2026          |  |
|                  | Abenoja                  | Avianna     | OUESD             | BUSD               | Marsh Creek Elementary    | 6/22/2026                | 7/15/2026          |  |
|                  | Abenoja                  | Dimitri     | OUESD             | BUSD               | Marsh Creek Elementary    | 6/22/2026                | 7/15/2026          |  |
|                  | Achakzai                 | Farhana     | AUSD              | BUSD               | Pioneer Elementary        | 6/17/2026                | 7/15/2026          |  |
|                  | McDaniel                 | Ezra        | OUESD             | BUSD               | Ron Nunn Elementary       | 6/22/2026                | 7/15/2026          |  |
|                  | Addiego                  | Ariya       | Byron             | BUSD               | Edna Hill Middle          | 6/16/2026                | 7/15/2026          |  |
|                  | Aderonmu                 | Olanrewaju  | OUESD             | BUSD               | Bristow Middle            | 6/22/2026                | 7/15/2026          |  |
|                  | Agustin                  | Leah        | MDUSD             | BUSD               | Adams Middle              | 6/16/2026                | 7/15/2026          |  |
|                  | Aipoalani-Tran           | Jessa Linh  | AUSD              | BUSD               | Krey Elementary           | 6/17/2026                | 7/15/2026          |  |
|                  | Aipoalani-Tran           | Laci Lien   | AUSD              | BUSD               | Krey Elementary           | 6/17/2026                | 7/15/2026          |  |
|                  | Akin                     | Miles       | AUSD              | BUSD               | Bristow Middle            | 6/17/2026                | 7/15/2026          |  |
|                  | Akrami                   | Arash       | AUSD              | BUSD               | Loma Vista Elementary     | 6/17/2026                | 7/15/2026          |  |
|                  | Akrami                   | Arian       | AUSD              | BUSD               | Loma Vista Elementary     | 6/17/2026                | 7/15/2026          |  |
|                  | Akrami                   | Zeba        | AUSD              | BUSD               | Adams Middle              | 6/17/2026                | 7/15/2026          |  |
|                  | Alcantar                 | Alonzo      | AUSD              | BUSD               | Pioneer Elementary        | 6/16/2026                | 7/15/2026          |  |
|                  | Alcantar                 | Santana     | AUSD              | BUSD               | Pioneer Elementary        | 6/17/2026                | 7/15/2026          |  |
|                  | Alcayde                  | Amelia      | AUSD              | BUSD               | Pioneer Elementary        | 6/17/2026                | 7/15/2026          |  |
|                  | Aldridge                 | Justice     | AUSD              | BUSD               | Brentwood Elmentary       | 6/17/2026                | 7/15/2026          |  |
|                  | Ancho                    | Lucas John  | AUSD              | BUSD               | Adams Middle              | 6/17/2026                | 7/15/2026          |  |
|                  | Anderson                 | Bodie       | OUESD             | BUSD               | Isaac Montanez Elementary | 6/22/2026                | 7/15/2026          |  |
|                  | Antonich                 | Kalia       | Byron             | BUSD               | Bristow Middle            | 6/16/2026                | 7/15/2026          |  |
|                  | Arcaina                  | Valentina   | OUESD             | BUSD               | Marsh Creek Elementary    | 6/22/2026                | 7/15/2026          |  |
|                  | Armstrong                | Everly      | OUESD             | BUSD               | Ron Nunn Elementary       | 6/22/2026                | 7/15/2026          |  |
|                  | Armstrong                | Payton      | OUESD             | BUSD               | Bristow Middle            | 6/22/2026                | 7/15/2026          |  |
|                  | Ashrafi Mohsenzada       | Halima      | AUSD              | BUSD               | Ron Nunn Elementary       | 6/17/2026                | 7/15/2026          |  |
|                  | Ashrafi-Mohsenzada       | Aaminah     | AUSD              | BUSD               | Ron Nunn Elementary       | 6/17/2026                | 7/15/2026          |  |
|                  | Bae                      | Aiden       | Byron             | BUSD               | Ron Nunn Elementary       | 6/16/2026                | 7/15/2026          |  |
|                  | Bae                      | Daniel      | Byron             | BUSD               | Ron Nunn Elementary       | 6/16/2026                | 7/15/2026          |  |
|                  | Baker                    | Charlie     | OUESD             | BUSD               | Pioneer Elementary        | 6/22/2026                | 7/15/2026          |  |
|                  | Baker                    | Riley       | OUESD             | BUSD               | Pioneer Elementary        | 6/22/2026                | 7/15/2026          |  |
|                  | Bañuelos Viramontes      | Samara      | AUSD              | BUSD               | Isaac Montanez Elementary | 6/17/2026                | 7/15/2026          |  |
|                  | Barahona                 | Arian       | Byron             | BUSD               | Krey Elementary           | 6/16/2026                | 7/15/2026          |  |
|                  | Barajas                  | Adrianna    | AUSD              | BUSD               | Adams Middle              | 6/17/2026                | 7/15/2026          |  |
|                  | Barnes                   | Samayah     | AUSD              | BUSD               | Brentwood Elmentary       | 6/17/2026                | 7/15/2026          |  |
|                  | Becerra                  | Fatima      | KESD              | BUSD               | Bristow Middle            | 6/16/2026                | 7/15/2026          |  |
|                  | Beltran                  | Luciana     | AUSD              | BUSD               | Brentwood Elmentary       | 6/17/2026                | 7/15/2026          |  |
|                  | Bembenek                 | Yvette      | OUESD             | BUSD               | Bristow Middle            | 6/22/2026                | 7/15/2026          |  |
|                  | Bentancourt              | Jasey       | KESD              | BUSD               | Edna Hill Middle          | 6/16/2026                | 7/15/2026          |  |
|                  | Bologna                  | Bella       | AUSD              | BUSD               | Loma Vista Elementary     | 6/17/2026                | 7/15/2026          |  |
|                  | Bologna                  | Gianni      | AUSD              | BUSD               | Loma Vista Elementary     | 6/17/2026                | 7/15/2026          |  |
|                  | Botello-Rodriguez        | Cai'ro      | AUSD              | BUSD               | Marsh Creek Elementary    | 6/17/2026                | 7/15/2026          |  |
|                  | Botello-Rodriguez        | Nova        | AUSD              | BUSD               | Marsh Creek Elementary    | 6/17/2026                | 7/15/2026          |  |
|                  | Bouhanik                 | Kayla       | AUSD              | BUSD               | Bristow Middle            | 6/17/2026                | 7/15/2026          |  |
|                  | Bouhanik                 | Kevin       | AUSD              | BUSD               | Ron Nunn Elementary       | 6/17/2026                | 7/15/2026          |  |

|  | Last Name      | First Name    | Resident District | Requested District | Approved to Attend            | Date Approved/<br>Denied | Board Meeting Date |  |
|--|----------------|---------------|-------------------|--------------------|-------------------------------|--------------------------|--------------------|--|
|  | Boyle          | Sean          | OUESD             | BUSD               | Ron Nunn Elementary           | 6/22/2026                | 7/15/2026          |  |
|  | Buchanan       | Symphony      | AUSD              | BUSD               | Isaac Montanez Elementary     | 6/17/2026                | 7/15/2026          |  |
|  | Buera          | Olivia        | AUSD              | BUSD               | Pioneer Elementary            | 6/17/2026                | 7/15/2026          |  |
|  | Burke          | Luke          | AUSD              | BUSD               | Krey Elementary               | 6/17/2026                | 7/15/2026          |  |
|  | Burke          | Olivia        | AUSD              | BUSD               | Krey Elementary               | 6/17/2026                | 7/15/2026          |  |
|  | Cambra         | Josefina      | OUESD             | BUSD               | Marsh Creek Elementary        | 6/22/2026                | 7/15/2026          |  |
|  | Cantin         | Logan         | KESD              | BUSD               | Isaac Montanez Elementary     | 6/16/2026                | 7/15/2026          |  |
|  | Capilla        | Esteban       | OUESD             | BUSD               | Garin Elementary              | 6/22/2026                | 7/15/2026          |  |
|  | Capilla        | Nelly         | OUESD             | BUSD               | Harvest Grove Virtual Academy | 6/22/2026                | 7/15/2026          |  |
|  | Caputo         | Carmela       | AUSD              | BUSD               | Pioneer Elementary            | 6/17/2026                | 7/15/2026          |  |
|  | Caputo         | Michael       | AUSD              | BUSD               | Bristow Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Caputo         | Tabitha       | AUSD              | BUSD               | Pioneer Elementary            | 6/17/2026                | 7/15/2026          |  |
|  | Caputo         | Valentina     | AUSD              | BUSD               | Pioneer Elementary            | 6/17/2026                | 7/15/2026          |  |
|  | Carroll        | Luna          | AUSD              | BUSD               | Krey Elementary               | 6/17/2026                | 7/15/2026          |  |
|  | Carter         | Rylee         | OUESD             | BUSD               | Adams Middle                  | 6/22/2026                | 7/15/2026          |  |
|  | Cerna          | Elizabeth     | AUSD              | BUSD               | Marsh Creek Elementary        | 6/17/2026                | 7/15/2026          |  |
|  | Chamorro       | Max           | OUESD             | BUSD               | Adams Middle                  | 6/22/2026                | 7/15/2026          |  |
|  | Charles        | Keevion       | AUSD              | BUSD               | Isaac Montanez Elementary     | 6/17/2026                | 7/15/2026          |  |
|  | Chavez         | Alexander     | OUESD             | BUSD               | Adams Middle                  | 6/22/2026                | 7/15/2026          |  |
|  | Chavez         | Jasmine       | OUESD             | BUSD               | Bristow Middle                | 6/22/2026                | 7/15/2026          |  |
|  | Chavez         | Miguel        | OUESD             | BUSD               | Loma Vista Elementary         | 6/22/2026                | 7/15/2026          |  |
|  | Childs         | Tristan       | OUESD             | BUSD               | Edna Hill Middle              | 6/22/2026                | 7/15/2026          |  |
|  | Christy        | Betty         | AUSD              | BUSD               | Loma Vista Elementary         | 6/17/2026                | 7/15/2026          |  |
|  | Collins        | Tae'veon      | OUESD             | BUSD               | Bristow Middle                | 6/22/2026                | 7/15/2026          |  |
|  | Colores        | Jonathan      | AUSD              | BUSD               | Isaac Montanez Elementary     | 6/17/2026                | 7/15/2026          |  |
|  | Colwell        | Noah          | OUESD             | BUSD               | Isaac Montanez Elementary     | 6/22/2026                | 7/15/2026          |  |
|  | Connelly       | Delia         | AUSD              | BUSD               | Isaac Montanez Elementary     | 6/17/2026                | 7/15/2026          |  |
|  | Correal        | Vega          | AUSD              | BUSD               | Bristow Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Cox            | Paisley       | AUSD              | BUSD               | Adams Middle                  | 6/17/2026                | 7/15/2026          |  |
|  | Crawford       | Ellison       | OUESD             | BUSD               | Edna Hill Middle              | 6/22/2026                | 7/15/2026          |  |
|  | Curiel         | Avaiah        | AUSD              | BUSD               | Pioneer Elementary            | 6/17/2026                | 7/15/2026          |  |
|  | Curiel         | Edgard        | AUSD              | BUSD               | Pioneer Elementary            | 6/17/2026                | 7/15/2026          |  |
|  | Dahl           | Odin          | AUSD              | BUSD               | Krey Elementary               | 6/17/2026                | 7/15/2026          |  |
|  | D'Amico        | Charlie       | KESD              | BUSD               | Bristow Middle School         | 6/16/2026                | 7/15/2026          |  |
|  | Davies         | Julia         | Byron             | BUSD               | Garin Elementary              | 6/16/2026                | 7/15/2026          |  |
|  | Davis          | Eli           | AUSD              | BUSD               | Ron Nunn Elementary           | 6/17/2026                | 7/15/2026          |  |
|  | Davis          | Nolan         | AUSD              | BUSD               | Ron Nunn Elementary           | 6/17/2026                | 7/15/2026          |  |
|  | Dawe           | Leo           | Byron             | BUSD               | Marsh Creek Elementary        | 6/16/2026                | 7/15/2026          |  |
|  | De La Torre    | Abriana       | Byron             | BUSD               | Edna Hill Middle School       | 6/16/2026                | 7/15/2026          |  |
|  | DeJanvier      | Caden         | AUSD              | BUSD               | Loma Vista Elementary         | 6/17/2026                | 7/15/2026          |  |
|  | Delgado        | Armando       | OUESD             | BUSD               | Edna Hill Middle              | 6/22/2026                | 7/15/2026          |  |
|  | Delgado        | Maya          | OUESD             | BUSD               | Isaac Montanez Elementary     | 6/22/2026                | 7/15/2026          |  |
|  | Deriada        | Livie Gwyneth | AUSD              | BUSD               | Pioneer Elementary            | 6/17/2026                | 7/15/2026          |  |
|  | Diaz           | Efrain        | OUESD             | BUSD               | Marsh Creek Elementary        | 6/22/2026                | 7/15/2026          |  |
|  | Dimino         | James         | AUSD              | BUSD               | Adams Middle                  | 6/17/2026                | 7/15/2026          |  |
|  | Divino         | Harron Zhian  | AUSD              | BUSD               | Edna Hill Middle              | 6/17/2026                | 7/15/2026          |  |
|  | Dobbins-Valdez | Egypt         | AUSD              | BUSD               | Bristow Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Dobbins-Valdez | Jordan        | AUSD              | BUSD               | Garin Elementary              | 6/17/2026                | 7/15/2026          |  |
|  | Dobbins-Valdez | Pharaoh       | AUSD              | BUSD               | Bristow Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Dodson         | Noah          | MDUSD             | BUSD               | Adams Middle                  | 6/16/2026                | 7/15/2026          |  |
|  | Dokes          | Christian     | AUSD              | BUSD               | Adams Middle                  | 6/17/2026                | 7/15/2026          |  |
|  | Domenici       | Andrew        | Byron             | BUSD               | Isaac Montanez Elementary     | 6/16/2026                | 7/15/2026          |  |
|  | Douglas Brown  | Nehemiah      | Byron             | BUSD               | Bristow Middle                | 6/16/2026                | 7/15/2026          |  |
|  | Dumalaon       | Kyle          | KESD              | BUSD               | Brentwood Elementary          | 6/16/2026                | 7/15/2026          |  |
|  | Dumalaon       | Luke          | KESD              | BUSD               | Brentwood Elementary          | 6/16/2026                | 7/15/2026          |  |

|  | Last Name       | First Name        | Resident District | Requested District | Approved to Attend          | Date Approved/<br>Denied | Board Meeting Date |  |
|--|-----------------|-------------------|-------------------|--------------------|-----------------------------|--------------------------|--------------------|--|
|  | Durazo          | Adrian            | AUSD              | BUSD               | Marsh Creek Elementary      | 6/17/2026                | 7/15/2026          |  |
|  | Dwyer           | Lincoln           | KESD              | BUSD               | Brentwood Elementary        | 6/16/2026                | 7/15/2026          |  |
|  | Ebinger         | Anthony           | AUSD              | BUSD               | Krey Elementary             | 6/17/2026                | 7/15/2026          |  |
|  | Elbarkani       | Tasneem           | AUSD              | BUSD               | Isaac Montanez Elementary   | 6/17/2026                | 7/15/2026          |  |
|  | Elebario        | Lili              | AUSD              | BUSD               | Isaac Montanez Elementary   | 6/17/2026                | 7/15/2026          |  |
|  | Elebario        | Michael           | AUSD              | BUSD               | Isaac Montanez Elementary   | 6/17/2026                | 7/15/2026          |  |
|  | Erlec           | Kaelyn            | KESD              | BUSD               | Bristow Middle              | 6/16/2026                | 7/15/2026          |  |
|  | Escobedo        | Romeo             | OUESD             | BUSD               | Krey Elementary             | 6/22/2026                | 7/15/2026          |  |
|  | Esquivias       | Aliandro          | AUSD              | BUSD               | Pioneer Elementary          | 6/17/2026                | 7/15/2026          |  |
|  | Estrada         | Gianna            | KESD              | BUSD               | Edna Hill Middle            | 6/16/2026                | 7/15/2026          |  |
|  | Fazlyzada       | Asenat            | AUSD              | BUSD               | Bristow Middle              | 6/17/2026                | 7/15/2026          |  |
|  | Fazlyzada       | Mustafa           | AUSD              | BUSD               | Ron Nunn Elementary         | 6/17/2026                | 7/15/2026          |  |
|  | Fernandez       | Marco             | AUSD              | BUSD               | Bristow Middle              | 6/17/2026                | 7/15/2026          |  |
|  | Foley           | Jordan            | AUSD              | BUSD               | Marsh Creek Elementary      | 6/17/2026                | 7/15/2026          |  |
|  | Foley           | Sincere           | AUSD              | BUSD               | Bristow Middle              | 6/17/2026                | 7/15/2026          |  |
|  | Frantz          | Aurora            | OUESD             | BUSD               | Marsh Creek Elementary      | 6/22/2026                | 7/15/2026          |  |
|  | Frantz          | Benjamin          | OUESD             | BUSD               | Marsh Creek Elementary      | 6/22/2026                | 7/15/2026          |  |
|  | Freking         | Ethan Connor      | AUSD              | BUSD               | Bristow Middle              | 6/17/2026                | 7/15/2026          |  |
|  | Gabucan         | Dominic           | AUSD              | BUSD               | Bristow Middle              | 6/17/2026                | 7/15/2026          |  |
|  | Gallardo        | Audrey            | AUSD              | BUSD               | Bristow Middle              | 6/17/2026                | 7/15/2026          |  |
|  | Geer            | Alyssa            | OUESD             | BUSD               | Edna Hill Middle            | 6/22/2026                | 7/15/2026          |  |
|  | George          | Parker            | AUSD              | BUSD               | Ron Nunn Elementary         | 6/17/2026                | 7/15/2026          |  |
|  | Gifford         | Adelaide          | AUSD              | BUSD               | Edna Hill Middle            | 6/17/2026                | 7/15/2026          |  |
|  | Ginkens         | April             | AUSD              | BUSD               | Adams Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Ginkens         | Cristina          | AUSD              | BUSD               | Adams Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Gonzalez        | Gael              | AUSD              | BUSD               | Adams Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Gonzalez        | Lilyanna          | OUESD             | BUSD               | Bristow Middle              | 6/22/2026                | 7/15/2026          |  |
|  | Gonzalez        | Mateo             | AUSD              | BUSD               | Adams Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Gonzalez        | Xzayvier          | AUSD              | BUSD               | Mary Casey Black Elementary | 6/17/2026                | 7/15/2026          |  |
|  | Gordon          | Richard           | AUSD              | BUSD               | Loma Vista Elementary       | 6/17/2026                | 7/15/2026          |  |
|  | Gordon          | Rylie             | AUSD              | BUSD               | Loma Vista Elementary       | 6/17/2026                | 7/15/2026          |  |
|  | Guerrero        | Jonah             | AUSD              | BUSD               | Bristow Middle              | 6/17/2026                | 7/15/2026          |  |
|  | Guerrero        | Judah             | AUSD              | BUSD               | Marsh Creek Elementary      | 6/17/2026                | 7/15/2026          |  |
|  | Guerrero        | Quinn             | KESD              | BUSD               | Adams Middle                | 6/16/2026                | 7/15/2026          |  |
|  | Gutierrez       | Charlotte         | OUESD             | BUSD               | Isaac Montanez Elementary   | 6/22/2026                | 7/15/2026          |  |
|  | Gutierrez       | Jocelyn (Josie)   | Byron             | BUSD               | Krey Elementary             | 6/16/2026                | 7/15/2026          |  |
|  | Gutierrez       | Juliette          | Byron             | BUSD               | Krey Elementary             | 6/16/2026                | 7/15/2026          |  |
|  | Habib           | Bushra            | AUSD              | BUSD               | Edna Hill Middle            | 6/17/2026                | 7/15/2026          |  |
|  | Habib           | Mohammad Mubashar | AUSD              | BUSD               | Garin Elementary            | 6/17/2026                | 7/15/2026          |  |
|  | Harold          | Zahra             | OUESD             | BUSD               | Ron Nunn Elementary         | 6/22/2026                | 7/15/2026          |  |
|  | Hastings Hansen | Juliet            | OUESD             | BUSD               | Edna Hill Middle            | 6/22/2026                | 7/15/2026          |  |
|  | Hernandez       | Brianna           | AUSD              | BUSD               | Adams Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Hernandez       | Carmen            | Byron             | BUSD               | Edna Hill Middle            | 6/16/2026                | 7/15/2026          |  |
|  | Hernandez       | Dean              | AUSD              | BUSD               | Marsh Creek Elementary      | 6/17/2026                | 7/15/2026          |  |
|  | Hernandez       | Emiliana          | AUSD              | BUSD               | Krey Elementary             | 6/17/2026                | 7/15/2026          |  |
|  | Hernandez       | Jade              | AUSD              | BUSD               | Marsh Creek Elementary      | 6/17/2026                | 7/15/2026          |  |
|  | Hernandez       | Xillah            | AUSD              | BUSD               | Brentwood Elmentary         | 6/17/2026                | 7/15/2026          |  |
|  | Herrera         | Nicholas          | KESD              | BUSD               | Mary Casey Black Elementary | 6/16/2026                | 7/15/2026          |  |
|  | Hiemenga        | Andrew            | AUSD              | BUSD               | Marsh Creek Elementary      | 6/17/2026                | 7/15/2026          |  |
|  | Hiemenga        | John              | AUSD              | BUSD               | Bristow Middle              | 6/17/2026                | 7/15/2026          |  |
|  | Hiemenga        | Matthew           | AUSD              | BUSD               | Marsh Creek Elementary      | 6/17/2026                | 7/15/2026          |  |
|  | Hood            | Hunter            | OUESD             | BUSD               | Ron Nunn Elementary         | 6/22/2026                | 7/15/2026          |  |
|  | Hood            | Joshua            | OUESD             | BUSD               | Edna Hill Middle            | 6/22/2026                | 7/15/2026          |  |
|  | Hymes           | Kylee             | OUESD             | BUSD               | Bristow Middle              | 6/22/2026                | 7/15/2026          |  |
|  | Hymes           | Stephen           | OUESD             | BUSD               | Ron Nunn Elementary         | 6/22/2026                | 7/15/2026          |  |

|  | Last Name         | First Name        | Resident District | Requested District | Approved to Attend     | Date Approved/<br>Denied | Board Meeting<br>Date |  |
|--|-------------------|-------------------|-------------------|--------------------|------------------------|--------------------------|-----------------------|--|
|  | Ibarra De La Cruz | Jimena            | AUSD              | BUSD               | Edna Hill Middle       | 6/17/2026                | 7/15/2026             |  |
|  | Ize-Iyamu         | Esosa             | Byron             | BUSD               | Ron Nunn Elementary    | 6/16/2026                | 7/15/2026             |  |
|  | Ize-Iyamu         | Osariemen         | Byron             | BUSD               | Bristow Middle         | 6/16/2026                | 7/15/2026             |  |
|  | Jabbari           | Reyhana           | AUSD              | BUSD               | Pioneer Elementary     | 6/17/2026                | 7/15/2026             |  |
|  | James             | Ryelyn            | Byron             | BUSD               | Garin Elementary       | 6/16/2026                | 7/15/2026             |  |
|  | Jaswal            | Ahsees            | AUSD              | BUSD               | Loma Vista Elementary  | 6/17/2026                | 7/15/2026             |  |
|  | Jaswal            | Anaya             | AUSD              | BUSD               | Adams Middle           | 6/17/2026                | 7/15/2026             |  |
|  | Jenkins           | Abigail           | Byron             | BUSD               | Edna Hill Middle       | 6/16/2026                | 7/15/2026             |  |
|  | Johnson           | Kingston          | Byron             | BUSD               | Krey Elementary        | 6/16/2026                | 7/15/2026             |  |
|  | Johnson           | Maile             | AUSD              | BUSD               | Bristow Middle         | 6/17/2026                | 7/15/2026             |  |
|  | Johnson           | Noah              | OUESD             | BUSD               | Edna Hill Middle       | 6/22/2026                | 7/15/2026             |  |
|  | Johnson           | Sierra            | OUESD             | BUSD               | Bristow Middle         | 6/22/2026                | 7/15/2026             |  |
|  | Johnston          | Harlow            | OUESD             | BUSD               | Edna Hill Middle       | 6/22/2026                | 7/15/2026             |  |
|  | Jones Olson       | Ava               | OUESD             | BUSD               | Bristow Middle         | 6/22/2026                | 7/15/2026             |  |
|  | Jones Olson       | Cruz              | OUESD             | BUSD               | Marsh Creek Elementary | 6/22/2026                | 7/15/2026             |  |
|  | Jones Olson       | Josie             | OUESD             | BUSD               | Marsh Creek Elementary | 6/22/2026                | 7/15/2026             |  |
|  | Judkins           | Gemma             | OUESD             | BUSD               | Bristow Middle         | 6/22/2026                | 7/15/2026             |  |
|  | Justice           | Paisley           | AUSD              | BUSD               | Garin Elementary       | 6/17/2026                | 7/15/2026             |  |
|  | Kalama            | Jaxon             | OUESD             | BUSD               | Bristow Middle         | 6/22/2026                | 7/15/2026             |  |
|  | Kanishvaran       | Thakshansai       | OUESD             | BUSD               | Brentwood Elementary   | 6/22/2026                | 7/15/2026             |  |
|  | Kattakakath       | Zain              | AUSD              | BUSD               | Marsh Creek Elementary | 6/17/2026                | 7/15/2026             |  |
|  | Kelsey            | Benjamin          | OUESD             | BUSD               | Marsh Creek Elementary | 6/22/2026                | 7/15/2026             |  |
|  | Kelsey Sory       | Eli               | OUESD             | BUSD               | Marsh Creek Elementary | 6/22/2026                | 7/15/2026             |  |
|  | Kerr              | Peyton            | OUESD             | BUSD               | Edna Hill Middle       | 6/22/2026                | 7/15/2026             |  |
|  | Keys              | Isabella          | AUSD              | BUSD               | Bristow Middle         | 6/17/2026                | 7/15/2026             |  |
|  | Khair             | Aayan             | AUSD              | BUSD               | Pioneer Elementary     | 6/17/2026                | 7/15/2026             |  |
|  | Khair             | Ariana            | AUSD              | BUSD               | Pioneer Elementary     | 6/17/2026                | 7/15/2026             |  |
|  | Khair             | Omaid             | AUSD              | BUSD               | Pioneer Elementary     | 6/17/2026                | 7/15/2026             |  |
|  | Khan              | Eliza             | OUESD             | BUSD               | Bristow Middle         | 6/22/2026                | 7/15/2026             |  |
|  | Kidwell           | Aubrey            | OUESD             | BUSD               | Edna Hill Middle       | 6/22/2026                | 7/15/2026             |  |
|  | Kumar             | Ayaan             | AUSD              | BUSD               | Marsh Creek Elementary | 6/17/2026                | 7/15/2026             |  |
|  | Kumar             | Mason             | AUSD              | BUSD               | Marsh Creek Elementary | 6/17/2026                | 7/15/2026             |  |
|  | Kumar             | Riaan             | AUSD              | BUSD               | Marsh Creek Elementary | 6/17/2026                | 7/15/2026             |  |
|  | Kwok              | Zachary           | AUSD              | BUSD               | Adams Middle           | 6/17/2026                | 7/15/2026             |  |
|  | Kwok              | Zane              | AUSD              | BUSD               | Adams Middle           | 6/17/2026                | 7/15/2026             |  |
|  | Jeanlouis         | Viviana           | AUSD              | BUSD               | Edna Hill Middle       | 6/17/2026                | 7/15/2026             |  |
|  | Lavado            | Gianella          | AUSD              | BUSD               | Krey Elementary        | 6/17/2026                | 7/15/2026             |  |
|  | Lavado            | Grace             | AUSD              | BUSD               | Krey Elementary        | 6/17/2026                | 7/15/2026             |  |
|  | Lavado            | Jeremy            | AUSD              | BUSD               | Krey Elementary        | 6/17/2026                | 7/15/2026             |  |
|  | Leone             | Hudson            | KESD              | BUSD               | Krey Elementary        | 6/16/2026                | 7/15/2026             |  |
|  | Leone             | Jaxson            | KESD              | BUSD               | Edna Hill Middle       | 6/16/2026                | 7/15/2026             |  |
|  | Leone             | Preston           | KESD              | BUSD               | Krey Elementary        | 6/16/2026                | 7/15/2026             |  |
|  | Leong             | Lauren Amelia     | PUSD              | BUSD               | Krey Elementary        | 6/16/2026                | 7/15/2026             |  |
|  | Leong             | Lucas Jeffrey     | PUSD              | BUSD               | Adams Middle           | 6/16/2026                | 7/15/2026             |  |
|  | Levine            | Kahliah           | AUSD              | BUSD               | Loma Vista Elementary  | 6/17/2026                | 7/15/2026             |  |
|  | Li                | Austin            | AUSD              | BUSD               | Adams Middle           | 6/17/2026                | 7/15/2026             |  |
|  | Lira              | Daniel            | OUESD             | BUSD               | Brentwood Elementary   | 6/22/2026                | 7/15/2026             |  |
|  | Maggiore          | Gemma             | Byron             | BUSD               | Bristow Middle         | 6/16/2026                | 7/15/2026             |  |
|  | Mai               | Christopher       | AUSD              | BUSD               | Garin Elementary       | 6/17/2026                | 7/15/2026             |  |
|  | Mai               | Sophia            | AUSD              | BUSD               | Garin Elementary       | 6/17/2026                | 7/15/2026             |  |
|  | Manahan           | Lakshmiel Desiree | AUSD              | BUSD               | Pioneer Elementary     | 6/17/2026                | 7/15/2026             |  |
|  | Manin             | Sophie            | AUSD              | BUSD               | Brentwood Elmentary    | 6/17/2026                | 7/15/2026             |  |
|  | Marple            | Evangeline        | OUESD             | BUSD               | Garin Elementary       | 6/22/2026                | 7/15/2026             |  |
|  | Martin            | Blake             | OUESD             | BUSD               | Garin Elementary       | 6/22/2026                | 7/15/2026             |  |
|  | Martin            | Juanpablo         | KESD              | BUSD               | Bristow Middle         | 6/16/2026                | 7/15/2026             |  |

|  | Last Name         | First Name     | Resident District | Requested District | Approved to Attend            | Date Approved/<br>Denied | Board Meeting Date |  |
|--|-------------------|----------------|-------------------|--------------------|-------------------------------|--------------------------|--------------------|--|
|  | Martin            | Madyson        | OUESD             | BUSD               | Garin Elementary              | 6/22/2026                | 7/15/2026          |  |
|  | Martinez          | Alyciana       | AUSD              | BUSD               | Garin Elementary              | 6/17/2026                | 7/15/2026          |  |
|  | Massoni           | Garrett        | Byron             | BUSD               | Krey Elementary               | 6/16/2026                | 7/15/2026          |  |
|  | Massoni           | Sadie          | Byron             | BUSD               | Bristow Middle                | 6/16/2026                | 7/15/2026          |  |
|  | McAuley           | Ian            | AUSD              | BUSD               | Brentwood Elmentary           | 6/17/2026                | 7/15/2026          |  |
|  | McCormick         | Cameron        | AUSD              | BUSD               | Isaac Montanez Elementary     | 6/17/2026                | 7/15/2026          |  |
|  | Levine            | Deaonni        | AUSD              | BUSD               | Harvest Grove Virtual Academy | 6/17/2026                | 7/15/2026          |  |
|  | McDaniel          | Orion          | OUESD             | BUSD               | Krey Elementary               | 6/22/2026                | 7/15/2026          |  |
|  | McGinn            | Ellie          | MDUSD             | BUSD               | Garin Elementary              | 6/16/2026                | 7/15/2026          |  |
|  | McGinn            | Iyla           | MDUSD             | BUSD               | Garin Elementary              | 6/16/2026                | 7/15/2026          |  |
|  | McGourty          | Grant          | AUSD              | BUSD               | Bristow Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Mckinney          | Lucas          | KESD              | BUSD               | Garin Elementary              | 6/16/2026                | 7/15/2026          |  |
|  | McKnight          | Canyon         | OUESD             | BUSD               | Krey Elementary               | 6/22/2026                | 7/15/2026          |  |
|  | Medina            | Caillah        | OUESD             | BUSD               | Garin Elementary              | 6/22/2026                | 7/15/2026          |  |
|  | Medina            | Elijah         | OUESD             | BUSD               | Garin Elementary              | 6/22/2026                | 7/15/2026          |  |
|  | Medrano-Rodriguez | Juan Damian    | AUSD              | BUSD               | Bristow Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Memon             | Moiz           | AUSD              | BUSD               | Isaac Montanez Elementary     | 6/17/2026                | 7/15/2026          |  |
|  | Menchaca          | Martin         | OUESD             | BUSD               | Isaac Montanez Elementary     | 6/22/2026                | 7/15/2026          |  |
|  | Mene              | Eyimofe        | OUESD             | BUSD               | Brentwood Elementary          | 6/22/2026                | 7/15/2026          |  |
|  | Mene              | Torisheju      | OUESD             | BUSD               | Edna Hill Middle              | 6/22/2026                | 7/15/2026          |  |
|  | Michael           | Aubrey         | KESD              | BUSD               | Bristow Middle                | 6/16/2026                | 7/15/2026          |  |
|  | Miller            | Sabrina        | OUESD             | BUSD               | Garin Elementary              | 6/22/2026                | 7/15/2026          |  |
|  | Miller            | Savannah       | OUESD             | BUSD               | Garin Elementary              | 6/22/2026                | 7/15/2026          |  |
|  | Miller            | Sophia         | OUESD             | BUSD               | Garin Elementary              | 6/22/2026                | 7/15/2026          |  |
|  | Mills             | Amias          | KESD              | BUSD               | Mary Casey Black Elementary   | 6/16/2026                | 7/15/2026          |  |
|  | Mora              | Gabriel        | AUSD              | BUSD               | Marsh Creek Elementary        | 6/17/2026                | 7/15/2026          |  |
|  | Moralez           | Alannah        | AUSD              | BUSD               | Ron Nunn Elementary           | 6/17/2026                | 7/15/2026          |  |
|  | Moralez           | Priscilla      | AUSD              | BUSD               | Ron Nunn Elementary           | 6/17/2026                | 7/15/2026          |  |
|  | Moran             | Mason          | AUSD              | BUSD               | Bristow Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Muela             | Ava            | OUESD             | BUSD               | Mary Casey Black Elementary   | 6/22/2026                | 7/15/2026          |  |
|  | Muela             | Gabriella      | OUESD             | BUSD               | Edna Hill Middle              | 6/22/2026                | 7/15/2026          |  |
|  | Muela             | Jesus          | OUESD             | BUSD               | Mary Casey Black Elementary   | 6/22/2026                | 7/15/2026          |  |
|  | Munoz             | Daniel         | OUESD             | BUSD               | Mary Casey Black Elementary   | 6/22/2026                | 7/15/2026          |  |
|  | Nall              | Alaina         | AUSD              | BUSD               | Marsh Creek Elementary        | 6/17/2026                | 7/15/2026          |  |
|  | Natarajan         | Rithya         | AUSD              | BUSD               | Bristow Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Navarro-Camacho   | Alex           | AUSD              | BUSD               | Krey Elementary               | 6/17/2026                | 7/15/2026          |  |
|  | Navarro-Camacho   | Olivia         | AUSD              | BUSD               | Krey Elementary               | 6/17/2026                | 7/15/2026          |  |
|  | Newsom            | Julianna Elise | PUSD              | BUSD               | Adams Middle                  | 6/16/2026                | 7/15/2026          |  |
|  | Newsom            | Roman Daniel   | PUSD              | BUSD               | Adams Middle                  | 6/16/2026                | 7/15/2026          |  |
|  | Nojiri            | Kaylee         | OUESD             | BUSD               | Edna Hill Middle              | 6/22/2026                | 7/15/2026          |  |
|  | Nunemaker         | Benjamin       | OUESD             | BUSD               | Marsh Creek Elementary        | 6/22/2026                | 7/15/2026          |  |
|  | Obligacion        | Mya Anne       | AUSD              | BUSD               | Harvest Grove Virtual Academy | 6/17/2026                | 7/15/2026          |  |
|  | Oloff             | Calvin         | OUESD             | BUSD               | Edna Hill Middle              | 6/22/2026                | 7/15/2026          |  |
|  | Omari             | Mirwais        | OUESD             | BUSD               | Brentwood Elementary          | 6/22/2026                | 7/15/2026          |  |
|  | Omari             | Safa           | OUESD             | BUSD               | Brentwood Elementary          | 6/22/2026                | 7/15/2026          |  |
|  | Padilla           | Nicholas       | AUSD              | BUSD               | Loma Vista Elementary         | 6/17/2026                | 7/15/2026          |  |
|  | Padilla           | Olivia         | AUSD              | BUSD               | Ron Nunn Elementary           | 6/17/2026                | 7/15/2026          |  |
|  | Paje              | Greycen        | OUESD             | BUSD               | Pioneer Elementary            | 6/22/2026                | 7/15/2026          |  |
|  | Pantoja Medina    | Mia Marisol    | KESD              | BUSD               | Adams Middle                  | 6/16/2026                | 7/15/2026          |  |
|  | Paris             | Colton         | OUESD             | BUSD               | Bristow Middle                | 6/22/2026                | 7/15/2026          |  |
|  | Paris             | Paisley        | OUESD             | BUSD               | Ron Nunn Elementary           | 6/22/2026                | 7/15/2026          |  |
|  | Parvanta          | Felix          | AUSD              | BUSD               | Ron Nunn Elementary           | 6/17/2026                | 7/15/2026          |  |
|  | Parvanta          | Julian         | AUSD              | BUSD               | Ron Nunn Elementary           | 6/17/2026                | 7/15/2026          |  |
|  | Pellouchoud       | Bentley        | OUESD             | BUSD               | Edna Hill Middle              | 6/22/2026                | 7/15/2026          |  |
|  | Pellouchoud       | Kennedy        | OUESD             | BUSD               | Marsh Creek Elementary        | 6/22/2026                | 7/15/2026          |  |

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|--|-------------------|-------------|-------------------|--------------------|-----------------------------|--------------------------|--------------------|--|
|  | Perez             | Christopher | OUESD             | BUSD               | Bristow Middle              | 6/22/2026                | 7/15/2026          |  |
|  | Peters            | Tanner      | AUSD              | BUSD               | Edna Hill Middle            | 6/17/2026                | 7/15/2026          |  |
|  | Pettifer          | Emily       | OUESD             | BUSD               | Edna Hill Middle            | 6/22/2026                | 7/15/2026          |  |
|  | Pimentel          | Emilio      | KESD              | BUSD               | Edna Hill Middle            | 6/16/2026                | 7/15/2026          |  |
|  | Pizzi             | Ellie       | AUSD              | BUSD               | Krey Elementary             | 6/17/2026                | 7/15/2026          |  |
|  | Pizzi             | Madison     | AUSD              | BUSD               | Krey Elementary             | 6/17/2026                | 7/15/2026          |  |
|  | Pizzi             | Peyton      | AUSD              | BUSD               | Krey Elementary             | 6/17/2026                | 7/15/2026          |  |
|  | Pol               | Elias       | OUESD             | BUSD               | Bristow Middle              | 6/22/2026                | 7/15/2026          |  |
|  | Pol               | Elijah      | OUESD             | BUSD               | Bristow Middle              | 6/22/2026                | 7/15/2026          |  |
|  | Prado             | Adrian      | OUESD             | BUSD               | Bristow Middle              | 6/22/2026                | 7/15/2026          |  |
|  | Pudage            | Alisha      | AUSD              | BUSD               | Bristow Middle              | 6/17/2026                | 7/15/2026          |  |
|  | Pullen            | Brett       | Byron             | BUSD               | Loma Vista Elementary       | 6/16/2026                | 7/15/2026          |  |
|  | Pullen            | Maddison    | Byron             | BUSD               | Loma Vista Elementary       | 6/16/2026                | 7/15/2026          |  |
|  | Rahman            | Fatima      | AUSD              | BUSD               | Adams Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Ramirez           | Robert      | OUESD             | BUSD               | Brentwood Elementary        | 6/22/2026                | 7/15/2026          |  |
|  | Ramos             | Elisabet    | AUSD              | BUSD               | Brentwood Elementary        | 6/17/2026                | 7/15/2026          |  |
|  | Ramos Barbosa     | Lina        | AUSD              | BUSD               | Edna Hill Middle            | 6/17/2026                | 7/15/2026          |  |
|  | Romos Barbosa     | Daniel      | AUSD              | BUSD               | Marsh Creek Elementary      | 6/17/2026                | 7/15/2026          |  |
|  | Regiwal           | Dina        | AUSD              | BUSD               | Ron Nunn Elementary         | 6/17/2026                | 7/15/2026          |  |
|  | Reyes             | Elena       | AUSD              | BUSD               | Krey Elementary             | 6/17/2026                | 7/15/2026          |  |
|  | Reyes             | Marianna    | AUSD              | BUSD               | Krey Elementary             | 6/17/2026                | 7/15/2026          |  |
|  | Rhodes            | Bailey Ann  | OUESD             | BUSD               | Edna Hill Middle            | 6/22/2026                | 7/15/2026          |  |
|  | Rhodes            | Chloe       | OUESD             | BUSD               | Garin Elementary            | 6/22/2026                | 7/15/2026          |  |
|  | Rines             | Audriana    | AUSD              | BUSD               | Ron Nunn Elementary         | 6/17/2026                | 7/15/2026          |  |
|  | Rines             | Francesca   | AUSD              | BUSD               | Ron Nunn Elementary         | 6/17/2026                | 7/15/2026          |  |
|  | Rios              | Mila        | OUESD             | BUSD               | Edna Hill Middle            | 6/22/2026                | 7/15/2026          |  |
|  | Rivas             | Nico        | OUESD             | BUSD               | Ron Nunn Elementary         | 6/22/2026                | 7/15/2026          |  |
|  | Rivera Guzman     | Danya       | AUSD              | BUSD               | Mary Casey Black Elementary | 6/17/2026                | 7/15/2026          |  |
|  | Rodriguez         | Allisson    | OUESD             | BUSD               | Mary Casey Black Elementary | 6/22/2026                | 7/15/2026          |  |
|  | Rodriguez         | Baylee      | AUSD              | BUSD               | Loma Vista Elementary       | 6/17/2026                | 7/15/2026          |  |
|  | Rodriguez         | Citlaly     | AUSD              | BUSD               | Marsh Creek Elementary      | 6/17/2026                | 7/15/2026          |  |
|  | Rodriguez         | Gonzalo     | Byron             | BUSD               | Isaac Montanez Elementary   | 6/16/2026                | 7/15/2026          |  |
|  | Rodriguez         | Valentina   | Byron             | BUSD               | Isaac Montanez Elementary   | 6/16/2026                | 7/15/2026          |  |
|  | Rodriguez         | Ximena      | AUSD              | BUSD               | Loma Vista Elementary       | 6/17/2026                | 7/15/2026          |  |
|  | Rodriguez Solorio | Cassandra   | OUESD             | BUSD               | Bristow Middle              | 6/22/2026                | 7/15/2026          |  |
|  | Rodriguez Solorio | Jose        | OUESD             | BUSD               | Mary Casey Black Elementary | 6/22/2026                | 7/15/2026          |  |
|  | Ronquillo         | Bailei      | Byron             | BUSD               | Pioneer Elementary          | 6/16/2026                | 7/15/2026          |  |
|  | Ruiz              | Devereaux   | MDUSD             | BUSD               | Edna Hill Middle            | 6/16/2026                | 7/15/2026          |  |
|  | Ruiz              | Richard     | MDUSD             | BUSD               | Mary Casey Black            | 6/16/2026                | 7/15/2026          |  |
|  | Ruiz Oseguera     | Aaliyah     | OUESD             | BUSD               | Krey Elementary             | 6/22/2026                | 7/15/2026          |  |
|  | Ruiz Oseguera     | Joseph      | OUESD             | BUSD               | Adams Middle                | 6/22/2026                | 7/15/2026          |  |
|  | Salman            | Elina       | AUSD              | BUSD               | Adams Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Salsedo           | Leilani     | Byron             | BUSD               | Ron Nunn Elementary         | 6/16/2026                | 7/15/2026          |  |
|  | Samuel            | Josiah      | AUSD              | BUSD               | Isaac Montanez Elementary   | 6/17/2026                | 7/15/2026          |  |
|  | Sanchez-Schau     | Hudson      | OUESD             | BUSD               | Ron Nunn Elementary         | 6/22/2026                | 7/15/2026          |  |
|  | Sandoval          | Layla       | AUSD              | BUSD               | Edna Hill Middle            | 6/17/2026                | 7/15/2026          |  |
|  | Santiago          | Gracie      | AUSD              | BUSD               | Isaac Montanez Elementary   | 6/17/2026                | 7/15/2026          |  |
|  | Santiago          | Presley     | AUSD              | BUSD               | Isaac Montanez Elementary   | 6/17/2026                | 7/15/2026          |  |
|  | Schultz           | Liam        | AUSD              | BUSD               | Loma Vista Elementary       | 6/17/2026                | 7/15/2026          |  |
|  | Scott             | Azariah     | AUSD              | BUSD               | Krey Elementary             | 6/17/2026                | 7/15/2026          |  |
|  | Semans            | Harlow      | OUESD             | BUSD               | Ron Nunn Elementary         | 6/22/2026                | 7/15/2026          |  |
|  | Semans            | Rowan       | OUESD             | BUSD               | Bristow Middle              | 6/22/2026                | 7/15/2026          |  |
|  | Shaw              | Olivia      | OUESD             | BUSD               | Adams Middle                | 6/22/2026                | 7/15/2026          |  |
|  | Simmons           | Lyla        | OUESD             | BUSD               | Loma Vista Elementary       | 6/22/2026                | 7/15/2026          |  |
|  | Simpson           | Riley       | AUSD              | BUSD               | Ron Nunn Elementary         | 6/17/2026                | 7/15/2026          |  |



|  | Last Name         | First Name | Resident District | Requested District | Approved to Attend            | Date Approved/<br>Denied | Board Meeting Date |  |
|--|-------------------|------------|-------------------|--------------------|-------------------------------|--------------------------|--------------------|--|
|  | Sims              | Robert     | Byron             | BUSD               | Ron Nunn Elementary           | 6/16/2026                | 7/15/2026          |  |
|  | Sims              | Robyn      | Byron             | BUSD               | Ron Nunn Elementary           | 6/16/2026                | 7/15/2026          |  |
|  | Stancliff         | William    | AUSD              | BUSD               | Garin Elementary              | 6/17/2026                | 7/15/2026          |  |
|  | Stern             | Hans       | AUSD              | BUSD               | Ron Nunn Elementary           | 6/17/2026                | 7/15/2026          |  |
|  | Steward           | Aubrey     | OUESD             | BUSD               | Pioneer Elementary            | 6/22/2026                | 7/15/2026          |  |
|  | Stewart           | Andrew     | AUSD              | BUSD               | Bristow Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Stribling         | Jacque     | AUSD              | BUSD               | Brentwood Elmentary           | 6/17/2026                | 7/15/2026          |  |
|  | Stribling         | Mariah     | AUSD              | BUSD               | Bristow Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Suacillo          | Keoni      | AUSD              | BUSD               | Krey Elementary               | 6/17/2026                | 7/15/2026          |  |
|  | Suacillo          | Zoey       | AUSD              | BUSD               | Krey Elementary               | 6/17/2026                | 7/15/2026          |  |
|  | Surfus            | Madison    | OUESD             | BUSD               | Adams Middle                  | 6/22/2026                | 7/15/2026          |  |
|  | Tabakovic         | Ilvana     | AUSD              | BUSD               | Adams Middle                  | 6/17/2026                | 7/15/2026          |  |
|  | Tabari            | Navia      | OUESD             | BUSD               | Krey Elementary               | 6/22/2026                | 7/15/2026          |  |
|  | Talamaivao        | Nathaniel  | AUSD              | BUSD               | Pioneer Elementary            | 6/17/2026                | 7/15/2026          |  |
|  | Tantoco           | Harper     | OUESD             | BUSD               | Isaac Montanez Elementary     | 6/22/2026                | 7/15/2026          |  |
|  | Tantoco           | Ocean      | OUESD             | BUSD               | Isaac Montanez Elementary     | 6/22/2026                | 7/15/2026          |  |
|  | Teixeira          | Sara       | AUSD              | BUSD               | Bristow Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Teixeira          | Clara      | AUSD              | BUSD               | Adams Middle                  | 6/17/2026                | 7/15/2026          |  |
|  | Teklay            | Mekseb     | AUSD              | BUSD               | Bristow Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Thompson          | Gia        | AUSD              | BUSD               | Bristow Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Thornton          | Artemis    | AUSD              | BUSD               | Ron Nunn Elementary           | 6/17/2026                | 7/15/2026          |  |
|  | Thurber           | Maylea     | OUESD             | BUSD               | Adams Middle                  | 6/22/2026                | 7/15/2026          |  |
|  | Tokhay            | Aisha      | AUSD              | BUSD               | Edna Hill Middle              | 6/17/2026                | 7/15/2026          |  |
|  | Tomasini          | Angelo     | KESD              | BUSD               | Pioneer Elementary            | 6/16/2026                | 7/15/2026          |  |
|  | Tomasini          | Giancarlo  | KESD              | BUSD               | Pioneer Elementary            | 6/16/2026                | 7/15/2026          |  |
|  | Tran              | Aydin      | AUSD              | BUSD               | Garin Elementary              | 6/17/2026                | 7/15/2026          |  |
|  | Tran              | Jason      | AUSD              | BUSD               | Edna Hill Middle              | 6/17/2026                | 7/15/2026          |  |
|  | Truitt            | Maddox     | AUSD              | BUSD               | Brentwood Elmentary           | 6/17/2026                | 7/15/2026          |  |
|  | Truitt            | Michael    | AUSD              | BUSD               | Brentwood Elmentary           | 6/17/2026                | 7/15/2026          |  |
|  | Turley            | Hayden     | Byron             | BUSD               | Adams Middle                  | 6/16/2026                | 7/15/2026          |  |
|  | Turley            | Hudson     | Byron             | BUSD               | Krey Elementary               | 6/16/2026                | 7/15/2026          |  |
|  | Ulloa             | Giovanni   | AUSD              | BUSD               | Ron Nunn Elementary           | 6/17/2026                | 7/15/2026          |  |
|  | Ulloa-Alaniz      | Julianne   | OUESD             | BUSD               | Edna Hill Middle              | 6/22/2026                | 7/15/2026          |  |
|  | Unger             | London     | AUSD              | BUSD               | Bristow Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Unger             | Miles      | AUSD              | BUSD               | Bristow Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Valdivia          | Eros       | Byron             | BUSD               | Bristow Middle                | 6/16/2026                | 7/15/2026          |  |
|  | Valdivia          | Evoni      | Byron             | BUSD               | Brentwood Elementary          | 6/16/2026                | 7/15/2026          |  |
|  | Van Dyke          | Bryson     | Byron             | BUSD               | Bristow Middle                | 6/16/2026                | 7/15/2026          |  |
|  | Vannett           | Annabel    | AUSD              | BUSD               | Ron Nunn Elementary           | 6/17/2026                | 7/15/2026          |  |
|  | Vazquez Alvarez   | Emili      | KESD              | BUSD               | Edna Hill Middle              | 6/16/2026                | 7/15/2026          |  |
|  | Vela              | Julian     | AUSD              | BUSD               | Bristow Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Velazquez Sanchez | Julieta    | KESD              | BUSD               | Mary Casey Black Elementary   | 6/16/2026                | 7/15/2026          |  |
|  | Velazquez Sanchez | Sebastian  | KESD              | BUSD               | Mary Casey Black Elementary   | 6/16/2026                | 7/15/2026          |  |
|  | Villalobos        | Daciana    | OUESD             | BUSD               | Bristow Middle                | 6/22/2026                | 7/15/2026          |  |
|  | Vinluan           | Marc Jared | AUSD              | BUSD               | Adams Middle                  | 6/17/2026                | 7/15/2026          |  |
|  | Voelker           | Kacen      | OUESD             | BUSD               | Mary Casey Black Elementary   | 6/22/2026                | 7/15/2026          |  |
|  | Washington        | Michael    | AUSD              | BUSD               | Adams Middle                  | 6/17/2026                | 7/15/2026          |  |
|  | Wheatley          | Paisley    | OUESD             | BUSD               | Krey Elementary               | 6/22/2026                | 7/15/2026          |  |
|  | White             | Azariah    | AUSD              | BUSD               | Bristow Middle                | 6/17/2026                | 7/15/2026          |  |
|  | Williams Jamison  | Nasir      | AUSD              | BUSD               | Pioneer Elementary            | 6/17/2026                | 7/15/2026          |  |
|  | Young             | Finn       | Byron             | BUSD               | Garin Elementary              | 6/16/2026                | 7/15/2026          |  |
|  | Young             | Gwenn      | Byron             | BUSD               | Garin Elementary              | 6/16/2026                | 7/15/2026          |  |
|  | Yung Jenkins      | Mason      | OUESD             | BUSD               | Harvest Grove Virtual Academy | 6/22/2026                | 7/15/2026          |  |
|  | Zapatero          | Giovanna   | AUSD              | BUSD               | Ron Nunn Elementary           | 6/17/2026                | 7/15/2026          |  |
|  | Zaragoza          | Nathan     | AUSD              | BUSD               | Adams Middle                  | 6/17/2026                | 7/15/2026          |  |

|  | Last Name         | First Name | Resident District | Requested District | Approved to Attend      | Date Approved/<br>Denied | Board Meeting Date |  |
|--|-------------------|------------|-------------------|--------------------|-------------------------|--------------------------|--------------------|--|
|  | Zarich            | Hunter     | MDUSD             | BUSD               | Ron Nunn Elementary     | 6/16/2026                | 7/15/2026          |  |
|  | Lazo Perez        | Rocky      | OUESD             | BUSD               | Ron Nunn Elementary     | 6/22/2026                | 7/15/2026          |  |
|  | Martinez          | Jizell     | AUSD              | BUSD               | Edna Hill Middle        | 6/17/2026                | 7/15/2026          |  |
|  | Sarna             | Gia        | Byron             | BUSD               | Garin Elementary        | 6/16/2026                | 7/15/2026          |  |
|  | Scott             | Saviour    | AUSD              | BUSD               | Krey Elementary         | 6/17/2026                | 7/15/2026          |  |
|  | Wens              | Deegan     | Byron             | BUSD               | Edna Hill Middle        | 6/16/2026                | 7/15/2026          |  |
|  | Nelson            | Ryann      | OUESD             | BUSD               | Harvest Grove Academy   | 6/22/2026                | 7/15/2026          |  |
|  | Moore             | Brooklyn   | AUSD              | BUSD               | Harvest Grove Academy   | 6/22/2026                | 7/15/2026          |  |
|  | White             | Celestina  | AUSD              | BUSD               | Edna Hill Middle School | 6/22/2026                | 7/15/2026          |  |
|  | Villaloblos       | A'mari     | AUSD              | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | Velazquez Sanchez | Julian     | KESD              | BUSD               | Adams Middle School     | 6/22/2026                | 7/15/2026          |  |
|  | Vallin            | Izaac      | AUSD              | BUSD               | Adams Middle School     | 6/22/2026                | 7/15/2026          |  |
|  | Tran              | Tracy      | AUSD              | BUSD               | Edna Hill Middle School | 6/22/2026                | 7/15/2026          |  |
|  | Agpalo            | Ava        | AUSD              | BUSD               | Edna Hill Middle School | 6/22/2026                | 7/15/2026          |  |
|  | Tokhay            | Fathima    | AUSD              | BUSD               | Edna Hill Middle School | 6/22/2026                | 7/15/2026          |  |
|  | Steward           | Makenna    | OUESD             | BUSD               | Adams Middle School     | 6/22/2026                | 7/15/2026          |  |
|  | Sims              | Zariyah    | Byron             | BUSD               | Adams Middle School     | 6/22/2026                | 7/15/2026          |  |
|  | Sims              | Zachary    | Byron             | BUSD               | Adams Middle School     | 6/22/2026                | 7/15/2026          |  |
|  | Russo             | Riley      | KESD              | BUSD               | Edna Hill Middle School | 6/22/2026                | 7/15/2026          |  |
|  | Ruiz              | Richard    | MDUSD             | BUSD               | Edna Hill Middle School | 6/22/2026                | 7/15/2026          |  |
|  | Romero            | Santino    | AUSD              | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | Rodriguez         | Sophia     | AUSD              | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | Rodriguez         | Alexa      | KESD              | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | Alcayde           | Andre      | AUSD              | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | Robins            | Kaitlyn    | OUESD             | BUSD               | Adams Middle School     | 6/22/2026                | 7/15/2026          |  |
|  | Rigsby            | Atticus    | OUESD             | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | Regiwal           | Tanznia    | AUSD              | BUSD               | Adams Middle School     | 6/22/2026                | 7/15/2026          |  |
|  | Prado             | Ariana     | OUESD             | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | Popovich          | Quincy     | MDUSD             | BUSD               | Adams Middle School     | 6/22/2026                | 7/15/2026          |  |
|  | Plummer           | Austin     | OUESD             | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | Pettifer          | Zachary    | OUESD             | BUSD               | Edna Hill Middle School | 6/22/2026                | 7/15/2026          |  |
|  | Pelayo            | Juliet     | OUESD             | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | Pearce            | Bentley    | Byron             | BUSD               | Edna Hill Middle School | 6/22/2026                | 7/15/2026          |  |
|  | Osejo             | Timothy    | AUSD              | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | Ortega            | Francisco  | AUSD              | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | Onstead           | Oliver     | AUSD              | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | Olf               | Violet     | OUESD             | BUSD               | Edna Hill Middle School | 6/22/2026                | 7/15/2026          |  |
|  | Nunemaker         | Maren      | OUESD             | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | Munoz             | Kataleya   | OUESD             | BUSD               | Edna Hill Middle School | 6/22/2026                | 7/15/2026          |  |
|  | Montenegro        | Mateo      | PUSD              | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | McKnight          | Clay       | OUESD             | BUSD               | Adams Middle School     | 6/22/2026                | 7/15/2026          |  |
|  | McKinney          | Landon     | KESD              | BUSD               | Edna Hill Middle School | 6/22/2026                | 7/15/2026          |  |
|  | McDaniel          | Zaiden     | OUESD             | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | McClelland        | Alex       | AUSD              | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | Massoni           | Ellie      | Byron             | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | Martin            | Estefania  | KESD              | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | Marple            | Elliot     | OUESD             | BUSD               | Edna Hill Middle School | 6/22/2026                | 7/15/2026          |  |
|  | Maggiore          | Frank      | Byron             | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | Mabandos          | Klay       | AUSD              | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | Land              | Jelani     | AUSD              | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | Kerr              | Blake      | OUESD             | BUSD               | Edna Hill Middle School | 6/22/2026                | 7/15/2026          |  |
|  | Jordan            | Kaelice    | AUSD              | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | Johnson           | Caden      | AUSD              | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |
|  | Ibarra De La Cruz | Santiago   | AUSD              | BUSD               | Edna Hill Middle School | 6/22/2026                | 7/15/2026          |  |
|  | Gonzalez          | Mateo      | AUSD              | BUSD               | Bristow Middle School   | 6/22/2026                | 7/15/2026          |  |

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06/02/2026 12:02 | Brentwood Union School District  
fescobar | AP-BATCH SUMMARY

AP-BATCH: 12026 06/02/2026

| FUND | ACCOUNT                          |                             | AMOUNT     | AVLB BUDGET |
|------|----------------------------------|-----------------------------|------------|-------------|
| 01   | 01-0099-0000-0000-000-0-000-8699 | STALE DATED/RETURNED CKS    | 140.13     | .00         |
| 01   | 01-0787-1110-1000-003-0-000-4304 | GOAL 4-SUPPLIES/MATERIALS   | 574.39     | 85.36       |
| 01   | 01-0787-1110-1000-012-0-000-4301 | GOAL 1-SUPPLIES/MATERIALS   | 313.61     | 3,961.22    |
| 01   | 01-0787-1110-1000-004-0-000-4304 | GOAL 4-SUPPLIES/MATERIALS   | 570.06     | -20.19      |
| 01   | 01-0787-1110-1000-007-0-000-4303 | GOAL 3-SUPPLIES/MATERIALS   | 277.28     | 1,426.28    |
| 01   | 01-0787-1110-1000-010-0-000-4301 | GOAL 1-SUPPLIES/MATERIALS   | -16.48     | 6,966.83    |
| 01   | 01-0787-1110-1000-010-0-000-4302 | GOAL 2-SUPPLIES/MATERIALS   | 85.16      | 6,966.83    |
| 01   | 01-0787-1110-1000-010-0-000-4304 | GOAL 4-SUPPLIES/MATERIALS   | 96.83      | 6,966.83    |
| 01   | 01-0787-1110-1000-060-0-137-4301 | GOAL 1-SUPPLIES/MATERIALS   | 197.88     | 5,431.21    |
| 01   | 01-1100-0000-8210-014-0-185-4315 | JUST IN TIME SUPPLIES IME   | 377.74     | -4,500.00   |
| 01   | 01-2600-1110-1000-060-0-000-4300 | MATERIALS & SUPPLIES        | 97.90      | 1,036.00    |
| 01   | 01-2600-1110-1000-060-0-000-5800 | CNTRCT SRVS                 | 10,133.34  | 1,873.62    |
| 01   | 01-3327-5760-1180-060-0-000-5120 | SUBAGREEMENT NPA            | 15,719.44  | .00         |
| 01   | 01-6266-0000-7200-060-0-000-5200 | TRAVEL & CONFERENCE         | 43.36      | 8,755.96    |
| 01   | 01-6500-5760-3600-060-0-791-5895 | TRNSPRTTN REIMB-PARENT      | 99.47      | 871.88      |
| 01   | 01-6500-5760-1110-060-0-000-4300 | MATERIALS & SUPPLIES        | 402.12     | 14,769.93   |
| 01   | 01-6500-5760-1180-060-0-000-5115 | SUBAGREEMENT NPS            | 81,971.24  | 133,721.85  |
| 01   | 01-6500-5760-1180-060-0-000-5120 | SUBAGREEMENT NPA            | 133,203.92 | 149,629.87  |
| 01   | 01-6500-5760-1180-060-0-000-5800 | CNTRCT SRVS                 | 26,292.20  | 597.94      |
| 01   | 01-6500-5760-1180-060-0-000-5815 | NON PUBLIC SCHOOL CONTRACT  | 1,209.88   | 30,627.00   |
| 01   | 01-6500-7110-1110-060-0-470-4300 | LOW INC-MATERIALS & SUPPLIE | 1,451.82   | 61,042.39   |
| 01   | 01-6770-1110-1000-060-0-000-4300 | MATERIALS & SUPPLIES        | -9.67      | -2.23       |
| 01   | 01-6770-1110-1000-008-0-000-4300 | MATERIALS & SUPPLIES        | 2,154.29   | 177.96      |
| 01   | 01-7032-0000-3700-060-0-000-5800 | CNTRCT SRVS                 | 69,335.17  | -66,790.29  |
| 01   | 01-7435-1110-1000-060-0-000-5800 | CNTRCT SRVS                 | 4,000.00   | -15,180.00  |
| 01   | 01-9010-5760-1110-060-0-472-4300 | INSTR SUPPL SPED            | 39.54      | 18,891.30   |
| 01   | 01-9010-5730-1110-060-0-472-4300 | INSTR SUPPL PRESCHOOL SPED  | 182.36     | 4,575.51    |
| 01   | 01-9010-5760-1180-060-0-472-5120 | SUBAGREEMENT NPA            | 35,686.28  | 7,168.94    |
| 01   | 01-9130-1110-1000-004-0-000-4300 | INSTR SUPPLIES EHS ATHLETIC | 9,115.00   | .00         |
| 01   | 01-9130-1110-1000-012-0-000-4300 | INSTR SUPPLIES MCE ATHLETIC | 44.72      | 21.61       |
| 01   | 01-9130-1110-1000-013-0-000-4300 | INSTR SUPPLIES MCB ATHLETIC | 2,370.90   | 129.10      |
| 01   | 01-9721-0000-2420-014-0-721-4200 | BOOKS/OTHER REFER MAT'L IME | 3,385.89   | 1,753.52    |
| 01   | 01-0000-0000-3130-060-0-710-5881 | LEGAL COSTS STUDENT SRV     | 12,526.51  | 26,205.29   |
| 01   | 01-0000-0000-3140-060-0-710-5200 | HEALTH TRVL/CONF            | 299.53     | 26,205.29   |
| 01   | 01-0000-0000-7100-060-0-000-5300 | DUES/MEMBERSHIPS SUPERNTDNT | 66.09      | -154.92     |
| 01   | 01-0000-0000-7100-060-0-000-5881 | LEGAL COSTS-SUPNTNDNT OFFIC | 2,913.75   | 2,115.50    |
| 01   | 01-0000-0000-7200-060-0-000-5881 | LEGAL SRVS-DISTRICT UNRST   | 21,624.00  | 15,617.00   |
| 01   | 01-0000-0000-7200-060-0-000-5900 | COMMUNICATIONS/PSTG UNRST   | 117.00     | -116.05     |
| 01   | 01-0000-0000-7400-060-0-753-5881 | LEGAL EXP-HUMAN RESOURCES   | 10,072.50  | 8,770.48    |
| 01   | 01-0000-0000-8220-060-0-000-5500 | UTILITIES OPRTIONS/HSKEEP   | 37,059.33  | 34,064.35   |
| 01   | 01-0000-0000-8220-060-0-000-5900 | PHONES/COMMUNICATION        | 7,938.64   | 116,909.77  |
| 01   | 01-0160-1110-1000-060-0-000-4300 | MAA INSTR SUPPLIES DIST     | 1,894.76   | 101,604.02  |
| 01   | 01-0500-0000-7200-000-0-000-3701 | CERT RETIREE H&W ACCT       | 2,410.81   | -31,620.76  |
| 01   | 01-0635-0000-2100-060-0-000-5200 | TRAVEL & CONFERENCE         | 43.50      | 115,798.97  |
| 01   | 01-0635-1110-1000-060-0-000-4300 | C&I IM MAT'LS               | 881.24     | 115,798.97  |
| 01   | 01-0635-1110-1000-060-0-000-5200 | C&I IM TRVL/CONF            | 1,493.01   | 115,798.97  |
| 01   | 01-1100-0000-3140-060-0-132-4300 | HEALTH SUPPLIES             | 1,725.20   | 6.69        |
| 01   | 01-1100-0000-7200-060-0-185-4315 | JUST IN TIME ADMISTRATIVE D | 34.40      | 3.96        |
| 01   | 01-1100-0000-7540-060-0-000-4300 | LOTTERY -WAREHS/PURCH SUPPL | 2,569.57   | -4,709.63   |

06/02/2026 12:02 | Brentwood Union School District  
fescobar | AP-BATCH SUMMARY

AP-BATCH: 12026 06/02/2026

| FUND                                                                | ACCOUNT                          |                             | AMOUNT     | AVLB BUDGET |
|---------------------------------------------------------------------|----------------------------------|-----------------------------|------------|-------------|
| 01                                                                  | 01-1100-0000-7700-060-0-723-4300 | TECH SUPPLIES               | 83.88      | 53.39       |
| 01                                                                  | 01-1100-0000-8210-004-0-185-4315 | JUST IN TIME CUSTODIAL EHS  | 126.03     | -45,152.04  |
| 01                                                                  | 01-1100-0000-8210-005-0-185-4315 | JUST IN TIME CUSTODIAL RNS  | 488.85     | -45,152.04  |
| 01                                                                  | 01-1100-0000-8210-007-0-185-4315 | JUST IN TIME CUSTODIAL BMS  | 368.80     | -45,152.04  |
| 01                                                                  | 01-1100-0000-8210-008-0-185-4315 | JUST IN TIME CUSTODIAL LVS  | 312.36     | -45,152.04  |
| 01                                                                  | 01-1100-0000-8210-009-0-185-4315 | JUST IN TIME CUSTODIAL KES  | 304.93     | -45,152.04  |
| 01                                                                  | 01-1100-0000-8210-010-0-185-4315 | JUST IN TIME CUSTODIAL AMS  | 1,762.38   | -45,152.04  |
| 01                                                                  | 01-1100-0000-8210-060-0-185-4315 | JUST IN TIME CUSTODIAL DST  | 552.84     | -45,152.04  |
| 01                                                                  | 01-1100-1110-1000-004-0-124-4300 | HM EC SUPPLIES EHS LTTRY AL | 51.08      | .00         |
| 01                                                                  | 01-1100-1110-1000-004-0-126-4300 | DRAMA SUPPLIES EHS LTTRY AL | 131.57     | .53         |
| 01                                                                  | 01-1100-1110-1000-007-0-122-4300 | BMS ART MATERIALS-LTTRY ALL | 317.03     | .00         |
| 01                                                                  | 01-1100-1110-1000-008-0-185-4315 | JUST IN TIME INSTRUCTIONAL  | 32.06      | -3,267.85   |
| 01                                                                  | 01-1100-1110-1000-010-0-129-4300 | AMS DISTRICT SCIENCE SUPPLI | 478.21     | -164.13     |
| 01                                                                  | 01-1100-1110-1000-060-0-000-5600 | MTC/CNTRCTS LOTTERY DISTRIC | 9,014.74   | -31,428.39  |
| 01                                                                  | 01-1100-1110-1000-060-0-000-5800 | STATE LOTTERY/PROF/CNSLT    | 26,333.00  | 3,671.64    |
| 01                                                                  | 01-1100-1110-1000-060-0-712-4300 | C&I SUPPLIES                | 69.81      | .00         |
| 01                                                                  | 01-1100-1110-1000-060-0-723-4300 | TECH CLSRM SUPPLIES         | 17,616.94  | 179.03      |
| 01                                                                  | 01-3010-1110-1000-004-0-000-5800 | CONTRACTED SERVICE TITLE I  | 7,000.00   | 5,696.16    |
| 01                                                                  | 01-3010-1110-1000-007-0-000-5800 | PROF/CNSLT OPRTG            | 7,000.00   | .00         |
| 01                                                                  | 01-4203-1110-1000-060-0-000-4300 | INSTR MAT'L TITLE III       | 2,222.55   | .54         |
| 01                                                                  | 01-6300-1110-1000-060-0-000-4100 | ADOPTED BOOKS/MAT'L-RSTRD L | 118.80     | 106,892.93  |
| 01                                                                  | 01-6300-1110-1000-060-0-000-4300 | LOTTERY INST /MAT'L & SUPPL | 238.45     | -3,845.79   |
| 01                                                                  | 01-6500-5001-2100-060-0-000-5200 | SPECIAL EDUCA/TRAVEL & CO   | 167.03     | 61,042.39   |
| 01                                                                  | 01-6500-5001-2100-060-0-000-5800 | CNTRCT SRVS                 | 3,226.79   | 61,042.39   |
| 01                                                                  | 01-6500-5001-7100-060-0-000-5881 | SP ED LEGAL SRVS            | 14,884.00  | 61,042.39   |
| 01                                                                  | 01-6500-5001-7100-060-0-000-5885 | SP ED SETTLEMENT AGREEMNT   | 40,229.75  | 61,042.39   |
| 01                                                                  | 01-6500-5730-1190-060-0-000-5200 | PRESCHOOL/TRVL CONF         | 18.85      | 61,042.39   |
| 01                                                                  | 01-6500-5730-3120-060-0-000-5200 | TRAVEL & CONFERENCE         | 17.26      | 4.74        |
| 01                                                                  | 01-8150-0000-8110-060-0-000-4300 | SUPPLIES RR&MTC             | 9,369.61   | 163,496.10  |
| 01                                                                  | 01-8150-0000-8110-060-0-000-4400 | NON CAP EQUIP-RR&MTC        | 50.43      | 163,496.10  |
| 01                                                                  | 01-8150-0000-8110-060-0-000-5500 | MTC SRV CONTRACTS HSKPING   | 3,300.00   | 163,496.10  |
| 01                                                                  | 01-8150-0000-8110-060-0-000-5800 | CONTRACT SRVS RR&MTC        | 3,023.30   | 163,496.10  |
| 01                                                                  | 01-9180-1110-1000-060-0-000-5200 | TRVL/CNF OM OVRNT FLD TRP   | 11,154.35  | -11,154.35  |
| 01                                                                  | 01-9674-1110-1000-005-0-674-4300 | SUPPLIES RNS LOCAL GRANTS   | 168.32     | 15,181.96   |
| 01                                                                  | 01-9674-1110-1000-010-0-674-5800 | CNTRCT SRVS LCL DNTN AMS    | 444.50     | 11,262.72   |
| 01                                                                  | 01-9674-1110-1000-011-0-674-4300 | INSTR'L MAT'L LOC GRNT PES  | 863.99     | 312.66      |
| 01                                                                  | 01-9675-1110-1000-003-0-675-4300 | SUPPLIES GES COUGAR CLUB    | 167.17     | 1,381.94    |
| 01                                                                  | 01-9679-1110-1000-002-0-679-5800 | CNTRCTD SRVS PARENT CLUB BE | 2,432.00   | -11,488.37  |
| 01                                                                  | 01-9679-1110-1000-009-0-679-4300 | MAT'L/SUPPLIES PARENT CLUB  | 1,034.38   | 14,219.97   |
| 01                                                                  | 01-9721-0000-2420-003-0-721-4200 | BKS LOCAL LIBRARY           | 165.60     | 10,394.82   |
|                                                                     |                                  |                             | -----      |             |
|                                                                     |                                  |                             | FUND TOTAL | 668,557.25  |
| CASH ACCOUNT 01-0000-0000-0000-000-0-000-9110 BALANCE 21,225,062.17 |                                  |                             |            |             |
| 08                                                                  | 08-8210-1110-4000-004-0-000-4300 | MATERIALS & SUPPLIES ASB EH | 94.69      | 960.82      |
| 08                                                                  | 08-8210-1110-4000-004-0-000-5800 | CNTRCT SRVS ASB EHS         | 9,635.60   | -70,136.30  |
| 08                                                                  | 08-8210-1110-4000-005-0-000-5800 | CNTRCT SRVS ASB RNS         | 5,774.87   | -10,666.11  |
| 08                                                                  | 08-8210-1110-4000-007-0-000-4300 | MATERIALS & SUPPLIES ASB BM | 952.84     | -1,456.08   |

06/02/2026 12:02 | Brentwood Union School District  
fescobar | AP-BATCH SUMMARY

AP-BATCH: 12026 06/02/2026

| FUND                   | ACCOUNT                          |                             | AMOUNT        | AVLB BUDGET  |
|------------------------|----------------------------------|-----------------------------|---------------|--------------|
| 08                     | 08-8210-1110-4000-007-0-000-5800 | CNTRCT SRVS BMS             | 2,019.84      | -18,509.27   |
| 08                     | 08-8210-1110-4000-010-0-000-4300 | MATERIALS & SUPPLIES ASB AM | 43.96         | -9,902.37    |
| 08                     | 08-8210-1110-4000-010-0-000-5800 | CNTRCT SRVS AMS             | 3,500.00      | 5,717.80     |
| 08                     | 08-8210-1110-4000-009-0-000-5800 | CNTRCT SRVS ASB KES         | 6,588.00      | -9,063.66    |
| 08                     | 08-8210-1110-4000-011-0-000-5800 | CNTRCT SRVS ASB PES         | 6,689.80      | -2,425.32    |
| 08                     | 08-8210-1110-4000-013-0-000-4300 | MATERIALS & SUPPLIES ASB MC | -38.99        | -2,980.60    |
|                        |                                  | FUND TOTAL                  | 35,260.61     |              |
| CASH ACCOUNT           | 01-0000-0000-0000-000-0-000-9110 | BALANCE                     | 21,225,062.17 |              |
| 13                     | 13-5310-0000-3700-060-0-000-4300 | FOOD SERVICE NON FOOD SUPPL | 10,371.89     | 9,087,815.91 |
| 13                     | 13-5310-0000-3700-060-0-000-4700 | FOOD SERVICE - FOOD EXPENSE | 18,030.00     | 9,087,815.91 |
| 13                     | 13-5310-0000-3700-060-0-000-5600 | CHILD NUTRITI/RNTL LEASE    | 433.94        | 9,087,815.91 |
| 13                     | 13-5310-0000-3700-060-0-000-5800 | CHILD NUTRITI/PROF/CNSLT    | 13,205.08     | 9,087,815.91 |
|                        |                                  | FUND TOTAL                  | 42,040.91     |              |
| CASH ACCOUNT           | 01-0000-0000-0000-000-0-000-9110 | BALANCE                     | 21,225,062.17 |              |
| 21                     | 21-0293-0000-8500-060-0-000-5881 | LEGAL SERVICES              | 5,341.88      | .00          |
| 21                     | 21-0293-0000-8500-060-0-105-6270 | CORE UPGRADES BLDG CONST    | 950.00        | 837,281.00   |
|                        |                                  | FUND TOTAL                  | 6,291.88      |              |
| CASH ACCOUNT           | 01-0000-0000-0000-000-0-000-9110 | BALANCE                     | 21,225,062.17 |              |
| AP-BATCH SUMMARY TOTAL |                                  |                             | 752,150.65    |              |
| GRAND TOTAL            |                                  |                             | 752,150.65    |              |

\*\* END OF REPORT - Generated by Flora Escobar \*\*

06/09/2026 12:26 | Brentwood Union School District  
fescobar | AP-BATCH SUMMARY

AP-BATCH: 42026 06/09/2026

| FUND | ACCOUNT                          |                             | AMOUNT    | AVLB BUDGET |
|------|----------------------------------|-----------------------------|-----------|-------------|
| 01   | 01-0000-5760-3600-060-0-791-5895 | TRNSPRTTN REIMB-PARENT      | 1,726.15  | 42.06       |
| 01   | 01-0787-1110-1000-003-0-000-5801 | GOAL 1-CONTRACTS/SERVICES   | 42.68     | 1,535.36    |
| 01   | 01-0787-1110-1000-008-0-000-5804 | GOAL 4-CONTRACTS/SERVICES L | 18.43     | 3.37        |
| 01   | 01-0787-1110-1000-060-0-710-5802 | GOAL 2-CONTRACTS/SRVCS-STUS | 127.98    | 131,556.56  |
| 01   | 01-0787-1110-1000-014-0-000-5804 | GOAL 4-CONTRACTS/SERVICES I | 31.04     | -19.31      |
| 01   | 01-1100-0000-8100-060-0-000-5600 | RNTL,LEASES,RPRS/NON CAP IM | 535.05    | .40         |
| 01   | 01-1100-1110-1000-013-0-185-4315 | JUST IN TIME INSTRUCTIONAL  | 1,127.73  | .00         |
| 01   | 01-1100-1110-1000-014-0-000-4315 | JUST IN TIME SUPPLIES IME   | 1,540.74  | .00         |
| 01   | 01-1100-5730-1110-014-0-000-4315 | JUST IN TIME SUPPLIES IME   | 97.89     | .00         |
| 01   | 01-3327-5760-1180-060-0-000-5120 | SUBAGREEMENT NPA            | 4,033.30  | .00         |
| 01   | 01-6500-5760-3600-060-0-791-5895 | TRNSPRTTN REIMB-PARENT      | 104.40    | 717.84      |
| 01   | 01-6500-5760-1110-060-0-000-4300 | MATERIALS & SUPPLIES        | 4,353.50  | 14,769.93   |
| 01   | 01-6500-5760-1180-060-0-000-5115 | SUBAGREEMENT NPS            | 10,994.00 | 122,753.60  |
| 01   | 01-6500-5760-1180-060-0-000-5120 | SUBAGREEMENT NPA            | 72,722.92 | 43,597.38   |
| 01   | 01-6500-5760-1180-060-0-000-5800 | CNTRCT SRVS                 | 44,495.40 | 2,597.94    |
| 01   | 01-6500-5760-1180-060-0-000-5820 | NON PUBLIC AGENCY CONTRACT  | 35,230.36 | 57,550.01   |
| 01   | 01-6500-5760-1195-060-0-000-5200 | TRAVEL & CONFERENCE         | 28.51     | -38.39      |
| 01   | 01-9010-5760-1190-060-0-472-4300 | INSTR SUPPL SPED SPEECH     | 583.77    | 13,143.90   |
| 01   | 01-9010-5730-1110-060-0-472-4300 | INSTR SUPPL PRESCHOOL SPED  | 332.58    | 4,520.93    |
| 01   | 01-0000-0000-3140-060-0-710-5200 | HEALTH TRVL/CONF            | 173.66    | 26,031.63   |
| 01   | 01-0000-0000-7100-060-0-000-5800 | CNTRCTD SRVS-SUPERNTDNT OF  | 1,382.25  | 99,596.41   |
| 01   | 01-0000-0000-7190-060-0-000-5800 | EXTERNAL AUDIT CONTRACT     | 16,016.40 | 3,900.00    |
| 01   | 01-0000-0000-7200-060-0-000-5600 | UNRESTR NO RE/RNTL LEASE    | 1,658.68  | .00         |
| 01   | 01-0000-0000-7200-060-0-000-5800 | FISCAL SERVICES PROF/CNSLT  | 1,513.80  | 2,669.39    |
| 01   | 01-0000-0000-7400-060-0-753-5800 | ADM COSTS-HUMAN RESOURCES   | 2,263.33  | 8,770.52    |
| 01   | 01-0000-0000-7700-060-0-723-5800 | UNRESTR NO RE/PROF/CNSLT    | 1,429.29  | -289.47     |
| 01   | 01-0000-0000-8220-060-0-000-5500 | UTILITIES OPRTIONS/HSKEEP   | 42,001.43 | 34,064.35   |
| 01   | 01-0500-0000-7200-000-0-000-3701 | CERT RETIREE H&W ACCT       | 1,022.08  | -32,642.84  |
| 01   | 01-0635-1110-1000-060-0-000-5200 | C&I IM TRVL/CONF            | 186.91    | 115,612.06  |
| 01   | 01-1100-0000-7540-060-0-000-4300 | LOTTERY -WAREHS/PURCH SUPPL | 978.55    | -4,709.63   |
| 01   | 01-1100-0000-8210-002-0-185-4315 | JUST IN TIME CUSTODIAL BES  | 1,017.35  | -41,406.60  |
| 01   | 01-1100-0000-8210-005-0-185-4315 | JUST IN TIME CUSTODIAL RNS  | 43.46     | -41,406.60  |
| 01   | 01-1100-0000-8210-010-0-185-4315 | JUST IN TIME CUSTODIAL AMS  | 224.07    | -41,406.60  |
| 01   | 01-1100-1110-1000-002-0-185-4315 | JUST IN TIME INSTRUCTIONAL  | 1,244.94  | -3,267.85   |
| 01   | 01-1100-1110-1000-003-0-185-4315 | JUST IN TIME INSTRUCTIONAL  | 2,488.26  | -3,267.85   |
| 01   | 01-1100-1110-1000-004-0-185-4315 | JUST IN TIME INSTRUCTIONAL  | 1,181.70  | -3,267.85   |
| 01   | 01-1100-1110-1000-005-0-185-4315 | JUST IN TIME INSTRUCTIONAL  | 2,241.37  | -3,267.85   |
| 01   | 01-1100-1110-1000-007-0-185-4315 | JUST IN TIME INSTRUCTIONAL  | 1,303.23  | -3,267.85   |
| 01   | 01-1100-1110-1000-008-0-185-4315 | JUST IN TIME INSTRUCTIONAL  | 1,322.33  | -3,267.85   |
| 01   | 01-1100-1110-1000-009-0-185-4315 | JUST IN TIME INSTRUCTIONAL  | 2,028.18  | -3,267.85   |
| 01   | 01-1100-1110-1000-010-0-185-4315 | JUST IN TIME INSTRUCTIONAL  | 840.93    | -3,267.85   |
| 01   | 01-1100-1110-1000-011-0-185-4315 | JUST IN TIME INSTRUCTIONAL  | 1,370.76  | -3,267.85   |
| 01   | 01-1100-1110-1000-060-0-000-5600 | MTC/CNTRCTS LOTTERY DISTRIC | 27.00     | -51,428.39  |
| 01   | 01-1100-1110-1000-060-0-723-4300 | TECH CLSRM SUPPLIES         | 15,442.50 | 179.03      |
| 01   | 01-3010-1110-1000-004-0-000-4300 | SUPPLIES EHS TITLE I        | 5.82      | 5,696.16    |
| 01   | 01-4203-1110-1000-012-0-000-5800 | CNTRCT SRVS TITLE III MCS   | 52.38     | 2,900.00    |
| 01   | 01-6500-5001-2100-060-0-000-5200 | SPECIAL EDUCA/TRAVEL & CO   | 235.38    | 50,560.06   |
| 01   | 01-6500-5001-7100-060-0-000-5885 | SP ED SETTLEMENT AGREEMNT   | 16,387.91 | 50,560.06   |
| 01   | 01-8150-0000-8110-060-0-000-4300 | SUPPLIES RR&MTC             | 9,426.56  | 174,374.69  |

AP-BATCH: 42026 06/09/2026

| FUND         | ACCOUNT                          |                             | AMOUNT                 | AVLB BUDGET  |
|--------------|----------------------------------|-----------------------------|------------------------|--------------|
| 01           | 01-8150-0000-8110-060-0-000-5500 | MTC SRV CONTRACTS HSKPING   | 2,595.00               | 174,374.69   |
| 01           | 01-8150-0000-8110-060-0-000-5800 | CONTRACT SRVS RR&MTC        | 19,319.33              | 174,374.69   |
| 01           | 01-9017-1110-1000-008-0-017-4300 | SUPPLIES LOC MUSIC          | 530.50                 | 196.08       |
| 01           | 01-9674-1110-1000-011-0-674-5800 | CNTRCTD SRVS LOCAL GRANTS P | 13.58                  | 312.66       |
| 01           | 01-9679-1110-1000-002-0-679-5800 | CNTRCTD SRVS PARENT CLUB BE | 452.87                 | -11,341.42   |
| 01           | 01-9679-1110-1000-008-0-679-5800 | CNTRCT SRV LV PRNTCLUB      | 891.74                 | -7,798.89    |
| 01           | 01-9679-1110-1000-011-0-679-5800 | CNTRCT SRV PES PARENT CLUB  | 2,637.99               | -1,707.99    |
| 01           | 01-9721-0000-2420-003-0-721-4200 | BKS LOCAL LIBRARY           | 5,542.17               | 11,352.65    |
|              |                                  |                             | -----                  |              |
|              |                                  |                             | FUND TOTAL             | 335,620.12   |
| CASH ACCOUNT | 01-0000-0000-0000-000-0-000-9110 | BALANCE                     | 21,156,629.98          |              |
| 08           | 08-8210-1110-4000-004-0-000-5800 | CNTRCT SRVS ASB EHS         | 4,077.00               | -70,016.30   |
|              |                                  |                             | -----                  |              |
|              |                                  |                             | FUND TOTAL             | 4,077.00     |
| CASH ACCOUNT | 01-0000-0000-0000-000-0-000-9110 | BALANCE                     | 21,156,629.98          |              |
| 13           | 13-5310-0000-3700-060-0-000-4300 | FOOD SERVICE NON FOOD SUPPL | 9,121.82               | 9,079,630.41 |
| 13           | 13-5310-0000-3700-060-0-000-4700 | FOOD SERVICE - FOOD EXPENSE | 187,234.77             | 9,079,630.41 |
| 13           | 13-5310-0000-3700-060-0-000-5200 | TRAVEL/CONF - FOOD SERVICE  | 135.50                 | 9,079,630.41 |
| 13           | 13-5310-0000-3700-060-0-000-5600 | CHILD NUTRITI/RNTL LEASE    | 2,699.48               | 9,079,630.41 |
| 13           | 13-5310-0000-3700-060-0-000-5800 | CHILD NUTRITI/PROF/CNSLT    | 5,401.09               | 9,079,630.41 |
| 13           | 13-5310-0000-3700-060-0-000-6400 | CHILD NUTRITI/EQUIPMENT     | 9,862.16               | 9,079,630.41 |
|              |                                  |                             | -----                  |              |
|              |                                  |                             | FUND TOTAL             | 214,454.82   |
| CASH ACCOUNT | 01-0000-0000-0000-000-0-000-9110 | BALANCE                     | 21,156,629.98          |              |
| 21           | 21-0293-0000-8100-060-0-723-4300 | MATERIALS & SUPPLIES        | 661,855.50             | 38,144.63    |
| 21           | 21-0293-0000-8500-060-0-105-5800 | CNTRCT SRVS                 | 49,643.66              | .82          |
|              |                                  |                             | -----                  |              |
|              |                                  |                             | FUND TOTAL             | 711,499.16   |
| CASH ACCOUNT | 01-0000-0000-0000-000-0-000-9110 | BALANCE                     | 21,156,629.98          |              |
| 35           | 35-7799-0000-8500-013-0-000-6210 | ARCHITECT/ENGINEERING FEES  | 5,546.50               | -5,603.50    |
|              |                                  |                             | -----                  |              |
|              |                                  |                             | FUND TOTAL             | 5,546.50     |
| CASH ACCOUNT | 01-0000-0000-0000-000-0-000-9110 | BALANCE                     | 21,156,629.98          |              |
|              |                                  |                             | =====                  |              |
|              |                                  |                             | AP-BATCH SUMMARY TOTAL | 1,271,197.60 |
|              |                                  |                             | =====                  |              |
|              |                                  |                             | GRAND TOTAL            | 1,271,197.60 |
|              |                                  |                             | =====                  |              |



06/16/2026 13:41 | Brentwood Union School District  
fescobar | AP-BATCH SUMMARY

AP-BATCH: 62026 06/16/2026

| FUND | ACCOUNT                          |                             | AMOUNT     | AVLB BUDGET |
|------|----------------------------------|-----------------------------|------------|-------------|
| 01   | 01-0000-5760-3600-060-0-791-5895 | TRNSPRTTN REIMB-PARENT      | 14.68      | 42.36       |
| 01   | 01-0160-5760-1110-060-0-000-4300 | MATERIALS & SUPPLIES        | 221.79     | -221.79     |
| 01   | 01-0787-0000-3130-060-0-710-4304 | GOAL 4-SUPPLIES/MATERIALS   | 271.14     | -228.08     |
| 01   | 01-0787-0000-3130-060-0-710-5804 | GOAL 4-CONTRACTS/SERVICES   | 20.00      | -20.00      |
| 01   | 01-0787-1110-1000-003-0-000-4304 | GOAL 4-SUPPLIES/MATERIALS   | 3,066.46   | -722.68     |
| 01   | 01-0787-1110-1000-012-0-000-4301 | GOAL 1-SUPPLIES/MATERIALS   | 45.73      | 3,914.24    |
| 01   | 01-0787-1110-1000-012-0-000-4303 | GOAL 3-SUPPLIES/MATERIALS   | 46.98      | 3,914.24    |
| 01   | 01-0787-1110-1000-013-0-000-4301 | GOAL 1-SUPPLIES/MATERIALS   | 240.11     | 308.83      |
| 01   | 01-0787-1110-1000-013-0-000-4304 | GOAL 4-SUPPLIES/MATERIALS   | 1,417.62   | 308.83      |
| 01   | 01-0787-1110-1000-004-0-000-4301 | GOAL 1-SUPPLIES/MATERIALS   | 262.43     | -755.29     |
| 01   | 01-0787-1110-1000-004-0-000-4304 | GOAL 4-SUPPLIES/MATERIALS   | 472.67     | -755.29     |
| 01   | 01-0787-1110-1000-007-0-000-4303 | GOAL 3-SUPPLIES/MATERIALS   | 81.31      | 403.01      |
| 01   | 01-0787-1110-1000-007-0-000-5803 | GOAL 3-CONTRACTS/SERVICES   | 20.00      | 403.01      |
| 01   | 01-0787-1110-1000-007-0-000-5804 | GOAL 4-CONTRACTS/SERVICES   | 1,003.27   | 403.01      |
| 01   | 01-0787-1110-1000-010-0-000-4301 | GOAL 1-SUPPLIES/MATERIALS   | 122.73     | 6,580.78    |
| 01   | 01-0787-1110-1000-010-0-000-4302 | GOAL 2-SUPPLIES/MATERIALS   | 112.79     | 6,580.78    |
| 01   | 01-0787-1110-1000-010-0-000-4304 | GOAL 4-SUPPLIES/MATERIALS   | 1,013.41   | 6,580.78    |
| 01   | 01-0787-1110-1000-060-0-712-4301 | GOAL 1-SUPPLIES/MATERIALS   | 8.60       | .00         |
| 01   | 01-0787-1110-1000-060-0-710-5802 | GOAL 2-CONTRACTS/SRVCS-STUS | 16.79      | 131,556.56  |
| 01   | 01-0787-1110-1000-060-0-137-4301 | GOAL 1-SUPPLIES/MATERIALS   | 241.59     | 5,189.62    |
| 01   | 01-0787-1110-1000-014-0-000-4304 | GOAL 4-SUPPLIES/MATERIALS I | 44.00      | 4,349.51    |
| 01   | 01-1100-0000-8210-014-0-185-4315 | JUST IN TIME SUPPLIES IME   | 945.42     | .00         |
| 01   | 01-1100-1110-1000-013-0-185-4315 | JUST IN TIME INSTRUCTIONAL  | 99.04      | .00         |
| 01   | 01-2600-1110-1000-060-0-000-4300 | MATERIALS & SUPPLIES        | 184.88     | 286.00      |
| 01   | 01-2600-1110-1000-060-0-000-5100 | SUBAGREEMENTS FOR SERVICES  | 162,009.06 | .00         |
| 01   | 01-2600-1110-1000-060-0-000-5800 | CNTRCT SRVS                 | 17,568.18  | 1,873.62    |
| 01   | 01-2600-5760-1110-060-0-499-4300 | MATERIALS & SUPPLIES        | 494.71     | 1,750.00    |
| 01   | 01-3010-1110-1000-013-0-000-4200 | BOOKS/OTHER REFERENCE MAT'L | 69.52      | 7,979.65    |
| 01   | 01-3010-1110-1000-004-0-301-5800 | CNTRCT SRVS                 | 375.15     | 7,246.17    |
| 01   | 01-6266-0000-7200-060-0-000-5200 | TRAVEL & CONFERENCE         | 125.00     | 8,630.96    |
| 01   | 01-6500-5760-3600-060-0-791-5895 | TRNSPRTTN REIMB-PARENT      | 1,190.42   | 719.86      |
| 01   | 01-6500-5760-1110-060-0-000-4300 | MATERIALS & SUPPLIES        | 1,255.40   | 14,208.38   |
| 01   | 01-6500-5760-1130-060-0-000-4300 | MATERIALS & SUPPLIES        | 6,696.69   | 8,718.13    |
| 01   | 01-6500-5760-1180-060-0-000-5120 | SUBAGREEMENT NPA            | 125,345.40 | 38,937.32   |
| 01   | 01-6500-5760-1180-060-0-000-5800 | CNTRCT SRVS                 | 7,000.00   | 1,097.94    |
| 01   | 01-6500-5760-1180-060-0-000-5820 | NON PUBLIC AGENCY CONTRACT  | 9,313.91   | 57,240.07   |
| 01   | 01-6500-7110-1110-060-0-470-4300 | LOW INC-MATERIALS & SUPPLIE | 86.11      | 49,284.02   |
| 01   | 01-6770-1110-1000-060-0-000-4300 | MATERIALS & SUPPLIES        | 45.83      | -48.06      |
| 01   | 01-6770-1110-1000-004-0-000-4300 | MATERIALS & SUPPLIES        | 70.70      | 211.23      |
| 01   | 01-6770-1110-1000-008-0-000-4300 | MATERIALS & SUPPLIES        | 86.99      | 177.96      |
| 01   | 01-7032-0000-3700-060-0-000-5800 | CNTRCT SRVS                 | 2,724.15   | -66,790.29  |
| 01   | 01-9010-5760-1110-060-0-472-4300 | INSTR SUPPL SPED            | 548.66     | 18,891.30   |
| 01   | 01-9010-5760-1190-060-0-472-4300 | INSTR SUPPL SPED SPEECH     | 147.99     | 12,995.91   |
| 01   | 01-9010-5730-1110-060-0-472-4300 | INSTR SUPPL PRESCHOOL SPED  | 260.09     | 4,520.93    |
| 01   | 01-9110-0000-2100-060-0-000-5800 | CNTRCT SRVS                 | 2,513.22   | 15,442.80   |
| 01   | 01-9674-0000-7100-060-0-674-4300 | MATERIALS & SUPPLIES        | 75.03      | -74.89      |
| 01   | 01-9674-0000-2100-060-0-333-4300 | MATERIALS & SUPPLIES        | 150.33     | 3,682.17    |
| 01   | 01-9674-0000-2700-013-0-674-4300 | MATERIALS & SUPPLIES        | 10.96      | -10.95      |
| 01   | 01-9674-1110-1000-010-0-124-4300 | INSTR SUPPLIES HOME EC      | 169.99     | 11,092.73   |

06/16/2026 13:41 |Brentwood Union School District  
fescobar | AP-BATCH SUMMARY

AP-BATCH: 62026 06/16/2026

| FUND | ACCOUNT                          |                             | AMOUNT    | AVLB BUDGET |
|------|----------------------------------|-----------------------------|-----------|-------------|
| 01   | 01-9675-1110-1000-009-0-675-4300 | MAT'LS & SUPPLIES-KES DAYCA | 400.00    | 6,865.99    |
| 01   | 01-9674-1110-1000-060-0-674-4300 | MATERIALS & SUPPLIES        | 334.30    | -420.25     |
| 01   | 01-9721-0000-2420-013-0-721-4200 | BOOKS MCB LIBRARY           | 5,296.60  | 5,353.40    |
| 01   | 01-0000-0000-7100-060-0-000-5200 | TRAVEL/CONF SUPERNTNDNT OFF | 518.36    | -4,844.68   |
| 01   | 01-0000-0000-7100-060-0-000-5800 | CNTRCTD SRVS-SUPERNTNDNT OF | 402.07    | 99,269.37   |
| 01   | 01-0000-0000-7200-060-0-000-5800 | FISCAL SERVICES PROF/CNSLT  | 4,626.50  | 2,649.39    |
| 01   | 01-0000-0000-7400-060-0-753-4300 | SUPPLIES-HUMAN RESOURCES    | 214.45    | 7,116.87    |
| 01   | 01-0000-0000-7400-060-0-753-5800 | ADM COSTS-HUMAN RESOURCES   | 3,357.20  | 7,116.87    |
| 01   | 01-0000-0000-7700-060-0-723-5800 | UNRESTR NO RE/PROF/CNSLT    | 925.08    | -1,166.87   |
| 01   | 01-0000-0000-8220-060-0-000-5500 | UTILITIES OPRIONS/HSKEEP    | 19,261.82 | 34,064.35   |
| 01   | 01-0160-1110-1000-060-0-000-4300 | MAA INSTR SUPPLIES DIST     | 288.09    | 101,604.02  |
| 01   | 01-0635-0000-2100-060-0-000-4300 | C&I IM ST DEV MATL          | 87.00     | 113,830.31  |
| 01   | 01-0635-1110-1000-060-0-000-4300 | C&I IM MAT'LS               | 1,752.27  | 113,830.31  |
| 01   | 01-0657-0000-2100-060-0-657-4300 | FECCBTSA MAT'LS             | 26.09     | 8,819.38    |
| 01   | 01-1100-0000-7100-060-0-000-4300 | SUPPLIES SUPERINTENDENT     | 72.24     | -116.00     |
| 01   | 01-1100-0000-7200-060-0-000-4300 | STATE LOTTERY/MATRLS & SU   | 42.00     | -371.71     |
| 01   | 01-1100-0000-7200-060-0-185-4315 | JUST IN TIME ADMISTRATIVE D | 243.87    | 3.96        |
| 01   | 01-1100-0000-7540-060-0-000-4300 | LOTTERY -WAREHS/PURCH SUPPL | 542.11    | -7,452.95   |
| 01   | 01-1100-0000-8210-002-0-185-4315 | JUST IN TIME CUSTODIAL BES  | 1,179.72  | 93.40       |
| 01   | 01-1100-0000-8210-007-0-185-4315 | JUST IN TIME CUSTODIAL BMS  | 28.60     | 93.40       |
| 01   | 01-1100-0000-8210-012-0-185-4315 | JUST IN TIME CUSTODIAL MCS  | 1,099.39  | 93.40       |
| 01   | 01-1100-1110-1000-002-0-185-4315 | JUST IN TIME INSTRUCTIONAL  | 3.31      | -3,267.85   |
| 01   | 01-1100-1110-1000-003-0-185-4315 | JUST IN TIME INSTRUCTIONAL  | 19.35     | -3,267.85   |
| 01   | 01-1100-1110-1000-004-0-126-4300 | DRAMA SUPPLIES EHS LTTRY AL | 67.29     | .53         |
| 01   | 01-1100-1110-1000-005-0-185-4315 | JUST IN TIME INSTRUCTIONAL  | -54.51    | -3,267.85   |
| 01   | 01-1100-1110-1000-007-0-122-4300 | BMS ART MATERIALS-LTTRY ALL | 106.54    | .00         |
| 01   | 01-1100-1110-1000-007-0-185-4315 | JUST IN TIME INSTRUCTIONAL  | 1,607.83  | -3,267.85   |
| 01   | 01-1100-1110-1000-009-0-185-4315 | JUST IN TIME INSTRUCTIONAL  | 510.57    | -3,267.85   |
| 01   | 01-1100-1110-1000-010-0-129-4300 | AMS DISTRICT SCIENCE SUPPLI | -88.95    | -164.13     |
| 01   | 01-1100-1110-1000-010-0-185-4315 | JUST IN TIME INSTRUCTIONAL  | 200.33    | -3,267.85   |
| 01   | 01-1100-1110-1000-011-0-185-4315 | JUST IN TIME INSTRUCTIONAL  | 2,363.71  | -3,267.85   |
| 01   | 01-1100-1110-1000-060-0-000-5800 | STATE LOTTERY/PROF/CNSLT    | 10,075.03 | 2,096.61    |
| 01   | 01-1100-1110-1000-060-0-723-4300 | TECH CLSRM SUPPLIES         | 3,164.05  | -10.48      |
| 01   | 01-3010-1110-1000-060-0-000-4300 | SUPPLIES DIST TITLE I       | 168.59    | 3,872.83    |
| 01   | 01-6300-1110-1000-060-0-000-4300 | LOTTERY INST /MAT'L & SUPPL | 69.79     | -3,845.79   |
| 01   | 01-6500-5001-7100-060-0-000-5885 | SP ED SETTLEMENT AGREEMNT   | 10,636.58 | 49,284.02   |
| 01   | 01-8150-0000-8110-060-0-000-4300 | SUPPLIES RR&MTC             | 4,408.76  | 104,771.07  |
| 01   | 01-8150-0000-8110-060-0-000-5600 | REPAIRS/LEASES RR&MTC       | 113.66    | 104,771.07  |
| 01   | 01-8150-0000-8110-060-0-000-5800 | CONTRACT SRVS RR&MTC        | 7,429.81  | 104,771.07  |
| 01   | 01-9674-1110-1000-003-0-674-4300 | SUPPLIES GES LOCAL GRNTS    | 14.25     | 1,958.93    |
| 01   | 01-9674-1110-1000-005-0-674-4300 | SUPPLIES RNS LOCAL GRANTS   | 98.32     | 15,985.03   |
| 01   | 01-9674-1110-1000-011-0-674-4300 | INSTR'L MAT'L LOC GRNT PES  | 872.15    | 312.66      |
| 01   | 01-9674-1110-1000-011-0-674-5800 | CNTRCTD SRVS LOCAL GRANTS P | 4.85      | 312.66      |
| 01   | 01-9675-1110-1000-003-0-675-4300 | SUPPLIES GES COUGAR CLUB    | 47.69     | 1,381.94    |
| 01   | 01-9679-1110-1000-009-0-679-4300 | MAT'L/SUPPLIES PARENT CLUB  | 811.77    | 15,552.49   |
| 01   | 01-9721-0000-2420-003-0-721-4200 | BKS LOCAL LIBRARY           | 454.43    | 16,704.65   |
| 01   | 01-9721-0000-2420-012-0-721-4200 | BKS LOCAL LIBRARY           | 4,152.61  | 2,132.06    |
| 01   | 01-9785-0000-2700-060-0-785-4300 | SUPPLIES SAFETY INCENTIVE   | 169.75    | .00         |

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06/16/2026 13:41 |Brentwood Union School District  
fescobar | AP-BATCH SUMMARY

AP-BATCH: 62026 06/16/2026

| FUND                   | ACCOUNT                          |                             | AMOUNT     | AVLB BUDGET  |
|------------------------|----------------------------------|-----------------------------|------------|--------------|
|                        |                                  | FUND TOTAL                  | 436,432.25 |              |
| CASH ACCOUNT           | 01-0000-0000-0000-000-0-000-9110 | BALANCE 21,114,659.24       |            |              |
| 08                     | 08-8210-1110-4000-007-0-000-4300 | MATERIALS & SUPPLIES ASB BM | 216.65     | -1,456.08    |
| 08                     | 08-8210-1110-4000-007-0-000-5800 | CNTRCT SRVS BMS             | 13,524.03  | -18,509.27   |
| 08                     | 08-8210-1110-4000-010-0-000-4300 | MATERIALS & SUPPLIES ASB AM | 1,955.38   | -10,584.93   |
| 08                     | 08-8210-1110-4000-009-0-000-4300 | MATERIALS & SUPPLIES ASB KE | 515.79     | 6,000.00     |
| 08                     | 08-8210-1110-4000-014-0-000-4300 | MATERIALS & SUPPLIES ASB IM | 474.07     | 85.65        |
|                        |                                  | FUND TOTAL                  | 16,685.92  |              |
| CASH ACCOUNT           | 01-0000-0000-0000-000-0-000-9110 | BALANCE 21,114,659.24       |            |              |
| 13                     | 13-5310-0000-3700-060-0-000-4300 | FOOD SERVICE NON FOOD SUPPL | 3,017.87   | 9,001,758.22 |
| 13                     | 13-5310-0000-3700-060-0-000-4700 | FOOD SERVICE - FOOD EXPENSE | 10,237.77  | 9,001,758.22 |
| 13                     | 13-5310-0000-3700-060-0-000-5200 | TRAVEL/CONF - FOOD SERVICE  | 77.08      | 9,001,758.22 |
| 13                     | 13-5310-0000-3700-060-0-000-5600 | CHILD NUTRITI/RNTL LEASE    | 1,075.75   | 9,001,758.22 |
| 13                     | 13-5310-0000-3700-060-0-000-5800 | CHILD NUTRITI/PROF/CNSLT    | 362.79     | 9,001,758.22 |
| 13                     | 13-5310-0000-3700-060-0-000-6400 | CHILD NUTRITI/EQUIPMENT     | 146,654.16 | 9,001,758.22 |
|                        |                                  | FUND TOTAL                  | 161,425.42 |              |
| CASH ACCOUNT           | 01-0000-0000-0000-000-0-000-9110 | BALANCE 21,114,659.24       |            |              |
| 21                     | 21-0293-0000-8500-060-0-105-5800 | CNTRCT SRVS                 | 2,800.00   | .82          |
|                        |                                  | FUND TOTAL                  | 2,800.00   |              |
| CASH ACCOUNT           | 01-0000-0000-0000-000-0-000-9110 | BALANCE 21,114,659.24       |            |              |
| 25                     | 25-9010-0000-8500-060-0-087-5800 | CAP FACILITIES CNTRCT SRVS  | 3,264.00   | 3,539,934.08 |
|                        |                                  | FUND TOTAL                  | 3,264.00   |              |
| CASH ACCOUNT           | 01-0000-0000-0000-000-0-000-9110 | BALANCE 21,114,659.24       |            |              |
| 35                     | 35-7799-0000-8500-013-0-000-6210 | ARCHITECT/ENGINEERING FEES  | 4,800.00   | -5,603.50    |
|                        |                                  | FUND TOTAL                  | 4,800.00   |              |
| CASH ACCOUNT           | 01-0000-0000-0000-000-0-000-9110 | BALANCE 21,114,659.24       |            |              |
| AP-BATCH SUMMARY TOTAL |                                  |                             | 625,407.59 |              |
| GRAND TOTAL            |                                  |                             | 625,407.59 |              |

06/23/2026 12:59 |Brentwood Union School District  
fescobar | AP-BATCH SUMMARY

AP-BATCH: 82026 06/23/2026

| FUND | ACCOUNT                          |                             | AMOUNT     | AVLB BUDGET |
|------|----------------------------------|-----------------------------|------------|-------------|
| 01   | 01-0000-0000-2700-013-0-000-5900 | COMMUNICATIONS MCB          | 496.84     | .00         |
| 01   | 01-1100-0000-8210-014-0-185-4315 | JUST IN TIME SUPPLIES IME   | 234.42     | .00         |
| 01   | 01-2600-0000-8220-060-0-000-5500 | OPER & HSEKPPG SERV         | 111,489.60 | 3,479.00    |
| 01   | 01-2600-5760-1110-060-0-499-4300 | MATERIALS & SUPPLIES        | 410.61     | 1,750.00    |
| 01   | 01-3327-5760-1180-060-0-000-5120 | SUBAGREEMENT NPA            | 4,948.86   | 4,000.00    |
| 01   | 01-6266-1110-1000-060-0-000-5800 | CNTRCT SRVS                 | 22,110.00  | -22,110.00  |
| 01   | 01-6500-5760-3600-060-0-791-5895 | TRNSPRTTN REIMB-PARENT      | 160.08     | 719.86      |
| 01   | 01-6500-5760-1180-060-0-000-5115 | SUBAGREEMENT NPS            | 191,559.49 | 15,964.19   |
| 01   | 01-6500-5760-1180-060-0-000-5120 | SUBAGREEMENT NPA            | 111,008.80 | 131,279.40  |
| 01   | 01-6500-5760-1180-060-0-000-5800 | CNTRCT SRVS                 | 5,645.75   | 4,597.94    |
| 01   | 01-6500-5760-1180-060-0-000-5815 | NON PUBLIC SCHOOL CONTRACT  | 18,672.95  | 3,663.41    |
| 01   | 01-6500-5760-1180-060-0-000-5820 | NON PUBLIC AGENCY CONTRACT  | 3,917.08   | 5,897.99    |
| 01   | 01-6500-7110-1110-060-0-470-4300 | LOW INC-MATERIALS & SUPPLIE | 73.51      | 31,845.95   |
| 01   | 01-6770-1110-1000-010-0-000-4300 | MATERIALS & SUPPLIES        | 6,578.09   | 3,465.67    |
| 01   | 01-7032-0000-3700-060-0-000-5800 | CNTRCT SRVS                 | 1,068.00   | -66,790.29  |
| 01   | 01-9010-5001-2100-060-0-472-5800 | CNTRCT SRVS SPED ADMIN      | 3,273.00   | 20,000.00   |
| 01   | 01-9010-5760-1180-060-0-472-5120 | SUBAGREEMENT NPA            | 69,714.72  | 5,668.94    |
| 01   | 01-9130-1110-1000-012-0-000-4300 | INSTR SUPPLIES MCE ATHLETIC | 865.64     | 34.36       |
| 01   | 01-9674-1110-1000-060-0-674-5800 | CNTRCT SRVS                 | 500.00     | - .30       |
| 01   | 01-0000-0000-2700-002-0-000-5900 | POSTAGE BR EL               | 496.83     | -116.05     |
| 01   | 01-0000-0000-2700-003-0-000-5900 | POSTAGE GARIN               | 496.83     | -116.05     |
| 01   | 01-0000-0000-2700-004-0-000-5900 | POSTAGE EHS                 | 496.83     | -116.05     |
| 01   | 01-0000-0000-2700-005-0-000-5900 | POSTAGE RNS                 | 496.83     | -116.05     |
| 01   | 01-0000-0000-2700-007-0-000-5900 | POSTAGE WBMS                | 496.83     | -116.05     |
| 01   | 01-0000-0000-2700-008-0-000-5900 | POSTAGE LOMA VISTA          | 496.83     | -116.05     |
| 01   | 01-0000-0000-2700-009-0-000-5900 | POSTAGE KREY                | 496.83     | -116.05     |
| 01   | 01-0000-0000-2700-010-0-000-5900 | POSTAGE ADAMS MS            | 496.83     | -116.05     |
| 01   | 01-0000-0000-2700-011-0-000-5900 | POSTAGE-PIONEER             | 496.83     | -116.05     |
| 01   | 01-0000-0000-2700-012-0-000-5900 | POSTAGE MARSH CREEK         | 496.83     | -116.05     |
| 01   | 01-0000-0000-3130-060-0-710-5881 | LEGAL COSTS STUDENT SRV     | 3,971.63   | 25,579.40   |
| 01   | 01-0000-0000-7100-060-0-000-5881 | LEGAL COSTS-SUPNTNDNT OFFIC | 3,262.88   | 537.08      |
| 01   | 01-0000-0000-7200-060-0-000-5900 | COMMUNICATIONS/PSTG UNRST   | 2,534.86   | -116.05     |
| 01   | 01-0000-0000-7400-060-0-753-5800 | ADM COSTS-HUMAN RESOURCES   | 1,734.00   | 7,116.87    |
| 01   | 01-0000-0000-7700-060-0-723-5800 | UNRESTR NO RE/PROF/CNSLT    | 5,297.40   | -1,166.87   |
| 01   | 01-0000-0000-8220-060-0-000-5500 | UTILITIES OPRATIONS/HSKEEP  | 124,604.46 | 34,064.35   |
| 01   | 01-0000-0000-8220-060-0-000-5900 | PHONES/COMMUNICATION        | 958.51     | 96,909.77   |
| 01   | 01-1100-0000-7540-060-0-000-4300 | LOTTERY -WAREHS/PURCH SUPPL | 491.59     | -7,452.95   |
| 01   | 01-1100-0000-8210-002-0-185-4315 | JUST IN TIME CUSTODIAL BES  | 61.29      | 93.40       |
| 01   | 01-1100-0000-8210-003-0-185-4315 | JUST IN TIME CUSTODIAL GES  | 565.84     | 93.40       |
| 01   | 01-1100-0000-8210-007-0-185-4315 | JUST IN TIME CUSTODIAL BMS  | 2,967.09   | 93.40       |
| 01   | 01-1100-0000-8210-009-0-185-4315 | JUST IN TIME CUSTODIAL KES  | 2,185.03   | 93.40       |
| 01   | 01-1100-0000-8210-010-0-185-4315 | JUST IN TIME CUSTODIAL AMS  | 173.13     | 93.40       |
| 01   | 01-1100-0000-8210-012-0-185-4315 | JUST IN TIME CUSTODIAL MCS  | 109.77     | 93.40       |
| 01   | 01-1100-1110-1000-060-0-000-5800 | STATE LOTTERY/PROF/CNSLT    | 15,628.67  | 2,096.61    |
| 01   | 01-1100-1110-1000-060-0-137-5800 | PROF/CNSLT OPRTG            | 360.00     | .92         |
| 01   | 01-1100-1110-1000-060-0-712-4300 | C&I SUPPLIES                | 93.44      | .00         |
| 01   | 01-6300-1110-1000-060-0-000-4100 | ADOPTED BOOKS/MAT'L-RSTRD L | 1,835.06   | 106,892.93  |
| 01   | 01-6500-5001-2100-060-0-000-5200 | SPECIAL EDUCA/TRAVEL & CO   | 48.14      | 31,845.95   |
| 01   | 01-6500-5001-7100-060-0-000-5885 | SP ED SETTLEMENT AGREEMNT   | 3,830.00   | 31,845.95   |

06/23/2026 12:59 |Brentwood Union School District  
fescobar | AP-BATCH SUMMARY

AP-BATCH: 82026 06/23/2026

| FUND         | ACCOUNT                          |                             | AMOUNT                 | AVLB BUDGET  |
|--------------|----------------------------------|-----------------------------|------------------------|--------------|
| 01           | 01-8150-0000-8110-060-0-000-4300 | SUPPLIES RR&MTC             | 11,744.41              | 46,744.56    |
| 01           | 01-8150-0000-8110-060-0-000-5800 | CONTRACT SRVS RR&MTC        | 37,375.31              | 46,744.56    |
| 01           | 01-9674-1110-1000-005-0-674-4300 | SUPPLIES RNS LOCAL GRANTS   | 464.34                 | 15,520.69    |
| 01           | 01-9679-1110-1000-002-0-679-5800 | CNTRCTD SRVS PARENT CLUB BE | 2,735.73               | -8,793.42    |
| 01           | 01-9721-0000-2420-003-0-721-4200 | BKS LOCAL LIBRARY           | 6,762.92               | 16,704.65    |
| 01           | 01-9721-0000-2420-005-0-721-4200 | BKS LOCAL LIBRARY           | 145.22                 | 4,476.84     |
|              |                                  |                             | -----                  |              |
|              |                                  |                             | FUND TOTAL             | 787,636.46   |
| CASH ACCOUNT | 01-0000-0000-0000-000-0-000-9110 | BALANCE                     | 21,085,339.08          |              |
| 13           | 13-5310-0000-3700-060-0-000-4300 | FOOD SERVICE NON FOOD SUPPL | 142.34                 | 9,006,099.27 |
| 13           | 13-5310-0000-3700-060-0-000-5200 | TRAVEL/CONF - FOOD SERVICE  | 179.95                 | 9,006,099.27 |
| 13           | 13-5310-0000-3700-060-0-000-5800 | CHILD NUTRITI/PROF/CNSLT    | 128,364.23             | 9,006,099.27 |
| 13           | 13-5310-0000-3700-060-0-000-8634 | FOOD SERVICE -LOCAL REVENUE | 84.25                  | .00          |
|              |                                  |                             | -----                  |              |
|              |                                  |                             | FUND TOTAL             | 128,770.77   |
| CASH ACCOUNT | 01-0000-0000-0000-000-0-000-9110 | BALANCE                     | 21,085,339.08          |              |
| 21           | 21-0293-0000-8100-007-0-113-5800 | CNTRCT SRVS                 | 161,953.62             | -21,607.00   |
| 21           | 21-0293-0000-8500-060-0-000-5881 | LEGAL SERVICES              | 6,701.63               | .00          |
| 21           | 21-0293-0000-8100-011-0-113-5800 | CNTRCT SRVS                 | 17,865.82              | .00          |
| 21           | 21-0293-0000-8500-060-0-105-6270 | CORE UPGRADES BLDG CONST    | 7,200.00               | 837,281.00   |
|              |                                  |                             | -----                  |              |
|              |                                  |                             | FUND TOTAL             | 193,721.07   |
| CASH ACCOUNT | 01-0000-0000-0000-000-0-000-9110 | BALANCE                     | 21,085,339.08          |              |
| 25           | 25-9010-0000-8500-060-0-087-5800 | CAP FACILITIES CNTRCT SRVS  | 9,500.00               | 3,539,934.08 |
| 25           | 25-9010-0000-8500-060-0-087-6270 | BUILDING CONTRACTOR-MAIN    | 2,700.00               | -2,699.33    |
|              |                                  |                             | -----                  |              |
|              |                                  |                             | FUND TOTAL             | 12,200.00    |
| CASH ACCOUNT | 01-0000-0000-0000-000-0-000-9110 | BALANCE                     | 21,085,339.08          |              |
| 35           | 35-7799-0000-8500-013-0-000-6210 | ARCHITECT/ENGINEERING FEES  | 1,500.00               | -5,603.50    |
| 35           | 35-7714-0000-8100-014-0-000-5600 | RNTL,LEASES,RPRS/NON CAP IM | 95.76                  | .00          |
|              |                                  |                             | -----                  |              |
|              |                                  |                             | FUND TOTAL             | 1,595.76     |
| CASH ACCOUNT | 01-0000-0000-0000-000-0-000-9110 | BALANCE                     | 21,085,339.08          |              |
|              |                                  |                             | =====                  |              |
|              |                                  |                             | AP-BATCH SUMMARY TOTAL | 1,123,924.06 |
|              |                                  |                             | =====                  |              |
|              |                                  |                             | GRAND TOTAL            | 1,123,924.06 |
|              |                                  |                             | =====                  |              |

## Quarterly Uniform Complaint Form

[Education Code 35186]

District: Brentwood Union School District

Person completing this form: Nicole Kleven

Title: Executive Assistant to the Superintendent

Report Submission **Due Date:** (check one)

☐  
☐  
☐  
☒

Q1: Jul-Sep 2025 – DUE: **October 31, 2025**

Q2: Oct-Dec 2025 – DUE: **January 31, 2026**

Q3: Jan-Mar 2026 – DUE: **May 1, 2026**

Q4: Apr-Jun 2026 – DUE: **July 31, 2026**

Date for information to be reported publicly at governing board meeting: July 15, 2026

Please check the box that applies:

☒

No complaints were filed with any school in the district during the quarter indicated above.

☐

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

| Area of Complaint                     | Total # of Complaints | # Resolved | # Unresolved |
|---------------------------------------|-----------------------|------------|--------------|
| Textbooks and Instructional Materials |                       |            |              |
| Teacher Vacancy or Misassignment      |                       |            |              |
| Facilities Conditions                 |                       |            |              |
| TOTALS                                |                       |            |              |

Dana Eaton

Print Name of District Superintendent

Signature of District Superintendent

July 9th, 2026

Date

Please return completed form and any copies of complaints to: Peggy Russell, Williams Settlement Administrative Assistant CCCOE – 77 Santa Barbara Road, Pleasant Hill, CA 94523

E-MAIL: [prussell@cccoe.k12.ca.us](mailto:prussell@cccoe.k12.ca.us)

## **AGREEMENT FOR SPECIAL SERVICES**

### **I. PARTIES**

This Agreement for Special Services (“Agreement”) is entered into by and between the law firm of ATKINSON, ANDELSON, LOYA, RUUD & ROMO, a professional corporation, hereinafter referred to as the “Law Firm” and, BRENTWOOD UNION SCHOOL DISTRICT, hereinafter referred to as “District.”

### **II. PURPOSE**

The District desires to retain and engage Law Firm to perform legal and, upon request, non-legal consultant services on the District’s behalf. The following outlines the payment schedule if/when services are rendered:

### **III. TERMS AND CONDITIONS**

#### **A. Fees for Services**

##### **1. Standard Hourly Rate Services**

District agrees to pay the Law Firm at the following standard hourly rates:

|                                             |       |
|---------------------------------------------|-------|
| Senior Partners                             | \$390 |
| Partners/Senior Counsel                     | \$370 |
| Senior Associates                           | \$340 |
| Associates                                  | \$330 |
| Non-Legal Consultants                       | \$250 |
| Electronic Technology Litigation Specialist | \$240 |
| Senior Paralegals/Law Clerks                | \$210 |
| Paralegals/Legal Assistants                 | \$200 |

##### **2. Fixed Fee Services**

District agrees to pay the Law Firm a fixed fee for the following services:

|                                        |         |
|----------------------------------------|---------|
| A full day of training (up to 8 hours) | \$6,500 |
|----------------------------------------|---------|

|                                        |         |
|----------------------------------------|---------|
| A half day of training (up to 4 hours) | \$5,000 |
| A two-hour training                    | \$4,000 |
| A one-hour training                    | \$3,000 |

The Law Firm may modify legal services rates effective July 1<sup>st</sup> of any year by providing at least thirty (30) days' written notice to District Office; however, should the District object in writing to the modified rates within the thirty (30) day period, no change will be made until the rate is mutually agreed to by the parties.

### 3. Fee Arrangements for Specialized Legal Services

For specialized litigation and transactional services in the areas of construction, procurement, technology, prevailing wage, real property, CEQA, mitigation negotiations, school and college finance, tax, bankruptcy, copyright, non-profit organizations, immigration and appellate law, the District agrees to pay Law Firm at rates higher than the standard hourly rates for special projects or particular scopes of work. The Law Firm shall inform the District of the rates for specialized services and the Superintendent or designee shall agree to such rates in writing prior to any billings for specialized legal services by the Law Firm.

### 4. Costs and Expenses

In addition to the fees described above, the District agrees to pay a three percent (3%) "administrative fee" calculated and based on the total monthly billed fees to cover certain operating expenses of the Law Firm incurred in providing services to the District. This administrative fee is in lieu of charging the District for Westlaw, photocopies, automobile mileage, parking, facsimiles, telephone, document preparation, and postage.

Costs relating to fees charged by third parties retained to perform services ancillary to the Law Firm's representation of District are not included in the administrative fee and are charged separately. These include, but are not limited to, deposition and court reporter fees, transcript costs, witness fees (including expert witnesses), process server fees, and other similar third party fees. The Law Firm shall not be obligated to advance costs on behalf of the District; however, for purposes of convenience and in order to expedite matters, the Law Firm reserves the right to advance costs on behalf of the District with the prior approval of the Superintendent or designee in the event a particular cost item exceeds \$2,000.00 in amount, and without the prior approval of the Superintendent or designee in the event a particular cost item totals \$2,000.00 or less.

If the Law Firm retains, with authorization from the District, experts or outside consultants for the benefit of the District, rather than the District contracting directly with any expert or outside consultant, the District agrees to pay a five percent (5%) "consultant processing fee" in addition to the actual costs paid by the Law Firm to the expert or outside consultant in order to offset related costs to the Law Firm resulting from administering and initially paying such expert and outside consultant fees on behalf of the District. This fee shall not apply to the services of Law Firm-provided non-legal consultants as set forth in paragraph F., below. The direct costs for travel and lodging by Non-Legal Consultants may be billed with prior approval.



B. Billing Practices

1. A detailed description of the work performed and the costs and expenses advanced by the Law Firm will be prepared on a monthly basis as of the last day of the month and will be mailed to the District on or about the 15th of the following month, unless other arrangements are made. Payment of the full amount due, as reflected on the monthly statement, will be due to the Law Firm from the District by the 10th of the month following delivery of the statement, unless other arrangements are made. In the event that there are funds of the District in the Law Firm's Trust Account at the time a monthly billing statement is prepared, funds will be transferred from the Law Firm's Trust Account to the Law Firm's General Account to the extent of the balance due on the monthly statement and a credit will be reflected on the monthly statement. Any balance of fees or costs advanced remaining unpaid for a period of 60 days will be subject to a 1% per month service charge.

2. The Law Firm shall bill in one-quarter hour increments.

3. Certain tasks shall be billed at established minimum time increments. These include: (a) telephone conference (.25 hour), (b) electronic correspondence (.25 hour), (c) standard written correspondence (.50 hour), (d) provide a document (.50 hour).

4. The Law Firm may charge the full hourly rate to more than one client for services provided concurrently during the same time period. For example, in the course of traveling to the District or while providing legal services at the District, it may be necessary for the Law Firm to provide billable services to other clients.

5. District agrees to review the Law Firm's monthly statements promptly upon receipt and to notify the Law Firm, in writing, with respect to any disagreement with the monthly statement. Failure to communicate written disagreement with the Law Firm's monthly statement within thirty (30) days of the District's receipt thereof shall be deemed to signify the District's agreement that the monthly billing statement accurately reflects the services performed; and the proper charge for those services.

6. After the conclusion of a particular engagement (e.g. an investigation) should a need arise for the Firm to respond to any subpoena or discovery, to provide testimony at deposition, trial or arbitration, or to otherwise perform services with respect to any matter relating to or arising out of that engagement, the District shall compensate the Firm at its then applicable rates for time expended, including all required preparation time.

C. Termination of Representation on a Particular Matter

The Law Firm reserves the right to discontinue the performance of legal services on behalf of the District on a particular matter upon the occurrence of any one or more of the following events:

1. Upon order of a court of law requiring the Law Firm to discontinue the performance of legal services;

2. Upon a determination by the Law Firm in the exercise of its reasonable and sole discretion, that state or federal legal ethical principles require it to discontinue the performance of

legal services;

3. Upon a failure of the District to perform any of the District's obligations with respect to the payment of the Law Firm's fees, costs or expenses as reflected on the monthly bill;

4. Upon a failure of the District to perform any of the District's obligations with respect to the duty of cooperation with the Law Firm in connection with the Law Firm's representation of the District.

In the event that the Law Firm ceases to perform services for the District on a matter, the District agrees that it will promptly pay to the Law Firm any and all unpaid fees and costs advanced, and retrieve all of its files, signing a receipt therefor. Further, the District agrees that, with respect to any litigation where the Law Firm has made an appearance in a court of law on its behalf, the District will promptly execute an appropriate Substitution of Attorney form. Any termination of Law Firm's representation on such a matter may be subject to approval by the applicable court of law.

D. Consent to Joint Representation

The District acknowledges that from time to time Law Firm may be asked to perform legal services on a matter affecting two or more public education local agencies. In such situations before proceeding with representation, Law Firm shall seek separate written consent to joint representation from all involved parties if permissible according to ethical principles applicable to attorneys. The District acknowledges that it is often in the best interest of the District for such representation to commence without undue delay which may result from waiting until a regularly-scheduled Board meeting. Therefore, pursuant to Education Code section 7, the Governing Board of the District hereby delegates to the Superintendent or designee authority to consent to joint representation in the circumstances described in this paragraph.

E. Client Cooperation.

The District agrees to fully cooperate with the Law Firm in connection with the Law Firm's representation of the District, including but not limited to, attending mandatory court hearings and other appearances, making its employees and officials available, and providing accurate information documentation necessary to enable the Law Firm to adequately represent the District.

F. Services performed by Law Firm-provided Non-legal Consultants

The Law Firm has an affiliation with non-legal consultants who are available to provide services in areas including, but not limited to, personnel/business office audits, human resources/collective bargaining consultation, special education consultation, public/employee relations surveys and communications, media and public relations, budget analysis/support services, instructional coaching/counseling at school improvement sites, leadership coaching, board/superintendent relations and best practices, and interim management placement.

Because the Law Firm has a financial interest in the District's use of these affiliated non-legal consultants, the rules of the State Bar of California require that the District provide its informed written consent to this arrangement to prior to utilizing these services. Execution of this Agreement shall be deemed "informed consent" for the purpose of this paragraph. The District is

hereby advised that it may seek the advice of an independent attorney of your choice prior to providing such written consent.

Please also be advised that because the services of these non-legal consultants are provided to the District outside of the attorney-client relationship, communications with these non-legal consultants will not be protected from disclosure by the attorney-client privilege.

G. Consent to Law Firm Communication

As part of our commitment to client service, the Law Firm will send the District periodic alerts on case developments and legislative changes, and notices of breakfast briefings, conferences, and other training opportunities designed to help the District with daily legal concerns. The Law Firm will send those and other additional service notices to the District via regular mail and/or electronic mail at the email address which you designate or the email used in your daily communications with us. By execution of this Agreement, the District and designated contact(s) consent to receive such communications by electronic mail subject to the right to unsubscribe at any time.

H. Identification of Insurance Coverage

With respect to insurance coverage for any matters covered by the scope of services under this Agreement, you agree that it is your own responsibility, rather than the Law Firm's responsibility, to identify potential insurance coverage and to tender legal matters to any appropriate insurance companies that may insure you. If you desire that the Law Firm become involved in identifying potential insurers and/or the tender of legal disputes, then a separate written agreement between you and the Law Firm to that effect will be required.

I. Miscellaneous

1. The Law Firm maintains errors and omissions insurance coverage applicable to the services to be rendered.

2. The parties agree that the Law Firm, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the District.

3. After a file on a matter is closed, the District has a right to request the Law Firm to return the file to the District. Absent such a request, the Law Firm shall retain the file on the District's behalf.

J. Consent to Law Firm Use of Generative AI and Client Confidentiality

To enhance efficiency and cost-effectiveness, the Law Firm may use generative artificial intelligence ("AI") tools to assist with tasks like document review, summaries, and research. Any such use will comply with the California Rules of Professional Conduct and the State Bar Act, along with all other applicable ethical and professional responsibilities and the Law Firm's internal policies, including maintaining professional judgment; reviewing, verifying, and validating AI-assisted work; and safeguarding client confidentiality. You may be billed for actual time spent using generative AI—such as creating and refining inputs and prompts and reviewing and editing

outputs—but not for time saved by its use. By proceeding with this representation, you consent to the Law Firm’s use of generative AI, unless you notify us otherwise in writing. Please note that Law Firm communications and work product are protected by privilege and must remain confidential. If you disclose any privileged communications, work product, or confidential documents to any AI platform, you risk waiving the attorney-client privilege, work-product protection, and/or confidentiality.

#### **IV. BINDING ARBITRATION**

If any dispute arises out of, or related to, a claimed breach of this agreement, the professional services rendered by attorneys, or any other disagreement of any nature, type, or description, regardless of the facts or the legal theories which may be involved, including attorney malpractice, breach of fiduciary duty, misrepresentation, or conflict of interest, such dispute shall be resolved by confidential and binding arbitration upon the written request of one party after service of that request on the other party.

There are significant advantages and disadvantages of binding arbitration. The parties shall agree on an arbitrator with special skills and experience to hear and determine the dispute unlike in a court proceeding where a judge is assigned. If the parties cannot agree, then the Superior Court of Los Angeles County shall choose an impartial arbitrator whose decision shall be final and conclusive on all matters.

The parties shall each have the right of discovery in accordance with Code of Civil Procedure Section 1283. Arbitrations conducted pursuant to this agreement permit the same discovery rights as in a court proceeding. Each party shall bear their own costs and attorney fees, including payments to the arbitrator which can be significantly more costly than the filing fee in Court proceedings where costs may be awarded to the prevailing party. Each party to this agreement waives and therefore gives up important constitutional rights in arbitration as the arbitrator’s decision is final. There is no right to appeal to challenge any errors made in the arbitration proceeding. Unlike court proceedings, arbitration proceedings are conducted privately and the outcome will remain confidential. There is no right to a trial by a judge or jury of one’s peers. There is no limitation on the type of monetary damage that can be awarded by the arbitrator. The client is advised that the client has the right to have an independent lawyer of client’s choice review this arbitration provision.

#### **V. DURATION**

This Agreement shall commence July 1, 2026 and terminate on June 30, 2027 and shall thereafter continue from month to month at the then current rate schedules until modified in writing by agreement between the Law Firm and the District up to a maximum of five (5) years duration per Education Code section 17596.

Either the District or the Law Firm may terminate this Agreement on thirty (30) days' written notice.

"Law Firm"

ATKINSON, ANDELSON, LOYA, RUUD &  
ROMO

Dated: \_\_\_\_\_

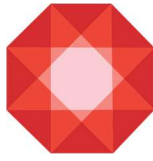
By: \_\_\_\_\_  
DAVID A. SOLDANI, Partner

"District"

BRENTWOOD UNION SCHOOL DISTRICT

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
DR. DANA EATON, Superintendent



## ALL CITY MANAGEMENT SERVICES

June 22, 2026

Nicole Kleven – Assistant to the Superintendent  
Brentwood Union SD  
255 Guthrie Lane Brentwood, CA 94513

Dear Ms. Kleven,

As many agencies begin preparing budgets, we would like to confirm our interest in extending our agreement for School Crossing Guard Services through the 2026–2027 school year. Enclosed is a Client Worksheet detailing the updated hourly billing rate and a projection of your annual program cost based on current post locations and service hours.

Each year, we conduct a comprehensive review of the factors that influence the cost of providing a safe and fully compliant School Crossing Guard Program. For the upcoming term, the most significant driver of increased expenses is substantial nationwide increases in insurance premiums. These increases are directly tied to the well-documented risks associated with crossing-guard duties.

Recent research found that the job of a crossing guard has become increasingly dangerous and ranks among the top 5 deadliest occupations in the United States. According to a major Associated Press review of nearly 200 police departments, at least 230 school crossing guards across 37 states were struck by vehicles over the past decade, and nearly three dozen were killed.

These realities—documented fatality rates, rising injury claims, and a high-risk job profile—are directly reflected in the premium increases issued by insurance carriers. As a result, ACMS is experiencing materially higher costs to maintain the essential General Liability and Workers' Compensation coverage required to operate a safe, compliant, and responsibly insured program.

We remain fully committed to providing a safe, reliable, and professional School Crossing Guard Program for your community. We value our partnership and hope you will find the updated rate both reasonable and necessary to sustain the high safety and coverage standards your program deserves. If you have any questions or need further information, please contact me at (800) 540-9290.

Thank you for your continued partnership,

Brian Brooks  
Chief Operating Officer

*“Keeping Kids Safe”*



**All City Management Services Inc.**  
Client Worksheet 2026 - 2027

Department: 1006301

Brentwood Union SD

Billing Rate for 2026/2027: \$37.88

**Sites with Traditional Calendar**

| Calendar Groups                         | Hours/Year |   | Hourly Billing Rate |   | Group Total  |
|-----------------------------------------|------------|---|---------------------|---|--------------|
| 17 Sites @ 3.00 hrs/day, 5 days/wk      | 9180       | X | \$37.88             | = | \$347,738.40 |
| (17 sites x 3.00 hrs/day x 180 days/yr) |            |   |                     |   |              |

DeSol Adams (J Douglas) Mid: Balfour Rd / American Ave

|                                      |     |   |         |   |            |
|--------------------------------------|-----|---|---------|---|------------|
| 1 Site @ 3.00 hrs/day, 1 day/wk      | 108 | X | \$37.88 | = | \$4,091.04 |
| (1 site x 3.00 hrs/day x 36 days/yr) |     |   |         |   |            |

Edna Hill & Garin: Corner of Lawrence Lane and Rehaven

|                                      |     |   |         |   |            |
|--------------------------------------|-----|---|---------|---|------------|
| 1 Sites @ 3.00 hrs/day, 1 day/wk     | 108 | X | \$37.88 | = | \$4,091.04 |
| (1 site x 3.00 hrs/day x 36 days/yr) |     |   |         |   |            |

|                                       |     |   |         |   |             |
|---------------------------------------|-----|---|---------|---|-------------|
| 1 Site @ 4.00 hrs/day, 4 days/wk      | 576 | X | \$37.88 | = | \$21,818.88 |
| (1 site x 4.00 hrs/day x 144 days/yr) |     |   |         |   |             |

Total projected hours: 9972                      Total projected cost: \$377,739.36



## **AGREEMENT FOR CROSSING GUARD SERVICES**

This AGREEMENT FOR CROSSING GUARD SERVICES (the “Agreement”) is dated June 22, 2026, and is between the BRENTWOOD UNION SCHOOL DISTRICT (hereinafter called the "Principal"), and ALL CITY MANAGEMENT SERVICES, INC., a California corporation (hereinafter called the "Contractor").

### **WITNESSETH**

The parties hereto have mutually covenanted and agreed as follows:

1. This Agreement is for an initial term which commences on or about July 1, 2026, and ends on June 30, 2027 (the “Initial Term”). Thereafter, the term of this Agreement shall renew automatically on the termination date of this Agreement for up to two (2) additional, successive one (1) year periods (each, a “Renewal Term” and, together with the Initial Term, the “Term”) unless either party provides the other party with no less than thirty (30) days’ written notice to the other party prior to the end of the Initial Term or the Renewal Term, as applicable, in which case this Agreement shall terminate on the expiration date of the Initial Term, or the then-current Renewal Term, as the case may be.
2. The Contractor will provide personnel equipped and trained in appropriate procedures for crossing pedestrians in marked crosswalks. Such personnel shall be herein referred to as a “Crossing Guard”. The Contractor will perform criminal background checks and confirm employment eligibility through E-Verify on all prospective personnel. The Contractor is an independent contractor and the Crossing Guards to be furnished by it shall at all times be its employees and not those of the Principal.
3. The Principal shall designate a representative to serve as its point of contact for dealing with Contractor with respect to this Agreement.
4. The Principal shall determine the locations where Crossing Guards shall be furnished by the Contractor. The Contractor shall provide at each designated location personnel properly trained as herein specified for the performance of duties as a Crossing Guard. The Contractor shall provide supervisory personnel to see that Crossing Guard activities are taking place at the required places and times, and in accordance with the terms of this Agreement.
5. The Contractor shall maintain adequate reserve personnel to be able to furnish alternate Crossing Guards in the event that any person fails to report for work at the assigned time and location and agrees to provide immediate replacement.
6. In the performance of its duties the Contractor and all employees of the Contractor shall conduct themselves in accordance with the conditions of this Agreement and all applicable laws of the state in which the Services are to be performed.
7. Persons provided by the Contractor as Crossing Guards shall be trained in all applicable laws of the



state in which the Services are to be performed pertaining to general pedestrian safety in school crossing areas.

8. Crossing Guard Services (the “Services”) shall be provided by the Contractor at the designated locations on all days in which school is in session in the area under Principal’s jurisdiction. The Contractor also agrees to maintain communication with the designated schools to maintain proper scheduling.
9. The Contractor shall provide all Crossing Guards with apparel by which they are readily visible and easily recognized as Crossing Guards. Such apparel shall be uniform for all persons performing the duties of Crossing Guards and shall be worn at all times while performing said duties. This apparel must be appropriate for weather conditions. The Contractor shall also provide all Crossing Guards with hand held Stop signs and any other safety equipment which may be necessary.
10. The Contractor shall at all times provide workers' compensation insurance covering its employees and shall provide and maintain liability insurance for Crossing Guard activities. The Contractor will provide to the Principal a Certificate of Insurance naming the Principal and its officials, officers and employees as additional insureds. Such insurance shall include commercial general liability with a combined single limit of not less than \$1,000,000.00 per occurrence and in aggregate for property damage and bodily injury. Such insurance shall be primary with respect to any insurance maintained by the Principal and shall not call on the Principal's insurance contributions. Such insurance shall be endorsed for contractual liability and personal injury and shall include the Principal, its officers, agents and interest of the Principal. Such insurance shall not be canceled, reduced in coverage or limits or non-renewed except after thirty (30) days written notice has been given to the Principal.
11. Contractor agrees to defend, indemnify and hold harmless the Principal, its officers, employees, agents and representatives, from and against any and all actions, claims for damages to persons or property, penalties, obligations or liabilities (each a “Claim” and collectively, the “Claims”) that may be asserted or claimed by any person, firm, entity, corporation, political subdivision or other organization arising out of the sole negligent acts or omissions, or willful misconduct, of Contractor, its agents, employees, subcontractors, representatives or invitees.
  - a) Contractor will defend any action or actions filed in connection with any of said claims, damages, penalties, obligations or liabilities and will pay all costs and expenses including attorney's fees incurred in connection herewith.
  - b) In the event the Principal, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the sole negligence of Contractor hereunder, Contractor agrees to pay Principal, its officers, agents, or employees, any and all costs and expenses incurred by the Principal, its officers agents or employees in such action or proceeding, including, but not limited to, reasonable attorney's fees.
  - c) In the event that a court determines that liability for any Claim was caused or contributed to by the negligent act or omission or the willful misconduct of Principal, liability will be apportioned between Contractor and Principal based upon the parties’ respective degrees of culpability, as determined by the court, and Contractor’s duty to indemnify Principal will be limited accordingly.

- d) Notwithstanding anything to the contrary contained herein, Contractor's indemnification obligation to Principal for Claims under this Agreement will be limited to the maximum combined aggregate of Contractor's general liability and umbrella insurance policies in the amount of \$6,000,000 (Six Million Dollars).
12. Either party shall have the right to terminate this Agreement by giving sixty (60) days written notice to the other party.
13. The Contractor shall not have the right to assign this Agreement to any other person or entity except with the prior written consent of the Principal.
14. The Principal agrees to pay the Contractor for the Services rendered pursuant to this Agreement the sum of thirty-seven dollars and eighty-eight cents (**\$37.88**) per hour, per Crossing Guard during the Initial Term. It is understood that the cost for providing nine thousand nine hundred seventy-two (**9,972**) hours of service shall not exceed three hundred seventy-seven thousand seven hundred thirty-nine dollars and thirty-six cents (**\$377,739.36**). For automatic renewals no less than (60) days before the expiration of the Initial Term, or the Renewal Term, as applicable, Contractor will notify Principal of its proposed hourly rate for the following 12-month period, which will be deemed accepted by Principal unless Principal notifies Contractor of its disagreement therewith, or its intent not to renew the Agreement, in writing, no less than thirty (30) days prior to the end of the Initial Term or the Renewal Term, as applicable. If Principal disagrees with Contractor's proposed new hourly rate, but still wishes to renew the Agreement the parties will negotiate in good faith to reach mutual agreement on, and confirm in writing, the new hourly rate for the following 12-month period, prior to the expiration of the Initial Term or the Renewal Term, as the case may be.
15. Payment is due within thirty (30) days of receipt of Contractor's properly prepared invoice.
16. Contractor may request a price increase during the term as a result of any legally-mandated increases in wages or benefits imposed in the state or municipality in which the Services are to be performed and to which Contractor's employees would be subject. Contractor shall provide Principal with 60 days-notice of its request to increase pricing. Principal agrees to review and respond to said notice within 30 days of receipt.
17. This Agreement constitutes the complete and exclusive statement of the agreement among the parties with respect to the subject matter hereof and supersedes all prior written or oral statements among the parties, including any prior statements, warranties, or representations. This Agreement is binding upon and will inure to the benefit of the parties hereto and their respective heirs, administrators, executors, successors, and assigns. Each party hereto agrees that this Agreement will be governed by the law of the state in which the Services are to be performed, without regard to its conflicts of law provisions. Any amendments, modifications, or alterations to this Agreement must be in writing and signed by all parties. There will be no presumption against any party on the ground that such party was responsible for preparing this Agreement or any part of it. Each provision of this Agreement is severable from the other provisions. If any provision of this Agreement is declared invalid or contrary to existing law, the inoperability of that provision will have no effect on the remaining provisions of the Agreement which will continue in full force and effect.

**[SIGNATURES FOLLOW ON NEXT PAGE]**

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement the day and year written below.

**PRINCIPAL**

**CONTRACTOR**

**Brentwood Union School District**

**All City Management Services, Inc.**

By \_\_\_\_\_  
Signature

By \_\_\_\_\_

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Print Name and Title

Date \_\_\_\_\_

Date \_\_\_\_\_

**Agenda Item # 8.8**

**Presented by:** Diane Deshler, CBO

**Description:** School Facility Consultants Agreement

**Background Information**

School Facility Consultants (SFC) provides school facility planning and financing services. SFC assists the district with construction and modernization funding through the State Allocation Board (SAB) process. This is an annual District Contract.

**Staff Recommendation:** Administration recommends approval of Agreement for School Facility Consultants

**Item to be considered for:** Consent

**Approved by Cabinet:** Yes

**Date requested to present to Board:** July 15, 2026

**Information to be placed in packet:** Yes

**BRENTWOOD UNION SCHOOL DISTRICT**

**SERVICE CONTRACT**

1. **CONTRACT IDENTIFICATION:** Facilities Funding Consulting

2. **PARTIES**

The **BRENTWOOD UNION SCHOOL DISTRICT**, whose address is  
**255 GUTHRIE LANE, BRENTWOOD, CA 94513** and the following named Consultant:

Name: School Facility Consultants

Address: 1303 J Street, Ste. 500

City: Sacramento, CA 95814

Phone number: (916) 441-5063

Form of Business: Corporation Federal I.D. # 68-0100909

Mutually agree and promise as follows:

3. **TERM**

The effective date of this contract is June 30, 2026, and it terminates June 30, 2027, unless sooner terminated as provided herein.

4. **TERMINATION**

This contract may be terminated by the **BRENTWOOD UNION SCHOOL DISTRICT** at its sole discretion, upon thirty-day advance written notice thereof to the Consultant, or cancelled immediately by mutual written consent.

5. **PAYMENT LIMIT**

TOTAL PAYMENT (S) TO CONSULTANT, UNDER THIS CONTRACT SHALL NOT EXCEED

**\$ 35,000.00**

6. **SCHOOL DISTRICT'S OBLIGATION**

In consideration of Consultant's provision of service(s) as described in the attached Consultant Services Description and subject to the payment limit expressed herein, the School District shall pay Consultant, upon documented evidence of completion of service(s).

7. **CONSULTANT'S OBLIGATION**

The Consultant shall provide service(s) as described in the Consultant Services Description attached hereto and incorporated herein by reference.

8. **INDEPENDENT CONSULTANT STATUS**

This contract is by and between two independent consultants and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association.

9. INDEMNIFICATION

The Consultant shall defend, save harmless and indemnify the School District and its officers, agents and employees from all liabilities and claims for damages for death, sickness or injury to persons or property, or including without limitation, all consequential damages, from any cause whatsoever arising from or connected with the operations or the services of the Consultant hereunder, resulting from the conduct, negligent or otherwise, of the Consultant, its agents or employees.

10. TAX REPORTING/PAYMENT RESPONSIBILITIES:

The Consultant is responsible for payment of any federal and/or state tax amounts due.

11. INSURANCE

Consultant shall keep in effect liability insurance coverage of at least \$ 2,000,000 combined single limit for all damages arising from each accident or occurrence. Consultant shall provide District with evidence of insurance (certificate) and additional insured endorsement (CG2010 or equal) naming the District, it's Officers, Employees and agents as additional insured's, and providing for a (30) calendar day written notice to District prior to cancellation or material change of insurance coverage. Consultant shall, at its sole expense, procure and maintain Workers' Compensation Insurance.

12. SIGNATURES

These signatures attest the parties' agreement hereto:

\_\_\_\_\_  
DISTRICT OFFICIAL



Digitally signed by Matthew A.  
Pettler  
Date: 2026.07.06 09:15:49  
-07'00'

\_\_\_\_\_  
CONSULTANT

\_\_\_\_\_  
DATE

7/6/26  
DATE

**NOTE: CONTRACT NOT VALID UNLESS: 1) SIGNED ABOVE BY DISTRICT OFFICIAL and 2) Criminal Background Certification completed by Consultant (if applicable).**

CRIMINAL BACKGROUND INVESTIGATION (CONSULTANT)

A Criminal Background Investigation Certification:

  X   IS NOT required, as the Consultant WILL NOT have contact or unsupervised contact with district pupils

       IS required, as the Consultant WILL have unsupervised contact with district pupils. Certification is attached.

\_\_\_\_\_  
DISTRICT OFFICIAL

\_\_\_\_\_  
DATE

BRENTWOOD UNION SCHOOL DISTRICT

CONSULTANT SERVICES

Description

In consideration of the compensation for all work and service(s), the Consultant, School Facilities Consultants, shall provide the following:

- State Funding Eligibility Services
- Application Services
- Planning Services

As described in the attached Professional Consulting Services Proposal, Attachment "A".

INITIALS:

\_\_\_\_\_  
BRENTWOOD U S D

\_\_\_\_\_  
DATE



\_\_\_\_\_  
CONSULTANT

Digitally signed by  
Matthew A. Pettler  
Date: 2026.07.06  
09:15:29 -07'00'

\_\_\_\_\_  
7/6/26  
DATE



## **AGREEMENT FOR LEGAL SERVICES**

This agreement is by and between Brentwood Union School District (“Client”) and the law firm of Fagen Friedman & Fulfroft LLP (F3 Law) (“Attorney”). In consideration of the promises and the mutual agreements hereinafter contained, Attorney agrees to provide legal services to Client on the terms set forth below effective July 1, 2026:

1. **CONDITIONS.** This Agreement will not take effect, and Attorney will have no obligation to provide legal services, until Client returns a signed copy of this Agreement.

2. **SCOPE OF SERVICES.** Client hires Attorney as its legal representative/counsel with respect to matters Client specifically refers to Attorney. Attorney will provide those legal services reasonably required to represent Client. Attorney will take reasonable steps to keep Client informed of progress and to respond to Client’s inquiries.

3. **CLIENT’S DUTIES.** Client agrees to cooperate with Attorney and to communicate with candor while keeping the Attorney apprised of any information or developments which may come to Client’s attention, to abide by this Agreement, to pay Attorney’s bills on time and to keep Attorney advised of Client’s address and telephone number. Client will assist Attorney in providing information and documents necessary for the representation in the described matter.

4. **CONSULTANT SERVICES.** Attorney may provide consulting services, which may be referred to as Next Level Client Services, in addition to or in support of the legal services provided pursuant to this Agreement, through qualified non-attorney consultants, including but not limited to: governance training and assistance; communications services; education program planning and implementation; mentoring, coaching, and leadership; strategic planning and solutions; and advocacy at the local and state level.

5. **EMAIL COMMUNICATIONS/CLOUD-BASED COMPUTING.** Attorney will protect Client data in a manner that is compliant with state and federal law. In order to provide Client with efficient and convenient legal services, Attorney will frequently communicate and transmit documents using e-mail. In addition, Attorney uses a cloud computing service. Most of Attorney’s electronic data, including emails and documents, are stored in this manner. Attorney will take reasonable precautions to keep email and other electronic data confidential and secure.

6. **TECHNOLOGY AND ARTIFICIAL INTELLIGENCE.** F3 Law may utilize generative artificial intelligence in the course of providing legal services to the Client under this Agreement. When used, F3 ensures that Generative A.I. increases efficiency and quality of work product, and helps control costs, and is always used within applicable professional standards. As with any technology, F3 requires that use of generative A.I. is in a manner that conforms to each F3 Law lawyer’s professional responsibility obligations under the law and ethical requirements and is consistent with client expectations. F3 Law always safeguards client confidences and preserves the attorney-client privilege, adhering to stringent security, confidentiality, and data retention protocols. Such protection is enhanced by ensuring that any A.I. system accessing client information is a closed system protected from access by outside programs or third parties. F3 Law complies with all applicable privacy laws and regulations, including but not limited to the Family Educational Rights and Privacy Act. F3 Law always complies with the ethical standards for attorney use of A.I. as required by the law and guidance of the state bar in which the client is located. Among other things, a lawyer will always critically review, validate and, as necessary, correct, all generative A.I. outputs, including, but not limited to, analysis and citations to authority for accuracy and to ensure that the work product reflects and supports the interests and priorities of the client, before submitting anything to the client, another party, a court or administrative agency. F3 Law complies with all rules, orders, or other requirements in the relevant jurisdiction/forum that may require disclosure of the use of generative A.I.

7. **LEGAL FEES AND BILLING PRACTICES.** Client agrees to pay by the hour, in minimum units of one tenth (.1) of an hour, at Attorney’s prevailing rates for all time spent on Client’s matter by Attorney’s legal



personnel. Current hourly rates are noted in an attached rate schedule and the actual rate billed is based on the attorney's number of years of experience.

The rates on this schedule, as well as the current job title designations/ classifications listed hereon, are subject to change on 30 days' written notice to client. If Client declines to pay any increased rates, Attorney will have the right to withdraw as Attorney for Client. The time charged will include the time Attorney spends on telephone calls relating to Client's matter, including calls with Client and other parties and attorneys. The legal personnel assigned to Client's matter may confer among themselves about the matter, as required and appropriate. When they do confer, each person will charge for the time expended, as long as the work done is reasonably necessary and not duplicative. Likewise, if more than one of the legal personnel attends a meeting or other proceeding, each will charge for the time spent.

8. COSTS AND OTHER CHARGES. (a) Attorney will incur various costs and expenses in performing legal services under this Agreement. Except as otherwise stated, Client agrees to pay for all costs, disbursements and expenses in addition to the hourly fees. These include fees fixed by law or assessed by public agencies, messenger and other delivery fees, out of office copying/reproduction costs, and travel costs (including mileage charged at the standard IRS rate, parking, transportation, meals and hotel costs, if applicable), and other similar items. The following costs shall not be charged:

|                                      |           |
|--------------------------------------|-----------|
| In office Photocopying               | No Charge |
| Facsimile Charges                    | No Charge |
| Postage                              | No Charge |
| On-line Legal Research Subscriptions | No Charge |
| Administrative Overhead              | No Charge |

(b) Out of town travel. Client agrees to pay transportation, meals, lodging and all other costs of any necessary out-of-town travel by law firm personnel. Client will also be charged the hourly rates for the time legal personnel spend traveling.

(c) Consultants and Investigators. To aid in the representation in Client's matter, it may become necessary to hire consultants or investigators. Client agrees to pay such fees and charges.

(d) Other fees and costs. Client understands that if a case proceeds to court action, arbitration or administrative hearing, the court, arbitrator or reviewing agency may award attorney fees and costs to the other party or parties. Payment of such attorney fees and costs shall be the sole responsibility of Client. Similarly, other parties may be required to pay some or all of the fees and costs incurred by Client. Client acknowledges that any such determination does not in and of itself affect the amount of the fees and costs to be paid by Client to Attorney pursuant to this agreement.

9. BILLING STATEMENTS. Attorney will send Client monthly statements for fees and costs incurred. Each statement will be payable within thirty (30) days of its mailing date. An interest charge of one percent (1%) per month shall be assessed on balances that are more than thirty (30) days past due. Client may request a statement at intervals of less than 30 days. If Client requests a bill, Attorney will provide one within 10 days. The statements shall include the amount, rate, basis of calculation or other method of determination of the fees and costs, which costs will be clearly identified by item and amount.

#### 10. CLIENT APPROVAL NECESSARY FOR SETTLEMENT

Attorney will not make any settlement or compromise of any nature of any of Client's claims without Client's prior approval. Client retains the absolute right to accept or reject any settlement.

11. DISCHARGE AND WITHDRAWAL. Client may discharge Attorney at any time. Attorney may withdraw with Client's consent, for good cause or as allowed or required by law upon ten (10) days written notice. Good cause includes Client's breach of this Agreement, refusal to cooperate or to follow Attorney's advice on a material matter or any fact or circumstance that would render Attorney's continuing representation unlawful or unethical. When Attorney's services conclude, all unpaid charges will immediately become due and payable. Following the conclusion of Attorney's representation of Client, Attorney will, upon Client's request, deliver to Client the Client file(s) and property in Attorney's possession, whether or not Client has paid for all services. If Client has not requested delivery of the files, Attorney may destroy all such files in its possession seven (7) years after the conclusion of the representation.

12. DISCLAIMER OF GUARANTEE AND ESTIMATES. Nothing in this Agreement and nothing in Attorney's statements to Client will be construed as a promise or guarantee about the outcome of the matter. Attorney makes no such promises or guarantees. Attorney's comments about the outcome of the matter are expressions of opinion only. Actual fees may vary from estimates given.

13. ENTIRE AGREEMENT. This Agreement contains the entire agreement of the parties. No other agreement, statement, or promise made on or before the effective date of this Agreement will be binding on the parties.

14. MODIFICATION BY SUBSEQUENT AGREEMENT. This Agreement may be modified by subsequent agreement of the parties only by an instrument in writing signed by both of them or an oral agreement only to the extent that the parties carry it out.

15. SEVERABILITY IN EVENT OF PARTIAL INVALIDITY. If any provision of this Agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire Agreement will be severable and remain in effect.

16. MEDIATION CLAUSE. If a dispute arises out of or relating to any aspect of this Agreement between the Client and Attorney, or the breach thereof, and if the dispute cannot be settled through negotiation, Attorney and Client agree to use mediation before resorting to arbitration, litigation, or any other dispute resolution procedure.

17. EFFECTIVE DATE. This Agreement will govern all legal services performed by Attorney on behalf of Client commencing with the date Attorney first performed services. The date at the beginning of this Agreement is for reference only. Even if this Agreement does not take effect, Client will be obligated to pay Attorney the reasonable value of any services Attorney may have performed for Client.

THE PARTIES HAVE READ AND UNDERSTOOD THE FOREGOING TERMS AND AGREE TO THEM AS OF THE DATE ATTORNEY FIRST PROVIDED SERVICES. THE CLIENT SHALL RECEIVE A FULLY EXECUTED DUPLICATE OF THIS AGREEMENT.

IN WITNESS WHEREOF, the parties have signed this Agreement for Legal Services.

Brentwood Union School District

Fagen Friedman & Fulfroost LLP

Namita S. Brown

\_\_\_\_\_  
*Type or Print Name*

\_\_\_\_\_  
*Name*

Managing Partner

\_\_\_\_\_  
*Type or Print Title*

\_\_\_\_\_  
*Title*



\_\_\_\_\_  
*Authorized Signature*

\_\_\_\_\_  
*Authorized Signature*

DATE: \_\_\_\_\_

DATE: April 15, 2026



**PROFESSIONAL RATE SCHEDULE**

Brentwood Union School District  
*July 1, 2026*

1. **HOURLY PROFESSIONAL RATES**

Client agrees to pay Attorney by the following standard hourly rate:

|                              |                        |
|------------------------------|------------------------|
| Associate                    | \$335 - \$375 per hour |
| Partner                      | \$405 - \$440 per hour |
| Senior Partner*              | \$455 - \$465 per hour |
| Senior Counsel/Of-Counsel    | \$420 - \$440 per hour |
| Paralegal                    | \$240 - \$330 per hour |
| Law Clerk                    | \$330 per hour         |
| Non-Legal Professionals**    |                        |
| Consultants                  | \$330 - \$370 per hour |
| Specialized Support Services | \$50 - \$150 per hour  |
| Next Level Client Services   | \$180 per hour         |

\*Senior Partner rates apply to equity partners with 25+ years of experience.

\*\*Non-legal professional services are provided with the Client's prior approval and may be delivered in a variety of roles, depending on the nature and complexity of the matter. These services include advisory-level consultation in areas such as education, crisis communications and governance training. Specialized support services may also be provided on a project basis and can include technology discovery and other technical support.

Travel time shall be charged only from the Attorney's nearest office to the destination and shall be prorated if the assigned Attorney travels for two or more clients on the same trip. If Client requests a specific Attorney, Client agrees to pay for all travel time of that specific Attorney in connection with the matter. For matters concerning compliance with state and federal voting rights laws and/or related subjects, Client agrees to pay for all travel time of assigned Attorney in connection with those matters.

2. **ON-SITE LEGAL SERVICES**

At Client's discretion and by prior arrangement of Client and Attorney, Attorney may provide regularly scheduled on-site legal services ("Office Hours") to address legal issues that may arise in Client's day-to-day operations. Office Hours, which include time Attorney spends at Client's facility as well as travel time, shall be provided at a reduced hourly rate of 90% of the Attorney's standard hourly rate.

3. **COSTS AND EXPENSES**

|                                                                                                       |                   |
|-------------------------------------------------------------------------------------------------------|-------------------|
| In office Photocopying                                                                                | No Charge         |
| Facsimile Charges                                                                                     | No Charge         |
| Postage                                                                                               | No Charge         |
| On-line Legal Research Subscriptions                                                                  | No Charge         |
| Administrative Overhead                                                                               | No Charge         |
| Mileage                                                                                               | IRS Standard Rate |
| Other costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis. |                   |

# CALIFORNIA SCHOOL BOARDS ASSOCIATION GAMUT SERVICE AGREEMENT

This Agreement is entered by and between the California School Boards Association (“CSBA”) and Brentwood Union SD of Brentwood, California (“Subscriber”) for the use of CSBA’s GAMUT services in accordance with the terms and conditions contained herein. This Agreement shall become effective (“the Effective Date”) upon the execution and delivery hereof by the parties hereto.

**1. Term and Renewal.** CSBA shall provide the services described in this Agreement on an annual basis from July 1st to June 30th. This Agreement shall commence as of the Effective Date and shall continue in effect until June 30th of the same year (such initial term referred to in this Agreement as the “Initial Term”). THEREAFTER, THE TERM OF THE AGREEMENT SHALL BE AUTOMATICALLY RENEWED ANNUALLY FOR ADDITIONAL ONE (1) YEAR TERM FROM JULY 1st to JUNE 30th (referred to in this Agreement as a “Renewal Term”) UNLESS EITHER PARTY GIVES WRITTEN NOTICE OF NON-RENEWAL TO THE OTHER PARTY AT LEAST NINETY (90) DAYS PRIOR TO THE END OF THE INITIAL TERM OR ANY RENEWAL TERM HEREOF.

**2. Grant of License.** Subject to the TERMS OF SERVICE and PRIVACY NOTICE located at <https://simbli.eboardsolutions.com/termsofservice.pdf> and <https://eboardsolutions.com/privacy-statement/>, Subscriber is hereby granted a non-exclusive, non-transferable, non-assignable, non-sub-licensable license to access GAMUT (the “Service”) through the website provided by CSBA (the “Site”). All rights not specifically granted to Subscriber by this Agreement are reserved to CSBA.

**3. Fees.** For the license, Service, and training and support received pursuant to this Agreement, Subscriber agrees to pay CSBA the annual fees and set-up conversion fees described in Attachment A. Fees are calculated on annual fiscal year periods, pro-rated for a July 1 renewal, that begin on the subscription start date and each fiscal year anniversary thereof; therefore, Fees for subscriptions added in the middle of a monthly period will be charged for that full monthly period and the monthly periods remaining in the subscription term. To renew this Agreement after the Initial Term, Subscriber shall pay the applicable annual fee, in full. Fees for Renewal Terms may be subject to change. CSBA reserves the right to withhold or cancel access to GAMUT if said fees are not paid within 60 days of Subscriber’s receipt of an invoice from CSBA.

**4. User Accounts.** Subscriber is authorized to create an unlimited number of user accounts for its employees and officers. Subscriber is responsible for creating user accounts, determining access levels for each user, and informing all users of their obligations and responsibilities pursuant to this Agreement and the Terms of Service. Subscriber shall take reasonable measures to prevent unauthorized access to the Service, including protecting usernames, passwords and other log-in information.

**5. Training and Technical Support.** All logged in users of the Service will have 24/7/365 access to the online user guide, including the Knowledge Base and Training Webinars and Videos. Additional training materials, webcasts and videos may be available through CSBA. Upon receipt of this signed Agreement, when applicable, CSBA will contact Subscriber to set up Subscriber’s Site and to schedule any applicable training. Upon request, CSBA may provide onsite training at the Subscriber’s facility, subject to any training fees described in Paragraph 3 and Attachment A of this Agreement. Subscriber shall pay reasonable travel costs and expenses incurred by CSBA for any on-site training. CSBA will provide timely support to Subscriber for the Service. CSBA shall not be responsible for supporting network, infrastructure, computing devices, or any third-party software applications installed on Subscriber’s devices.

**6. Proprietary Rights.** Subscriber acknowledges that the Service, the Site, and all software and intellectual property used to create or maintain the Service or the Site confidential and constitute trade secrets and proprietary information. Subscriber has a right to access Subscriber’s information hosted or stored on the Service, but acknowledges and agrees that it holds no proprietary rights related to the

## **CALIFORNIA SCHOOL BOARDS ASSOCIATION GAMUT SERVICE AGREEMENT**

Service or the Site. Any documents or files created by Subscriber on or uploaded by Subscriber to the Site belong to Subscriber, and Subscriber may use them as it sees fit, subject to applicable state and federal law and local policy. Subscriber agrees not to:

- (a) Modify, translate, reverse engineer, decompile, disassemble, or create derivative works based on the Services except to the extent that enforcement of the foregoing restriction is prohibited by applicable law;
- (b) Circumvent any user limits or other timing, use or functionality restrictions built into the Services;
- (c) Remove any proprietary notices, labels, or marks from the Services (except to the extent Reseller is so permitted to for the purposes of re-branding the Services);
- (d) Frame or mirror any content forming part of the Services; or
- (e) Access the Services in order to build a competitive product or service, or copy any ideas, features, functions or graphics of the Services that are established as intellectual property or proprietary information; or to authorize or attempt to do any of the foregoing. Subscriber agrees not to sell, rent, license, distribute, transfer, directly or indirectly permit the sale, rental, licensing, distribution, use or transfer of the license or any right granted thereby, including permitting the use or dissemination of documentation related to the Service, to any other party, either during the term of this Agreement or at any time thereafter.

**7. Data and Records.** CSBA has no responsibility or liability for the accuracy of documents, files, data, or information uploaded to the Service or provided by Subscriber or Subscriber's users. For the duration of this Agreement, CSBA agrees to take reasonable steps to preserve and protect Subscriber information uploaded to the Service. For as long as Subscriber continues to subscribe to the Service, CSBA agrees to store Subscriber's data. CSBA may delete all of Subscriber's stored information ninety (90) days after the termination of this Agreement. Upon request by Subscriber made within ninety (90) days after the effective date of termination or expiration of the Service, CSBA will make available to Subscriber an export of Subscriber's data in a format determined by CSBA at no fee, or in a format requested by the Subscriber for a mutually agreed-upon fee not to exceed the additional cost of exporting to the requested format. After such ninety (90) day period, CSBA shall have no obligation to maintain or provide any of such Subscriber data and thereafter, unless legally prohibited, may delete all of such data on the Site systems or otherwise in CSBA's possession or under CSBA's control.

Subscriber acknowledges that documents, data, and information uploaded to the Service are not an official record and acknowledges its responsibility to create an archive of such materials when Subscriber desires them to serve as official Subscriber records. Subscriber agrees not to hold CSBA liable for any damage to, any deletion of, or any failure to store Subscriber information. CSBA is not the custodian of Subscriber's records for any purpose and will direct any third-party request for Subscriber's information or records to Subscriber. In the event Subscriber records are requested pursuant to a lawfully issued subpoena or court order, to the extent possible, CSBA agrees to inform Subscriber prior to responding.

Notwithstanding the provisions of this Agreement, CSBA may access, compile, record and/or distribute statistical analyses and reports utilizing aggregated data derived from information and data related to Subscriber's use of the Service.

**8. Warranty.** CSBA warrants that the Service will work in substantial accordance with purposes expressed in the Grant of License clause above. CSBA provides no other warranty of any kind, either

## **CALIFORNIA SCHOOL BOARDS ASSOCIATION GAMUT SERVICE AGREEMENT**

express or implied, including, but not limited to, the implied warranties of merchantability, satisfactory quality, accuracy, and fitness for a particular purpose. Subscriber assumes all responsibility to provide and upgrade any hardware, computer operating system and/or software required to access GAMUT. CSBA does not warrant that functions contained in GAMUT will meet Subscriber's business requirements or that the operation of the service will be uninterrupted or error free.

**9. Limit of Liability.** IN THE EVENT OF A BREACH OF THIS AGREEMENT OR THE WARRANTY STATED ABOVE, SUBSCRIBER'S DAMAGES SHALL BE LIMITED TO THE AMOUNT OF THE ANNUAL FEE PAID BY LICENSEE FOR THE CURRENT YEAR. IN NO EVENT SHALL CSBA BE LIABLE FOR ANY CONSEQUENTIAL DAMAGES (INCLUDING DAMAGES FOR LOSS OF PROFITS AND/OR SAVINGS, BUSINESS INTERRUPTION, LOSS OF BUSINESS INFORMATION OR OTHER PECUNIARY LOSSES) ARISING FROM THE USE OR INABILITY TO USE GAMUT OR THE SERVICE. SUBSCRIBER AGREES THAT DAMAGES DESCRIBED IN THIS PARAGRAPH ARE A REASONABLE ESTIMATION OF ANY LOSS SUBSCRIBER MAY SUFFER AND DO NOT CONSTITUTE A PENALTY.

**10. Termination.** This Agreement may be terminated by either party by giving the other party 60 days written notice. CSBA may also terminate this Agreement if Subscriber breaches any provision of this Agreement. If termination results from Subscriber's breach, then the annual fee, or any portion thereof, will not be refunded by CSBA. If termination results from Subscriber's written request, CSBA shall refund the pro rata portion of the annual fee for the balance of the fiscal year (July 1 - June 30) outstanding at the date of such termination. Termination for Subscriber's breach shall not alter or affect CSBA's right to exercise any other remedies available in law or equity for the breach.

**11. Compliance with Laws.** Subscriber is solely responsible for complying with state and federal laws, including the Americans with Disabilities Act of 1990 and those laws pertaining to open meetings and public information, including, but not limited to, the Ralph M. Brown Act and the California Public Records Act.

**12. Indemnification and Duty to Defend.** Except as otherwise provided in this Agreement, each party shall indemnify, defend, and hold harmless the other party, and its directors, officers, employees, agents and representatives, from and against any and all liabilities, obligations, losses, damages, penalties, fines, claims, actions, suits, costs and expenses, (including legal fees and expenses) of any kind whatsoever imposed on, asserted against, incurred or suffered by the other party, or its directors, officers, employees, agents or representatives by reason of damage, loss or injury (including death) to persons or property resulting in any way from (a) any negligent or intentional act by it or any of its directors, officers, employees, agents or representatives in its or their performance of Services hereunder; or (b) any neglect, omission or failure to act when under a duty to act on its part or the part of any of its directors, officers, employees, agents or representatives in its or their performance of Services hereunder.

It is expressly understood and agreed that in any third-party action to obtain Subscriber's records from CSBA which is opposed by Subscriber, any cost to CSBA in opposing the request, including, but not limited to, attorney's fees and costs, shall be paid by Subscriber. It is also expressly understood and agreed that no personal liability whatsoever shall attach to any member of CSBA's Board of Directors, or to any of the officers, employees, agents or representatives thereof, by virtue of this Agreement.

**13. Third Party Rights.** Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than CSBA and Subscriber.

**14. Modification.** The scope of work and any other terms of this Agreement may be modified only by a written agreement signed by both parties.

**CALIFORNIA SCHOOL BOARDS ASSOCIATION  
GAMUT SERVICE AGREEMENT**

**15. Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute but one and the same instrument.

**16. Entire Agreement.** This Agreement constitutes the entire agreement and understanding of the parties. There are no oral understandings or other terms or conditions as regards to the subject matter hereof and neither party has relied upon any representation, express or implied, that are not otherwise contained in this Agreement. This Agreement supersedes all prior understandings, whether written or oral, and any such terms or conditions are deemed merged into this Agreement.

IN WITNESS WHEREOF, the parties do hereby certify that they are duly authorized to execute this Agreement.

**California School Boards Association**

**Brentwood Union SD**

  
Tezeta Stewart (Jul 7, 2026 09:49:01 PDT)

\_\_\_\_\_  
Tezeta Stewart  
Senior Director  
Policy & Governance Technology

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

**7/7/26**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

# CALIFORNIA SCHOOL BOARDS ASSOCIATION

## GAMUT SERVICE AGREEMENT

### ATTACHMENT A

Subscriber is contracting for the Services and GAMUT Modules described in this Attachment. This Attachment may be updated to add or remove the specific GAMUT Modules that Subscriber is contracting for. By signing this Attachment Subscriber agrees to pay the fees described herein pursuant to the terms this Agreement. Any pro-rated reduction in fees or discounts will be indicated on the invoice. Annual subscriptions may be subject to change and services shall automatically renew unless either party gives written notice of non-renewal to the other party in accordance with the terms of this Agreement.

1. Annual Subscriptions. Subscriber agrees to pay the following annual fees for modules provided through GAMUT:

| Module                   | Annual Fee                 |
|--------------------------|----------------------------|
| GAMUT Policy             | \$4,500 (Existing Service) |
| GAMUT Policy <i>Plus</i> |                            |
| GAMUT Meetings           | \$5,800 (New Service)      |
| GAMUT Documents          |                            |
| GAMUT Communications     |                            |

**GAMUT Policy** provides Subscriber with online access to CSBA's Sample Policy Manual, including sample policies, regulations, bylaws, and exhibits and links to related policy resources. The sample policies, regulations, bylaws, and exhibits to which Subscriber is given access are CSBA's proprietary materials, they are provided for the Subscriber's sole use, and may not be transmitted, reproduced, or distributed to others, in whole or in parts, without CSBA's prior written consent. By signing this Attachment Subscriber agrees not to share or reproduce CSBA's Sample Policy Manual or to use any part thereof in any training or presentation without CSBA's prior written consent. Subscriptions to GAMUT Policy without GAMUT Policy Plus or GAMUT Meetings do not include an individual Subscriber Site. Subscribers to GAMUT Policy may access CSBA's Sample Policy Manual through CSBA's GAMUT site. A link to the site and user accounts will be provided upon execution of this Agreement.

The CSBA Sample Policy Manual is intended as a resource for school districts and county offices of education for use in developing their own policy manuals and is not intended as a substitute for legal advice nor are they intended for exact replication. The subscriber is wholly responsible for reviewing, editing, and revising sample policy documents for local adoption. CSBA cautions subscribers to seek the advice of legal counsel when confronted with legal questions or situations requiring legal advice. Although CSBA's sample policies, regulations, bylaws and exhibits have been carefully crafted and thoroughly reviewed, they contain no warranty as to their sufficiency for addressing Subscriber's specific legal situations. CSBA's samples reflect current law and do not necessarily express the personal or political opinions or viewpoints of CSBA, its Board of Directors, or its employees.

**GAMUT Policy Plus** provides subscribers access to a technology platform that enables Subscriber to host Policy Manual. As a condition of subscription to Gamut Policy Plus, subscribers to Gamut Policy Plus must also maintain a current GAMUT Policy subscription. The subscriber is authorized to create user accounts for its employees and board members. Users may manage the creation, upload, and publishing of updated policies on behalf of Subscriber's governing body or any related committee or subcommittee. GAMUT Policy Plus subscribers also have access to CSBA Policy Manual Consultants during regular CSBA business hours for assistance with policy issues relating to the CSBA Sample Policy Manual, any updates to the CSBA Sample Policy Manual. Consultation may include: (a) suggestions regarding editing, use and placement of policies within Subscriber's local policy manual, and/or (b) review of and suggestions regarding proposed policies, regulations and bylaws that are unique to the Subscriber. Consultation does not include drafting original policy language for the Subscriber. CSBA Policy Manual Consultants do not provide legal advice. Suggestions and advice from CSBA Policy Manual Consultants is not intended to be and is not a substitute for advice from legal counsel. GAMUT Policy Plus who are also clients of CSBA's District and County Office of Education Legal Services (Legal Services) program may, subject to the terms and conditions of their Legal Services agreement, consult Legal Services attorneys for legal advice and



## CALIFORNIA SCHOOL BOARDS ASSOCIATION GAMUT SERVICE AGREEMENT

custom policy writing. CSBA controls the “codification” of policies related to CSBA's Sample Policy Manual and reserves the right change the policy number and/or title of any policy related to CSBA's Sample Policy Manual in GAMUT.

**GAMUT Meetings** provides subscribers access to a technology platform that enables Subscriber to create meeting agendas, attach or link supporting documents, record minutes and publish agenda items for public viewing. The subscriber is authorized to create user accounts for its employees and board members. Users may manage the creation, uploading and publishing of meeting agendas, minutes, and related documents on behalf of Subscriber’s governing body or any related committee or subcommittee.

**GAMUT Documents** provides a central repository for Subscribers to store important documents on their GAMUT sites and to set permissions to allow specified users to access exactly what they need while keeping sensitive data secure. Users can create folders to classify and manage documents; upload multiple file types, including Word, Excel, PowerPoint, PDF or graphic files; set folder and file permissions for either public or private access; and create folder or file level alerts to be notified when new files are added.

**GAMUT Communication** adds news, calendar, and resource features to Subscriber’s GAMUT website. The News tab allows subscribers to create news types for public or private sharing of information to GAMUT users based on their permission settings. The Calendar tab allows for posting of important dates including meetings, board activities or other events. Calendars can be Public or Private and can be linked to meeting agendas in GAMUT Meetings. Resource links may be used to allow direct, easy access to external sites that are frequently referenced or relevant to the Subscriber’s organization.

2. **Training and Set Up Fees.** Subscriber agrees to pay the following fees for the set up their GAMUT site and individual onsite training:

|                                   |  |
|-----------------------------------|--|
| Site Set Up Fee <sup>1</sup>      |  |
| On Site Training Fee <sup>2</sup> |  |
| Conversion Fee                    |  |

California School Boards Association



Tezeta Stewartz (Jul 7, 2026 09:49:01 PDT)

Tezeta Stewartz  
Senior Director  
Policy & Governance Technology Services

7/7/26

Date

Brentwood Union SD

Signature

Printed Name

Title

Date

<sup>1</sup> Site setup fees do not include any data conversion. Separate charges for data conversion may apply. CSBA will consult with Subscriber before any such charges are incurred.

<sup>2</sup> On Site Training fees do not include plus the cost of the CSBA trainer’s travel expenses. Subscriber shall pay reasonable travel costs and expenses incurred by CSBA for any on-site training.

# Brentwood Un SD\_GAMUT Service Agreement\_07.06.2026

Final Audit Report

2026-07-07

|                 |                                              |
|-----------------|----------------------------------------------|
| Created:        | 2026-07-06                                   |
| By:             | Erin ORay (eoray@csba.org)                   |
| Status:         | Signed                                       |
| Transaction ID: | CBJCHBCAABAAJyhHkILVQXiQdpVNENjhnnjEHCs7TKnb |

## "Brentwood Un SD\_GAMUT Service Agreement\_07.06.2026" History



Document created by Erin ORay (eoray@csba.org)

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Document emailed to Tezeta Stewartz (tstewartz@csba.org) for signature

2026-07-06 - 6:40:45 AM GMT



Email viewed by Tezeta Stewartz (tstewartz@csba.org)

2026-07-07 - 4:48:33 PM GMT



Document e-signed by Tezeta Stewartz (tstewartz@csba.org)

Signature Date: 2026-07-07 - 4:49:01 PM GMT - Time Source: server - Signature Appearance Selected: DRAW



Agreement completed.

2026-07-07 - 4:49:01 PM GMT

**Agenda Item # 8.11****Presented by:** Diane Deshler, CBO**Description:** Groundworks LLC Project Agreement for Building Remediation at Mary Casey Black Elementary School**Background Information**

This contract agreement with Groundworks LLC is for the building remediation project at Mary Casey Black Elementary School for \$910,800. At the June 10, 2026 Board Meeting, the Board passed Resolution #2026-20 Finding Futility in Competitive Bidding of Repairs for Mary Casey Black Manufactured Building Foundations.

The project is funded from Fund 35 – School Facility Fund. The State School Facilities Fund (SFP) is California's primary program for providing state matching funds to school districts for the construction, modernization, facilities improvements of existing facilities, and expansion of K–12 school facilities.

**Staff Recommendation:** Administration recommends approval for Groundworks LLC Project Agreement for Building Remediation at Mary Casey Black Elementary School

**Item to be considered for:** Consent

**Approved by Cabinet:** Yes

**Date requested to present to Board:** July 15, 2026

**Information to be placed in packet:** Yes

## AGREEMENT

**THIS AGREEMENT**, entered into this 18<sup>th</sup> day of June, 2026 in the County of Contra Costa of the State of California, by and between the Brentwood Union School District, hereinafter called the "Owner" or the "District", and Groundworks California LLC, hereinafter called the "Contractor".

**WITNESSETH** that the Owner and the Contractor for the consideration stated herein agree as follows:

**ARTICLE I - SCOPE OF WORK:** The Contractor shall furnish all labor, materials, equipment, tools, and utility and transportation services, and perform and complete all work required in connection with the **Mary Casey Black Elementary School - Building Remediation Project** (See attachment Exhibit "A") in strict accordance with the Contract Documents enumerated in Article 7 below. The Contractor shall be liable to the District for any damages arising as a result of a failure to comply with that obligation, and the Contractor shall not be excused with respect to any failure to so comply by an act or omission of the Architect, Engineer, Inspector, Division of the State Architect (DSA), or representative of any of them, unless such act or omission actually prevents the Contractor from fully complying with the Contract Documents and the Contractor protests, in accordance with the Contract Documents, that the act or omission is preventing the Contractor from fully complying with the Contract Documents. Such protest shall not be effective unless reduced to writing and filed with the District office within seven (7) days of the date of occurrence of such act or omission preventing the Contractor from fully complying with the Contract Documents.

**ARTICLE 2 - TIME OF COMPLETION:** The Owner may give notice to proceed within ninety (90) days of the award of the bid by the Owner. Once the Contractor has received a notice to proceed, the Contractor shall reach Substantial Completion of the Work by January 1, 2027. This shall be called Contract Time. It is expressly understood that time is of the essence. Estimated Start: June 18, 2026 to July 17, 2026 end of Summer break. If the work cannot be completed within this time frame, then work can continue in the following school breaks: September 28, 2026 to October 9, 2026 and/or December 21, 2026 to January 1, 2027, and/or March 15, 2027 – March 26, 2027. Work needs to be completed by March 26, 2027 - end of Spring Break. Liquidated damages will not become in effect until after the new tentative construction completion date of March 26, 2027.

Contractor has thoroughly studied the Project and has satisfied itself that the time period for this Project is adequate for the timely and proper completion of the Project within the Contract time.

In the event that the Owner desires to postpone giving the notice to proceed beyond this ninety (90) day period, it is expressly understood that with reasonable notice to the Contractor, giving the notice to proceed may be postponed by the Owner. It is further expressly understood by the Contractor, that the Contractor shall not be entitled to any claim of additional compensation as a result of the Owner's postponement of giving the notice to proceed.

If the Contractor believes that a postponement will cause hardship to it, the Contractor may terminate the Contract with written notice to the Owner within ten (10) days after receipt by the Contractor of the Owner's notice of postponement. It is further understood by the Contractor that in the event that the Contractor terminates the Contract as a result of postponement by the Owner, the Owner shall only be obligated to pay the Contractor for the work performed by the Contractor at the time of notification of postponement. Should the Contractor terminate the Contract as a result of a notice of postponement, the District shall have the authority to award the Contract to the next lowest responsible bidder.

**ARTICLE 3 - LIQUIDATED DAMAGES:** It being impracticable and infeasible to determine the amount of actual damage, it is agreed that the Contractor will pay the Owner

the sum of One Thousand Dollars (\$1,000.00) per calendar day for each and every day of delay beyond the Contract Time set forth in Article 2 of this Agreement as liquidated damages and not as a penalty or forfeiture. In the event Liquidated Damages are not paid, the Contractor further agrees that the Owner may deduct such amount thereof from any money due or that may become due the Contractor under the Contract and of the General Conditions).

**ARTICLE 4 - CONTRACT PRICE:** The Owner shall pay to the Contractor as full consideration for the faithful performance of the Contract, subject to any additions or deductions as provided in the Contract Documents, the sum of Nine Hundred Ten Thousand Eight Hundred and 00/100 DOLLARS (\$910,800.00), said sum being the total amount stipulated in the Bid Contractor submitted. Payment shall be made as set forth in the General Conditions.

Should any Change Order result in an increase in the Contract Price, the cost of such Change Order shall be agreed to in advance by the Contractor and the Owner, subject to the monetary limitations set forth in Public Contract Code Section 20118.4. In the event that the Contractor proceeds with a Change in work without an agreement between the Owner and Contractor regarding the cost of a Change Order, the Contractor waives any Claim of additional compensation for such additional work.

**ARTICLE 5 - HOLD HARMLESS AGREEMENT:** Contractor shall defend, indemnify and hold harmless Owner, Architect, Inspector, the State of California and their officers, employees, agents and independent contractors from all liabilities, claims, actions, liens, judgments, demands, damages, losses, costs or expenses of any kind arising from death, personal injury, property damage or other cause based or asserted upon any act, omission, or breach connected with or arising from the progress of Work or performance of service under this Agreement or the Contract Documents. As part of this indemnity, Contractor shall protect and defend, at its own expense, Owner, Architect, Construction Manager, Inspector, the State of California and their officers, employees, agents and independent contractors from any legal action including attorney's fees or other proceeding based upon such act, omission, breach or as otherwise required by this Article.

Furthermore, Contractor agrees to and does hereby defend, indemnify and hold harmless Owner, Architect, Construction Manager, Inspector, the State of California and their officers, employees, agents and independent contractors from every claim or demand made, and every liability, loss, damage, expense or attorney's fees of any nature whatsoever, which may be incurred by reason of:

(a) Liability for (1) death or bodily injury to persons; (2) damage or injury to, loss (including theft), or loss of use of, any property; (3) any failure or alleged failure to comply with any provision of law or the Contract Documents; or (4) any other loss, damage or expense, sustained by any person, firm or corporation or in connection with the Work called for in this Agreement or the Contract Documents, except for liability resulting from the sole or active negligence, or the willful misconduct of the Owner.

(b) Any bodily injury to or death of persons or damage to property caused by any act, omission or breach of Contractor or any person, firm or corporation employed by Contractor, either directly or by independent contract, including all damages or injury to or death of persons, loss (including theft) or loss of use of any property, sustained by any person, firm or corporation, including the Owner, arising out of or in any way connected with Work covered by this Agreement or the Contract Documents, whether said injury or damage occurs either on or off Owner property, but not for any loss, injury, death or damages caused by the sole or active negligence or willful misconduct of the Owner.

(c) Any dispute between Contractor and Contractor's subcontractors/supplies/Sureties, including, but not limited to, any failure or alleged failure of the Contractor (or any person hired or employed directly or indirectly by the Contractor) to pay any Subcontractor

or Materialman of any tier or any other person employed in connection with the Work and/or filing of any stop notice or mechanic's lien claims.

(d) Any claims, allegations, penalties, assessments, or liabilities to the extent caused by the Contractor's failure or the failure of any Subcontractor of any tier, to fully comply with the DIR registration requirements under Labor Code section 1725.5 at all times during the performance of any Work on the Project and shall reimburse the District for any penalties assessed against the District arising from any failure by the Contractor or any Subcontractor of any tier from complying with Labor Code sections 1725.5 and 1771.1. Nothing in this paragraph, however, shall require the Contractor or any Subcontractor to be liable to the District or indemnify the District for any penalties caused by the District in accordance with Labor Code section 1773.3 (g).

Contractor, at its own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or instituted against the Owner, its officers, agents or employees, on account of or founded upon any cause, damage, or injury identified herein Article 5 and shall pay or satisfy any judgment that may be rendered against the Owner, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

The Contractor's and Subcontractors' obligation to defend, indemnify and hold harmless the Owner, Architect, Inspector, the State of California and their officers, employees, agents and independent contractors hereunder shall include, without limitation, any and all claims, damages, and costs for the following: (1) any damages or injury to or death of any person, and damage or injury to, loss (including theft), or loss of use of, any property; (2) breach of any warranty, express or implied; (3) failure of the Contractor or Subcontractors to comply with any applicable governmental law, rule, regulation, or other requirement; (4) products installed in or used in connection with the Work; and (5) any claims of violation of the Americans with Disabilities Act ("ADA").

**ARTICLE 6 - PROVISIONS REQUIRED BY LAW:** Each and every provision of law and clause required to be inserted in this Contract shall be deemed to be inserted herein, and this Contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted or is not inserted correctly, then upon application of either party the Contract shall forthwith be physically amended to make such insertion or correction.

**ARTICLE 7 - COMPONENT PARTS OF THE CONTRACT:** The Contract entered into by this Agreement consists of the following Contract Documents, all of which are component parts of the Contract as if herein set out in full or attached hereto:

- Notice Inviting Bids
- Instructions to Bidders
- Designation of Subcontractors
- Non-Collusion Declaration
- Bid Bond
- Bid Form
- Contractor's Certificate Regarding Worker's Compensation
- Agreement Form
- Payment Bond
- Performance Bond
- Guarantee
- Escrow Agreement for Security Deposit In Lieu of Retention
- Workers' Compensation/Employers Liability Endorsement
- General Liability Endorsement
- Automobile Liability Endorsement
- General Conditions
- Supplementary and Special Conditions
- Specifications

All Addenda as Issued  
Drawings/Plans  
Requirements, Reports and/or Documents in the Project Manual or Other Documents  
Issued to Bidders

All of the above named Contract Documents are intended to be complementary. Work required by one of the above named Contract Documents and not by others shall be done as if required by all.

**ARTICLE 8 - PREVAILING WAGES:** Wage rates for this Project shall be in accordance with the general prevailing rate of holiday and overtime work in the locality in which the work is to be performed for each craft, classification, or type of work needed to execute the Contract as determined by the Director of the Department of Industrial Relations. Copies of schedules of rates so determined by the Director of the Department of Industrial Relations are on file at the administrative office of the Owner and are also available from the Director of the Department of Industrial Relations. Monitoring and enforcement of the prevailing wage laws and related requirements will be performed by the Labor Commissioner/ Department of Labor Standards Enforcement (DLSE).

The following are hereby referenced and made a part of this Agreement and Contractor stipulates to the provisions contained therein.

1. Chapter 1 of Part 7 of Division 2 of the Labor Code (Section 1720 et seq.)
2. California Code of Regulations, Title 8, Chapter 8, Subchapters 3 through 6 (Section 16000 et seq.)

**ARTICLE 9 - RECORD AUDIT:** In accordance with Government Code Section 8546.7 (and Davis Bacon, if applicable) and Article of the General Conditions, records of both the Owner and the Contractor shall be subject to examination and audit for a period of five (5) years after a Final Retention Payment or the Recording of a Notice of Completion, whichever occurs first.

**ARTICLE 10 - CONTRACTOR'S LICENSE:** The Contractor must possess throughout the Project a Class C-61/D-30 Contractor's License, issued by the State of California, which must be current and in good standing.

**IN WITNESS WHEREOF,** this Agreement has been duly executed by the above named parties, on the day and year first above written.

**BRENTWOOD UNION SCHOOL DISTRICT:**

Dana Eaton, Ed. D

Typed or Printed Name

Superintendent

Title

Signature

Dated: 6/17/26

CONTRACTOR: **GROUNDWORKS CALIFORNIA, LLC**  
Cliff Frazao

Typed or Printed Name

Director of Commercial Solutions

Title

Signature

Cliff Frazao

Type or Printed Name

Director of Commercial Solutions

Title (Authorized Officers or Agents)

Signature

**(CORPORATE SEAL)**

**PAYMENT BOND**

**(CALIFORNIA PUBLIC WORK)**

BOND NO. GM264680

KNOW ALL MEN BY THESE PRESENTS:

THAT WHEREAS, the BRENTWOOD UNION SCHOOL DISTRICT (sometimes referred to hereinafter as "Obligee") has awarded to Groundworks California, LLC (hereinafter designated as the "Principal" or "Contractor"), an agreement for the work described as follows: **Mary Casey Black Elementary School – Building Remediation Project** (hereinafter referred to as the "Public Work"); and

WHEREAS, said Contractor is required to furnish a bond in connection with said Contract, and pursuant to California Civil Code Section 9550;

NOW, THEREFORE, We, Groundworks California, LLC, the undersigned Contractor, as Principal; and Great Midwest Insurance Company, a corporation organized and existing under the laws of the State of Texas, and duly authorized to transact business under the laws of the State of California, as Surety, are held and firmly bound unto the BRENTWOOD UNION SCHOOL DISTRICT and to any and all persons, companies, or corporations entitled by law to file stop notices under California Civil Code Section 9100, or any person, company, or corporation entitled to make a claim on this bond, in the sum of Nine Hundred Ten Thousand Eight Hundred and 00/100 DOLLARS (\$910,800.00), such sum being not less than one hundred percent (100%) of the total amount payable by said Obligee under the terms of said Contract, for which payment will and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if said Principal, its heirs, executors, administrators, successors, or assigns, or subcontractor, shall fail to pay any person or persons named in Civil Code Section 9100; or fail to pay for any materials, provisions, or other supplies, used in, upon, for, or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or for amounts due under the Unemployment Insurance Code, with respect to work or labor thereon of any kind; or shall fail to deduct, withhold, and pay over to the Employment Development Department, any amounts required to be deducted, withheld, and paid over by Unemployment Insurance Code Section 13020 with respect to work and labor thereon of any kind, then said Surety will pay for the same, in an amount not exceeding the amount herein above set forth, and in the event suit is brought upon this bond, also will pay such reasonable attorneys' fees as shall be fixed by the court, awarded and taxed as provided in California Civil Code Section 9550 et seq.

This bond shall inure to the benefit of any person named in Civil Code Section 9100 giving such person or his/her assigns a right of action in any suit brought upon this bond.

It is further stipulated and agreed that the Surety of this bond shall not be exonerated or released from the obligation of the bond by any change, extension of time for performance, addition, alteration or modification in, to, or of any contract, plans, or specifications, or agreement pertaining or relating to any scheme or work of improvement herein above described; or pertaining or relating to the furnishing of labor, materials, or equipment therefor; nor by any change or modification of any terms of payment or extension of time for payment pertaining or relating to any scheme or work of improvement herein above

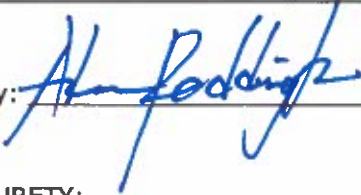


described; nor by any rescission or attempted rescission of the contract, agreement or bond; nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under any such contract or agreement or under the bond; nor by any fraud practiced by any person other than the claimant seeking to recover on the bond; and that this bond be construed most strongly against the Surety and in favor of all persons for whose benefit such bond is given; and under no circumstances shall the Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between the Obligee and the Contractor or on the part of any obligee named in such bond; that the sole condition of recovery shall be that the claimant is a person described in California Civil Code Section 9100, and who has not been paid the full amount of his or her claim; and that the Surety does hereby waive notice of any such change, extension of time, addition, alteration or modification herein mentioned.

IN WITNESS WHEREOF this instrument has been duly executed by the Principal and Surety above named, on the 24th day of June, 2026.

PRINCIPAL/CONTRACTOR:

Groundworks California, LLC

By: 

SURETY:

Great Midwest Insurance Company

By:   
Attorney-in-Fact  
Patricia D. Duggins



**PERFORMANCE BOND**  
**(CALIFORNIA PUBLIC WORK)**

BOND NO. GM264680

KNOW ALL MEN BY THESE PRESENTS:

THAT WHEREAS, the BRENTWOOD UNION SCHOOL DISTRICT (sometimes referred to hereinafter as "Obligee") has awarded to Groundworks California, LLC (hereinafter designated as the "Principal" or "Contractor"), an agreement for the work described as follows: **Mary Casey Black Elementary School – Building Remediation Project** (hereinafter referred to as the "Public Work"); and

WHEREAS, the work to be performed by the Contractor is more particularly set forth in that certain contract for said Public Work dated June 18, 2026, (hereinafter referred to as the "Contract"), which Contract is incorporated herein by this reference; and

WHEREAS, the Contractor is required by said Contract to perform the terms thereof and to provide a bond both for the performance and guaranty thereof.

NOW, THEREFORE, we, Groundworks California, LLC, the undersigned Contractor, as Principal, and Great Midwest Insurance Company, a corporation organized and existing under the laws of the State of Texas, and duly authorized to transact business under the laws of the State of California, as Surety, are held and firmly bound unto the BRENTWOOD UNION SCHOOL DISTRICT in the sum of Nine Hundred Ten Thousand Eight Hundred and 00/100 DOLLARS (\$910,800.00), said sum being not less than one hundred percent (100%) of the total amount payable by said Obligee under the terms of said Contract, for which amount well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the bounded Contractor, his or her heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions, and agreements in said Contract and any alteration thereof made as therein provided, on his or her part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their intent and meaning; and shall faithfully fulfill guarantees of all materials and workmanship; and indemnify, defend and save harmless the Obligee, its officers and agents, as stipulated in said Contract, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

The Surety, for value received, hereby stipulates and agrees that it shall not be exonerated or released from the obligation of this bond (either by total exoneration or pro tanto) by any change, extension of time, alteration in or addition to the terms of the contract or to the work to be performed there under or the specifications accompanying the same, nor by any change or modification to any terms of payment or extension of time for any payment pertaining or relating to any scheme of work of improvement under the contract. Surety also stipulates and agrees that it shall not be exonerated or released from the obligation of this bond (either by total exoneration or pro tanto) by any overpayment or underpayment by the Obligee that is based upon estimates approved by the Architect. The Surety stipulates and agrees that none of the aforementioned changes, modifications, alterations, additions, extension of time or actions shall in any way affect its obligation on this bond, and it does

hereby waive notice of any such changes, modifications, alterations, additions or extension of time to the terms of the contract, or to the work, or the specifications as well notice of any other actions that result in the foregoing.

Whenever Principal shall be, and is declared by the Obligor to be, in default under the Contract, the Surety shall promptly either remedy the default, or shall promptly take over and complete the Contract through its agents or independent contractors, subject to acceptance and approval of such agents or independent contractors by Obligor as hereinafter set forth, in accordance with its terms and conditions and to pay and perform all obligations of Principal under the Contract, including, without limitation, all obligations with respect to warranties, guarantees and the payment of liquidated damages; or, at Obligor's sole discretion and election, Surety shall obtain a bid or bids for completing the Contract in accordance with its terms and conditions, and upon determination by Obligor of the lowest responsible bidder, arrange for a contract between such bidder and the Obligor and make available as Work progresses (even though there should be a default or succession of defaults under the contract or contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the "balance of the Contract Price" (as hereinafter defined), and to pay and perform all obligations of Principal under the Contract, including, without limitation, all obligations with respect to warranties, guarantees and the payment of liquidated damages. The term "balance of the Contract price," as used in this paragraph, shall mean the total amount payable to Principal by the Obligor under the Contract and any modifications thereto, less the amount previously paid by the Obligor to the Principal, less any withholdings by the Obligor allowed under the Contract. Obligor shall not be required or obligated to accept a tender of a completion contractor from the Surety.

Surety expressly agrees that the Obligor may reject any agent or contractor which may be proposed by Surety in fulfillment of its obligations in the event of default by the Principal. Unless otherwise agreed by Obligor, in its sole discretion, Surety shall not utilize Principal in completing the Contract nor shall Surety accept a bid from Principal for completion of the work in the event of default by the Principal.

No final settlement between the Obligor and the Contractor shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

The Surety shall remain responsible and liable for all patent and latent defects that arise out of or relate to the Contractor's failure and/or inability to properly complete the Public Work as required by the Contract and the Contract Documents. The obligation of the Surety hereunder shall continue so long as any obligation of the Contractor remains.

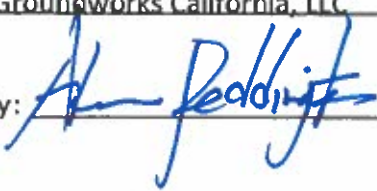
Contractor and Surety agree that if the Obligor is required to engage the services of an attorney in connection with enforcement of the bond, Contractor and Surety shall pay Obligor's reasonable attorneys' fees incurred, with or without suit, in addition to the above sum.

In the event suit is brought upon this bond by the Obligor and judgment is recovered, the Surety shall pay all costs incurred by the Obligor in such suit, including reasonable attorneys' fees to be fixed by the Court.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this 24th day of June, 2026.

PRINCIPAL/CONTRACTOR:

Groundworks California, LLC

By: 

SURETY:

Great Midwest Insurance Company

By: 

Attorney-in-Fact  
Patricia D. Duggins



The rate of premium on this bond is \$15.00 per thousand.

The total amount of premium charged: \$ 13,662.00 (This must be filled in by a corporate surety).

**IMPORTANT: THIS IS A REQUIRED FORM.**

Surety companies executing bonds must possess a certificate of authority from the California Insurance Commissioner authorizing them to write surety insurance defined in California Insurance Code Section 105, and if the work or project is financed, in whole or in part, with federal, grant or loan funds, Surety's name must also appear on the Treasury Department's most current list (Circular 570 as amended).

Any claims under this bond may be addressed to:

(Name and Address of Surety)

(Name and Address of agent or representative for service of process in California)

Great Midwest Insurance Company

Marsh & McLennan Insurance Agency LLC

800 Gessner Road, Suite 600, Houston, TX 77024

5605 Carnegie Blvd, Suite 300 Charlotte, NC 28209

Telephone: (800) 829-8165

Telephone: 704-553-6337

A notary public or other office completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF NORTH CAROLINA      )  
                                                          ) ss.  
COUNTY OF GASTON                    )

On June 24th, 2026, before me,  
Angela Y. Buckner, personally appeared  
Patricia D. Duggins, who proved on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies) as the Attorney-in-Fact of Great Midwest Insurance Company (Surety) and acknowledged to me that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Angela Y. Buckner  
Notary Public in and for said State

Angela Y Buckner  
NOTARY PUBLIC  
Gaston County, NC  
My Commission Expires October 12, 2028

(SEAL)

Commission expires: October 12, 2028

NOTE: A copy of the power-of-attorney to local representatives of the bonding company must be attached hereto.

**POWER OF ATTORNEY**  
**Great Midwest Insurance Company**

KNOW ALL MEN BY THESE PRESENTS, that **GREAT MIDWEST INSURANCE COMPANY**, a Texas Corporation, with its principal office in Houston, TX, does hereby constitute and appoint: Martin D. Pallazza, Brad W. Gibson, H. Thomas Dawkins, Robert C. Tresher, Wendy E. Lahm, Angela Y. Buckner, Michelle S. Isola, Patricia D. Duggins, Melissa W. Black, Janine A Kappen

its true and lawful Attorney(s)-In-Fact to make, execute, seal and deliver for, and on its behalf as surety, any and all bonds, undertakings or other writings obligatory in nature of a bond.

This authority is made under and by the authority of a resolution which was passed by the Board of Directors of **GREAT MIDWEST INSURANCE COMPANY**, on the 1<sup>st</sup> day of April, 2025 as follows:

Resolved, that the President, or any officer, be and hereby is, authorized to appoint and empower any representative of the Company or other person or persons as Attorney-In-Fact to execute on behalf of the Company any bonds, undertakings, policies, contracts of indemnity or other writings obligatory in nature of a bond not to exceed One-Hundred Million dollars (\$100,000,000.00), which the Company might execute through its duly elected officers, and affix the seal of the Company thereto. Any said execution of such documents by an Attorney-In-Fact shall be as binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company. Any Attorney-In-Fact, so appointed, may be removed in the Company's sole discretion and the authority so granted may be revoked as specified in the Power of Attorney.

Resolved, that the signature of the President and the seal of the Company may be affixed by electronic mail on any power of attorney granted, and the signature of the Secretary, and the seal of the Company may be affixed by electronic mail to any certificate of any such power and any such power or certificate bearing such electronic signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certificate so executed and sealed shall, with respect to any bond of undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS THEREOF, **GREAT MIDWEST INSURANCE COMPANY**, has caused this instrument to be signed by its President, and its Corporate Seal to be affixed this 8th day of April, 2025.

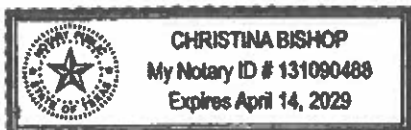


**GREAT MIDWEST INSURANCE COMPANY**

BY Mark W. Haushill  
Mark W. Haushill  
President

**ACKNOWLEDGEMENT**

On this 8th day of April 2025, before me, personally came Mark W. Haushill to me known, who being duly sworn, did depose and say that he is the President of **GREAT MIDWEST INSURANCE COMPANY**, the corporation described in and which executed the above instrument; that he executed said instrument on behalf of the corporation by authority of his office under the By-laws of said corporation.



BY Christina Bishop  
Christina Bishop  
Notary Public

**CERTIFICATE**

I, the undersigned, Secretary of **GREAT MIDWEST INSURANCE COMPANY**, A Texas Insurance Company, DO HEREBY CERTIFY that the original Power of Attorney of which the foregoing is a true and correct copy, is in full force and effect and has not been revoked and the resolutions as set forth are now in force.

Signed and Sealed at Houston, TX this 24th Day of June, 2026.



BY Patricia Ryan  
Patricia Ryan  
Secretary

"WARNING: Any person who knowingly and with intent to defraud any insurance company or other person, files and application for insurance of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

**IMPORTANT: THIS IS A REQUIRED FORM.**

Surety companies executing bonds must possess a certificate of authority from the California Insurance Commissioner authorizing them to write surety insurance defined in California Insurance Code Section 105, and if the work or project is financed, in whole or in part, with federal, grant or loan funds, Surety's name must also appear on the Treasury Department's most current list (Circular 570 as amended).

Any claims under this bond may be addressed to:

(Name and Address of Surety)

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A notary public or other office completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF NORTH CAROLINA )  
 ) ss.  
COUNTY OF GASTON )

On June 24th, 2026, before me,  
Angela Y. Buckner, personally appeared  
Patricia D. Duggins, who proved on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies) as the Attorney-in-Fact of Great Midwest Insurance Company (Surety) and acknowledged to me that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Angela Y. Buckner

Notary Public in and for said State

Commission expires: October 12, 2028

Angela Y Buckner  
NOTARY PUBLIC  
Gaston County, NC  
My Commission Expires October 12, 2028

(SEAL)

NOTE: A copy of the power-of-attorney to local representatives of the bonding company must be attached hereto.

**PREVAILING WAGE AND  
RELATED LABOR REQUIREMENTS CERTIFICATION**

I hereby certify that I will conform to the State of California Public Works Contract requirements regarding prevailing wages, benefits, on-site audits with 48-hours' notice, payroll records, and apprentice and trainee employment requirements, for all Work on the above Project including, without limitation, labor compliance monitoring and enforcement by the Department of Industrial Relations.

I hereby certify that I will also conform to the Federal Labor Standards Provisions regarding minimum wages, withholding, payrolls and basic records, apprentice and trainee employment requirements, equal employment opportunity requirements, Copeland Act requirements, Davis-Bacon and Related Act requirements, Contract Work Hours and Safety Standards Act requirements, and any and all other applicable requirements for federal funding for all Work on the above Project.

Date: \_\_\_\_\_

Proper Name of Contractor: Groundworks California, LLC

Signature: 

Print Name: Cliff Frazao

Title: Director of Commercial Solutions

END OF DOCUMENT



**DRUG-FREE WORKPLACE CERTIFICATION**

PROJECT: Mary Casey Black Elementary School – Building Remediation Project between Brentwood Union School District (“District”) and Groundworks California, LLC (“Contractor” or “Bidder”) (“Contract” or “Project”).

This Drug-Free Workplace Certification form is required from the successful Bidder pursuant to Government Code section 8350 et seq., the Drug-Free Workplace Act of 1990. The Drug-Free Workplace Act of 1990 requires that every person or organization awarded a contract or grant for the procurement of any property or service from any state agency must certify that it will provide a drug-free workplace by doing certain specified acts. In addition, the Act provides that each contract or grant awarded by a state agency may be subject to suspension of payments or termination of the contract or grant, and the contractor or grantee may be subject to debarment from future contracting, if the contracting agency determines that specified acts have occurred.

The District is not a “state agency” as defined in the applicable section(s) of the Government Code, but the District is a local agency and public school district under California law and requires all contractors on District projects to comply with the provisions and requirements of Government Code section 8350 et seq., the Drug-Free Workplace Act of 1990.

Contractor shall certify that it will provide a drug-free workplace by doing all of the following:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the person’s or organization’s workplace and specifying actions which will be taken against employees for violations of the prohibition.
- b. Establishing a drug-free awareness program to inform employees about all of the following:
  - (1) The dangers of drug abuse in the workplace.
  - (2) The person’s or organization’s policy of maintaining a drug-free workplace.
  - (3) The availability of drug counseling, rehabilitation, and employee-assistance programs.
  - (4) The penalties that may be imposed upon employees for drug abuse violations.
- c. Requiring that each employee engaged in the performance of the contract or grant be given a copy of the statement required above, and that, as a condition of employment on the contract or grant, the employee agrees to abide by the terms of the statement.

I, the undersigned, agree to fulfill the terms and requirements of Government Code section 8355 listed above and will publish a statement notifying employees concerning (a) the prohibition of controlled substance at the workplace, (b) establishing a drug-free awareness

program, and (c) requiring that each employee engaged in the performance of the Contract be given a copy of the statement required by section 8355(a), and requiring that the employee agree to abide by the terms of that statement.

I also understand that if the District determines that I have either (a) made a false certification herein, or (b) violated this certification by failing to carry out the requirements of section 8355, that the Contract awarded herein is subject to termination, suspension of payments, or both. I further understand that, should I violate the terms of the Drug-Free Workplace Act of 1990, I may be subject to debarment in accordance with the requirements of the aforementioned Act.

I acknowledge that I am aware of the provisions of Government Code section 8350 et seq. and hereby certify that I will adhere to the requirements of the Drug-Free Workplace Act of 1990.

Date: \_\_\_\_\_

Proper Name of Contractor: Groundworks California, LLC

Signature: 

Print Name: Cliff Frazao

Title: Director of Commercial Solutions

END OF DOCUMENT

**TOBACCO-FREE ENVIRONMENT CERTIFICATION**

PROJECT: Mary Casey Black Elementary School – Building Remediation Project between Brentwood Union School District ("District") and Groundworks California, LLC ("Contractor" or "Bidder") ("Contract" or "Project").

This Tobacco-Free Environment Certification form is required from the successful Bidder.

Pursuant to, without limitation, 20 U.S.C section 6083, Labor Code section 6400 et seq., Health & Safety Code section 104350 et seq. and District Board Policies, all District sites, including the Project site, are tobacco-free environments. Smoking and the use of tobacco products by all persons is prohibited on or in District property. District property includes school buildings, school grounds, school owned vehicles and vehicles owned by others while on District property.

I acknowledge that I am aware of the District's policy regarding tobacco-free environments at District sites, including the Project site and hereby certify that I will adhere to the requirements of that policy and not permit any of my firm's employees, agents, subcontractors, or my firm's subcontractors' employees or agents to use tobacco and/or smoke on the Project site.

Date: \_\_\_\_\_

Proper Name of Contractor: Groundworks California, LLC

Signature: 

Print Name: Cliff Frazao

Title: Director of Commercial Solutions

END OF DOCUMENT

**HAZARDOUS MATERIALS CERTIFICATION**

PROJECT: Mary Casey Black Elementary School – Building Remediation Project between Brentwood Union School District ("District") and Groundworks California, LLC ("Contractor" or "Bidder") ("Contract" or "Project").

1. Contractor hereby certifies that no Asbestos, or Asbestos-Containing Materials, polychlorinated biphenyl (PCB), lead, radioactive materials, hydrocarbons, or any material or substance listed by the federal or state Environmental Protection Agency or federal or state health agencies as a hazardous material, or any other material defined as being hazardous under federal or state laws, rules, or regulations (including, without limitation, 42 U.S.C. 6901, *et seq.*; 42 U.S.C. 9601, *et seq.*; 22 CCR §66261.30, *et seq.*; & Health & Saf. Code, §25117) ("New Hazardous Material"), shall be furnished, installed, or incorporated in any way into the Project or in any tools, devices, clothing, or equipment used to affect any portion of Contractor's work on the Project for District.
2. Contractor further certifies that it has instructed its employees with respect to the above-mentioned standards, hazards, risks, and liabilities.
3. Asbestos and/or asbestos-containing material shall be defined as all items containing but not limited to chrysotile, crocidolite, amosite, anthophyllite, tremolite, and actinolite. Any or all material containing greater than one-tenth of one percent (0.1%) asbestos shall be defined as asbestos-containing material.
4. Any disputes involving the question of whether or not material is New Hazardous Material shall be settled by electron microscopy or other appropriate and recognized testing procedure, at the District's determination. The costs of any such tests shall be paid by Contractor if the material is found to be New Hazardous Material.
5. All Work or materials found to be New Hazardous Material or Work or material installed with equipment containing "New Hazardous Material" will be immediately rejected and this Work will be removed at Contractor's expense at no additional cost to the District.
6. Contractor has read and understood the document Hazardous Materials Procedures & Requirements, and shall comply with all the provisions outlined therein. Contractor certifies that it is knowledgeable of, and shall comply with, all laws applicable to the Work, including, but not limited to, all federal, state, and local laws, statutes, standards, rules, regulations, and ordinances applicable to the Work.

Date:

Proper Name of Contractor:

Groundworks California, LLC

Signature:



Print Name:

Cliff Frazao

Title:

Director of Commercial Solutions

END OF DOCUMENT

**LEAD-BASED MATERIALS CERTIFICATION**

PROJECT: Mary Casey Black Elementary School – Building Remediation Project between Brentwood Union School District ("District") and Groundworks California, LLC ("Contractor" or "Bidder") ("Contract" or "Project").

This certification provides notice to the Contractor that:

- (1) Contractor's work may disturb lead-containing building materials.
- (2) Contractor shall notify the District if any work may result in the disturbance of lead-containing building materials.
- (3) Contractor shall comply with the Renovation, Repair and Painting Rule, if lead-based paint is disturbed in a six-square-foot or greater area indoors or a 20-square-foot or greater area outdoors.

**1. Lead as a Health Hazard**

Lead poisoning is recognized as a serious environmental health hazard facing children today. Even at low levels of exposure, much lower than previously believed, lead can impair the development of a child's central nervous system, causing learning disabilities, and leading to serious behavioral problems. Lead enters the environment as tiny lead particles and lead dust disburses when paint chips, chalks, peels, wears away over time, or is otherwise disturbed. Ingestion of lead dust is the most common pathway of childhood poisoning; lead dust gets on a child's hands and toys and then into a child's mouth through common hand-to-mouth activity. Exposures may result from construction or remodeling activities that disturb lead paint, from ordinary wear and tear of windows and doors, or from friction on other surfaces.

Ordinary construction and renovation or repainting activities carried out without lead-safe work practices can disturb lead-based paint and create significant hazards. Improper removal practices, such as dry scraping, sanding, or water blasting painted surfaces, are likely to generate high volumes of lead dust.

Because the Contractor and its employees will be providing services for the District, and because the Contractor's work may disturb lead-containing building materials, CONTRACTOR IS HEREBY NOTIFIED of the potential presence of lead-containing materials located within certain buildings utilized by the District. All school buildings built prior to 1978 are presumed to contain some lead-based paint until sampling proves otherwise.

**2. Overview of California Law**

Education Code section 32240 et seq. is known as the Lead-Safe Schools Protection Act. Under this act, the Department of Health Services is to conduct a sample survey of schools in the State of California for the purpose of developing risk factors to predict lead contamination in public schools. (Ed. Code, § 32241.)

Any school that undertakes any action to abate existing risk factors for lead is required to utilize trained and state-certified contractors, inspectors, and workers. (Ed. Code, § 32243, subd. (b).) Moreover, lead-based paint, lead plumbing, and solders, or other potential sources of lead contamination, shall not be utilized in the construction of any new school facility or the modernization or renovation of any existing school facility. (Ed. Code, § 32244.)

Both the Federal Occupational Safety and Health Administration ("Fed/OSHA") and the California Division of Occupational Safety and Health ("Cal/OSHA") have implemented safety orders applicable to all construction work where a contractor's employee may be occupationally exposed to lead.

The OSHA Regulations apply to all construction work where a contractor's employee may be occupationally exposed to lead. The OSHA Regulations contain specific and detailed requirements imposed on contractors subject to that regulation. The OSHA Regulations define construction work as work for construction, alteration, and/or repair, including painting and decorating. It includes, but is not limited to, the following:

- a. Demolition or salvage of structures where lead or materials containing lead are present;
- b. Removal or encapsulation of materials containing lead;
- c. New construction, alteration, repair, or renovation of structures, substrates, or portions thereof, that contain lead, or materials containing lead;
- d. Installation of products containing lead;
- e. Lead contamination/emergency cleanup;
- f. Transportation, disposal, storage, or containment of lead or materials containing lead on the site or location at which construction activities are performed; and
- g. Maintenance operations associated with the construction activities described in the subsection.

Because it is assumed by the District that all painted surfaces (interior as well as exterior) within the District contain some level of lead, it is imperative that the Contractor, its workers and subcontractors fully and adequately comply with all applicable laws, rules and regulations governing lead-based materials (including title 8, California Code of Regulations, section 1532.1).

**Contractor shall notify the District if any Work may result in the disturbance of lead-containing building materials. Any and all Work that may result in the disturbance of lead-containing building materials shall be coordinated through the District. A signed copy of this Certification shall be on file prior to beginning Work on the Project, along with all current insurance certificates.**

**3. Renovation, Repair and Painting Rule, Section 402(c)(3) of the Toxic Substances Control Act**

The EPA requires lead safe work practices to reduce exposure to lead hazards created by renovation, repair and painting activities that disturb lead-based paint. Pursuant to the Renovation, Repair and Painting Rule (RRP), renovations in homes, childcare facilities, and schools built prior to 1978 must be conducted by certified renovations firms, using renovators with training by a EPA-accredited training provider, and fully and adequately complying with all applicable laws, rules and regulations governing lead-based materials, including those rules and regulations appearing within title 40 of the Code of Federal Regulations as part 745 (40 CFR 745).

The RRP requirements apply to all contractors who disturb lead-based paint in a six-square-foot or greater area indoors or a 20-square-foot or greater area outdoors. If a DPH-certified inspector or risk assessor determines that a home constructed before 1978 is lead-free, the federal certification is not required for anyone working on that particular building.

**4. Contractor's Liability**

If the Contractor fails to comply with any applicable laws, rules, or regulations, and that failure results in a site or worker contamination, the Contractor will be held solely responsible for all costs involved in any required corrective actions, and shall defend, indemnify, and hold harmless the District, pursuant to the indemnification provisions of the Contract, for all damages and other claims arising therefrom.

If lead disturbance is anticipated in the Work, only persons with appropriate accreditation, registrations, licenses, and training shall conduct this Work.

It shall be the responsibility of the Contractor to properly dispose of any and all waste products, including, but not limited to, paint chips, any collected residue, or any other visual material that may occur from the prepping of any painted surface. It will be the responsibility of the Contractor to provide the proper disposal of any hazardous waste by a certified hazardous waste hauler. This company shall be registered with the Department of Transportation (DOT) and shall be able to issue a current manifest number upon transporting any hazardous material from any school site within the District.

The Contractor shall provide the District with any sample results prior to beginning Work, during the Work, and after the completion of the Work. The District may request to examine, prior to the commencement of the Work, the lead training records of each employee of the Contractor.

THE CONTRACTOR HEREBY ACKNOWLEDGES, UNDER PENALTY OF PERJURY, THAT IT:

1. HAS RECEIVED NOTIFICATION OF POTENTIAL LEAD-BASED MATERIALS ON THE OWNER'S PROPERTY;

2. IS KNOWLEDGEABLE REGARDING AND WILL COMPLY WITH ALL APPLICABLE LAWS, RULES, AND REGULATIONS GOVERNING WORK WITH, AND DISPOSAL, OF LEAD.

THE UNDERSIGNED WARRANTS THAT HE/SHE HAS THE AUTHORITY TO SIGN ON BEHALF OF AND BIND THE CONTRACTOR. THE DISTRICT MAY REQUIRE PROOF OF SUCH AUTHORITY.

Date: \_\_\_\_\_

Proper Name of Contractor: Groundworks California, LLC

Signature: 

Print Name: Cliff Frazao

Director of Commercial Solutions

Title: \_\_\_\_\_

END OF DOCUMENT



**IMPORTED MATERIALS CERTIFICATION**

PROJECT: Mary Casey Black Elementary School – Building Remediation Project between Brentwood Union School District ("District") and Groundworks California, LLC ("Contractor" or "Bidder") ("Contract" or "Project").

This form shall be executed by all entities that, in any way, provide or deliver and/or supply any soils, aggregate, or related materials ("Fill") to the Project Site and shall be provided to the District at least ten (10) days before delivery. All Fill shall satisfy all requirements of any environmental review of the Project performed pursuant to the statutes and guidelines of the California Environmental Quality Act, section 21000 et seq. of the Public Resources Code ("CEQA"), and all requirements of section 17210 et seq. of the Education Code, including requirements for a Phase I environmental assessment acceptable to the State of California Department of Education and Department of Toxic Substances Control.

Certification of: ☐ Delivery Firm/Transporter ☐ Supplier ☐ Manufacturer  
☐ Wholesaler ☐ Broker ☐ Retailer  
☐ Distributor ☐ Other \_\_\_\_\_

Type of Entity ☐ Corporation ☐ General Partnership  
☐ Limited Partnership ☐ Limited Liability Company  
☐ Sole Proprietorship ☐ Other \_\_\_\_\_

Name of firm ("Firm"): \_\_\_\_\_

Mailing address: \_\_\_\_\_

Addresses of branch office used for this Project: \_\_\_\_\_

If subsidiary, name and address of parent company: \_\_\_\_\_

By my signature below, I hereby certify that I am aware of section 25260 of the Health and Safety Code and the sections referenced therein regarding the definition of hazardous material. I further certify on behalf of the Firm that all soils, aggregates, or related materials provided, delivered, and/or supplied or that will be provided, delivered, and/or supplied by this Firm to the Project Site are free of any and all hazardous material as defined in section 25260 of the Health and Safety Code. I further certify that I am authorized to make this certification on behalf of the Firm.

Date: \_\_\_\_\_

Proper Name of Firm: Groundworks California, LLC

Signature: 

Print Name: Cliff Frazao

Title: Director of Commercial Solutions

END OF DOCUMENT

**CRIMINAL BACKGROUND**  
**INVESTIGATION/ FINGERPRINTING CERTIFICATION**

PROJECT: Mary Casey Black Elementary School – Building Remediation Project between Brentwood Union School District ("District") and Groundworks California, LLC ("Contractor" or "Bidder") ("Contract" or "Project").

The undersigned does hereby certify to the governing board of the District as follows:

That I am a representative of the Contractor currently under contract ("Contract") with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor certifies that it has taken at least one of the following actions with respect to the construction Project that is the subject of the Contract (check all that apply):

\_\_\_\_\_ The Contractor has complied with the fingerprinting requirements of Education Code section 45125.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District pupils in the course of providing services pursuant to the Contract, and the California Department of Justice has determined that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District pupils during the course and scope of the Contract is attached hereto; and/or

\_\_\_\_\_ Pursuant to Education Code section 45125.2, Contractor has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Contractor's employees and District pupils at all times; and/or

\_\_\_\_\_ Pursuant to Education Code section 45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Contractor's employees and its subcontractors' employees is

Name: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_ The Work on the Contract is at an unoccupied school site and no employee and/or subcontractor or supplier of any tier of Contract shall come in contact with the District pupils.

Contractor's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Date: \_\_\_\_\_  
Proper Name of Contractor: Groundworks California, LLC  
Signature:   
Print Name: Cliff Frazao  
Title: Director of Commercial Solutions

END OF DOCUMENT

**EXHIBIT A**  
**SCOPE OF WORK**

The work consists of settlement remediation of ten (10) modular buildings at Mary Casey Black Elementary School based on the method approved by the Division of the State Architect (DSA), to include but not limited to, girder pier installation and grout pack building interior footings. All work shall be performed in accordance with the approved DSA Plans and Specs that include the plan sheets:

Plan Sheets:

|       |                                      |
|-------|--------------------------------------|
| S-1   | Cover Page                           |
| S-3   | Site Plan                            |
| S-4   | Unit A, C1 & C3 Foundation Plan      |
| S-5   | Unit D1, D2, E1 & E2 Foundation Plan |
| S-6   | Unit F, G1 & G2 Foundation Plan      |
| S-7   | Foundation Details                   |
| A-0   | Accessibility Site Plan              |
| A-0.1 | Signage Site Plan                    |
| A-4   | Site Details                         |
| G-C1  | Accessible Details                   |
| G-C2  | Accessible Site Details              |

**Agenda Item: 9.0**

**Presented by: Michael Bowen**

**Description:** Close Public Hearing regarding recommended middle school Spanish materials Encuentros.

**Background Information:** As per board policy, the curriculum and instruction department has undergone a committee review to identify middle school Spanish materials for students in grades 7 and 8. This process has involved identifying criteria for selecting these materials (including Administrative Regulation 6161.1(a)), committee discussion, evaluation, and recommendation.

The committee has recommended adopting Encuentros published by Vista Higher Learning in 2026. Encuentros is a Spanish Literacy program that focuses on intercultural communicative proficiency through storylines, grammar, vocabulary, and cultural lessons from across the Spanish-speaking world

The recommended program materials were available for review/public inspection by the board and/or community members between the dates of June 11, 2026 and July 15, 2026. Please contact Michael Bowen in the curriculum and instruction department for further information.

**Staff Recommendation:** Close Public Hearing

**Funding Source:** Program materials would be purchased using Lottery Funds

**Item to be considered for:** Information only

**Approved by Cabinet:** Yes

**Date requested to present to Board:** July 15, 2026

**Information to be placed in packet:** Yes

**Agenda Item #:9.1**

**Presented by:** Carrie Wells  
Assistant Superintendent, Human Resources

**Description:**

Public Hearing for Brentwood Union School District's Initial Contract Proposals for Reopener Contract with Brentwood Teachers' Association

**Background Information:**

Government Code 3547 requires that all initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, be presented at a public meeting.

In preparation for upcoming negotiations during 2026-2027, and in accordance with Government Code Section 3547, Brentwood Union School District intends to negotiate with the Brentwood Teachers' Association the following sections of the Collective Bargaining Agreement:

- Article 7: Grievance Procedure
- Article 8: Salary Provisions
- Article 9: Health and Welfare Benefits
- Related Appendixes

**Staff Recommendation:** Open and close the public hearing for Brentwood Union School District's initial proposals for the reopener contract with Brentwood Teachers' Association

**Funding Source**

**Item to be considered for:** Hearing

**Approved by Cabinet:** Yes

**Date requested to present to Board:** July 15, 2026

**Information to be placed in packet:** Cover Only

**Agenda Item #:10.1**

**Presented by:** Report out by the Board

**Description:** Expulsion of Student #05-2026-20

**Background Information:** The Board is asked to consider the recommendation of the expulsion of student #05-2026-20 from the Brentwood Union School District.

**Staff Recommendation**

**Funding Source**

**Item to be considered for:** Action

**Approved by Cabinet:** Yes

**Date requested to present to Board:** July 15, 2026

**Information to be placed in packet:** N/A

**Agenda Item #:10.2**

**Presented by:** Report out by the Board

**Description:** Expulsion of Student #05-2026-21

**Background Information:** The Board is asked to consider the recommendation of the expulsion of student #05-2026-21 from the Brentwood Union School District.

**Staff Recommendation**

**Funding Source**

**Item to be considered for:** Action

**Approved by Cabinet:** Yes

**Date requested to present to Board:** July 15, 2026

**Information to be placed in packet:** N/A



**Agenda Item #:10.3**

**Presented by:** Jon Isom, Isom Advisors

**Description:** Review of Bond Tracking Survey Results

**Background Information**

As the District continues to assess the feasibility of a potential school improvement bond measure, a tracking poll was conducted to evaluate whether voter support has changed since the original survey completed in November 2025. At that time, the survey of registered voters indicated sufficient community support to continue exploring a potential measure.

Given changes in the economic environment since the initial survey, the tracking poll was conducted to determine whether voter support has remained consistent. Jon Isom of Isom Advisors, the District's financial advisor, will present the results of the tracking poll and provide a recommendation regarding whether to proceed with placing a school improvement bond measure on the November 2026 ballot.

**Item to be considered for:** Information

**Approved by Cabinet:** Yes

**Date requested to present to Board:** July 15, 2026

**Information to be placed in packet:** Yes - Presentation



Isom Advisors A Division of  
**URBAN FUTURES** | Incorporated

# Tracking Poll Results Presentation for Brentwood Union School District

by

Isom Advisors,  
a Division of Urban Futures, Inc.

July 2026



1470 Maria Lane, Ste. 315 - Walnut Creek, CA 94596

# Methodology



There are 47,174 registered voters in the District

**Brentwood Union School District**

- ❖ The Brentwood Union School District is currently assessing the feasibility of placing a general obligation bond measure on an upcoming ballot.
- ❖ A survey was conducted from Monday June 22<sup>nd</sup> through Tuesday June 30<sup>th</sup> to assess support for the proposed bond measure.
- ❖ The survey tested voter attitudes regarding the District, projects, and tax tolerances for a possible school facilities improvement bond program.
- ❖ 311 households were contacted, which resulted in an overall margin of error of +/- 5.54%.

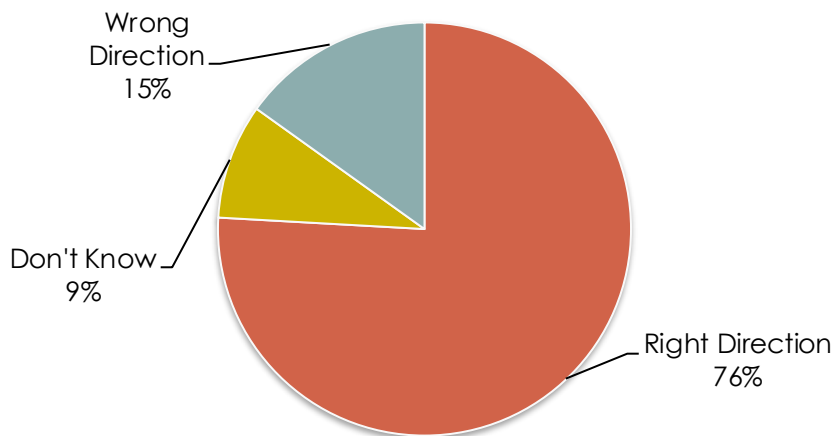
# General Questions



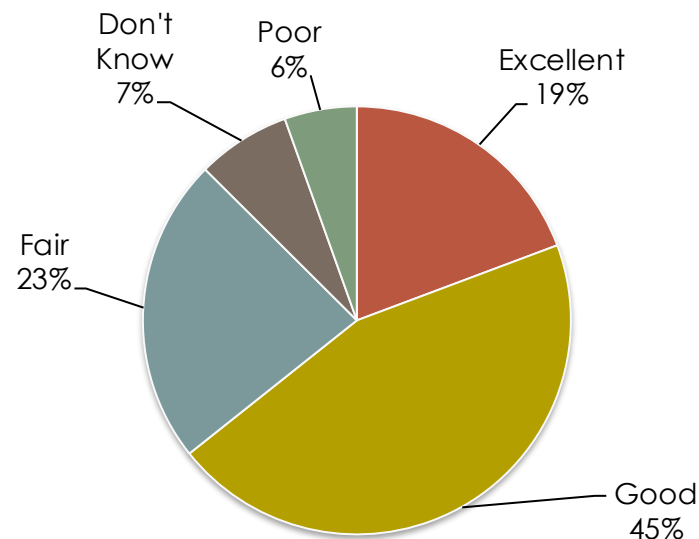
Majority of voters satisfied with the quality of education

**Brentwood Union School District**

- ❖ Generally speaking, would you say things in the City of Brentwood are headed in the right direction or on the wrong track?



- ❖ From what you know or what you've heard, would you rate the quality of education provided by the Brentwood Union School District as Excellent, Good, Fair, or Poor?



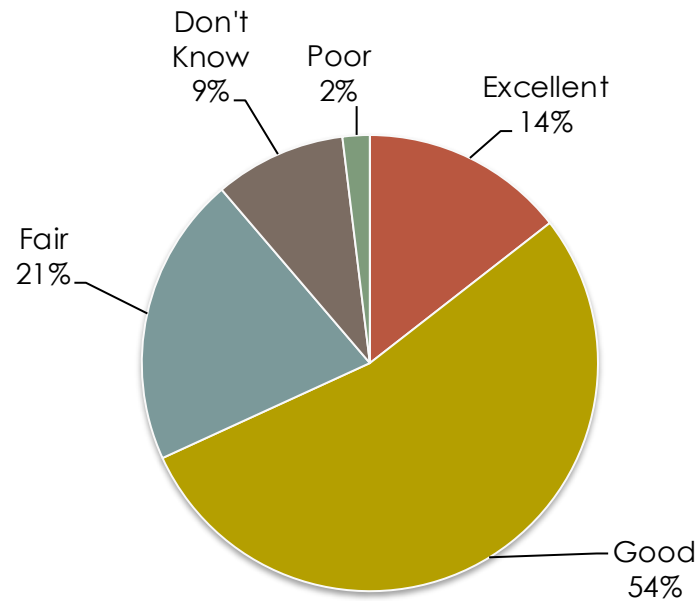
# General Questions



Majority of voters are satisfied with condition of school facilities

**Brentwood Union School District**

- ❖ From what you know or what you've heard, would you rate the condition of the classrooms and school facilities provided by the Brentwood Union School District as Excellent, Good, Fair or Poor?



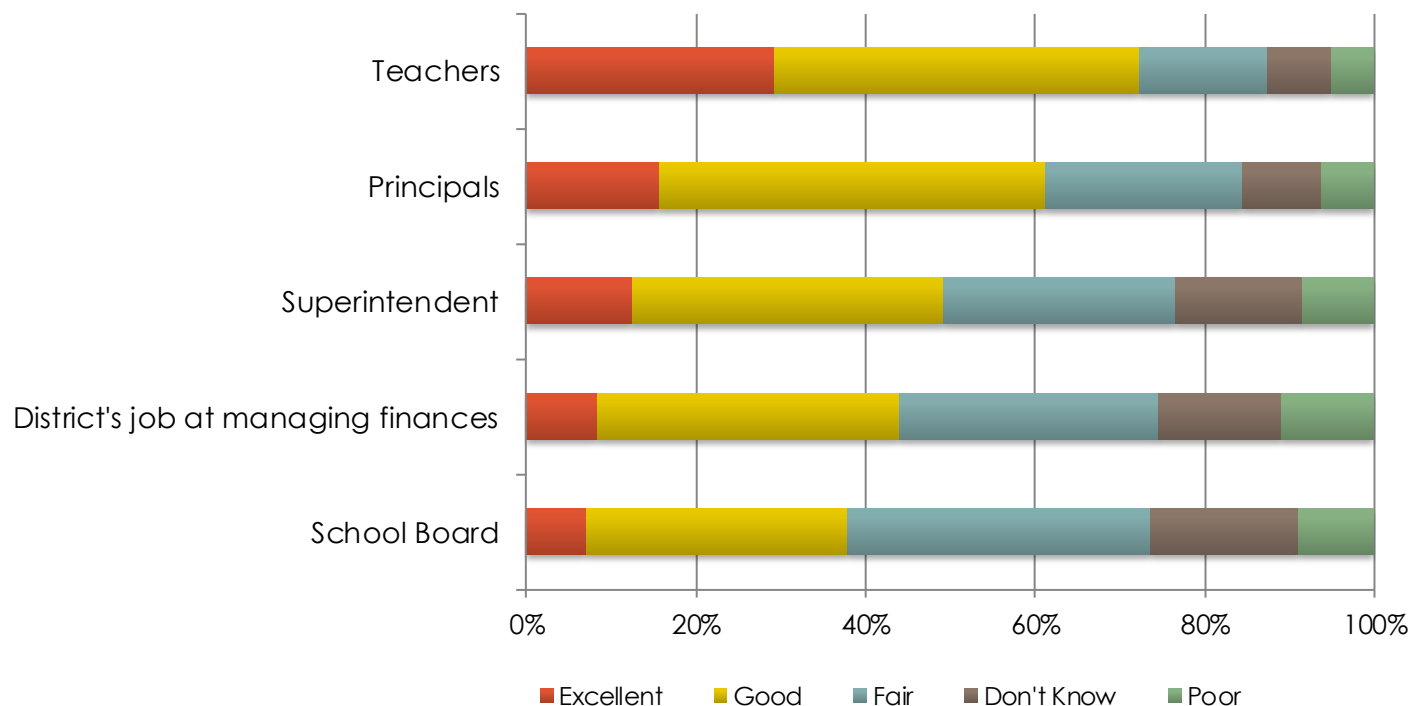
# General Questions



Voters are supportive of the District

**Brentwood Union School District**

- ❖ Now I would like to ask you several questions regarding different aspects of the Brentwood Union School District. For each please tell me whether you would rate it as Excellent, Good, Fair, or Poor?



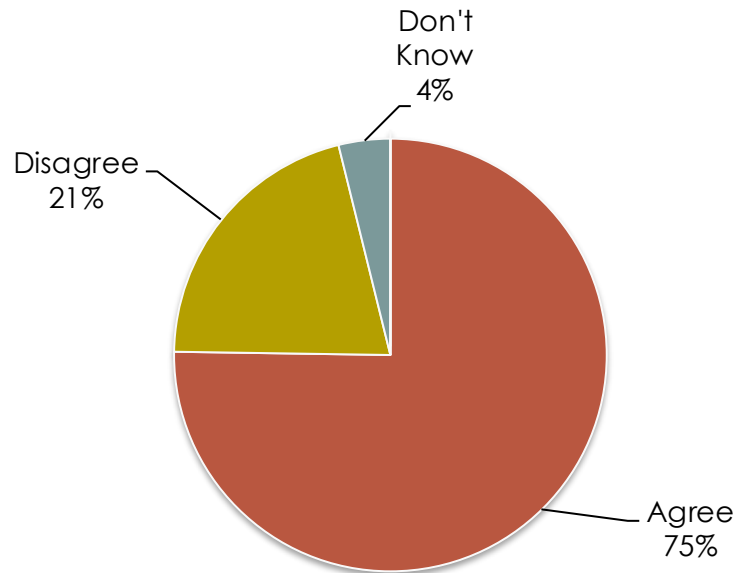
# General Questions



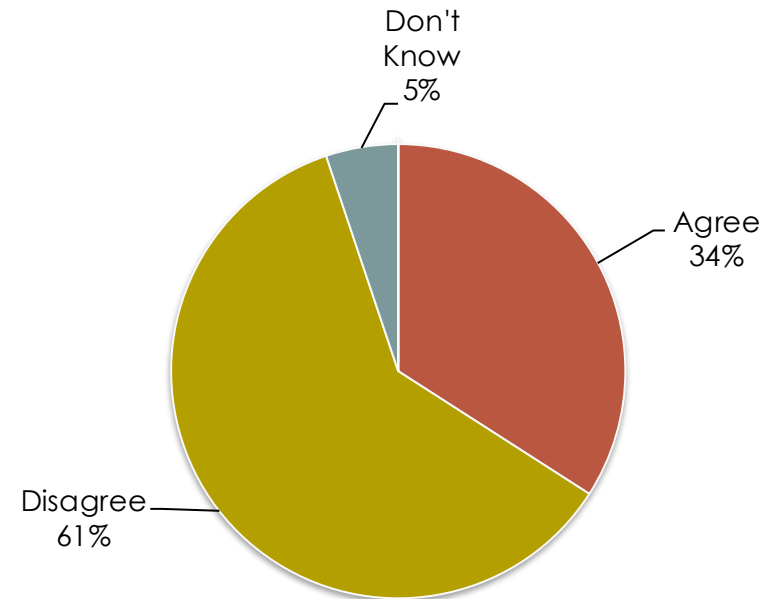
Voters believe in more funding

**Brentwood Union School District**

- ❖ Because the state continues to underfund classroom and facility improvements, local voters need to do more to protect the quality of facilities in their local public schools.



- ❖ I would never vote for a tax increase no matter what it would be used for.



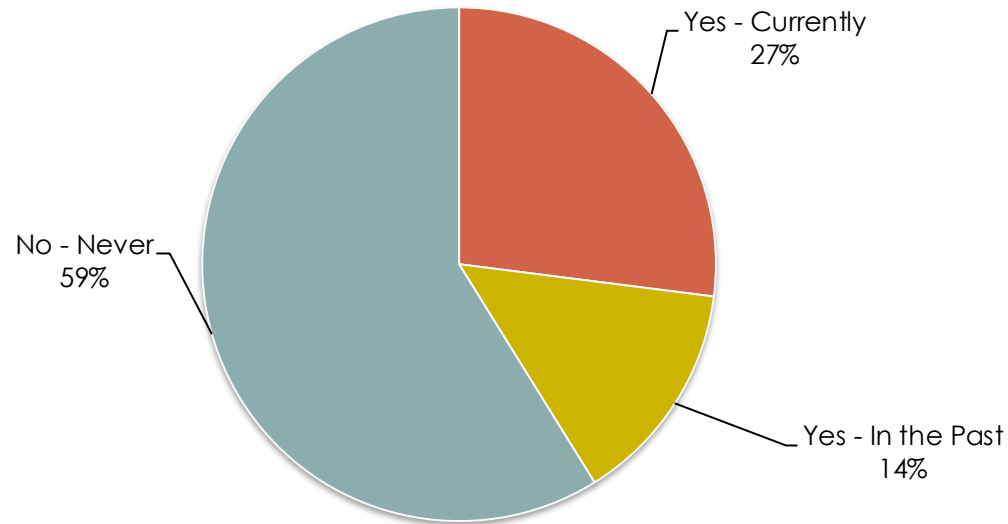
# General Questions



Majority of respondents did not have ties to the District

**Brentwood Union School District**

- ❖ Do you have any children or grandchildren who are now attending school in the Brentwood Union School District?





# Ballot Measure (SSA)

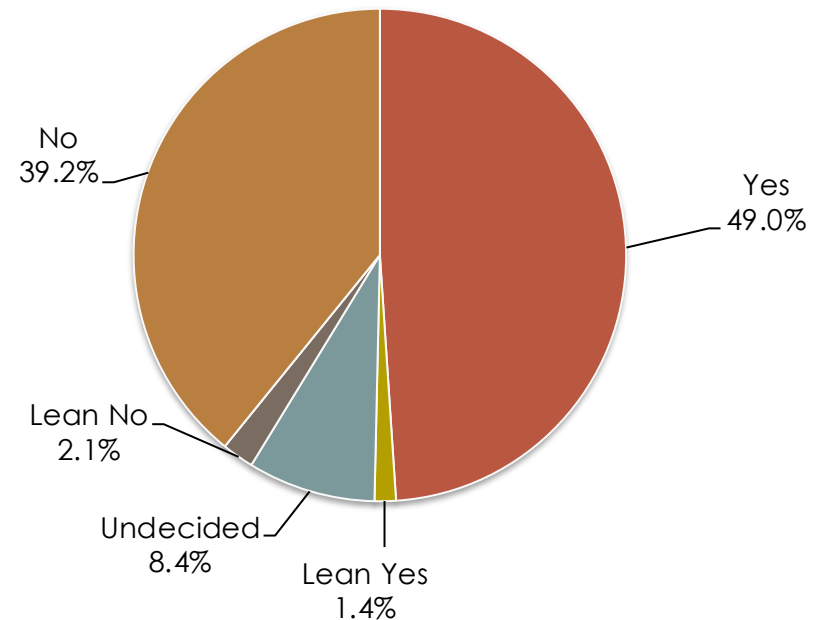


Support for measure is below the Prop. 39 55% threshold

**Brentwood Union School District**

- ❖ At this time, the Brentwood Union School District is looking to make classroom and school facility improvements and is considering placing a school improvement bond measure before voters in your community on an upcoming ballot. Let me read you the proposed measure:

"To improve the quality of education; modernize classrooms, restrooms and school facilities; replace leaky roofs; construct classrooms and a new school to reduce student overcrowding, and renovate plumbing, electrical, and sewer systems; shall Brentwood Union School District's no-tax-increase measure be adopted authorizing \$122,000,000 of bonds, at legal rates, levying approximately \$21.61 per \$100,000 assessed value, \$7,600,000 annually, while bonds are outstanding, with annual audits, independent citizens' oversight, NO money for salaries and no money taken by the State?"



# Ballot Measure (SSB)

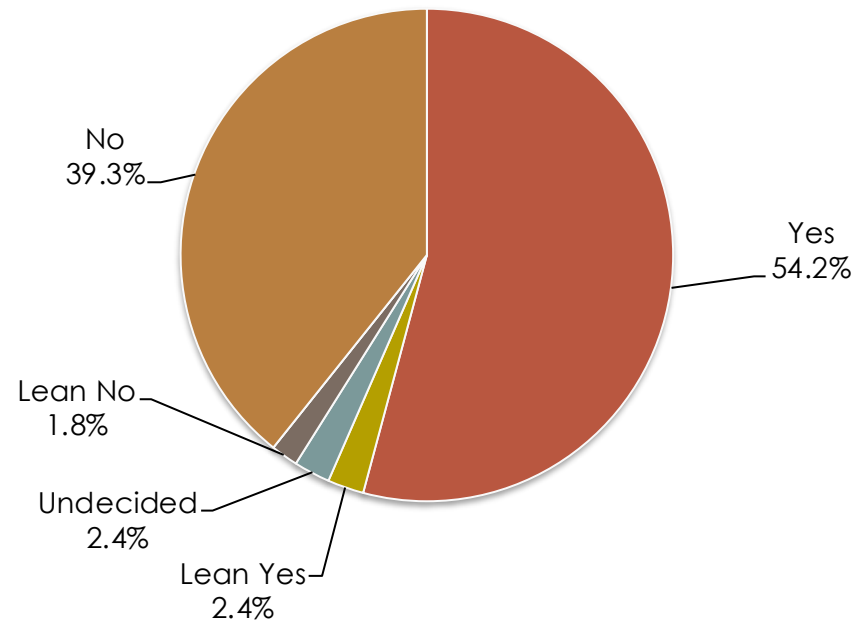


Support for measure is near the Prop. 39 55% threshold

**Brentwood Union School District**

- ❖ At this time, the Brentwood Union School District is looking to make classroom and school facility improvements and is considering placing a school improvement bond measure before voters in your community on an upcoming ballot. Let me read you the proposed measure:

"To improve the quality of education; modernize classrooms, restrooms and school facilities; replace leaky roofs; construct classrooms and a new school to reduce student overcrowding, and renovate plumbing, electrical, and sewer systems; shall Brentwood Union School District's measure be adopted authorizing \$122,000,000 of bonds, at legal rates, levying approximately \$21.61 per \$100,000 assessed value, \$7,600,000 annually, while bonds are outstanding, with annual audits, independent citizens' oversight, NO money for salaries and no money taken by the State?"



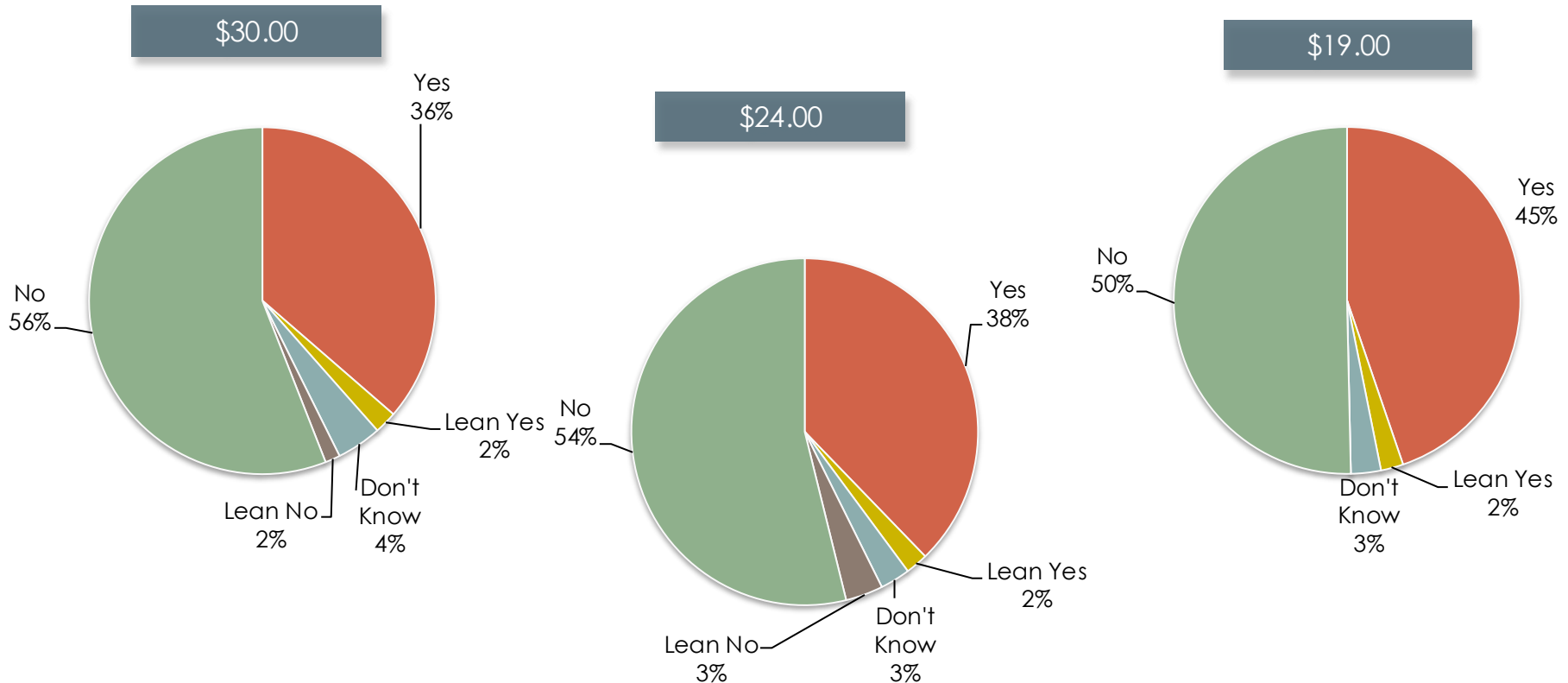
# Tax Tolerances (SSA)



Voters were sensitive to tax rates tested

**Brentwood Union School District**

- ❖ The proposed measure would cost property owners \$30/\$24/\$19 per \$100,000 of assessed valuation per year, would you vote "yes" in Favor of or "no" to Oppose the measure?

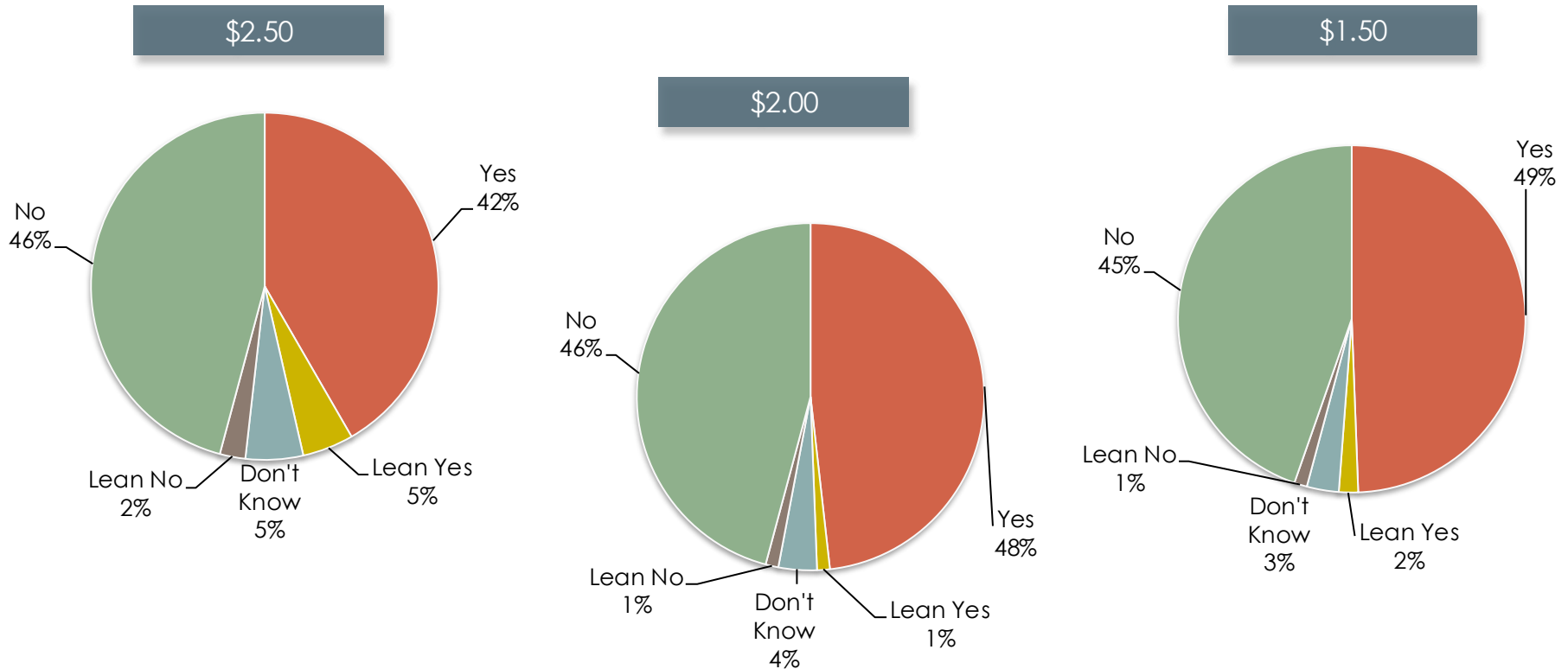


# Tax Tolerances (SSB)

Support increased when cost was broken down by month

Brentwood Union School District

- ❖ The proposed measure would cost property owners \$2.50/\$2/\$1.50 per \$100,000 of assessed valuation per month, would you vote "yes" in Favor of or "no" to Oppose the measure?



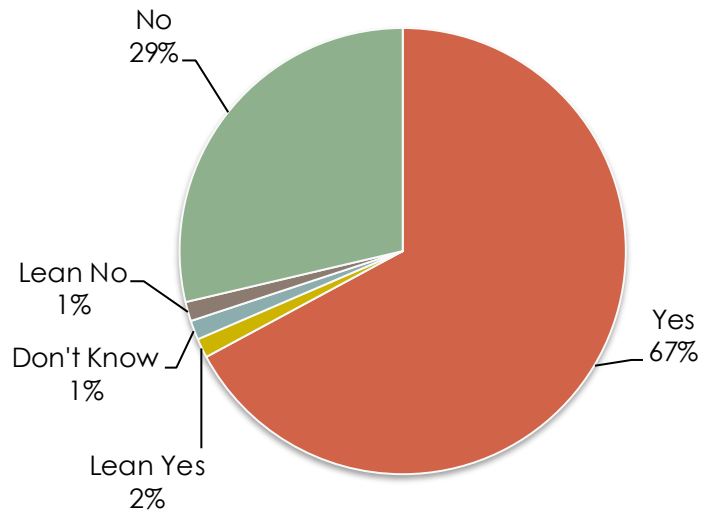
# Tax Rate Extension



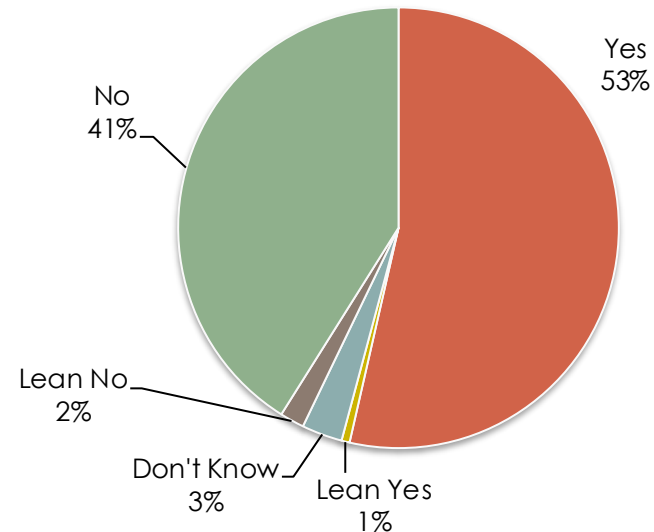
Solid support for extending the tax rate

Brentwood Union School District

- ❖ **(SSA)** The proposed measure won't increase the tax rate property owners are currently paying?



- ❖ **(SSB)** The proposed measure won't increase the tax rate but rather extend the tax rate property owners are currently paying



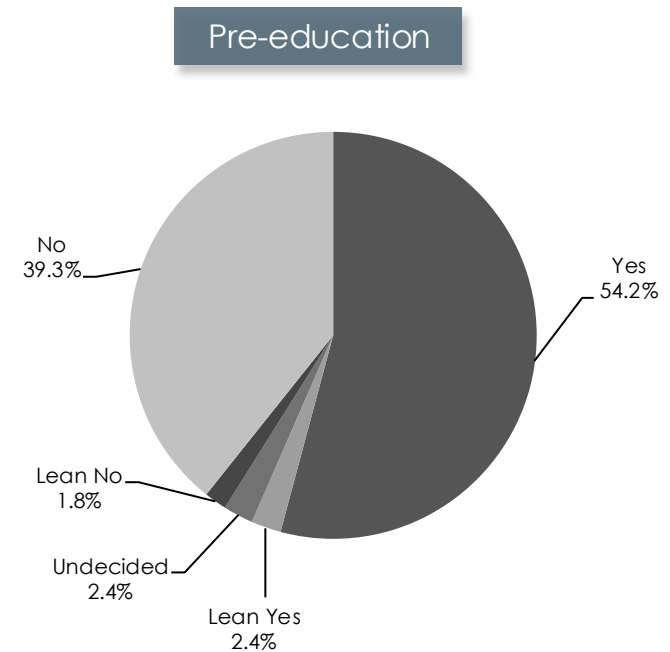
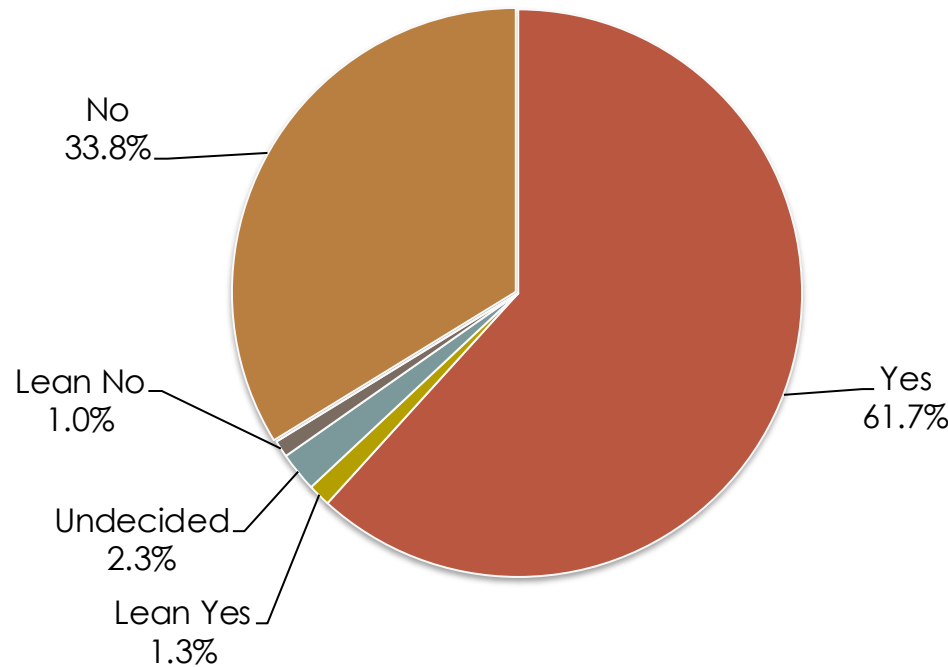
# Ballot Measure



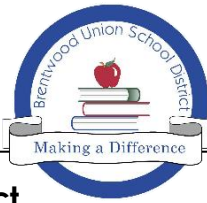
Support increased after voter education

**Brentwood Union School District**

- ❖ Now that you have heard some information regarding the proposed bond measure, projects and that there will be no tax rate increase, if the election were held today, would you vote YES in favor of the measure or would you vote NO to oppose the measure?



# Conclusions and Recommendations



Majority of voters believe in more funding

**Brentwood Union School District**

- ❖ Majority of voters believe the District provides an “Excellent” or “Good” education.
- ❖ Initial support for the measure was 54.2% Yes (2.4% Lean Yes), with 2.4% Undecided (SSB); after education support for the measure was 61.7% Yes (1.3% Lean Yes), with 2.3% Undecided.
- ❖ Voters were sensitive to tax rates tested, but support increased when cost was broken down by month.
- ❖ Strongest support for extending the tax rate.
- ❖ Support is above the 55% voter approval threshold; we recommend the District continue to reach out to and educate the community and plan on placing a bond measure on the November 2026 ballot.

**Agenda Item #10.4****Presented by:** Diane Deshler, Chief Business Official

**Description:** RESOLUTION OF THE BOARD OF EDUCATION OF THE BRENTWOOD UNION SCHOOL DISTRICT ORDERING A SCHOOL BOND ELECTION, AND AUTHORIZING NECESSARY ACTIONS IN CONNECTION THEREWITH

**Summary:** The resolution for this item contains the necessary approval to (a) call an election within the District for the purpose of approving school bonds, (b) request the Registrar of Voters of the County of Contra Costa (the “County”) to conduct the election on behalf of the District, and (c) to authorize the submission of other election materials, including a tax information statement, to be included in voter information guides.

**Background Information:** State law requires the Board of Education to order school district bond elections. The Registrar of Voters of the County will coordinate and conduct the election on behalf of the District, including publishing all required notices. The resolution includes directions to the Registrar of Voters as well as the measure ballot question to be included on voter ballots. Under Proposition 39, which permits passage of the measure upon a 55% “yes” vote, certain additional matters must be included in the bond measure, including a specific list of projects to be funded from the bonds and provisions for establishing an independent citizens’ oversight committee and conducting annual financial and performance audits.

Exhibit A to the resolution contains the full text of the bond measure, including the bond project list and the various required accountability provisions of the measure. Proposition 39 requires that safety, class size reduction and information technology needs be evaluated in developing the bond project list and such needs were evaluated in developing the bond project list contained in Exhibit A.

Exhibit B to the resolution is the tax information statement, describing the best estimates of the average annual tax rate, the highest tax rate, and the total debt service on the proposed bonds. The California Education Code requires that the governing board of a school district calling a bond election determine that the projections of assessed valuation growth used in developing the bond measure are reasonable and informed. In developing the bond measure, annual assessed valuation growth within the District is conservatively assumed to be 4.00% during the bond program, based on ten-, fifteen- and twenty-year historic average annual assessed valuation growth within the District of 6.69%, 7.15% and 5.50%, respectively.

Following adoption, the resolution must be delivered to the Registrar of Voters and the Clerk of the Board of Supervisors of the County. The election will be consolidated with the statewide general election to be held on November 3, 2026.

**Staff Recommendation:** Recommend adoption.

**Financial Impact:** The debt service on the school bonds, if approved by the voters of the District, will be paid for by taxes levied on property within the District. The District is responsible for costs of the election, which

**Item to be considered for:** Action

**Approved by Cabinet:** Yes

**Date requested to present to Board:** July 15, 2026

**Information to be placed in packet:** Resolution #2026-22



## RESOLUTION NO. #2026-22

### RESOLUTION OF THE BOARD OF EDUCATION OF THE BRENTWOOD UNION SCHOOL DISTRICT ORDERING A SCHOOL BOND ELECTION, AND AUTHORIZING NECESSARY ACTIONS IN CONNECTION THEREWITH

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**WHEREAS**, the Board of Education (the “Board”) of the Brentwood Union School District (the “District”), located in the County of Contra Costa (the “County”), is authorized to order elections within the District and to designate the specifications thereof, pursuant to Sections 5304 and 5322 of the California Education Code; and

**WHEREAS**, the Board is specifically authorized to order elections for the purpose of submitting to the electors the question of whether bonds of the District shall be issued and sold for the purpose of raising money for the purposes authorized pursuant to California Education Code Sections 15100 *et seq.*; and

**WHEREAS**, under paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the Constitution of the State of California (the “California Constitution”) and subdivision (b) of Section 18 of Article XVI of the California Constitution, and Section 15266 of the California Education Code, the Board is further authorized, pursuant to a two-thirds vote and subject to Section 15100 of the California Education Code, to seek approval of bonds and levy an *ad valorem* tax to repay those bonds upon a 55% vote of the voters of the District voting on the measure for the purposes hereinafter specified, provided certain accountability requirements are included in the measure, including (a) that the proceeds from the sale of the bonds be used only for the purposes specified in Article XIII A, Section 1(b)(3) of the California Constitution, and not for any other purpose, including teacher and administrator salaries and other school operating expenses, (b) that a list of the specific school facilities projects to be funded be included and certification that the Board has evaluated safety, class size reduction, and information technology needs in developing that list, (c) that the Board conduct an annual, independent performance audit to ensure that the funds have been expended only on the specific projects listed, and (d) that the Board conduct an annual, independent financial audit of the proceeds from the sale of the bonds until all of those proceeds have been expended for the school facilities projects; and

**WHEREAS**, the Board deems it necessary and advisable to submit such a school improvement bond measure to the electors, which, if approved by at least 55% of the votes cast, would permit the District to issue its bonds; and

**WHEREAS**, the Board has evaluated the facilities needs of the District to determine which projects to finance from a local bond at this time; and

**WHEREAS**, in order to address the facilities needs of the District, the Board deems it necessary and advisable to fund the specific school facilities projects listed under the heading entitled “BOND PROJECT LIST” included in the full text of the school improvement bond measure set forth in Exhibit A attached hereto (the “Bond Project List”); and

**WHEREAS**, the Board has determined that the projects listed on the Bond Project List are authorized to be financed with bonds of the District under subsection (a) of Section 15100 of the California Education Code and are for purposes specified in Article XIII A, Section 1(b)(3) of the California Constitution, and not for any other purpose, including teacher and administrator salaries and other school operating expenses; and

**WHEREAS**, in accordance with paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution, and as provided in the full text of the school improvement bond measure, the Board has evaluated safety, class size reduction and information technology needs in developing the Bond Project List; and

**WHEREAS**, in accordance with paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution, and as provided in the full text of the school improvement bond measure, annual, independent performance and financial audits shall be required as part of the school improvement bond measure; and

**WHEREAS**, pursuant to Section 15278 of the California Education Code, if a school improvement bond measure is authorized in accordance with paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution and subdivision (b) of Section 18 of Article XVI of the California Constitution, the Board must establish and appoint members to an independent citizens' oversight committee to ensure that (a) bond revenues are expended only for the purposes specified in Article XIII A, Section 1(b)(3) of the California Constitution, and (b) that no funds are used for any teacher or administrative salaries or other school operating expenses; and

**WHEREAS**, in accordance with Section 15278 of the California Education Code, and as provided in the full text of the school improvement bond measure, an independent citizens' oversight committee shall be required as part of the school improvement bond measure; and

**WHEREAS**, a bond election authorized pursuant to paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution and subdivision (b) of Section 18 of Article XVI of the California Constitution, must be conducted concurrent with a statewide primary election, general election or special election, or at a regularly scheduled local election at which all of the electors of the District are entitled to vote, as required by Section 15266 of the California Education Code; and

**WHEREAS**, on November 3, 2026, a statewide general election is scheduled to be conducted throughout the District; and

**WHEREAS**, subsection (c) of Section 15100 of the California Education Code provides that, before the Board may order an election pursuant to California Education Code Sections 15100 *et seq.*, it shall obtain reasonable and informed projections of assessed property valuations that take into consideration projections of assessed property valuations made by the county assessor; and

**WHEREAS**, although the County Assessor does not make projections available to the District of assessed property valuations beyond the next succeeding tax year, the Board has been presented with projections of assessed property valuations of the property within the boundaries

of the District in connection with developing the school improvement bond measure that take into consideration, among other things, the long-term historical average growth rates of assessed property valuations of the property within the boundaries of the District and the Board finds those projections to be reasonable and informed; and

**WHEREAS**, the Board has determined that, based upon such projections of assessed property valuation, if approved by voters, the tax rate levied to meet the debt service requirements of the bonds proposed to be issued will not exceed the maximum tax rate permitted by Section 15268 of the California Education Code; and

**WHEREAS**, Section 9400 *et seq.* of the California Elections Code requires that a tax information statement be contained in all official materials, including any voter information guide prepared, sponsored or distributed by the District, relating to the election; and

**WHEREAS**, the Board now desires to authorize the filing of a ballot argument in favor of the school improvement bond measure to be submitted to the voters at the election; and

**WHEREAS**, the District expects to pay certain expenditures (the “Reimbursement Expenditures”) in connection with the projects listed in the Bond Project List prior to financing the costs associated with such projects on a long-term basis; and

**WHEREAS**, the District reasonably expects that certain of the proceeds of the bonds proposed to be issued under the school improvement bond measure, if approved by voters, will be used to reimburse the Reimbursement Expenditures; and

**WHEREAS**, Section 1.150-2 of the Treasury Regulations requires the District to declare its reasonable official intent to reimburse prior expenditures for the projects listed in the Bond Project List with proceeds of a subsequent borrowing; and

**WHEREAS**, if any project to be funded by the bonds will require State of California matching grant funds for any phase, the sample ballot must contain a statement, in the form prescribed by law, advising the voters that such project is subject to the approval of State matching funds and, therefore, passage of the school improvement bond measure is not a guarantee that the project will be completed, and the Board finds that completion of all or a portion of certain of the projects listed in the Bond Project List will require State matching grant funds for one or more phases thereof;

**NOW, THEREFORE**, be it resolved, determined and ordered by the Board of Education of the Brentwood Union School District as follows:

**Section 1.**      **Recitals.** All of the above recitals are true and correct.

**Section 2.**      **Specifications of Election Order; Required Certification.** Pursuant to California Education Code Sections 5304, 5322, 15100 *et seq.*, and 15266, and paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution and subdivision (b) of Section 18 of Article XVI of the California Constitution, a special election shall be held within the boundaries of the District on November 3, 2026, for the purpose of submitting to the registered voters of the District the school improvement bond measure contained in Exhibit A attached hereto

and incorporated herein. In accordance with paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution, and as provided in the full text of the school improvement bond measure, the Board hereby certifies that it has evaluated safety, class size reduction and information technology needs in developing the Bond Project List.

**Section 3. Conduct of Election.** (a) *Request to County Officers.* Pursuant to Section 5303 of the California Education Code, the Registrar of Voters of the County (the “Registrar of Voters”) is required to, and is hereby requested to, take all steps to hold the election in accordance with law and these specifications.

(b) *Abbreviation of Measure.* Pursuant to Sections 13119 and 13247 of the California Elections Code and Sections 5322 and 15122 of the California Education Code, the Board hereby directs the Registrar of Voters to use the following statement of the school improvement bond measure on the ballot:

*“To improve the quality of education; replace leaky roofs; make safety/security improvements; upgrade/modernize classrooms, restrooms and school facilities; renovate plumbing, HVAC, and sewer systems; and construct classrooms and new school; shall Brentwood Union School District’s tax rate extension measure be adopted, authorizing \$120,000,000 of bonds, at legal rates, levying approximately \$16.56 per \$100,000 assessed value (\$6,730,000 annually), while bonds are outstanding, with annual audits, independent oversight, NO money for administrator salaries or taken by the State?”*

(c) *Voter Information Guide.* The Registrar of Voters is hereby requested to reprint the full text of the school improvement bond measure as set forth in Exhibit A in its entirety in the voter information guide to be distributed to voters.

(d) *State Matching Funds.* The District hereby requests that the Registrar of Voters include the following statement in the sample ballot, pursuant to Section 15122.5 of the California Education Code:

*“Approval of Measure \_\_\_ does not guarantee that the proposed project or projects in the Brentwood Union School District that are the subject of bonds under Measure \_\_\_ will be funded beyond the local revenues generated by Measure \_\_\_. The District’s proposal for the project or projects may assume the receipt of matching State funds, which could be subject to appropriation by the Legislature or approval of a statewide bond measure.”*

(e) *Consolidation Requirement.* Pursuant to Section 15266(a) of the California Education Code, the election shall be consolidated with the statewide general election on November 3, 2026, and pursuant to California Education Code Section 5342 and Part 3 (commencing with Section 10400) of Division 10 of the California Elections Code, the Registrar of Voters and the Board of Supervisors of the County are hereby requested to order consolidation of the election with such

other elections as may be held on the same day in the same territory or in territory that is in part the same. The District hereby acknowledges that the consolidated election will be held and conducted in the manner prescribed by Section 10418 of the California Elections Code.

(f) *Canvass of Results.* The Board of Supervisors of the County is authorized and requested to canvass the returns of the election, pursuant to Section 10411 of the California Elections Code.

(g) *Required Vote.* Pursuant to Section 18 of Article XVI and Section 1 of Article XIII A of the California Constitution, the school improvement bond measure shall become effective upon the affirmative vote of at least 55% of the voters of the District voting on the measure.

(h) *Election Costs.* The District shall pay all costs of the election approved by the Board of Supervisors of the County pursuant to California Education Code Section 5420 *et seq.*

**Section 4. Delivery of Order of Election to County Officers.** The Clerk of the Board of the District is hereby directed to cause to be filed as soon as practicable, and in any event no later than August 7, 2026 (which date is not fewer than 88 days prior to the date set for the election), one copy of this Resolution to the Registrar of Voters, including the tax information statement attached hereto as Exhibit B, containing the information required by California Elections Code Section 9400 *et seq.*, completed and signed by the Superintendent of the District, with such technical corrections or additions as deemed necessary by the Superintendent of the District, and shall file a copy of this Resolution with the Clerk of the Board of Supervisors of the County. With respect to the tax information statement attached hereto as Exhibit B, the Board hereby adopts the procedures set forth in California Elections Code Section 9405.

**Section 5. Ballot Arguments.** The President of the Board, or any member or members of the Board as the President shall designate, are hereby authorized, but not directed, to prepare and file with the Registrar of Voters a ballot argument in favor of the school improvement bond measure and a rebuttal argument to the argument against the school improvement bond measure, if any, within the time established by the Registrar of Voters, which shall be considered the official ballot arguments of the Board as sponsor of the school improvement bond measure.

**Section 6. Declaration of Official Intent to Reimburse.** The District hereby declares its official intent to use proceeds of the bonds proposed to be issued under the school improvement bond measure to reimburse itself for Reimbursement Expenditures. This declaration is made solely for purposes of establishing compliance with the requirements of Section 1.150-2 of the Treasury Regulations. This declaration does not bind the District to make any expenditure, incur any indebtedness, or proceed with the projects listed in the Bond Project List.

**Section 7. Further Authorization.** The members of the Board, the Superintendent of the District, and all other officers of the District are hereby authorized and directed, individually and collectively, to do any and all things, including making technical corrections or additions to the text of the measure or abbreviated statement of the measure, that they deem necessary or advisable in order to effectuate the purposes of this resolution in accordance with the terms hereof and of applicable provisions of law.

**Section 8.**     **Effective Date.** This Resolution shall take effect upon its adoption by the Board pursuant to a two-thirds vote.

**PASSED AND ADOPTED** this day, July 15, 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

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President of the Board of Education of the  
Brentwood Union School District

Attest:

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Clerk of the Board of Education of the  
Brentwood Union School District

## **EXHIBIT A**

### **FULL TEXT OF SCHOOL IMPROVEMENT BOND MEASURE**

#### **BRENTWOOD UNION SCHOOL DISTRICT TAX RATE EXTENSION SCHOOL SAFETY, MODERNIZATION AND CONSTRUCTION MEASURE**

This school improvement bond measure may be known and referred to as the “Brentwood Union School District Tax Rate Extension School Safety, Modernization and Construction Measure” or as “Measure \_\_\_\_”. *[designation to be assigned by County Registrar of Voters]*

#### **BOND AUTHORIZATION**

By approval of this school improvement bond measure by at least 55% of the voters of the Brentwood Union School District (the “District”) voting on the measure, the District shall be authorized to issue and sell bonds of up to \$120,000,000 in aggregate principal amount to provide financing for the specific school facilities projects listed under the heading entitled “BOND PROJECT LIST” below (the “Bond Project List”), and allow the District to qualify to receive potential State of California matching grant funds, subject to all of the accountability safeguards specified below.

#### **ACCOUNTABILITY SAFEGUARDS**

The provisions in this section are specifically included in this school improvement bond measure in order that the voters and taxpayers of the District may be assured that their money will be spent to address specific school facilities needs of the District, all in compliance with the requirements of Article XIII A, Section 1(b)(3) of the Constitution of the State of California (the “California Constitution”), and the Strict Accountability in Local School Construction Bonds Act of 2000 (codified at Sections 15264 and following of the California Education Code).

**Evaluation of Needs.** The Board of Education of the District (the “Board”) has evaluated the facilities needs of the District to determine which projects to finance from a local bond at this time. To address the facilities needs of the District, the Board deems it necessary and advisable to fund the specific school facilities projects listed in the Bond Project List. The Board hereby certifies that it has evaluated safety, class size reduction and information technology needs in developing the Bond Project List.

**Limitations on Use of Bonds.** Proceeds from the sale of bonds authorized by this school improvement bond measure shall be used only for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities, and not for any other purpose, including teacher and administrator salaries and other school operating expenses. More specifically, the

Bond Project List provides for the specific projects the District proposes to finance with proceeds from the sale of bonds authorized by this school improvement bond measure and such proceeds shall be applied only to those specific purposes.

**Independent Citizens' Oversight Committee.** In accordance with and pursuant to California Education Code Section 15278 *et seq.*, the Board shall establish an independent citizens' oversight committee, within 60 days of the date that the Board enters the election results on its minutes pursuant to Section 15274 of the California Education Code, to ensure that (a) bond revenues are expended only for the purposes specified in Article XIII A, Section 1(b)(3) of the California Constitution, and (b) that no funds are used for any teacher or administrative salaries or other school operating expenses. In accordance with Section 15282 of the California Education Code, the citizens' oversight committee shall consist of at least seven members and shall include a member active in a business organization representing the business community located within the District, a member active in a senior citizens' organization, a member active in a bona fide taxpayers' organization, a member that is a parent or guardian of a child enrolled in the District, and a member that is both a parent or guardian of a child enrolled in the District and active in a parent-teacher organization. The committee may be comprised of the same members of the citizens' oversight committees for other District bond measures. No employee or official of the District and no vendor, contractor or consultant of the District shall be appointed to the citizens' oversight committee.

**Annual Performance Audits.** In compliance with the requirements of Article XIII A, Section 1(b)(3)(C) of the California Constitution, and the Strict Accountability in Local School Construction Bonds Act of 2000, the Board shall conduct an annual, independent performance audit to ensure that the proceeds from the sale of bonds authorized by this school improvement bond measure have been expended only on the school facilities projects listed in the Bond Project List. These audits shall be conducted in accordance with the Government Auditing Standards issued by the Comptroller General of the United States for performance audits. The results of these audits shall be made publicly available and shall be submitted to the citizens' oversight committee in accordance with Section 15286 of the California Education Code.

**Annual Financial Audits.** In compliance with the requirements of Article XIII A, Section 1(b)(3)(D) of the California Constitution, and the Strict Accountability in Local School Construction Bonds Act of 2000, the Board shall conduct an annual, independent financial audit of the proceeds from the sale of bonds authorized by this school improvement bond measure until all of those proceeds have been spent for the school facilities projects listed in the Bond Project List. These audits shall be conducted in accordance with the Government Auditing Standards issued by the Comptroller General of the United States for financial audits. The results of these audits shall be made publicly available and shall be submitted to the citizens' oversight committee in accordance with Section 15286 of the California Education Code.

**Special Bond Proceeds Account; Annual Report to Board.** In compliance with the requirements of California Government Code Section 53410



and following, upon approval of this school improvement bond measure and the sale of any bonds approved, the Board shall take actions necessary to establish an account in which proceeds of the sale of bonds authorized by this school improvement bond measure shall be deposited. In compliance with the requirements of California Government Code Section 53411, as long as any proceeds of the bonds remain unexpended, the chief fiscal officer of the District shall cause a report to be filed with the Board at least once a year, stating (a) the amount of funds collected and expended in that year, and (b) the status of any project required or authorized to be funded from bond proceeds. The report may relate to the calendar year, fiscal year, or other appropriate annual period as the chief fiscal officer of the District shall determine, and may be incorporated into the annual budget, audit, or other appropriate routine report to the Board.

### **FURTHER SPECIFICATIONS**

**Tax Rate Extension Measure.** It is the District's intent to not increase tax rates. The District is required by law to make its best estimates of the *ad valorem* property tax rate required to be levied on all taxable property in the District to pay debt service on the proposed bonds. These estimates and the factors that might cause the tax rate to vary from these estimates in the future are described in the tax information statement that the County Registrar of Voters is required to print in the voter information guide to be distributed to voters in connection with the election. The District's current plan is to structure the proposed new bonds so that the tax rate necessary to pay debt service on those bonds, when combined with the tax rate necessary to pay debt service on currently outstanding bonds, will not exceed the rate levied in fiscal year 2026-27.

**Joint-Use Projects.** The District may enter into agreements with other public agencies or nonprofit organizations for joint use of the school facilities financed with the proceeds from the sale of bonds authorized by this school improvement bond measure in accordance with California Education Code Section 17077.42 (or any successor provision). The District may seek State grant funds for eligible joint-use projects as permitted by law, and this school improvement bond measure hereby specifies and acknowledges that, subject to the limitations on the uses provided for herein, the proceeds from the sale of bonds authorized by this school improvement bond measure will or may be used to fund all or a portion of the local share for any eligible joint-use projects identified in the Bond Project List or as otherwise permitted by California State regulations, as the Board shall determine.

**Single Purpose.** All of the purposes enumerated in this school improvement bond measure shall be united and voted upon as one single measure, pursuant to California Education Code Section 15100, and all the enumerated purposes shall constitute the specific single purpose of the bonds, and the proceeds from the sale of bonds authorized by this school improvement bond measure shall be spent only for such purpose, pursuant to California Government Code Section 53410.

**Bonds may be Issued in Excess of Statutory Bonding Limit.** Issuance of all of the authorized bonds might require the outstanding debt of the District to

exceed its statutory bonding limit (currently 1.25% of the total assessed valuation of taxable property in the District). In that event, the District intends to seek a waiver of its bonding limit from the State Board of Education, which has the power to waive certain requirements of the California Education Code applicable to the District. By approval of this school improvement bond measure, the voters have authorized the District to seek such a waiver, and to issue authorized bonds in excess of the District's statutory bonding limit as the State Board of Education may approve. No such waiver has yet been sought or granted.

**Other Terms of the Bonds.** When sold, the bonds shall bear interest at an annual rate not exceeding the statutory maximum, and that interest shall be made payable at the time or times permitted by law. The bonds may be issued and sold in several series, and no bond shall be made to mature more than the statutory maximum number of years from the date borne by that bond.

### **BOND PROJECT LIST**

The Bond Project List below lists the specific projects the District proposes to finance with proceeds of the bonds. The Bond Project List shall be considered a part of this school improvement bond measure and shall be reproduced in any official document required to contain the full statement of the school improvement bond measure. Listed projects will be completed as needed at a particular school or school facility site according to Board-established priorities, and the order in which such projects appear on the Bond Project List is not an indication of priority for funding or completion. Insofar as permitted by law, each project is assumed to include its share of costs of the election and bond issuance, construction-related costs, such as project and construction management, architectural, engineering, permitting and entitlements, inspection and similar planning and testing costs, demolition and interim facility costs, legal, accounting and similar fees, costs related to the independent annual financial and performance audits, a contingency for unforeseen design and construction costs, and other costs incidental to or necessary for completion of the listed projects (whether the related work is performed by the District or third parties). The final cost of each project will be determined as plans are finalized, construction bids are awarded, and projects are completed. In addition, certain project funds expected from non-local bond sources, including State of California grant funds for eligible projects, have not yet been secured. Therefore, the Board cannot guarantee that the bond proceeds will provide sufficient funds to allow completion of all listed projects. Alternatively, if the District obtains unexpected funds from non-local bond sources with respect to listed projects, such projects may be enhanced, supplemented or expanded to the extent of such funds. Some projects may be subject to further government approvals, including by State officials and boards and/or local environmental or agency approval. Inclusion of a project on the Bond Project List is not a guarantee that the project will be completed (regardless of whether bond funds are available).

The specific projects authorized to be financed with proceeds from the sale of bonds authorized by this school improvement bond measure are as follows:

## **ELEMENTARY SCHOOL SAFETY, MODERNIZATION AND CONSTRUCTION PROJECTS**

**The following safety, modernization and construction projects are authorized to be financed at or for the District's existing and any future elementary schools:**

- Repair or replace roofs.
- Make safety and security improvements, including acquiring and installing fire and other alarm systems, fencing, gates, master key and lock systems, lighting, fire suppression systems, emergency signage, safety doors, camera and video surveillance systems, and emergency communication systems.
- Replace outdated heating and air conditioning systems.
- Build, renovate and/or acquire and install facilities to support special education, early learning and afterschool programs.
- Construct, improve and/or expand Transitional Kindergarten facilities and learning spaces.
- Upgrade classrooms and libraries to improve student access to technology.
- Replace deteriorating plumbing and sewer systems.
- Improve student safety at drop-off and pick-up areas.
- Make health, safety and handicapped accessibility improvements.
- Upgrade outdated classrooms, restrooms, and school facilities.
- Replace portable classrooms with permanent classrooms.
- Make energy-efficiency upgrades and acquire and install energy efficient equipment and systems to promote energy efficiency and reduce maintenance costs (e.g., solar systems, windows, lighting, electrical systems panel, HVAC, water systems, distribution and storage systems, battery systems, energy efficiency/management monitoring systems, networks, fixtures, equipment and controls, etc.).
- Upgrade playgrounds and playfields for school and community use.
- Renovate, replace, upgrade, acquire, install and/or integrate major site/building/utility systems, equipment and related infrastructure and casing, including lighting, electrical (including wiring and related infrastructure for modern technology), heating, refrigeration, cooling and ventilation (including HVAC), plumbing, water, sewer, gas, irrigation, drainage, and energy efficiency/management monitoring systems, networks, fixtures, equipment and controls.
- Improve student access to technology by updating and/or acquiring and installing technology equipment, fixtures and infrastructure, including classrooms, libraries, computers, tablets, mobile devices, software, interactive educational technology, digital projectors and cameras, monitors, audio systems, video systems, network equipment (including servers, network interface devices, network switches and routers, wireless network equipment, firewalls, network security equipment, racking, power and cooling equipment, wiring and uninterruptible power supply equipment and systems), backup power systems, *etc.*; and rehabilitate and replace such equipment, fixtures and infrastructure as needed in the future. Technology equipment, fixtures and infrastructure includes existing technology equipment, fixtures and infrastructure as well as technology equipment, fixtures and infrastructure developed in the future.
- Construct, replace, improve, renovate and/or acquire and install restrooms.

- Modernize, upgrade, renovate, rehabilitate, re-configure, expand and/or upgrade classrooms, classroom buildings, restrooms, common areas and school support facilities (including library, multipurpose room/auditorium, food storage, preparation and service, cafeteria and office/staff support facilities), whether permanent, portable or modular, including interior and exterior (as applicable) doors, windows, door and window hardware, roofs, rain gutters and downspouts, pillars, structural supports, walls, ceilings and floors and finishes, paint, siding, insulation, casework, surfaces, cabinets, secured storage, carpets, drapes, window coverings, infrastructure, lighting, sinks, drinking fountains, fixtures, signage, furniture and equipment.
- Construct, replace, improve, renovate and/or acquire and install physical education facilities and grounds, outside instructional areas, shade structures, paved and other hard surfaces, and replace, acquire and/or install furniture, equipment and fixtures in such facilities and areas.
- Construct, replace, improve, renovate and/or acquire and install shade structures, playgrounds, playfields and other play and outdoor eating, education and recreation spaces, including replacing turf and installing new irrigation and drainage systems, and acquire, improve, replace and/or upgrade playground equipment and fixtures.
- Renovate, replace, upgrade, expand, and/or install walls, gates, fencing, and landscaping.
- Reconfigure, renovate, repair, resurface, improve and/or expand parking lots and related areas, including ingress and egress areas, student pick-up/drop-off areas, and parking areas.
- Remove, repair, and refinish building and site areas damaged by dry rot, water, termites, etc.
- Make safety and accessibility improvements and/or eliminate or mitigate health and safety risks and/or comply with local, state and federal building, health, safety, access and other related requirements, including requirements of the Field Act and the Americans with Disabilities Act (ADA).
- Construct or acquire and install additional classrooms and related facilities.

All or portions of these projects may be used as joint-use projects within the meaning of Section 17077.42(c) of the California Education Code (or any successor provision).

### **MIDDLE SCHOOL SAFETY, MODERNIZATION AND CONSTRUCTION PROJECTS**

**The following safety, modernization and construction projects are authorized to be financed at or for the District's existing and any future middle schools:**

- Repair or replace roofs.
- Make safety and security improvements, including acquiring and installing fire and other alarm systems, fencing, gates, master key and lock systems, lighting, fire suppression systems, emergency signage, safety doors, camera and video surveillance systems, and emergency communication systems.
- Replace outdated heating and air conditioning systems.
- Build, renovate and/or acquire and install facilities to support special education, early learning and afterschool programs.
- Upgrade classrooms and libraries to improve student access to technology.
- Replace deteriorating plumbing and sewer systems.
- Improve student safety at drop-off and pick-up areas.
- Make health, safety and handicapped accessibility improvements.
- Upgrade outdated classrooms, restrooms, and school facilities.

- Replace portable classrooms with permanent classrooms.
- Make energy-efficiency upgrades and acquire and install energy efficient equipment and systems to promote energy efficiency and reduce maintenance costs (e.g., solar systems, windows, lighting, electrical systems panel, HVAC, water systems, distribution and storage systems, battery systems, energy efficiency/management monitoring systems, networks, fixtures, equipment and controls, etc.).
- Upgrade athletic fields and facilities for school and community use.
- Renovate, replace, upgrade, acquire, install and/or integrate major site/building/utility systems, equipment and related infrastructure and casing, including lighting, electrical (including wiring and related infrastructure for modern technology), heating, refrigeration, cooling and ventilation (including HVAC), plumbing, water, sewer, gas, irrigation, drainage, and energy efficiency/management monitoring systems, networks, fixtures, equipment and controls.
- Improve student access to technology by updating and/or acquiring and installing technology equipment, fixtures and infrastructure, including classrooms, libraries, computers, tablets, mobile devices, software, interactive educational technology, digital projectors and cameras, monitors, audio systems, video systems, network equipment (including servers, network interface devices, network switches and routers, wireless network equipment, firewalls, network security equipment, racking, power and cooling equipment, wiring and uninterruptible power supply equipment and systems), backup power systems, *etc.*; and rehabilitate and replace such equipment, fixtures and infrastructure as needed in the future. Technology equipment, fixtures and infrastructure includes existing technology equipment, fixtures and infrastructure as well as technology equipment, fixtures and infrastructure developed in the future.
- Construct, replace, improve, renovate and/or acquire and install restrooms.
- Modernize, upgrade, renovate, rehabilitate, re-configure, expand and/or upgrade classrooms, classroom buildings, restrooms, common areas and school support facilities (including library, multipurpose room/auditorium, food storage, preparation and service, cafeteria and office/staff support facilities), whether permanent, portable or modular, including interior and exterior (as applicable) doors, windows, door and window hardware, roofs, rain gutters and downspouts, pillars, structural supports, walls, ceilings and floors and finishes, paint, siding, insulation, casework, surfaces, cabinets, secured storage, carpets, drapes, window coverings, infrastructure, lighting, sinks, drinking fountains, fixtures, signage, furniture and equipment.
- Construct, replace, improve, renovate and/or acquire and install physical education facilities and grounds, including gymnasiums, locker rooms, fields, courts, turf, outside instructional areas, paved and other hard surfaces, and replace, acquire and/or install furniture, equipment and fixtures in such facilities and areas.
- Construct, replace, improve, renovate and/or acquire and install shade structures, playgrounds, playfields and other play and outdoor eating, education and recreation spaces, including replacing turf and installing new irrigation and drainage systems, and acquire, improve, replace and/or upgrade playground equipment and fixtures.
- Renovate, replace, upgrade, expand, and/or install walls, gates, fencing, and landscaping.
- Reconfigure, renovate, repair, resurface, improve and/or expand parking lots and related areas, including ingress and egress areas, student pick-up/drop-off areas, and parking areas.

- Remove, repair, and refinish building and site areas damaged by dry rot, water, termites, etc.
- Make safety and accessibility improvements and/or eliminate or mitigate health and safety risks and/or comply with local, state and federal building, health, safety, access and other related requirements, including requirements of the Field Act and the Americans with Disabilities Act (ADA).
- Construct or acquire and install additional classrooms and related facilities.

All or portions of these projects may be used as joint-use projects within the meaning of Section 17077.42(c) of the California Education Code (or any successor provision).

### **CONSTRUCT A NEW ELEMENTARY SCHOOL**

Acquisition and construction of an elementary school and related facilities, designed to meet student housing needs and reduce student overcrowding, including:

- Acquisition of land and any rights-of-way and easements made necessary by construction of such facilities.
- Planning, designing and constructing the school and related facilities.
- Associated onsite and offsite development and other improvements made necessary by construction of such facilities.
- Acquisition and installation of furnishings and equipment related to the newly constructed facilities.

All or portions of these projects may be used as joint-use projects within the meaning of Section 17077.42(c) of the California Education Code (or any successor provision).

### **MISCELLANEOUS**

**All listed bond projects include the following as needed:**

- Planning and designing necessary for listed bond projects.
- The inspection, sampling and analysis of grounds, buildings and building materials to determine the presence of hazardous materials or substances, including asbestos, lead, etc., and the encapsulation, removal, disposal and other remediation or control of such hazardous materials and substances.
- Seismic and historical evaluations, site surveys (including topographic, geological and utility surveys), and infrastructure analyses.
- Necessary onsite and offsite preparation or restoration in connection with new construction, renovation or remodeling, or installation or removal of relocatable buildings or other temporary buildings, including demolition of structures; removing, replacing, or installing irrigation, drainage, utility lines (gas, water, sewer, electrical, data and voice, etc.), trees and landscaping; and relocating fire access roads or ingress/egress pathways.
- Address other unforeseen conditions revealed by construction, renovation or modernization (including plumbing or gas line breaks, dry rot, seismic and structural deficiencies, etc.).
- Acquire or construct other improvements required to comply with building codes, including seismic safety requirements, the Field Act, and access requirements.
- Acquisition of any rights-of-way, easements, licenses and/or real property made necessary by listed bond projects, or lease of real property made necessary by the listed bond projects.
- Acquire or construct storage facilities and other space on an interim basis, as needed to accommodate construction materials, equipment, and personnel.

- Furnishing and equipping of classrooms and other school facilities; furnishing and equipping shall include initial purchases, and scheduled and necessary replacements, upgrades and updating of technology.
- Acquisition of all or a portion of any school site or facility, or an interest therein, or make lease payments with respect to any school site or facility, encumbered in order to finance or refinance the listed school facilities projects.
- All other costs and work necessary or incidental to the listed bond projects.

**PROJECTS INVOLVING RENOVATION,  
REHABILITATION OR REPAIR**

For any project involving renovation, rehabilitation or repair of a building or the major portion of a building, the District shall be authorized to proceed with new replacement construction instead (including any necessary demolition) if the Board determines that replacement new construction is more practical than renovation, rehabilitation or repair, considering the building's age, condition, expected remaining life, comparative cost and other relevant factors.

**GENERAL PROVISIONS**

**Interpretation.** The terms of this school improvement bond measure and the words used in the Bond Project List shall be interpreted broadly to effect the purpose of providing broad and clear authority for the officers and employees of the District to provide for the school facilities projects the District proposes to finance with the proceeds of the sale of bonds authorized by this school improvement bond measure within the authority provided by law, including Article XIII A, Section 1(b)(3) of the California Constitution, California Education Code Section 15000 *et seq.* and the Strict Accountability in Local School Construction Bonds Act of 2000. Without limiting the generality of the foregoing, such words as repair, improve, upgrade, expand, modernize, renovate, and reconfigure are used in the Bond Project List to describe school facilities projects in plain English and are not intended to expand the nature of such projects beyond, or have an effect on, and shall be interpreted to only permit, what is authorized under Article XIII A, Section 1(b)(3) of the California Constitution, California Education Code Section 15000 *et seq.* and the Strict Accountability in Local School Construction Bonds Act of 2000. In this regard, the Bond Project List does not authorize, and shall not be interpreted to authorize, expending proceeds of the sale of bonds authorized by this school improvement bond measure for current maintenance, operations or repairs. The school facilities projects on the Bond Project List only authorize capital expenditures.

**Estimated Ballot Information.** The Board hereby declares, and the voters by approving this school improvement bond measure concur, that the information included in the statement of the bond measure to be voted on pursuant to Section 13119 of the California Elections Code is based upon the District's projections and estimates only and is not binding upon the District. The amount of money to be raised annually and the rate and duration of the tax to be levied for the bonds may vary from those presently estimated due to variations from these estimates in the timing of bond sales, the amount of bonds sold and market interest rates at the time of each sale, and actual assessed valuations over the term of repayment of the

bonds. The dates of sale and the amount of bonds sold at any given time will be determined by the District based on need for project funds and other factors. The actual interest rates at which the bonds will be sold will depend on the bond market at the time of each sale. Actual future assessed valuation will depend upon the amount and value of taxable property within the District as determined by the County Assessor in the annual assessment and the equalization process.

**Headings.** The headings or titles of the sections of the bond measure, including any headings or titles included in the Bond Project List, are solely for convenience of reference and shall not affect the meaning, construction or effect of the bond measure.

**Severability.** The Board and the voters hereby declare that every portion, section, subdivision, paragraph, clause, sentence, phrase, word, application and individual project (individually referred to as “Part” and collectively as “Parts”), of this school improvement bond measure has independent value, and the Board and the voters would have adopted each Part hereof regardless of whether any other Part of this school improvement bond measure would be subsequently declared invalid. Upon approval of this school improvement bond measure by the voters, should any Part of this school improvement bond measure be found by a court of competent jurisdiction to be invalid for any reason, all remaining Parts hereof shall remain in full force and effect to the fullest extent allowed by law, and to this end the Parts of this school improvement bond measure are severable.



## EXHIBIT B

### TAX INFORMATION STATEMENT

An election will be held in the Brentwood Union School District (the “District”) on November 3, 2026, to authorize the sale of up to \$120,000,000 in bonds of the District to finance school facilities as described in the measure. If the bond measure is approved by at least 55% of the voters of the District voting on the bond measure, the District expects to issue the bonds in multiple series over time. Principal and interest on the bonds will be payable from the proceeds of tax levies made upon the taxable property in the District.

It is the District’s intent to not increase tax rates. The District is required by law to make its best estimates of the *ad valorem* property tax rates required to be levied on all taxable property in the District to pay debt service on the proposed bonds. The District’s current plan is to structure the proposed new bonds so that the tax rate necessary to pay debt service on those bonds, when combined with the tax rate necessary to pay debt service on currently outstanding bonds, will not exceed the rate levied in fiscal year 2026-27, which is currently projected to be \$46.15 per \$100,000 of assessed value. The following information is provided in compliance with Sections 9400 through 9405 of the California Elections Code.

1. The best estimate of the average annual tax rate that would be required to be levied to fund this bond issue over the entire duration of the bond debt service, based on assessed valuations available at the time of filing this statement, is \$16.56 per \$100,000 of assessed valuation. The final fiscal year in which the tax to be levied to fund this bond issue is anticipated to be collected is fiscal year 2063-64.
2. The best estimate of the highest tax rate that would be required to be levied to fund this bond issue, based on estimated assessed valuations available at the time of filing this statement, is \$21.01 per \$100,000 of assessed valuation in fiscal year 2033-34.
3. The best estimate of the total debt service, including the principal and interest, that would be required to be repaid if all of the bonds are issued and sold is approximately \$255,780,000.

Voters should note that estimated tax rates are based on the *ASSESSED VALUE* of taxable property on the County’s official tax rolls, *not* on the property’s market value, which could be more or less than the assessed value. In addition, taxpayers eligible for a property tax exemption, such as the homeowner’s exemption, will be taxed at a lower effective tax rate than described above. Property owners should consult their own property tax bills and tax advisors to determine their property’s assessed value and any applicable tax exemptions.

Attention of all voters is directed to the fact that the foregoing information is based upon the District’s projections and estimates only, which are not binding upon the District. The average annual tax rate, the highest tax rate, the final fiscal year in which the tax is anticipated to be collected and the year or years in which they will apply, and the actual total debt service, may vary from those presently estimated for a variety of reasons, including, without limitation, due to variations in the timing of bond sales, the amount or amortization of bonds sold, market conditions at the time of each sale, and actual assessed valuations over the term of repayment of the bonds. The dates of sale and the amount or amortization of bonds sold at any given time will be determined by the District based on need for project funds and other factors, including the legal limitations on bonds approved by a 55% affirmative vote. Market conditions, including, without limitation, interest rates, are affected by economic and other factors beyond the control of the District and will depend on the bond market at the time of each sale. Actual future assessed valuation will depend upon the amount and value of taxable property within the District as determined by the County Assessor in the annual assessment and the equalization process. The growth or decline in assessed valuation is the result of a number of economic and other factors outside the control of the District.

Dated: \_\_\_\_\_, 2026.

\_\_\_\_\_  
Superintendent  
Brentwood Union School District

### **CLERK'S CERTIFICATE**

I, Steve Gursky, Clerk of the Board of Education of the Brentwood Union School District, County of Contra Costa, California, hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Board of Education of said District held at the regular meeting place thereof on July 15, 2026, and entered in the minutes thereof, of which meeting all of the members of the Board of Education had due notice and at which a quorum thereof was present, and that at said meeting the resolution was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

An agenda of the meeting was posted at least 72 hours before the meeting at 255 Guthrie Lane, Brentwood, California, a location freely accessible to members of the public, and on the District's website at <https://www.brentwood.k12.ca.us/o/busd/page/meeting-schedules-and-minutes>, and a brief description of the resolution appeared on the agenda.

I further certify that I have carefully compared the same with the original minutes of said meeting on file and of record in the District administrative office; the foregoing resolution is a full, true and correct copy of the original resolution adopted at said meeting and entered in said minutes; and that said resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

Dated: \_\_\_\_\_, 2026

---

Clerk of the Board of Education  
Brentwood Union School District

**Description:** Authorizing the BUSD Facilities Master Plan

**Background Information**

The purpose of a Facilities Master Plan (FMP) document is to provide an overall view and analysis of each individual campus, and include and document the needs, goals, and desires for the future. FMP's are generally updated every 5-10 years and are commonly described as a "living document"; this ensures the FMP remains relevant and effective as needs and wants may change and fluctuate in the next five (5) to ten (10) years. It is intended to be a guide for the long term visions of the District.

This FMP serves as an important resource to be used for planning, prioritizing and budgeting; it is a comprehensive document that outlines the District's long-term vision for all school sites, including additions, modernizations, improvements, and maintenance. Preliminary budgets and cost estimates help the District plan for and prioritize updates and future projects.

A properly prepared FMP includes multiple steps and stages. One of the first steps we performed were assessments of all existing facilities to determine the current condition, done through site visits, building evaluations, analysis of existing documentation, and previous project plans and specifications. After the initial assessment, meetings were held with administration to discuss what was discovered and to determine the overall vision and goals from the District's standpoint for the future. During these meetings, any immediate safety or security concerns discovered were brought up, as well as any known schools or areas expecting future growth. Next, meetings were held with staff and administration at each school site to find out what needs are most pressing, what the campus is lacking, and any goals or wants that are desired at each school that would help support and expand their programs.

All of this information was gathered, organized, summarized, and compiled into a DRAFT FMP, which was discussed with District Administration, Site Teachers and Staff, Community Members, and parents during a community meeting in early March 2026. The proposed ideas were first presented to the entire group, and then the meeting broke off into small groups to further discuss these ideas. Most of the proposed ideas were positively received, and additional information was added per the valuable input of the meeting attendees.

The intent of this finalized Facilities Master Plan (FMP) is to guide the District's crucial decision making processes to properly plan for the future.

The Facilities Master Plan was presented at the June 17, 2026 Board Meeting as an information item. It is being brought back to July 15, 2026 Board Meeting for approval.

**Staff Recommendation:** District administration recommends approval of the BUSD Facilities Master Plan.

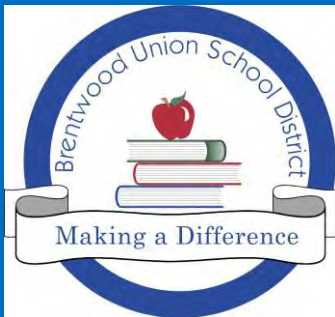
**Funding Source:** NA

**Item to be considered for:** Action

**Approved by Cabinet:** Yes

**Date requested to present to Board:** July 15, 2026

**Information to be placed in packet:** Facilities Master Plan



# BUSD Facility Master Plan

---

Master Facility Plan Update  
June 17, 2026

# Background

- Facility Master Plans provide a framework or planning tool for future facility needs used by the Board and staff.
  - Any drawings are conceptual renderings
  - Priority of projects depends on multiple factors including district needs, planning time and DSA approval, receipt of bond funds, and other logistical considerations
  - Projects costs in the plan may vary depending on market rates for construction
- Previous Master Plans
  - 2016 - Used for Measure B Projects

# Facility Master Plan Committee

- October 2025 – November 2025
  - Individual School Site Administration Meetings
    - Reviewed Overall School Vision and Goals
    - Input on needs, solutions to improve current facilities
  
- March 2026 District Committee Meeting
  - Reviewed the Draft Master Plan
  - Break-out groups provided input on the updated list of proposed ideas

# Acknowledgements

This Facilities Master Plan was made possible through the valuable input of the following contributors. Their time, effort, and valuable insights are greatly appreciated and have helped shape this FMP into a truly useful guidebook for years to come

## **Board of Education**

Emil Geddes, Board Member  
Steve Gursky, Board Member

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Leonor Medina, Principal  
Dianne Custis, SDC Mod / Severe Teacher  
Kayla Hans, 8th Grade ISP Teacher  
Gabriela Narez, 7th Grade Math Teacher

# School Sites and Committee Meeting Dates

## **Thursday, October 30, 2025**

- Loma Vista Elementary School
- Ron Nunn Elementary School
- Marsh Creek Elementary School

## **Monday, November 3, 2025**

- Brentwood Elementary School
- Garin Elementary School

## **Thursday, November 6, 2025**

- Bristow Middle School
- Edna Hill Middle School
- Krey Elementary School

## **Friday, November 7, 2025**

- Pioneer Elementary School
- Adams Middle School

## **Thursday, November 13, 2025**

- Mary Casey Black Elementary School

## **Monday, November 17, 2025**

- Isaac Montañez Elementary School



## District's Core Values

The Brentwood Union School District has three core values, Engagement, Conditions of Learning, and Student Achievement, which the District supports and honors for all students.

### ENGAGEMENT

We believe in a student centered learning environment that embraces the diversity of all learners while educating the whole child, academically, socially, emotionally and physically.

We believe that all students deserve an environment that facilitates self-discovery, exploration, and intellectual risk-taking. We believe in a culture of respect that values individuality and fosters responsibility toward the local and global community.

We believe in an environment supported by a dedicated and caring team of staff, parents and community.

We believe in the worth and dignity of each person.

### CONDITIONS OF LEARNING

We believe children come first in all decision making.

We believe in fostering a professional learning environment that will result in academic excellence.

We believe that an effective education system anticipates, plans and reacts in response to a changing world.

We believe students can reach their full potential in an educational environment that utilizes highly trained staff, community involvement and well-rounded programs to provide education for all children.

We believe that our children deserve to be educated in a safe, supportive and quality-rich environment.

### STUDENT ACHIEVEMENT

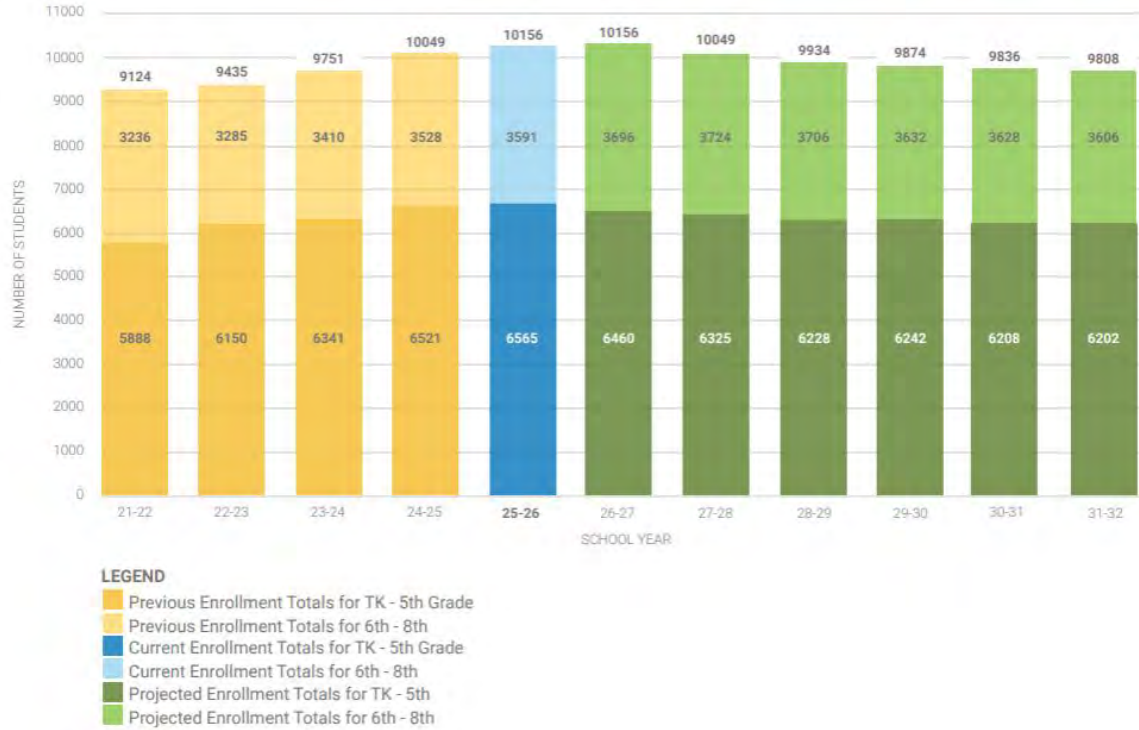
We believe all children can learn, be critical thinkers and can be productive, globally minded citizens.

We believe that each child is entitled to rigorous curriculum standards and the highest level of academic instruction that prepares them to be college and career ready.

We believe in preparing each child to succeed in a technologically driven world.

# District Enrollment

The graph below shows a summary of the past, current, and projected enrollment for the entire District. The District experienced significant growth from the 2021/2022 school year to the current 2025/2026 school year, but is projected to have a slight decrease over the next six years.



## District Wide Upgrades

Each campus in the District has specific needs and wants, but after visiting all sites and having multiple discussions with District Administration, the District decided to make the following upgrades a priority, which are needed at most, if not all, campuses:

### ❖ **MPR Upgrades**

This includes wall mounted projectors, projection screens, AV upgrades, finish upgrades.

### ❖ **Technology Upgrades**

This includes upgrades of PA Systems and Speakers, IT upgrades, Security Camera upgrades / additions.

### ❖ **Site Surfacing and Site Plumbing Refurbishments**

Concrete walkway replacements, asphalt paving, repair, seal coats, and striping, as well as repair or replacement of aging plumbing piping, where needed.

### ❖ **Replacement of Aging Finishes**

This includes repainting of campuses, flooring replacements, roofing replacements, where needed.

### ❖ **Fire Alarm Replacement**

Replacement of Fire Alarm Systems where needed.

### ❖ **HVAC Replacement**

Replacement of HVAC systems (rooftop package units, or individual units) where needed.

### ❖ **Playfield / Play structure Surfacing Renovations**

This includes grass playfield repair / replacements, irrigation upgrades, play structure surfacing replacement.

### ❖ **Library / Media Center Updates**

Reconfiguration of library / media centers to a more useful and inspirational space.

## Financing, Funding, and Current Assessed Values

The Brentwood Union School District's total Current Assessed Value of all taxable property in the District, as provided by the County of Contra Costa, is noted below.

| ENTITY                          | CURRENT ASSESSED VALUE |
|---------------------------------|------------------------|
| Brentwood Union School District | \$ 16,087,575,525.00   |

The total amount of possible funding, existing funding, and financing the Brentwood Union School District currently has is noted below. This total dollar amount is slightly higher than the total proposed costs for all work and improvements shown in this FMP, shown on the following page.

| ITEM                                                     | AMOUNT                   | NOTES                                                                                                  |
|----------------------------------------------------------|--------------------------|--------------------------------------------------------------------------------------------------------|
| Measure B - Remaining Authorization                      | \$ 47,500,000.00         |                                                                                                        |
| Bristow Middle School Theater – OPSC Reimbursement       | \$ 2,000,000.00          | Pending State Funding Available                                                                        |
| Isaac R. Montañez Elementary School - OPSC Reimbursement | \$ 20,000,000.00         | Pending State Funding Available                                                                        |
| Developer Fees                                           | \$ 16,500,000.00         | From Five (5) Year Projection of New Housing *                                                         |
| OPSC Modernization Eligibility                           | \$ 34,500,000.00         |                                                                                                        |
| 10 Year OPSC Modernization Eligibility Projection        | \$ 32,000,000.00         | If State Program funded, District would need to finance in order to submit for potential reimbursement |
| OPSC Elementary Growth Eligibility projection            | \$ 21,000,000.00         |                                                                                                        |
| Future Local Bond Funding                                | \$ 142,000,000.00        | If Voter Approved                                                                                      |
| <b>TOTAL</b>                                             | <b>\$ 315,500,000.00</b> |                                                                                                        |

\* Brentwood Union School District recently had a Developer Fee Justification Study completed, by Schoolworks, Inc. Per this report, the total projected number of housing units to be built over the next five years is 1,055, with an average area per unit of 2,758 square feet. The total area for 1,055 new homes would therefore be 2,909,690 square feet. This study demonstrates a need of \$5.67 per square foot for residential construction, total shown above.

# Preliminary Costs and Budgets Summary

Preliminary costs for all work shown on the proposed site plans for each campus is listed below.

| CAMPUS                              | TOTAL PRELIMINARY COST ESTIMATES |
|-------------------------------------|----------------------------------|
| Brentwood Elementary School         | \$ 10,076,795.00                 |
| Garin Elementary School             | \$ 11,732,842.00                 |
| Isaac R. Montañez Elementary School | \$ 829,625.00                    |
| Krey Elementary School              | \$ 16,976,606.00                 |
| Loma Vista Elementary School        | \$ 20,503,009.00                 |
| Marsh Creek Elementary School       | \$ 13,702,040.00                 |
| Mary Casey Black Elementary School  | \$ 17,595,600.00                 |
| Pioneer Elementary School           | \$ 15,507,580.00                 |
| Ron Nunn Elementary School          | \$ 17,292,457.00                 |
| Adams Middle School                 | \$ 13,232,306.00                 |
| Bristow Middle School               | \$ 12,748,152.00                 |
| Edna Hill Middle School             | \$ 49,222,899.00                 |
| New Campus – Sand Hill              | \$104,880,000.00                 |
| <b>TOTAL</b>                        | <b>\$304,299,911.00</b>          |

# Pioneer Elementary | Facility Analysis and Site Input

Multiple site visits and meetings were held with District Administration and site Administration, as well as a community meeting in early March 2026, to discuss the needs of this campus. A summary the items discussed and discovered during those meetings are listed below:

## SITE

1. Shade is desired at main play area - students do not have enough shade from the small trees on site.
2. Shade structure at the Kindergarten play area is in need of replacement.
3. Surfacing / turf at play structure is in need of replacement (10 year lifespan).
4. Asphalt playground is in need of resurfacing / restriping. Low spots are causing puddling in some areas.
5. Grass fields are in need of repair / replacement.
6. Site continues to have plumbing issues (backed up pipes). Recommend investigating and replacing piping where issues are located.

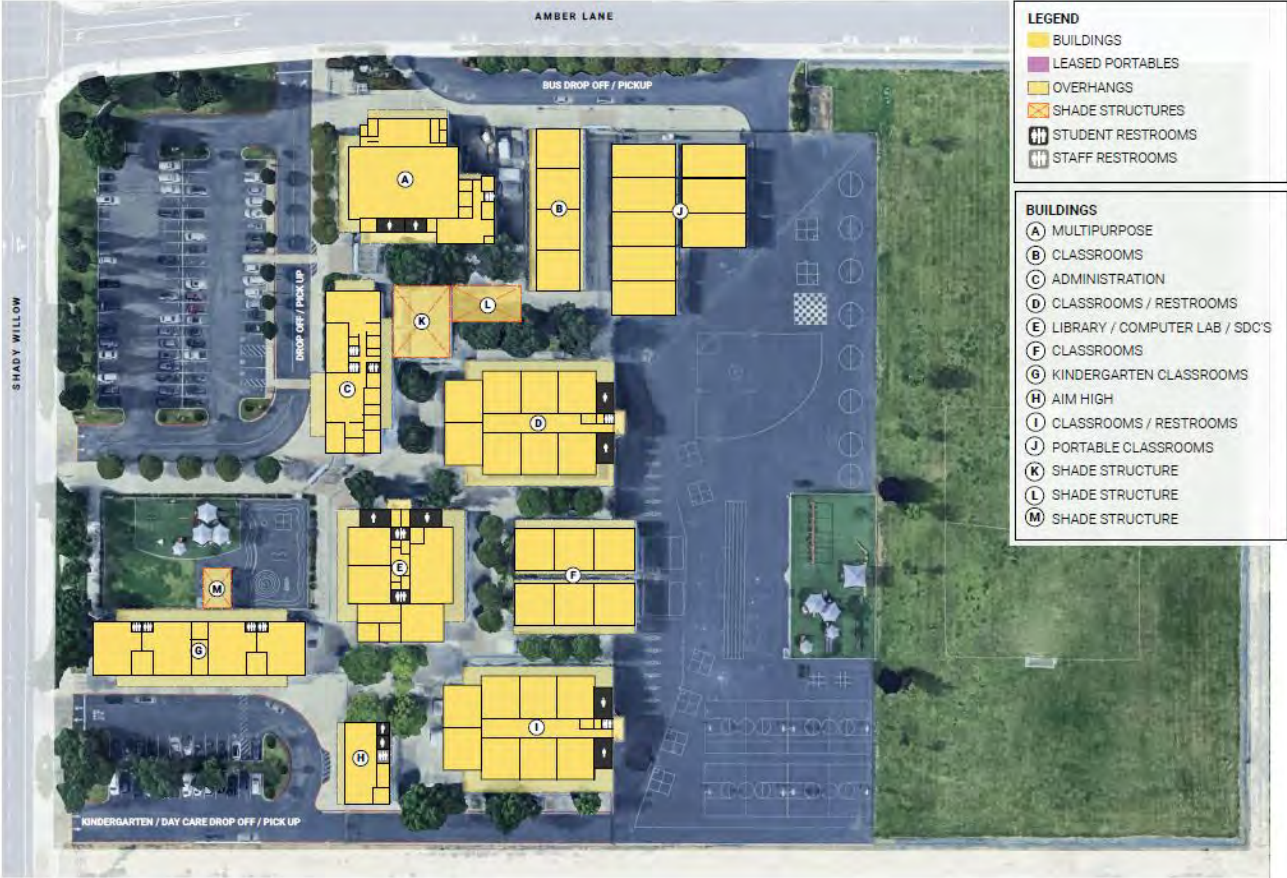
## BUILDINGS

1. Campus is over capacity - there are four (4) TK and Kindergarten classes held in rooms without restrooms. Additional TK / K classrooms are needed. Attendees at the community meeting noted the proposed TK building location encroaches on the existing TK-K play yard and would like to the existing play yard's size to be maintained or enlarged if possible.
2. Portable classrooms located on blacktop are aging and in need of replacement, with a permanent building. All classrooms to have sinks.
3. Additional Restrooms are needed at the 1st grade wing.
4. Library is in need of modernization / reconfiguration to make it a more welcoming, and usable space.
5. Roofs are leaking and in need of repair / replacement.
6. Campus is in need of exterior paint, and interior finish replacements.

## IT / AV / ELECTRICAL / LOW VOLTAGE / HVAC

1. MPR is in need of AV upgrades, wall mounted projector, new projection screen, speakers, etc.
2. Fire Alarm is aging and in need of replacement.
3. PA System / Speakers are in need of upgrades; students cannot hear announcements on the playground.
4. Additional security cameras are needed on site, as there are many areas the cameras do not cover.
5. IT upgrades.

# Pioneer Elementary | Existing Site Plan





# Pioneer Elementary | Proposed Site Plan





# Pioneer Elementary | Preliminary Cost Estimate

Preliminary costs for all work shown on the proposed site plan is listed below.

| LABEL ON PLAN | SCOPE                                                                | COST ESTIMATES  |
|---------------|----------------------------------------------------------------------|-----------------|
| 1             | New TK / K Building Containing 3 Classrooms                          | \$6,600,000.00  |
| 2             | Multipurpose Building Upgrades                                       | \$ 330,000.00   |
| 3 **          | New Classroom Building Containing 5 Classrooms and Girls / Boys RR's | NOT INCLUDED    |
| 4             | Library / Media Center Updates                                       | \$ 275,000.00   |
| 5             | Shade Structure Addition – Adjacent Main Play Area                   | \$ 220,000.00   |
| 6             | Shade Structure Replacement – At kindergarten Play Area              | \$ 209,000.00   |
| 7             | Playstructure Surfacing Renovations (at 2 Locations)                 | \$ 264,000.00   |
| 8             | Hardcourt Play Areas – Asphalt Repair / Replacement                  | \$ 55,000.00    |
| 9             | Parking and Drop Off – Asphalt Repair / Replacement                  | \$ 55,000.00    |
| 10            | Field Renovation / Repair                                            | \$ 973,610.00   |
| 11 *          | Technology Upgrades (PA System, IT, Cameras)                         | \$2,151,270.00  |
| 12 *          | HVAC Replacements                                                    | \$2,528,900.00  |
| 13 *          | Fire Alarm Replacement                                               | \$ 696,300.00   |
| 14 *          | Reroofing, Flooring Replacement, Repainting                          | \$1,149,500.00  |
| TOTAL         |                                                                      | \$15,507,580.00 |

\* Items not labeled on the site plans

\*\* Potential future project

# Next Steps

- Board Information June 17, 2026
  - Receive Board feedback
  - Make adjustments as needed to the Facility Master Plan
- Board Action July 2026
  - Approve Facility Master Plan
  - Potential consideration of future Bond Measure to fund Facility Improvements



# Facilities Master Plan Brentwood Union School District 2026

CUMMING  
GROUP

Prepared by:

Cumming Group  
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(925) 671-7717



California Design West Architects, Inc.  
2100 19th Street  
Sacramento, CA 95818  
(916) 446-2466

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---

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## 02 | Facilities Master Plan (FMP) Background

---

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The intent of this finalized Facilities Master Plan (FMP) is to guide the District's crucial decision making processes to properly plan for the future.

## 03 | Brentwood Union School District History and Background

The Brentwood Union School District will provide an exemplary education to all children in a safe, student-centered environment designed to nurture the whole child and partner with families to prepare globally productive citizens.



Original Brentwood Grammar School



Issac Montañez Elementary School

### HISTORY

The Brentwood Union School District is located in Brentwood, California and includes nine (9) elementary schools, three (3) middle schools, and one (1) virtual academy.

BUSD was founded in 1878 with a one room school named Brentwood Grammar School; nine years later in 1887, a second room was added to the School. In 1924, the school was moved to 929 2nd Street, where the Liberty Adult Education campus is currently located.

In 1997, the Brentwood Elementary School moved to its current location.

The most recent campus added to the District was Issac Montañez, with construction starting in 2023, and housing students for the first school year at this campus starting in August of 2024. This campus was designed and constructed as a TK-8th grade campus, but currently only TK-5th grades are enrolled at this school.

## 04 | District's Core Values

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### ENGAGEMENT

We believe in a student centered learning environment that embraces the diversity of all learners while educating the whole child, academically, socially, emotionally and physically.

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We believe that our children deserve to be educated in a safe, supportive and quality-rich environment.



### STUDENT ACHIEVEMENT

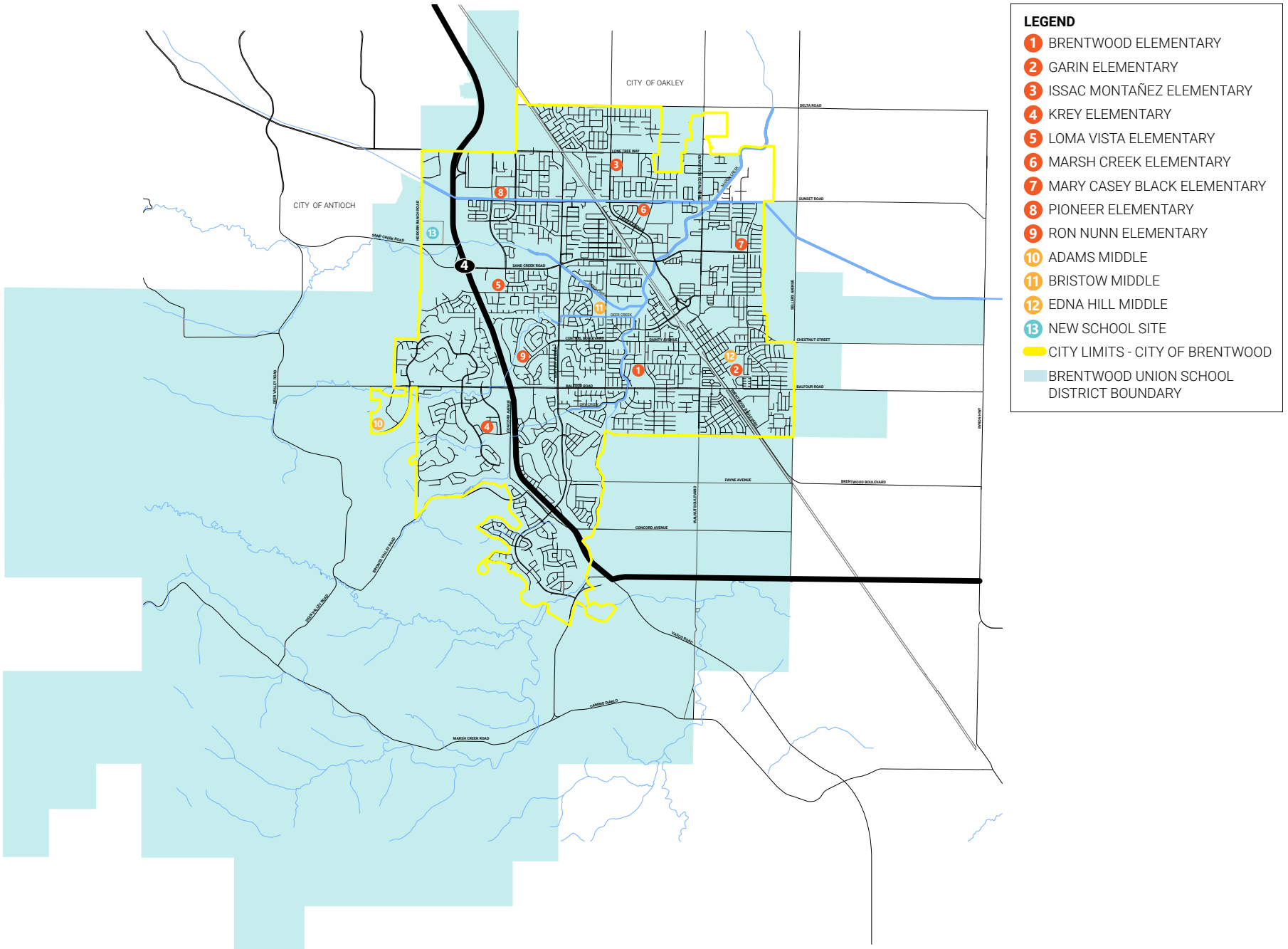
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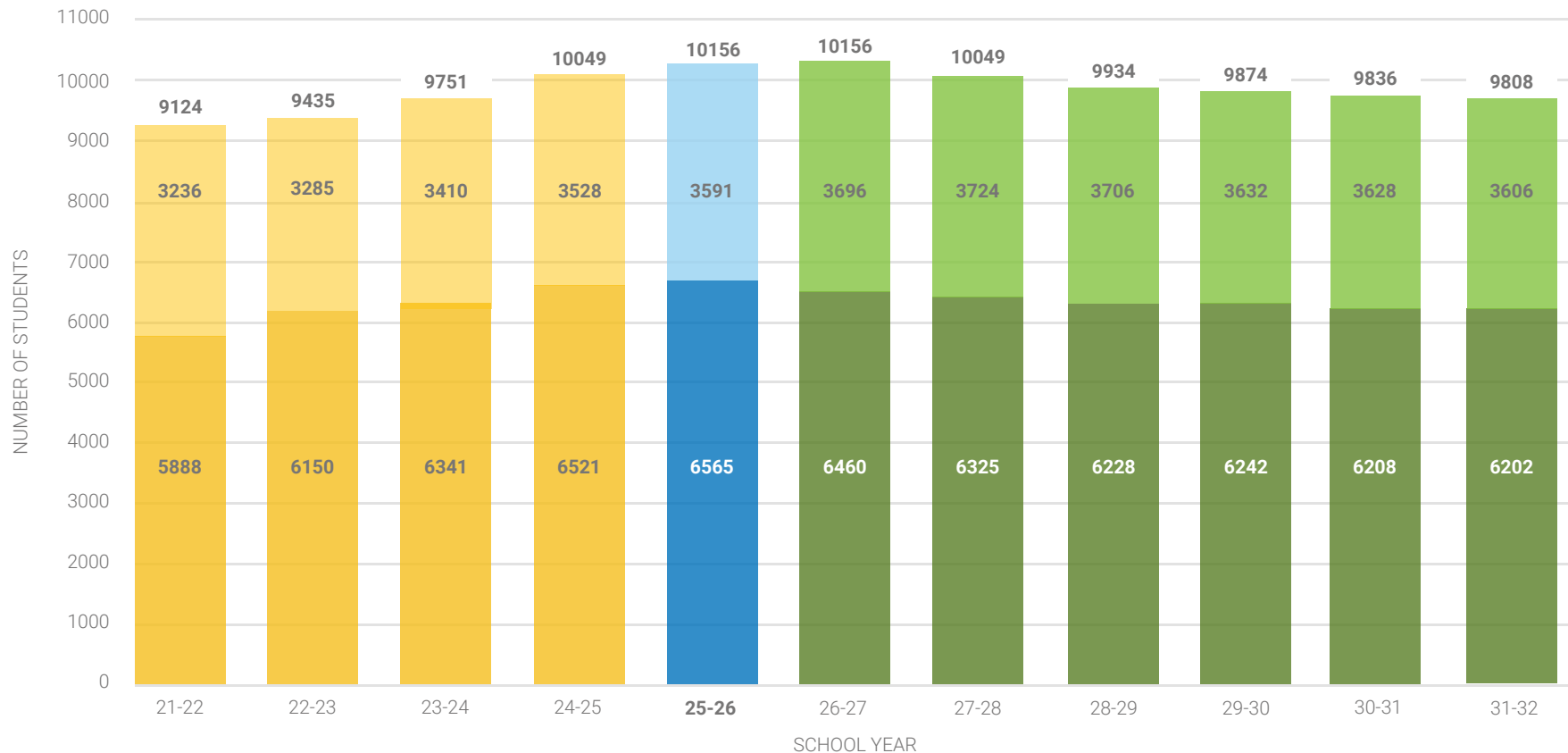


## 05 | District Map



## 06 | District Enrollment

The graph below shows a summary of the past, current, and projected enrollment for the entire District. The District experienced significant growth from the 2021/2022 school year to the current 2025/2026 school year, but is projected to have a slight decrease over the next six years.



### LEGEND

- Previous Enrollment Totals for TK - 5th Grade
- Previous Enrollment Totals for 6th - 8th
- Current Enrollment Totals for TK - 5th Grade
- Current Enrollment Totals for 6th - 8th
- Projected Enrollment Totals for TK - 5th
- Projected Enrollment Totals for 6th - 8th

## 07 | Local Accountability Plan (LCAP) / Strategic Planning

---

The LCAP is a three-year plan that describes the goals actions, services and expenditures to support student outcomes that address state and local priorities, and communicates to internal and external stakeholders how the LEA plans to operationalize equity. The Strategic Action Planning Committee met on February 12th and 26th, 2025 to review and provide input on the draft LCAP, and the final LCAP was approved in June 2025.

The four (4) main goals and priority of the District are listed below. The planned specific site, as well as District wide upgrades, align with these goals.

### **IMPLEMENT ACADEMIC BEST PRACTICES IN ALL CLASSROOMS**

- Utilize research-based continuums of practice
- Implement adopted curriculum
- Continue to refine our standards-based assessment system to support student learning

### **IMPROVE STUDENT ATTENDANCE ACROSS DISTRICT**

- Improve districtwide attendance for all students
- Reduce chronic absenteeism
- Provide levels of support to families
- Improve site-based independent study process

### **PROMOTE CULTURE THAT SUPPORTS LEARNING**

- Continue providing consistent social-emotional learning program for all students
- Reduce behaviors that lead to suspensions and expulsions
- Create learning spaces where students feel safe, seen, heard, valued, and feel that they belong
- Continue creating site cultures where families feel represented, valued, and a part of a larger community

### **PROVIDE AN ENVIRONMENT WHERE EVERYONE BELONGS AND HAS VALUE**

- Promote positive relationships and a culture of care
- Encourage practices that encompass the whole child
- Provide professional learning to promote belonging

## 08 | District Wide Upgrades

---

Each campus in the District has specific needs and wants, but after visiting all sites and having multiple discussions with District Administration, the District decided to make the following upgrades a priority, which are needed at most, if not all, campuses:

01

### **MPR Upgrades**

This includes wall mounted projectors, projection screens, AV upgrades, finish upgrades.

02

### **Fire Alarm Replacement**

Replacement of Fire Alarm Systems where needed.

03

### **Technology Upgrades**

This includes upgrades of PA Systems and Speakers, IT upgrades, Security Camera upgrades / additions.

04

### **HVAC Replacement**

Replacement of HVAC systems (rooftop package units, or individual units) where needed.

05

### **Site Surfacing and Site Plumbing Refurbishments**

Concrete walkway replacements, asphalt paving, repair, seal coats, and striping, as well as repair or replacement of aging plumbing piping, where needed.

06

### **Playfield / Playstructure Surfacing Renovations**

This includes grass playfield repair / replacements, irrigation upgrades, play structure surfacing replacement.

07

### **Replacement of Aging Finishes**

This includes repainting of campuses, flooring replacements, roofing replacements, where needed.

08

### **Library / Media Center Updates**

Reconfiguration of library / media centers to a more useful and inspirational space.

## 09 | Financing, Funding, and Current Assessed Values

Below is the current Modernization Eligibility Analysis for 2026, provided by School Facility Consultants.

Estimates are based on January 28, 2026 SAB approved grant amounts.

| CAMPUS                       | PUPIL GRANT ELIGIBILITY | STANDARD STATE FUNDING | UNRESTRICTED STATE FUNDING | RESTRICTED STATE FUNDING | TOTAL STATE FUNDING  | DISTRICT MATCH REQUIRED | TOTAL PROJECT        |
|------------------------------|-------------------------|------------------------|----------------------------|--------------------------|----------------------|-------------------------|----------------------|
| Brentwood Elementary         | 858                     | \$ 5,764,974           | \$ -                       | \$ -                     | \$ 5,764,974         | \$ 3,843,316            | \$ 9,608,290         |
| Garin Elementary             | 376                     | \$ 2,598,654           | \$ -                       | \$ 312,450               | \$ 2,911,104         | \$ 1,940,736            | \$ 4,851,840         |
| Isaac R. Montañez Elementary | -                       | \$ -                   | \$ -                       | \$ -                     | \$ -                 | \$ -                    | \$ -                 |
| Krey Elementary              | 103                     | \$ 686,103             | \$ -                       | \$ -                     | \$ 686,103           | \$ 457,402              | \$ 1,143,505         |
| Loma Vista Elementary        | 813                     | \$ 5,384,705           | \$ -                       | \$ -                     | \$ 5,384,705         | \$ 3,589,803            | \$ 8,974,508         |
| Marsh Creek Elementary       | -                       | \$ -                   | \$ -                       | \$ -                     | \$ -                 | \$ -                    | \$ -                 |
| Mary Casey Black Elementary  | -                       | \$ -                   | \$ -                       | \$ -                     | \$ -                 | \$ -                    | \$ -                 |
| Pioneer Elementary           | 27                      | \$ 189,467             | \$ -                       | \$ -                     | \$ 189,467           | \$ 126,311              | \$ 315,778           |
| Ron Nunn Elementary          | 694                     | \$ 4,719,510           | \$ -                       | \$ -                     | \$ 4,719,510         | \$ 3,146,340            | \$ 7,865,850         |
| Adams Middle                 | -                       | \$ -                   | \$ -                       | \$ -                     | \$ -                 | \$ -                    | \$ -                 |
| Bristow Middle               | 1214                    | \$ 8,196,754           | \$ -                       | \$ -                     | \$ 8,196,754         | \$ 5,464,503            | \$ 13,661,257        |
| Edna Hill Middle             | 796                     | \$ 5,957,822           | \$ -                       | \$ 740,096               | \$ 6,697,918         | \$ 4,465,279            | \$ 11,163,197        |
| New Campus - Sand Hill       | -                       | \$ -                   | \$ -                       | \$ -                     | \$ -                 | \$ -                    | \$ -                 |
| <b>TOTAL</b>                 | <b>4,881</b>            | <b>\$ 33,497,989</b>   | <b>\$ -</b>                | <b>\$ 1,052,546</b>      | <b>\$ 34,550,535</b> | <b>\$ 23,033,690</b>    | <b>\$ 57,584,225</b> |

## 09 | Financing, Funding, and Current Assessed Values

Below is the 10 year projected Modernization Eligibility Summary, provided by School Facility Consultants.

Estimates are based on January 28, 2026 SAB approved grant amounts.

| CAMPUS                       | 2026<br>FUNDING<br>ESTIMATE * | 2027<br>ADDITIONAL<br>FUNDING | 2028<br>ADDITIONAL<br>FUNDING | 2029<br>ADDITIONAL<br>FUNDING | 2030<br>ADDITIONAL<br>FUNDING | 2031<br>ADDITIONAL<br>FUNDING | 2032<br>ADDITIONAL<br>FUNDING | 2033<br>ADDITIONAL<br>FUNDING | 2034<br>ADDITIONAL<br>FUNDING | 2035<br>ADDITIONAL<br>FUNDING | 2036<br>ADDITIONAL<br>FUNDING | TOTAL ESTIMATED<br>FUNDING OVER<br>TEN (10) YEARS |
|------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|---------------------------------------------------|
| Brentwood Elementary         | \$ 5,764,974                  | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ 5,764,974                                      |
| Garin Elementary             | \$ 2,911,104                  | \$ 937,350                    | \$ 1,143,567                  | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ 574,908                    | \$ -                          | \$ -                          | \$ -                          | \$ 5,566,929                                      |
| Isaac R. Montañez Elementary | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                                              |
| Krey Elementary              | \$ 686,103                    | \$ -                          | \$ 5,169,758                  | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ 5,855,861                                      |
| Loma Vista Elementary        | \$ 5,384,705                  | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ 5,384,705                                      |
| Marsh Creek Elementary       | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ 3,619,686                  | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ 3,619,686                                      |
| Mary Casey Black Elementary  | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ 4,445,352                  | \$ -                          | \$ -                          | \$ 4,445,352                                      |
| Pioneer Elementary           | \$ 189,467                    | \$ -                          | \$ 621,818                    | \$ 4,942,698                  | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ 5,753,983                                      |
| Ron Nunn Elementary          | \$ 4,719,510                  | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ 4,719,510                                      |
| Adams Middle                 | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ 8,680,081                  | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ 8,680,081                                      |
| Bristow Middle               | \$ 8,196,754                  | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ 266,282                    | \$ -                          | \$ -                          | \$ -                          | \$ 8,463,036                                      |
| Edna Hill Middle             | \$ 6,697,918                  | \$ 1,737,904                  | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ -                          | \$ 8,435,822                                      |
| <b>TOTAL</b>                 | <b>\$ 34,550,535</b>          | <b>\$ 2,675,254</b>           | <b>\$ 6,935,143</b>           | <b>\$ 4,942,698</b>           | <b>\$ -</b>                   | <b>\$ 12,299,767</b>          | <b>\$ -</b>                   | <b>\$ 841,190</b>             | <b>\$ 4,445,352</b>           | <b>\$ -</b>                   | <b>\$ -</b>                   | <b>\$ 66,689,939</b>                              |

### Notes:

- Pursuant to SFP Regulation 1859.78.8, grants and state funding derived from the "Second Turnover" of portable buildings are restricted to portable replacement.
- All dollar amounts are listed as the State's share
- All dollar amounts are based on the current Modernization Grant Amounts approved by the SAB. As future modernization grant amounts change, funding may change.
- Future year eligibility estimates assume no increase in enrollment. Should enrollment increase, eligibility may increase.
- \* Refer to previous page for Unrestricted / Restricted funding categories.
- Unrestricted funding is shown in gray.
- Restricted funding is shown in blue.

## 09 | Financing, Funding, and Current Assessed Values

The Brentwood Union School District's total Current Assessed Value of all taxable property in the District, as provided by the County of Contra Costa, is noted below.

| ENTITY                          | CURRENT ASSESSED VALUE |
|---------------------------------|------------------------|
| Brentwood Union School District | \$ 16,087,575.525.00   |

The total amount of possible funding, existing funding, and financing the Brentwood Union School District currently has is noted below. This total dollar amount is slightly higher than the total proposed costs for all work and improvements shown in this FMP, shown on the following page.

| ITEM                                                     | AMOUNT                   | NOTES                                                                                                         |
|----------------------------------------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------|
| Measure B - Remaining Authorization                      | \$ 47,500,000.00         |                                                                                                               |
| Bristow Middle School Theater - OPSC Reimbursement       | \$ 2,000,000.00          | <i>Pending State Funding Available</i>                                                                        |
| Isaac R. Montañez Elementary School - OPSC Reimbursement | \$ 20,000,000.00         | <i>Pending State Funding Available</i>                                                                        |
| Developer Fees                                           | \$ 16,500,000.00         | <i>From Five (5) Year Projection of New Housing *</i>                                                         |
| OPSC Modernization Eligibility                           | \$ 34,500,000.00         | <i>If State Program funded, District would need to finance in order to submit for potential reimbursement</i> |
| 10 Year OPSC Modernization Eligibility Projection        | \$ 32,000,000.00         |                                                                                                               |
| OPSC Elementary Growth Eligibility Projection            | \$ 21,000,000.00         |                                                                                                               |
| Future Local Bond Funding                                | \$ 142,000,000.00        | <i>If Voter Approved</i>                                                                                      |
| <b>TOTAL</b>                                             | <b>\$ 315,500,000.00</b> |                                                                                                               |

\* Brentwood Union School District recently had a Developer Fee Justification Study completed, by Schoolworks, Inc. Per this report, the total projected number of housing units to be built over the next five years is 1,055, with an average area per unit of 2,758 square feet. The total area for 1,055 new homes would therefore be 2,909,690 square feet. This study demonstrates a need of \$5.67 per square foot for residential construction, total shown above.

## 10 | Preliminary Costs and Budgets Summary

Preliminary costs for all work shown on the proposed site plans for each campus is listed below.

| CAMPUS                              | TOTAL<br>PRELIMINARY COST ESTIMATES |
|-------------------------------------|-------------------------------------|
| Brentwood Elementary School         | \$ 10,076,795.00                    |
| Garin Elementary School             | \$ 11,723,482.00                    |
| Isaac R. Montañez Elementary School | \$ 829,625.00                       |
| Krey Elementary School              | \$ 16,976,606.00                    |
| Loma Vista Elementary School        | \$ 20,503,009.00                    |
| Marsh Creek Elementary School       | \$ 13,702,040.00                    |
| Mary Casey Black Elementary School  | \$ 17,595,600.00                    |
| Pioneer Elemenary School            | \$ 15,507,580.00                    |
| Ron Nunn Elementary School          | \$ 17,292,457.00                    |
| Adams Middle School                 | \$ 13,232,306.00                    |
| Bristow Middle School               | \$ 12,748,152.00                    |
| Edna Hill Middle School             | \$ 49,222,899.00                    |
| New Campus - Sand Hill              | \$ 104,880,000.00                   |
| <b>TOTAL</b>                        | <b>\$ 304,299,911.00</b>            |



# Brentwood Elementary

200 Griffith Lane  
Brentwood, CA 94513  
(925) 513-6360  
<https://www.brentwood.k12.ca.us/o/be/>

Guy Rohlfs, Principal  
Patricia Schneider, Vice Principal

|            |                        |     |
|------------|------------------------|-----|
| Enrollment | <div><div></div></div> | 794 |
| Capacity   | <div><div></div></div> | 965 |

|                             |        |
|-----------------------------|--------|
| Total Square Feet of Campus | 57,835 |
| Total Teaching Stations     | 41     |



Brentwood Elementary School was the first school in the Brentwood Union School District. It opened in 1878 as a one room school named Brentwood Grammar School, and a second room was added to the school in 1887. The school was moved to 929 2nd Street in 1924, where the Liberty Adult Education campus is currently located.

In 1997, the Brentwood Elementary School moved to its current location on Griffith Lane, and houses Transitional Kindergarten (TK) through 5th grades. Additional classrooms and portables were added in 1998, and 1992.

Projects completed since the 2016 FMP include:

- Classroom Flooring Replacements
- Restroom Epoxy Flooring Replacements
- Synthetic Turf Playgrounds Replacements
- Plumbing & HVAC (CalSHAPE) Replacements
- Security Camera Upgrades
- PA System, AV, Classroom Sound System, Emergency Notification System Replacement

## Mission Statement

Brentwood School is committed to providing an environment where all students achieve their full potential through:

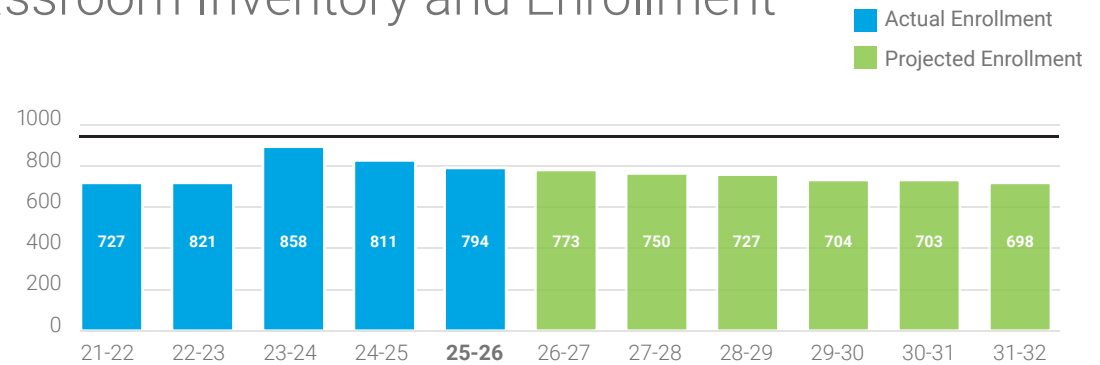
- Uninterrupted instruction
- Collaboration
- Commitment to academic excellence
- Professional Learning Community
- Access to technology and technology instruction
- Encouraging family involvement
- Supporting staff efforts to meet students' needs
- Security, safety, self-confidence

# Brentwood Elementary | Campus Building Inventory

| BUILDING NAME AND USE                                   | ROOM NUMBERS<br>(IF APPLICABLE) | DSA #     | YEAR OF<br>CONSTRUCTION | PERM<br>CR's | PORT<br>CR's | TOTAL<br>SF   | CLASSROOM<br>COUNT |
|---------------------------------------------------------|---------------------------------|-----------|-------------------------|--------------|--------------|---------------|--------------------|
| A - Administration                                      | -                               | 64384     | 1997                    | -            | -            | 2410          | -                  |
| B - Multipurpose Building, Kitchen, Platform, Restrooms | -                               | 64384     | 1997                    | -            | -            | 6945          | -                  |
| C - Classrooms, Support Spaces                          | 7, 9                            | 64384     | 1997                    | 2            | -            | 2400          | 2                  |
| D - Aim High                                            | -                               | 64384     | 1997                    | -            | -            | 1920          | -                  |
| E - Classrooms, Support Spaces                          | 10-14                           | 64384     | 1997                    | 5            | -            | 4800          | 5                  |
| F - Classrooms, Library                                 | 5, 6                            | 64384     | 1997                    | 2            | -            | 3840          | 2                  |
| G - Kindergarten Classrooms                             | 1-4                             | 64384     | 1997                    | 4            | -            | 5760          | 4                  |
| H - Classrooms, Support Spaces, Restrooms               | 15-19                           | 64384     | 1997                    | 5            | -            | 5280          | 5                  |
| I - Classrooms, Support Spaces, Restrooms               | 20-24                           | 64384     | 1997                    | 5            | -            | 5280          | 4                  |
| J - Portable Classrooms                                 | 25-27, 39-43                    | N/A       | -                       | -            | 8            | 7680          | 8                  |
| K - Classrooms, Support Spaces, Restrooms               | 28-32                           | 01-109420 | 2009                    | 5            | -            | 5280          | 5                  |
| L - Classrooms                                          | 33-35                           | 01-109420 | 2009                    | 3            | -            | 2880          | 3                  |
| M - Classrooms, Support Spaces, Restrooms               | 36-38                           | 01-109420 | 2009                    | 3            | -            | 3360          | 3                  |
| N - Shade Structures                                    | -                               | -         | -                       | -            | -            | -             | -                  |
| O - Shade Structures                                    | -                               | -         | -                       | -            | -            | -             | -                  |
| <b>TOTAL - SQUARE FOOTAGE AND CLASSROOMS</b>            |                                 |           |                         |              |              | <b>57,835</b> | <b>41</b>          |

# Brentwood Elementary | Classroom Inventory and Enrollment

This campus uses many classrooms for non teaching purposes. Currently there is one (1) K class held in a standard classrooms, with no access to restrooms. As well, there are two (2) SDC classes held in classrooms with no access to restrooms.



| CLASSROOM USE                  | CLASSROOM NUMBERS  | DISTRICT LOADING STANDARD | CLASSROOM COUNT | TOTAL STUDENT CAPACITY | REMARKS                                                               |
|--------------------------------|--------------------|---------------------------|-----------------|------------------------|-----------------------------------------------------------------------|
| Transitional Kindergarten (TK) | 3, 37              | 24                        | 2               | 48                     |                                                                       |
| Kindergarten                   | 1, 2, 4, 36        | 25                        | 4               | 100                    | Kindergarten held in Classroom 36 does not have access to a restroom. |
| 1st Grade                      | 15, 16, 17, 18     | 25                        | 4               | 100                    |                                                                       |
| 2nd Grade                      | 14, 20, 21, 22, 23 | 25                        | 5               | 125                    |                                                                       |
| 3rd Grade                      | 28, 29, 33, 34, 35 | 25                        | 5               | 125                    |                                                                       |
| 4th Grade                      | 7, 9, 11, 12, 13   | 33                        | 5               | 165                    |                                                                       |
| 5th Grade                      | 31, 32, 39         | 33                        | 3               | 99                     |                                                                       |
| SDC TK - 1st Grade             | 38                 | 13                        | 1               | 13                     |                                                                       |
| SDC 2nd - 3rd Grades           | 30                 | 13                        | 1               | 13                     | SDC held in Classroom 30 does not have access to a restroom.          |
| SDC 4th - 5th Grades           | 10                 | 13                        | 1               | 13                     | SDC held in Classroom 30 does not have access to a restroom.          |
| Intervention                   | 5                  | 25                        | 1               | 25                     |                                                                       |
| ISP, LC, OT, BDC, Assessment   | 24, 27, 40-43      | 25                        | 6               | 150                    |                                                                       |
| Computer                       | 6                  | -                         | 1               | -                      |                                                                       |
| Psychologist, Other            | 25, 26             | 25                        | 2               | 50                     |                                                                       |
| <b>TOTALS</b>                  |                    |                           | <b>41</b>       | <b>965</b>             |                                                                       |

# Brentwood Elementary | Plumbing Fixture Counts

Current California Plumbing Code (CPC) and CBE recommendations for toilets, urinals, lavatories (sinks), and drinking fountains are noted below:  
The below does not include Kindergarten / TK / SDC classrooms containing toilet facilities and lavatories.

As of the completion of this FMP, there are 795 students, as well as 50 women and 7 men on staff. For students, the assumption made is 50% female and 50% male students minus the Kindergarten classrooms which include restrooms, which would be 795 total students - 105 Kindergarten students = 690 total students (345 female and 345 male students).

| STUDENTS AND STAFF<br>(MINUS KINDERGARTEN) | TOILETS        | URINALS        | LAVATORIES<br>(SINKS) | DRINKING<br>FOUNTAINS |
|--------------------------------------------|----------------|----------------|-----------------------|-----------------------|
| MALE - CPC / CBC RECOMMENDATIONS           | 1 PER 50       | 1 PER 100      | 1 PER 40              | 1 PER 150             |
| REQUIRED AMOUNT                            | 6.9 (=345/50)  | 3.5 (=345/100) | 8.6 (=345/40)         | 2.3 (=345/150)        |
| <b>BOYS - EXISTING ON CAMPUS</b>           | <b>8</b>       | <b>8</b>       | <b>8</b>              | <b>4 Total</b>        |
| FEMALE - CPC / CBC RECOMMENDATIONS         | 1 PER 30       | -              | 1 PER 40              | 1 PER 150             |
| REQUIRED AMOUNT                            | 11.5 (=345/30) | -              | 8.6 (=345/40)         | 2.3 (=345/150)        |
| <b>GIRLS - EXISTING ON CAMPUS</b>          | <b>14</b>      | <b>-</b>       | <b>8</b>              | <b>4 Total</b>        |
| STAFF - CPC / CBC RECOMMENDATIONS          | 1 PER 30       | -              | 1 PER 40              | 1 PER 150             |
| REQUIRED AMOUNT                            | 1.9 (=57/30)   | -              | x1.4 (=57/40)         | 1                     |
| <b>STAFF - EXISTING ON CAMPUS</b>          | <b>8</b>       | <b>-</b>       | <b>7</b>              | <b>4 Total</b>        |

# Brentwood Elementary | Facility Analysis and Site Input

Multiple site visits and meetings were held with District Administration and site Administration, as well as a community meeting in early March 2026, to discuss the needs of this campus. A summary the items discussed and discovered during those meetings are listed below:

## **SITE**

1. Shade structures adjacent Kindergarten classrooms, as well as covered lunch area are in need of replacement.
2. Additional shade is desired at asphalt playground.
3. Gates / fencing adjacent Kindergarten building is too low; people have climbed and entered campus. Recommend replacing with new more secure and taller fencing and secured gate.
4. Asphalt at front parking lots, drop off, and playgrounds are in need of resurfacing / restriping.
5. Surfacing / turf at playstructure is in need of replacement (10 year lifespan).
6. Drainage reconfiguration may be needed at trees, ponding of water is occurring.
7. Multiple sections of concrete paving across the campus are uneven, creating tripping hazards for students and staff. It is recommended that the affected areas be replaced.

## **BUILDINGS**

1. Eight (8) relocatable classrooms (Rooms 25-27, 39-43) have roof leaks and need to be replaced. Recommend removing all relos and replacing with new modular or stick built classroom buildings. All new classroom buildings shall have sinks.
2. Currently there is one (1) Kindergarten class held in a standard classrooms, with no access to restrooms. Possibly reconfigure adjacent classroom to a Kindergarten classroom, with included restroom, to keep in the Kindergarten wing.
3. Kitchen is very small. An expansion / reconfiguration is desired.
4. Additional office space and prep areas are desired in Admin.
5. Campus is in need of exterior paint, and interior finish replacements.
6. Library is in need of modernization / reconfiguration to make it a more welcoming, and usable space.
7. Additional staff restrooms are desired.

## **IT / AV / ELECTRICAL / LOW VOLTAGE / HVAC**

1. MPR is in need of AV upgrades, wall mounted projector, new projection screen, speakers, etc.
2. Fire Alarm is failing and in desperate need of replacement.
3. PA System / Speakers are in need of upgrades; students cannot hear announcements on the playground.
4. HVAC units are old and malfunctioning, and need to be replaced.
5. Additional security cameras to cover blind spots.
6. IT upgrades are needed.

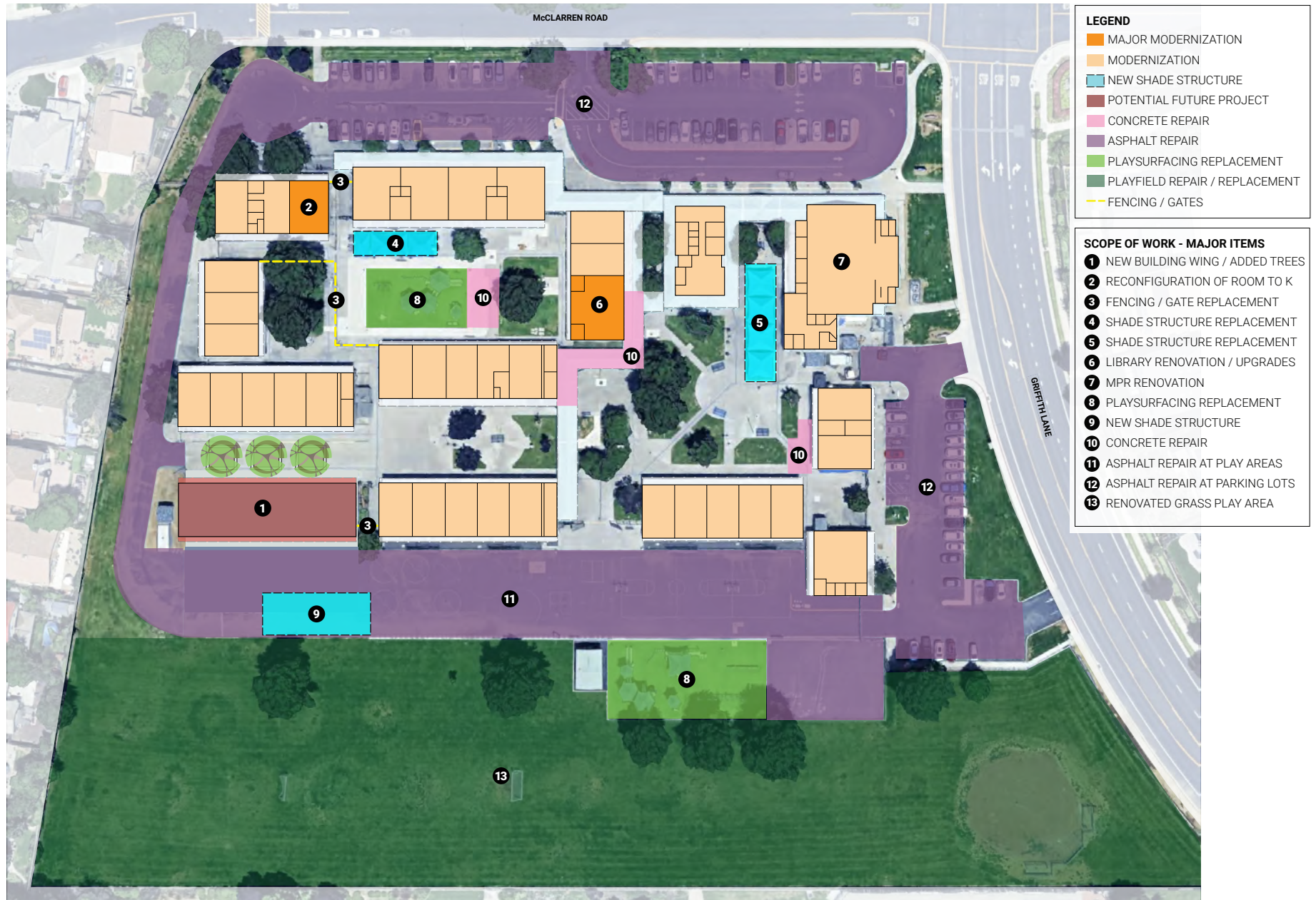


# Brentwood Elementary | Existing Site Plan





# Brentwood Elementary | Proposed Site Plan



# Brentwood Elementary | Preliminary Cost Estimate

Preliminary costs for all work shown on the proposed site plan is listed below.

| LABEL ON PLAN | SCOPE                                                      | COST ESTIMATES |                      |
|---------------|------------------------------------------------------------|----------------|----------------------|
| 1 **          | New Classroom Building Wing containing five (5) Classrooms | \$             | NOT INCLUDED         |
| 2             | Renovate space for TK / K classroom                        | \$             | 1,216,875.00         |
| 3             | Fencing and Gate Upgrades                                  | \$             | 16,500.00            |
| 4             | Shade Structure Replacement at Kindergarten Play Areas     | \$             | 209,000.00           |
| 5             | Shade Structure Replacement at Outdoor Dining              | \$             | 220,000.00           |
| 6             | Library Updates / Renovation                               | \$             | 275,000.00           |
| 7             | Multipurpose Building Upgrades                             | \$             | 330,000.00           |
| 8             | Playstructure Surfacing Renovations (@ 2 Locations)        | \$             | 264,000.00           |
| 9             | New Shade Structure at Hardcourt Play Areas                | \$             | 220,000.00           |
| 10            | Concrete Repair                                            | \$             | 82,500.00            |
| 11            | Hardcourt Play Areas - Asphalt Repair                      | \$             | 55,000.00            |
| 12            | Front Parking and Drop off - Asphalt Repair                | \$             | 55,000.00            |
| 13            | Field Renovation / Replacement                             | \$             | 965,550.00           |
| 14 *          | Technology Upgrades (PA System, IT, Cameras)               | \$             | 2,151,270.00         |
| 15 *          | HVAC Replacements                                          | \$             | 1,320,000.00         |
| 16 *          | Fire Alarm Replacement                                     | \$             | 628,100.00           |
| 17 *          | Reroofing, Flooring Replacement, Repainting                | \$             | 2,068,000.00         |
| <b>TOTAL</b>  |                                                            | <b>\$</b>      | <b>10,076,795.00</b> |

\* Items not labeled on the site plans.

\*\* Potential future project.



# Garin Elementary

250 1st Street  
Brentwood, CA 94513  
(925) 513-6370  
<https://www.brentwood.k12.ca.us/o/ges/>

Allison Martin, Principal  
Melissa Warner, Vice Principal

|            |                        |     |
|------------|------------------------|-----|
| Enrollment | <div><div></div></div> | 801 |
| Capacity   | <div><div></div></div> | 900 |

|                             |        |
|-----------------------------|--------|
| Total Square Feet of Campus | 59,664 |
| Total Teaching Stations     | 40     |



Garin Elementary opened in the early 1970's as a 4th/5th grade school, starting with just one building. It was later converted to an elementary school. Additional buildings were added every decade as the student population grew, with a few phases of building modernizations on the oldest buildings, starting in the 2000's. Garin houses Transitional Kindergarten (TK) through 5th grades. As portions of the campus were constructed over 20 years ago, this site should be eligible for state modernization funding.

Projects completed since the 2016 FMP include:

- Concrete Sidewalk Removal and Replacement
- Classroom Flooring Replacements
- Restroom Epoxy Flooring Replacements
- Kitchen Epoxy Flooring Replacements
- Synthetic Turf Playgrounds Replacements
- Plumbing & HVAC (CalSHAPE) Replacements
- Security Camera Upgrades
- PA System, AV, Classroom Sound System, Emergency Notification System Replacement

## Mission Statement

We embrace the mission statement of the Brentwood Union School District by providing an exemplary education to all children in a safe, student-centered environment designed to nurture the whole child and partner with families to prepare globally productive citizens. In alignment with this mission, Garin's Vision of an exemplary school is to be a united, collaborative Learning Community, focused on valuing the "whole child" experience. While understanding our varied and essential roles we all play in this community, students, staff, and parents.

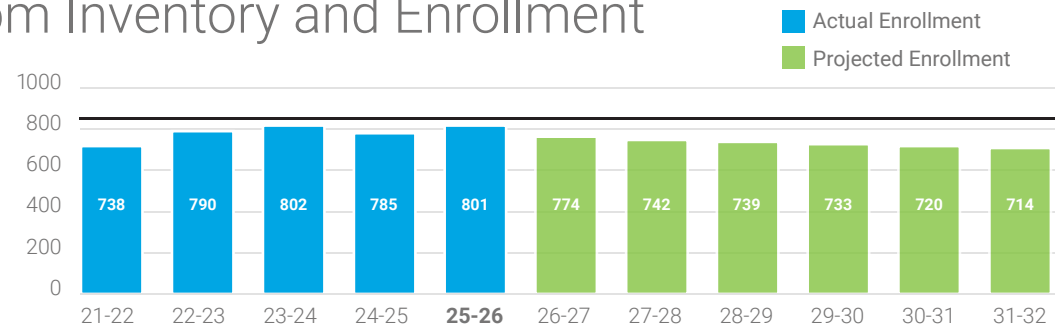
- Understand, respect, and exhibit the Character Counts traits: Trustworthiness, Respect, Responsibility, Fairness, Caring and Citizenship.
- Value the diversity and uniqueness of all
- Assume responsibility and advocate unconditionally for each student's academic, social and emotional success

# Garin Elementary | Campus Building Inventory

| BUILDING NAME AND USE                                   | ROOM NUMBERS<br>(IF APPLICABLE) | DSA #                                             | YEAR OF<br>CONSTRUCTION              | PERM<br>CR's | PORT<br>CR's | TOTAL<br>SF  | CLASSROOM<br>COUNT |
|---------------------------------------------------------|---------------------------------|---------------------------------------------------|--------------------------------------|--------------|--------------|--------------|--------------------|
| A - Library, Computer Lab, Support Spaces               | M1-M6                           | 44643<br>01-105542                                | 1980<br>2005                         | 1            | -            | 6486         | 1                  |
| B - Kindergarten Classrooms, SDC Classroom              | K1-K5                           | 32713<br>01-104027<br>01-106633                   | 1978<br>2003<br>2005                 | 5            | -            | 7586         | 5                  |
| C - Administration, Classrooms                          | 8, 9                            | 40260<br>01-104027                                | 1980<br>2003                         | 2            | -            | 5350         | 2                  |
| D - Classrooms, Restrooms                               | 15-18                           | 47716                                             | 1984                                 | 4            | -            | 4320         | 4                  |
| F - Classrooms                                          | 19-23                           | 01-103881<br>01-104301<br>01-111747               | 2001<br>2002<br>2011                 | 5            | -            | 4800         | 5                  |
| G - Classrooms                                          | 24-28                           | 01-103881<br>01-104301<br>01-111747               | 2001<br>2002<br>2011                 | 5            | -            | 4800         | 5                  |
| H - Classrooms, Support Spaces, Restrooms               | 32, 34, 36, 38                  | 46139<br>01-103881<br>01-104301                   | 1982<br>2001<br>2002                 | 4            | -            | 4800         | 4                  |
| I - Portable Classrooms                                 | 29-31, 33, 35, 37               | 55446<br>55459<br>58197<br>01-103881<br>01-104301 | 1990<br>1990<br>1992<br>2001<br>2002 | -            | 6            | 5760         | 6                  |
| J - Multipurpose Building, Kitchen, Platform, Restrooms | -                               | 01-104245                                         | 2002                                 | -            | -            | 7602         | -                  |
| K - Portable Classrooms, Restrooms                      | P1-P8                           | 01-105806<br>01-106030                            | 2004                                 | -            | 8            | 8160         | 8                  |
| L - Shade Structure                                     | -                               | -                                                 | -                                    | -            | -            | -            | -                  |
| <b>TOTAL</b>                                            |                                 |                                                   |                                      |              |              | <b>59664</b> | <b>40</b>          |

# Garin Elementary | Classroom Inventory and Enrollment

This campus is in need of additional TK / K classrooms with included restrooms. Currently there are three (3) TK / K classes held in standard classrooms, with no access to restrooms. Site has to employ a bathroom aide to take TK / K students to the restrooms.



| CLASSROOM USE                  | CLASSROOM NUMBERS  | DISTRICT LOADING STANDARD | CLASSROOM COUNT | TOTAL STUDENT CAPACITY | REMARKS                                      |
|--------------------------------|--------------------|---------------------------|-----------------|------------------------|----------------------------------------------|
| Transitional Kindergarten (TK) | 8, 9, K4           | 24                        | 3               | 72                     | Classrooms 8 and 9 do not include restrooms. |
| Kindergarten                   | K2, K3, K5, 28     | 25                        | 4               | 100                    | Classroom 28 does not include a restroom.    |
| 1st Grade                      | 15, 16, 23, 24     | 25                        | 4               | 100                    |                                              |
| 2nd Grade                      | 20, 22, 25, 27     | 25                        | 4               | 100                    |                                              |
| 3rd Grade                      | 17, 18, 21, 26, 32 | 25                        | 5               | 125                    |                                              |
| 4th Grade                      | 29, 33, 34, 38     | 33                        | 4               | 132                    |                                              |
| 5th Grade                      | P2, P3, P4, P5, P7 | 33                        | 5               | 165                    |                                              |
| SDC TK - 1st Grade             | K1                 | 13                        | 1               | 13                     |                                              |
| SDC 1st - 3rd Grades           | 19                 | 13                        | 1               | 13                     |                                              |
| SDC 3rd - 5th Grades           | 30                 | 13                        | 1               | 13                     |                                              |
| Computer                       | M3                 | -                         | 1               | -                      |                                              |
| Intervention                   | 36                 | -                         | 1               | -                      |                                              |
| ISP, LC, ELD, CE               | M5, 31, 35, P8     | -                         | 3               | -                      |                                              |
| Music / PE                     | P6                 | -                         | 1               | -                      |                                              |
| Counselor                      | P1                 | -                         | 1               | -                      |                                              |
| <b>TOTALS</b>                  |                    |                           | <b>40</b>       | <b>833</b>             |                                              |

## Garin Elementary | Plumbing Fixture Counts

Current California Plumbing Code (CPC) and CBE recommendations for toilets, urinals, lavatories (sinks), and drinking fountains are noted below:  
The below does not include Kindergarten / TK / SDC classrooms containing toilet facilities and lavatories.

As of the completion of this FMP, there are 801 students, as well as 49 women on staff and 2 men. For students, the assumption made is 50% female and 50% male students minus the Kindergarten classrooms which include restrooms, would be 801 total students - 92 Kindergarten students = 709 total students (355 female and 354 male students).

| STUDENTS AND STAFF<br>(MINUS KINDERGARTEN) | TOILETS        | URINALS        | LAVATORIES<br>(SINKS) | DRINKING<br>FOUNTAINS     |
|--------------------------------------------|----------------|----------------|-----------------------|---------------------------|
| MALE - CPC / CBC RECOMMENDATIONS           | 1 PER 50       | 1 PER 100      | 1 PER 40              | 1 PER 150                 |
| REQUIRED AMOUNT                            | 7.1 (=354/50)  | 3.5 (=354/100) | 8.8 (=354/40)         | 2.4 (=354/150)            |
| <b>BOYS - EXISTING ON CAMPUS</b>           | <b>9</b>       | <b>10</b>      | <b>10</b>             | <b>5 (10 Total)</b>       |
| FEMALE - CPC / CBC RECOMMENDATIONS         | 1 PER 30       | -              | 1 PER 40              | 1 PER 150                 |
| REQUIRED AMOUNT                            | 11.9 (=355/30) | -              | 8.9 (=355/40)         | 2.4 (=355/150)            |
| <b>GIRLS - EXISTING ON CAMPUS</b>          | <b>19</b>      | <b>-</b>       | <b>10</b>             | <b>5 (10 Total)</b>       |
| STAFF - CPC / CBC RECOMMENDATIONS          | 1 PER 30       | -              | 1 PER 40              | 1 PER 150                 |
| REQUIRED AMOUNT                            | 1.7 (=51/30)   | -              | 1.3 (=51/40)          | 1                         |
| <b>STAFF - EXISTING ON CAMPUS</b>          | <b>12</b>      | <b>-</b>       | <b>10</b>             | <b>10 Total on Campus</b> |

# Garin Elementary | Facility Analysis and Site Input

Multiple site visits and meetings were held with District Administration and site Administration, as well as a community meeting in early March 2026, to discuss the needs of this campus. A summary the items discussed and discovered during those meetings are listed below:

## **SITE**

1. At the main entrance, the drop off lane loops around in a very tight diameter - buildings have been hit multiple times. Solutions would be to possibly reconfigure the drop off or add bollards / traffic barriers, as well as cameras pointing towards this location.
2. Shade structures on campus are in need of replacement.
3. Fields are in need of repair / regrading due to large pot holes and other hazards.
4. Surfacing / turf at playstructure is in need of replacement (10 year lifespan).
5. At the edge of the asphalt playground the asphalt has been worn down to dirt; this area turns into one large mud puddle and has to be coned off. Recommend replacing / resurfacing and restriping asphalt play area.
6. The site has stated that they have limited parking and would greatly benefit from additional parking.
7. Asphalt at front parking lot and drop off is in need of resurfacing / restriping.
8. Site continues to have plumbing issues (backed up pipes). Recommend investigating and replacing piping where issues are located.
9. Multiple sections of concrete paving across the campus are uneven, creating tripping hazards for students and staff. It is recommended that the affected areas be replaced.

## **BUILDINGS**

1. Three (3) TK / K classrooms are held in rooms without restrooms. Site employees a bathroom aide to take TK / K students to the restroom. Additional TK / K classrooms are needed with restrooms.
2. One bank of restrooms has to be closed off often for the Severe SDC classroom's use.
3. The nurse's office is a current thoroughfare for exiting the Admin. Relocation of nurses office is recommended.
4. Administration does not have a large room that can hold all staff for meetings. A large meeting room is desired.
5. Student files are in a conference room, and need to be located in a secured space.
6. Campus is in need of exterior paint, and interior finish replacements.
7. Library is in need of modernization / reconfiguration to make it a more welcoming, and usable space.
8. Additional Staff Restrooms are desired.

## **IT / AV / ELECTRICAL / LOW VOLTAGE / HVAC**

1. MPR is in need of AV upgrades, wall mounted projector, new projection screen, speakers, etc.
2. Fire Alarm is aging and in need of replacement.
3. PA System / Speakers are in need of upgrades; students cannot hear announcements on the playground.
4. HVAC units are old and malfunctioning, and need to be replaced.
5. IT upgrades and additional security cameras for blinds spots.



# Garin Elementary | Existing Site Plan



## LEGEND

- BUILDINGS
- OVERHANGS
- SHADE STRUCTURES
- STUDENT RESTROOMS
- STAFF RESTROOMS

## BUILDINGS

- (A)** LIBRARY / COMPUTER LAB
- (B)** KINDERGARTEN CLASSROOMS
- (C)** ADMINISTRATION / CLASSROOMS
- (D)** CLASSROOMS / RESTROOMS
- (E)** AIM HIGH PROGRAM PORTABLE
- (F)** PORTABLE CLASSROOMS
- (G)** PORTABLE CLASSROOMS
- (H)** PORTABLE CLASSROOMS / RR'S
- (I)** PORTABLE CLASSROOMS
- (J)** MULTIPURPOSE
- (K)** PORTABLE CLASSROOMS / RR'S
- (L)** SHADE STRUCTURES



# Garin Elementary | Proposed Site Plan



## LEGEND

- MAJOR MODERNIZATION
- MODERNIZATION
- NEW SHADE STRUCTURE
- CONCRETE REPAIR
- ASPHALT REPAIR
- PLAYSURFACING REPLACEMENT
- PLAYFIELD UPGRADES / REPAIR

## SCOPE OF WORK - MAJOR ITEMS

- 1** MPR RENOVATION
- 2** LIBRARY RENOVATION / UPGRADES  
POSSIBLE RECONFIGURATION FOR TK
- 3** ADDITION OF CAMERAS
- 4** ADMIN RENOVATION
- 5** SHADE STRUCTURE REPLACEMENT
- 6** PLAYSURFACING REPLACEMENT
- 7** FIELD RENOVATION / REPLACEMENT
- 8** ASPHALT REPAIR AT PLAY AREAS
- 9** ASPHALT REPAIR AT PARKING LOTS
- 10** BOLLARDS / TRAFFIC BARRIER
- 11** CONCRETE REPAIR

# Garin Elementary | Preliminary Cost Estimate

Preliminary costs for all work shown on the proposed site plan is listed below.

| LABEL ON PLAN | SCOPE                                                                 | COST ESTIMATES |                      |
|---------------|-----------------------------------------------------------------------|----------------|----------------------|
| 1             | Multipurpose Building Upgrades                                        | \$             | 330,000.00           |
| 2             | Library / Media Center Updates, Renovate spaces for TK / K classrooms | \$             | 3,905,000.00         |
| 3             | Additional Camera                                                     | \$             | INCLUDED BELOW       |
| 4             | Admin Renovation                                                      | \$             | 110,000.00           |
| 5             | Shade Structure Replacement - Covered Dining                          | \$             | 220,000.00           |
| 6             | Playstructure Surfacing Renovations (@ 2 Locations)                   | \$             | 264,000.00           |
| 7             | Field Renovation / Replacement                                        | \$             | 673,365.00           |
| 8             | Hardcourt Play Areas - Asphalt Repair                                 | \$             | 55,000.00            |
| 9             | Front Parking and Drop off - Asphalt Repair                           | \$             | 55,000.00            |
| 10            | Addition of Bollards / Traffic Barrier                                | \$             | 22,000.00            |
| 11            | Concrete Repair                                                       | \$             | 75,240.00            |
| 12 *          | Technology Upgrades (PA System, IT, Cameras)                          | \$             | 2,098,800.00         |
| 13 *          | HVAC Replacements                                                     | \$             | 1,655,500.00         |
| 14 *          | Fire Alarm Replacement                                                | \$             | 694,177.00           |
| 15 *          | Reroofing, Flooring Replacement, Repainting                           | \$             | 1,650,000.00         |
| <b>TOTAL</b>  |                                                                       | <b>\$</b>      | <b>11,732,482.00</b> |

\* Items not labeled on the site plans.



# Issac R. Montañez Elementary

2340 Smith Road  
Brentwood, CA 94513  
(925) 513-6100  
<https://www.brentwood.k12.ca.us/o/irme>

Abbey Wheeler, Principal  
Lauren Brown, Vice Principal



Total Square Feet of Campus 92,955  
Total Teaching Stations 38



Issac R. Montañez Elementary opened for the 2024-2025 school year, and was designed to house Transitional Kindergarten (TK) through 8th grades; currently the campus holds TK through 5th grades. It was designed for the elementary school portion to be the west side of the campus, with the middle school portion to be the east side of the campus.

This new campus is on an approximately 17 acre parcel, with approximately 3 acres of that parcel slated for future development if / when needed. The campus has two large grass playfields, one dedicated to soccer and one that can be used for baseball or soccer, and contains a running track around the perimeter of one field.

## Founding Principles

Issac R. Montañez Elementary School has started with eighteen (18) founding principles to help guide the students and staff. These are all based on the main motto of this elementary school, which is **Believe**.

- |                                                      |                                               |
|------------------------------------------------------|-----------------------------------------------|
| 1. Greet others respectfully                         | 10. Accept responsibility for your actions    |
| 2. Make eye contact                                  | 11. Be honest                                 |
| 3. Introduce yourself properly                       | 12. Show kindness and empathy                 |
| 4. Use proper manners (please, thank you, excuse me) | 13. Work cooperatively with others            |
| 5. Show respect to adults and peers                  | 14. Resolve conflicts peacefully              |
| 6. Follow directions the first time                  | 15. Take pride in your work                   |
| 7. Stay on task                                      | 16. Keep your environment clean and organized |
| 8. Be prepared for class                             | 17. Demonstrate leadership                    |
| 9. Participate actively                              | 18. Always do your best                       |

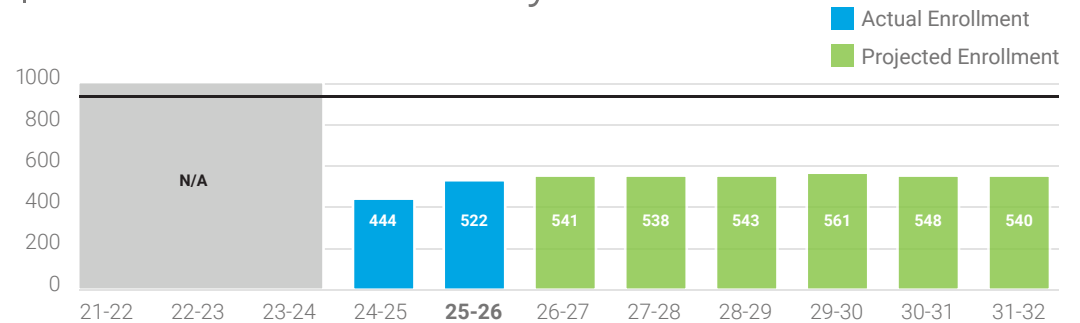
# Issac R. Montañez Elementary | Campus Building Inventory

| BUILDING NAME AND USE                                                                              | ROOM NUMBERS<br>(IF APPLICABLE) | DSA #     | YEAR OF<br>CONSTRUCTION | PERM<br>CR's | PORT<br>CR's | TOTAL<br>SF   | CLASSROOM<br>COUNT |
|----------------------------------------------------------------------------------------------------|---------------------------------|-----------|-------------------------|--------------|--------------|---------------|--------------------|
| A - Administration, Restrooms, Staff Room, Work Room                                               | -                               | 01-120411 | 2024                    | -            | -            | 6,808         | -                  |
| B - Multipurpose Building, Kitchen, Platform, Restrooms                                            | -                               | 01-120411 | 2024                    | -            | -            | 15,301        | -                  |
| C - TK, Kindergarten, and Standard Classrooms, Restrooms, and Support Spaces                       | 1-16, A16-A17                   | 01-120411 | 2024                    | 16           | -            | 23,730        | 16                 |
| D - Classrooms, Library, Support Spaces, Restrooms                                                 | 17-29                           | 01-120411 | 2024                    | 13           | -            | 21,294        | 13                 |
| E - 6th-8th Grade Classrooms, Science Classrooms, Gym, Locker Rooms, Restrooms, and Support Spaces | 30-38, Gym, Locker Rooms        | 01-120411 | 2024                    | 9            | -            | 23,822        | 9                  |
| F - Aim High                                                                                       | Day Care                        | 01-120411 | 2024                    | -            | -            | 2,000         | -                  |
| G - Shade Structure - Covered Dining                                                               | -                               | 01-120411 | 2024                    | -            | -            | -             | -                  |
| H - Shade Structure - Kindergarten Play Yard                                                       | -                               | 01-120411 | 2024                    | -            | -            | -             | -                  |
| <b>TOTAL</b>                                                                                       |                                 |           |                         |              |              | <b>92,955</b> | <b>38</b>          |

# Issac R. Montañez Elementary

## Classroom Inventory and Enrollment

As this campus is very new, there are still quite a few classrooms not being used. Current classroom use for all rooms is shown below.



| CLASSROOM USE                  | CLASSROOM NUMBERS | DISTRICT LOADING STANDARD | CLASSROOM COUNT | TOTAL STUDENT CAPACITY | REMARKS |
|--------------------------------|-------------------|---------------------------|-----------------|------------------------|---------|
| Preschool (PS)                 | 7, 8, 9, 10       | 24                        | 4               | 96                     |         |
| Transitional Kindergarten (TK) | 1, 2, 3           | 24                        | 4               | 72                     |         |
| Kindergarten                   | 4, 5, 6           | 25                        | 3               | 75                     |         |
| 1st Grade                      | 13, 14, 15, 16    | 25                        | 4               | 100                    |         |
| 2nd Grade                      | 27, 28, 29        | 25                        | 3               | 75                     |         |
| 3rd Grade                      | 19, 20, 21        | 25                        | 3               | 75                     |         |
| 4th Grade                      | 22, 25            | 33                        | 2               | 66                     |         |
| 4th Grade - 5th Grade Combo    | 30                | 33                        | 1               | 33                     |         |
| 5th Grade                      | 31, 32            | 33                        | 3               | 66                     |         |
| Art                            | 23                | -                         | 1               | -                      |         |
| ISP                            | 12, 24            | 25                        | 2               | 50                     |         |
| Intervention                   | 26                | 25                        | 1               | 25                     |         |
| PALS / Speech                  | 11                | 25                        | 1               | 25                     |         |
| Vacant                         | 33-38             | 25                        | 6               | 150                    |         |
| <b>TOTALS</b>                  |                   |                           | <b>38</b>       | <b>908</b>             |         |

# Issac R. Montañez Elementary | Plumbing Fixture

Current California Plumbing Code (CPC) and CBE recommendations for toilets, urinals, lavatories (sinks), and drinking fountains are noted below:

The below does not include Kindergarten / TK / SDC classrooms containing toilet facilities and lavatories.

As of the completion of this FMP, there are 522 students, as well as 44 women and 5 men on staff. For students, the assumption made is 50% female and 50% male students minus the Kindergarten and TK classrooms which include restrooms, would be 522 total students - 57 TK students - 71 Kindergarten students = 394 total students (197 female and 197 male students).

| STUDENTS AND STAFF<br>(MINUS KINDERGARTEN) | TOILETS       | URINALS        | LAVATORIES<br>(SINKS) | DRINKING<br>FOUNTAINS |
|--------------------------------------------|---------------|----------------|-----------------------|-----------------------|
| MALE - CPC / CBC RECOMMENDATIONS           | 1 PER 50      | 1 PER 100      | 1 PER 40              | 1 PER 150             |
| REQUIRED AMOUNT                            | 3.9 (=197/50) | 1.9 (=197/100) | 4.9 (=197/40)         | 1.3 (=197/150)        |
| <b>BOYS - EXISTING ON CAMPUS</b>           | <b>11</b>     | <b>5</b>       | <b>10</b>             | <b>4 Total</b>        |
| FEMALE - CPC / CBC RECOMMENDATIONS         | 1 PER 30      | -              | 1 PER 40              | 1 PER 150             |
| REQUIRED AMOUNT                            | 6.5 (=197/30) | -              | 4.9 (=197/40)         | 1.3 (=197/150)        |
| <b>GIRLS - EXISTING ON CAMPUS</b>          | <b>16</b>     | <b>-</b>       | <b>10</b>             | <b>4 Total</b>        |
| STAFF - CPC / CBC RECOMMENDATIONS          | 1 PER 30      | -              | 1 PER 40              | 1 PER 150             |
| REQUIRED AMOUNT                            | 1.6 (=49/30)  | -              | 1.2 (=49/40)          | 1                     |
| <b>STAFF - EXISTING ON CAMPUS</b>          | <b>9</b>      | <b>-</b>       | <b>9</b>              | <b>4 Total</b>        |

# Issac R. Montañez Elementary | Facility Analysis and Site Input

Multiple site visits and meetings were held with District Administration and site Administration, as well as a community meeting in early March 2026, to discuss the needs of this campus. A summary the items discussed and discovered during those meetings are listed below. As this campus is new,

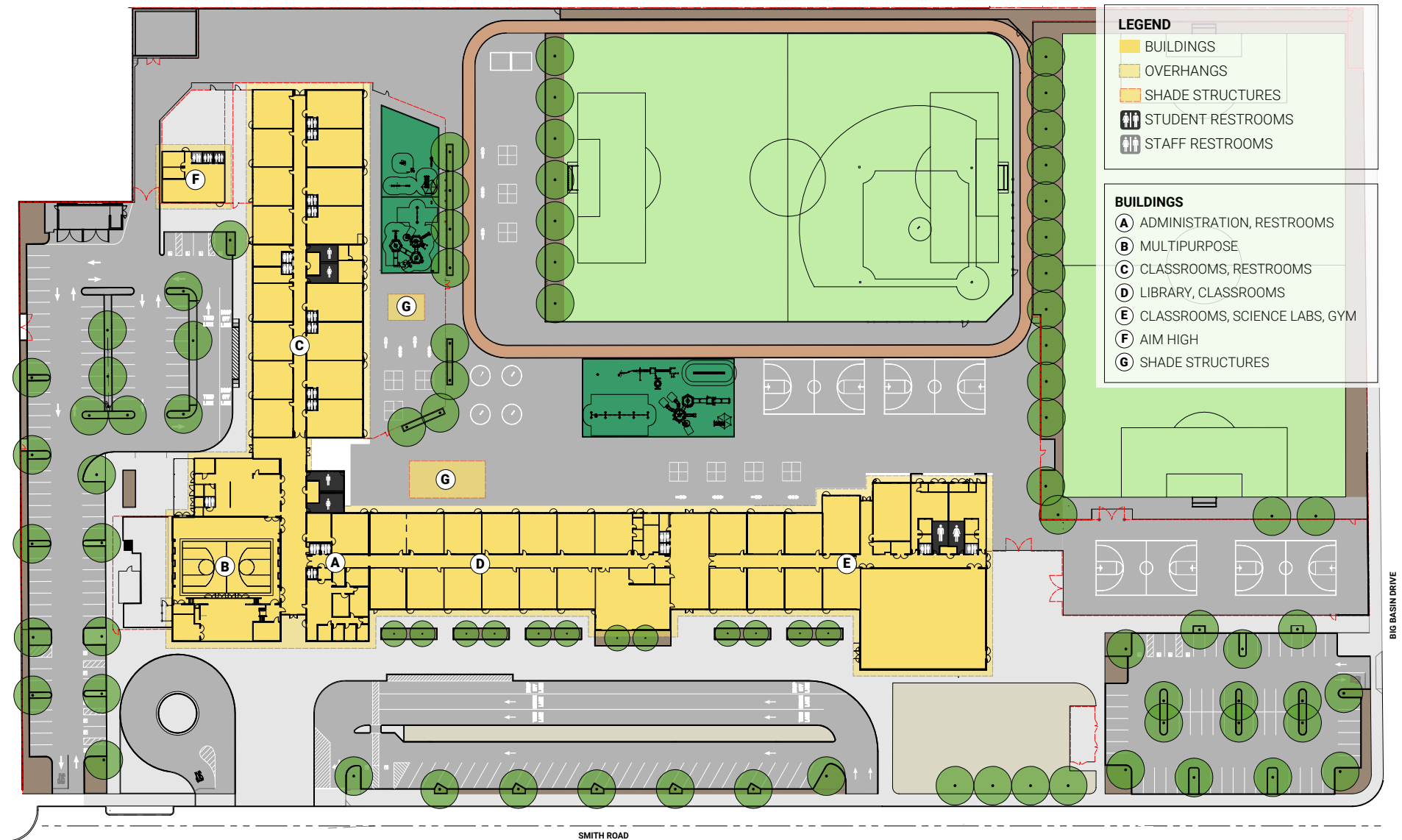
## **SITE**

1. There is a need for shade near the baseball field. Recommend adding a small shade structure in that location.
2. There is not much shade or weather protection for students when waiting at the front of campus for pick up / drop off. Recommend adding shade structures to this area for protection.
3. A possibility of fencing off portions of the front of campus to create outdoor learning areas was discussed.
4. PA system is hard to hear when students are outside. Possibly add additional speakers at lunch shelter.
5. Drinking Fountains between bathrooms at outside asphalt play area tend to get extremely hot during sunny days.

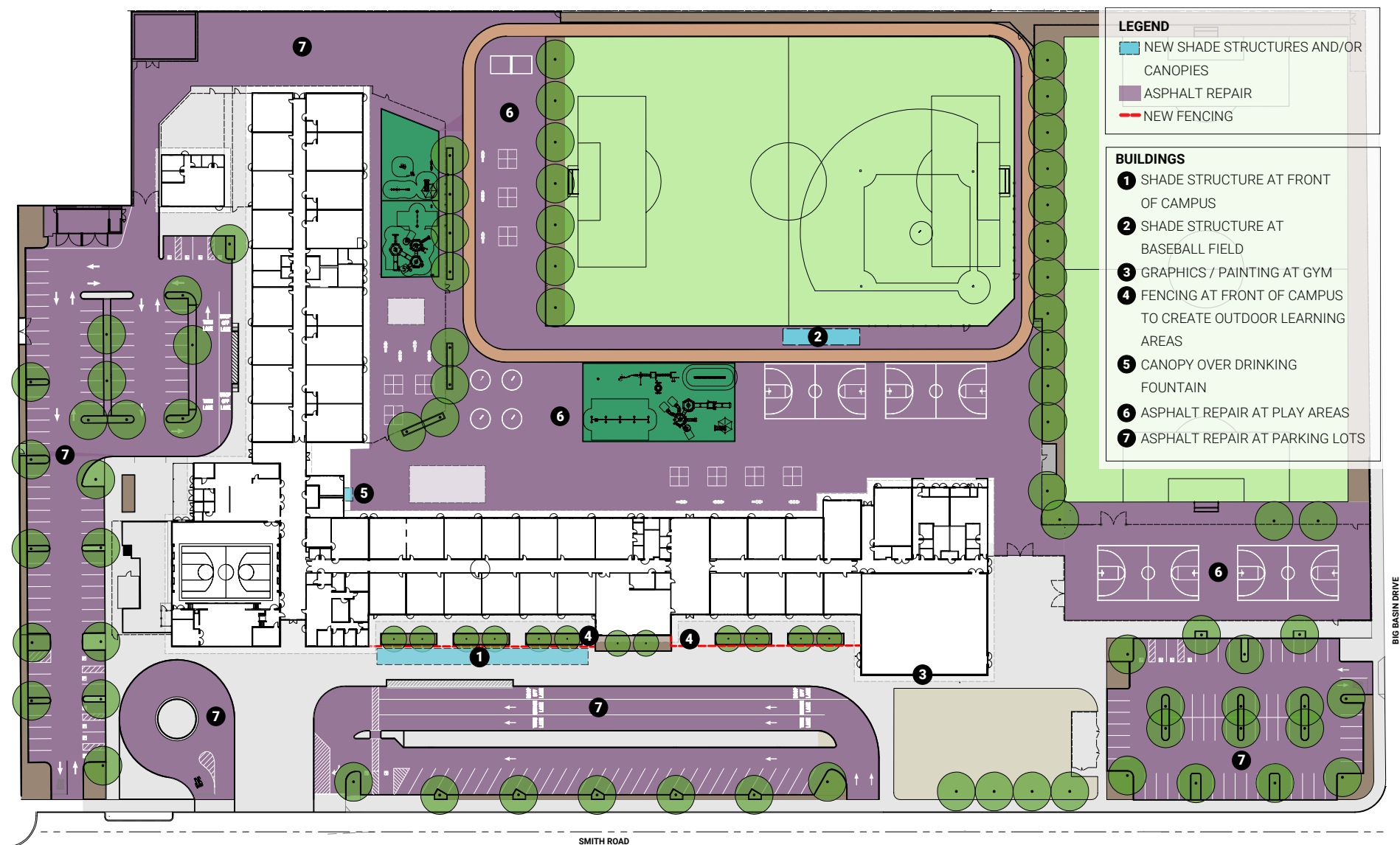
## **BUILDINGS**

1. Large painted building graphics are desired at the 6th - 8th grade Gymnasium, mirroring what the other middle school campuses have in this District.

# Issac R. Montañez Elementary | Existing Site Plan



# Issac R. Montañez Elementary | Proposed Site



# Issac R. Montañez Elementary | Preliminary Cost Estimate

Preliminary costs for all work shown on the proposed site plan is listed below.

| LABEL ON PLAN | SCOPE                                                                   | COST ESTIMATES |            |
|---------------|-------------------------------------------------------------------------|----------------|------------|
| 1             | Shade Structures at Front of Campus                                     | \$             | 385,000.00 |
| 2             | Shade Structure at Baseball Field                                       | \$             | 209,000.00 |
| 3             | Building Graphics at Middle School Gym                                  | \$             | 25,000.00  |
| 4             | Fencing at Front of Campus Courtyards to create Outdoor Learning Spaces | \$             | 57,750.00  |
| 5             | Canopy over Drinking Fountain                                           | \$             | 20,075.00  |
| 6             | Hardcourt Play Areas - Asphalt Repair                                   | \$             | 55,000.00  |
| 7             | Front Parking and Drop off - Asphalt Repair                             | \$             | 55,000.00  |
| 8 *           | PA System Upgrades - Added Speakers to Hardcourt Play Areas             | \$             | 22,800.00  |
| TOTAL         |                                                                         | \$             | 829,625.00 |

\* Items not labeled on the site plans.



# Krey Elementary

190 Crawford Drive  
Brentwood, CA 94513  
(925) 513-6400  
<https://www.brentwood.k12.ca.us/o/kes>

Brian Jones, Principal  
Brie Hague, Vice Principal

|            |                        |     |
|------------|------------------------|-----|
| Enrollment | <div><div></div></div> | 849 |
| Capacity   | <div><div></div></div> | 909 |

Total Square Feet of Campus 63,298 \*  
Total Teaching Stations 38 \*

\* Does not include 4 leased portables



Krey Elementary opened in 2002, and houses Transitional Kindergarten (TK) through 5th grades. The majority of the campus was constructed in 2001-2002, with additional classrooms added in 2003,-2005, and solar panels were added in 2019. As the main campus was constructed over 20 years ago, this site is eligible for state modernization funding.

Projects completed since the 2016 FMP include:

- Solar Array Project
- Restroom Epoxy Flooring Replacement
- Synthetic Turf Playgrounds Replacements
- Plumbing & HVAC (CalSHAPE) Replacements
- Security Camera Upgrades Project
- PA System, AV, Classroom Sound System, Emergency Notification System Replacement

## Mission Statement

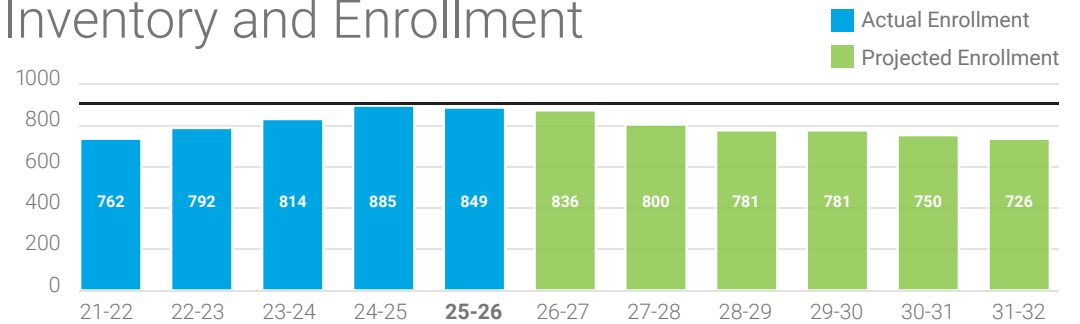
Members of the R. Paul Krey School community believe students learn best in a safe, comfortable setting where they feel supported and inspired, are not afraid to take risks, and are empowered to be advocates of their own education. Student attitudes and behaviors will be shaped by our "Be Krey Kind" character education program and the CASH behavior expectation matrix. Our character education program is enhanced by various character traits modeled and taught in both the classroom and in assemblies. The staff believes in a preventative discipline plan built on the underpinnings of well-taught, rehearsed routines and procedures, student-centered instruction that is both multi-modal, and developmentally appropriate. Our C.A.S.H. matrix (Come Prepared, Act Respectfully, put Safety First, and are Hard Workers) teaches students our behavior expectations. Both parents and teachers believe the most valuable courses in the curriculum are those that impart students with the necessary academic knowledge yet at the same time offer students an opportunity for self-awareness, creativity, tolerance, and responsibility. Site-based leadership that includes parents, teachers, and administration reflect the decision-making process and goal orientation of our school.

# Krey Elementary | Campus Building Inventory

| BUILDING NAME AND USE                                   | ROOM NUMBERS<br>(IF APPLICABLE)                                 | DSA #     | YEAR OF<br>CONSTRUCTION | PERM<br>CR's | PORT<br>CR's | TOTAL<br>BLDG SF | CLASSROOM<br>COUNT |
|---------------------------------------------------------|-----------------------------------------------------------------|-----------|-------------------------|--------------|--------------|------------------|--------------------|
| A - Classrooms, Support Spaces, Restrooms               | 26-30                                                           | 01-103428 | 2001                    | 8            | -            | 9100             | 8                  |
| B - Classrooms                                          | 20-25                                                           | 01-103428 | 2001                    | 6            | -            | 5760             | 6                  |
| C - Classrooms, Support Spaces, Restrooms               | 12-17                                                           | 01-103428 | 2001                    | 8            | -            | 9100             | 8                  |
| D - Multipurpose Building, Kitchen, Platform, Restrooms | -                                                               | 01-103428 | 2001                    | -            | -            | 7600             | -                  |
| E - Classrooms                                          | 38-42                                                           | 01-103428 | 2001                    | 5            | -            | 4800             | 5                  |
| F - Classrooms                                          | 45-46                                                           | 01-106087 | 2004                    | 2            | -            | 1920             | 2                  |
| G - Aim High                                            | 37                                                              | 01-103428 | 2001                    | -            | -            | 1920             | -                  |
| H - Special Ed, Support Spaces                          | 34-36                                                           | 01-103485 | 2001                    | 3            | -            | 4752             | 3                  |
| I - Kindergarten Classrooms                             | 1-4                                                             | 01-103428 | 2001                    | 4            | -            | 6240             | 4                  |
| J - Computer Lab, Library                               | 5-11                                                            | 01-103428 | 2001                    | 2            | -            | 6986             | 2                  |
| K - Administration                                      | -                                                               | 01-103428 | 2001                    | -            | -            | 5120             | -                  |
| L - Portable Classrooms (Leased)                        | 43-44                                                           | 01-105541 | 2003                    | -            | * 2          | * 1920           | * 2                |
| M - Portable Classrooms (Leased)                        | 47-48                                                           | 01-107050 | 2005                    | -            | * 2          | * 1920           | * 2                |
| N - Shade Structures                                    | -                                                               | -         | -                       | -            | -            | -                | -                  |
| O - Shade Structure                                     | -                                                               | -         | -                       | -            | -            | -                | -                  |
| P - Solar Panels                                        | -                                                               | 01-118255 | 2019                    | -            | -            | -                | -                  |
| <b>TOTAL</b>                                            | <b>TOTAL SF AND CLASSROOMS (NOT INCLUDING LEASED PORTABLES)</b> |           |                         |              |              | <b>63,298</b>    | <b>38</b>          |
|                                                         | <b>* TOTAL SF AND CLASSROOMS (INCLUDING LEASED PORTABLES)</b>   |           |                         |              |              | <b>* 67,138</b>  | <b>* 42</b>        |

# Krey Elementary | Classroom Inventory and Enrollment

This campus is close to capacity. Currently there are four (4) K classrooms held in standard classrooms, with no immediate access to restrooms, which is recommended by CDE for all TK and K classrooms.



| CLASSROOM USE                  | CLASSROOM NUMBERS  | DISTRICT LOADING STANDARD | CLASSROOM COUNT         | TOTAL STUDENT CAPACITY | REMARKS                                                                 |
|--------------------------------|--------------------|---------------------------|-------------------------|------------------------|-------------------------------------------------------------------------|
| Transitional Kindergarten (TK) | 1, 2, 4            | 24                        | 3                       | 72                     |                                                                         |
| Kindergarten                   | 3, 12, 13, 15, 19  | 25                        | 5                       | 125                    | Four (4) of the five (5) Kindergarten classrooms do not have restrooms. |
| 1st Grade                      | 14, 16, 17, 18, 21 | 25                        | 5                       | 125                    |                                                                         |
| 2nd Grade                      | 20, 22, 28, 33     | 25                        | 4                       | 100                    |                                                                         |
| 3rd Grade                      | 24, 25, 26, 27, 29 | 25                        | 5                       | 125                    |                                                                         |
| 4th Grade                      | 30, 38, 42, 45, 46 | 33                        | 5                       | 165                    |                                                                         |
| 5th Grade                      | 31, 32, 39, 41     | 33                        | 4                       | 132                    |                                                                         |
| SDC TK - 1st Grade             | 8                  | 13                        | 1                       | 13                     |                                                                         |
| SDC 2nd - 3rd Grades           | 34                 | 13                        | 1                       | 13                     |                                                                         |
| SDC 3rd - 5th Grades           | 9                  | 13                        | 1                       | 13                     |                                                                         |
| County SDC Program             | 35, 36             | 13                        | 2                       | 26                     |                                                                         |
| Intervention                   | *43                | -                         | 1                       | -                      | * Leased Portable                                                       |
| OT, ISP, SLP                   | 6, 7, 23, 40       | -                         | 4                       | -                      |                                                                         |
| Counseling                     | *44                | -                         | 1                       | -                      | * Leased Portable                                                       |
| PE / Music, Coyote Club        | *47, *48           | -                         | 2                       | -                      | * Leased Portable                                                       |
| <b>TOTALS</b>                  |                    |                           | <b>38</b><br><b>*42</b> | <b>909</b>             | * Leased Portables                                                      |

# Krey Elementary | Plumbing Fixture Counts

Current California Plumbing Code (CPC) and CBE recommendations for toilets, urinals, lavatories (sinks), and drinking fountains are noted below:  
The below does not include Kindergarten / TK / SDC classrooms containing toilet facilities and lavatories.

As of the completion of this FMP, there are 853 students, as well as 48 women and 3 men on staff. For students, the assumption made is 50% female and 50% male students minus the Kindergarten classrooms which include restrooms, would be 853 total students - 122 Kindergarten students in classes with restrooms = 731 total students (366 female and 365 male students).

| STUDENTS AND STAFF<br>(MINUS KINDERGARTEN) | TOILETS        | URINALS        | LAVATORIES<br>(SINKS) | DRINKING<br>FOUNTAINS    |
|--------------------------------------------|----------------|----------------|-----------------------|--------------------------|
| MALE - CPC / CBC RECOMMENDATIONS           | 1 PER 50       | 1 PER 100      | 1 PER 40              | 1 PER 150                |
| REQUIRED AMOUNT                            | 7.3 (=365/50)  | 3.6 (=365/100) | 9.1 (=365/40)         | 2.4 (=365/150)           |
| <b>BOYS - EXISTING ON CAMPUS</b>           | <b>7</b>       | <b>11</b>      | <b>11</b>             | <b>3.5 (7 Total)</b>     |
| FEMALE - CPC / CBC RECOMMENDATIONS         | 1 PER 30       | -              | 1 PER 40              | 1 PER 150                |
| REQUIRED AMOUNT                            | 12.2 (=355/30) | -              | 9.1 (=366/40)         | 2.4 (=366/150)           |
| <b>GIRLS - EXISTING ON CAMPUS</b>          | <b>18</b>      | <b>-</b>       | <b>11</b>             | <b>3.5 (7 Total)</b>     |
| STAFF - CPC / CBC RECOMMENDATIONS          | 1 PER 30       | -              | 1 PER 40              | 1 PER 150                |
| REQUIRED AMOUNT                            | 1.7 (=51/30)   | -              | 1.3 (=51/40)          | 1                        |
| <b>STAFF - EXISTING ON CAMPUS</b>          | <b>9</b>       | <b>-</b>       | <b>9</b>              | <b>7 Total on Campus</b> |

# Krey Elementary | Facility Analysis and Site Input

Multiple site visits and meetings were held with District Administration and site Administration, as well as a community meeting in early March 2026, to discuss the needs of this campus. A summary the items discussed and discovered during those meetings are listed below:

## **SITE**

1. Front drop off has no weather protection. Recommend adding a shade structure.
2. Shade structures on campus are in need of replacement.
3. Grass under solar panels is dying and muddy due to lack of sunlight. Recommend replacing with asphalt paving.
4. Grass playfield is in need of regrading / replacement.
5. Surfacing / turf at playstructure is in need of replacement (10 year lifespan).
6. Concrete pathways have cracking and uneven surfaces, are in need of replacement campuswide.
7. Slats or covered fencing are desired along the back fenceline of campus for privacy and issues with weeds.
8. Site would like upgrades made to their Marquee sign.
9. An additional exit from the main parking lot is desired.

## **BUILDINGS**

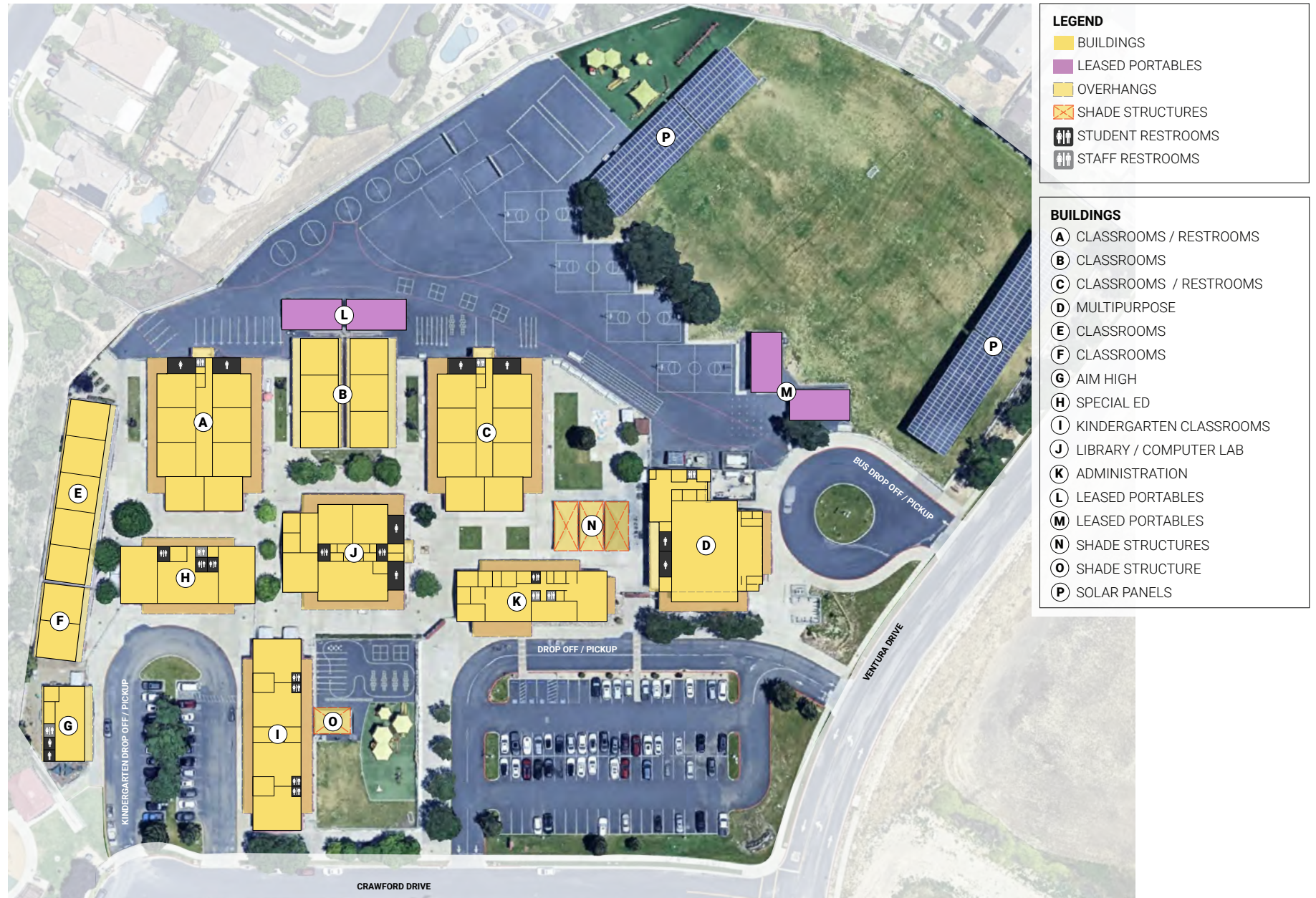
1. There are four (4) Kindergarten classes held in rooms without restrooms. Additional TK / K classrooms are needed. Attendees at the community meeting noted the proposed TK building location encroaches on the existing TK-K play yard and would like to the existing play yard's size to be maintained or enlarged if possible.
2. MPR foundation is in need of remediation / repair.
3. Roofing on Classrooms 20-25 is in need of repair / redesign.
4. Classrooms at the edge of campus need foundation repair.
5. Campus is in need of exterior paint, and interior finish replacements.
6. Campus contains four (4) leased portables, which are aging. Site would like these replaced with new portables. All new classroom buildings shall have sinks.
7. A large double wide classroom is desired for multiuse.
8. Site would like upgrades to their furniture.

## **IT / AV / ELECTRICAL / LOW VOLTAGE / HVAC**

1. MPR is in need of AV upgrades, wall mounted projector, new projection screen, speakers, etc.
2. Teacher's devices need to be upgraded.
3. HVAC systems are in need of replacement.
4. PA System / Speakers are in need of upgrades; students cannot hear announcements on the playground.
5. IT upgrades and additional security cameras for blinds spots.

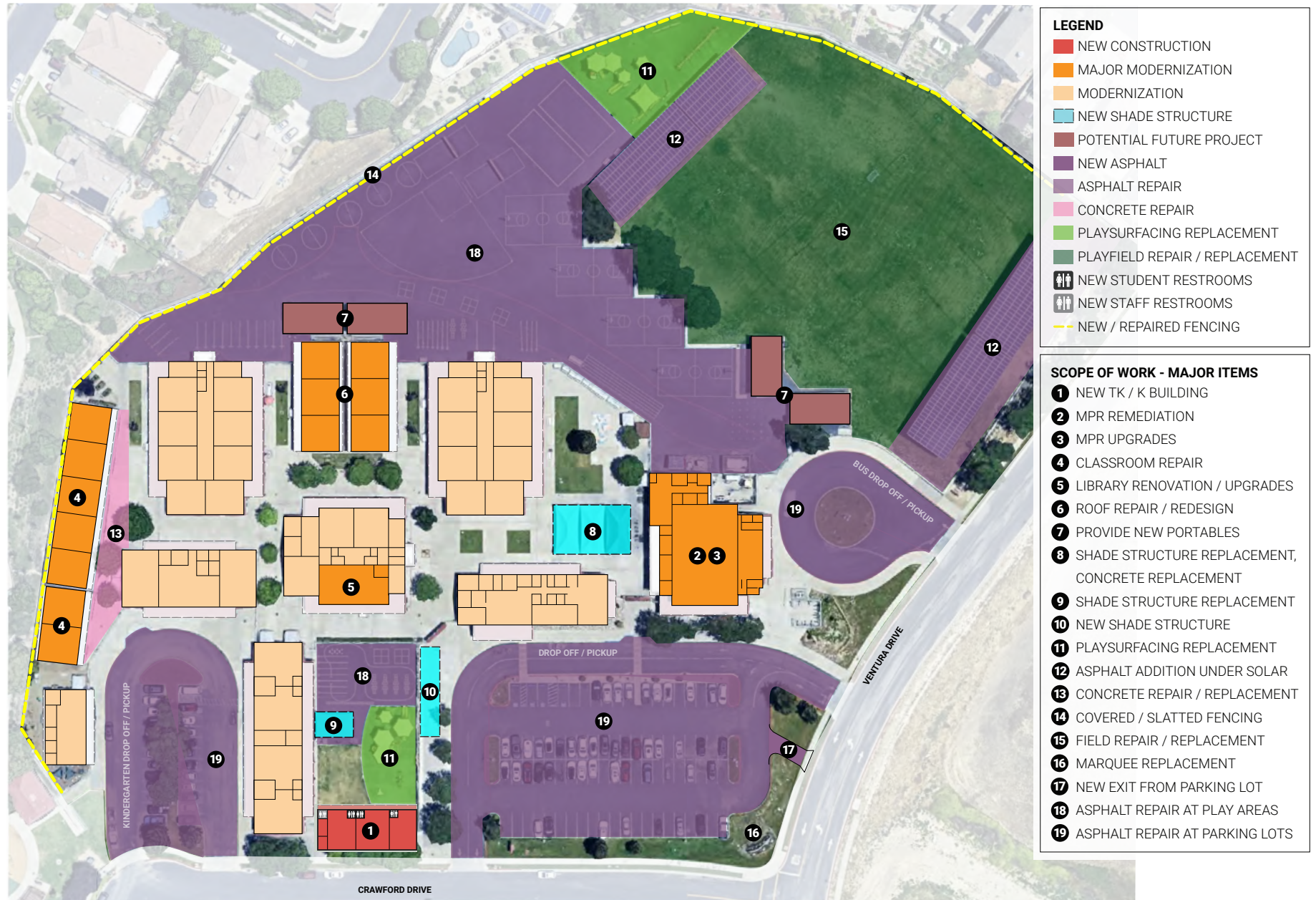


# Krey Elementary | Existing Site Plan





# Krey Elementary | Proposed Site Plan



# Krey Elementary | Preliminary Cost Estimates

Preliminary costs for all work shown on the proposed site plan is listed below.

| LABEL ON PLAN | SCOPE                                                     | COST ESTIMATES |                      |
|---------------|-----------------------------------------------------------|----------------|----------------------|
| 1             | New TK / K Building containing 3 Classrooms               | \$             | 6,600,000.00         |
| 2             | Multipurpose Building Slab Remediation                    | \$             | 1,100,000.00         |
| 3             | Multipurpose Building Upgrades                            | \$             | 330,000.00           |
| 4             | Classroom Repair                                          | \$             | 550,000.00           |
| 5             | Library / Media Center Updates                            | \$             | 275,000.00           |
| 6             | Roofing Repair / Replacement                              | \$             | 396,000.00           |
| 7 **          | Replacement of Four (4) Portable Classrooms               | \$             | NOT INCLUDED         |
| 8             | Shade Structure and Concrete Replacement - Covered Dining | \$             | 259,600.00           |
| 9             | Shade Structure Replacement - At Kindergarten Play Area   | \$             | 209,000.00           |
| 10            | New Shade Structure at Front of Campus                    | \$             | 220,000.00           |
| 11            | Playstructure Surfacing Renovations (@ 2 Locations)       | \$             | 264,000.00           |
| 12            | New Asphalt under Shade Structures                        | \$             | 264,000.00           |
| 13            | Concrete Repair - Lunch Area and MPR / Drop Off           | \$             | 206,250.00           |
| 14            | Covered / Slatted Fencing                                 | \$             | 15,400.00            |
| 15            | Field Repair / Replacement (~84,000 SF)                   | \$             | 126,696.00           |
| 16            | Marquee Upgrades                                          | \$             | 110,000.00           |
| 17            | Front Parking Lot Modification / Exit                     | \$             | 220,000.00           |
| 18            | Hardcourt Play Areas - Asphalt Repair                     | \$             | 55,000.00            |
| 19            | Front Parking and Drop off - Asphalt Repair               | \$             | 55,000.00            |
| 20 *          | Technology Upgrades (PA System, IT, Cameras)              | \$             | 1,993,860.00         |
| 21 *          | Fire Alarm Replacement                                    | \$             | 696,300.00           |
| 22 *          | HVAC Replacements                                         | \$             | 2,425,500.00         |
| 23 *          | Reroofing, Flooring Replacement, Repainting               | \$             | 605,000.00           |
| <b>TOTAL</b>  |                                                           | <b>\$</b>      | <b>16,976,606.00</b> |

\* Items not labeled on the site plans.

\*\* Potential future project.



# Loma Vista Elementary

2110 San Jose Ave  
Brentwood, CA 94513  
(925) 513-6390  
<https://www.brentwood.k12.ca.us/o/lv/>

Julie Croy, Principal  
Dawn Pavon, Vice Principal

Enrollment  814  
Capacity  816

Total Square Feet of Campus 59,745  
Total Teaching Stations 36



Loma Vista Elementary opened for the 2000-2001 school year, and houses Transitional Kindergarten (TK) through 5th grades. The majority of the campus was constructed in 1999-2000, with additional classrooms added in 2001-2002. As the main campus was constructed over 20 years ago, this site should be eligible for state modernization funding.

Projects completed since the 2016 FMP include:

- Solar Array Project
- Flooring Replacements (Classrooms, Restrooms, Kitchen)
- Playground Replacements
- Synthetic Turf Playgrounds Replacements
- Plumbing & HVAC (CalSHAPE) Replacements
- Security Camera Upgrades Project
- PA System, AV, Classroom Sound System, Emergency Notification System Replacement

## Mission Statement

Loma Vista's mission statement is to create a safe, fun, fair learning environment that fosters academic achievement and the development of Respect, Responsibility, Resiliency, Relationships and Kindness in children, fondly called the 4Rs + kindness. Our highest priority is placed on literacy and creating a balance between academics and the arts. This will ensure a well-rounded, enthusiastic, life-long learner!

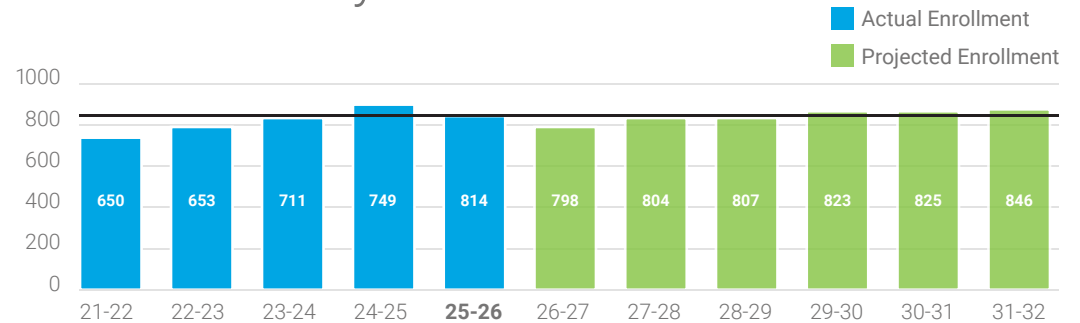
We are the Loma Vista Leopards. We are Respectful, Responsible, Resilient and Kind. We build relationships and show compassion to others. That is the Leopard Way!

# Loma Vista Elementary | Campus Building Inventory

| BUILDING NAME AND USE                                   | ROOM NUMBERS<br>(IF APPLICABLE) | DSA #                  | YEAR OF<br>CONSTRUCTION | PERM<br>CR's | PORT<br>CR's | TOTAL<br>BLDG SF | CLASSROOM<br>COUNT |
|---------------------------------------------------------|---------------------------------|------------------------|-------------------------|--------------|--------------|------------------|--------------------|
| A - Administration                                      | -                               | 01-100926              | 2000                    | -            | -            | 4800             | -                  |
| B - Multipurpose Building, Kitchen, Platform, Restrooms | -                               | 01-100926              | 2000                    | -            | -            | 6945             | -                  |
| C - Classrooms                                          | 23-27                           | 01-100926              | 2000                    | 5            | -            | 5760             | 5                  |
| D - Classrooms                                          | 15-20                           | 01-100926<br>01-102367 | 2000                    | 6            | -            | 5760             | 6                  |
| E - Classrooms, Support Spaces                          | 1-8                             | 01-100926              | 2000                    | 5            | -            | 5760             | 5                  |
| F - Computer Lab, Library                               | 21-22, Library                  | 01-100926              | 2000                    | -            | -            | 2880             | -                  |
| G - Classrooms, Support Spaces, Restrooms               | 9-10                            | 01-100926              | 2000                    | 2            | -            | 1920             | 2                  |
| H - Classrooms, Support Spaces, Restrooms               | 28-32                           | 01-100926              | 2000                    | 5            | -            | 5760             | 5                  |
| I - Kindergarten Classrooms                             | 11-14                           | 01-100926              | 2000                    | 4            | -            | 5760             | 4                  |
| J - Aim High                                            | 33                              | 01-103188              | 2001                    | -            | -            | 1920             | -                  |
| K - Classrooms, Support Spaces, Restrooms               | 34-38                           | 01-103188              | 2001                    | 4            | -            | 4800             | 4                  |
| L - Classrooms, Support Spaces, Restrooms               | 39-43                           | 01-103530              | 2001                    | 2            | -            | 3840             | 2                  |
| M - Classrooms                                          | 44-47                           | 01-103530              | 2001                    | 4            | -            | 3840             | 4                  |
| O - Solar Panels                                        | -                               | 01-118254              | 2019                    | -            | -            | -                | -                  |
| P - Shade Structure                                     | -                               | -                      | -                       | -            | -            | -                | -                  |
| Q - Shade Structure                                     | -                               | -                      | -                       | -            | -            | -                | -                  |
| R - Shade Structure                                     | -                               | -                      | -                       | -            | -            | -                | -                  |
| <b>TOTAL</b>                                            | <b>TOTAL SF AND CLASSROOMS</b>  |                        |                         |              |              | <b>59,745</b>    | <b>36</b>          |

# Loma Vista Elementary | Classroom Inventory and Enrollment

This campus is at maximum capacity. Currently there are four (4) TK classrooms held in standard classrooms, with no immediate access to restrooms, which is recommended by CDE for all TK and K classrooms. Four to five (4-5) additional TK and Kindergarten classrooms with restrooms are the most pressing need.



| CLASSROOM USE                  | CLASSROOM NUMBERS  | DISTRICT LOADING STANDARD | CLASSROOM COUNT | TOTAL STUDENT CAPACITY | REMARKS                                       |
|--------------------------------|--------------------|---------------------------|-----------------|------------------------|-----------------------------------------------|
| Transitional Kindergarten (TK) | 28, 29, 30, 32     | 24                        | 4               | 96                     | These TK classrooms do not include restrooms. |
| Kindergarten                   | 11, 12, 13, 14     | 25                        | 4               | 100                    |                                               |
| 1st Grade                      | 23, 25, 26, 27     | 25                        | 4               | 100                    |                                               |
| 2nd Grade                      | 15, 16, 17, 18, 24 | 25                        | 5               | 125                    |                                               |
| 3rd Grade                      | 2, 3, 4, 5, 6      | 25                        | 5               | 125                    |                                               |
| 4th Grade                      | 45, 46, 47         | 33                        | 3               | 99                     |                                               |
| 4th Grade - 5th Grade Combo    | 44                 | 33                        | 1               | 33                     |                                               |
| 5th Grade                      | 34, 35, 36         | 33                        | 3               | 99                     |                                               |
| SDC TK - 1st Grade             | 10                 | 13                        | 1               | 13                     |                                               |
| SDC 1st - 2nd Grades           | 19                 | 13                        | 1               | 13                     |                                               |
| SDC 2nd - 4th Grades           | 20                 | 13                        | 1               | 13                     |                                               |
| Intervention                   | 37                 | -                         | 1               | -                      |                                               |
| OT, ISP                        | 31, 42, 43         | -                         | 3               | -                      |                                               |
| <b>TOTALS</b>                  |                    |                           | <b>36</b>       | <b>816</b>             |                                               |

# Loma Vista Elementary | Plumbing Fixture Counts

Current California Plumbing Code (CPC) and CBE recommendations for toilets, urinals, lavatories (sinks), and drinking fountains are noted below:

The below does not include Kindergarten / TK / SDC classrooms containing toilet facilities and lavatories.

As of the completion of this FMP, there are 813 students, as well as 49 women on staff and 3 men. For students, the assumption made is 50% female and 50% male students minus the Kindergarten classrooms which include restrooms, would be 813 total students - 92 Kindergarten students in classes with restrooms = 709 total students (355 female and 354 male students).

| STUDENTS AND STAFF<br>(MINUS KINDERGARTEN) | TOILETS        | URINALS        | LAVATORIES<br>(SINKS) | DRINKING<br>FOUNTAINS     |
|--------------------------------------------|----------------|----------------|-----------------------|---------------------------|
| MALE - CPC / CBC RECOMMENDATIONS           | 1 PER 50       | 1 PER 100      | 1 PER 40              | 1 PER 150                 |
| REQUIRED AMOUNT                            | 7.2 (=354/50)  | 3.6 (=354/100) | 8.9 (=354/40)         | 2.4 (=354/150)            |
| <b>BOYS - EXISTING ON CAMPUS</b>           | <b>9</b>       | <b>10</b>      | <b>10</b>             | <b>5 (10 Total)</b>       |
| FEMALE - CPC / CBC RECOMMENDATIONS         | 1 PER 30       | -              | 1 PER 40              | 1 PER 150                 |
| REQUIRED AMOUNT                            | 11.9 (=355/30) | -              | 8.9 (=355/40)         | 2.4 (=355/150)            |
| <b>GIRLS - EXISTING ON CAMPUS</b>          | <b>19</b>      | <b>-</b>       | <b>10</b>             | <b>5 (10 Total)</b>       |
| STAFF - CPC / CBC RECOMMENDATIONS          | 1 PER 30       | -              | 1 PER 40              | 1 PER 150                 |
| REQUIRED AMOUNT                            | 1.8 (=52/30)   | -              | 1.3 (=52/40)          | 1                         |
| <b>STAFF - EXISTING ON CAMPUS</b>          | <b>12</b>      | <b>-</b>       | <b>10</b>             | <b>10 Total on Campus</b> |

# Loma Vista Elementary | Facility Analysis and Site Input

Multiple site visits and meetings were held with District Administration and site Administration, as well as a community meeting in early March 2026, to discuss the needs of this campus. A summary the items discussed and discovered during those meetings are listed below:

## **SITE**

1. Front parking lots and drop off loop do not function well, and need to be redesigned, with added striping, reconfigured / added parking, and added signage.
2. Shade structures on campus are in need of replacement.
3. Dumpster at kitchen / MPR has ongoing rodent issues. Possible relocation of dumpster, or renovation of dumpster area
4. Surfacing / turf at playstructure is in need of replacement (10 year lifespan).
5. Grass under solar panels is dying and muddy due to lack of sunlight. Recommend replacing with asphalt paving.
6. Asphalt playground is in need of resurfacing / restriping.
7. Concrete pathways have cracking and uneven surfaces, are in need of replacement. Causing puddling in some areas.
8. Easement between grass play area and shopping center not maintained; homeless congregate in that location. Possible solutions would be to add slats to the chain link fencing and possibly add lighting.
9. Site continues to have plumbing issues (backed up pipes). Recommend investigating and replacing piping where issues are located.
10. Stairs in front of 4th grade wing are in need of repair / replacement.

## **BUILDINGS**

1. Campus is over capacity - there are four (4) TK and Kindergarten classes held in rooms without restrooms. Additional TK / K classrooms are needed.
2. MPR foundation is in need of remediation / repair.
3. Administration foundation, at front entrance, is in need of remediation.
4. Campus is in need of exterior paint, and interior finish replacements.
5. Campus is removing three (3) leased portables.
6. Library is in need of modernization / reconfiguration to make it a more welcoming, and usable space.
7. Kitchen is very small. An expansion / reconfiguration is desired.

## **IT / AV / ELECTRICAL / LOW VOLTAGE / HVAC**

1. MPR is in need of AV upgrades, wall mounted projector, new projection screen, speakers, etc.
2. Fire Alarm is aging and in need of replacement.
3. PA System / Speakers are in need of upgrades; students cannot hear announcements on the playground.
4. IT upgrades and additional security cameras for blinds spots.



# Loma Vista Elementary | Existing Site Plan



## LEGEND

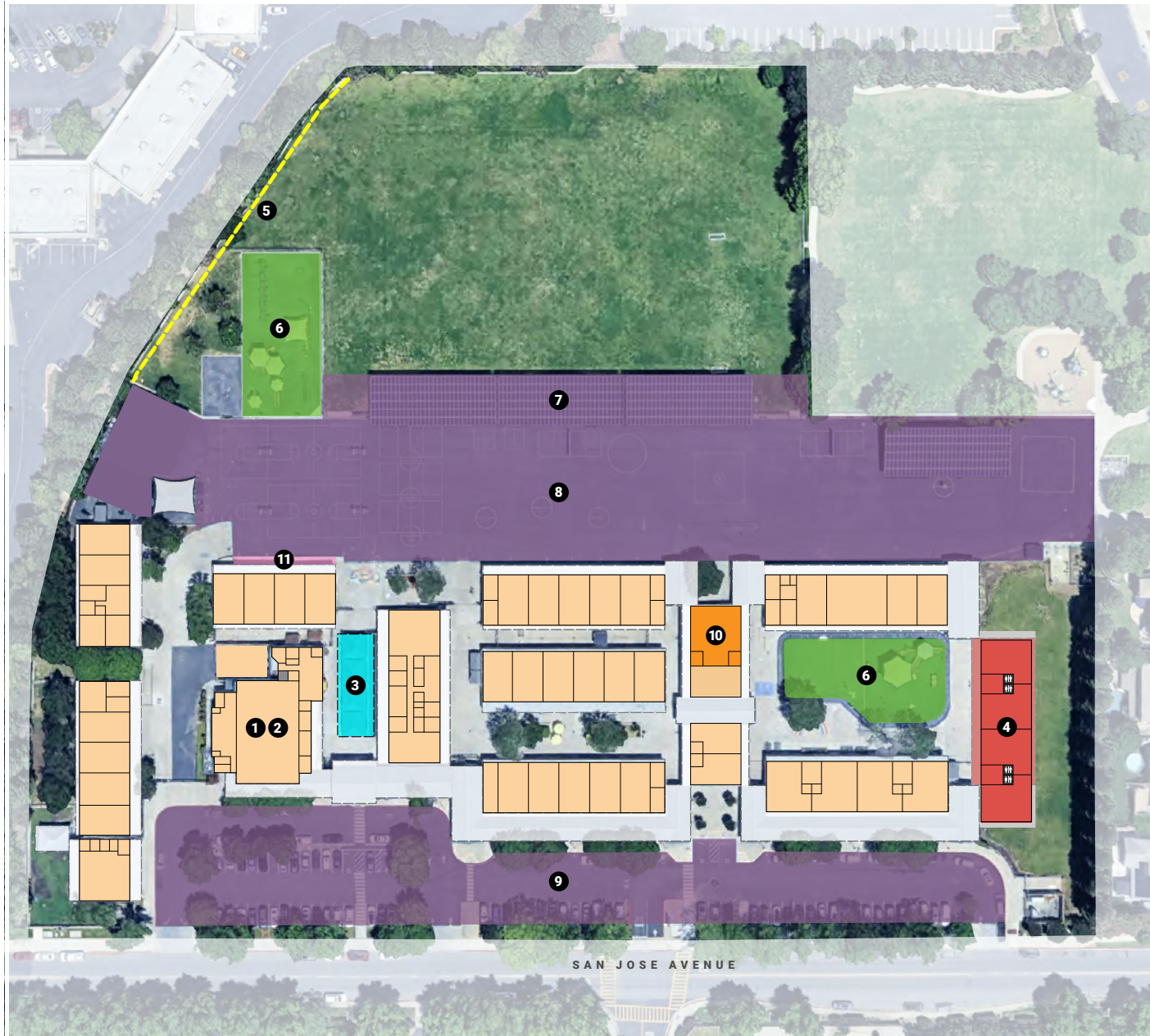
- BUILDINGS
- LEASED PORTABLES
- OVERHANGS
- SHADE STRUCTURES
- ♂ ♀ STUDENT RESTROOMS
- ♂ ♀ STAFF RESTROOMS

## BUILDINGS

- (A)** ADMINISTRATION
- (B)** MULTIPURPOSE
- (C)** CLASSROOMS / RESTROOMS
- (D)** CLASSROOMS
- (E)** CLASSROOMS
- (F)** COMPUTER LAB AND LIBRARY
- (G)** CLASSROOMS
- (H)** CLASSROOMS / RESTROOMS
- (I)** KINDERGARTEN CLASSROOMS
- (J)** AIM HIGH
- (K)** CLASSROOMS / RESTROOMS
- (L)** CLASSROOMS / RESTROOMS
- (M)** CLASSROOMS
- (N)** LEASED PORTABLES (BEING REMOVED)
- (O)** SOLAR PANELS
- (P)** SHADE STRUCTURE
- (Q)** SHADE STRUCTURE
- (R)** SHADE STRUCTURE



# Loma Vista Elementary | Proposed Site Plan



## LEGEND

- NEW CONSTRUCTION
- MAJOR MODERNIZATION
- MODERNIZATION
- NEW SHADE STRUCTURE
- CONCRETE REPAIR
- ASPHALT REPAIR
- PLAYSURFACING REPLACEMENT
- NEW STUDENT RESTROOMS
- FENCING REPAIR / REPLACEMENT

## SCOPE OF WORK - MAJOR ITEMS

- 1** MPR REMEDIATION
- 2** MPR UPGRADES
- 3** SHADE STRUCTURE REPLACEMENT
- 4** NEW TK BUILDING
- 5** FENCING REPAIR / REPLACEMENT DUE TO HOMELESS POPULATION ON OTHER SIDE OF FENCE
- 6** PLAYSURFACING REPLACEMENT
- 7** ASPHALT ADDITION UNDER SOLAR
- 8** ASPHALT REPAIR
- 9** PARKING / DROP OFF RENOVATION
- 10** LIBRARY RENOVATION / UPGRADES
- 11** STAIR AND RAMP REPAIR

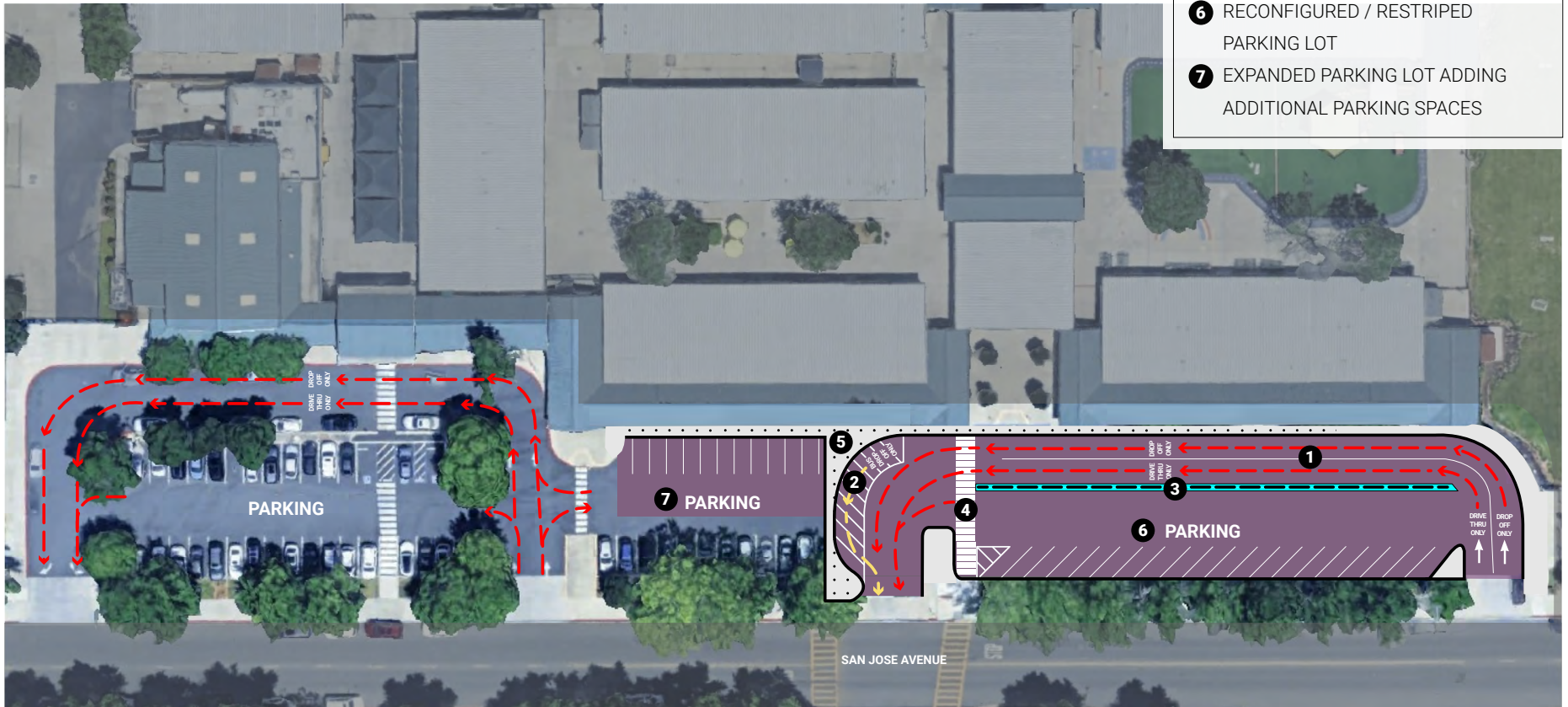
# Loma Vista Elementary | Proposed Enlarged Site Plan - Drop Off / Pick Up

## LEGEND

-  NEW CONCRETE
-  ASPHALT REPLACEMENT
-  NEW CONCRETE CURB WITH ORNAMENTAL FENCE
-  DROP OFF / DRIVE THRU CIRCULATION
-  DEDICATED BUS DROP CIRCULATION

## SCOPE OF WORK - MAJOR ITEMS

- 1 RENOVATED DROP OFF LANE AND DRIVE THRU LANE
- 2 NEW DEDICATED BUS DROP OFF
- 3 CONCRETE CURB WITH 3 FOOT ORNAMENTAL FENCE BARRIER
- 4 STRIPING FOR CROSSWALKS ACROSS DROP OFF AND DRIVE THRU LANES
- 5 NEW CONCRETE BARRIER TO SEPARATE PARKING LOTS
- 6 RECONFIGURED / RESTRIPIED PARKING LOT
- 7 EXPANDED PARKING LOT ADDING ADDITIONAL PARKING SPACES





# Loma Vista Elementary | Preliminary Cost Estimate

Preliminary costs for all work shown on the proposed site plan is listed below.

| LABEL ON PLAN | SCOPE                                                                     | COST ESTIMATES |                      |
|---------------|---------------------------------------------------------------------------|----------------|----------------------|
| 1             | Multipurpose Building Slab Remediation                                    | \$             | 1,100,000.00         |
| 2             | Multipurpose Building Upgrades                                            | \$             | 330,000.00           |
| 3             | Shade Structure Replacement - Covered Dining                              | \$             | 220,000.00           |
| 4             | New TK / K Building containing 5 Classrooms                               | \$             | 11,880,000.00        |
| 5             | Tall fencing / privacy slats at west side of playfield                    | \$             | 27,775.00            |
| 6             | Playstructure Surfacing Renovations (@ 2 Locations)                       | \$             | 264,000.00           |
| 7             | Asphalt under Shade Structure                                             | \$             | 159,720.00           |
| 8             | Hardcourt Play Areas - Asphalt Repair / Replacement                       | \$             | 55,000.00            |
| 9             | Front Parking and Drop off Reconfiguration - Asphalt Repair / Replacement | \$             | 594,450.00           |
| 10            | Library / Media Center Updates                                            | \$             | 275,000.00           |
| 11            | Stair / Ramp Repair and/or Replacement at 4th Grade Wing                  | \$             | 60,500.00            |
| 12 *          | Technology Upgrades (PA System, IT, Cameras)                              | \$             | 1,888,920.00         |
| 13 *          | HVAC Replacements                                                         | \$             | 1,342,000.00         |
| 14 *          | Fire Alarm Replacement                                                    | \$             | 655,644.00           |
| 15 *          | Reroofing, Flooring Replacement, Repainting                               | \$             | 1,650,000.00         |
| <b>TOTAL</b>  |                                                                           | <b>\$</b>      | <b>20,503,009.00</b> |

\* Items not labeled on the site plans.

# Marsh Creek Elementary

601 Grant Street  
Brentwood, CA 94513  
(925) 513-6420  
<https://www.brentwood.k12.ca.us/o/mcs>

Teresa D'Alfonsi, Principal  
Vince Hoeschen, Vice Principal

|            |                        |     |
|------------|------------------------|-----|
| Enrollment | <div><div></div></div> | 518 |
| Capacity   | <div><div></div></div> | 760 |

|                             |         |
|-----------------------------|---------|
| Total Square Feet of Campus | 55,300* |
| Total Teaching Stations     | 33 *    |

\* Does not include 4 leased portables, being removed.



Marsh Creek Elementary is one of the newer schools in the District, and opened for the 2006-2007 school year. As all other elementary school campuses in the District, this campus houses Transitional Kindergarten (TK) through 5th grades. The main portions of the campus were constructed starting in 2005, with shade structures, sitework, and added temporary portables being added in subsequent years. The four (4) leased portables currently on campus are slated to be removed within the next year. As this campus is coming up on being 20 years old, this site will be site eligible for state modernization funding.

The Marsh Creek campus practices the Ron Clark Academy House System, which is a way to create a positive environment for students and staff. It uses houses (similar to Harry Potter) to help implement processes that build character, relationships, and school spirit.

Projects completed since the 2016 FMP include:

- Concrete Walkway Replacement
- Restroom Epoxy Flooring Replacement
- Kitchen Epoxy Flooring Replacement
- Synthetic Turf Playgrounds Replacements
- Plumbing & HVAC (CalSHAPE) Replacements
- Security Camera Upgrades Project
- PA System, AV, Classroom Sound System, Emergency Notification System Replacement

## Mission Statement

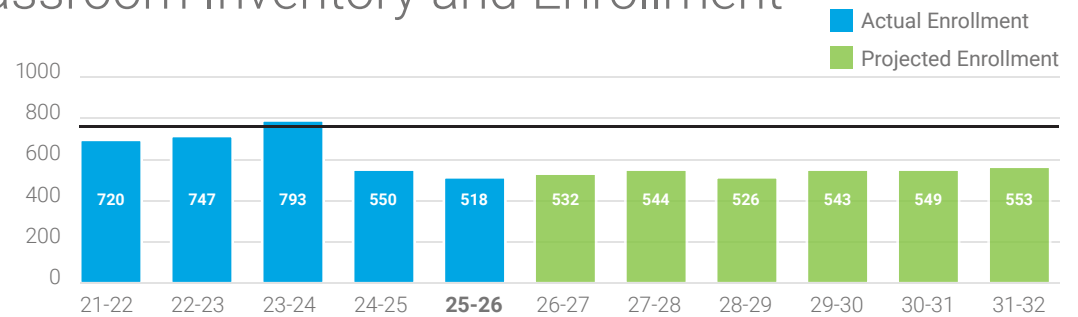
At Marsh Creek, our mission is to foster academic achievement, a culture of inclusivity, and growth mindset, while celebrating diversity and promoting a welcoming environment for all.

# Marsh Creek Elementary | Campus Building Inventory

| BUILDING NAME AND USE                                   | ROOM NUMBERS<br>(IF APPLICABLE) | DSA #     | YEAR OF<br>CONSTRUCTION | PERM<br>CR's | PORT<br>CR's | TOTAL<br>SF   | CLASSROOM<br>COUNT |
|---------------------------------------------------------|---------------------------------|-----------|-------------------------|--------------|--------------|---------------|--------------------|
| A - Multipurpose Building, Kitchen, Platform, Restrooms | -                               | 01-105856 | 2005                    | -            | -            | 7,600         | -                  |
| B - Administration                                      | -                               | 01-105856 | 2005                    | -            | -            | 4,800         | -                  |
| C - Classrooms, Support Spaces, Restrooms               | 1-8                             | 01-105856 | 2005                    | 8            | -            | 9,100         | 8                  |
| D - SDC Classrooms, Library, Computer Lab               | 31-37                           | 01-105856 | 2005                    | 2            | -            | 6,940         | 2                  |
| E - Classrooms                                          | 9-14                            | 01-105856 | 2005                    | 6            | -            | 5,760         | 6                  |
| F - Kindergarten Classrooms                             | 27-30                           | 01-105856 | 2005                    | 4            | -            | 6,240         | 4                  |
| G - Aim High                                            | -                               | 01-105856 | 2005                    | -            | -            | 1,920         | -                  |
| H - Classrooms, Support Spaces, Restrooms               | 15-22                           | 01-105856 | 2005                    | 8            | -            | 9,100         | 8                  |
| I - Classrooms                                          | 23-26                           | 01-105856 | 2005                    | 4            | -            | 3,840         | 4                  |
| K - Shade Structure                                     | -                               | 01-106676 | 2005                    | -            | -            | -             | -                  |
| L - Shade Structure                                     | -                               | 01-106676 | 2005                    | -            | -            | -             | -                  |
| <b>TOTAL</b>                                            | <b>TOTAL SF AND CLASSROOMS</b>  |           |                         |              |              | <b>55,300</b> | <b>32</b>          |

# Marsh Creek Elementary | Classroom Inventory and Enrollment

Currently there are two (2) TK classrooms held in standard classrooms, with no immediate access to restrooms, which is recommended by CDE for all TK and K classrooms. Site has to employ 1.5 bathroom aides to take TK / K students to the restrooms. As well, the four (4) leased portables will be removed during the summer of 2026.



| CLASSROOM USE                  | CLASSROOM NUMBERS  | DISTRICT LOADING STANDARD | CLASSROOM COUNT | TOTAL STUDENTS CAPACITY | REMARKS                                       |
|--------------------------------|--------------------|---------------------------|-----------------|-------------------------|-----------------------------------------------|
| Transitional Kindergarten (TK) | 6, 11              | 24                        | 2               | 48                      | These TK classrooms do not include restrooms. |
| Kindergarten                   | 27, 28, 29         | 25                        | 3               | 75                      |                                               |
| 1st Grade                      | 1, 2, 3            | 25                        | 3               | 75                      |                                               |
| 2nd Grade                      | 7, 8, 9            | 25                        | 3               | 75                      |                                               |
| 3rd Grade                      | 23, 24, 25         | 25                        | 3               | 75                      |                                               |
| 4th Grade                      | 15, 18             | 33                        | 2               | 66                      |                                               |
| 4th Grade - 5th Grade Combo    | 20                 | 33                        | 2               | 66                      |                                               |
| 5th Grade                      | 17, 21             | 33                        | 2               | 66                      |                                               |
| SDC                            | 30, 31, 32         | 13                        | 3               | 39                      |                                               |
| Computers                      | 36                 | 25                        | 1               | 25                      |                                               |
| Intervention                   | 4                  | 25                        | 1               | 25                      |                                               |
| ISP                            | 22                 | -                         | 1               | -                       |                                               |
| Science & Gate                 | 26                 | -                         | 1               | -                       |                                               |
| Learning Centers               | 5, 16              | -                         | 2               | -                       |                                               |
| Other Uses (Not Instructional) | 10, 12, 13, 14, 19 | 25                        | 5               | 125                     |                                               |
| <b>TOTALS</b>                  |                    |                           | <b>33</b>       | <b>760</b>              |                                               |

# Marsh Creek Elementary | Plumbing Fixture Counts

Current California Plumbing Code (CPC) and CBE recommendations for toilets, urinals, lavatories (sinks), and drinking fountains are noted below:  
The below does not include Kindergarten / TK / SDC classrooms containing toilet facilities and lavatories.

As of the completion of this FMP, there are 518 students, as well as 33 women on staff and 6 men. For students, the assumption made is 50% female and 50% male students minus the Kindergarten classrooms which include restrooms, which would be 518 total students - 75 Kindergarten students in classes with restrooms = 443 total students (222 female and 221 male students).

| STUDENTS AND STAFF<br>(MINUS KINDERGARTEN) | TOILETS       | URINALS        | LAVATORIES<br>(SINKS) | DRINKING<br>FOUNTAINS    |
|--------------------------------------------|---------------|----------------|-----------------------|--------------------------|
| MALE - CPC / CBC RECOMMENDATIONS           | 1 PER 50      | 1 PER 100      | 1 PER 40              | 1 PER 150                |
| REQUIRED AMOUNT                            | 4.5 (=221/50) | 2.2 (=221/100) | 5.6 (=221/40)         | 1.5 (=221/150)           |
| <b>BOYS - EXISTING ON CAMPUS</b>           | <b>7</b>      | <b>11</b>      | <b>11</b>             | <b>3.5 (7 Total)</b>     |
| FEMALE - CPC / CBC RECOMMENDATIONS         | 1 PER 30      | -              | 1 PER 40              | 1 PER 150                |
| REQUIRED AMOUNT                            | 7.4 (=222/30) | -              | 5.6 (=222/40)         | 1.5 (=222/150)           |
| <b>GIRLS - EXISTING ON CAMPUS</b>          | <b>18</b>     | -              | <b>11</b>             | <b>3.5 (7 Total)</b>     |
| STAFF - CPC / CBC RECOMMENDATIONS          | 1 PER 30      | -              | 1 PER 40              | 1 PER 150                |
| REQUIRED AMOUNT                            | 1.3 (=39/30)  | -              | 1.0 (=39/40)          | 1                        |
| <b>STAFF - EXISTING ON CAMPUS</b>          | <b>9</b>      | -              | <b>9</b>              | <b>7 Total on Campus</b> |

# Marsh Creek Elementary | Facility Analysis and Site Input

Multiple site visits and meetings were held with District Administration and site Administration, as well as a community meeting in early March 2026, to discuss the needs of this campus. A summary the items discussed and discovered during those meetings are listed below:

## **SITE**

1. An additional shade structure is needed for outdoor dining.
2. Shade is desired at the asphalt play area, as there is no shaded areas for students.
3. Surfacing / turf at playstructure is in need of replacement (10 year lifespan).
4. Asphalt playground is in need of resurfacing / restriping.

## **BUILDINGS**

1. There are two (2) TK classes held in rooms without restrooms. Additional TK / K classrooms are needed. Recommend adding a building containing three (3) TK / K classes in Kindergarten area. Attendees at the community meeting noted the proposed TK building location encroaches on the existing TK-K play yard and would like to the existing play yard's size to be maintained or enlarged if possible.
2. Campus contains four (4) leased portables which are no longer needed and are being removed.
3. The computer lab adjacent the library is not really utilized, and could be combined with the library modernization / reconfiguration to make it a more welcoming, and usable space.
4. The campus uses the Ron Clark Academy House System. A few displays / TV mounted on the exterior, protected by laminated safety glass, located around campus to display house standings would be a positive way to enhance this program.
5. Campus is in need of exterior paint, and interior finish replacements.
6. Site needs improved storage, specifically a room for curriculum.

## **IT / AV / ELECTRICAL / LOW VOLTAGE / HVAC**

1. MPR is in need of AV upgrades, wall mounted projector, new projection screen, speakers, etc.
2. Fire Alarm is aging and in need of replacement.
3. PA System / Speakers are in need of upgrades; students cannot hear announcements on the playground.
4. IT upgrades and additional security cameras for blinds spots.



# Marsh Creek Elementary | Existing Site Plan





# Marsh Creek Elementary | Proposed Site Plan





# Marsh Creek Elementary | Preliminary Cost Estimates

Preliminary costs for all work shown on the proposed site plan is listed below.

| LABEL ON PLAN | SCOPE                                               | COST ESTIMATES |                      |
|---------------|-----------------------------------------------------|----------------|----------------------|
| 1             | New TK / K Building containing 3 Classrooms         | \$             | 6,600,000.00         |
| 2             | Multipurpose Building Upgrades                      | \$             | 330,000.00           |
| 3             | Library Renovation / Upgrades                       | \$             | 275,000.00           |
| 4             | Shade Structures (@ 2 Locations)                    | \$             | 440,000.00           |
| 5             | House Displays                                      | \$             | 22,000.00            |
| 6             | Playstructure Surfacing Renovations (@ 2 Locations) | \$             | 264,000.00           |
| 7             | Asphalt Repair / Replacement at Play Areas          | \$             | 55,000.00            |
| 8             | Asphalt Repair / Replacement at Parking Lots        | \$             | 55,000.00            |
| 9 *           | Technology Upgrades (PA System, IT, Cameras)        | \$             | 1,679,040.00         |
| 10 *          | HVAC Replacements                                   | \$             | 2,227,500.00         |
| 11 *          | Fire Alarm Upgrades                                 | \$             | 605,000.00           |
| 12 *          | Reroofing, Flooring Replacement, Repainting         | \$             | 1,149,500.00         |
| <b>TOTAL</b>  |                                                     | <b>\$</b>      | <b>13,702,040.00</b> |

\* Items not labeled on the site plans.

# Mary Casey Black Elementary

480 Farmington Drive  
Brentwood, CA 94513  
(925) 513-6430  
<https://www.brentwood.k12.ca.us/o/mcb>

Maria Gonzalez, Principal  
Maria Sanchez, Vice Principal

|            |                        |     |
|------------|------------------------|-----|
| Enrollment | <div><div></div></div> | 674 |
| Capacity   | <div><div></div></div> | 696 |

|                             |        |
|-----------------------------|--------|
| Total Square Feet of Campus | 54,412 |
| Total Teaching Stations     | 32     |



Mary Casey Black Elementary opened for the 2009-2010 school year, and houses Transitional Kindergarten (TK) through 5th grades. The entire campus was constructed in one phase; solar panels were added in 2019.

One current issue this campus is dealing with is building settling, which is causing foundation cracking which in turn affects walls, ceilings, roof leaks, door misalignment, as well as many other issues. This is an issue that is being currently addressed

Projects completed since the 2016 FMP include:

- Lunch Shade Structure Project
- Solar Array Project
- Synthetic Turf Playgrounds Replacements
- Plumbing & HVAC (CalSHAPE) Replacements
- Security Camera Upgrades Project
- PA System, AV, Classroom Sound System, Emergency Notification System Replacement

## Mission Statement

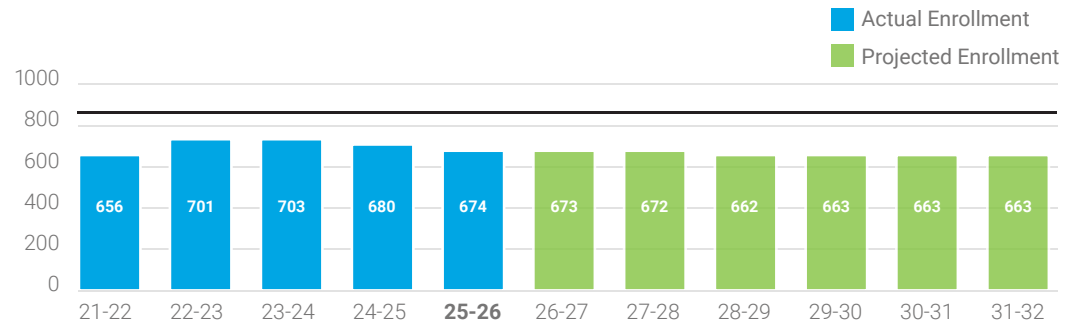
At Mary Casey Black Elementary, we are committed to creating a safe learning environment centered on respect for all, responsibility, and the development of academic, physical and social skills. We provide our students with a strong foundation of critical thinking that will promote academic achievement and will prepare them for a successful future.

# Mary Casey Black Elementary | Campus Building Inventory

| BUILDING NAME AND USE                                   | ROOM NUMBERS<br>(IF APPLICABLE) | DSA #     | YEAR OF<br>CONSTRUCTION        | PERM<br>CR's | PORT<br>CR's | TOTAL<br>BLDG SF | CLASSROOM<br>COUNT |
|---------------------------------------------------------|---------------------------------|-----------|--------------------------------|--------------|--------------|------------------|--------------------|
| A - Administration                                      | -                               | 01-108919 | 2008                           | -            | -            | 4800             | -                  |
| B - Multipurpose Building, Kitchen, Platform, Restrooms | -                               | 01-108919 | 2008                           | -            | -            | 7596             | -                  |
| C1 - Computer Lab, Library                              | 32, 33                          | 01-108919 | 2008                           | -            | -            | 3840             | -                  |
| C2 - Special Ed, Support Spaces, Restrooms              | 34-38                           | 01-108919 | 2008                           | 2            | -            | 3200             | 2                  |
| D1 - Classrooms, Support Spaces, Restrooms              | 1-4                             | 01-108919 | 2008                           | 4            | -            | 4224             | 4                  |
| D2 - Classrooms, Support Spaces, Restrooms              | 5-8                             | 01-108919 | 2008                           | 4            | -            | 4224             | 4                  |
| E1 - Classrooms, Support Spaces, Restrooms              | 9-12                            | 01-108919 | 2008                           | 4            | -            | 4224             | 4                  |
| E2 - Classrooms, Support Spaces, Restrooms              | 13-16                           | 01-108919 | 2008                           | 4            | -            | 4224             | 4                  |
| F - Kindergarten Classrooms                             | 28-31                           | 01-108919 | 2008                           | 4            | -            | 6240             | 4                  |
| G1 - Classrooms, Support Spaces, Restrooms              | 17-22                           | 01-108919 | 2008                           | 6            | -            | 6080             | 6                  |
| G2 - Classrooms, Aim High                               | 23-27                           | 01-108919 | 2008                           | 4            | -            | 5760             | 4                  |
| H - Shade Structure (30x54)                             | -                               | 01-108919 | 2008                           | -            | -            | -                | -                  |
| I - Shade Structure (20x30)                             | -                               | 01-108919 | 2008                           | -            | -            | -                | -                  |
| J - Solar Panels                                        | -                               | 01-118258 | 2019                           | -            | -            | -                | -                  |
| <b>TOTAL</b>                                            |                                 |           | <b>TOTAL SF AND CLASSROOMS</b> |              |              | <b>54,412</b>    | <b>32</b>          |

# Mary Casey Black Elementary | Classroom Inventory and Enrollment

Currently three (3) Kindergarten classes are being held in standard classrooms, with no immediate access to restrooms, which is recommended by CDE for all TK and K classrooms. The campus has to employ one (1) bathroom aide to walk Kindergarten students to and from restrooms.



| CLASSROOM USE                  | CLASSROOM NUMBERS | DISTRICT LOADING STANDARD | CLASSROOM COUNT | TOTAL STUDENT CAPACITY | REMARKS                                                                     |
|--------------------------------|-------------------|---------------------------|-----------------|------------------------|-----------------------------------------------------------------------------|
| Transitional Kindergarten (TK) | 28, 29, 30        | 24                        | 3               | 72                     |                                                                             |
| Kindergarten                   | 17, 18, 19, 31    | 25                        | 4               | 100                    | Kindergarten classrooms held in Rooms 17, 18, and 19 do not have restrooms. |
| 1st Grade                      | 1, 2, 3, 4        | 25                        | 4               | 100                    |                                                                             |
| 2nd Grade                      | 5, 6, 7, 8        | 25                        | 4               | 100                    |                                                                             |
| 3rd Grade                      | 9, 10, 12, 16     | 25                        | 4               | 100                    |                                                                             |
| 4th Grade                      | 14, 15, 24        | 33                        | 3               | 99                     |                                                                             |
| 5th Grade                      | 20, 21, 22        | 33                        | 3               | 99                     |                                                                             |
| SDC TK - 1st Grade             | 37                | 13                        | 1               | 13                     |                                                                             |
| SDC                            | 38                | 13                        | 1               | 13                     |                                                                             |
| Intervention                   | 11                | -                         | 1               | -                      |                                                                             |
| Music                          | 23                | -                         | 1               | -                      |                                                                             |
| ISP                            | 13, 25, 26        | -                         | 3               | -                      |                                                                             |
| <b>TOTALS</b>                  |                   |                           | <b>32</b>       | <b>696</b>             |                                                                             |

# Mary Casey Black Elementary | Plumbing Fixture

Current California Plumbing Code (CPC) and CBE recommendations for toilets, urinals, lavatories (sinks), and drinking fountains are noted below:  
The below does not include Kindergarten / TK / SDC classrooms containing toilet facilities and lavatories.

As of the completion of this FMP, there are 672 students, as well as 42 women and 2 men on staff. For students, the assumption made is 50% female and 50% male students minus the Kindergarten classrooms which include restrooms, which would be 672 total students - 99 Kindergarten students in classes with restrooms = 573 total students (287 female and 286 male students).

| STUDENTS AND STAFF<br>(MINUS KINDERGARTEN) | TOILETS       | URINALS        | LAVATORIES<br>(SINKS) | DRINKING<br>FOUNTAINS    |
|--------------------------------------------|---------------|----------------|-----------------------|--------------------------|
| MALE - CPC / CBC RECOMMENDATIONS           | 1 PER 50      | 1 PER 100      | 1 PER 40              | 1 PER 150                |
| REQUIRED AMOUNT                            | 5.7 (=286/50) | 2.9 (=286/100) | 7.2 (=286/40)         | 1.9 (=286/150)           |
| <b>BOYS - EXISTING ON CAMPUS</b>           | <b>7</b>      | <b>11</b>      | <b>11</b>             | <b>3.5 (7 Total)</b>     |
| FEMALE - CPC / CBC RECOMMENDATIONS         | 1 PER 30      | -              | 1 PER 40              | 1 PER 150                |
| REQUIRED AMOUNT                            | 9.6 (=287/30) | -              | 7.2 (=287/40)         | 1.9 (=287/150)           |
| <b>GIRLS - EXISTING ON CAMPUS</b>          | <b>18</b>     | <b>-</b>       | <b>11</b>             | <b>3.5 (7 Total)</b>     |
| STAFF - CPC / CBC RECOMMENDATIONS          | 1 PER 30      | -              | 1 PER 40              | 1 PER 150                |
| REQUIRED AMOUNT                            | 1.5 (=44/30)  | -              | 1.1 (=44/40)          | 1                        |
| <b>STAFF - EXISTING ON CAMPUS</b>          | <b>7</b>      | <b>-</b>       | <b>7</b>              | <b>7 Total on Campus</b> |

# Mary Casey Black Elementary | Facility Analysis and Site Input

Multiple site visits and meetings were held with District Administration and site Administration, as well as a community meeting in early March 2026, to discuss the needs of this campus. A summary the items discussed and discovered during those meetings are listed below:

## **SITE**

1. Front entrance does not have weather protection, and isn't easily identifiable as the main office. Recommend adding a canopy with signage.
2. Gaps at gate latches are expanding, causing potential safety concerns. Recommend repair / replacement at all locations of concern.
3. Ball Walls on asphalt play area need to be replaced, wood is warped.
4. Surfacing / turf at playstructure is in need of replacement (10 year lifespan).
5. Grass under solar panels is dying and muddy due to lack of sunlight. Recommend replacing with asphalt paving.
6. Asphalt playground is in need of resurfacing / crack fill / restriping.
7. Existing bike rack area is in need of expansion, and a separate bike rack location is desired at the Kindergarten wing.
8. Grass fields are in need of repair / replacement.
9. Addition of softball backstop and diamond with dirt infield desired on grass fields.

## **BUILDINGS**

1. Buildings have settled on campus and are in need of foundation repair / remediation. Work is currently planned for summer of 2026.
2. Some classrooms have roof leaks, likely do to building settling.
3. Campus is close to capacity. Three (3) Kindergarten classes are currently held in rooms without restrooms. Additional TK / K classrooms are needed.
4. Classrooms have issues with locking and door opening / closing. Potentially caused by sun heating up doors. Recommend reviewing all locations to provide resolution.
5. Campus is in need of exterior paint, and interior finish replacements.
6. Library should be modernization / reconfiguration to make it a more welcoming, and usable space.
7. Computer Lab could be redesigned into a science lab or flexible use space as students have chrome books in classrooms.

## **IT / AV / ELECTRICAL / LOW VOLTAGE / HVAC**

1. MPR is in need of AV upgrades, wall mounted projector, new projection screen, speakers, etc.
2. PA System / Speakers are in need of upgrades; students cannot hear announcements on the playground.
3. Multiple areas have camera blindspots. Recommend reviewing and providing additional cameras where needed.
4. Inconsistent HVAC in Administration (always too hot or too cold); recommend system rebalancing.
5. IT upgrades and additional security cameras for blinds spots.



# Mary Casey Black Elementary | Existing Site Plan





# Mary Casey Black Elementary | Proposed Site





# Mary Casey Black Elementary | Preliminary Cost Estimate

Preliminary costs for all work shown on the proposed site plan is listed below.

| LABEL ON PLAN | SCOPE                                               | COST ESTIMATES |                      |
|---------------|-----------------------------------------------------|----------------|----------------------|
| 1             | New TK / K Building containing 3 Classrooms         | \$             | 6,600,000.00         |
| 2             | Multipurpose Building Upgrades                      | \$             | 330,000.00           |
| 3             | Canopy / Upgrades at Front Entrance                 | \$             | 275,000.00           |
| 4             | Settlement Remediation                              | \$             | 2,200,000.00         |
| 5             | Library Renovation / Upgrades                       | \$             | 275,000.00           |
| 6             | Ball Wall Replacement (2 Ball Walls)                | \$             | 110,000.00           |
| 7             | Playstructure Surfacing Renovations (@ 2 Locations) | \$             | 264,000.00           |
| 8             | New / Expanded Areas for Bike Racks                 | \$             | 176,000.00           |
| 9             | Fencing / Security                                  | \$             | 27,500.00            |
| 10            | New Cameras                                         | \$             | INCLUDED BELOW       |
| 11            | Asphalt under Solar Panels                          | \$             | 158,400.00           |
| 12            | Asphalt Repair / Replacement at Play Areas          | \$             | 1,647,800.00         |
| 13            | Asphalt Repair / Replacement at Parking Lots        | \$             | 1,262,800.00         |
| 14            | Concrete Repair / Replacement                       | \$             | 379,500.00           |
| 15            | Field Repair / Replacement                          | \$             | 198,660.00           |
| 16            | Replacement of Backstop / Add Dirt Infield          | \$             | 82,500.00            |
| 17 *          | Technology Upgrades (PA System, IT, Cameras)        | \$             | 1,679,040.00         |
| 18 *          | Fire Alarm Replacement                              | \$             | 598,400.00           |
| 19 *          | HVAC Replacements                                   | \$             | 726,000.00           |
| 20 *          | Reroofing, Flooring Replacement, Repainting         | \$             | 605,000.00           |
| <b>TOTAL</b>  |                                                     | <b>\$</b>      | <b>17,595,600.00</b> |

\* Items not labeled on the site plans.

# Pioneer Elementary

2010 Shady Willow Lane  
Brentwood, CA 94561  
(925) 513-6410  
<https://www.brentwood.k12.ca.us/o/pes>

Becerra Maria-Elena, Principal  
Jamie Griggs, Vice Principal



|                             |        |
|-----------------------------|--------|
| Total Square Feet of Campus | 63,300 |
| Total Teaching Stations     | 41     |



Pioneer Elementary opened for the 2004-2005 school year, and is an extremely close match to the Marsh Creek Elementary campus. Pioneer houses Transitional Kindergarten (TK) through 5th grades.

The majority of the campus was constructed in 2003-2004, with additional classrooms added in 2004, eight (8) portable classrooms added in 2007 and a new lunch shade shelter added in 2025. As the main campus was constructed over 20 years ago, this site should be eligible for state modernization funding.

Projects completed since the 2016 FMP include:

- Lunch Shade Structure
- Classroom Flooring Replacement
- Restroom Epoxy Flooring Replacement
- Synthetic Turf Playgrounds Replacements
- Plumbing & HVAC (CalSHAPE) Replacements
- Security Camera Upgrades Project
- PA System, AV, Classroom Sound System, Emergency Notification System Replacement

## Mission Statement

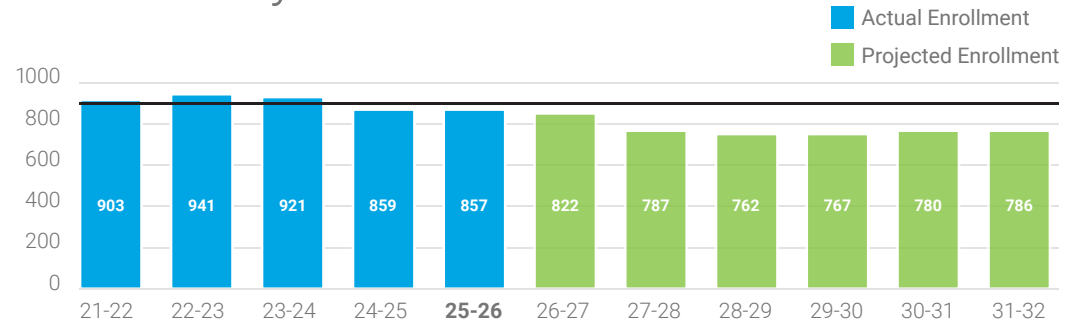
At Pioneer Elementary School, we are dedicated to providing a nurturing and supportive environment where each student is encouraged to reach their highest academic potential while developing strong social responsibility. We are committed to fostering a safe, engaging, and dynamic learning space where students are challenged to set high academic goals and grow a lifelong love for learning.

# Pioneer Elementary | Campus Building Inventory

| BUILDING NAME AND USE                                   | ROOM NUMBERS<br>(IF APPLICABLE) | DSA #                  | YEAR OF<br>CONSTRUCTION | PERM<br>CR's | PORT<br>CR's | TOTAL<br>SF | CLASSROOM<br>COUNT |
|---------------------------------------------------------|---------------------------------|------------------------|-------------------------|--------------|--------------|-------------|--------------------|
| A - Multipurpose Building, Kitchen, Platform, Restrooms | -                               | 01-104682              | 2003                    | -            | -            | 7,600       | -                  |
| B - Classrooms                                          | 12-15                           | 01-105726              | 2004                    | 4            | -            | 3,840       | 4                  |
| C - Administration                                      |                                 | 01-104682              | 2003                    | -            | -            | 5,120       | -                  |
| D - Classrooms, Support Spaces, Restrooms               | 16-23                           | 01-104682              | 2003                    | 8            | -            | 9,100       | 8                  |
| E - SDC Classrooms, Library, Computer Lab               | 5-11                            | 01-104682              | 2003                    | 3            | -            | 6,940       | 3                  |
| F - Classrooms                                          | 24-29                           | 01-104682              | 2003                    | 6            | -            | 5,760       | 6                  |
| G - Kindergarten Classrooms                             | 1-4                             | 01-104682              | 2003                    | 4            | -            | 6,240       | 4                  |
| H - Aim High                                            | -                               | 01-104682              | 2003                    | -            | -            | 1,920       | -                  |
| I - Classrooms, Support Spaces, Restrooms               | 30-37                           | 01-104682              | 2003                    | 8            | -            | 9,100       | 8                  |
| J - Portable Classrooms (Classrooms 38-41 are leased)   | 38-45                           | 01-108665<br>01-108796 | 2007                    | 8            | -            | 7,680       | 8                  |
| K - Shade Structure                                     | -                               | 01-106097              | 2004                    | -            | -            | -           | -                  |
| L - Shade Structure                                     | -                               | -                      | -                       | -            | -            | -           | -                  |
| TOTAL                                                   |                                 |                        | TOTAL SF AND CLASSROOMS |              |              | 63,300      | 41                 |

# Pioneer Elementary | Classroom Inventory and Enrollment

This campus is almost at maximum capacity. Currently there are four (4) TK / K classrooms held in standard classrooms, with no immediate access to restrooms, which is recommended by CDE for all TK and K classrooms. Site has to employ 1.5 bathroom aides to take TK / K students to the restrooms.



| CLASSROOM USE                  | CLASSROOM NUMBERS  | DISTRICT LOADING STANDARD | CLASSROOM COUNT | TOTAL STUDENT CAPACITY | REMARKS                                                          |
|--------------------------------|--------------------|---------------------------|-----------------|------------------------|------------------------------------------------------------------|
| Transitional Kindergarten (TK) | 3, 4, 40           | 24                        | 3               | 72                     | TK in classroom 40 does not have a bathroom.                     |
| Kindergarten                   | 1, 14, 15, 41      | 25                        | 4               | 100                    | Kindergarten in classrooms 14, 15, and 41 do not have bathrooms. |
| 1st Grade                      | 12, 13, 19, 39     | 25                        | 4               | 100                    |                                                                  |
| 2nd Grade                      | 16, 17, 23, 25     | 25                        | 4               | 100                    |                                                                  |
| 3rd Grade                      | 20, 21, 22, 24, 26 | 25                        | 5               | 125                    |                                                                  |
| 4th Grade                      | 32, 34, 35, 36, 37 | 33                        | 5               | 165                    |                                                                  |
| 5th Grade                      | 27, 29, 30, 31, 33 | 33                        | 5               | 165                    |                                                                  |
| SDC TK - 1st Grade             | 18                 | 13                        | 1               | 13                     |                                                                  |
| SDC TK - 2nd Grade             | 2                  | 13                        | 1               | 13                     |                                                                  |
| SDC 2nd - 3rd Grades           | 6                  | 13                        | 1               | 13                     |                                                                  |
| SDC 4th - 5th Grades           | 5, 28              | 13                        | 2               | 26                     |                                                                  |
| Computer                       | 11                 | -                         | 1               | -                      |                                                                  |
| Intervention                   | 44                 | -                         | 1               | -                      |                                                                  |
| Music / Gate / PA's            | 38, 43             | -                         | 2               | -                      |                                                                  |
| ISP                            | 42, 45             | -                         | 2               | -                      |                                                                  |
| <b>TOTALS</b>                  |                    |                           | <b>41</b>       | <b>892</b>             |                                                                  |

# Pioneer Elementary | Plumbing Fixture Counts

Current California Plumbing Code (CPC) and CBE recommendations for toilets, urinals, lavatories (sinks), and drinking fountains are noted below:

The below does not include Kindergarten / TK / SDC classrooms containing toilet facilities and lavatories.

As of the completion of this FMP, there are 854 students, as well as 44 women on staff and 4 men. For students, the assumption made is 50% female and 50% male students minus the Kindergarten classrooms which include restrooms, would be 854 total students - 103 Kindergarten students = 751 total students (376 female and 375 male students).

| STUDENTS AND STAFF<br>(MINUS KINDERGARTEN) | TOILETS        | URINALS        | LAVATORIES<br>(SINKS) | DRINKING<br>FOUNTAINS    |
|--------------------------------------------|----------------|----------------|-----------------------|--------------------------|
| MALE - CPC / CBC RECOMMENDATIONS           | 1 PER 50       | 1 PER 100      | 1 PER 40              | 1 PER 150                |
| REQUIRED AMOUNT                            | 7.5 (=375/50)  | 3.8 (=375/100) | 9.4 (=375/40)         | 2.5 (=375/150)           |
| <b>BOYS - EXISTING ON CAMPUS</b>           | <b>7</b>       | <b>11</b>      | <b>11</b>             | <b>3.5 (7 Total)</b>     |
| FEMALE - CPC / CBC RECOMMENDATIONS         | 1 PER 30       | -              | 1 PER 40              | 1 PER 150                |
| REQUIRED AMOUNT                            | 12.5 (=376/30) | -              | 9.4 (=376/40)         | 2.5 (=376/150)           |
| <b>GIRLS - EXISTING ON CAMPUS</b>          | <b>18</b>      | <b>-</b>       | <b>11</b>             | <b>3.5 (7 Total)</b>     |
| STAFF - CPC / CBC RECOMMENDATIONS          | 1 PER 30       | -              | 1 PER 40              | 1 PER 150                |
| REQUIRED AMOUNT                            | 1.6 (=48/30)   | -              | 1.2 (=48/40)          | 1                        |
| <b>STAFF - EXISTING ON CAMPUS</b>          | <b>9</b>       | <b>-</b>       | <b>9</b>              | <b>7 Total on Campus</b> |

# Pioneer Elementary | Facility Analysis and Site Input

Multiple site visits and meetings were held with District Administration and site Administration, as well as a community meeting in early March 2026, to discuss the needs of this campus. A summary the items discussed and discovered during those meetings are listed below:

## **SITE**

1. Shade is desired at main play area - students do not have enough shade from the small trees on site.
2. Shade structure at the Kindergarten play area is in need of replacement.
3. Surfacing / turf at playstructure is in need of replacement (10 year lifespan).
4. Asphalt playground is in need of resurfacing / restriping. Low spots are causing puddling in some areas.
5. Grass fields are in need of repair / replacement.
6. Site continues to have plumbing issues (backed up pipes). Recommend investigating and replacing piping where issues are located.

## **BUILDINGS**

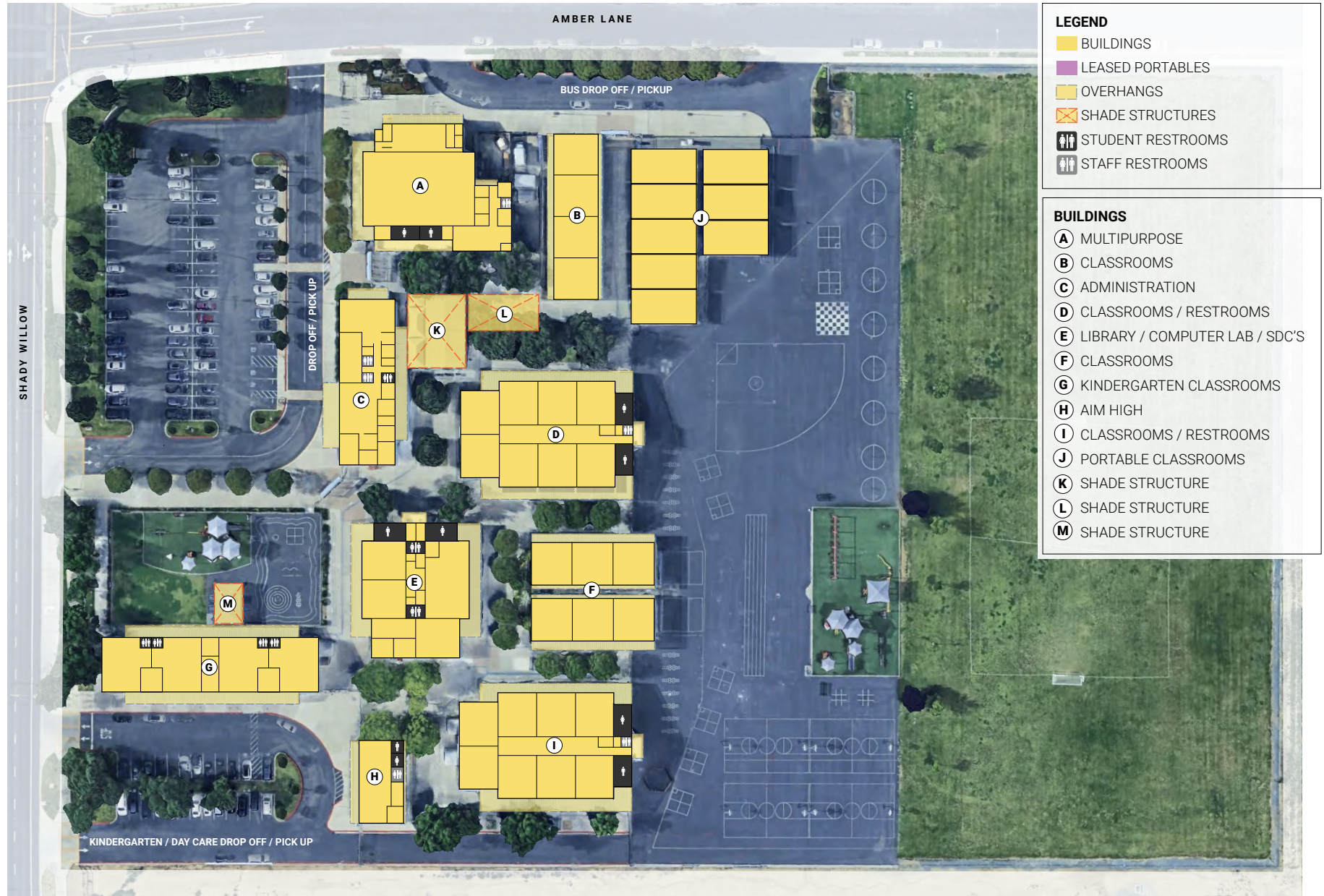
1. Campus is over capacity - there are four (4) TK and Kindergarten classes held in rooms without restrooms. Additional TK / K classrooms are needed. Attendees at the community meeting noted the proposed TK building location encroaches on the existing TK-K play yard and would like to the existing play yard's size to be maintained or enlarged if possible.
2. Portable classrooms located on blacktop are aging and in need of replacement, with a permanent building. All classrooms to have sinks.
3. Additional Restrooms are needed at the 1st grade wing.
4. Library is in need of modernization / reconfiguration to make it a more welcoming, and usable space.
5. Roofs are leaking and in need of repair / replacement.
6. Campus is in need of exterior paint, and interior finish replacements.

## **IT / AV / ELECTRICAL / LOW VOLTAGE / HVAC**

1. MPR is in need of AV upgrades, wall mounted projector, new projection screen, speakers, etc.
2. Fire Alarm is aging and in need of replacement.
3. PA System / Speakers are in need of upgrades; students cannot hear announcements on the playground.
4. Additional security cameras are needed on site, as there are many areas the cameras do not cover.
5. IT upgrades.

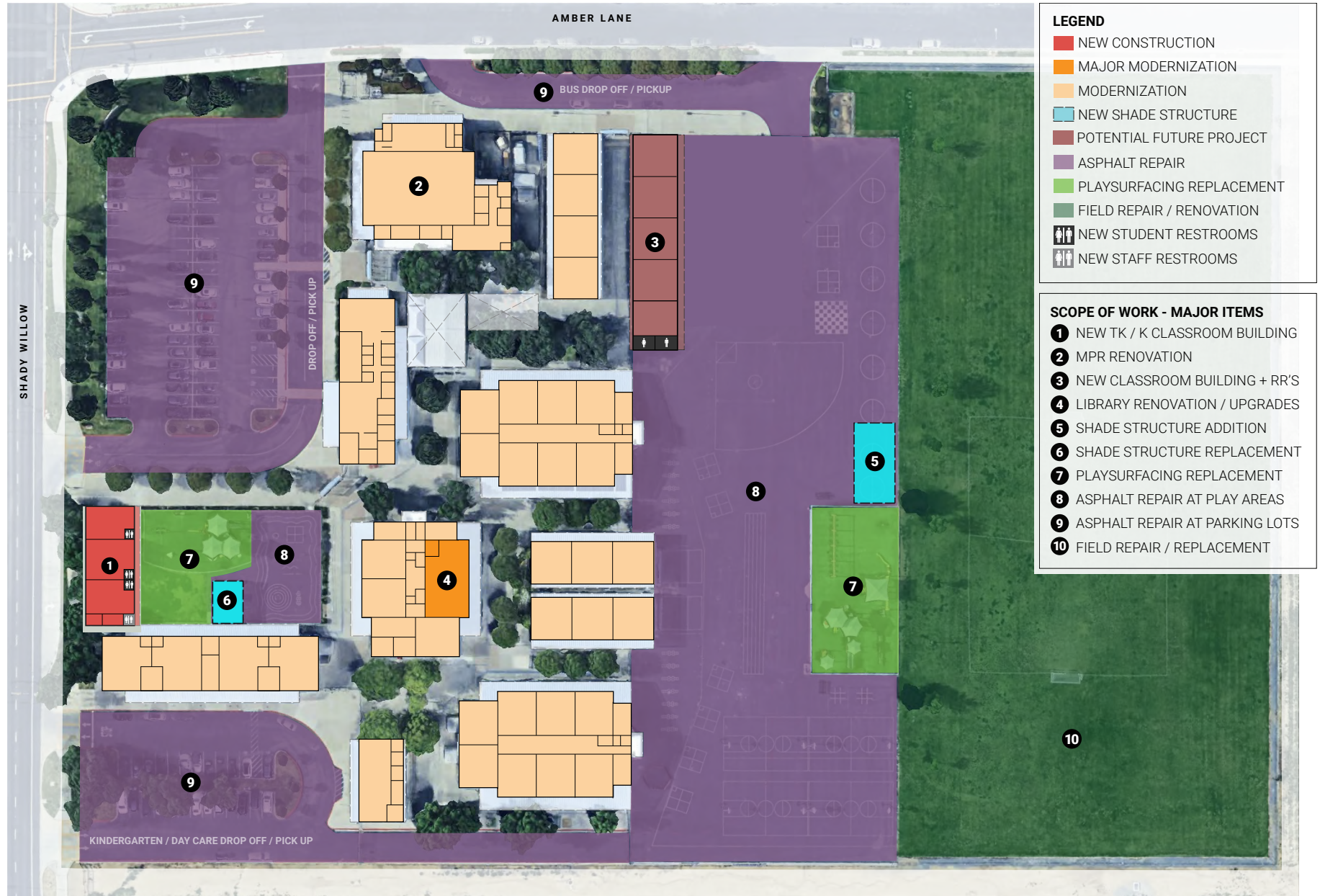


# Pioneer Elementary | Existing Site Plan





# Pioneer Elementary | Proposed Site Plan





# Pioneer Elementary | Preliminary Cost Estimate

Preliminary costs for all work shown on the proposed site plan is listed below.

| LABEL ON PLAN | SCOPE                                                                | COST ESTIMATES |                      |
|---------------|----------------------------------------------------------------------|----------------|----------------------|
| 1             | New TK / K Building containing 3 Classrooms                          | \$             | 6,600,000.00         |
| 2             | Multipurpose Building Upgrades                                       | \$             | 330,000.00           |
| 3 **          | New Classroom Building Containing 5 Classrooms and Girls / Boys RR's | \$             | NOT INCLUDED         |
| 4             | Library / Media Center Updates                                       | \$             | 275,000.00           |
| 5             | Shade Structure Addition - Adjacent Main Play Area                   | \$             | 220,000.00           |
| 6             | Shade Structure Replacement - At Kindergarten Play Area              | \$             | 209,000.00           |
| 7             | Playstructure Surfacing Renovations (@ 2 Locations)                  | \$             | 264,000.00           |
| 8             | Hardcourt Play Areas - Asphalt Repair / Replacement                  | \$             | 55,000.00            |
| 9             | Parking and Drop off - Asphalt Repair / Replacement                  | \$             | 55,000.00            |
| 10            | Field Renovation / Repair                                            | \$             | 973,610.00           |
| 11 *          | Technology Upgrades (PA System, IT, Cameras)                         | \$             | 2,151,270.00         |
| 12 *          | HVAC Replacements                                                    | \$             | 2,528,900.00         |
| 13 *          | Fire Alarm Replacement                                               | \$             | 696,300.00           |
| 14 *          | Reroofing, Flooring Replacement, Repainting                          | \$             | 1,149,500.00         |
| <b>TOTAL</b>  |                                                                      | <b>\$</b>      | <b>15,507,580.00</b> |

\* Items not labeled on the site plans.

\*\* Potential future project.

# Ron Nunn Elementary

1755 Central Ave  
Brentwood, CA 94513  
(925) 513-6380  
<https://www.brentwood.k12.ca.us/o/rns>

Nick Casey, Principal  
Julie France, Vice Principal

|            |                        |     |
|------------|------------------------|-----|
| Enrollment | <div><div></div></div> | 693 |
| Capacity   | <div><div></div></div> | 756 |

|                             |        |
|-----------------------------|--------|
| Total Square Feet of Campus | 49,576 |
| Total Teaching Stations     | 31     |



Ron Nunn Elementary opened in 1990, and houses Transitional Kindergarten (TK) through 5th grades. The main campus was constructed in 1989-1990, with additional classrooms added in 1992, 1996, a few small modernization projects in the 2000s, portables added in 2010, and solar panels added in 2019-2020. This campus is over 20 years ago and should be eligible for state modernization funding.

Projects completed since the 2016 FMP include:

- Solar Array Project
- Restroom Epoxy Flooring Replacement
- Synthetic Turf Playgrounds Replacements
- Plumbing & HVAC (CalSHAPE) Replacements
- Security Camera Upgrades Project
- PA System, AV, Classroom Sound System, Emergency Notification System Replacement

## Mission Statement

Ron Nunn School believes every child will SOAR to Success.

**Student Learning:** Academic Excellence will be achieved through high level instruction and high standards for student learning. We will encourage discovery and exploration while ensuring education is accessible to ALL learners.

**Opportunities for All:** We believe in the education of the whole child. We will provide developmentally appropriate opportunities to nurture the social, emotional and developmental needs of our students.

**Admire our Differences:** We will establish a safe learning environment with a positive culture where individual diversity is celebrated.

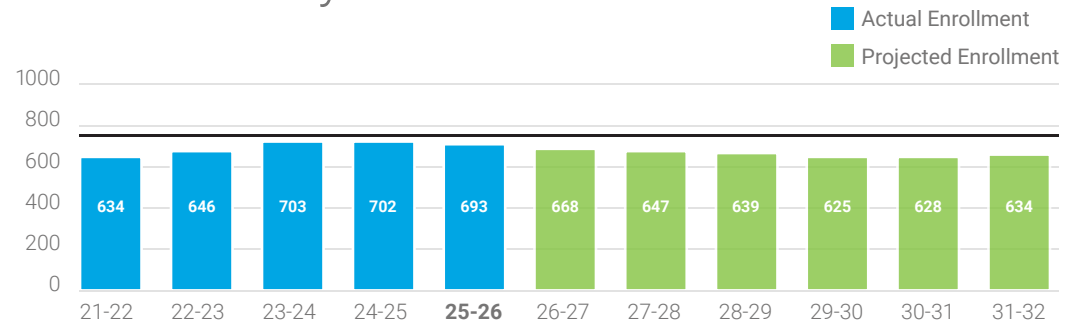
**Relationships:** Creating mutual respectful relationships with students and families enables a partnership ensuring the success of the entire learning community.

# Ron Nunn Elementary | Campus Building Inventory

| BUILDING NAME AND USE                                   | ROOM NUMBERS<br>(IF APPLICABLE) | DSA #     | YEAR OF<br>CONSTRUCTION | PERM<br>CR's | PORT<br>CR's | TOTAL<br>BLDG SF | CLASSROOM<br>COUNT |
|---------------------------------------------------------|---------------------------------|-----------|-------------------------|--------------|--------------|------------------|--------------------|
| A - Administration                                      | -                               | 51322     | 1990                    | -            | -            | 2480             | -                  |
| B - Multipurpose Building, Kitchen, Platform, Restrooms | -                               |           |                         | -            | -            | 6990             | -                  |
| C - Kindergarten Classrooms                             | 1-3                             | 51322     | 1990                    | 3            | -            | 3396             | 3                  |
| D - Kindergarten Classrooms                             | 27-29                           | 64327     | 1996                    | 3            | -            | 3840             | 3                  |
| E - Classrooms, Support Spaces                          | 4-8                             | 51322     | 1990                    | 5            | -            | 4820             | 5                  |
| F - Classrooms, Support Spaces, Restrooms               | 9-11                            | 51322     | 1990                    | 2            | -            | 4000             | 2                  |
| G - Computer Lab, Library                               | 22-23                           | 51322     | 1990                    | 2            | -            | 6290             | 2                  |
| H - Classrooms                                          | 12-17                           | 51322     | 1990                    | 6            | -            | 5760             | 6                  |
| I - Aim High                                            | -                               | 51322     | 1990                    | -            | -            | 1920             | -                  |
| J - Classrooms                                          | 18-21                           | 57872     | 1992                    | 4            | -            | 3840             | 4                  |
| K - Portable Classrooms                                 | 31-32                           | 01-109426 | 2010                    | -            | 2            | 1920             | 2                  |
| L - Portable Classrooms, Support Spaces, Restrooms?     | 33-36                           | 01-109426 | 2010                    | -            | 4            | 4320             | 4                  |
| M - Shade Strucrure                                     | -                               | -         | -                       | -            | -            | -                | -                  |
| N - Shade Structures                                    | -                               | -         | -                       | -            | -            | -                | -                  |
| O - Shade Structure                                     | -                               | -         | -                       | -            | -            | -                | -                  |
| <b>TOTAL</b>                                            | <b>TOTAL SF AND CLASSROOMS</b>  |           |                         |              |              | <b>49,576</b>    | <b>31</b>          |

# Ron Nunn Elementary | Classroom Inventory and Enrollment

This campus is nearing maximum capacity. Currently a SDC TK classroom is held in standard classrooms, with no immediate access to restrooms, which is recommended by CDE for all TK and K classrooms. As well, additional classroom and meeting space for admin is needed.



| CLASSROOM USE                  | CLASSROOM NUMBERS | DISTRICT LOADING STANDARD | CLASSROOM COUNT | TOTAL STUDENT CAPACITY | REMARKS                                                   |
|--------------------------------|-------------------|---------------------------|-----------------|------------------------|-----------------------------------------------------------|
| Transitional Kindergarten (TK) | 3, 27             | 24                        | 2               | 48                     |                                                           |
| Kindergarten                   | 2, 27, 28         | 25                        | 3               | 75                     |                                                           |
| 1st Grade                      | 5, 6, 7, 8        | 25                        | 4               | 100                    |                                                           |
| 2nd Grade                      | 19, 20, 21, 22    | 25                        | 4               | 100                    |                                                           |
| 3rd Grade                      | 4, 13, 14, 15, 31 | 25                        | 5               | 125                    |                                                           |
| 4th Grade                      | 23, 32, 33, 34    | 33                        | 4               | 132                    |                                                           |
| 5th Grade                      | 12, 16, 17, 18    | 33                        | 4               | 132                    |                                                           |
| SDC TK - 1st Grade             | 10                | 13                        | 1               | 13                     | The current SDC TK classroom does not contain a restroom. |
| SDC 2nd - 4th Grades           | 11                | 13                        | 1               | 13                     |                                                           |
| Intervention                   | 35                | -                         | 1               | 25                     |                                                           |
| Learning Center                | LC                | -                         | 1               | -                      |                                                           |
| Music / PE / Right at Home     | 36                | -                         | 1               | 25                     |                                                           |
| <b>TOTALS</b>                  |                   |                           | <b>31</b>       | <b>756</b>             |                                                           |

## Ron Nunn Elementary | Plumbing Fixture Counts

Current California Plumbing Code (CPC) and CBE recommendations for toilets, urinals, lavatories (sinks), and drinking fountains are noted below:

The below does not include Kindergarten / TK / SDC classrooms containing toilet facilities and lavatories.

As of the completion of this FMP, there are 694 students, as well as 71 women on staff and 9 men. For students, the assumption made is 50% female and 50% male students minus the Kindergarten classrooms which include restrooms, would be 694 total students - 92 Kindergarten students = 613 total students (307 female and 306 male students).

| STUDENTS AND STAFF<br>(MINUS KINDERGARTEN) | TOILETS        | URINALS        | LAVATORIES<br>(SINKS) | DRINKING<br>FOUNTAINS |
|--------------------------------------------|----------------|----------------|-----------------------|-----------------------|
| MALE - CPC / CBC RECOMMENDATIONS           | 1 PER 50       | 1 PER 100      | 1 PER 40              | 1 PER 150             |
| REQUIRED AMOUNT                            | 6.1 (=306/50)  | 3.1 (=306/100) | 7.7 (=306/40)         | 2.0 (=306/150)        |
| <b>BOYS - EXISTING ON CAMPUS</b>           | <b>6</b>       | <b>9</b>       | <b>9</b>              | <b>3 Total</b>        |
| FEMALE - CPC / CBC RECOMMENDATIONS         | 1 PER 30       | -              | 1 PER 40              | 1 PER 150             |
| REQUIRED AMOUNT                            | 10.3 (=307/30) | -              | 7.7 (=307/40)         | 2.0 (=307/150)        |
| <b>GIRLS - EXISTING ON CAMPUS</b>          | <b>11</b>      | <b>-</b>       | <b>8</b>              | <b>3 Total</b>        |
| STAFF - CPC / CBC RECOMMENDATIONS          | 1 PER 30       | -              | 1 PER 40              | 1 PER 150             |
| REQUIRED AMOUNT                            | 2.7 (=80/30)   | -              | 2 (=80/40)            | 1                     |
| <b>STAFF - EXISTING ON CAMPUS</b>          | <b>9</b>       | <b>-</b>       | <b>9</b>              | <b>3 Total</b>        |

# Ron Nunn Elementary | Facility Analysis and Site Input

Multiple site visits and meetings were held with District Administration and site Administration, as well as a community meeting in early March 2026, to discuss the needs of the campus. A summary the items discussed and discovered during those meetings are listed below:

## **SITE**

1. Wood covered walkways are rotting. Need to be replaced with new roofing.
2. Shade structures on campus are in need of replacement.
3. Surfacing / turf at playstructure is in need of replacement (10 year lifespan).
4. Grass under solar panels is dying and muddy due to lack of sunlight. Recommend replacing with asphalt paving.
5. Asphalt playground is in need of resurfacing / restriping.
6. There is not much parking for events - currently parents have to use street parking.
7. Fencing along the court needs to have panic hardware added to the gates.
8. Grass field is in need of repair. Baseball diamond is aging and in need of relocation and replacement.

## **BUILDINGS**

1. Portables adjacent the asphalt play area need to be replaced.
2. Administration is in need of additional spaces for offices, counselor rooms, working spaces, and meeting rooms.
3. A SDC TK classroom is being held in a room without a restroom.
4. Campus is in need of exterior paint, and interior finish replacements.
5. Library is in need of modernization / reconfiguration to make it a more welcoming, and usable space.

## **IT / AV / ELECTRICAL / LOW VOLTAGE / HVAC**

1. MPR is in need of AV upgrades, wall mounted projector, new projection screen, speakers, etc.
2. Fire Alarm is aging and in need of replacement.
3. PA System / Speakers are in need of upgrades; students cannot hear announcements on the playground.
4. IT upgrades and additional security cameras for blinds spots.
5. HVAC systems are aging and in need of replacement.



# Ron Nunn Elementary | Existing Site Plan



## LEGEND

- BUILDINGS
- OVERHANGS
- SHADE STRUCTURES
- STUDENT RESTROOMS
- STAFF RESTROOMS

## BUILDINGS

- (A)** ADMINISTRATION
- (B)** MULTIPURPOSE
- (C)** KINDERGARTEN CLASSROOMS
- (D)** KINDERGARTEN CLASSROOMS
- (E)** CLASSROOMS
- (F)** CLASSROOMS
- (G)** CLASSROOMS AND LIBRARY
- (H)** CLASSROOMS
- (I)** AIM HIGH
- (J)** CLASSROOMS
- (K)** PORTABLE CLASSROOMS
- (L)** PORTABLE CLASSROOMS / RESTROOMS
- (M)** SHADE STRUCTURE
- (N)** SHADE STRUCTURES
- (O)** SHADE STRUCTURE

# Ron Nunn Elementary | Proposed Site Plan



## LEGEND

- NEW CONSTRUCTION
- MAJOR MODERNIZATION
- MODERNIZATION
- NEW SHADE STRUCTURE
- ASPHALT REPAIR
- PLAYSURFACING REPLACEMENT
- FIELD REPAIR / RENOVATION
- NEW STUDENT RESTROOMS
- NEW STAFF RESTROOMS
- FENCING

## SCOPE OF WORK - MAJOR ITEMS

- 1** NEW BUILDING / RESTROOM WING
- 2** CONVERT TO KINDERGARTEN
- 3** REPAIR / REPLACE DETERIORATED WOOD COVERED WALKWAYS
- 4** SHADE STRUCTURE REPLACEMENT
- 5** SHADE STRUCTURE REPLACEMENT
- 6** LIBRARY RENOVATION / UPGRADES
- 7** MPR UPGRADES
- 8** ADDED HARDCOURT / ASPHALT
- 9** PLAYSURFACING REPLACEMENT
- 10** ASPHALT REPAIR / REPLACEMENT AT PLAY AREAS
- 11** ASPHALT REPAIR / REPLACEMENT AT PARKING LOTS
- 12** RENOVATED GRASS PLAY AREA, REPLACEMENT OF BACKSTOP



# Ron Nunn Elementary | Preliminary Cost Estimate

Preliminary costs for all work shown on the proposed site plan is listed below.

| LABEL ON PLAN | SCOPE                                                             | COST ESTIMATES |                      |
|---------------|-------------------------------------------------------------------|----------------|----------------------|
| 1             | New Building / Restroom Wing                                      | \$             | 8,712,000.00         |
| 2             | Classroom Reconfiguration / Covert to TK / Kindergarten Classroom | \$             | 1,216,875.00         |
| 3             | Covered Walkway Repair / Replacement                              | \$             | 742,500.00           |
| 4             | Shade Structure Replacement - Covered Dining                      | \$             | 220,000.00           |
| 5             | Shade Structure Replacement - at Kindergarten Play Area           | \$             | 209,000.00           |
| 6             | Library / Media Center Updates                                    | \$             | 275,000.00           |
| 7             | Multipurpose Building Upgrades                                    | \$             | 330,000.00           |
| 8             | New Asphalt / Added Asphalt under Shade Structures                | \$             | 369,600.00           |
| 9             | Playstructure Surfacing Renovations (@ 2 Locations)               | \$             | 264,000.00           |
| 10            | Hardcourt Play Areas - Asphalt Repair / Replacement               | \$             | 55,000.00            |
| 11            | Front Parking and Drop off - Asphalt Repair / Replacement         | \$             | 55,000.00            |
| 12            | Renovated Grass Area / Backstop Replacement                       | \$             | 295,312.00           |
| 13 *          | Technology Upgrades (PA System, IT, Cameras)                      | \$             | 1,626,570.00         |
| 14 *          | HVAC Replacements                                                 | \$             | 1,122,000.00         |
| 15 *          | Fire Alarm Replacement                                            | \$             | 545,600.00           |
| 16 *          | Reroofing, Flooring Replacement, Repainting                       | \$             | 1,254,000.00         |
| <b>TOTAL</b>  |                                                                   | <b>\$</b>      | <b>17,292,457.00</b> |

\* Items not labeled on the site plans.

# Adams Middle

401 American Avenue  
Brentwood, CA 94513  
(925) 513-6450  
<https://www.brentwood.k12.ca.us/o/ams>

Lauren Griggs, Principal  
Lisa Bustillos, Vice Principal



Total Square Feet of Campus 109,545  
Total Teaching Stations 53



J. Douglas Adams Middle School (Adams Middle School) opened in fall of 2006, and houses 6th, 7th, and 8th grade students.

The majority of the campus was constructed in 2005-2006, with the theater / music building added in 2007, solar panels added in 2019, and the locker rooms expansion project completed in 2022. As the main campus was constructed over 20 years ago, this site should be eligible for state modernization funding in 2031.

Projects completed since the 2016 FMP include:

- Locker Room Additions
- Upper Field Drainage Improvement
- Lower Field Drainage Improvement
- New Asphalt Running Track
- Telescoping Theater Seats
- Solar Array Project
- Restroom Epoxy Flooring Replacement
- Plumbing & HVAC (CalSHAPE) Replacements
- Security Camera Upgrades Project
- PA System, AV, Classroom Sound System, Emergency Notification System Replacement

## Mission Statement

J. Douglas Adams Mission statement is:

We are **A.M.S.**  
**A** - Be Accountable  
**M** - Be Mindful  
**S** - Be Selfless

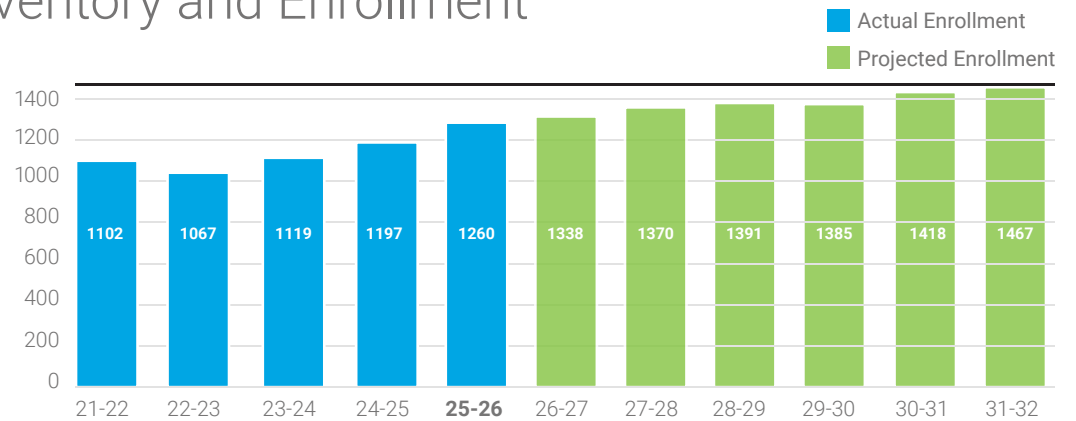
## Adams Middle | Campus Building Inventory

| BUILDING NAME AND USE                                | ROOM NUMBERS (IF APPLICABLE)   | DSA #                  | YEAR OF CONSTRUCTION | PERM CR's | PORT CR's | TOTAL BLDG SF  | TEACHING STATION COUNT |
|------------------------------------------------------|--------------------------------|------------------------|----------------------|-----------|-----------|----------------|------------------------|
| A - Administration, Classrooms                       | 1-3                            | 01-106490              | 2005                 | 3         | -         | 11,006         | 3                      |
| B - Gym / MP, Kitchen, Locker Rooms, Restrooms       | Gym, Exercise Room             | 01-100926<br>01-119364 | 2005<br>2021         | 2         | -         | 30,795         | 2                      |
| C - Library, Science Classrooms, Computer Classrooms | 24-30                          | 01-106490              | 2005                 | 7         | -         | 12,927         | 7                      |
| D - Classrooms, Restrooms, Support Spaces            | 4-23                           | 01-106490              | 2005                 | 20        | -         | 20,205         | 20                     |
| E - Classrooms, Restrooms, Support Spaces            | 33-51                          | 01-106490              | 2005                 | 19        | -         | 20,205         | 19                     |
| F - Theater, Music, Drama, Restrooms, Support Spaces | 52, 53                         | 01-107739              | 2006                 | 2         | -         | 14,407         | 2                      |
| G - Solar Panels                                     | -                              | 01-118253              | 2019                 | -         | -         | -              | -                      |
| <b>TOTAL</b>                                         | <b>TOTAL SF AND CLASSROOMS</b> |                        |                      |           |           | <b>109,545</b> | <b>53</b>              |

# Adams Middle | Classroom Inventory and Enrollment

This campus is in continual growth, showing reaching the maximum capacity of the campus within 5 years.

Currently, four (4) of the SDC classrooms are held in classrooms that do not have immediate access to restrooms, or ancillary space that may be beneficial.



| CLASSROOM USE                           | CLASSROOM NUMBERS | DISTRICT LOADING STANDARD | CLASSROOM COUNT | TOTAL STUDENT CAPACITY | REMARKS                                                                                   |
|-----------------------------------------|-------------------|---------------------------|-----------------|------------------------|-------------------------------------------------------------------------------------------|
| Art / ASB, Band, Drama, Health, Home Ec | 2, 3, 8, 52, 53   | 33                        | 5               | 165                    |                                                                                           |
| Computer Lab                            | 26-28             | 33                        | 3               | 99                     |                                                                                           |
| Gym                                     | Gym, Exercise     | 33                        | 2               | 66                     |                                                                                           |
| History                                 | 36-39             | 33                        | 4               | 132                    |                                                                                           |
| Language Arts / Social Studies          | 10-15, 41-45      | 33                        | 11              | 363                    |                                                                                           |
| Learning Center                         | 7                 | -                         | 1               | -                      |                                                                                           |
| Math                                    | 16-21, 46-51      | 33                        | 12              | 396                    |                                                                                           |
| Science                                 | 1, 24, 25, 29, 30 | 33                        | 5               | 165                    |                                                                                           |
| SDC                                     | 4, 6, 9, 34, 40   | 13                        | 5               | 65                     | SDC classes held in classrooms 4, 6, 9, and 40 do not have immediate access to restrooms. |
| Standard Instruction                    | 5                 | 33                        | 1               | 33                     |                                                                                           |
| ISP                                     | 23, 33, 35        | -                         | 3               | -                      |                                                                                           |
| Speech                                  | 22                | -                         | 1               | -                      |                                                                                           |
| <b>TOTALS</b>                           |                   |                           | <b>53</b>       | <b>1484</b>            |                                                                                           |

# Adams Middle | Plumbing Fixture Counts

Current California Plumbing Code (CPC) and CBE recommendations for toilets, urinals, lavatories (sinks), and drinking fountains are noted below:

The below does not include SDC classrooms containing toilet facilities and lavatories.

As of the completion of this FMP, there are 1260 students, as well as 51 women on staff and 17 men. For students, the assumption made is 50% female and 50% male students, which would be 630 female students and 630 male students.

| STUDENTS AND STAFF<br>(MINUS KINDERGARTEN) | TOILETS        | URINALS        | LAVATORIES<br>(SINKS) | DRINKING<br>FOUNTAINS |
|--------------------------------------------|----------------|----------------|-----------------------|-----------------------|
| MALE - CPC / CBC RECOMMENDATIONS           | 1 PER 50       | 1 PER 100      | 1 PER 40              | 1 PER 150             |
| REQUIRED AMOUNT                            | 12.6 (=630/50) | 6.3 (=630/100) | 15.8 (=630/40)        | 4.2 (=630/150)        |
| <b>BOYS - EXISTING ON CAMPUS</b>           | <b>16</b>      | <b>17</b>      | <b>19</b>             | <b>7 Total</b>        |
| FEMALE - CPC / CBC RECOMMENDATIONS         | 1 PER 30       | -              | 1 PER 40              | 1 PER 150             |
| REQUIRED AMOUNT                            | 21 (=630/30)   | -              | 15.8 (=630/40)        | 4.2 (=630/150)        |
| <b>GIRLS - EXISTING ON CAMPUS</b>          | <b>32</b>      | <b>-</b>       | <b>19</b>             | <b>7 Total</b>        |
| STAFF - CPC / CBC RECOMMENDATIONS          | 1 PER 30       | -              | 1 PER 40              | 1 PER 150             |
| REQUIRED AMOUNT                            | 2.3 (=68/30)   | -              | 1.7 (=68/40)          | 1                     |
| <b>STAFF - EXISTING ON CAMPUS</b>          | <b>10</b>      | <b>-</b>       | <b>10</b>             | <b>7 Total</b>        |

# Adams Middle | Facility Analysis and Site Input

Multiple site visits and meetings were held with District Administration and site Administration, as well as a community meeting in early March 2026, to discuss the needs of this campus. A summary the items discussed and discovered during those meetings are listed below:

## **SITE**

1. Fields do not drain and need to be roped off or closed due to mud and puddling. Recommend replacing and regrading entire field.
2. Covered dining area does not cover all tables, and more are being added. Expanded covered dining structure recommended.
3. Bus loop area has become an issue. Meant to be off limits to parents but is used by them. It is also a very unsafe area, people have been hit by cars in the bus loop, by drivers not paying attention. Recommend adding a gate / barrier with access control key card to open for bus drivers and other approved District personnel.
4. At food service area, there is a gate but with no functioning intercom. Deliveries are made in the early morning when kitchen staff are prepping meals and are not able to be notified. Recommend adding an intercom and camera, which feeds directly to the kitchen.
5. Fitness areas around track are desired.

## **BUILDINGS**

1. Gym flooring is in need of replacement.
2. Several SDC classrooms do not have restrooms, or additional areas which would benefit students such as calm down rooms.
3. Campus is in need of interior finish replacements, especially the replacement of carpet with hard flooring in SDC's.
4. Library isn't utilized - modernization / reconfiguration of this space is desired.
5. Activity spaces are desired for students.
6. Staff has to meet in Theater, as that is the only room large enough to hold all staff.
7. Roofing is in need of repair / replacement throughout campus.
8. Campus is growing, with little to no vacant spaces. Plan for possible future expansion areas that may be needed.
9. There is little space for orchestra and band instruments. Additional space is needed.
10. Existing classrooms could be reconfigured to help serve performing arts programs.

## **IT / AV / ELECTRICAL / LOW VOLTAGE / HVAC**

1. Gym / MPR is in need of AV upgrades, wall mounted projector, new projection screen, speakers, etc.
2. PA System / Speakers are in need of upgrades; students cannot hear important announcements in the Gym, Band and Drama Classrooms, and at lunch area.
3. Lighting and sound upgrades are needed for performing arts.
4. Fire Alarm is aging and in need of replacement.
5. Intrusion Alarm system consistently malfunctions and is in need of replacement or repair.
6. HVAC upgrades are needed - many units at 20+ years of life.
7. Additional security cameras are needed to view drop off areas and parking lots.
8. IT upgrades.



# Adams Middle | Existing Site Plan



## LEGEND

- BUILDINGS
- OVERHANGS
- STUDENT RESTROOMS
- STAFF RESTROOMS

## BUILDINGS

- A ADMINISTRATION, CLASSROOMS
- B MPR / GYM, LOCKERS, KITCHEN
- C LIBRARY, COMPUTER, SCIENCE
- D CLASSROOMS, RESTROOMS
- E CLASSROOMS, SPED, RESTROOMS
- F THEATER, MUSIC CLASSROOMS
- G SOLAR PANELS



# Adams Middle | Proposed Site Plan



## LEGEND

- MAJOR MODERNIZATION
- MODERNIZATION
- NEW SHADE STRUCTURE
- POTENTIAL FUTURE PROJECT
- ASPHALT REPAIR
- DRAINAGE REMEDIATION
- FIELD REPAIR / REPLACEMENT
- NEW STUDENT RESTROOMS

## SCOPE OF WORK - MAJOR ITEMS

- 1** ADDITIONAL COVERED DINING
- 2** GYM FLOORING REPLACEMENT
- 3** AV UPGRADES AT THEATER
- 4** LIBRARY / MEDIA CENTER UPDATES
- 5** SPECIAL ED RECONFIGURATION
- 6** BARRIER AT BUS DROP
- 7** INTERCOM AT KITCHEN ENTRANCE
- 8** ASPHALT REPAIR AT PLAY AREAS
- 9** ASPHALT REPAIR AT PARKING LOTS
- 10** FIELD REPLACEMENT / RENOVATIONS
- 11** DEMO, REGRADE, AND REPLACE DRAINAGE AT FIELD
- 12** POSSIBLE AREA FOR FUTURE EXPANSION



# Adams Middle | Preliminary Cost Estimate

Preliminary costs for all work shown on the proposed site plan is listed below.

| LABEL ON PLAN | SCOPE                                                     | COST ESTIMATES |                      |
|---------------|-----------------------------------------------------------|----------------|----------------------|
| 1             | Additional Shade Structure / Fencing Reconfiguration      | \$             | 550,000.00           |
| 2             | Gym Flooring Replacement                                  | \$             | 560,000.00           |
| 3             | AV Upgrades at Gym                                        | \$             | 110,000.00           |
| 4             | Library / Media Center Renovation / Update                | \$             | 275,000.00           |
| 5             | Special Ed - Reconfiguration / Additions                  | \$             | 271,700.00           |
| 6             | Barrier / Gate at Bus Drop Entrance with Key Card Access  | \$             | 165,000.00           |
| 7             | Intercom System Addition at Kitchen Entrance              | \$             | 27,500.00            |
| 8             | Hardcourt Play Areas - Asphalt Repair / Replacement       | \$             | 55,000.00            |
| 9             | Front Parking and Drop off - Asphalt Repair / Replacement | \$             | 55,000.00            |
| 10            | Field Replacement and Renovations                         | \$             | 1,171,201.00         |
| 11            | Demo, Regrade, and Replace Drainage at Field              |                |                      |
| 12 **         | Future Expansion                                          | \$             | NOT INCLUDED         |
| 13 *          | Technology Upgrades (PA System, IT, IA, Cameras)          | \$             | 2,780,910.00         |
| 14 *          | HVAC Replacements                                         | \$             | 4,015,000.00         |
| 15 *          | Fire Alarm Replacement                                    | \$             | 1,204,995.00         |
| 16 *          | Reroofing, Flooring Replacement, Repainting               | \$             | 1,991,000.00         |
| <b>TOTAL</b>  |                                                           | <b>\$</b>      | <b>13,232,306.00</b> |

\* Items not labeled on the site plans.

\*\* Potential future project.

# Bristow Middle

855 Minnesota Avenue  
Brentwood, CA 94513  
(925) 513-6460  
<https://www.brentwood.k12.ca.us/o/bms>

Anna Perales, Principal  
Kara Ravina, Vice Principal  
Kelly Ayotte, Vice Principal

|            |                        |      |
|------------|------------------------|------|
| Enrollment | <div><div></div></div> | 1191 |
| Capacity   | <div><div></div></div> | 1511 |

|                             |         |
|-----------------------------|---------|
| Total Square Feet of Campus | 108,082 |
| Total Teaching Stations     | 50      |



Bristow Middle School houses 6th through 8th grade students. The core of the campus was constructed starting in 1993, opening for the 1994 school year. The Gym / Locker Room building was added in 1995, the 6th grade wing added in 2001, and additional classrooms added in 2007 and 2009.

Most recently, a new state of the art theater and classroom building was added in 2021, which a photo of is on this page.

Projects completed since the 2016 FMP include:

- New Theater Building
- Locker Rooms Upgrades
- Serving Kitchen
- Science Classroom Upgrades
- New Asphalt Running Track
- Concrete and Asphalt Improvements
- Classroom Flooring Replacement
- Restroom Epoxy Flooring Replacement
- Plumbing & HVAC (CalSHAPE) Replacements
- Security Camera Upgrades Project
- PA System, AV, Classroom Sound System, Emergency Notification System Replacement

## Student Expectations

Bristow ROCKS Expectations:

- I will treat all people and property with **RESPECT**
- I will take **OWNERSHIP** over my choices and success
- I will demonstrate good **CHARACTER** by doing the right thing
- I will set high expectations to better my **KNOWLEDGE**
- I will promote **SAFETY** with my words and actions

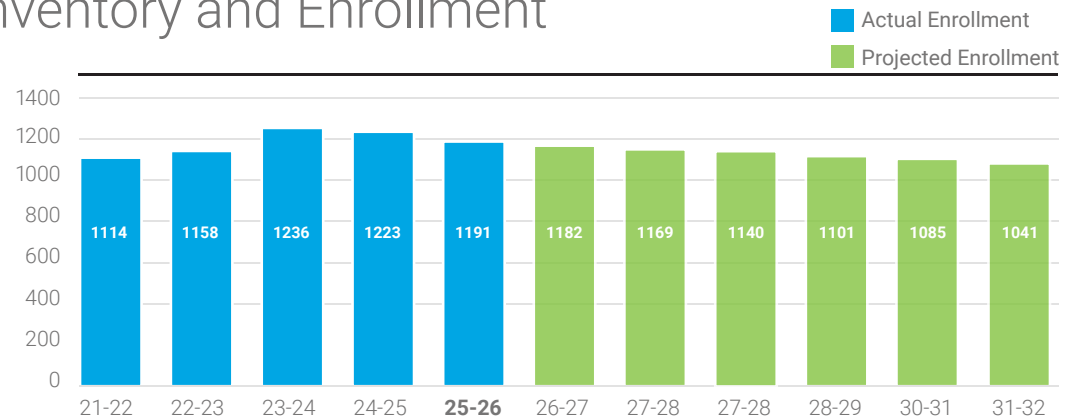
# Bristow Middle | Campus Building Inventory

| BUILDING NAME AND USE                                       | ROOM NUMBERS<br>(IF APPLICABLE) | DSA #     | YEAR OF<br>CONSTRUCTION        | PERM<br>CR's   | PORT<br>CR's | TOTAL<br>BLDG SF | CLASSROOM<br>COUNT |
|-------------------------------------------------------------|---------------------------------|-----------|--------------------------------|----------------|--------------|------------------|--------------------|
| A - Administration                                          | -                               | 58730     | 1993                           | -              | -            | 3,000            | -                  |
| B - Library, Computer Lab, Classrooms, Support Spaces       | 2, 3                            | 58730     | 1993                           | 2              | -            | 5,211            | 2                  |
| C - Classrooms                                              | 4-7                             | 58730     | 1993                           | 4              | -            | 3,880            | 4                  |
| D - Classroom, Restrooms                                    | 8                               | 58730     | 1993                           | 1              | -            | 1,998            | 1                  |
| E - Classrooms, Support Spaces, Restrooms                   | 9, 10A, 10B                     | 58730     | 1993                           | 2              | -            | 4,800            | 2                  |
| F - Classrooms                                              | 11, 12                          | 58730     | 1993                           | 2              | -            | 1,924            | 2                  |
| G - Classrooms                                              | 13, 14                          | 58730     | 1993                           | 2              | -            | 1,924            | 2                  |
| H - Classrooms                                              | 15-19                           | 58730     | 1993                           | -              | 5            | 4,800            | 5                  |
| I - Classrooms, Support Spaces                              | 20-21                           | 58730     | 1993                           | 2              | -            | 2,850            | 2                  |
| J - Classrooms, Support Spaces                              | 22-25                           | 58730     | 1993                           | 4              | -            | 7,252            | 4                  |
| K - Portable Classrooms                                     | 42, 43                          | 01-103396 | 2001                           | -              | 2            | 1,920            | 2                  |
| L - Portable Classrooms                                     | 44                              | 01-103396 | 2001                           | -              | 1            | 960              | 1                  |
| M - Gym, Locker Rooms, Kitchen                              | 26, 28, 29                      | 62115     | 1995                           | 1              | -            | 26,825           | 1                  |
| N - Classrooms, Restrooms, Support Spaces                   | 52, 55                          | 01-108571 | 2007                           | 2              | -            | 3,620            | 2                  |
| O - Portable Classrooms                                     | 30, 31                          | 01-102044 | 1999                           | -              | 2            | 1,920            | 2                  |
| P - Classrooms                                              | 32-36                           | 01-109425 | 2009                           | 5              | -            | 5,760            | 5                  |
| Q - Classrooms                                              | 37-40, 41A, 41B                 | 01-103595 | 2001                           | 4              | -            | 4,800            | 4                  |
| R - Classrooms, Restrooms, Support Spaces                   | 45-47                           | 01-103595 | 2001                           | 3              | -            | 3,840            | 3                  |
| S - Classrooms                                              | 48-51                           | 01-103595 | 2001                           | 4              | -            | 3,840            | 4                  |
| T - Theater Building, Classrooms, Restrooms, Support Spaces | 60-68                           | 01-119349 | 2021                           | 2              | -            | 16,958           | 2                  |
| U - Shade Structure                                         | -                               | -         | -                              | -              | -            | -                | -                  |
| V - Shade Structure                                         | -                               | -         | -                              | -              | -            | -                | -                  |
| <b>TOTAL</b>                                                |                                 |           | <b>TOTAL SF AND CLASSROOMS</b> | <b>108,082</b> | <b>50</b>    |                  |                    |

## Bristow Middle | Classroom Inventory and Enrollment

This campus is staying somewhat consistent in enrollment levels, as shown in the enrollment graph to the right.

Even though most spaces are used, the campus could accommodate a number of additional students.



| CLASSROOM USE        | CLASSROOM NUMBERS            | DISTRICT LOADING STANDARD | CLASSROOM COUNT | TOTAL STUDENT CAPACITY | REMARKS |
|----------------------|------------------------------|---------------------------|-----------------|------------------------|---------|
| 6th Grade            | 45-51                        | 33                        | 7               | 231                    |         |
| Band, Drama          | 60, 62                       | 33                        | 2               | 66                     |         |
| Computer Lab         | 2                            | 33                        | 1               | 33                     |         |
| Consumer Arts        | 20                           | 33                        | 1               | 33                     |         |
| Gym                  | Gym, Exercise                | 33                        | 2               | 66                     |         |
| Leadership           | 55                           | 33                        | 1               | 33                     |         |
| Other                | 9, 26                        | 13 / 33                   | 2               | 46                     |         |
| Standard Instruction | 3-8, 11-20, 21, 30-36, 42-44 | 33                        | 27              | 891                    |         |
| Science              | 22, 23, 24, 25               | 33                        | 4               | 132                    |         |
| SDC                  | 10A                          | 13                        | 1               | 13                     |         |
| Wellness Center      | 52                           | 33                        | 1               | 33                     |         |
| <b>TOTALS</b>        |                              |                           | <b>50</b>       | <b>1511</b>            |         |

## Bristow Middle | Plumbing Fixture Counts

Current California Plumbing Code (CPC) and CBE recommendations for toilets, urinals, lavatories (sinks), and drinking fountains are noted below:  
The below does not include SDC classrooms containing toilet facilities and lavatories.

As of the completion of this FMP, there are 1190 students, as well as 49 women and 18 men on staff. For students, the assumption made is 50% female and 50% male students, which would be 595 female students and 595 male students.

| STUDENTS AND STAFF<br>(MINUS KINDERGARTEN) | TOILETS        | URINALS        | LAVATORIES<br>(SINKS) | DRINKING<br>FOUNTAINS |
|--------------------------------------------|----------------|----------------|-----------------------|-----------------------|
| MALE - CPC / CBC RECOMMENDATIONS           | 1 PER 50       | 1 PER 100      | 1 PER 40              | 1 PER 150             |
| REQUIRED AMOUNT                            | 11.9 (=595/50) | 5.9 (=595/100) | 14.9 (=595/40)        | 3.9 (=595/150)        |
| <b>BOYS - EXISTING ON CAMPUS</b>           | <b>25</b>      | <b>18</b>      | <b>22</b>             | <b>14 Total</b>       |
| FEMALE - CPC / CBC RECOMMENDATIONS         | 1 PER 30       | -              | 1 PER 40              | 1 PER 150             |
| REQUIRED AMOUNT                            | 19.8 (=630/30) | -              | 14.9 (=595/40)        | 3.9 (=595/150)        |
| <b>GIRLS - EXISTING ON CAMPUS</b>          | <b>43</b>      | -              | <b>24</b>             | <b>14 Total</b>       |
| STAFF - CPC / CBC RECOMMENDATIONS          | 1 PER 30       | -              | 1 PER 40              | 1 PER 150             |
| REQUIRED AMOUNT                            | 2.2 (=67/30)   | -              | 1.7 (=67/40)          | 1                     |
| <b>STAFF - EXISTING ON CAMPUS</b>          | <b>14</b>      | -              | <b>12</b>             | <b>14 Total</b>       |

# Bristow Middle | Facility Analysis and Site Input

Multiple site visits and meetings were held with District Administration and site Administration, as well as a community meeting in early March 2026, to discuss the needs of this campus. A summary the items discussed and discovered during those meetings are listed below:

## SITE

1. Concrete at Paw Quad is cracking, causing uneven surfaces and tripping hazards, and is in need of replacement.
2. Plants are dead in planter near cafeteria. Recommend looking into irrigation for this area to confirm it is functioning.
3. Shade structure is desired at blacktop, as there is little to no shade for students.
4. Sewer system regularly backs up and is in need of further investigation to determine the cause.
5. Field is in need of refurbishing. Currently the site uses the city park to play soccer.
6. Security cameras are desired in multiple locations, including inside the gymnasium.
7. No staff outdoor area to eat lunch.
8. Fencing is desired to block off back area side of parking lot.
9. Fitness areas around track are desired.
10. Indoor options for student lunch are needed, during inclement weather.
11. Fenced in area is desired for ESN students.

## BUILDINGS

1. Gym floor is cracking and in need of replacement. Gym used daily due to a city joint use agreement.
2. Three (3) aging portables are in need of replacement.
3. Downspouts throughout campus are rusted and in need of repair / replacement.
4. Kitchen is undersized and in need of expansion.
5. Old Drama and Band Rooms (52, 55) are now wellness center and leadership. Would like minor mod. to update spaces to current uses, possibly for SPED E&N. Mod / Severe SPED are in need of spaces.
6. Campus is in need of exterior paint, and interior finish replacements. Site possibly wants to repaint to match school colors.
7. Signage is in need of replacement, possible match school colors.
8. Library is in need of modernization / reconfiguration to make it a more welcoming, and usable space, with presentation capabilities.
9. Activity spaces are desired for students.
10. Confidential meeting spaces are needed for services, assessments.
11. Staff meeting spaces are desired.

## IT / AV / ELECTRICAL / LOW VOLTAGE / HVAC

1. MPR is in need of AV upgrades, wall mounted projector, new projection screen, speakers, etc.
2. IT upgrades and additional security cameras for blinds spots.
3. PA System / Speakers are in need of upgrades; students cannot hear announcements.

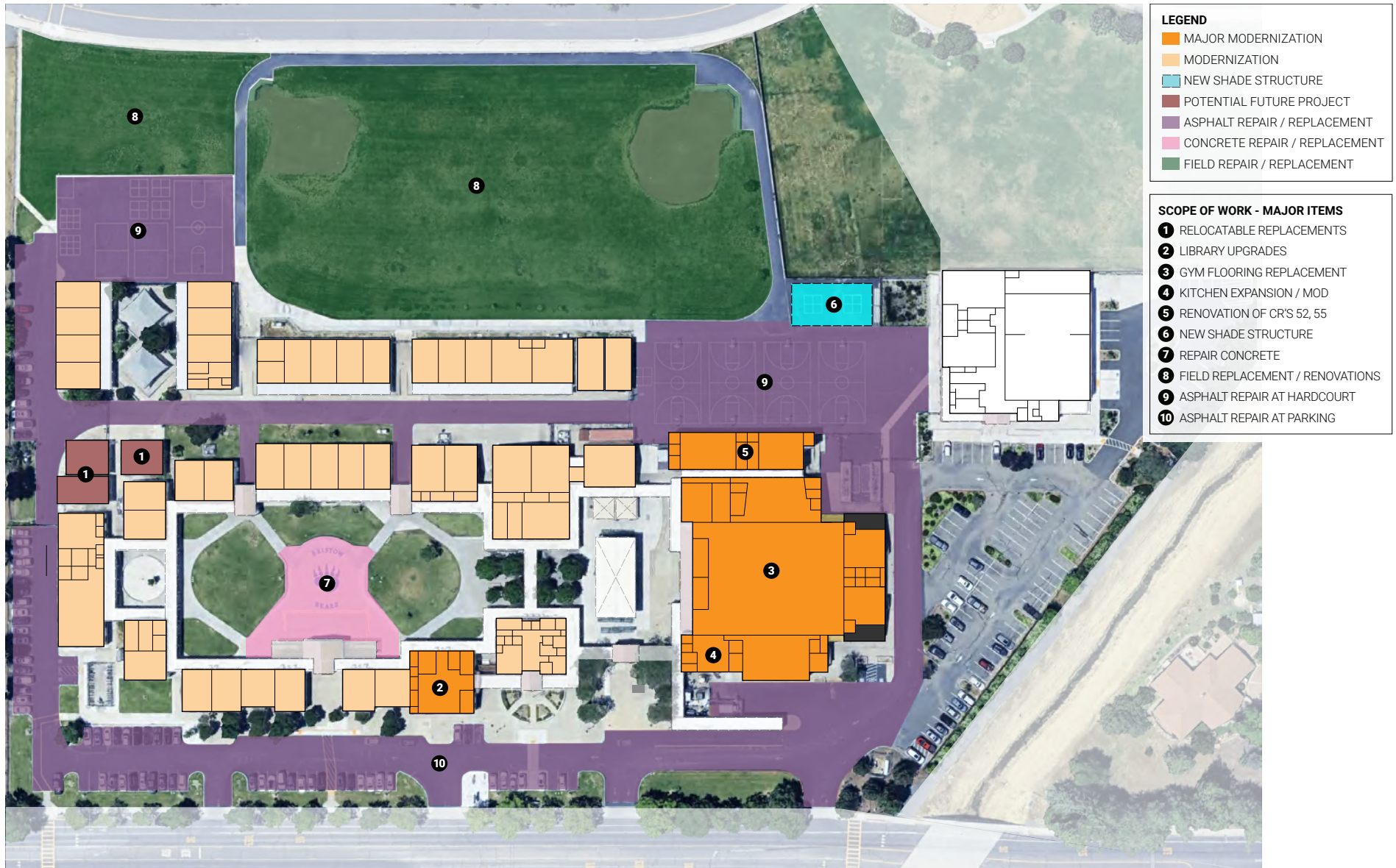


# Bristow Middle | Existing Site Plan





# Bristow Middle | Proposed Site Plan





# Bristow Middle | Preliminary Cost Estimate

Preliminary costs for all work shown on the proposed site plan is listed below.

| LABEL ON PLAN | SCOPE                                                     | COST ESTIMATES |                      |
|---------------|-----------------------------------------------------------|----------------|----------------------|
| 1 **          | Replacement of Three (3) Portables                        | \$             | NOT INCLUDED         |
| 2             | Library / Media Center Updates                            | \$             | 275,000.00           |
| 3             | Gym Flooring Replacement                                  | \$             | 528,000.00           |
| 4             | Kitchen Expansion / Modernization                         | \$             | 1,098,900.00         |
| 5             | Renovation of old Band and Music Classrooms (52 and 55)   | \$             | 597,300.00           |
| 6             | New Shade Structure                                       | \$             | 220,000.00           |
| 7             | Repair / Replaced Concrete                                | \$             | 181,500.00           |
| 8             | Field Replacement / Renovations                           | \$             | 1,200,000.00         |
| 9             | Hardcourt Play Areas - Asphalt Repair / Replacement       | \$             | 55,000.00            |
| 10            | Front Parking and Drop off - Asphalt Repair / Replacement | \$             | 55,000.00            |
| 11 *          | Technology Upgrades (PA System, IT, Cameras)              | \$             | 2,623,500.00         |
| 12 *          | HVAC Replacements                                         | \$             | 2,024,000.00         |
| 13 *          | Fire Alarm Replacement                                    | \$             | 1,035,452.00         |
| 14 *          | Reroofing, Flooring Replacement, Repainting               | \$             | 2,854,500.00         |
| <b>TOTAL</b>  |                                                           | <b>\$</b>      | <b>12,748,152.00</b> |

\* Items not labeled on the site plans.

\*\* Potential future project.

# Edna Hill Middle

140 Birch Street  
Brentwood, CA 94513  
(925) 513-6440  
<https://www.brentwood.k12.ca.us/o/ehs>

Leonor Medina, Principal  
Tandi Rucker, Vice Principal  
Haley Young, Vice Principal

Enrollment  1059  
Capacity  1511

Total Square Feet of Campus 104,929  
Total Teaching Stations 55



Edna Hill Middle School first opened in 1953 and currently, houses 6th through 8th grades.

From the original buildings constructed in 1953, additional classrooms were added every ten years or so. A new Gym was built in the early 2000's, a new Theater building was completed in 2009, and a new Science building was completed in 2020. This site is eligible for state modernization funding.

Projects completed since the 2016 FMP include:

- New Science Classroom Building
- Window Glazing Replacement
- New Asphalt Running Track
- Restroom Epoxy Flooring Replacement
- Plumbing & HVAC (CalSHAPE) Replacements
- Security Camera Upgrades Project
- PA System, AV, Classroom Sound System, Emergency Notification System Replacement

## Mission Statement / Keys of Excellence

Edna Hill Middle School fosters Diversity and Respect while providing an Academically Challenging and Safe Environment that cultivates Care, Character, and Community. They also follow the 8 Keys of Excellence:

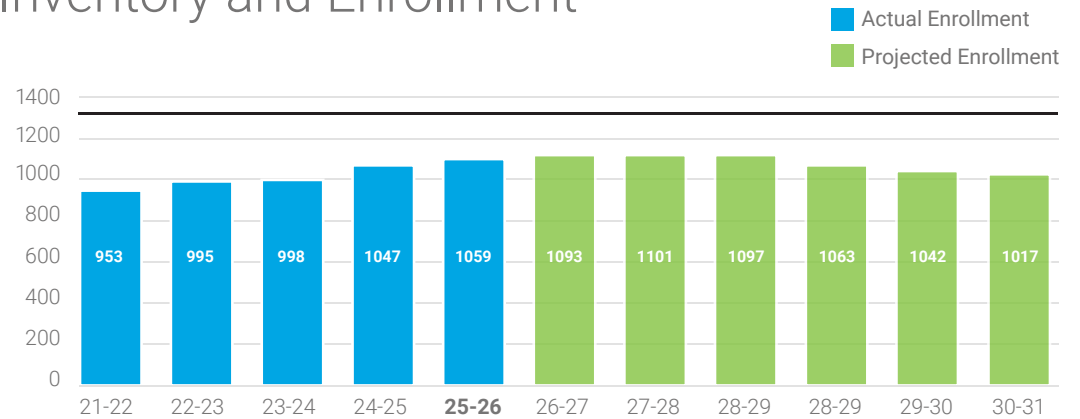
- Integrity
- Failure Leads to Success
- Speak with Good Purpose
- This is it!
- Commitment
- Ownership
- Flexibility
- Balance

# Edna Hill Middle | Campus Building Inventory

| BUILDING NAME AND USE              | ROOM NUMBERS<br>(IF APPLICABLE) | DSA #                  | YEAR OF<br>CONSTRUCTION | PERM<br>CR's | PORT<br>CR's | TOTAL<br>BLDG SF | CLASSROOM<br>COUNT |
|------------------------------------|---------------------------------|------------------------|-------------------------|--------------|--------------|------------------|--------------------|
| A - Library / Computer Lab         | -                               | 25448<br>01-106132     | 1953<br>2004            | 1            | -            | 4302             | 1                  |
| B - Classrooms, Restrooms          | 2-6                             | 25448<br>01-106132     | 1953<br>2004            | 5            | -            | 7,287            | 5                  |
| C - Administration, Classrooms     | 1                               | 25448<br>01-106132     | 1953<br>2004            | 1            | -            | 4302             | 1                  |
| D - Food Service                   | -                               | 01-109273              | 2008                    | -            | -            | 3,587            | -                  |
| E - Classrooms, Student Center     | 7-11                            | 25448<br>01-106132     | 1953<br>2004            | 5            | -            | 1,887            | 5                  |
| F - Classrooms, Restrooms          | 16-21                           | 25448<br>01-102534     | 1953<br>2000            | 6            | -            | 6,479            | 6                  |
| G - Classrooms                     | 13-14                           | 32191<br>01-102534     | 1960<br>2000            | 2            | -            | 1,998            | 2                  |
| H - SDC                            | 15                              | 32191<br>01-102534     | 1960<br>2000            | 1            | -            | 1,542            | 1                  |
| I - Science Building               | S1-S8                           | 01-118117              | 2019                    | 8            | -            | 9,600            | 8                  |
| J - Theater and Classroom Building | 12, 22                          | 01-109272              | 2008                    | 2            | -            | 17,332           | 2                  |
| K - Classrooms, Restrooms          | 27-32                           | 58730<br>01-102575     | 1993<br>2000            | 6            | -            | 6,240            | 6                  |
| L - Classrooms, Restrooms          | 33-38                           | 58730<br>01-102575     | 1993<br>2000            | 6            | -            | 6,240            | 6                  |
| M - Portable Classrooms            | 39-50                           | 01-105285<br>01-106088 | 2009                    | -            | 12           | 11,520           | 12                 |
| N - Gymnasium                      | -                               | 01-102252<br>01-106890 | 2000<br>2005            | 1            | -            | 22,613           | -                  |
| O - Shade Structures               | -                               | -                      | -                       | -            | -            | -                | -                  |
| <b>TOTAL</b>                       | <b>TOTAL SF AND CLASSROOMS</b>  |                        |                         |              |              | <b>104,929</b>   | <b>55</b>          |

## Edna Hill Middle | Classroom Inventory and Enrollment

Some of the original buildings on this campus are extremely aged and in need of replacement. After an indepth review, it was determined that the most cost effective solution would be to demolish those classrooms and build a new large building containing twenty one (21) classrooms.



| CLASSROOM USE                      | CLASSROOM NUMBERS                                | DISTRICT LOADING STANDARD | CLASSROOM COUNT | TOTAL STUDENT CAPACITY | REMARKS |
|------------------------------------|--------------------------------------------------|---------------------------|-----------------|------------------------|---------|
| Art, Industrial Art, Consumer Arts | 1, 4, 13                                         | 33                        | 3               | 99                     |         |
| Band, Drama                        | 12, 22                                           | 33                        | 2               | 66                     |         |
| Computer Lab                       | Computer Lab                                     | 33                        | 1               | 33                     |         |
| Gym                                | Gym                                              | 33                        | 1               | 33                     |         |
| Leadership                         | 47                                               | 33                        | 1               | 33                     |         |
| Other                              | 14, 21, 45, 46, 47                               | -                         | 5               | -                      |         |
| Standard Instruction               | 2, 3, 5, 6, 8-11, 16-20, 27-33, 39-41, 43-44, 50 | 33                        | 29              | 957                    |         |
| Science                            | S1-S8                                            | 33                        | 8               | 264                    |         |
| SDC                                | 15, 42                                           | 13                        | 2               | 26                     |         |
| Counselor, Intervention, Psych     | 7, 45, 49                                        | -                         | 3               | -                      |         |
| <b>TOTALS</b>                      |                                                  |                           | <b>55</b>       | <b>1511</b>            |         |

## Edna Hill Middle | Plumbing Fixture Counts

Current California Plumbing Code (CPC) and CBE recommendations for toilets, urinals, lavatories (sinks), and drinking fountains are noted below:

The below does not include Kindergarten / TK / SDC classrooms containing toilet facilities and lavatories.

As of the completion of this FMP, there are 1059 students, as well as 42 women on staff and 13 men. For students, the assumption made is 50% female and 50% male students which would be 530 female and 529 male students.

| STUDENTS AND STAFF                 | TOILETS        | URINALS        | LAVATORIES (SINKS) | DRINKING FOUNTAINS |
|------------------------------------|----------------|----------------|--------------------|--------------------|
| MALE - CPC / CBC RECOMMENDATIONS   | 1 PER 50       | 1 PER 100      | 1 PER 40           | 1 PER 150          |
| REQUIRED AMOUNT                    | 10.6 (=529/50) | 5.9 (=529/100) | 13.3 (=529/40)     | 3.5 (=529/150)     |
| <b>BOYS - EXISTING ON CAMPUS</b>   | <b>17</b>      | <b>20</b>      | <b>15</b>          | <b>6 Total</b>     |
| FEMALE - CPC / CBC RECOMMENDATIONS | 1 PER 30       | -              | 1 PER 40           | 1 PER 150          |
| REQUIRED AMOUNT                    | 17.6 (=530/30) | -              | 13.3 (=530/40)     | 3.5 (=530/150)     |
| <b>GIRLS - EXISTING ON CAMPUS</b>  | <b>36</b>      |                | <b>19</b>          | <b>6 Total</b>     |
| STAFF - CPC / CBC RECOMMENDATIONS  | 1 PER 30       | -              | 1 PER 40           | 1 PER 150          |
| REQUIRED AMOUNT                    | 1.8 (=55/30)   | -              | 1.4 (=55/40)       | 1                  |
| <b>STAFF - EXISTING ON CAMPUS</b>  | <b>8</b>       |                | <b>6</b>           | <b>6 Total</b>     |

# Edna Hill Middle | Facility Analysis and Site Input

Multiple site visits and meetings were held with District Administration and site Administration, as well as a community meeting in early March 2026, to discuss the needs of the campus. A summary the items discussed and discovered during those meetings are listed below:

## **SITE**

1. Area between Gym and Theater is constantly trampled, and should be paved (concrete or asphalt). A shade structure could be added in this location for additional shade for students.
2. Roof accesses are in need of additional security; areas are too easily accessible for people that do not have authority.
3. Bike racks are currently not in an enclosed area. Provide a protected / covered area for bikes.
4. Fields are in need of improvements.
5. Fitness areas around track are desired.
6. Indoor options for student lunch are needed, during inclement weather.

## **BUILDINGS**

1. Many of the original classrooms and administration on campus is aging and in need of replacement. One continuous building could be added that would include administration, classrooms, and restrooms. A shaded area in the new courtyard created by the new building is also desired. Site would like SPED classes in new building, with a severe SPED classroom with a bathroom and potential therapy space. Site does not want folding walls in classrooms; would like to replicate some of the spaces provided at IME.
2. Would like spaces for confidential meetings / assessments.
3. Campus is in need of exterior paint, and interior finish replacements.
4. Library is in need of modernization / reconfiguration, needs added shelving and updated AV system.
5. Activity spaces are desired for students.

## **IT / AV / ELECTRICAL / LOW VOLTAGE / HVAC**

1. PA System / Speakers are in need of upgrades; students cannot hear announcements.
2. Many HVAC units are aging and in need of replacement.
3. IT upgrades are needed.
4. Theater sound system upgrade / replacement is needed.
5. Additional security cameras are needed on site.



# Edna Hill Middle | Existing Site Plan



## LEGEND

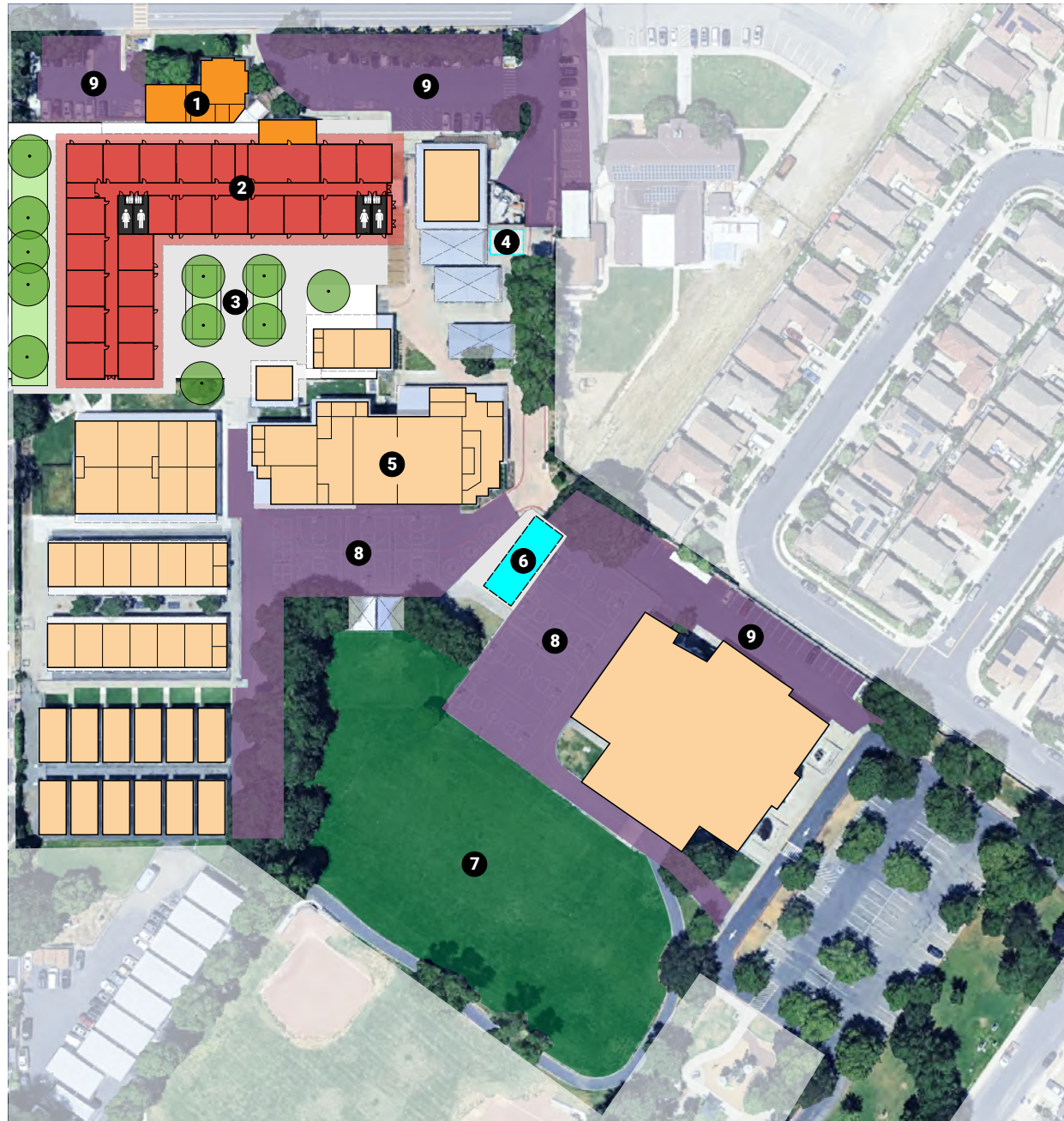
- BUILDINGS
- OVERHANGS
- SHADE STRUCTURES
- STUDENT RESTROOMS
- STAFF RESTROOMS

## BUILDINGS

- (A)** LIBRARY / COMPUTER LAB
- (B)** CLASSROOMS
- (C)** ADMINISTRATION / CLASSROOMS
- (D)** FOOD SERVICE
- (E)** CLASSROOMS / STUDENT CENTER
- (F)** CLASSROOMS / RESTROOMS
- (G)** CLASSROOMS
- (H)** SDC
- (I)** SCIENCE BUILDING
- (J)** THEATER / CLASSROOM BUILDING
- (K)** CLASSROOMS / RESTROOMS
- (L)** CLASSROOMS / RESTROOMS
- (M)** PORTABLE CLASSROOMS
- (N)** GYMNASIUM
- (O)** SHADE STRUCTURES



# Edna Hill Middle | Proposed Site Plan



## LEGEND

- NEW CONSTRUCTION
- MAJOR MODERNIZATION
- MODERNIZATION
- NEW SHADE STRUCTURE
- ASPHALT REPAIR
- NEW FENCING
- NEW CONCRETE
- PLAYFIELD UPGRADES / REPAIR
- NEW STUDENT RESTROOMS
- NEW STAFF RESTROOMS

## BUILDINGS

- 1** LIBRARY / COMPUTER LAB RENOVATION
- 2** NEW BUILDING CONTAINING CLASSROOMS, ADMIN, RESTROOMS
- 3** NEW QUAD WITH SHADE TREES AND SEATING
- 4** ENCLOSED BIKE RACK
- 5** SOUND SYSTEM UPGRADE
- 6** NEW SHADE STRUCTURE
- 7** FIELD RENOVATION / REPLACEMENT
- 8** ASPHALT REPAIR AT PLAY AREAS
- 9** ASPHALT REPAIR AT PARKING LOTS



# Edna Hill Middle | Preliminary Cost Estimate

Preliminary costs for all work shown on the proposed site plan is listed below.

| LABEL ON PLAN | SCOPE                                                        | COST ESTIMATES |                      |
|---------------|--------------------------------------------------------------|----------------|----------------------|
| 1             | Library / Computer Lab Renovation                            | \$             | 275,000.00           |
| 2             | New Building Containing Classrooms, Admin, Restrooms ***     | \$             | 40,920,000.00        |
|               | Existing Administration Renovation - Structural Upgrades *** | \$             | 550,000.00           |
| 3             | New Quad with Shade Trees and Seating                        | \$             | 550,000.00           |
| 4             | Enclosed Bike Rack                                           | \$             | 110,000.00           |
| 5             | Theater Sound System Upgrade                                 | \$             | 165,000.00           |
| 6             | New Shade Structure                                          | \$             | 220,000.00           |
| 7             | Field Replacement / Renovations                              | \$             | 673,365.00           |
| 8             | Hardcourt Play Areas - Asphalt Repair / Replacement          | \$             | 55,000.00            |
| 9             | Front Parking and Drop off - Asphalt Repair / Replacement    | \$             | 55,000.00            |
| 10 *          | Technology Upgrades (PA System, IT, Cameras)                 | \$             | 1,836,450.00         |
| 11 *          | HVAC Replacements                                            | \$             | 1,606,000.00         |
| 12 *          | Fire Alarm Replacement                                       | \$             | 815,584.00           |
| 13 *          | Reroofing, Flooring Replacement, Repainting                  | \$             | 1,391,500.00         |
| <b>TOTAL</b>  |                                                              | <b>\$</b>      | <b>49,222,899.00</b> |

\* Items not labeled on the site plans.

\*\*\* If a new building is constructed, the costs for the modernization items listed above would decrease, since there would no longer be a need to upgrade existing buildings slated for demolition

# Harvest Grove Virtual Academy

120 Middlefield Court  
Brentwood, CA 94513  
(925) 525-7845  
<https://www.brentwood.k12.ca.us/o/hgva>

Angela Mullen, Principal

Enrollment  104



Harvest Grove Virtual Academy is an alternative school of choice open to all TK-8 students in the Brentwood Union School District. The comprehensive, online curriculum is aligned to grade-level standards. Students are enrolled in Language Arts, Math, Science, and Social Studies classes, and are provided with a range of elective courses. As well, many opportunities for in-person interaction are provided.

Students in grades TK-3 will have daily synchronous instruction with their teacher. Students in grades 4-8 will have daily live interaction and weekly synchronous instruction with their teacher. Our teachers all have office hours for additional support. “Synchronous instruction” means “classroom-style instruction or designated small group or one-on-one instruction.” “Live interaction” is an interaction between the student and educational staff for the purpose of maintaining school connectedness.

## Mission Statement

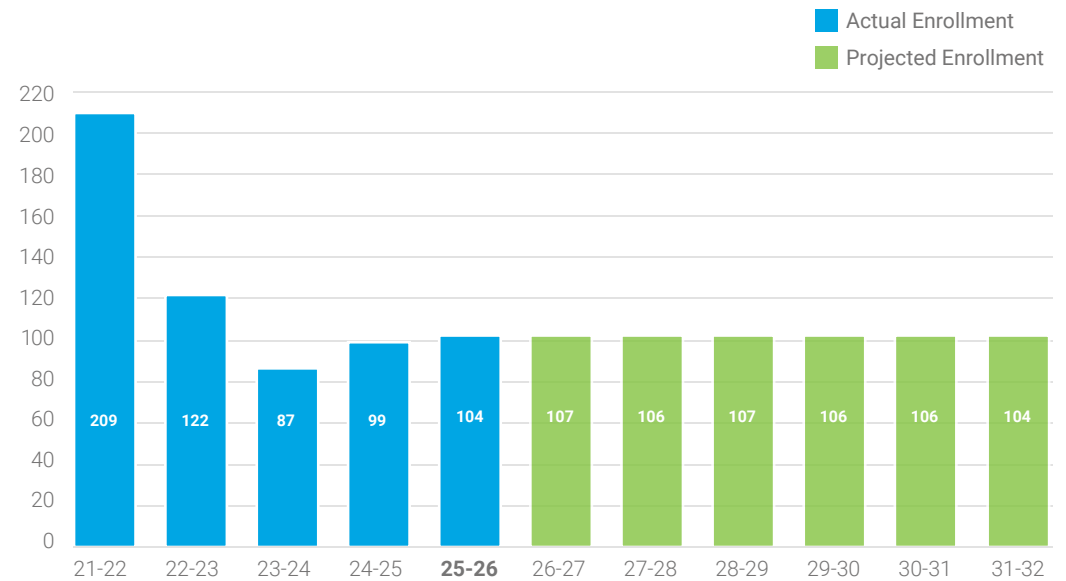
Harvest Grove Virtual Academy’s mission is to offer an alternative to the traditional classroom setting by providing synchronous and asynchronous that prepares all students for multiple paths to success. Each student’s socio-emotional needs are prioritized through a caring, equitable, and engaging environment that encourages academic independence.

Students are put first by delivering a culturally relevant and academically rich education in an inclusive environment that inspires critical thinking and creativity, so students are prepared to be independent learners who understand, contribute to, and succeed in our world.

# Harvest Grove Virtual Academy | Enrollment

The enrollment at Harvest Grove Virtual Academy has fluctuated based on a number of factors. As shown, enrollment was twice as high during the peak of COVID, as virtual teaching was in high demand.

As this campus does not have an physical classrooms, an analysis of classrooms and buildings has not been provided.



# New Sand Creek School

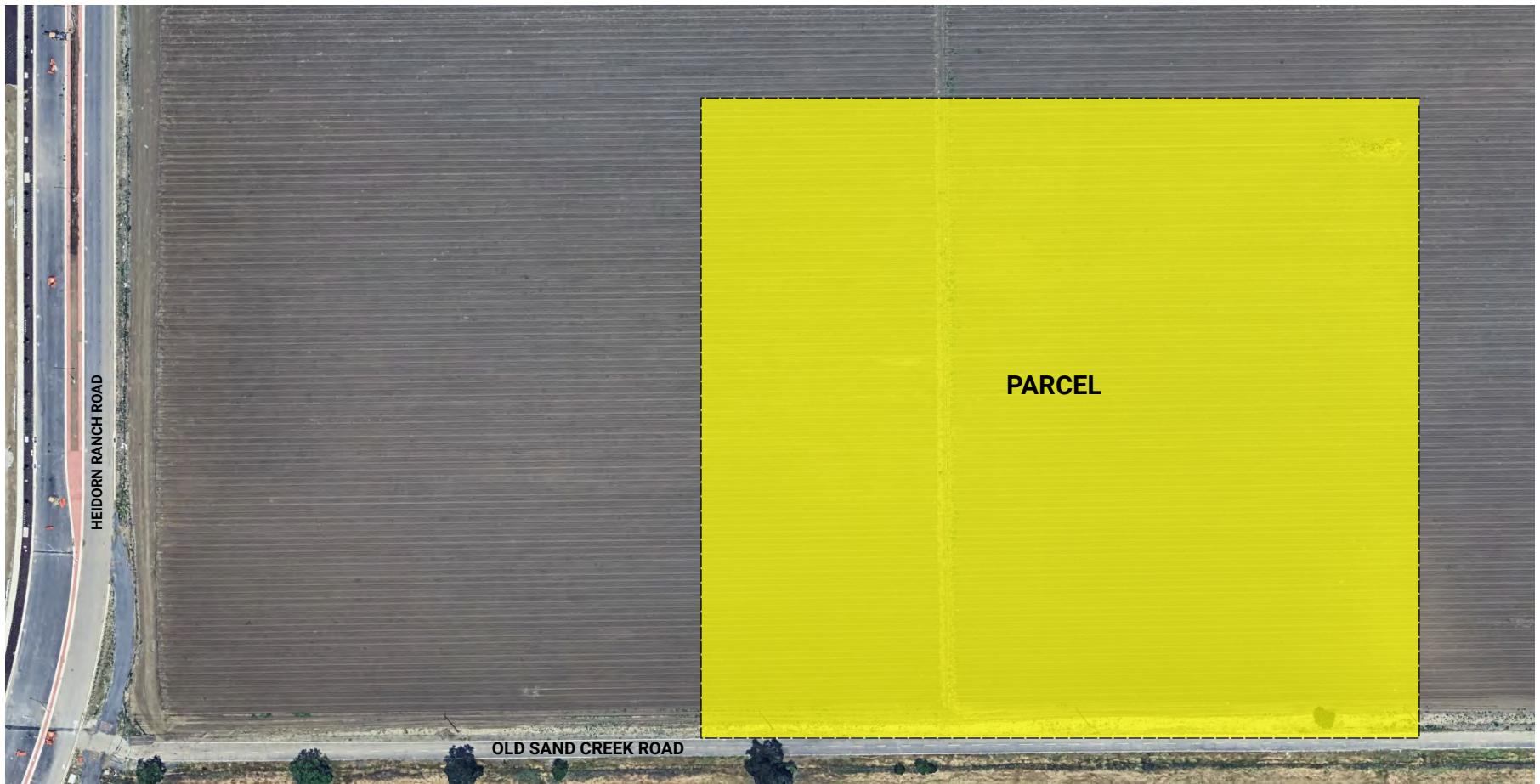
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Old Sand Creek Road / Heidorn Ranch Road  
Brentwood, CA

APN 019-081-021

In looking to future developments and future needs for the Brentwood USD, two options for a new campus are provided in this FMP. The District owns a parcel at Old Sand Creek Road and Heidorn Ranch Road, at the most western edge of the City of Brentwood limits.

The possible new campus is modeled after Issac Montañez, which was recently completed.



# New Sand Creek School | Campus Building Inventory

As noted, this FMP includes two options for this new campus, as detailed below and shown diagrammatically on the following pages.

## OPTION # 1

Capacity: 700 Students  
 Square Footage: 69,000 SF  
 Total Classrooms: 30 (as listed below)

| CLASSROOM USE                        | # OF CR'S | DISTRICT LOADING STANDARD | TOTAL STUDENT CAPACITY |
|--------------------------------------|-----------|---------------------------|------------------------|
| TK / Kindergarten                    | 8         | 25                        | 200                    |
| 1st - 3rd Grade                      | 10        | 25                        | 250                    |
| 1st - 3rd Grade Partioned Classrooms | 2         | 25                        | 50                     |
| 4th - 5th Grade                      | 6         | 25                        | 150                    |
| Art Room                             | 1         | -                         | -                      |
| SDC                                  | 2         | 13                        | 26                     |
| Music / Platform at MPR              | 1         | 25                        | 25                     |
|                                      |           |                           |                        |
| TOTALS                               | 30        |                           | 701                    |

## OPTION # 2

Capacity: 850 Students  
 Square Footage: 76,000 SF  
 Total Classrooms: 36 (as listed below)

| CLASSROOM USE                        | # OF CR'S | DISTRICT LOADING STANDARD | TOTAL STUDENT CAPACITY |
|--------------------------------------|-----------|---------------------------|------------------------|
| TK / Kindergarten                    | 8         | 25                        | 200                    |
| 1st - 3rd Grade                      | 10        | 25                        | 250                    |
| 1st - 3rd Grade Partioned Classrooms | 2         | 25                        | 50                     |
| 4th - 5th Grade                      | 6         | 25                        | 150                    |
| 1st - 5th (Additional)               | 6         | 25                        | 150                    |
| Art Room                             | 1         | -                         | -                      |
| SDC                                  | 2         | 13                        | 26                     |
| Music / Platform at MPR              | 1         | 25                        | 25                     |
| TOTALS                               | 36        |                           | 850                    |



# New Sand Creek School | Proposed Site Plan



**LEGEND**

- BUILDINGS
- OVERHANGS
- SHADE STRUCTURES
- STUDENT RESTROOMS
- STAFF RESTROOMS

## New Sand Creek School | Rendering





# New Sand Creek School | Preliminary Cost Estimates

Cost estimates were based on the recently constructed Issac Montanez school, adding inflation and escalation costs.

| OPTION # 1                                    |  | COST ESTIMATES |               |
|-----------------------------------------------|--|----------------|---------------|
| New Sand Creek School - Option # 1 (69000 SF) |  | \$             | 95,220,000.00 |

| OPTION # 2                                    |  | COST ESTIMATES |                |
|-----------------------------------------------|--|----------------|----------------|
| New Sand Creek School - Option # 2 (76000 SF) |  | \$             | 104,880,000.00 |

**Agenda Item #:10.6**

**Presented by:** Kirsten Jobb,  
Director of Student Services

**Description:** Enrollment Update

**Background Information:**

- We have an enrollment report from our student information system, Aeries, at the end of last school year. At that time we had **10,412** students. This includes preschool. At the end of the previous school year, we had 10336 students.
- A report on 7/8/26 shows that our current enrollment is **10,014**. While we have enrolled many students, our enrollment is 398 students lower than 6/5/25. This is due to our enrollment softening compared to past year's.
- As of 7/8/2026 we have had **129** students requesting new inter-district transfers, and **456** interdistrict renewal transfers. We had **457** students requesting intradistrict transfers.
- I will bring updated information for the board meeting with current numbers.

**Staff Recommendation:** Continue to monitor enrollment

**Funding Source**

**Item to be considered for:** Information

**Approved by Cabinet:** Yes

**Date requested to present to Board:** July 15, 2026

**Information to be placed in packet:** Yes

- We have an enrollment report when the school year ended, and we had **10,412 students**.
- A current report shows that our enrollment is down 398 students from 6/04 to 7/08, currently showing **10,014** students.
- We anticipate **90** students will enroll with summer enrollment. We had **83** last year.
- Last week we closed a 5th grade classroom, and added a 6th grade. We are keeping a close eye on our TK growth, as we may need to add an additional classroom.

**Agenda Item #:10.7**

**Presented by:** Carrie Wells  
Assistant Superintendent, Human Resources

**Description:** Brentwood Teachers' Association Initial Proposal "Sunshine" for Reopener Contract with Brentwood Union School District

**Background Information:**

Government Code 3547 requires that all initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting.

In preparation for upcoming negotiations during 2026-2027, and in accordance with Government Code Section 3547, the Brentwood Teachers' Association is publicly presenting its initial proposals to the Brentwood Union School District for the reopener contract.

**Staff Recommendation**

**Funding Source:**

**Item to be considered for:** Information

**Approved by Cabinet:**

**Date requested to present to Board:** July 15, 2026

**Information to be placed in packet:** Yes



To: Brentwood Union School District Board of Education  
From: Brentwood Teachers Association (BTA)  
Date: June 22, 2026  
Subject: Sunshine Proposal for 2026–2027 Negotiations

In accordance with Government Code Section 3547 of the Educational Employment Relations Act (EERA), the Brentwood Teachers Association (BTA) hereby submits its initial proposal for negotiations with the Brentwood Union School District (BUSD) for the 2026–2027 school year.

The Brentwood Teachers Association proposes to reopen the following articles for the 2026–2027 collective bargaining agreement.

- Article 8: Salary Provisions
- Article 9: Health and Welfare
- Article 10: Work Year, Work Day and Adjunct Duties
- Article 19: Special Education

All agreements reached on individual items shall be tentative, subject to the ratification of a final tentative agreement on the contract. Absent a final agreement modifying the contract, the existing contract language shall remain in full effect.

BTA looks forward to working collaboratively with the District in a spirit of mutual respect and shared commitment to our students, educators, and community.

Sincerely,

**Brentwood Teachers Association Executive Board**

Connie Torres, President

Melissa Rosnack, Vice President

Alicia Alves-Erickson, Treasurer

Kim Geis, Secretary

Lesley Olf, Elementary At Large

Marise Venezia, Elementary At Large

Kirsten Penner, Middle At Large

**Agenda Item #:10.8**

**Presented by:** Carrie Wells  
Assistant Superintendent, Human Resources

**Description:** Brentwood Union School District's Initial Proposals "Sunshine" for Contract Reopener with Brentwood Teachers' Association

**Background Information:**

Government Code 3547 requires that all initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting.

In preparation for upcoming negotiations during 2026-2027, and in accordance with Government Code Section 3547, Brentwood Union School District intends to negotiate with Brentwood Teachers' Association the following sections of the Collective Bargaining Agreement:

- Article 7: Grievance Procedure
- Article 8: Salary Provisions
- Article 9: Health and Welfare Benefits
- Related Appendixes

**Staff Recommendation**

Approve the Collective Bargaining Sunshine from Brentwood Union School District to the Brentwood Teachers' Association

**Funding Source**

**Item to be considered for:** Action

**Approved by Cabinet:** Yes

**Date requested to present to Board:** July 15, 2026

**Information to be placed in packet:** Cover Only

**Agenda Item #10.9**

**Presented by:** Carrie Wells  
Assistant Superintendent, Human Resources

**Description:** Speech Language Pathologist Waiver

**Background Information**

The District has consistently advertised and recruited for Speech Language Pathologist positions but has been unable to fill all vacancies with fully credentialed candidates. Sarah Palmer has been hired for the 2026–27 school year to serve as a Speech Language Pathologist and is currently awaiting her degree conferral letter in order to transfer her out-of-state credential to California. This item requests approval of a first-time Speech Language Pathologist Waiver for Sarah Palmer for the 2026–27 school year while she completes the California credentialing process.

**Staff Recommendation**

Approve SLP Waiver for Sarah Palmer

**Funding Source**

**Item to be considered for:** Action

**Approved by Cabinet**

**Date requested to present to Board:** July 15, 2026

**Information to be placed in packet:** Cover Only



**Agenda Item:10.10**

**Presented by:** Michael Bowen

**Description:** Approval of recommended middle Spanish materials Encuentros.

**Background Information:** As per board policy, the curriculum and instruction department has undergone a committee review to identify middle school Spanish materials for students in grade 8. This process has involved identifying criteria for selecting these materials (including Administrative Regulation 6161.1(a)), committee discussion, evaluation, and recommendation.

The committee has recommended adopting Encuentros published by Vista Higher Learning in 2026. Encuentros is a Spanish Literacy program that focuses on intercultural communicative proficiency through storylines, grammar, vocabulary, and cultural lessons from across the Spanish-speaking world

The recommended program materials were available for review/public inspection by the board and/or community members between June 11, 2026 and July 15, 2026. Please contact Michael Bowen in the curriculum and instruction department for further information.

**Staff Recommendation:** Approval of recommended materials

**Funding Source:** Program materials would be purchased using Lottery Funds

**Item to be considered for:** Action

**Approved by Cabinet:** Yes

**Date requested to present to Board:** July 15, 2026

**Information to be placed in packet:** Cover Only

**Agenda Item #:10.11**

**Presented by:** Dana Eaton, Superintendent

**Description:** Approval of Resolution #2026-23

**Background Information:** The Board is asked to consider approval of Resolution #2026-23, a resolution approving Brentwood Union School District's updated Conflict of Interest Policy.

**Staff Recommendation:** The District's Conflict of Interest Code has been updated in response to feedback received from Contra Costa County Counsel. The proposed revision updates the language under Disclosure Category 3 to align with current statutory requirements and the County's recommended language. This is the only substantive update being brought forward for Board approval.

**Funding Source**

**Item to be considered for:** Action

**Approved by Cabinet:** Yes

**Date requested to present to Board:** July 15, 2026

**Information to be placed in packet:** Yes

## Board Bylaws

## Conflict Of Interest

### Brentwood Union School District

### Resolution #2026-23

#### CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code 87300-87313, require each public agency in California, including each school district, to adopt a conflict of interest code;

WHEREAS, a district is permitted to create its conflict of interest code by incorporating by reference the terms of 2 CCR 18730, along with a list of District Officials to whom the code applies and disclosure categories, in accordance with Government Code 87300 and 87306;

WHEREAS, the Governing Board of the Brentwood Union School District ("District") has previously adopted a local conflict of interest code in this manner; and

WHEREAS, the District has recently reviewed its list of District Officials, and the duties of each, and has determined that changes to the current conflict of interest code are necessary.

NOW THEREFORE BE IT RESOLVED, the Governing Board of the District adopts the following Conflict of Interest Code, including the accompanying Appendix of District Officials and Disclosure Categories, and

BE IT FURTHER RESOLVED, any earlier resolutions, bylaws, and/or appendices containing the District's conflict of interest code are hereby rescinded and superseded by this Resolution and Appendix.

NOW THEREFORE BE IT RESOLVED that the Brentwood Union School District Governing Board adopts the following Conflict of Interest Code including its Appendix of Designated Employees and Disclosure Categories.

PASSED AND ADOPTED this 15<sup>th</sup> day of July, 2026 by the following vote of the Brentwood Union School District Board of Trustees:

Ayes: \_\_\_\_

Noes: \_\_\_\_

Abstain: \_\_\_\_

Absent: \_\_\_\_

\_\_\_\_\_  
Scott Dudek, President  
Board of Education

\_\_\_\_\_  
Dana Eaton, Superintendent  
Brentwood Union School District

**Conflict of Interest Code ("Code") of the  
Brentwood Union School District ("District")**

The Political Reform Act (PRA) (Government Code 81000-87505) requires the District to adopt a conflict of interest code. 2 CCR 18730 contains the terms of a conflict of interest code, which may be amended by the Fair Political Practices Commission (FPPC) to conform to amendments in the PRA. Therefore, the terms of 2 CCR 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference. This Code and the attached Appendix, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the district.

District Officials, defined as those positions listed herein, shall file a Form 700 (also known as a Statement of Economic Interest) in accordance with the disclosure categories listed in the attached Appendix. The Form 700 shall be filed with the district's filing officer and/or, if so required, with the district's code reviewing body. The district's filing officer shall make the statements available for public review and inspection.

**APPENDIX**

**Disclosure Categories**

Category 1: A District Official designated "Category 1" shall disclose the following:

- a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district
- b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district

Category 2: A District Official designated "Category 2" shall disclose the following:

- a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs
- b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs For a principal in this category, the principal's department is the principal's entire school.

Category 3: The District has determined that no District officials currently manage public investments. Public investments are managed by the County; therefore, the District has no officials designated to file directly with the FPPC pursuant to Government Code section 87500

**Designated Positions**

| District Officials             | Disclosure Category |
|--------------------------------|---------------------|
| Governing Board Members        | 1                   |
| Superintendent                 | 1                   |
| Assistant Superintendent of HR | 1                   |

|                         |   |
|-------------------------|---|
| Chief Business Official | 1 |
|-------------------------|---|

## Disclosures for Consultants

The Superintendent or designee shall annually determine, on a case-by-case basis, which district consultants, if any, shall constitute District Officials and who shall disclose financial interests. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18700.3)

1. Approve a rate, rule, or regulation
2. Adopt or enforce a law
3. Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement
4. Authorize the district to enter into, modify, or renew a contract that requires district approval
5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract
6. Grant district approval to a plan, design, report, study, or similar item
7. Adopt or grant district approval of district policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18704 or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. (2 CCR 18700.3)

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### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| State                   | Description                                                                                        |
|-------------------------|----------------------------------------------------------------------------------------------------|
| 2 CCR 18110-18997       | Regulations of the Fair Political Practices Commission                                             |
| 2 CCR 18438.1-18438.8   | <a href="#">Campaign contribution-based conflicts of interest</a>                                  |
| 2 CCR 18700-18760       | Conflicts of Interest                                                                              |
| 2 CCR 18722-18740       | <a href="#">Disclosure of interests</a>                                                            |
| 2 CCR 18753-18756       | <a href="#">Conflict of interest codes</a>                                                         |
| 2 CCR 18940.2           | Gift limit amount                                                                                  |
| Ed. Code 1006           | <a href="#">Prohibition against school district employees serving on county board of education</a> |
| Ed. Code 35107          | <a href="#">School district employees</a>                                                          |
| Ed. Code 35230-35240    | <a href="#">Corrupt practices</a>                                                                  |
| Ed. Code 35233          | <a href="#">Prohibitions applicable to members of governing boards</a>                             |
| Ed. Code 41000-41003    | <a href="#">Moneys received by school districts</a>                                                |
| Ed. Code 41015          | <a href="#">Investments</a>                                                                        |
| Fam. Code 297.5         | <a href="#">Rights, protections, and benefits of registered domestic partners</a>                  |
| Gov. Code 1090-1099     | <a href="#">Prohibitions applicable to specified officers</a>                                      |
| Gov. Code 1125-1129     | <a href="#">Incompatible activities</a>                                                            |
| Gov. Code 53234-53235.2 | <a href="#">Ethics training</a>                                                                    |

|                                                 |                                                                                                          |
|-------------------------------------------------|----------------------------------------------------------------------------------------------------------|
| Gov. Code 81000-91014                           | <a href="#">Political Reform Act</a>                                                                     |
| Gov. Code 82011                                 | <a href="#">Code reviewing body</a>                                                                      |
| Gov. Code 82019                                 | <a href="#">Definition; designated employee</a>                                                          |
| Gov. Code 82028                                 | <a href="#">Definition; gift</a>                                                                         |
| Gov. Code 82030                                 | <a href="#">Definition; income</a>                                                                       |
| Gov. Code 82033                                 | <a href="#">Definition; interest in real property</a>                                                    |
| Gov. Code 82034                                 | <a href="#">Definition; investment</a>                                                                   |
| Gov. Code 84308                                 | <a href="#">Campaign Disclosure</a>                                                                      |
| Gov. Code 87100-87505                           | Political Reform Act; conflict of interest                                                               |
| Gov. Code 89501-89503                           | <a href="#">Honoraria and gifts</a>                                                                      |
| Gov. Code 89506                                 | <a href="#">Ethics; travel</a>                                                                           |
| Gov. Code 91000-91014                           | <a href="#">Enforcement</a>                                                                              |
| Pen. Code 85-88                                 | <a href="#">Bribes</a>                                                                                   |
| Pub. Cont. Code 6102                            | <a href="#">Bribery of public official; voidable contract</a>                                            |
| Rev. & Tax Code 203                             | <a href="#">Taxable and exempt property - colleges</a>                                                   |
| <b>Management Resources</b>                     | <b>Description</b>                                                                                       |
| Attorney General Opinion                        | 105 Ops.Cal.Atty.Gen.69 (2022)                                                                           |
| Attorney General Opinion                        | 63 Ops.Cal.Atty.Gen. 868 (1980)                                                                          |
| Attorney General Opinion                        | 65 Ops.Cal.Atty.Gen. 606 (1982)                                                                          |
| Attorney General Opinion                        | 68 Ops.Cal.Atty.Gen. 171 (1985)                                                                          |
| Attorney General Opinion                        | 69 Ops.Cal.Atty.Gen. 255 (1986)                                                                          |
| Attorney General Opinion                        | 80 Ops.Cal.Atty.Gen. 320 (1997)                                                                          |
| Attorney General Opinion                        | 81 Ops.Cal.Atty.Gen. 327 (1998)                                                                          |
| Attorney General Opinion                        | 82 Ops.Cal.Atty.Gen. 83 (1999)                                                                           |
| Attorney General Opinion                        | 85 Ops.Cal.Atty.Gen. 60 (2002)                                                                           |
| Attorney General Opinion                        | 86 Ops.Cal.Atty.Gen. 138(2003)                                                                           |
| Attorney General Opinion                        | 89 Ops.Cal.Atty.Gen. 217 (2006)                                                                          |
| Attorney General Opinion                        | 92 Ops.Cal.Atty.Gen. 19 (2009)                                                                           |
| Attorney General Opinion                        | 92 Ops.Cal.Atty.Gen. 26 (2009)                                                                           |
| Court Decision                                  | Davis v. Fresno Unified School District (2015) 237 Cal.App.4th 261                                       |
| Court Decision                                  | Klistoff v. Superior Court (2007) 157 Cal.App.4th 469                                                    |
| Court Decision                                  | Kunec v. Brea Redevelopment Agency (1997) 55 Cal.App.4th 511                                             |
| Court Decision                                  | McGee v. Balfour Beatty Construction, LLC, et al. (2016) 247 Cal. App. 4th 235                           |
| Court Decision                                  | Thorpe v. Long Beach Community College District (2000) 83 Cal.App.4th 655                                |
| CSBA Publication                                | Conflict of Interest: Overview of Key Issues for Governing Board Members, Fact Sheet, July 2010          |
| Fair Political Practices Commission Publication | Advice Letter: A-96-314 (December 18, 1996)                                                              |
| Fair Political Practices Commission Publication | Can I Vote? A Basic Overview of Public Officials' Obligations Under the Conflict-of-Interest Rules, 2005 |
| Institute For Local Government Publication      | Understanding the Basics of Public Service Ethics: Personal Financial Gain Laws, 2009                    |
| Institute for Local Government Publication      | Understanding the Basics of Public Service Ethics: Transparency Laws, 2009                               |
| Website                                         | <a href="#">CSBA District and County Office of Education Legal Services</a>                              |
| Website                                         | <a href="#">Institute for Local Government</a>                                                           |
| Website                                         | <a href="#">Fair Political Practices Commission</a>                                                      |
| Website                                         | <a href="#">CSBA</a>                                                                                     |
| <b>Cross References</b>                         |                                                                                                          |
| <b>Code</b>                                     | <b>Description</b>                                                                                       |
| 1340                                            | <a href="#">Access To District Records</a>                                                               |
| 1340                                            | <a href="#">Access To District Records</a>                                                               |
| 1700                                            | <a href="#">Relations Between Private Industry And The Schools</a>                                       |
| 3230                                            | <a href="#">Federal Grant Funds</a>                                                                      |
| 3230                                            | <a href="#">Federal Grant Funds</a>                                                                      |
| 3300                                            | <a href="#">Expenditures And Purchases</a>                                                               |
| 3311                                            | <a href="#">Bids</a>                                                                                     |
| 3311                                            | <a href="#">Bids</a>                                                                                     |
| 3400                                            | <a href="#">Management Of District Assets/Accounts</a>                                                   |
| 3400                                            | <a href="#">Management Of District Assets/Accounts</a>                                                   |
| 3430                                            | <a href="#">Investing</a>                                                                                |
| 3430                                            | <a href="#">Investing</a>                                                                                |
| 3470                                            | <a href="#">Debt Issuance And Management</a>                                                             |

|             |                                                                            |
|-------------|----------------------------------------------------------------------------|
| 3600        | <a href="#"><u>Consultants</u></a>                                         |
| 4112.8      | <a href="#"><u>Employment Of Relatives</u></a>                             |
| 4117.2      | <a href="#"><u>Resignation</u></a>                                         |
| 4136        | <a href="#"><u>Nonschool Employment</u></a>                                |
| 4212.8      | <a href="#"><u>Employment Of Relatives</u></a>                             |
| 4217.2      | <a href="#"><u>Resignation</u></a>                                         |
| 4236        | <a href="#"><u>Nonschool Employment</u></a>                                |
| 4312.8      | <a href="#"><u>Employment Of Relatives</u></a>                             |
| 4317.2      | <a href="#"><u>Resignation</u></a>                                         |
| 4336        | <a href="#"><u>Nonschool Employment</u></a>                                |
| 6161.1      | <a href="#"><u>Selection And Evaluation Of Instructional Materials</u></a> |
| 6161.1      | <a href="#"><u>Selection And Evaluation Of Instructional Materials</u></a> |
| 6161.1-E(1) | <a href="#"><u>Selection And Evaluation Of Instructional Materials</u></a> |
| 7140        | <a href="#"><u>Architectural And Engineering Services</u></a>              |
| 7140        | <a href="#"><u>Architectural And Engineering Services</u></a>              |
| 7214        | <a href="#"><u>General Obligation Bonds</u></a>                            |
| 7214        | <a href="#"><u>General Obligation Bonds</u></a>                            |
| 9000        | <a href="#"><u>Role Of The Board</u></a>                                   |
| 9005        | <a href="#"><u>Governance Standards</u></a>                                |
| 9140        | <a href="#"><u>Board Representatives</u></a>                               |
| 9200        | <a href="#"><u>Limits Of Board Member Authority</u></a>                    |
| 9220        | <a href="#"><u>Governing Board Elections</u></a>                           |
| 9220-E(1)   | <a href="#"><u>Governing Board Elections</u></a>                           |
| 9222        | <a href="#"><u>Resignation</u></a>                                         |
| 9230        | <a href="#"><u>Orientation</u></a>                                         |
| 9240        | <a href="#"><u>Board Training</u></a>                                      |
| 9320        | <a href="#"><u>Meetings And Notices</u></a>                                |
| 9321        | <a href="#"><u>Closed Session</u></a>                                      |
| 9321-E(1)   | <a href="#"><u>Closed Session</u></a>                                      |
| 9321-E(2)   | <a href="#"><u>Closed Session</u></a>                                      |
| 9323        | <a href="#"><u>Meeting Conduct</u></a>                                     |

Rev: (8/12, 2/25), 7/15/26  
Adopted:

**Agenda Item #:10.12****Presented by:**Dana Eaton, Superintendent**Description:** First Reading of Board Policy, Administrative Regulation, Exhibit:

|                            |                                                    |
|----------------------------|----------------------------------------------------|
| BP/AR 1240                 | Volunteer Assistance                               |
| BP 2110                    | Superintendent Responsibilities and Duties         |
| AR 3440                    | Inventories                                        |
| BP 4100                    | Certificated Personnel                             |
| BP 4111                    | Recruitment and Selection                          |
| AR 4112                    | Appointment and Conditions of Employment           |
| AR 4112.5/4212.5/4312.5    | Criminal Record Check                              |
| AR 4112.6/4212.6/4312.6    | Personnel Files                                    |
| BP 4119.21/4219.21/4319.21 | Professional Standards                             |
| BP 4119.24                 | Maintaining Appropriate Adult-Student Interactions |
| BP 4156.3/4256.3/5356.3    | Employee Property Reimbursement                    |
| BP 4200 (Delete)           | Employment Responsibilities                        |
| BP/AR 4200 (New)           | Classified Personnel                               |
| AR 4212                    | Appointment and Conditions of Employment           |
| BP 4222                    | Teacher Aides/Paraprofessionals                    |
| BP 4300                    | Administrative and Supervisory Personnel           |
| BP 5144.1                  | Suspension and Expulsion/Due Process               |
| BP/AR 5145.2               | Freedom of Speech/Expression                       |
| BP 5145.6                  | Parent/Guardian Notifications                      |
| BP/AR/EX 6173              | Education for Homeless Children                    |
| BP/AR 6173.1               | Education for Foster Youth                         |
| BB 9250                    | Remuneration, Reimbursement and Other Benefits     |
| BB 9320                    | Meetings and Notices                               |
| BB 9320.1                  | Remote Meetings and Attendance                     |
| BB 9322                    | Agenda/Meeting Materials                           |
| BB 9323                    | Meeting Conduct                                    |

**Background Information****Board Policy 1240 - Volunteer Assistance**

Policy updated to align with law the list of characteristics for which harassment of a volunteer is prohibited. Additionally, policy updated to reflect **NEW LAW (SB 848, 2025)** which provides that a volunteer who is over 18 years of age who interacts with students outside of the immediate supervision and control of the student's parent/guardian or a school employee is a mandated reporter and subject to the requirements of The Child Abuse and Neglect Reporting Act, including, but not limited to, notification, training and reporting requirements.

**Administrative Regulation 1240 - Volunteer Assistance**

Regulation updated in conjunction with the accompanying Board policy.

**Board Policy 2110 - Superintendent Responsibilities and Duties**

Policy updated to expand the Governing Board's philosophical statement. Additionally, policy updated to reflect **NEW LAW (SB 827, 2025)**, which requires the Superintendent to



receive specified training in ethics once every two years, with a specific timeline for Superintendents who begin service with the district after January 1, 2026.

#### **Administrative Regulation 3440 - Inventories**

Regulation updated to reflect **NEW LAW (AB 629, 2025)** which (1) increases the threshold amount for which the Governing Board is required to establish and maintain an inventory of items to a current market value that exceeds \$1,500, and (2) requires the Superintendent of Public Instruction to adjust such market value biennially and post it on the California Department of Education's (CDE) website. Additionally, regulation updated to more closely align with law and CDE's federal program monitoring instrument.

**Board Policy 4100 - Certificated Personnel:** Policy updated for consistency, as appropriate, with Board Policy/Administrative Regulation 4200 - Classified Personnel and Board Policy 4300 -Administrative and Supervisory Personnel, including material related to professional development; the "filling" of certificated positions; clearly defined and communicated duties, responsibilities, and expectations for each certificated position; and employee responsibilities and performance evaluations. Additionally, policy updated to delete language regarding the availability and administration of policies, rules, and regulations related to certificated personnel, as being unnecessary due to its very general nature.

#### **Board Policy 4111/4211/4311 - Recruitment and Selection**

Policy updated to clarify that (1) recruitment and selection processes and procedures be consistent with applicable law, Board policy, and collective bargaining agreements and be designed to promote fairness and equity so that individuals are selected for employment in the district based on demonstrated knowledge, skills, and competence and in compliance with applicable antidiscrimination laws, (2) recruitment and selection processes and procedures include the recruitment of a diverse pool of qualified applicants, consistent with applicable law, (3) job announcements are disseminated in a manner reasonably designed to reach a broad pool of qualified candidates, and (4) hiring procedures be developed and maintained to identify qualified candidates who meet district needs. Additionally, policy updated to reflect **NEW LAW (SB 848, 2025)** which requires districts (1) when considering an applicant for a certificated position, to inquire with each local educational agency, diagnostic center operated by the California Department of Education, or private school that previously employed the applicant, as to whether the applicant was the subject of any credible complaints of, substantiated investigations into, or discipline for, egregious misconduct that was were required to be reported to the Commission on Teacher Credentialing (CTC), (2) when considering an applicant for a classified position, to inquire with each local educational agency or private school that previously employed the applicant as to whether the applicant was the subject of any credible complaints of, substantiated investigations into, or discipline for, egregious misconduct that were used to support a substantiated investigation, and (3) upon inquiry, to disclose to a local educational agency or private school considering an applicant for a certificated or classified position, the fact that a report of an employee's egregious misconduct was made to CTC. In addition, policy updated to reflect the prohibition from requiring an applicant to have a driver's license unless driving is an essential function of the position or it is otherwise reasonably expected for driving to be a job function for the position and that satisfying the job function using an alternative form of transportation would not be comparable in travel time or cost to the district.

### **Administrative Regulation 4112 - Appointment and Conditions of Employment**

Regulation updated to reference case law, where the California Supreme Court held that a district can be held vicariously liable for the negligence of its administrators and supervisors in the hiring, retention, and supervision of a counselor who sexually harassed and/or abused a student. Additionally, regulation updated to reflect **NEW LAW (SB 848, 2025)** which requires districts (1) when considering an applicant for a certificated position, to inquire with each local educational agency, diagnostic center operated by the California Department of Education, or private school that previously employed the applicant, as to whether the applicant was the subject of any credible complaints of, substantiated investigations into, or discipline for, egregious misconduct that were required to be reported to the Commission on Teacher Credentialing (CTC), and (2) upon inquiry, to disclose to a local educational agency or private school considering an applicant for a certificated or classified position, the fact that a report of an employee's egregious misconduct was made to CTC. In addition, regulation updated to reference, for county offices of education that have an elected, rather than appointed, County Superintendent of Schools, **NEW LAW (SB 521, 2025)** which provides that a public employee convicted of any felony involving accepting or giving, or offering to give, any bribe, conflict of interest, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes arising directly out of official duties as a public employee, be disqualified for five years from any public employment.

### **Administrative Regulation 4112.5/4212.5/4312.5 - Criminal Record Check**

Regulation updated to reference, for county offices of education that have an elected, rather than appointed, County Superintendent of Schools, **NEW LAW (SB 521, 2025)** which provides that a public employee convicted of any felony involving accepting or giving, or offering to give, any bribe, conflict of interest, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes arising directly out of official duties as a public employee, be disqualified for five years from any public employment. Additionally, regulation updated to reflect **NEW LAW (SB 848, 2025)** which requires districts (1) when considering an applicant for a certificated position, to inquire with each local educational agency, diagnostic center operated by the California Department of Education, or private school that previously employed the applicant, as to whether the applicant was the subject of any credible complaints of, substantiated investigations into, or discipline for, egregious misconduct that were required to be reported to the Commission on Teacher Credentialing (CTC), (2) when considering an applicant for a classified position, to inquire with each local educational agency or private school that previously employed the applicant as to whether the applicant was the subject of any credible complaints of, substantiated investigations into, or discipline for, egregious misconduct that were used to support a substantiated investigation, and (3) upon inquiry, to disclose to a local educational agency or private school considering an applicant for a certificated or classified position, the fact that a report of an employee's egregious misconduct was made to CTC.

### **Administrative Regulation 4112.6/4212.6/4312.6 - Personnel Files**

Regulation updated to delete unnecessary cross reference to administrative regulation 3515.3 - District Police/Security Department. Additionally, regulation updated to expand material to include former employees. In addition, regulation updated to reflect **NEW LAW (AB 495, 2025)** which prohibits district staff, to the extent practicable, from disclosing or providing most personnel records in writing, verbally, or in any other manner to an officer or employee of an agency conducting immigration enforcement, and **NEW LAW (SB 513, 2025)** which

(1) clarifies that personnel records relating to an employee's or former employee's performance include education and training records and (2) requires districts that maintain education and training records to ensure that those records include specified information, unless covered by a valid collective bargaining agreement which expressly provides for specified terms. Regulation also updated to delete an exception which does not apply to districts, related to when personnel records are made available for inspection. Additionally, regulation updated to create new section "Egregious Misconduct" which reflects **NEW LAW (SB 848, 2025)** requiring districts, (1) when considering an applicant for a certificated position, to inquire with each local educational agency, diagnostic center operated by the California Department of Education, or private school that previously employed the applicant, as to whether the applicant was the subject of any credible complaints of, substantiated investigations into, or discipline for, egregious misconduct that were required to be reported to the Commission on Teacher Credentialing (CTC), (2) when considering an applicant for a classified position, to inquire with each local educational agency or private school that previously employed the applicant as to whether the applicant was the subject of any credible complaints of, substantiated investigations into, or discipline for, egregious misconduct that were used to support a substantiated investigation, and (3) upon inquiry, to disclose to a local educational agency or private school considering an applicant for a certificated or classified position, the fact that a report of an employee's egregious misconduct was made to CTC. In addition, regulation updated to more closely align with law.

#### **Board Policy 4119.21/4219.21/4319.21 - Professional Standards**

Policy updated to add, to the philosophical paragraph, the Governing Board's desire to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students, and to expand upon the expectations for district employee conduct. Additionally, policy updated to reflect **NEW LAW (SB 848, 2025)** which prohibits inappropriate conduct between district employees, adult volunteers, and contractors and among and between adults employed, volunteering, or under contract with the district. In addition, policy updated to clarify that inappropriate employee conduct includes (1) engaging in any conduct that endangers or threatens to endanger students, staff, or others, and (2) other conduct prohibited in Board Policy 4119.24/4219.24/4319.24 - Maintaining Appropriate Adult-Student Interactions.

#### **Board Policy 4119.24/4219.24/4319.24 - Maintaining Appropriate Adult-Student Interactions**

Policy updated to add, that for purposes of this policy, employees include interns, volunteers, contractors, and other persons with an employment relationship with the district. Additionally, policy updated to add, to the philosophical paragraph, the Governing Board's desire to provide a safe environment that promotes the learning, engagement, and safety of district students. In addition, policy updated to reflect **NEW LAW (SB 848, 2025)** which prohibits inappropriate conduct between district employees and students and expands the list of inappropriate employee conduct. Policy also updated to add new section related to violations of this policy.

#### **Board Policy 4156.3/4256.3/4356.3 - Employee Property Reimbursement**

Policy updated to clarify, in Option 2, that to the extent that the full cost of repair or replacement of an employee's personal property is not covered by another source, such as an employee's private insurance, the Governing Board authorizes the Superintendent or designee to pay the remaining cost of replacing or repairing the employee's personal property.

Additionally, policy updated to add that the Board may establish a maximum value of reimbursement.

**Board Policy 4200 - Classified Personnel:** Delete Legacy Policy and replace updated policy for consistency, as appropriate, with Board Policy 4100 - Certificated Personnel and Board Policy 4300 - Administrative and Supervisory Personnel, including material related to professional development; the "filling" of classified positions; clearly defined and communicated duties, responsibilities, and expectations for each classified position; and employee responsibilities and performance evaluations.

**Administrative Regulation 4200 - Classified Personnel**

Regulation updated in conjunction with the accompanying Board policy.

**Administrative Regulation 4212 - Appointment and Conditions of Employment**

Regulation updated to reference case law, where the California Supreme Court held that a district can be held vicariously liable for the negligence of its administrators and supervisors in the hiring, retention, and supervision of a counselor who sexually harassed and/or abused a student. Additionally, regulation updated to reflect **NEW LAW (SB 848, 2025)** which requires districts (1) when considering an applicant for a classified position, to inquire with each local educational agency or private school that previously employed the applicant as to whether the applicant was the subject of any credible complaints of, substantiated investigations into, or discipline for, egregious misconduct that were used to support a substantiated investigation, and (2) upon inquiry, to disclose to a local educational agency or private school considering an applicant for a certificated or classified position, the fact that a report of an employee's egregious misconduct was made to the Commission on Teacher Credentialing. In addition, regulation update to reference, for county offices of education that have an elected, rather than appointed, County Superintendent of Schools, **NEW LAW (SB 521, 2025)** which provides that a public employee convicted of any felony involving accepting or giving, or offering to give, any bribe, conflict of interest, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes arising directly out of official duties as a public employee, be disqualified for five years from any public employment.

**Board Policy 4222 - Teacher Aides/Paraprofessionals**

Policy updated manually as it has not been updated previously since 1986.

**Board Policy 4300 - Administrative and Supervisory Personnel**

Policy updated for consistency, as appropriate, with Board Policy 4100 - Certificated Personnel and Board Policy/Administrative Regulation 4200 - Classified Personnel, including material related to professional development; the selection, recommendation, and Governing Board ratification of qualified candidates for administrative and supervisory positions; defined and communicated duties, responsibilities, and expectations for each administrative and supervisory position; and employee responsibilities and evaluations. Additionally, policy updated to delete language regarding the adoption of policies related to administrative and supervisory personnel, insofar as the policies are needed to comply with law and describe terms of employment, as being unnecessary due to its very general nature. In addition, policy updated to reflect case law which held that a classified employee can only

obtain senior management status if that employee is designated a senior manager by the Board.

#### **Board Policy 5144.1 - Suspension and Expulsion/Due Process**

Policy updated to add that off campus student behavior may result in discipline when it disrupts district programs and activities or is otherwise prohibited by law, Board policy or administrative regulation. Additionally, policy updated to include state law authorization for the Governing Board, on a case-by-case basis, to permit a student Board member to make restorative justice recommendations to the Board regarding specific expulsion matters. In addition, policy updated to reflect **NEW LAW (AB 1230, 2025)** which (1) requires the Board, at the time of the expulsion order, to recommend a plan for the student's rehabilitation, and (2) adds to the list of outcome data the Superintendent or designee is required to maintain.

#### **Board Policy 5145.2 - Freedom Of Speech/Expression**

Policy updated to (1) add language to the Governing Board's philosophical statement related to providing a welcoming, safe, and supportive school environment that protects students from discrimination, harassment, intimidation, and bullying, or other types of expression prohibited by law, (2) delete headings for On- and Off- Campus Expression, (3) expand student exercise of freedom of speech and/or the press to include official district and school websites or social media accounts identified and made available for such purpose, (4) expand which student expressions, or distributing or posting of material, is prohibited, (5) clarify material related to off-campus expression, including electronic expression via a personal device or online expression via a personal social media account, and (6) clarify material related to when student expression may be subject to discipline.

#### **Administrative Regulation 5145.2 - Freedom Of Speech/Expression**

Regulation updated to establish, at the outset, time, place, and manner restrictions, including the addition of material related to (1) the locations, physical and electronic, that the principal or designee may identify on which students and student organizations may hold rallies, express ideas, debate issues, or post information of general interest, and (2) the authorization for the principal or designee to require a disclaimer on printed materials or petitions stating that the materials or petitions are not sponsored by and do not necessarily reflect the views, ideas, and opinions of the school or district. Additionally, regulation updated to (1) add to the definition of "official school publications" courses or programs, student clubs or organizations, student newspapers or other student publications distributed to the public or student body either for a fee or free, (2) clarify material related to the written publications code, (3) modify the requirement related to the professional standards for which official student publications be held to account for publications which may not be written in English, (4) expand material related to violations of this regulation or accompanying Board policy, with first considering any feasible alternative options to limit the material, providing notice to the official student publication with specific reasons for why the submitted material may not be published, and with sufficient time, absent extraordinary circumstances, to allow the publication or student authors to either modify the material or request review by the Superintendent or designee, and (5) authorize the principal or designee to require a disclaimer on all official student publications indicating that views, ideas, and opinions expressed in official student publications do not necessarily reflect those of the school or district. In addition, regulation updated to add new section, "Student Participation in Civic or Political Events," which includes that a student in middle or high school, with advance notice, be

permitted one excused absence per school year in order to participate in a civic or political event such as voting, poll working, strikes, public commenting, or attending candidate speeches, political or civic forums, or town halls.

**Board Policy 5145.6 - Parent/Guardian Notifications:**

Policy updated in conjunction with the accompanying exhibit, which is reviewed and updated annually.

**Board Policy 6173 - Education for Homeless Children**

Policy updated to delete reporting requirements related to students experiencing homelessness who graduated in the fourth or fifth year of high school with an exemption from district-established graduation requirements that are in addition to the statewide course requirements, as that material is in Board Policy 6146.1 - High School Graduation Requirements, in the section, "Exemption from District-Adopted Graduation Requirements for Highly Mobile Students," which includes such exemptions for all highly mobile students.

**Administrative Regulation 6173 - Education for Homeless Children**

Regulation updated to reflect the requirement for districts that offer an intersession program to grant priority access to students experiencing homelessness. Additionally, regulation updated to delete material related to transfer of coursework and credits as that material was moved to Administrative Regulation 6146.3 - Reciprocity of Academic Credit, which includes two new sections related to (1) transfer of coursework and credits and (2) related notifications and complaints, for highly mobile students. In addition, regulation updated to delete material related to exemptions from district-established graduation requirements as that material was moved to Board Policy 6146.1 - High School Graduation Requirements, and includes such exemptions for all highly mobile students.

**Exhibit (1) 6173 - Education for Homeless Children**

Exhibit updated in conjunction with the accompanying Board policy, administrative regulation, and exhibit.

**Board Policy 6173.1 - Education for Foster Youth**

Policy updated to delete reporting requirements related to foster youth who graduated in the fourth or fifth year of high school with an exemption from district-established graduation requirements that are in addition to the statewide course requirements, as that material is in Board Policy 6146.1 - High School Graduation Requirements in the section, "Exemption from District-Adopted Graduation Requirements for Highly Mobile Students," which includes such exemptions for all highly mobile students.

**Administrative Regulation 6173.1 - Education for Foster Youth**

Regulation updated to reflect that the definition of a "student in foster care" includes a child who is detained in a county-operated juvenile detention facility or is the subject of a juvenile court petition and has been identified by a county child welfare agency, a probation department, or an Indian tribe meeting as being at imminent risk of removal and placement into foster care. Additionally, regulation updated to reflect that, for a foster youth who is also a student with a disability, the school of origin includes a placement in a certified nonpublic, nonsectarian school. In addition, regulation updated to reflect that districts which offer an intersession program are required to grant priority access to foster youth. Regulation also updated to delete material related to transfer of coursework and credits as that material was

moved to Administrative Regulation 6146.3 - Reciprocity of Academic Credit, which includes two new sections related to (1) transfer of coursework and credits, and (2) related notifications and complaints, for highly mobile students. Additionally, regulation updated to delete material related to exemptions from district-established graduation requirements, as that material was moved to Board Policy 6146.1 - High School Graduation Requirements, and includes such exemptions for all highly mobile students.

#### **Board Bylaw 9250 - Remuneration, Reimbursement and other Benefits**

Bylaw updated to (1) delete options regarding monthly compensation provided to individual Governing Board members, (2) replace with a blank for districts to specify the amount of monthly compensation that reflects district practice, and (3) separate out material which provides that Board members are not required to accept the monthly compensation. Additionally, bylaw updated to clarify material related to (1) a Board member receiving a pro rata monthly compensation, (2) reimbursement for expenses incurred when performing authorized services for the district, (3) benefits for Board members, and (4) former Board members, and the Board member's spouse/registered domestic partner and eligible dependent children, participation in the health and welfare benefits programs provided for district employees. In addition, the section, "Health and Welfare Benefits for Former Board Members," was deleted, as there are few, if any, Board members who would be eligible, since it would require serving for over 30 years, with still relevant material combined with the expanded section, "Benefits for Board Members."

#### **Board Bylaw 9320 - Meetings and Notices**

Bylaw updated to clarify (1) when the Governing Board may meet in open or closed session, (2) that the existence of a Board meeting includes gathering remotely or electronically, (3) that a series of communications by a majority of the Board should not occur through official or personal social media accounts, and (4) that written notice of special Board meetings should be posted in any location required for remote meetings and attendance. Additionally, bylaw updated to delete material related to disability-related accommodations as it already exists and is more appropriated place in Board Bylaw 9322 - Agenda/Meeting Materials. In addition, bylaw updated to reflect (1) **NEW LAW (SB 707, 2025)** which permits a remote Board meeting based on a proclaimed state of emergency or local emergency without the requirement to post the physical location of Board members, and (2) the requirement for the notice of an emergency Board meeting to the local media that have requested such notice to be by telephone or email. Bylaw also updated to delete material related to traditional teleconferencing, teleconferencing by individual Board members due to just cause, teleconferencing by individual Board members due to emergency circumstances, and teleconference meetings during a proclaimed state of emergency, as that content has been moved to new Board Bylaw 9320.1 - Remote Meetings and Attendance.

#### **NEW - Board Bylaw 9320.1 - Remote Meetings and Attendance**

New bylaw addresses circumstances in which the Governing Board is legally permitted to meet remotely and in which an individual remote Board member is permitted to attend and participate in a Board meeting. Additionally, bylaw includes the traditional method of remote attendance and reflects **NEW LAW (SB 707, 2025)** which permits (1) remote attendance and participation as an accommodation and due to just cause, and (2) remote Board meetings during a proclaimed state of emergency.

#### **Board Bylaw 9322 - Agenda/Meeting Materials**

Bylaw updated to clarify that (1) closed session items should be agendized in accordance with Board Bylaw 9321 - Closed Session, and (2) for a regular Board meeting, the Governing Board may consider an item not included in the agenda in accordance with Board Bylaw 9323.2 - Actions by the Board. Additionally, bylaw updated to add new section heading, "Public Comment," which (1) includes clarification that the agenda provide members of the public the opportunity to address the Board on any agenda item, including items to be considered in closed session and items listed on the consent agenda, (2) provides options depending on if it is district practice to have one public comment period for all open session agenda items or separate public comment for each open session agenda item, and (3) reflects **NEW LAW (SB 707, 2025)** which adds requirements to the exception to public comment requirements. In addition, bylaw updated to add new section heading, "Disability-Related Accommodations or Modifications." Bylaw also updated to add material related to Board member requests for a specific matter within the subject matter of the Board to be placed on the agenda, both when the Board member is acting in the capacity as a member of the public and acting in the capacity as a Board member. Additionally, bylaw updated to add new section, "Special Meeting Agenda Dissemination to Members of the Public," which clarifies requirements related to the dissemination of special meeting agendas.

#### **Board Bylaw 9323 - Meeting Conduct**

Bylaw updated to (1) clarify that the chair of a given Governing Board meeting will be the Board president or, if the Board president is absent, another Board member, (2) delete the time for which a regular Board meeting should be adjourned, and instead provide a blank to reflect district practice, (3) add material related to removal of an item from the consent agenda, specifying that the Board chair determine when the removed item be considered on the agenda, (4) expand material related to the prohibition from requiring members of the public to provide identifying information as a condition of attending a Board meeting and/or providing public comment, and related exceptions, (5) delete material related to public participation that is either unnecessary or is contained within more closely related Board bylaws, (6) delete the time for which an individual providing public comment is allowed to address the Board, and instead provide a blank to reflect district practice, (6) provide clarifying language related to an individual speaker giving some or all of the speaker's time to another speaker, and (7) add language related to the public comment period when a remote Board member is attending and participating based on just cause. Additionally, bylaw updated to add new section heading, "Disruptions," which (1) reflects **NEW COURT DECISION (Berkeley People's Alliance v. City of Berkeley)** in which the California Court of Appeal held that state law requires a legislative body to clear the meeting room when a meeting is willfully disrupted and order cannot be restored by removing disruptive individuals and does not permit the legislative body to relocate the meeting to a different room in lieu of clearing the meeting room.

**Item to be considered for:** Information

**Approved by Cabinet:** Yes

**Date requested to present to Board:** July 15, 2026

**Information to be placed in packet:** Yes



# **Brentwood Union School District**

# **Board Policy** **BP 1230**

## **Community Relations**

### **Volunteer Assistance**

The Governing Board recognizes that volunteer assistance in schools can enrich the educational program, increase supervision of students, contribute to school safety, and support the district in providing for the well-being of district students, while strengthening the schools' relationships with the community. The Board encourages parents/guardians and other members of the community to share their time, knowledge, and abilities with students.

The Superintendent or designee shall develop and implement a plan for recruiting, screening, and placing volunteers, including strategies for reaching underrepresented groups of parents/guardians and community members. Additionally, the Superintendent or designee may recruit community members to serve as mentors to students and/or make appropriate referrals to community organizations.

The Board prohibits harassment of any volunteer on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, reproductive health decisionmaking, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or veteran or military status. (Government Code 12940)

As appropriate, the Superintendent or designee shall provide volunteers with information about school goals, programs, and practices and an orientation or other training related to their specific responsibilities.

Additionally, volunteers who are over 18 years of age and who interact with students outside of the immediate supervision and control of the student's parent/guardian or a school employee shall, as mandated reporters, receive the notification and training required of mandated reporters as specified in Administrative Regulation 5141.4 - Child Abuse Prevention and Reporting.

A volunteer who is a mandated reporter shall make a report, as specified in Administrative Regulation 5141.4 - Child Abuse Prevention and Reporting, whenever such volunteer has knowledge of or observes a child whom the volunteer knows or reasonably suspects has been the victim of child abuse or neglect.

Volunteers shall act in accordance with law, district policies and administrative regulations, including Board Policy and Administrative Regulation 4119.24/4219.24/4319.24 - Maintaining Appropriate Adult-Student Interactions, and school rules. The Superintendent or designee shall be responsible for investigating and resolving complaints regarding volunteers.

Employees who supervise volunteers shall ensure that volunteers are assigned meaningful responsibilities that utilize their skills and expertise and maximize their contribution to the educational program.

Volunteer work shall be limited to those projects that do not replace the normal duties of classified staff. The Board nevertheless encourages volunteers to work on short-term projects to the extent that they enhance the classroom or school and comply with collective bargaining agreements.

The Superintendent or designee shall establish procedures for determining whether volunteers possess the qualifications, if any, required by law and administrative regulation for the types of duties they will perform.

The Board encourages principals to develop a means for recognizing the contributions of each school's volunteers.

The Superintendent or designee shall periodically report to the Board regarding the district's volunteer assistance program.

### **Workers' Compensation Insurance**

The Board desires to provide a safe environment for volunteers and minimize the district's exposure to liability.

Upon the adoption of a resolution by the Board, volunteers shall be entitled to workers' compensation benefits for any injury sustained while engaged in the performance of service for the district. (Labor Code 3364.5)

### **Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| <b>State</b>            | <b>Description</b>                                                                                         |
|-------------------------|------------------------------------------------------------------------------------------------------------|
| 22 CCR 101170           | <a href="#">Criminal record clearance</a>                                                                  |
| 22 CCR 101216           | <a href="#">Health screening; volunteers in child care centers</a>                                         |
| Ed. Code 35021          | <a href="#">Volunteer aides</a>                                                                            |
| Ed. Code 35021.1        | <a href="#">Automated records check</a>                                                                    |
| Ed. Code 35021.3        | <a href="#">Registry of volunteers for before/after school programs</a>                                    |
| Ed. Code 44814-44815    | <a href="#">Supervision of students during lunch and other nutrition periods</a>                           |
| Ed. Code 45125          | <a href="#">Fingerprinting requirements</a>                                                                |
| Ed. Code 45125.01       | <a href="#">Interagency agreements for criminal record information</a>                                     |
| Ed. Code 45340-45349    | <a href="#">Instructional aides</a>                                                                        |
| Ed. Code 45360-45367    | <a href="#">Teacher aides</a>                                                                              |
| Ed. Code 48981          | <a href="#">Parent/guardian notifications</a>                                                              |
| Ed. Code 49024          | <a href="#">Activity Supervisor Clearance Certificate</a>                                                  |
| Ed. Code 49406          | <a href="#">TB risk assessment</a>                                                                         |
| Ed. Code 8482-8484.6    | <a href="#">After School Education and Safety program</a>                                                  |
| Ed. Code 8484.7-8484.9  | <a href="#">21st Century Community Learning Center program</a>                                             |
| Gov. Code 12940         | <a href="#">Unlawful discriminatory employment practices</a>                                               |
| Gov. Code 3543.5        | <a href="#">Prohibited interference with employees' rights</a>                                             |
| H&S Code 1596.7995      | <a href="#">Immunization requirements for volunteers in child care and development center or preschool</a> |
| H&S Code 1596.871       | <a href="#">Fingerprints of individuals in contact with child day care facility clients</a>                |
| Lab. Code 1720.4        | <a href="#">Public works; exclusion of volunteers from prevailing wage law</a>                             |
| Lab. Code 3352          | <a href="#">Workers' compensation; definitions</a>                                                         |
| Lab. Code 3364.5        | <a href="#">Authority to provide workers' compensation insurance for volunteers</a>                        |
| Pen. Code 11164-11174.3 | <a href="#">Child Abuse and Neglect Reporting Act</a>                                                      |
| Pen. Code 290           | <a href="#">Registration of sex offenders</a>                                                              |
| Pen. Code 290.4         | <a href="#">Information regarding sex offenders</a>                                                        |

Pen. Code 290.95  
Pen. Code 626.81  
**Management Resources**  
PERB Decision

Website  
Website  
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Website  
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**Cross References**

**Code**

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[Disclosure by person required to register as sex offender](#)  
[Sex offender; permission to volunteer at school](#)

**Description**

[Whisman Elementary School District \(1991\) PERB Decision No. 868](#)  
[CSBA District and County Office of Education Legal Services](#)  
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**Description**

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| 4319.24     | <a href="#"><u>Maintaining Appropriate Adult-Student Interactions</u></a> |
| 4327        | <a href="#"><u>Temporary Athletic Team Coaches</u></a>                    |
| 4327        | <a href="#"><u>Temporary Athletic Team Coaches</u></a>                    |
| 4331        | <a href="#"><u>Staff Development</u></a>                                  |
| 4357.1      | <a href="#"><u>Work-Related Injuries</u></a>                              |
| 5020        | <a href="#"><u>Parent Rights And Responsibilities</u></a>                 |
| 5020        | <a href="#"><u>Parent Rights And Responsibilities</u></a>                 |
| 5141.4      | <a href="#"><u>Child Abuse Prevention And Reporting</u></a>               |
| 5141.4      | <a href="#"><u>Child Abuse Prevention And Reporting</u></a>               |
| 5141.52     | <a href="#"><u>Suicide Prevention</u></a>                                 |
| 5141.52     | <a href="#"><u>Suicide Prevention</u></a>                                 |
| 5145.3      | <a href="#"><u>Nondiscrimination/Harassment</u></a>                       |
| 5145.3      | <a href="#"><u>Nondiscrimination/Harassment</u></a>                       |
| 5145.6      | <a href="#"><u>Parent/Guardian Notifications</u></a>                      |
| 5145.6-E(1) | <a href="#"><u>Parent/Guardian Notifications</u></a>                      |
| 5148        | <a href="#"><u>Child Care And Development</u></a>                         |
| 5148        | <a href="#"><u>Child Care And Development</u></a>                         |
| 5148.2      | <a href="#"><u>Before/After School Programs</u></a>                       |
| 5148.2      | <a href="#"><u>Before/After School Programs</u></a>                       |
| 5148.3      | <a href="#"><u>Preschool/Early Childhood Education</u></a>                |
| 5148.3      | <a href="#"><u>Preschool/Early Childhood Education</u></a>                |
| 6020        | <a href="#"><u>Parent Involvement</u></a>                                 |
| 6020        | <a href="#"><u>Parent Involvement</u></a>                                 |
| 6116        | <a href="#"><u>Classroom Interruptions</u></a>                            |
| 6142.2      | <a href="#"><u>World Language Instruction</u></a>                         |
| 6142.2      | <a href="#"><u>World Language Instruction</u></a>                         |
| 6142.6      | <a href="#"><u>Visual And Performing Arts Education</u></a>               |
| 6142.7      | <a href="#"><u>Physical Education And Activity</u></a>                    |
| 6142.7      | <a href="#"><u>Physical Education And Activity</u></a>                    |
| 6142.8      | <a href="#"><u>Comprehensive Health Education</u></a>                     |
| 6142.8      | <a href="#"><u>Comprehensive Health Education</u></a>                     |
| 6145        | <a href="#"><u>Extracurricular And Cocurricular Activities</u></a>        |
| 6145        | <a href="#"><u>Extracurricular And Cocurricular Activities</u></a>        |
| 6154        | <a href="#"><u>Homework/Makeup Work</u></a>                               |
| 6163.1      | <a href="#"><u>Library Media Centers</u></a>                              |
| 6171        | <a href="#"><u>Title I Programs</u></a>                                   |
| 6171        | <a href="#"><u>Title I Programs</u></a>                                   |
| 6184        | <a href="#"><u>Continuation Education</u></a>                             |
| 6184        | <a href="#"><u>Continuation Education</u></a>                             |
| 7140        | <a href="#"><u>Architectural And Engineering Services</u></a>             |
| 7140        | <a href="#"><u>Architectural And Engineering Services</u></a>             |
| 9200        | <a href="#"><u>Limits Of Board Member Authority</u></a>                   |

Rev: (3/10, 7/10, 12/14) 07/15/26

Adopted:

# **Brentwood Union School District**

## **Administrative Regulation AR 1240**

### **Community Relations**

### **Volunteer Assistance**

#### **Duties of Volunteers**

The Superintendent or designee may assign volunteers to:

1. Assist certificated personnel in the performance of their duties, including in the supervision of students and in the performance of instructional tasks which, in the judgment of the certificated personnel to which the volunteer is assigned, may be performed by a person not licensed as a classroom teacher (Education Code 35021, 45343, 45344, 45349)
2. Serve as nonteaching aides under the immediate supervision and direction of certificated personnel to perform noninstructional work which assists certificated personnel in the performance of teaching and administrative responsibilities (Education Code 35021)
3. Supervise students during lunch, breakfast, or other nutritional periods (Education Code 35021, 44814, 44815)
4. Work on short-term facilities projects pursuant to "Volunteer Facilities Projects," below
5. Perform other duties in support of district or school operations as approved by the Superintendent or designee

Volunteers shall not be authorized to assign grades to students, and shall not be used to assist certificated staff in performing teaching or administrative responsibilities in place of regularly authorized classified employees who have been laid off. (Education Code 35021, 45344)

#### **Basic Skills Proficiency Requirement**

Volunteers who supervise or provide instruction to students pursuant to Education Code 45349 shall submit evidence of basic skills proficiency to the Superintendent or designee. (Education Code 45344.5, 45349)

#### **Criminal Background Check**

Prior to assuming a volunteer position working with students in a district-sponsored student activity program, a volunteer shall obtain fingerprint clearance through the Department of Justice and Federal Bureau of Investigation. At the volunteer's discretion, the volunteer may choose to meet this requirement by obtaining an Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing. Student activity programs include, but are not limited to, scholastic programs, interscholastic programs, and extracurricular activities sponsored by the district or a school booster club, such as cheer team, drill team, dance team, and marching band.

(Education Code 49024)

The Superintendent or designee shall determine which volunteer positions in the district are subject to the above requirement.

The criminal background check requirement shall not apply to volunteer supervisors for breakfast, lunch, or other nutritional periods or to volunteer nonteaching aides under the immediate supervision and direction of certificated personnel pursuant to Education Code 35021, including parents/guardians volunteering in a classroom or on a field trip or community members providing noninstructional services. (Education Code 49024)

### **Registered Sex Offenders**

The Superintendent or designee may require all volunteers to disclose whether they are a registered sex offender and/or to provide the district with sufficient information in order to allow verification of this status on the Department of Justice's Megan's Law website.

The principal may grant a registered sex offender, who is not the parent/guardian of a student at the school, permission to come into a school building or upon school grounds to volunteer at the school. At least 14 days prior to the first date for which permission has been granted, the principal or designee shall notify the parent/guardian of each student at the school, using one of the methods specified in Education Code 48981, that a person who is required to register as a sex offender pursuant to Penal Code 290 has been granted permission to come into a school building or upon school grounds, the date(s) and times for which permission has been granted, and the parent/guardian's right to obtain information regarding the person from a designated law enforcement agency. (Penal Code 626.81)

However, no person who is required to register as a sex offender pursuant to Penal Code 290 shall be assigned as a volunteer to assist certificated personnel in the performance of their duties; supervise students during lunch, breakfast, or other nutritional period; or serve as a nonteaching aide to perform noninstructional tasks. Additionally, a person who is required to register as a sex offender because of a conviction for a crime when the victim was a minor under 16 years of age shall not serve as a volunteer in any capacity in which the volunteer would be working directly and in an unaccompanied setting with minors on more than an incidental and occasional basis or have supervision or disciplinary power over minors. (Education Code 35021, 45349; Penal Code 290.95)

### **Tuberculosis Assessment/Examination**

Upon initial volunteer assignment, a volunteer shall have on file with the school a certificate showing that the volunteer has submitted to a tuberculosis risk assessment and, if tuberculosis risk factors were identified, was examined and found to be free of infectious tuberculosis. (Education Code 49406)

The Superintendent or designee may exempt from the tuberculosis risk assessment and/or examination those volunteers whose functions do not require frequent or prolonged contact with

students. (Education Code 49406)

### **Volunteer Facilities Projects**

All volunteer facilities projects shall have approximate start and completion dates and shall be approved by the principal in advance. Additionally, projects shall be approved in advance by the Superintendent or designee if they involve the following types of work:

1. Alterations, additions, or repairs to buildings and grounds
2. Construction involving wall or roof penetration, drilling, or nailing
3. Structural modifications
4. Electrical, electronic, plumbing, or heating and cooling work
5. Painting
6. Installation of carpet, playground equipment, benches, sprinkler systems, marquees or signs
7. Paving
8. Tree planting, pruning, or removal

The Superintendent or designee shall ensure that volunteers possess the appropriate license and/or have sufficient expertise required for the project. Additionally, the Superintendent or designee shall ensure that such projects comply with building and safety codes and other applicable laws and collective bargaining agreements. The district shall provide on-site assistance and supervision for such projects as necessary.

### **Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| <b>State</b>           | <b>Description</b>                                                               |
|------------------------|----------------------------------------------------------------------------------|
| 22 CCR 101170          | <a href="#">Criminal record clearance</a>                                        |
| 22 CCR 101216          | <a href="#">Health screening; volunteers in child care centers</a>               |
| Ed. Code 35021         | <a href="#">Volunteer aides</a>                                                  |
| Ed. Code 35021.1       | <a href="#">Automated records check</a>                                          |
| Ed. Code 35021.3       | <a href="#">Registry of volunteers for before/after school programs</a>          |
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| Ed. Code 49406         | <a href="#">TB risk assessment</a>                                               |
| Ed. Code 8482-8484.6   | <a href="#">After School Education and Safety program</a>                        |
| Ed. Code 8484.7-8484.9 | <a href="#">21st Century Community Learning Center program</a>                   |
| Gov. Code 12940        | <a href="#">Unlawful discriminatory employment practices</a>                     |
| Gov. Code 3543.5       | <a href="#">Prohibited interference with employees' rights</a>                   |

H&S Code 1596.7995  
H&S Code 1596.871  
Lab. Code 1720.4  
Lab. Code 3352  
Lab. Code 3364.5  
Pen. Code 11164-11174.3  
Pen. Code 290  
Pen. Code 290.4  
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##### Description

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| 4227        | <a href="#">Temporary Athletic Team Coaches</a>                    |
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| 4312.5-E(1) | <a href="#">Criminal Record Check</a>                              |
| 4319.11     | <a href="#">Sexual Harassment</a>                                  |
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| 4319.24     | <a href="#">Maintaining Appropriate Adult-Student Interactions</a> |
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| 4331        | <a href="#">Staff Development</a>                                  |
| 4357.1      | <a href="#">Work-Related Injuries</a>                              |
| 5020        | <a href="#">Parent Rights And Responsibilities</a>                 |
| 5020        | <a href="#">Parent Rights And Responsibilities</a>                 |
| 5141.4      | <a href="#">Child Abuse Prevention And Reporting</a>               |
| 5141.4      | <a href="#">Child Abuse Prevention And Reporting</a>               |
| 5141.52     | <a href="#">Suicide Prevention</a>                                 |
| 5141.52     | <a href="#">Suicide Prevention</a>                                 |
| 5145.3      | <a href="#">Nondiscrimination/Harassment</a>                       |
| 5145.3      | <a href="#">Nondiscrimination/Harassment</a>                       |
| 5145.6      | <a href="#">Parent/Guardian Notifications</a>                      |
| 5145.6-E(1) | <a href="#">Parent/Guardian Notifications</a>                      |
| 5148        | <a href="#">Child Care And Development</a>                         |
| 5148        | <a href="#">Child Care And Development</a>                         |
| 5148.2      | <a href="#">Before/After School Programs</a>                       |
| 5148.2      | <a href="#">Before/After School Programs</a>                       |
| 5148.3      | <a href="#">Preschool/Early Childhood Education</a>                |
| 5148.3      | <a href="#">Preschool/Early Childhood Education</a>                |
| 6020        | <a href="#">Parent Involvement</a>                                 |
| 6020        | <a href="#">Parent Involvement</a>                                 |
| 6116        | <a href="#">Classroom Interruptions</a>                            |
| 6142.2      | <a href="#">World Language Instruction</a>                         |
| 6142.2      | <a href="#">World Language Instruction</a>                         |
| 6142.6      | <a href="#">Visual And Performing Arts Education</a>               |
| 6142.7      | <a href="#">Physical Education And Activity</a>                    |
| 6142.7      | <a href="#">Physical Education And Activity</a>                    |
| 6142.8      | <a href="#">Comprehensive Health Education</a>                     |
| 6142.8      | <a href="#">Comprehensive Health Education</a>                     |
| 6145        | <a href="#">Extracurricular And Cocurricular Activities</a>        |
| 6145        | <a href="#">Extracurricular And Cocurricular Activities</a>        |
| 6154        | <a href="#">Homework/Makeup Work</a>                               |
| 6163.1      | <a href="#">Library Media Centers</a>                              |
| 6171        | <a href="#">Title I Programs</a>                                   |
| 6171        | <a href="#">Title I Programs</a>                                   |
| 6184        | <a href="#">Continuation Education</a>                             |
| 6184        | <a href="#">Continuation Education</a>                             |
| 7140        | <a href="#">Architectural And Engineering Services</a>             |
| 7140        | <a href="#">Architectural And Engineering Services</a>             |
| 9200        | <a href="#">Limits Of Board Member Authority</a>                   |

Rev. Date: (3/10, 7/10, 12/14, 7/16) 07/15/26  
Date Adopted:

## Administration

### Superintendent Responsibilities and Duties

The Governing Board desires to establish a productive and collaborative working relationship with the Superintendent and to ensure that the work of the Superintendent is focused on student learning, achievement, and well-being, and the attainment of the district's vision and goals. Additionally, the Board desires to provide a fair basis for holding the Superintendent accountable. The responsibilities of the Superintendent are detailed in law, in the Superintendent's contract, and throughout Board policies and administrative regulations.

The Board shall set expectations and goals for the Superintendent at the beginning of every evaluation year.

As the chief executive officer of the district, the Superintendent shall implement all Board decisions and manage all instructional and noninstructional operations. Additionally, the Superintendent serves as a member of the district's governance team and has responsibilities to support Board operations and decision-making.

The Superintendent may delegate any of the Superintendent's responsibilities and duties to other district staff, but remains accountable to the Board for all areas of operation under the Superintendent's authority.

The Superintendent shall complete ethics training in accordance with Government Code 53234-53235.2 at least once every two years. (Government Code 53235)

If the Superintendent begins service with the district after January 1, 2026, the Superintendent is required to receive ethics training no later than six months from the first day of service with the district, and at least once every two years thereafter. (Government Code 53235.1)

The district shall maintain records of ethics training, which are public records subject to disclosure under the California Public Records Act, for at least five years after the Superintendent received the training. The district shall post on its website clear instructions and contact information for the purpose of requesting these records. (Government Code 53235.2)

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#### State

Ed. Code 17604

Ed. Code 17605

Ed. Code 35020-35046

Ed. Code 48900

Gov. Code 53234-53235.2

#### Management Resources

CSBA Publication

Website

Website

Website

#### Description

[Delegation of powers to agents](#)

[Delegation of authority to purchase supplies and equipment](#)

[Officers and agents](#)

[Grounds for suspension or expulsion](#)

[Ethics training](#)

#### Description

[Superintendent Governance Standards](#)

[Fair Political Practices Commission, Ethics Training](#)

[CSBA District and County Office of Education Legal Services](#)

[American Association of School Administrators](#)

Website [Association of California School Administrators](#)  
Website [CSBA](#)

#### Cross References

| Code | Description                                                      |
|------|------------------------------------------------------------------|
| 0000 | <a href="#">Vision</a>                                           |
| 2000 | <a href="#">Concepts And Roles</a>                               |
| 2111 | <a href="#">Superintendent Governance Standards</a>              |
| 2120 | <a href="#">Superintendent Recruitment And Selection</a>         |
| 2121 | <a href="#">Superintendent's Contract</a>                        |
| 2140 | <a href="#">Evaluation Of The Superintendent</a>                 |
| 2210 | <a href="#">Administrative Discretion Regarding Board Policy</a> |
| 4301 | <a href="#">Administrative Staff Organization</a>                |
| 9000 | <a href="#">Role Of The Board</a>                                |
| 9005 | <a href="#">Governance Standards</a>                             |
| 9010 | <a href="#">Public Statements</a>                                |
| 9122 | <a href="#">Secretary</a>                                        |

Rev. Date: (10/94, 7/01, 7/05, 3/07) 07/15/26  
Date Adopted:

# **Brentwood Union School District      Administrative Regulation AR 3440**

## **Business and Noninstructional Operations**

### **Inventories**

In order to provide for the proper tracking and control of district property, the Superintendent or designee shall maintain an inventory of equipment in accordance with law for the following:

1. All equipment items currently valued in excess of \$1,500 (Education Code 35168)
2. All equipment items purchased with state and/or federal categorical funds that have a useful life of more than one year with an acquisition cost of \$500 or more per unit

Additionally, the Superintendent or designee may maintain a list of specific items which shall be inventoried for internal control purposes regardless of their initial cost or current value.

The inventory shall contain a record of the following information: (Education Code 35168; 5 CCR 3946; 2 CFR 200.313)

1. Model/name and type/description of the property
2. Serial/identification number
3. Original cost of the item of equipment or a reasonable estimate if the original cost is unknown
4. Date of acquisition
5. Location of use
6. The date and method of disposal

In addition to the information specified in Items #1-6 above, the following information shall be recorded for equipment acquired with state and/or federal categorical funds unless otherwise specified in law: (5 CCR 3946; 2 CFR 200.313)

1. Source of the property (funding source), including any applicable federal award identification number
2. Titleholder
3. Percentage of federal participation in the cost of the property for the federal award under which the property was acquired
4. Use and current condition of property
5. Transfer, replacement, or disposition of obsolete or unusable equipment
6. Any ultimate disposition data, including the sale price of the property upon disposition and method used to determine current fair market value

At the time of purchase, the Superintendent or designee shall affix a label to the equipment containing the identification number and the district name. Equipment items purchased with categorical program funds shall also be labeled with the name of the project in accordance with 5 CCR 3946.

Whenever an equipment item is moved to a new location or the equipment is used for a new purpose, the new location or purpose shall be recorded in the inventory.

A copy of the inventory shall be kept at the district office and at the appropriate school site.

The Superintendent or designee shall annually submit an inventory listing of federally owned property in its custody to the federal agency that granted the award. (2 CFR 200.312)

## Physical Inventory

At least once every two years, a physical inventory of equipment shall be conducted and the results reconciled with the property records. (2 CFR 200.313)

The Superintendent or designee shall establish procedures for conducting the physical inventory which shall include, but not be limited to, designation of person(s) responsible for coordinating and conducting the inventory, preparation and distribution of count sheets, procedures for implementing the inventory, and procedures for conducting a recount to substantiate the validity of the inventory.

The Superintendent or designee shall investigate any differences between the quantities determined by the physical inspection and those in the accounting records.

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| State                                          | Description                                                                                              |
|------------------------------------------------|----------------------------------------------------------------------------------------------------------|
| 5 CCR 16022-16023                              | Classification of records                                                                                |
| 5 CCR 16035                                    | <a href="#">Historical inventory of equipment</a>                                                        |
| 5 CCR 3946                                     | <a href="#">Control, safeguards, disposal of equipment purchased with consolidated application funds</a> |
| Ed. Code 35168                                 | <a href="#">Inventory of equipment</a>                                                                   |
| Federal                                        | Description                                                                                              |
| 2 CFR 200.0-200.521                            | <a href="#">Federal uniform grant guidance</a>                                                           |
| 20 USC 2301-2414                               | <a href="#">Strengthening Career and Technical Education for the 21st Century Act</a>                    |
| Management Resources                           | Description                                                                                              |
| California Department of Education Publication | <a href="#">California School Accounting Manual</a>                                                      |
| Website                                        | <a href="#">CSBA District and County Office of Education Legal Services</a>                              |
| Website                                        | <a href="#">California Association of School Business Officials</a>                                      |
| Website                                        | <a href="#">California Department of Education</a>                                                       |
| Website                                        | <a href="#">Office of Management and Budget</a>                                                          |

### Cross References

| Code      | Description                                                        |
|-----------|--------------------------------------------------------------------|
| 3000      | <a href="#">Concepts And Roles</a>                                 |
| 3230      | <a href="#">Federal Grant Funds</a>                                |
| 3230      | <a href="#">Federal Grant Funds</a>                                |
| 3270      | <a href="#">Sale And Disposal Of Books, Equipment And Supplies</a> |
| 3270      | <a href="#">Sale And Disposal Of Books, Equipment And Supplies</a> |
| 3290      | <a href="#">Gifts, Grants And Bequests</a>                         |
| 3300      | <a href="#">Expenditures And Purchases</a>                         |
| 3400      | <a href="#">Management Of District Assets/Accounts</a>             |
| 3400      | <a href="#">Management Of District Assets/Accounts</a>             |
| 3512      | <a href="#">Equipment</a>                                          |
| 3512-E(1) | <a href="#">Equipment</a>                                          |
| 3515      | <a href="#">Campus Security</a>                                    |
| 3515      | <a href="#">Campus Security</a>                                    |
| 3530      | <a href="#">Risk Management/Insurance</a>                          |
| 3530      | <a href="#">Risk Management/Insurance</a>                          |
| 3580      | <a href="#">District Records</a>                                   |
| 3580      | <a href="#">District Records</a>                                   |

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[Career Technical Education](#)  
[Career Technical Education](#)

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Date Adopted:

# Brentwood Union School District Board Policy

## BP 4100

### Personnel

#### Certificated Personnel

The Governing Board believes that the district's certificated employees are essential for carrying out the district's educational goals and supporting the academic achievement, personal growth, and well-being of district students. Additionally, the Board acknowledges that certificated personnel benefit from professional development in fulfilling the expectations for their position and expects certificated employees to engage in ongoing professional growth to improve their skills and pursue excellence.

The Superintendent or designee shall fill each of its certificated positions with individuals who meet applicable credentialing requirements and district qualifications, consistent with position requirements.

The Superintendent or designee shall define and communicate the duties, responsibilities, and expectations for each certificated position.

Each certificated employee shall be responsible for completing assigned duties consistent with the applicable job description and shall be evaluated in accordance with law, Board policies, administrative regulations, and collective bargaining agreements, as appropriate.

The Superintendent or designee may provide professional development opportunities to certificated staff for the purpose of continual improvement of knowledge and skills related to the employee's position.

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|                             |                                                                             |
|-----------------------------|-----------------------------------------------------------------------------|
| <b>State</b>                | <b>Description</b>                                                          |
| Ed. Code 44006              | <a href="#">Certificated person</a>                                         |
| Ed. Code 90                 | <a href="#">Definition; certificated and certified</a>                      |
| Gov. Code 3543.2            | <a href="#">Scope of representation</a>                                     |
| <b>Management Resources</b> | <b>Description</b>                                                          |
| Website                     | <a href="#">CSBA District and County Office of Education Legal Services</a> |
| <b>Cross References</b>     |                                                                             |

|             |                                                 |
|-------------|-------------------------------------------------|
| <b>Code</b> | <b>Description</b>                              |
| 4111        | <a href="#">Recruitment And Selection</a>       |
| 4115        | <a href="#">Evaluation/Supervision</a>          |
| 4115        | <a href="#">Evaluation/Supervision</a>          |
| 4131        | <a href="#">Staff Development</a>               |
| 4140        | <a href="#">Bargaining Units</a>                |
| 4141        | <a href="#">Collective Bargaining Agreement</a> |
| 4211        | <a href="#">Recruitment And Selection</a>       |
| 4240        | <a href="#">Bargaining Units</a>                |
| 4241        | <a href="#">Collective Bargaining Agreement</a> |
| 4311        | <a href="#">Recruitment And Selection</a>       |
| 4340        | <a href="#">Bargaining Units</a>                |

Rev. Date: (06/22) 07/15/26

Adoption:

# **Brentwood Union School District**

## **Board Policy BP 4111**

### **Personnel**

#### **Recruitment and Selection**

The Governing Board is committed to employing suitable, qualified individuals to effectively carry out the district's vision, mission, and goals, and believes that students benefit when district staff reflects the racial, ethnic, linguistic, and cultural diversity of the district.

The Superintendent or designee shall develop recruitment and selection processes, consistent with applicable law, Board policy, and collective bargaining agreements, that are designed to promote fairness and equity so that individuals are selected for employment in the district based on demonstrated knowledge, skills, and competence and in compliance with applicable antidiscrimination laws.

Additionally, the Superintendent or designee shall, through the recruitment and selection processes and procedures and consistent with applicable law, seek to recruit a diverse pool of qualified applicants.

When a vacancy occurs, the Superintendent or designee shall review, as appropriate, the job description for the position to ensure that it accurately describes the major functions and duties of the position. Additionally, the Superintendent or designee shall disseminate job announcements in a manner reasonably designed to reach a broad pool of qualified candidates.

When posting an employment opportunity, the Superintendent or designee shall include the pay scale for the open position. (Labor Code 432.3)

The Superintendent shall develop and maintain appropriate hiring procedures to identify qualified candidates who meet district needs. In doing so, an interview committee may be established to rank candidates and recommend finalists. During job interviews, applicants may be asked to describe or demonstrate how they will be able to perform the duties of the job. All discussions and recommendations shall be treated as confidential to the extent consistent with law.

When considering an applicant for a certificated position, the district shall inquire with each district, county office of education (COE), charter school, state special school or diagnostic center operated by the California Department of Education (CDE), or private school that previously employed the applicant as to whether the applicant was the subject of any credible complaints of, substantiated investigations into, or discipline for, egregious misconduct that was reported to the Commission on Teacher Credentialing (CTC). (Education Code 44939.5)

Additionally, when considering an applicant for a classified position, the district shall inquire with each district, COE, charter school, state special school or diagnostic center operated by CDE, or private school that previously employed the applicant as to whether the applicant was the subject of any credible complaints of, substantiated investigations into, or discipline for, egregious misconduct that were used to support a substantiated investigation. (Education Code 44051)

Upon receipt of an inquiry from another district, COE, charter school, state special school or diagnostic center operated by CDE, or private school, in regard to an applicant for employment to that entity, the Superintendent or designee shall disclose to the inquiring entity all relevant information related to any report of egregious misconduct to CTC within its possession in regard to such applicant, including



information in the employee's or former employee's personnel file, as specified in Education Code 44051 and 44939.5.

No inquiry shall be made about any information prohibited by state or federal nondiscrimination laws.

Unless otherwise provided for in law, the district may not discriminate against a person in hiring based on the person's use of cannabis off the job and away from the workplace, including that the district may not request information from an applicant related to the applicant's prior use of cannabis, apart from the applicant's criminal history, or penalize an applicant based on a drug screening which finds that the applicant has nonpsychoactive cannabis metabolites in the applicant's hair, blood, urine, or other bodily fluid. (Government Code 12954)

However, the district retains the right to maintain drug-free schools or prohibit employees from possessing, being impaired by, or using cannabis while on the job. (Government Code 12954)

The Superintendent or designee shall not inquire, orally or in writing, about an applicant's salary history information, including compensation and benefits. Additionally, the Superintendent or designee shall not rely on salary history information as a factor in determining whether to offer employment to an applicant or the salary to offer. However, the Superintendent or designee may consider salary information that is disclosable under state or federal law or that the applicant discloses voluntarily and without prompting. (Labor Code 432.3)

The Superintendent or designee shall not require an applicant to have a driver's license unless driving is an essential function of the position or it is otherwise reasonably expected for driving to be a job function for the position and that satisfying the job function using an alternative form of transportation would not be comparable in travel time or cost to the district. (Government Code 12940)

For each position, the Superintendent or designee shall present to the Board one candidate who meets all qualifications established by law and the Board for the position. No person shall be employed by the Board without the recommendation or endorsement of the Superintendent or designee.

## Incentives

With Board approval and in accordance with district needs and any applicable collective bargaining agreements, the district may provide incentives to recruit teachers, administrators, or other employees, such as signing bonuses, assistance with beginning teacher induction and/or credential costs, mentoring, additional compensation, and/or subsidized housing.

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| State                | Description                                                                               |
|----------------------|-------------------------------------------------------------------------------------------|
| Ed. Code 200-262.4   | <a href="#">Prohibition of discrimination</a>                                             |
| Ed. Code 35035       | <a href="#">Powers and duties of the superintendent; transfer authority</a>               |
| Ed. Code 44051       | Noncertificated employees; report of egregious misconduct                                 |
| Ed. Code 44066       | <a href="#">Limitations on certification requirements</a>                                 |
| Ed. Code 44259       | <a href="#">Teaching credential, exception; designated subjects; minimum requirements</a> |
| Ed. Code 44750       | <a href="#">Teacher recruitment resource center</a>                                       |
| Ed. Code 44830-44831 | <a href="#">Employment of certificated persons</a>                                        |
| Ed. Code 44858       | <a href="#">Age or marital status in certificated positions</a>                           |
| Ed. Code 44859       | <a href="#">Prohibition against certain rules and regulations regarding residency</a>     |
| Ed. Code 44939.5     | <a href="#">Certificated employees; report of egregious misconduct</a>                    |

|                                                    |                                                                                                                                             |
|----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Ed. Code 45103-45139                               | <a href="#">Employment; classified employees</a>                                                                                            |
| Ed. Code 49406                                     | <a href="#">TB risk assessment</a>                                                                                                          |
| Gov. Code 12900-12996                              | <a href="#">Fair Employment and Housing Act</a>                                                                                             |
| Gov. Code 7920.000-7930.215                        | <a href="#">California Public Records Act</a>                                                                                               |
| Gov. Code 815.2                                    | <a href="#">Liability of public entities and public employees</a>                                                                           |
| H&S Code 53570-53574                               | <a href="#">Teacher Housing Act of 2016</a>                                                                                                 |
| Lab. Code 432.3                                    | <a href="#">Salary information</a>                                                                                                          |
| <b>Federal</b>                                     | <b>Description</b>                                                                                                                          |
| 20 USC 1681-1688                                   | Title IX of the Education Amendments of 1972; discrimination based on sex                                                                   |
| 28 CFR 35.101-35.190                               | Americans with Disabilities Act                                                                                                             |
| 34 CFR 106.51-106.61                               | Nondiscrimination on the basis of sex in employment in education program or activities                                                      |
| 42 USC 12101-12213                                 | <a href="#">Americans with Disabilities Act</a>                                                                                             |
| 42 USC 2000d-2000d-7                               | Title VI, Civil Rights Act of 1964                                                                                                          |
| 42 USC 2000e-2000e-17                              | Title VII, Civil Rights Act of 1964, as amended                                                                                             |
| 5 USC 552                                          | <a href="#">Freedom of Information Act</a>                                                                                                  |
| 8 USC 1324a                                        | <a href="#">Unlawful employment of aliens</a>                                                                                               |
| 8 USC 1324b                                        | <a href="#">Unfair immigration related employment practices</a>                                                                             |
| <b>Management Resources</b>                        | <b>Description</b>                                                                                                                          |
| CA Commission on Teacher Credentialing Publication | <a href="#">Strategic Plan: Ensuring Educator Excellence, 2023</a>                                                                          |
| California County Superintendents Publication      | Teacher Recruitment in California: An Analysis of Effective Strategies, Research Brief, Veritas Research and Evaluation Group, October 2017 |
| California Department of Education Publication     | <a href="#">How to Increase the Diversity of California's Educator Workforce, April 2022</a>                                                |
| Court Decision                                     |                                                                                                                                             |
| Ctr for Cities + Schools, cityLAB & Turner Ctr Pub | <a href="#">C.A. v William S. Hart Union High School District et al. (2012) 138 Cal.Rptr.3d 1</a>                                           |
| Ctr for Cities + Schools, cityLAB & Turner Ctr Pub | <a href="#">Education Workforce Housing in California: Developing the 21st Century Campus, 2021</a>                                         |
| Website                                            | <a href="#">Education Workforce Housing in California: The Handbook</a>                                                                     |
| Website                                            | <a href="#">University of California Los Angeles, cityLAB</a>                                                                               |
| Website                                            | <a href="#">University of California Berkeley, Turner Center for Housing Innovation</a>                                                     |
| Website                                            | <a href="#">University of California Berkeley, Center for Cities + Schools</a>                                                              |
| Website                                            | <a href="#">CSBA District and County Office of Education Legal Services</a>                                                                 |
| Website                                            | <a href="#">Commission on Teacher Credentialing</a>                                                                                         |
| Website                                            | <a href="#">Education Job Opportunities Information Network</a>                                                                             |
| Website                                            | <a href="#">Teach USA</a>                                                                                                                   |
| Website                                            | <a href="#">California County Superintendents</a>                                                                                           |
| Website                                            | <a href="#">California Civil Rights Department</a>                                                                                          |
| Website                                            | <a href="#">U.S. Department of Education</a>                                                                                                |
| Website                                            | <a href="#">U.S. Equal Employment Opportunity Commission</a>                                                                                |
| Website                                            | <a href="#">California Department of Education</a>                                                                                          |
| <b>Cross References</b>                            |                                                                                                                                             |
| <b>Code</b>                                        | <b>Description</b>                                                                                                                          |
| 0000                                               | <a href="#">Vision</a>                                                                                                                      |
| 0200                                               | <a href="#">Goals For The School District</a>                                                                                               |
| 0410                                               | <a href="#">Nondiscrimination In District Programs And Activities</a>                                                                       |
| 2230                                               | <a href="#">Representative And Deliberative Groups</a>                                                                                      |
| 3542                                               | <a href="#">School Bus Drivers</a>                                                                                                          |
| 4000                                               | <a href="#">Concepts And Roles</a>                                                                                                          |
| 4030                                               | <a href="#">Nondiscrimination In Employment</a>                                                                                             |
| 4030                                               | <a href="#">Nondiscrimination In Employment</a>                                                                                             |
| 4032                                               | <a href="#">Reasonable Accommodation</a>                                                                                                    |
| 4100                                               | <a href="#">Certificated Personnel</a>                                                                                                      |
| 4111.2                                             | <a href="#">Legal Status Requirement</a>                                                                                                    |
| 4111.2                                             | <a href="#">Legal Status Requirement</a>                                                                                                    |
| 4112                                               | <a href="#">Appointment And Conditions Of Employment</a>                                                                                    |
| 4112.2                                             | <a href="#">Certification</a>                                                                                                               |
| 4112.2                                             | <a href="#">Certification</a>                                                                                                               |
| 4112.21                                            | <a href="#">Interns</a>                                                                                                                     |
| 4112.21                                            | <a href="#">Interns</a>                                                                                                                     |
| 4112.22                                            | <a href="#">Staff Teaching English Learners</a>                                                                                             |
| 4112.23                                            | <a href="#">Special Education Staff</a>                                                                                                     |
| 4112.5                                             | <a href="#">Criminal Record Check</a>                                                                                                       |
| 4112.5-E(1)                                        | <a href="#">Criminal Record Check</a>                                                                                                       |
| 4112.6                                             | <a href="#">Personnel Files</a>                                                                                                             |
| 4112.61                                            | <a href="#">Employment References</a>                                                                                                       |
| 4112.8                                             | <a href="#">Employment Of Relatives</a>                                                                                                     |
| 4113                                               | <a href="#">Assignment</a>                                                                                                                  |
| 4113                                               | <a href="#">Assignment</a>                                                                                                                  |

|              |                                                                    |
|--------------|--------------------------------------------------------------------|
| 4117.14      | <a href="#">Postretirement Employment</a>                          |
| 4119.21      | <a href="#">Professional Standards</a>                             |
| 4119.21-E(1) | <a href="#">Professional Standards</a>                             |
| 4119.24      | <a href="#">Maintaining Appropriate Adult-Student Interactions</a> |
| 4200         | <a href="#">Classified Personnel</a>                               |
| 4200         | <a href="#">Classified Personnel</a>                               |
| 4211.2       | <a href="#">Legal Status Requirement</a>                           |
| 4211.2       | <a href="#">Legal Status Requirement</a>                           |
| 4212         | <a href="#">Appointment And Conditions Of Employment</a>           |
| 4212.5       | <a href="#">Criminal Record Check</a>                              |
| 4212.5-E(1)  | <a href="#">Criminal Record Check</a>                              |
| 4212.6       | <a href="#">Personnel Files</a>                                    |
| 4212.61      | <a href="#">Employment References</a>                              |
| 4212.8       | <a href="#">Employment Of Relatives</a>                            |
| 4219.21      | <a href="#">Professional Standards</a>                             |
| 4219.21-E(1) | <a href="#">Professional Standards</a>                             |
| 4219.24      | <a href="#">Maintaining Appropriate Adult-Student Interactions</a> |
| 4300         | <a href="#">Administrative And Supervisory Personnel</a>           |
| 4300         | <a href="#">Administrative And Supervisory Personnel</a>           |
| 4311.2       | <a href="#">Legal Status Requirement</a>                           |
| 4311.2       | <a href="#">Legal Status Requirement</a>                           |
| 4312.1       | <a href="#">Contracts</a>                                          |
| 4312.5       | <a href="#">Criminal Record Check</a>                              |
| 4312.5-E(1)  | <a href="#">Criminal Record Check</a>                              |
| 4312.6       | <a href="#">Personnel Files</a>                                    |
| 4312.61      | <a href="#">Employment References</a>                              |
| 4312.8       | <a href="#">Employment Of Relatives</a>                            |
| 4317.14      | <a href="#">Postretirement Employment</a>                          |
| 4319.21      | <a href="#">Professional Standards</a>                             |
| 4319.21-E(1) | <a href="#">Professional Standards</a>                             |
| 4319.24      | <a href="#">Maintaining Appropriate Adult-Student Interactions</a> |
| 4331         | <a href="#">Staff Development</a>                                  |
| 6141.4       | <a href="#">International Baccalaureate Program</a>                |
| 6141.5       | <a href="#">Advanced Placement</a>                                 |
| 6171         | <a href="#">Title I Programs</a>                                   |
| 6171         | <a href="#">Title I Programs</a>                                   |
| 9000         | <a href="#">Role Of The Board</a>                                  |

Rev: N/A New Policy  
Adopted:

# **Brentwood Union School District**

## **Administrative Regulation AR 4112**

### **Personnel**

#### **Appointment And Conditions Of Employment**

Upon recommendation from the Superintendent or designee, the Governing Board shall approve the appointment of all certificated personnel. The position and the salary classification shall be reported to the Board at a regular meeting.

Individuals appointed to the certificated staff shall:

1. Possess the appropriate certification qualifications and register the certification document in accordance with law and Board policy (Education Code 44250-44279, 44330)
2. Demonstrate proficiency in basic skills as required by law and Board policy (Education Code 44252.5, 44830)
3. Submit to fingerprinting and criminal background clearance as required by law (Education Code 44830.1)
4. Not have been convicted of a violent or serious felony as defined in Penal Code 667.5 or 1192.7, unless the individual has received a certificate of rehabilitation and pardon (Education Code 44830.1)
5. Not have been convicted of any sex offense as defined in Education Code 44010 (Education Code 44836)
6. Not have been required to register as a sex offender pursuant to Penal Code 290 because of a conviction for a crime where the victim was a minor under the age of 16 (Penal Code 290.95)
7. Not have been determined to be a sexual psychopath pursuant to Welfare and Institutions Code 6300-6332 (Education Code 44837)
8. Not have been convicted of any controlled substance offense as defined in Education Code 44011 (Education Code 44836)
9. Submit to a physical examination, tuberculosis testing/risk assessment, and any required medical examinations or certifications in accordance with law and Board policy (Education Code 44839, 49406)
10. Submit to drug and alcohol testing in accordance with law, Board policy and collective bargaining agreement, as applicable
11. Furnish a statement of military service and, if any was rendered, a copy of the discharge or release from service or, if no such document is available, other suitable evidence of the termination of service (Education Code 44838)
12. File the oath or affirmation of allegiance required by Government Code 3100-3109

13. Fulfill any other requirements as specified by law, collective bargaining agreement, Board policy, or administrative regulation, including any reports of egregious misconduct in accordance with Board Policy 4111/4211/4311 - Recruitment and Selection or otherwise related to credentialing, assignment, and misconduct reporting

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*Policy Reference Disclaimer:*

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| State                 | Description                                                                                                 |
|-----------------------|-------------------------------------------------------------------------------------------------------------|
| Ed. Code 35161        | <a href="#">Board delegation of any powers or duties</a>                                                    |
| Ed. Code 44008        | <a href="#">Effect of termination of probation</a>                                                          |
| Ed. Code 44009        | <a href="#">Conviction of specified crimes</a>                                                              |
| Ed. Code 44010        | <a href="#">Sex offense; definitions</a>                                                                    |
| Ed. Code 44011        | <a href="#">Controlled substance offense</a>                                                                |
| Ed. Code 44066        | <a href="#">Limitations on certification requirements</a>                                                   |
| Ed. Code 44250-44277  | <a href="#">Credentials and assignment of teachers</a>                                                      |
| Ed. Code 44330        | <a href="#">Effect of registration of certification document</a>                                            |
| Ed. Code 44830        | Employment                                                                                                  |
| Ed. Code 44830.1      | <a href="#">Criminal record summary; certificated employees</a>                                             |
| Ed. Code 44836        | <a href="#">Employment of certificated persons convicted of sex offense or controlled substance offense</a> |
| Ed. Code 44837        | <a href="#">Employment of sexual sociopath</a>                                                              |
| Ed. Code 44838        | <a href="#">Statement of military service</a>                                                               |
| Ed. Code 44839        | <a href="#">Medical certificate; periodic medical examination</a>                                           |
| Ed. Code 44839.5      | <a href="#">Requirements for employment of retirant</a>                                                     |
| Ed. Code 44939.5      | Report of egregious misconduct                                                                              |
| Ed. Code 49406        | <a href="#">TB risk assessment</a>                                                                          |
| Gov. Code 1021.5      | Disqualification for employment                                                                             |
| Gov. Code 12940-12950 | <a href="#">Unlawful employment practices</a>                                                               |
| Gov. Code 3100-3109   | <a href="#">Oath or affirmation of allegiance</a>                                                           |
| H&S Code 1596.7995    | <a href="#">Immunization requirements for employees in child care and development center or preschool</a>   |
| H&S Code 1597.055     | <a href="#">Teachers in day care centers</a>                                                                |
| Pen. Code 1192.7      | <a href="#">Plea bargaining limitation</a>                                                                  |
| Pen. Code 288.3       | Contacting a minor                                                                                          |
| Pen. Code 288.4       | Meeting a minor                                                                                             |
| Pen. Code 290         | <a href="#">Registration of sex offenders</a>                                                               |
| Pen. Code 290.95      | <a href="#">Disclosure by persons required to register as sex offenders</a>                                 |
| Pen. Code 647.6       | Miscellaneous offenses                                                                                      |
| Pen. Code 667.5       | <a href="#">Prior prison terms; enhancement of prison terms</a>                                             |
| W&I Code 6300-6332    | Sexual psychopaths                                                                                          |
| Management Resources  | Description                                                                                                 |
| Court Decision        | <a href="#">C.A. v William S. Hart Union High School District et al. (2012) 138 Cal.Rptr.3d 1</a>           |
| Website               | <a href="#">CSBA District and County Office of Education Legal Services</a>                                 |
| Cross References      |                                                                                                             |

| Code        | Description                                              |
|-------------|----------------------------------------------------------|
| 3515.5      | <a href="#">Sex Offender Notification</a>                |
| 3515.5      | <a href="#">Sex Offender Notification</a>                |
| 4020        | <a href="#">Drug And Alcohol-Free Workplace</a>          |
| 4111        | <a href="#">Recruitment And Selection</a>                |
| 4112.2      | <a href="#">Certification</a>                            |
| 4112.2      | <a href="#">Certification</a>                            |
| 4112.21     | <a href="#">Interns</a>                                  |
| 4112.21     | <a href="#">Interns</a>                                  |
| 4112.3      | <a href="#">Oath Or Affirmation</a>                      |
| 4112.3-E(1) | <a href="#">Oath Or Affirmation</a>                      |
| 4112.4      | <a href="#">Health Examinations</a>                      |
| 4112.41     | <a href="#">Employee Drug Testing</a>                    |
| 4112.41     | <a href="#">Employee Drug Testing</a>                    |
| 4112.5      | <a href="#">Criminal Record Check</a>                    |
| 4112.5-E(1) | <a href="#">Criminal Record Check</a>                    |
| 4112.6      | <a href="#">Personnel Files</a>                          |
| 4112.8      | <a href="#">Employment Of Relatives</a>                  |
| 4117.14     | <a href="#">Postretirement Employment</a>                |
| 4118        | <a href="#">Dismissal/Suspension/Disciplinary Action</a> |

|             |                                                                 |
|-------------|-----------------------------------------------------------------|
| 4118        | <a href="#"><u>Dismissal/Suspension/Disciplinary Action</u></a> |
| 4121        | <a href="#"><u>Temporary/Substitute Personnel</u></a>           |
| 4121        | <a href="#"><u>Temporary/Substitute Personnel</u></a>           |
| 4211        | <a href="#"><u>Recruitment And Selection</u></a>                |
| 4212        | <a href="#"><u>Appointment And Conditions Of Employment</u></a> |
| 4212.3      | <a href="#"><u>Oath Or Affirmation</u></a>                      |
| 4212.3-E(1) | <a href="#"><u>Oath Or Affirmation</u></a>                      |
| 4212.4      | <a href="#"><u>Health Examinations</u></a>                      |
| 4212.41     | <a href="#"><u>Employee Drug Testing</u></a>                    |
| 4212.41     | <a href="#"><u>Employee Drug Testing</u></a>                    |
| 4212.5      | <a href="#"><u>Criminal Record Check</u></a>                    |
| 4212.5-E(1) | <a href="#"><u>Criminal Record Check</u></a>                    |
| 4212.6      | <a href="#"><u>Personnel Files</u></a>                          |
| 4212.8      | <a href="#"><u>Employment Of Relatives</u></a>                  |
| 4311        | <a href="#"><u>Recruitment And Selection</u></a>                |
| 4312.3      | <a href="#"><u>Oath Or Affirmation</u></a>                      |
| 4312.3-E(1) | <a href="#"><u>Oath Or Affirmation</u></a>                      |
| 4312.4      | <a href="#"><u>Health Examinations</u></a>                      |
| 4312.41     | <a href="#"><u>Employee Drug Testing</u></a>                    |
| 4312.41     | <a href="#"><u>Employee Drug Testing</u></a>                    |
| 4312.5      | <a href="#"><u>Criminal Record Check</u></a>                    |
| 4312.5-E(1) | <a href="#"><u>Criminal Record Check</u></a>                    |
| 4312.6      | <a href="#"><u>Personnel Files</u></a>                          |
| 4312.8      | <a href="#"><u>Employment Of Relatives</u></a>                  |
| 4317.14     | <a href="#"><u>Postretirement Employment</u></a>                |
| 5148        | <a href="#"><u>Child Care And Development</u></a>               |
| 5148        | <a href="#"><u>Child Care And Development</u></a>               |
| 5148.3      | <a href="#"><u>Preschool/Early Childhood Education</u></a>      |
| 5148.3      | <a href="#"><u>Preschool/Early Childhood Education</u></a>      |

Rev:

Adopted:

### **Personnel**

#### **Criminal Record Check**

The Superintendent or designee shall not hire or retain in employment, in a certificated or classified position, a person who has been convicted of a violent or serious felony as defined in Penal Code 667.5(c) or 1192.7(c), a controlled substance offense as defined in Education Code 44011, or a sex offense as defined in Education Code 44010. However, the Superintendent or designee shall not deny or terminate employment solely on the basis that the person has been: (Education Code 44830.1, 44836, 45122.1, 45123)

1. Convicted of a violent or serious felony, controlled substance offense, or sex offense, and the conviction is reversed and the person is acquitted of the offense in a new trial or the charges against the person are dismissed, unless the sex offense for which the conviction is dismissed pursuant to Penal Code 1203.4 involves a victim who was a minor
2. Convicted of a violent or serious felony and has obtained a certificate of rehabilitation or a pardon
3. Convicted of a serious felony, that is not also a violent felony, and has proven to the sentencing court that rehabilitation for purposes of school employment has been attained for at least one year
4. Convicted of a controlled substance offense and is applying for or is employed in a certificated position and has a credential issued by the Commission on Teacher Credentialing (CTC)
5. Convicted of a controlled substance offense and is applying for or is employed in a classified position and has been determined by the Governing Board, from the evidence presented, to have been rehabilitated for at least five years

A certificated employee may be hired by the district without obtaining a criminal record summary if that employee is employed as a certificated employee in another California school district and became a permanent employee of another California school district as of October 1, 1997. (Education Code 44830.1, 44836)

The Superintendent or designee shall not issue a temporary certificate of clearance to a person whose application for a credential, certificate, or permit is being processed by CTC if that person has been convicted of a violent or serious felony, unless the person is otherwise exempt pursuant to Education Code 44332.6 or 44830.1. (Education Code 44332.5, 44332.6)

#### **Pre-Employment Record Check**

Prior to offering employment, the Superintendent or designee shall, when considering an applicant for employment, inquire if the applicant was subject to complaints of egregious misconduct, in accordance with Board Policy 4111/4211/4311 - Recruitment and Selection.

Additionally, the Superintendent or designee shall require each person to be employed by the district to

submit fingerprints electronically through the Live Scan system so that a criminal record check may be conducted by the Department of Justice (DOJ). The Superintendent or designee shall provide the applicant with a Live Scan request form and a list of nearby Live Scan locations.

When a person is applying for a classified position, the Superintendent or designee shall request that the DOJ also obtain a criminal record check through the Federal Bureau of Investigation whenever the applicant meets one of the following conditions: (Education Code 45125)

1. The applicant has not resided in California for at least one year immediately preceding the application for employment
2. The applicant has resided in California for more than one year, but less than seven years, and the DOJ has ascertained that the person was convicted of a sex offense where the victim was a minor or a drug offense where an element of the offense is either the distribution to or the use of a controlled substance by a minor

The Superintendent or designee shall immediately notify the DOJ when an applicant who has submitted fingerprints to the DOJ is not subsequently employed by the district. (Penal Code 11105.2)

### **Subsequent Arrest Notification**

The Superintendent or designee shall enter into a contract with the DOJ to receive notification of subsequent arrests resulting in conviction of any person whose fingerprints have been submitted to the DOJ. (Education Code 44830.1, 45125; Penal Code 11105.2)

Upon telephone or email notification by the DOJ that a current temporary employee, substitute employee, or probationary employee serving before March 15 of the employee's second probationary year has been convicted of a violent or serious felony, the Superintendent or designee shall immediately place that employee on leave without pay. (Education Code 44830.1, 45122.1)

When the district receives written electronic notification by the DOJ of the fact of conviction, the temporary employee, substitute employee, or probationary employee serving before March 15 of the employee's second probationary year shall be terminated automatically unless the employee challenges the DOJ record and the DOJ withdraws its notification in writing. Upon receipt of the written withdrawal of notification by the DOJ, the Superintendent or designee shall immediately reinstate the employee with full restoration of salary and benefits for the period of time from the suspension without pay to the reinstatement if the employee is still employed by the district. (Education Code 44830.1, 45122.1)

The Superintendent or designee shall immediately notify the DOJ whenever a person whose fingerprints are maintained by the DOJ is terminated. (Penal Code 11105.2)

### **Notification of Applicant/Employee**

The Superintendent or designee shall expeditiously furnish a copy of any DOJ notification to the applicant or employee to whom it relates if the information is a basis for an adverse employment decision. The copy shall be delivered in person or to the last contact information provided by the applicant or employee. (Penal Code 11105, 11105.2)

### **Maintenance of Criminal Record Offender Notification**

The Superintendent shall designate at least one custodian of records who shall be responsible for the



security, storage, dissemination, and destruction of all Criminal Offender Record Information (CORI) furnished to the district and shall serve as the primary contact for the DOJ for any related issues. (Penal Code 11102.2)

An employee designated as custodian of records shall receive a criminal background check clearance from the DOJ prior to serving in that capacity. (Penal Code 11102.2)

The custodian of records shall sign and return to the DOJ the Employee Statement Form acknowledging an understanding of the laws prohibiting misuse of CORI. Additionally, the custodian of records shall ensure that any individual with access to CORI has on file a signed Employee Statement Form.

To ensure its confidentiality, CORI shall be accessible only to the custodian of records and shall be kept in a locked file separate from other files. CORI shall be used only for the purpose for which it is requested and its contents shall not be disclosed or reproduced. (Education Code 44830.1, 45125)

Once a hiring determination is made, the applicant's CORI shall be destroyed to the extent that the identity of the individual can no longer be reasonably ascertained. (Education Code 44830.1, 45125; 11 CCR 708)

The Superintendent or designee shall immediately notify the DOJ whenever a designated custodian of records ceases to serve in that capacity. (Penal Code 11102.2)

### **Egregious Misconduct Inquiries**

The Superintendent or designee shall disclose to any inquiring local educational agency (LEA) or private school regarding an applicant for employment to that LEA, all relevant information related to any report to CTC of egregious misconduct. (Education Code 44051, 44939.5)

### **Interagency Agreement**

Subject to an interagency agreement with other school districts, the district shall submit and receive CORI on behalf of all participating districts. (Education Code 44830.2, 45125.01)

Upon receipt from the DOJ of a report of conviction of a serious or violent felony, the district shall communicate that fact to participating districts and shall remove the affected employee from the common list of persons eligible for employment. (Education Code 44830.2, 45125.01)

Additionally, upon receipt from the DOJ of a criminal history record or report of subsequent arrest for any person on a common list of persons eligible for employment, the district shall give notice to the Superintendent of any participating district, or the person designated in writing by that Superintendent, that the report is available for inspection on a confidential basis by the Superintendent or the authorized designee. The report shall be made available at the district office for 30 days following the receipt of the notice. (Education Code 44830.2, 45125.01)

The district shall not release a copy of that information to any participating district or any other person. Additionally, the district shall retain or dispose of the information in the manner specified in law and in this administrative regulation after all participating districts have had an opportunity to inspect it in accordance with law. (Education Code 44830.2, 45125.01)

The district shall maintain a record of all persons to whom the information has been shown and shall make this record available to the DOJ. (Education Code 44830.2, 45125.01)

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| State                  | Description                                                                                                             |
|------------------------|-------------------------------------------------------------------------------------------------------------------------|
| 11 CCR 701-708         | <a href="#">Criminal offender record information</a>                                                                    |
| 11 CCR 720-724         | <a href="#">Incomplete criminal history information</a>                                                                 |
| 11 CCR 994-994.15      | Certification of individuals who take fingerprint impressions                                                           |
| Ed. Code 44010         | <a href="#">Sex offense; definitions</a>                                                                                |
| Ed. Code 44011         | <a href="#">Controlled substance offense</a>                                                                            |
| Ed. Code 44051         | Employment history                                                                                                      |
| Ed. Code 44332-44332.6 | <a href="#">Temporary certificate of clearance</a>                                                                      |
| Ed. Code 44346.1       | <a href="#">Applicants for credential; conviction of a violent or serious felony</a>                                    |
| Ed. Code 44830.1       | <a href="#">Criminal record summary; certificated employees</a>                                                         |
| Ed. Code 44830.2       | <a href="#">Certificated employees; interagency agreement for sharing criminal record information</a>                   |
| Ed. Code 44836         | <a href="#">Employment of certificated persons convicted of sex offense or controlled substance offense</a>             |
| Ed. Code 44932         | <a href="#">Grounds for dismissal of permanent employees</a>                                                            |
| Ed. Code 44939.5       | <a href="#">Certificated employees; report of egregious misconduct</a>                                                  |
| Ed. Code 45122.1       | <a href="#">Classified employees; conviction of a violent or serious felony</a>                                         |
| Ed. Code 45125         | <a href="#">Use of personal identification cards to ascertain conviction of crime</a>                                   |
| Ed. Code 45125.01      | <a href="#">Interagency agreements for criminal record information</a>                                                  |
| Ed. Code 45125.5       | <a href="#">Automated records check</a>                                                                                 |
| Ed. Code 45126         | <a href="#">Duty of Department of Justice to furnish information</a>                                                    |
| Ed. Code 49024         | <a href="#">Activity Supervisor Clearance Certificate</a>                                                               |
| Gov. Code 1021.5       | Disqualification for employment                                                                                         |
| Gov. Code 12954        | <a href="#">Employment discrimination; cannabis use</a>                                                                 |
| H&S Code 11350         | <a href="#">Offenses Involving Controlled Substances Formerly Classified as Narcotics</a>                               |
| H&S Code 11377         | <a href="#">Offenses Involving Controlled Substances Formerly Classified as Restricted Dangerous Drugs</a>              |
| Pen. Code 11075-11081  | <a href="#">Criminal record dissemination</a>                                                                           |
| Pen. Code 11102.2      | <a href="#">Maintenance of criminal offender records; custodian of records</a>                                          |
| Pen. Code 11105        | <a href="#">Access to criminal history information</a>                                                                  |
| Pen. Code 11105.2      | <a href="#">Subsequent arrest notification</a>                                                                          |
| Pen. Code 11105.3      | <a href="#">Record of conviction involving sex crimes, drug crimes, or crimes of violence</a>                           |
| Pen. Code 11140-11144  | <a href="#">Furnishing of state criminal history information</a>                                                        |
| Pen. Code 1192.7       | <a href="#">Plea bargaining limitation</a>                                                                              |
| Pen. Code 1203.4       | <a href="#">Dismissal of conviction</a>                                                                                 |
| Pen. Code 1203.425     | <a href="#">Conviction relief</a>                                                                                       |
| Pen. Code 13300-13305  | <a href="#">Local summary criminal history information</a>                                                              |
| Pen. Code 288.3        | Contacting a minor                                                                                                      |
| Pen. Code 288.4        | Meeting a minor                                                                                                         |
| Pen. Code 647.6        | Miscellaneous offenses                                                                                                  |
| Pen. Code 667.5        | <a href="#">Prior prison terms; enhancement of prison terms</a>                                                         |
| Federal                | Description                                                                                                             |
| 28 CFR 50.12           | Exchange of FBI identification records                                                                                  |
| Management Resources   | Description                                                                                                             |
| Court Decision         | <a href="#">Central Valley Chapter of the 7th Step Foundation Inc. v. Evelle J. Younger (1989) 214 Cal. App. 3d 145</a> |
| Website                | <a href="#">Office of the Attorney General, Department of Justice, Applicant Agency Justice Connection</a>              |
| Website                | <a href="#">CSBA District and County Office of Education Legal Services</a>                                             |
| Website                | <a href="#">Office of the Attorney General, Department of Justice, Background Checks</a>                                |
| Website                | <a href="#">CSBA</a>                                                                                                    |
| Cross References       |                                                                                                                         |
| Code                   | Description                                                                                                             |
| 1240                   | <a href="#">Volunteer Assistance</a>                                                                                    |
| 1240                   | <a href="#">Volunteer Assistance</a>                                                                                    |
| 1340                   | <a href="#">Access To District Records</a>                                                                              |
| 1340                   | <a href="#">Access To District Records</a>                                                                              |
| 2120                   | <a href="#">Superintendent Recruitment And Selection</a>                                                                |
| 3515.3                 | <a href="#">District Police/Security Department</a>                                                                     |
| 3515.3                 | <a href="#">District Police/Security Department</a>                                                                     |
| 3542                   | <a href="#">School Bus Drivers</a>                                                                                      |
| 3580                   | <a href="#">District Records</a>                                                                                        |
| 3580                   | <a href="#">District Records</a>                                                                                        |
| 4030                   | <a href="#">Nondiscrimination In Employment</a>                                                                         |
| 4030                   | <a href="#">Nondiscrimination In Employment</a>                                                                         |
| 4111                   | <a href="#">Recruitment And Selection</a>                                                                               |

|             |                                                                             |
|-------------|-----------------------------------------------------------------------------|
| 4112        | <a href="#">Appointment And Conditions Of Employment</a>                    |
| 4112.2      | <a href="#">Certification</a>                                               |
| 4112.2      | <a href="#">Certification</a>                                               |
| 4112.6      | <a href="#">Personnel Files</a>                                             |
| 4112.9      | <a href="#">Employee Notifications</a>                                      |
| 4112.9-E(1) | <a href="#">Employee Notifications</a>                                      |
| 4116        | <a href="#">Probationary/Permanent Status</a>                               |
| 4116        | <a href="#">Probationary/Permanent Status</a>                               |
| 4118        | <a href="#">Dismissal/Suspension/Disciplinary Action</a>                    |
| 4118        | <a href="#">Dismissal/Suspension/Disciplinary Action</a>                    |
| 4119.23     | <a href="#">Unauthorized Release Of Confidential/Privileged Information</a> |
| 4121        | <a href="#">Temporary/Substitute Personnel</a>                              |
| 4121        | <a href="#">Temporary/Substitute Personnel</a>                              |
| 4127        | <a href="#">Temporary Athletic Team Coaches</a>                             |
| 4127        | <a href="#">Temporary Athletic Team Coaches</a>                             |
| 4200        | <a href="#">Classified Personnel</a>                                        |
| 4200        | <a href="#">Classified Personnel</a>                                        |
| 4211        | <a href="#">Recruitment And Selection</a>                                   |
| 4212        | <a href="#">Appointment And Conditions Of Employment</a>                    |
| 4212.6      | <a href="#">Personnel Files</a>                                             |
| 4212.9      | <a href="#">Employee Notifications</a>                                      |
| 4212.9-E(1) | <a href="#">Employee Notifications</a>                                      |
| 4218        | <a href="#">Dismissal/Suspension/Disciplinary Action</a>                    |
| 4218        | <a href="#">Dismissal/Suspension/Disciplinary Action</a>                    |
| 4218.1      | <a href="#">Dismissal/Suspension/Disciplinary Action (Merit System)</a>     |
| 4219.23     | <a href="#">Unauthorized Release Of Confidential/Privileged Information</a> |
| 4227        | <a href="#">Temporary Athletic Team Coaches</a>                             |
| 4227        | <a href="#">Temporary Athletic Team Coaches</a>                             |
| 4311        | <a href="#">Recruitment And Selection</a>                                   |
| 4312.6      | <a href="#">Personnel Files</a>                                             |
| 4312.9      | <a href="#">Employee Notifications</a>                                      |
| 4312.9-E(1) | <a href="#">Employee Notifications</a>                                      |
| 4319.23     | <a href="#">Unauthorized Release Of Confidential/Privileged Information</a> |
| 4327        | <a href="#">Temporary Athletic Team Coaches</a>                             |
| 4327        | <a href="#">Temporary Athletic Team Coaches</a>                             |
| 5148        | <a href="#">Child Care And Development</a>                                  |
| 5148        | <a href="#">Child Care And Development</a>                                  |
| 5148.2      | <a href="#">Before/After School Programs</a>                                |
| 5148.2      | <a href="#">Before/After School Programs</a>                                |
| 5148.3      | <a href="#">Preschool/Early Childhood Education</a>                         |
| 5148.3      | <a href="#">Preschool/Early Childhood Education</a>                         |
| 6145        | <a href="#">Extracurricular And Cocurricular Activities</a>                 |
| 6145        | <a href="#">Extracurricular And Cocurricular Activities</a>                 |
| 9011        | <a href="#">Disclosure Of Confidential/Privileged Information</a>           |

Rev. Date: (10/97, 10/98, 7/02, 10/05) 07/15/26  
Date Adopted:

**Personnel****Personnel Files**

The Superintendent or designee shall maintain personnel files for all current employees at the district's central office or at the location where the employee works.

The Superintendent or designee shall determine the types of information to be included in personnel files, including, but not limited to, records required by law, and shall process all material to be placed in such files.

Personnel files for district police or security officers shall be maintained and accessed in accordance with Government Code 3305-3306.5.

**Placement of Material in Personnel Files**

Any supervisor or administrator who places written material or drafts written material for placement in an employee's file shall sign the material and indicate the date of the placement.

When an employee is asked to sign any material that is to be placed in the employee's file, the employee shall be informed that the signature only signifies that the employee has read the material and does not necessarily indicate that the employee agrees with its contents.

Any request by an employee to include materials in the employee's personnel file shall be approved by the Superintendent or designee.

An employee may initiate a written reaction or response to the employee's performance evaluation. The response shall be permanently attached to the evaluation and placed in the employee's personnel file. (Education Code 44663)

**Derogatory Information**

Information of a derogatory nature shall not be entered into an employee's personnel file unless and until the employee is given notice and an opportunity to review and comment on that information. Such a review shall take place during normal business hours. The employee shall be released from duty for this purpose without a salary reduction. The employee may enter the employee's own comments and have them attached to the derogatory statement. (Education Code 44031)

**Persons with Authorized Access**

The Superintendent or designee shall maintain the confidentiality of any personnel records which, if inappropriately disclosed, would constitute an unwarranted invasion of the employee's privacy.

Access to an employee's personnel file shall be granted only to the employee or former employee, persons authorized by the employee, district personnel, and others with a valid "right to know" or "need to know" who are authorized access by the Superintendent or designee.

An individual Governing Board member shall not access or be given access to an employee's or former employee's personnel files, but the Board may request pertinent information from an employee's or former employee's file in the case of a personnel action.

Additionally, an employee or former employee's personnel files shall only be disclosed to an officer or

employee of an agency conducting immigration enforcement in accordance with Board Policy/Administrative Regulation 1445 - Response to Immigration Enforcement.

Any authorized reviewer shall maintain strict confidence of the contents of a personnel file. Personnel files shall be reviewed and replaced within the shortest time possible. In no case shall a personnel file be left unattended or left unsecured overnight.

### **File Review by Employee**

Any employee or former employee wishing to inspect the employee's or former employee's personnel record shall contact the Superintendent or designee.

Unless there is an exception as specified below, all personnel records related to the employee's or former employee's performance, including education or training records, or to any grievance concerning the employee or former employee shall be made available for inspection by the employee or former employee. Noncredentialed employees shall have access to any numerical scores obtained as a result of written examinations. (Education Code 44031; Labor Code 1198.5)

The Superintendent or designee shall not be required to make available to the employee or former employee: (Education Code 44031; Labor Code 1198.5)

1. Records related to the investigation of a possible criminal offense
2. Letters of reference
3. Ratings, reports, or records that were obtained prior to the employee's employment, prepared by identifiable examination committee members, or obtained in connection with a promotional examination

Personnel records related to the employee's, or former employee's, job performance or to any grievance concerning the employee shall be made available to the employee for inspection at reasonable intervals and at reasonable times, but not later than 30 calendar days from the date the district receives a written request, unless the current or former employee, or the employee's representative, and the Superintendent or designee agree in writing to a date beyond 30 calendar days to inspect the records, and the agreed-upon date does not exceed 35 calendar days from the district's receipt of the written request. (Education Code 44031; Labor Code 1198.5)

For current employees, the Superintendent or designee shall make the records available for inspection at the place where the employee reports to work, or at another mutually agreeable location. If the Superintendent or designee requires the employee to inspect the records at a location other than the place where the employee reports to work, there shall be no loss of compensation to the employee. The Superintendent or designee shall not be required to make such records available at a time when the employee is required to render services to the district. (Education Code 44031; Labor Code 1198.5)

For former employees, the Superintendent or designee shall make the records available for inspection at the location where the district stores the records unless a different location is mutually agreed to. If a former employee was terminated for violation of law, or an employment-related policy, involving harassment or workplace violence, the Superintendent or designee may make the personnel records available at a location other than the workplace that is within a reasonable driving distance of the former employee's residence, or provide a copy of the personnel records by mail. (Labor Code 1198.5)

If the employee has, in writing, authorized a representative, the employee may be accompanied by that representative while reviewing the employee's personnel records. The Superintendent or designee may take reasonable steps to verify the identity of a current or former employee or the employee's authorized

representative. (Labor Code 1198.5)

Inspection shall take place in the presence of the Superintendent or designee. The Superintendent or designee shall keep a record of the date and time the file was reviewed and the name and title of the person(s) present during the review.

In no instance shall any material be removed from the records.

Upon a written request from a current or former employee, or their representative, the Superintendent or designee shall provide a copy of the personnel records, at a charge not to exceed the actual cost of reproduction, no later than 30 calendar days from the date the district receives the request. The deadline to provide a copy of the records may be extended to a date beyond 30 calendar days if the current or former employee, or their representative, and the Superintendent or designee agree in writing, as long as the agreed-upon date does not exceed 35 calendar days from the receipt of the written request. The Superintendent or designee shall provide any copy of a personnel file at the place described above for inspection. A former employee may receive a copy by mail if the employee reimburses the district for actual postal expenses. (Labor Code 1198.5)

## **Record Retention**

Personnel records for current and former employees shall be retained in accordance with 5 CCR 16023.

## **Egregious Misconduct**

The Superintendent or designee shall not expunge from an employee's personnel file, nor enter into an agreement that would authorize expunging from an employee's personnel file, credible complaints of, substantiated investigations into, or discipline for egregious misconduct as defined in Education Code 44932. However, such documentation may be removed if, during a hearing before the Board, an arbiter, personnel commission, Commission on Professional Competence, or administrative law judge, the employee prevailed, the allegations were determined to be false, not credible, or unsubstantiated, or a determination was made that the discipline was not warranted. (Education Code 44939.5)

Upon receipt of an inquiry from another district, county office of education, charter school, state special school or diagnostic center operated by the California Department of Education, or private school, in regard to an applicant for employment to that entity, the Superintendent or designee shall disclose to the inquiring entity all relevant information related to any report of egregious misconduct to the Commission on Teacher Credentialing within its possession in regard to such applicant, including information in the employee's or former employee's personnel file, as specified in Education Code 44051 and 44939.5.

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### **Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| <b>State</b>                | <b>Description</b>                                                                    |
|-----------------------------|---------------------------------------------------------------------------------------|
| 5 CCR 16020-16022           | <a href="#">Records; general provisions</a>                                           |
| 5 CCR 16023-16027           | <a href="#">District records; retention and destruction</a>                           |
| Ed. Code 234.7              | <a href="#">Protections relating to immigration and citizenship status</a>            |
| Ed. Code 35253              | <a href="#">Regulations to destroy records</a>                                        |
| Ed. Code 44031              | <a href="#">Personnel file contents and inspection</a>                                |
| Ed. Code 44051              | Noncertificated employees; report of egregious misconduct                             |
| Ed. Code 44663              | <a href="#">Certificated employees; performance evaluations and related materials</a> |
| Ed. Code 44932              | <a href="#">Grounds for dismissal of permanent employees</a>                          |
| Ed. Code 44939.5            | <a href="#">Certificated employees; report of egregious misconduct</a>                |
| Gov. Code 3305-3306.5       | <a href="#">District police officers; personnel files</a>                             |
| Gov. Code 7920.000-7930.215 | <a href="#">California Public Records Act</a>                                         |
| Gov. Code 7927.700          | <a href="#">Exemption for personnel records if invasion of personal privacy</a>       |

Gov. Code 7928.300  
Lab. Code 1198.5  
Pen. Code 11165.14  
**Management Resources**  
Court Decision  
Court Decision  
Website

[Disclosure of employee contact information to employee organization](#)  
[Personnel records related to performance and grievance](#)  
[Report of investigation of child abuse complaint](#)  
**Description**  
[Bakersfield City School District v. Superior Ct. \(2004\) 118 Cal.App.4th 1041](#)  
[Marken v. Santa Monica-Malibu Unified School District \(2012\) 202 Cal.App.4th 1250](#)  
[CSBA District and County Office of Education Legal Services](#)

**Cross References**

| Code        | Description                                                                 |
|-------------|-----------------------------------------------------------------------------|
| 0440        | <a href="#">District Technology Plan</a>                                    |
| 0441        | <a href="#">Artificial Intelligence</a>                                     |
| 1312.1      | <a href="#">Complaints Concerning District Employees</a>                    |
| 1312.1      | <a href="#">Complaints Concerning District Employees</a>                    |
| 1340        | <a href="#">Access To District Records</a>                                  |
| 1340        | <a href="#">Access To District Records</a>                                  |
| 1445        | <a href="#">Response To Immigration Enforcement</a>                         |
| 1445        | <a href="#">Response To Immigration Enforcement</a>                         |
| 3400        | <a href="#">Management Of District Assets/Accounts</a>                      |
| 3400        | <a href="#">Management Of District Assets/Accounts</a>                      |
| 3514.1      | <a href="#">Hazardous Substances</a>                                        |
| 3514.1      | <a href="#">Hazardous Substances</a>                                        |
| 3515        | <a href="#">Campus Security</a>                                             |
| 3515        | <a href="#">Campus Security</a>                                             |
| 3515.3      | <a href="#">District Police/Security Department</a>                         |
| 3515.3      | <a href="#">District Police/Security Department</a>                         |
| 3580        | <a href="#">District Records</a>                                            |
| 3580        | <a href="#">District Records</a>                                            |
| 4030        | <a href="#">Nondiscrimination In Employment</a>                             |
| 4030        | <a href="#">Nondiscrimination In Employment</a>                             |
| 4032        | <a href="#">Reasonable Accommodation</a>                                    |
| 4111        | <a href="#">Recruitment And Selection</a>                                   |
| 4111.2      | <a href="#">Legal Status Requirement</a>                                    |
| 4111.2      | <a href="#">Legal Status Requirement</a>                                    |
| 4112        | <a href="#">Appointment And Conditions Of Employment</a>                    |
| 4112.2      | <a href="#">Certification</a>                                               |
| 4112.2      | <a href="#">Certification</a>                                               |
| 4112.41     | <a href="#">Employee Drug Testing</a>                                       |
| 4112.41     | <a href="#">Employee Drug Testing</a>                                       |
| 4112.5      | <a href="#">Criminal Record Check</a>                                       |
| 4112.5-E(1) | <a href="#">Criminal Record Check</a>                                       |
| 4112.61     | <a href="#">Employment References</a>                                       |
| 4112.9      | <a href="#">Employee Notifications</a>                                      |
| 4112.9-E(1) | <a href="#">Employee Notifications</a>                                      |
| 4115        | <a href="#">Evaluation/Supervision</a>                                      |
| 4115        | <a href="#">Evaluation/Supervision</a>                                      |
| 4117.5      | <a href="#">Termination Agreements</a>                                      |
| 4118        | <a href="#">Dismissal/Suspension/Disciplinary Action</a>                    |
| 4118        | <a href="#">Dismissal/Suspension/Disciplinary Action</a>                    |
| 4119.23     | <a href="#">Unauthorized Release Of Confidential/Privileged Information</a> |
| 4131.1      | <a href="#">Teacher Support And Guidance</a>                                |
| 4131.1      | <a href="#">Teacher Support And Guidance</a>                                |
| 4144        | <a href="#">Complaints</a>                                                  |
| 4144        | <a href="#">Complaints</a>                                                  |
| 4151        | <a href="#">Employee Compensation</a>                                       |
| 4154        | <a href="#">Health And Welfare Benefits</a>                                 |
| 4154        | <a href="#">Health And Welfare Benefits</a>                                 |
| 4211        | <a href="#">Recruitment And Selection</a>                                   |
| 4211.2      | <a href="#">Legal Status Requirement</a>                                    |
| 4211.2      | <a href="#">Legal Status Requirement</a>                                    |
| 4212        | <a href="#">Appointment And Conditions Of Employment</a>                    |
| 4212.41     | <a href="#">Employee Drug Testing</a>                                       |
| 4212.41     | <a href="#">Employee Drug Testing</a>                                       |
| 4212.5      | <a href="#">Criminal Record Check</a>                                       |
| 4212.5-E(1) | <a href="#">Criminal Record Check</a>                                       |
| 4212.61     | <a href="#">Employment References</a>                                       |
| 4212.9      | <a href="#">Employee Notifications</a>                                      |
| 4212.9-E(1) | <a href="#">Employee Notifications</a>                                      |
| 4215        | <a href="#">Evaluation/Supervision</a>                                      |
| 4217.5      | <a href="#">Termination Agreements</a>                                      |
| 4218        | <a href="#">Dismissal/Suspension/Disciplinary Action</a>                    |
| 4218        | <a href="#">Dismissal/Suspension/Disciplinary Action</a>                    |
| 4218.1      | <a href="#">Dismissal/Suspension/Disciplinary Action (Merit System)</a>     |
| 4219.23     | <a href="#">Unauthorized Release Of Confidential/Privileged Information</a> |
| 4251        | <a href="#">Employee Compensation</a>                                       |
| 4254        | <a href="#">Health And Welfare Benefits</a>                                 |
| 4254        | <a href="#">Health And Welfare Benefits</a>                                 |
| 4311        | <a href="#">Recruitment And Selection</a>                                   |
| 4311.2      | <a href="#">Legal Status Requirement</a>                                    |
| 4311.2      | <a href="#">Legal Status Requirement</a>                                    |
| 4312.41     | <a href="#">Employee Drug Testing</a>                                       |

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|-------------|-----------------------------------------------------------------------------|
| 4312.41     | <a href="#">Employee Drug Testing</a>                                       |
| 4312.5      | <a href="#">Criminal Record Check</a>                                       |
| 4312.5-E(1) | <a href="#">Criminal Record Check</a>                                       |
| 4312.61     | <a href="#">Employment References</a>                                       |
| 4312.9      | <a href="#">Employee Notifications</a>                                      |
| 4312.9-E(1) | <a href="#">Employee Notifications</a>                                      |
| 4315        | <a href="#">Evaluation/Supervision</a>                                      |
| 4317.5      | <a href="#">Termination Agreements</a>                                      |
| 4319.23     | <a href="#">Unauthorized Release Of Confidential/Privileged Information</a> |
| 4344        | <a href="#">Complaints</a>                                                  |
| 4344        | <a href="#">Complaints</a>                                                  |
| 4351        | <a href="#">Employee Compensation</a>                                       |
| 4354        | <a href="#">Health And Welfare Benefits</a>                                 |
| 4354        | <a href="#">Health And Welfare Benefits</a>                                 |
| 5125        | <a href="#">Student Records</a>                                             |
| 5125        | <a href="#">Student Records</a>                                             |
| 5141.4      | <a href="#">Child Abuse Prevention And Reporting</a>                        |
| 5141.4      | <a href="#">Child Abuse Prevention And Reporting</a>                        |
| 5145.3      | <a href="#">Nondiscrimination/Harassment</a>                                |
| 5145.3      | <a href="#">Nondiscrimination/Harassment</a>                                |
| 5148        | <a href="#">Child Care And Development</a>                                  |
| 5148        | <a href="#">Child Care And Development</a>                                  |
| 5148.3      | <a href="#">Preschool/Early Childhood Education</a>                         |
| 5148.3      | <a href="#">Preschool/Early Childhood Education</a>                         |
| 9011        | <a href="#">Disclosure Of Confidential/Privileged Information</a>           |
| 9321        | <a href="#">Closed Session</a>                                              |
| 9321-E(1)   | <a href="#">Closed Session</a>                                              |
| 9321-E(2)   | <a href="#">Closed Session</a>                                              |

Rev:

Adopted:



**Personnel****Professional Standards**

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students. The Board expects district employees to maintain the highest ethical standards, behave professionally, follow district policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the district; advances the goals of the district's educational programs; encourages student learning, engagement, and success; and contributes to a safe and positive school climate.

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

Each employee is expected to acquire the knowledge and skills necessary to fulfill the employee's professional responsibilities and to contribute to the learning and achievement of district students.

**Inappropriate Conduct**

The Board prohibits inappropriate conduct between employees, adult volunteers, and district contractors and among and between adults employed, volunteering, or under contract with the district. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers or threatens to endanger students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon
2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time

6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members
7. Willfully disrupting district or school operations by loud or unreasonable noise or other action
8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on district property, or at a school-sponsored activity
9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records
10. Divulging confidential information about students, district employees, or district operations to persons or entities not authorized to receive the information
11. Using district equipment or other district resources for the employee's own commercial purposes or for political activities
12. Using district equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity

Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of district technological resources at any time without the employee's consent.

13. Causing damage to or engaging in theft of property belonging to students, staff, or the district
14. Wearing inappropriate attire
15. Other conduct prohibited in Board Policy 4119.24/4219.24/4319.24 - Maintaining Appropriate Adult-Student Interactions

### **Reports of Misconduct**

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the district's child abuse reporting procedures as detailed in Administrative Regulation 5141.4 - Child Abuse Prevention and Reporting.

Any reports of employee misconduct shall be promptly investigated by the Superintendent or designee. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The

Superintendent or designee shall notify local law enforcement as appropriate.

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

The district prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the district's complaint process shall be subject to discipline.

## Notifications

The section(s) of the district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

### Policy Reference Disclaimer:

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| State                                             | Description                                                                                 |
|---------------------------------------------------|---------------------------------------------------------------------------------------------|
| 5 CCR 80300                                       | Committee of credentials; definitions                                                       |
| 5 CCR 80303                                       | <a href="#">Reports of change in employment status; alleged misconduct</a>                  |
| 5 CCR 80331-80338                                 | <a href="#">Rules of conduct for professional educators</a>                                 |
| Bus. Code 25608                                   | <a href="#">Alcohol on school property; use in connection with instruction</a>              |
| Ed. Code 200-262.4                                | <a href="#">Prohibition of discrimination</a>                                               |
| Ed. Code 32100                                    | Professional boundaries between adults and students and the safety of learning environments |
| Ed. Code 44010                                    | <a href="#">Sex offense; definition</a>                                                     |
| Ed. Code 44011                                    | <a href="#">Controlled substance offense; definition</a>                                    |
| Ed. Code 44050                                    | <a href="#">Employee code of conduct; interaction with students</a>                         |
| Ed. Code 44420-44440                              | <a href="#">Revocation and suspension of credentials</a>                                    |
| Ed. Code 44811                                    | <a href="#">Disruption of classwork or extracurricular activities</a>                       |
| Ed. Code 44932                                    | <a href="#">Grounds for dismissal of permanent employees</a>                                |
| Ed. Code 44939.5                                  | Certificated applicant screening                                                            |
| Ed. Code 48980                                    | <a href="#">Parent/Guardian notifications</a>                                               |
| Ed. Code 49060-49070                              | Student records                                                                             |
| H&S Code 104559                                   | <a href="#">Tobacco use prohibition</a>                                                     |
| Pen. Code 11164-11174.4                           | <a href="#">Child Abuse and Neglect Reporting Act</a>                                       |
| Pen. Code 270-273.76                              | Abandonment and neglect of children                                                         |
| Pen. Code 311-312.7                               | Obscene matter                                                                              |
| Federal                                           | Description                                                                                 |
| 20 USC 1232g                                      | <a href="#">Family Educational Rights and Privacy Act (FERPA) of 1974</a>                   |
| 34 CFR 99.1-99.8                                  | <a href="#">Family Educational Rights and Privacy Act</a>                                   |
| Management Resources                              | Description                                                                                 |
| CA School Employees Association Publication       | <a href="#">Code of Ethics, 1954</a>                                                        |
| Commission on Teacher Credentialing Publication   | <a href="#">California Professional Standards for Education Leaders, 2014</a>               |
| Commission on Teacher Credentialing Publication   | <a href="#">California Professional Standards for Educational Leaders, February 2014</a>    |
| Commission on Teacher Credentialing Publication   | <a href="#">California Standards for the Teaching Profession (CSTP), April 2024</a>         |
| Nat'l Policy Board for Educational Administration | <a href="#">Professional Standards for Educational Leaders, 2015</a>                        |
| National Education Association Publication        | <a href="#">Code of Ethics for Educators, 2020</a>                                          |
| Website                                           | <a href="#">National Education Association</a>                                              |
| Website                                           | <a href="#">CSBA District and County Office of Education Legal Services</a>                 |
| Website                                           | <a href="#">Council of Chief State School Officers</a>                                      |
| Website                                           | <a href="#">California Federation of Teachers</a>                                           |
| Website                                           | <a href="#">California School Employees Association</a>                                     |
| Website                                           | <a href="#">California Teachers Association</a>                                             |
| Website                                           | <a href="#">Commission on Teacher Credentialing</a>                                         |
| Website                                           | <a href="#">Association of California School Administrators</a>                             |
| Website                                           | <a href="#">WestEd</a>                                                                      |

Website  
Website  
WestEd Publication

#### **Cross References**

##### **Code**

0200  
0410  
0420.4  
0420.4  
0420.41  
0420.41-E(1)  
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4218.1

[California Department of Education](#)  
[CSBA](#)  
[Moving Leadership Standards into Everyday Work: Descriptions of Practice, 2015](#)

##### **Description**

[Goals For The School District](#)  
[Nondiscrimination In District Programs And Activities](#)  
[Charter School Authorization](#)  
[Charter School Authorization](#)  
[Charter School Oversight](#)  
[Charter School Oversight](#)  
[Comprehensive Safety Plan](#)  
[Comprehensive Safety Plan](#)  
[District And School Websites](#)  
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[District-Sponsored Social Media](#)  
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[Complaints Concerning District Employees](#)  
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[Tobacco-Free Schools](#)  
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[Disruptions](#)  
[Disruptions](#)  
[Firearms On School Grounds](#)  
[District Records](#)  
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[Employee Use Of Technology](#)  
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[Drug And Alcohol Testing For School Bus Drivers](#)  
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[Working Remotely](#)  
[Evaluation/Supervision](#)  
[Evaluation/Supervision](#)  
[Probationary/Permanent Status](#)  
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[Dismissal/Suspension/Disciplinary Action](#)  
[Dismissal/Suspension/Disciplinary Action](#)  
[Civil And Legal Rights](#)  
[Sexual Harassment](#)  
[Sexual Harassment](#)  
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[Political Activities Of Employees](#)  
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[Temporary/Substitute Personnel](#)  
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[Staff Development](#)  
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[Dismissal/Suspension/Disciplinary Action](#)  
[Dismissal/Suspension/Disciplinary Action \(Merit System\)](#)

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| 4219.1      | <a href="#"><u>Civil And Legal Rights</u></a>                                      |
| 4219.11     | <a href="#"><u>Sexual Harassment</u></a>                                           |
| 4219.11     | <a href="#"><u>Sexual Harassment</u></a>                                           |
| 4219.22     | <a href="#"><u>Dress And Grooming</u></a>                                          |
| 4219.23     | <a href="#"><u>Unauthorized Release Of Confidential/Privileged Information</u></a> |
| 4219.24     | <a href="#"><u>Maintaining Appropriate Adult-Student Interactions</u></a>          |
| 4219.25     | <a href="#"><u>Political Activities Of Employees</u></a>                           |
| 4219.25     | <a href="#"><u>Political Activities Of Employees</u></a>                           |
| 4231        | <a href="#"><u>Staff Development</u></a>                                           |
| 4232        | <a href="#"><u>Publication Or Creation Of Materials</u></a>                        |
| 4236        | <a href="#"><u>Nonschool Employment</u></a>                                        |
| 4258        | <a href="#"><u>Employee Security</u></a>                                           |
| 4258        | <a href="#"><u>Employee Security</u></a>                                           |
| 4311        | <a href="#"><u>Recruitment And Selection</u></a>                                   |
| 4312.41     | <a href="#"><u>Employee Drug Testing</u></a>                                       |
| 4312.41     | <a href="#"><u>Employee Drug Testing</u></a>                                       |
| 4312.42     | <a href="#"><u>Drug And Alcohol Testing For School Bus Drivers</u></a>             |
| 4312.42     | <a href="#"><u>Drug And Alcohol Testing For School Bus Drivers</u></a>             |
| 4313.5      | <a href="#"><u>Working Remotely</u></a>                                            |
| 4315        | <a href="#"><u>Evaluation/Supervision</u></a>                                      |
| 4317.7      | <a href="#"><u>Employment Status Reports</u></a>                                   |
| 4319.1      | <a href="#"><u>Civil And Legal Rights</u></a>                                      |
| 4319.11     | <a href="#"><u>Sexual Harassment</u></a>                                           |
| 4319.11     | <a href="#"><u>Sexual Harassment</u></a>                                           |
| 4319.22     | <a href="#"><u>Dress And Grooming</u></a>                                          |
| 4319.23     | <a href="#"><u>Unauthorized Release Of Confidential/Privileged Information</u></a> |
| 4319.24     | <a href="#"><u>Maintaining Appropriate Adult-Student Interactions</u></a>          |
| 4319.25     | <a href="#"><u>Political Activities Of Employees</u></a>                           |
| 4319.25     | <a href="#"><u>Political Activities Of Employees</u></a>                           |
| 4331        | <a href="#"><u>Staff Development</u></a>                                           |
| 4332        | <a href="#"><u>Publication Or Creation Of Materials</u></a>                        |
| 4336        | <a href="#"><u>Nonschool Employment</u></a>                                        |
| 4358        | <a href="#"><u>Employee Security</u></a>                                           |
| 4358        | <a href="#"><u>Employee Security</u></a>                                           |
| 5141.4      | <a href="#"><u>Child Abuse Prevention And Reporting</u></a>                        |
| 5141.4      | <a href="#"><u>Child Abuse Prevention And Reporting</u></a>                        |
| 5142        | <a href="#"><u>Safety</u></a>                                                      |
| 5142        | <a href="#"><u>Safety</u></a>                                                      |
| 5145.3      | <a href="#"><u>Nondiscrimination/Harassment</u></a>                                |
| 5145.3      | <a href="#"><u>Nondiscrimination/Harassment</u></a>                                |
| 5145.6      | <a href="#"><u>Parent/Guardian Notifications</u></a>                               |
| 5145.6-E(1) | <a href="#"><u>Parent/Guardian Notifications</u></a>                               |
| 6162.54     | <a href="#"><u>Test Integrity/Test Preparation</u></a>                             |
| 6162.6      | <a href="#"><u>Use Of Copyrighted Materials</u></a>                                |
| 6162.6      | <a href="#"><u>Use Of Copyrighted Materials</u></a>                                |

Rev. Date: (9/22) 07/15/26  
Date Adopted:

# **Brentwood Union School District**

## **Board Policy BP 4119.24**

### **Maintaining Appropriate Adult-Student Interactions**

#### **Personnel**

For purposes of this policy employees include interns, volunteers, contractors, and other persons with an employment relationship with the district.

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students. The Board expects all adults with whom students may interact at school or in school-related activities, to maintain the highest professional and ethical standards in their interactions with students both within and outside the educational setting, in accordance with this policy and Board Policy 4119.21/4219.21/4319.21 - Professional Standards. Such adults shall not engage in threatening, unsafe, unlawful, or inappropriate interactions with students and shall avoid boundary-blurring behaviors that undermine trust in the adult-student relationship and lead to the appearance of impropriety.

Adults shall not intrude on a student's physical or emotional boundaries unless necessary in an emergency or to serve a legitimate purpose related to instruction, counseling, student health, or student or staff safety.

The district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

#### **Inappropriate Conduct**

Employees shall remain vigilant of their position of authority and not abuse it when relating with students.

The Board prohibits inappropriate conduct between employees and students. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Initiating inappropriate physical contact
2. Attempting to form a romantic or sexual relationship with any student or engaging in sexual harassment of a student, including sexual advances, flirtations, requests for sexual favors, inappropriate comments about a student's body or appearance, or other verbal, visual, or physical conduct of a sexual nature
3. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student

4. Being alone with a student outside of the view of others
5. Visiting a student's home or inviting a student to visit the employee's home without parent/guardian consent
6. Maintaining personal contact with a student during or outside the school day that has no legitimate educational purpose, by phone, letter, text message, social media internet platforms, electronic communications, or other means of communication, without including the student's parent/guardian

In accordance with Board Policy/Administrative Regulation 4040 - Employee Use of Technology, employees shall use district equipment or technological resources, when available, when communicating electronically with students. Employees shall not communicate with students through any medium that is designed to eliminate records of the communications. The Superintendent or designee may monitor employee usage of district technology at any time without advance notice or consent.

7. Creating or participating in social networking sites for communication with students, other than those created by the district, without the prior written approval of the principal or designee
8. Inviting or accepting requests from students, or former students who are minors, to connect on personal social networking sites (e.g., "friending" or "following" on social media), unless the site is dedicated to school business
9. Singling out a particular student for personal attention and friendship, including giving gifts and/or nicknames to individual students
10. Addressing a student in an overly familiar manner, such as by using a term of endearment
11. Socializing or spending time with students outside of school-sponsored events, except as participants in community activities
12. Sending or accompanying students on personal errands unrelated to any legitimate educational purpose
13. Transporting a student in a personal vehicle without prior authorization
14. Encouraging students to confide personal or family problems and/or relationships
15. Disclosing personal, family, or other private matters to students or sharing personal secrets with students
16. Engaging in any conduct that endangers or threatens to endanger students, including, but not limited to, physical violence or threats of violence

17. Engaging in harassing or discriminatory behavior towards students, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
18. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
19. Using profane, obscene, or abusive language against students

## Violations of Policy

Any employee who observes or has knowledge of another employee's violation of this policy shall report the information to the Superintendent or designee or appropriate agency for investigation pursuant to the applicable complaint procedures. Other adults with knowledge of any violation of this policy are encouraged to report the violation to the Superintendent or designee. The Board prohibits retaliation against anyone who reports a violation of this policy. Immediate intervention shall be implemented when necessary to protect student safety or the integrity of the investigation.

Employees who engage in any conduct in violation of this policy, including retaliation against a person who reports the violation or participates in the complaint process, shall be subject to discipline, up to and including dismissal. Any other adult who violates this policy may be barred from school grounds and activities in accordance with law. Additionally, the Superintendent or designee may also notify law enforcement as appropriate.

## Policy Reference Disclaimer:

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| State                   | Description                                                                                 |
|-------------------------|---------------------------------------------------------------------------------------------|
| 5 CCR 80303             | <a href="#">Reports of change in employment status; alleged misconduct</a>                  |
| 5 CCR 80304             | <a href="#">Notice of sexual misconduct</a>                                                 |
| Ed. Code 32100          | Professional boundaries between adults and students and the safety of learning environments |
| Ed. Code 44030.5        | <a href="#">Reporting change in employment status due to alleged misconduct</a>             |
| Ed. Code 44050          | <a href="#">Employee code of conduct; interaction with students</a>                         |
| Ed. Code 44242.5        | <a href="#">Reports and review of alleged misconduct</a>                                    |
| Ed. Code 44940          | <a href="#">Compulsory leave of absence for certificated persons</a>                        |
| Ed. Code 48980          | <a href="#">Parent/Guardian notifications</a>                                               |
| Pen. Code 11164-11174.3 | <a href="#">Child Abuse and Neglect Reporting Act</a>                                       |
| Management Resources    | Description                                                                                 |
| Website                 | <a href="#">CSBA District and County Office of Education Legal Services</a>                 |
| Cross References        | Description                                                                                 |
| Code                    | Description                                                                                 |
| 0420.4                  | <a href="#">Charter School Authorization</a>                                                |
| 0420.4                  | <a href="#">Charter School Authorization</a>                                                |
| 0420.41                 | <a href="#">Charter School Oversight</a>                                                    |
| 0420.41-E(1)            | <a href="#">Charter School Oversight</a>                                                    |
| 0450                    | <a href="#">Comprehensive Safety Plan</a>                                                   |
| 0450                    | <a href="#">Comprehensive Safety Plan</a>                                                   |
| 1240                    | <a href="#">Volunteer Assistance</a>                                                        |
| 1240                    | <a href="#">Volunteer Assistance</a>                                                        |
| 4040                    | <a href="#">Employee Use Of Technology</a>                                                  |
| 4040-E(1)               | <a href="#">Employee Use Of Technology</a>                                                  |
| 4111                    | <a href="#">Recruitment And Selection</a>                                                   |
| 4116                    | <a href="#">Probationary/Permanent Status</a>                                               |



|              |                                                                         |
|--------------|-------------------------------------------------------------------------|
| 4116         | <a href="#">Probationary/Permanent Status</a>                           |
| 4119.21      | <a href="#">Professional Standards</a>                                  |
| 4119.21-E(1) | <a href="#">Professional Standards</a>                                  |
| 4121         | <a href="#">Temporary/Substitute Personnel</a>                          |
| 4121         | <a href="#">Temporary/Substitute Personnel</a>                          |
| 4211         | <a href="#">Recruitment And Selection</a>                               |
| 4216         | <a href="#">Probationary/Permanent Status</a>                           |
| 4218         | <a href="#">Dismissal/Suspension/Disciplinary Action</a>                |
| 4218         | <a href="#">Dismissal/Suspension/Disciplinary Action</a>                |
| 4218.1       | <a href="#">Dismissal/Suspension/Disciplinary Action (Merit System)</a> |
| 4219.21      | <a href="#">Professional Standards</a>                                  |
| 4219.21-E(1) | <a href="#">Professional Standards</a>                                  |
| 4311         | <a href="#">Recruitment And Selection</a>                               |
| 4319.21      | <a href="#">Professional Standards</a>                                  |
| 4319.21-E(1) | <a href="#">Professional Standards</a>                                  |
| 5131         | <a href="#">Conduct</a>                                                 |
| 5141.4       | <a href="#">Child Abuse Prevention And Reporting</a>                    |
| 5141.4       | <a href="#">Child Abuse Prevention And Reporting</a>                    |
| 5142         | <a href="#">Safety</a>                                                  |
| 5142         | <a href="#">Safety</a>                                                  |
| 5145.6       | <a href="#">Parent/Guardian Notifications</a>                           |
| 5145.6-E(1)  | <a href="#">Parent/Guardian Notifications</a>                           |
| 5145.7       | <a href="#">Sexual Harassment</a>                                       |
| 5145.7       | <a href="#">Sexual Harassment</a>                                       |

Rev. Date: 07/15/26  
Date Adopted:

## Personnel

### Employee Property Reimbursement

To the extent that the full cost of repair or replacement is not covered by another source, such as an employee's private insurance, the Governing Board authorizes the Superintendent or designee to pay the remaining cost of replacing or repairing employee personal property, except cash, which has been stolen or intentionally destroyed or damaged while being used for work-related purposes.

The Board may establish a maximum value of reimbursement which shall be paid. (Education Code 35213)

No reimbursement shall be made for accidental damage or for any loss due to lack of personal supervision or failure to keep property in a secured area.

The maximum payment shall be the amount specified by the district's insurance carrier for such loss or the amount specified in the applicable collective bargaining agreement, whichever is less.

Reimbursement for personal items used for work-related purposes shall be made only if: (Education Code 35213)

1. Use of the personal property was approved by the principal, site supervisor or designee before the property was brought to school or district premises
2. At that time, the employee and district representative agreed on the value of the property

### Policy Reference Disclaimer:

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| State                | Description                                                                           |
|----------------------|---------------------------------------------------------------------------------------|
| Civ. Code 1714.1     | <a href="#">Liability of parent/guardian for act of willful misconduct by a minor</a> |
| Ed. Code 35213       | <a href="#">Reimbursement for loss or damage of personal property</a>                 |
| Ed. Code 48904       | <a href="#">Liability of parent/guardian</a>                                          |
| Management Resources | Description                                                                           |
| Website              | <a href="#">CSBA District and County Office of Education Legal Services</a>           |
| Cross References     |                                                                                       |
| Code                 | Description                                                                           |
| 1313                 | <a href="#">Civility</a>                                                              |
| 3512                 | <a href="#">Equipment</a>                                                             |
| 3512-E(1)            | <a href="#">Equipment</a>                                                             |
| 3513.1               | <a href="#">Cellular Phone Reimbursement</a>                                          |
| 3515.4               | <a href="#">Recovery For Property Loss Or Damage</a>                                  |
| 3515.4               | <a href="#">Recovery For Property Loss Or Damage</a>                                  |
| 3530                 | <a href="#">Risk Management/Insurance</a>                                             |
| 3530                 | <a href="#">Risk Management/Insurance</a>                                             |
| 4113.5               | <a href="#">Working Remotely</a>                                                      |
| 4158                 | <a href="#">Employee Security</a>                                                     |
| 4158                 | <a href="#">Employee Security</a>                                                     |
| 4213.5               | <a href="#">Working Remotely</a>                                                      |
| 4258                 | <a href="#">Employee Security</a>                                                     |
| 4258                 | <a href="#">Employee Security</a>                                                     |
| 4313.5               | <a href="#">Working Remotely</a>                                                      |
| 4358                 | <a href="#">Employee Security</a>                                                     |

4358  
5131.5

[Employee Security](#)  
[Vandalism And Graffiti](#)

Rev. Date: (9/88; 2/98; 07/15/15, 9/17) 07/15/26  
Date Adopted:

# **Brentwood Union School District**

## **Board Policy BP 4200**

### **Employment Responsibilities**

Each classified position represents a service that is important in carrying on the program of public education in this district. The community expects much from its public employees in return for adequate salaries and responsible conditions of employment.

The first responsibility of any employee is to do well in the position to which he/she has been assigned. The safety and health of students are affected by the condition of the buildings, ground, and equipment. The Governing Board believes that once the classified employees are working in an education environment and many are working closely with students they should attempt to conduct themselves in a manner that will serve as a good example of youth.

Public education is a cooperative venture involving the services of many people. The district functions best when there is a spirit of cooperation among all employees - - when the employees have confidence in and respect for the rights and responsibilities of others.

Each employee should seek to learn as much as possible about the total program of the schools, for he/she will be called upon frequently to answer questions about the schools and to interpret the school program to the community.

Adopted: 12/86

# **Brentwood Union School District**

## **Board Policy BP 4200**

### **Classified Personnel**

The Governing Board believes that classified employees provide essential services that support and enhance the district's educational program, including the academic achievement, personal growth, and well-being of district students. Additionally, the Board acknowledges that classified employees benefit from professional development in fulfilling the expectations for their position and expects classified employees to engage in ongoing professional development to improve their skills and pursue excellence.

The Superintendent or designee shall fill each of its classified positions with individuals who meet applicable requirements and district qualifications, consistent with position requirements.

The Superintendent or designee shall define and communicate the duties, responsibilities, and expectations for each classified position.

The Superintendent or designee may provide professional development opportunities to classified staff for the purpose of continual improvement of knowledge and skills related to the employee's position.

The Board shall classify all employees and positions not requiring certification qualifications as the classified service, except for those employees and positions specifically exempt from classified service. (Education Code 45103)

Individuals who possess certification qualifications shall not be prohibited from being employed in a classified position. (Education Code 45104)

Each classified position shall have a designated title and regular minimum number of assigned hours per day, days per week, and months per year.

Classified employees shall be assigned by their immediate supervisors with the approval of the Superintendent or designee. They shall be required to perform those duties prescribed by the Board for the position the employee holds, in accordance with applicable job descriptions and collective bargaining agreements.

Each classified employee shall be responsible for completing assigned duties consistent with the applicable job description and shall be evaluated in accordance with law, Board policies, administrative regulations, and collective bargaining agreements, as appropriate.

## Substitute and Short-Term Employees

The district may employ a substitute employee to replace a classified employee who is temporarily absent from duty. (Education Code 45103)

If the district is in the process of hiring a permanent employee to fill a classified position, the Board may fill the vacancy with one or more substitute employees for no more than 60 calendar days, unless the applicable collective bargaining agreement provides for a different period of time. (Education Code 45103)

The district may employ a short-term employee to perform a service for the district when that service or similar services will not be extended or needed on a continuing basis. Before employing a short-term employee, the Board, at a regularly scheduled meeting, shall specify the service required to be performed by the employee and shall certify the ending date of the service. The Board may shorten or extend the ending date, but the date shall not be extended beyond 195 work days per year, including holidays, sick leave, vacation, and other leaves of absence, irrespective of the number of hours worked per day. (Education Code 45103)

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| State                  | Description                                                                 |
|------------------------|-----------------------------------------------------------------------------|
| Ed. Code 45100-45139   | <a href="#">Employment of classified staff</a>                              |
| Ed. Code 45160-45169   | <a href="#">Salaries for classified employees</a>                           |
| Ed. Code 45190-45210   | <a href="#">Leaves of absence; classified</a>                               |
| Ed. Code 45220-45320   | <a href="#">Merit system; classified employees</a>                          |
| Ed. Code 49406         | <a href="#">TB risk assessment</a>                                          |
| Ed. Code 51760-51769.5 | <a href="#">Work experience education</a>                                   |
| Management Resources   | Description                                                                 |
| Website                | <a href="#">CSBA District and County Office of Education Legal Services</a> |
| Website                | <a href="#">California School Employees Association</a>                     |
| Cross References       | Description                                                                 |
| Code                   |                                                                             |
| 0200                   | <a href="#">Goals For The School District</a>                               |
| 3312                   | <a href="#">Contracts</a>                                                   |
| 3515.3                 | <a href="#">District Police/Security Department</a>                         |
| 3515.3                 | <a href="#">District Police/Security Department</a>                         |
| 3542                   | <a href="#">School Bus Drivers</a>                                          |
| 4111                   | <a href="#">Recruitment And Selection</a>                                   |
| 4112.4                 | <a href="#">Health Examinations</a>                                         |
| 4112.5                 | <a href="#">Criminal Record Check</a>                                       |
| 4112.5-E(1)            | <a href="#">Criminal Record Check</a>                                       |
| 4140                   | <a href="#">Bargaining Units</a>                                            |
| 4141                   | <a href="#">Collective Bargaining Agreement</a>                             |
| 4211                   | <a href="#">Recruitment And Selection</a>                                   |
| 4212                   | <a href="#">Appointment And Conditions Of Employment</a>                    |
| 4212.4                 | <a href="#">Health Examinations</a>                                         |
| 4212.5                 | <a href="#">Criminal Record Check</a>                                       |
| 4212.5-E(1)            | <a href="#">Criminal Record Check</a>                                       |
| 4215                   | <a href="#">Evaluation/Supervision</a>                                      |
| 4217.3                 | <a href="#">Layoff/Rehire</a>                                               |
| 4218                   | <a href="#">Dismissal/Suspension/Disciplinary Action</a>                    |
| 4218                   | <a href="#">Dismissal/Suspension/Disciplinary Action</a>                    |
| 4218.1                 | <a href="#">Dismissal/Suspension/Disciplinary Action (Merit System)</a>     |
| 4231                   | <a href="#">Staff Development</a>                                           |
| 4240                   | <a href="#">Bargaining Units</a>                                            |

|             |                                                 |
|-------------|-------------------------------------------------|
| 4241        | <a href="#">Collective Bargaining Agreement</a> |
| 4311        | <a href="#">Recruitment And Selection</a>       |
| 4312.4      | <a href="#">Health Examinations</a>             |
| 4312.5      | <a href="#">Criminal Record Check</a>           |
| 4312.5-E(1) | <a href="#">Criminal Record Check</a>           |
| 4340        | <a href="#">Bargaining Units</a>                |

Rev: New Policy  
Adopted:

# Brentwood Union School District

## Administrative Regulation AR 4200

### Classified Personnel

Persons hired solely for purposes which are exempted from the classified service shall nevertheless fulfill the obligations of classified employees related to physical examinations pursuant to Education Code 45122, fingerprinting pursuant to Education Code 45125, and tuberculosis tests pursuant to Education Code 49406. (Education Code 45106)

Individuals hired solely for the following purposes shall not be part of the classified service:  
(Education Code 45103)

1. Substitute or short-term employees who are employed and paid for fewer than 195 work days per year, including holidays, sick leave, vacation, and other leaves of absences, irrespective of the number of hours worked per day
2. Apprentices and professional experts employed on a temporary basis for a specific project regardless of length of employment
3. Full-time students employed part time
4. Part-time students employed part time in any college work study program, or in a work experience education program conducted by a community college district pursuant to Education Code 51760-51769.5 that is financed by state or federal funds

### **Restricted Positions**

Persons employed in restricted positions pursuant to Education Code 45105 or 45108 shall be classified employees for all purposes except that they shall not be subject to the provisions of Education Code 45272 and 45273 related to promotional examinations and the filling of vacancies, and shall not acquire permanent status or seniority credit. Such persons shall be eligible for promotion into the regular classified service only after completing six months of satisfactory service and satisfactorily completing the qualifying examinations required of all other persons serving in the same class in the regular classified service. (Education Code 45105, 45108)

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#### **State**

Ed. Code 45100-45139  
Ed. Code 45160-45169  
Ed. Code 45190-45210  
Ed. Code 45220-45320  
Ed. Code 49406  
Ed. Code 51760-51769.5

#### **Management Resources**

Website  
Website

#### **Cross References**

#### **Description**

[Employment of classified staff](#)  
[Salaries for classified employees](#)  
[Leaves of absence; classified](#)  
[Merit system; classified employees](#)  
[TB risk assessment](#)  
[Work experience education](#)

#### **Description**

[CSBA District and County Office of Education Legal Services](#)  
[California School Employees Association](#)



| <b>Code</b> | <b>Description</b>                                                             |
|-------------|--------------------------------------------------------------------------------|
| 0200        | <a href="#"><u>Goals For The School District</u></a>                           |
| 3312        | <a href="#"><u>Contracts</u></a>                                               |
| 3515.3      | <a href="#"><u>District Police/Security Department</u></a>                     |
| 3515.3      | <a href="#"><u>District Police/Security Department</u></a>                     |
| 3542        | <a href="#"><u>School Bus Drivers</u></a>                                      |
| 4111        | <a href="#"><u>Recruitment And Selection</u></a>                               |
| 4112.4      | <a href="#"><u>Health Examinations</u></a>                                     |
| 4112.5      | <a href="#"><u>Criminal Record Check</u></a>                                   |
| 4112.5-E(1) | <a href="#"><u>Criminal Record Check</u></a>                                   |
| 4140        | <a href="#"><u>Bargaining Units</u></a>                                        |
| 4141        | <a href="#"><u>Collective Bargaining Agreement</u></a>                         |
| 4211        | <a href="#"><u>Recruitment And Selection</u></a>                               |
| 4212        | <a href="#"><u>Appointment And Conditions Of Employment</u></a>                |
| 4212.4      | <a href="#"><u>Health Examinations</u></a>                                     |
| 4212.5      | <a href="#"><u>Criminal Record Check</u></a>                                   |
| 4212.5-E(1) | <a href="#"><u>Criminal Record Check</u></a>                                   |
| 4215        | <a href="#"><u>Evaluation/Supervision</u></a>                                  |
| 4217.3      | <a href="#"><u>Layoff/Rehire</u></a>                                           |
| 4218        | <a href="#"><u>Dismissal/Suspension/Disciplinary Action</u></a>                |
| 4218        | <a href="#"><u>Dismissal/Suspension/Disciplinary Action</u></a>                |
| 4218.1      | <a href="#"><u>Dismissal/Suspension/Disciplinary Action (Merit System)</u></a> |
| 4231        | <a href="#"><u>Staff Development</u></a>                                       |
| 4240        | <a href="#"><u>Bargaining Units</u></a>                                        |
| 4241        | <a href="#"><u>Collective Bargaining Agreement</u></a>                         |
| 4311        | <a href="#"><u>Recruitment And Selection</u></a>                               |
| 4312.4      | <a href="#"><u>Health Examinations</u></a>                                     |
| 4312.5      | <a href="#"><u>Criminal Record Check</u></a>                                   |
| 4312.5-E(1) | <a href="#"><u>Criminal Record Check</u></a>                                   |
| 4340        | <a href="#"><u>Bargaining Units</u></a>                                        |

Rev: New Policy  
Adopted:

# **Brentwood Union School District**

## **Administrative Regulation AR 4212**

### **Personnel**

#### **Appointment And Conditions Of Employment**

Upon recommendation of the Superintendent, the Governing Board shall approve the appointment of all classified employees. The position and the pay rate shall be reported to the Board at a regular meeting.

Individuals appointed to the classified staff shall, at a minimum:

1. Submit to fingerprinting and criminal background clearance as required by law (Education Code 45125)
2. Not have been convicted of a violent or serious felony (Education Code 45122.1)
3. Not have been convicted of any sex offense as defined in Education Code 44010 (Education Code 45123)
4. Not have been determined to be a sexual psychopath pursuant to Welfare and Institutions Code 6300-6332 (Education Code 45124)
5. If the individual will be working directly and in an unaccompanied setting with minor children on a more than incidental and occasional basis or will have supervision or disciplinary power over minor children, not have been required to register as a sex offender pursuant to Penal Code 290 because of a conviction for a crime where the victim was a minor under the age of 16 (Penal Code 290.95)
6. Not have been convicted of any controlled substance offense as defined in Education Code 44011 (Education Code 45123)
7. Submit to a physical examination, tuberculosis testing/risk assessment, or provide proof thereof as required by law and Board policy (Education Code 45122, 49406)
8. File the oath or affirmation of allegiance required by Government Code 3100-3109
9. Submit to drug and alcohol testing as required by Board policy
10. Fulfill any other requirements as specified by law, collective bargaining agreement, Board policy, or administrative regulation, including any reports of egregious misconduct in accordance with Board Policy 4111/4211/4311 - Recruitment and Selection or otherwise related to credentialing, assignment, and misconduct reporting

#### **Notification of Classification and Compensation**

When first employed and upon each subsequent change in classification, classified employees other than short-term, limited-term, or provisional employees shall be given two copies of their class specification, salary data, assignment or work location, duty hours and prescribed work week. Salary data shall specify pay period (monthly, semimonthly or other) and applicable rates of compensation (daily, hourly, overtime and differential rates). Employees shall keep one copy of this information and shall sign and date the other copy and return it to their supervisor. (Education Code 45169)

### Policy Reference Disclaimer:

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#### State

Ed. Code 35161  
Ed. Code 44010  
Ed. Code 44011  
Ed. Code 44051  
Ed. Code 44066  
Ed. Code 45103  
Ed. Code 45104  
Ed. Code 45105  
Ed. Code 45113  
Ed. Code 45122  
Ed. Code 45122.1  
Ed. Code 45123  
Ed. Code 45125  
Ed. Code 45169  
Ed. Code 49406  
Gov. Code 1021.5  
Gov. Code 12940-12950  
Gov. Code 3100-3109  
Pen. Code 1192.7  
Pen. Code 1203.4  
Pen. Code 288.3  
Pen. Code 288.4  
Pen. Code 290  
Pen. Code 290.95  
Pen. Code 647.6  
Pen. Code 667.5  
W&I Code 6300-6332

#### Management Resources

Website

#### Cross References

#### Description

[Board delegation of any powers or duties](#)  
[Sex offense; definitions](#)  
[Controlled substance offense](#)  
Report of egregious misconduct  
[Limitations on certification requirements](#)  
[Classified service in districts not incorporating the merit system](#)  
[Positions not requiring certification qualifications](#)  
[Positions under various acts not requiring certification qualifications](#)  
[Notification of charges; classified employees](#)  
[Physical examinations](#)  
[Classified employees; conviction of a violent or serious felony](#)  
[Employment after conviction of controlled substance offense](#)  
[Use of personal identification cards to ascertain conviction of crime](#)  
[Employee salary data; classified employees](#)  
TB risk assessment  
Disqualification for employment  
[Unlawful employment practices](#)  
[Oath or affirmation of allegiance](#)  
[Plea bargaining limitation](#)  
[Dismissal of conviction](#)  
Contacting a minor  
Meeting a minor  
[Registration of sex offenders](#)  
[Disclosure by persons required to register as sex offenders](#)  
Miscellaneous offenses  
[Prior prison terms; enhancement of prison terms](#)  
Sexual psychopaths

#### Description

[CSBA District and County Office of Education Legal Services](#)

#### Code

1240  
1240  
3515.3  
3515.3  
3515.5  
3515.5  
3551  
3551  
4020  
4111  
4112  
4112.3  
4112.3-E(1)  
4112.4  
4112.41  
4112.41  
4112.5  
4112.5-E(1)  
4112.6  
4112.8  
4112.9  
4112.9-E(1)  
4151  
4200  
4200  
4211  
4212.3  
4212.3-E(1)  
4212.4  
4212.41  
4212.41  
4212.5

#### Description

[Volunteer Assistance](#)  
[Volunteer Assistance](#)  
[District Police/Security Department](#)  
[District Police/Security Department](#)  
[Sex Offender Notification](#)  
[Sex Offender Notification](#)  
[Food Service Operations/Cafeteria Fund](#)  
[Food Service Operations/Cafeteria Fund](#)  
[Drug And Alcohol-Free Workplace](#)  
[Recruitment And Selection](#)  
[Appointment And Conditions Of Employment](#)  
[Oath Or Affirmation](#)  
[Oath Or Affirmation](#)  
[Health Examinations](#)  
[Employee Drug Testing](#)  
[Employee Drug Testing](#)  
[Criminal Record Check](#)  
[Criminal Record Check](#)  
[Personnel Files](#)  
[Employment Of Relatives](#)  
[Employee Notifications](#)  
[Employee Notifications](#)  
[Employee Compensation](#)  
[Classified Personnel](#)  
[Classified Personnel](#)  
[Recruitment And Selection](#)  
[Oath Or Affirmation](#)  
[Oath Or Affirmation](#)  
[Health Examinations](#)  
[Employee Drug Testing](#)  
[Employee Drug Testing](#)  
[Criminal Record Check](#)

|             |                                                          |
|-------------|----------------------------------------------------------|
| 4212.5-E(1) | <a href="#">Criminal Record Check</a>                    |
| 4212.6      | <a href="#">Personnel Files</a>                          |
| 4212.8      | <a href="#">Employment Of Relatives</a>                  |
| 4212.9      | <a href="#">Employee Notifications</a>                   |
| 4212.9-E(1) | <a href="#">Employee Notifications</a>                   |
| 4218        | <a href="#">Dismissal/Suspension/Disciplinary Action</a> |
| 4218        | <a href="#">Dismissal/Suspension/Disciplinary Action</a> |
| 4222        | <a href="#">Teacher Aides/Paraprofessionals</a>          |
| 4222        | <a href="#">Teacher Aides/Paraprofessionals</a>          |
| 4251        | <a href="#">Employee Compensation</a>                    |
| 4311        | <a href="#">Recruitment And Selection</a>                |
| 4312.3      | <a href="#">Oath Or Affirmation</a>                      |
| 4312.3-E(1) | <a href="#">Oath Or Affirmation</a>                      |
| 4312.4      | <a href="#">Health Examinations</a>                      |
| 4312.41     | <a href="#">Employee Drug Testing</a>                    |
| 4312.41     | <a href="#">Employee Drug Testing</a>                    |
| 4312.5      | <a href="#">Criminal Record Check</a>                    |
| 4312.5-E(1) | <a href="#">Criminal Record Check</a>                    |
| 4312.6      | <a href="#">Personnel Files</a>                          |
| 4312.8      | <a href="#">Employment Of Relatives</a>                  |
| 4312.9      | <a href="#">Employee Notifications</a>                   |
| 4312.9-E(1) | <a href="#">Employee Notifications</a>                   |
| 4351        | <a href="#">Employee Compensation</a>                    |

Rev: (3/87, 10/94, 10/97) 07/15/26  
Adopted:

# Brentwood Union School District

## Board Policy BP 4222

### Teacher Aides/Paraprofessionals

The Governing Board recognizes that paraprofessionals support student learning by providing valuable assistance to teachers and other certificated personnel and enabling greater individualized instruction and supervision of students. Such employees may perform instructional and/or administrative tasks in accordance with law, Board policy and administrative regulation.

The Superintendent or designee shall ensure that paraprofessionals possess the qualifications required by law for their positions.

Paraprofessionals shall be under the immediate supervision and direction of certificated personnel.

In determining the assignment of paraprofessionals, the Superintendent or designee shall consider the greatest benefit to students based on such factors as class size, grade levels, student needs, subject matter and teacher workload.

Each paraprofessional shall be provided with a clear definition of his/her roles and responsibilities.

The Superintendent or designee shall ensure that all paraprofessionals receive ongoing support and regular performance assessments. Teachers shall receive training in how to collaborate effectively with an assistant and are expected to assign duties consistent with written job descriptions for paraprofessionals.

The Board encourages qualified paraprofessionals to pursue opportunities that lead to attainment of a teaching credential and enable them to increase their skills and experience in the classroom.

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##### State

5 CCR 12065-12075  
Ed. Code 44833  
Ed. Code 44835  
Ed. Code 45330  
Ed. Code 45340-45349  
Ed. Code 45350-45354  
Ed. Code 45360-45367  
Ed. Code 54480-54486

##### Federal

20 USC 6311  
20 USC 6314  
20 USC 6315

##### Management Resources

Website  
Website  
Website  
Website

##### Description

Teacher aides for Special Teacher Employment Programs  
[Postsecondary students as nonteaching aides](#)  
[Duties of nonteaching work study aides](#)  
[Paraprofessionals](#)  
[Instructional aides](#)  
[Teacher assistants](#)  
[Teacher aides](#)  
[Special Teacher Employment Programs](#)

##### Description

[State plan](#)  
[Schoolwide programs](#)  
[Targeted assistance schools](#)

##### Description

[CSBA District and County Office of Education Legal Services](#)  
[Commission on Teacher Credentialing, Paraprofessional Teacher Training Program](#)  
[National Clearinghouse for Paraeducator Resources](#)  
[National Resource Center for Paraeducators](#)

|         |                                                         |
|---------|---------------------------------------------------------|
| Website | <a href="#">California School Employees Association</a> |
| Website | <a href="#">U.S. Department of Education</a>            |
| Website | <a href="#">CSBA</a>                                    |
| Website | <a href="#">California Department of Education</a>      |

#### Cross References

| Code        | Description                                              |
|-------------|----------------------------------------------------------|
| 0440        | <a href="#">District Technology Plan</a>                 |
| 0441        | <a href="#">Artificial Intelligence</a>                  |
| 1240        | <a href="#">Volunteer Assistance</a>                     |
| 1240        | <a href="#">Volunteer Assistance</a>                     |
| 4112.2      | <a href="#">Certification</a>                            |
| 4112.2      | <a href="#">Certification</a>                            |
| 4112.21     | <a href="#">Interns</a>                                  |
| 4112.21     | <a href="#">Interns</a>                                  |
| 4112.22     | <a href="#">Staff Teaching English Learners</a>          |
| 4131        | <a href="#">Staff Development</a>                        |
| 4212        | <a href="#">Appointment And Conditions Of Employment</a> |
| 4215        | <a href="#">Evaluation/Supervision</a>                   |
| 4231        | <a href="#">Staff Development</a>                        |
| 5121        | <a href="#">Grades/Evaluation Of Student Achievement</a> |
| 5121        | <a href="#">Grades/Evaluation Of Student Achievement</a> |
| 5145.6      | <a href="#">Parent/Guardian Notifications</a>            |
| 5145.6-E(1) | <a href="#">Parent/Guardian Notifications</a>            |
| 5148.2      | <a href="#">Before/After School Programs</a>             |
| 5148.2      | <a href="#">Before/After School Programs</a>             |
| 5148.3      | <a href="#">Preschool/Early Childhood Education</a>      |
| 5148.3      | <a href="#">Preschool/Early Childhood Education</a>      |
| 6000        | <a href="#">Concepts And Roles</a>                       |
| 6142.7      | <a href="#">Physical Education And Activity</a>          |
| 6142.7      | <a href="#">Physical Education And Activity</a>          |
| 6142.91     | <a href="#">Reading/Language Arts Instruction</a>        |
| 6163.1      | <a href="#">Library Media Centers</a>                    |
| 6171        | <a href="#">Title I Programs</a>                         |
| 6171        | <a href="#">Title I Programs</a>                         |

Date Rev: (12/86) 07/15/26

Date Adopted:

### Administrative And Supervisory Personnel

The Governing Board believes that effective management is vital to the success of the district and the district's educational goals. The Board recognizes the importance of initiative and good judgment in the development, implementation, and oversight of district programs and operations, and encourages management personnel to support productivity, professional growth, and teamwork among employees. Additionally, the Board acknowledges that administrative and supervisory personnel benefit from professional development in fulfilling the expectations of their position and may provide or require professional development aligned with district priorities, operational needs, and applicable agreements, such that employees may improve their skills and pursue excellence.

Except for the Superintendent who is hired by the Board, the Superintendent or designee shall select and recommend qualified candidates for administrative and supervisory positions consistent with position requirements and the needs of the district, and the Board shall ratify and approve appointments in accordance with law and Board policy.

The Superintendent or designee shall define and communicate the duties, responsibilities, and expectations for each administrative and supervisory position.

Each administrative and supervisory employee shall be responsible for completing assigned duties consistent with the applicable job description and shall be evaluated in accordance with law, Board policies, and administrative regulations, as appropriate.

The Board may, by resolution and in accordance with applicable law, designate positions as senior management of the classified service, and may, by resolution, establish or abolish any such positions. An employee occupying a senior management position abolished by Board action shall become a member of the classified or certificated service in a position to which the employee would otherwise be entitled if the employee had not been in a senior management position. (Education Code 45104.5)

The Superintendent or designee may provide professional development opportunities to administrative and supervisory employees for the purpose of continual improvement of knowledge and skills related to the employee's position.

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| State            | Description                                                                   |
|------------------|-------------------------------------------------------------------------------|
| Ed. Code 35031   | <a href="#">Term of employment</a>                                            |
| Ed. Code 45100.5 | <a href="#">Senior classified management positions</a>                        |
| Ed. Code 45104.5 | <a href="#">Abolishment of senior classified management positions</a>         |
| Ed. Code 45108.5 | <a href="#">Definition of senior classified management employees</a>          |
| Ed. Code 45108.7 | <a href="#">Waiver of provisions of Education Code 45108.5</a>                |
| Ed. Code 45128   | <a href="#">Overtime</a>                                                      |
| Ed. Code 45130   | <a href="#">Exclusion from overtime provisions</a>                            |
| Ed. Code 45256.5 | <a href="#">Designation of certain senior classified management positions</a> |
| Gov. Code 3540   | <a href="#">Purpose</a>                                                       |

|                             |                                                                                                  |
|-----------------------------|--------------------------------------------------------------------------------------------------|
| Gov. Code 3540.1            | <a href="#">Public employment; definitions</a>                                                   |
| Gov. Code 3543.4            | <a href="#">Management and confidential positions; representation</a>                            |
| Gov. Code 3545              | <a href="#">Appropriateness of unit; basis</a>                                                   |
| <b>Management Resources</b> | <b>Description</b>                                                                               |
| Court Decision              | Gately v. Cloverdale Unified School District (2008) 156 Cal.App.4th 487                          |
| Court Decision              | National Education Association v. United States Department of Education (2025) 779 F.Supp.3d 149 |
| Court Decision              | <a href="#">Auer v. Robbins (1997) 117 S.Ct. 905</a>                                             |
| Website                     | <a href="#">U.S. Office of the Attorney General</a>                                              |
| Website                     | <a href="#">Diversity in Leadership Institute</a>                                                |
| Website                     | <a href="#">CSBA District and County Office of Education Legal Services</a>                      |
| Website                     | <a href="#">California Department of Education</a>                                               |

#### Cross References

| Code    | Description                                              |
|---------|----------------------------------------------------------|
| 2000    | <a href="#">Concepts And Roles</a>                       |
| 2120    | <a href="#">Superintendent Recruitment And Selection</a> |
| 4000    | <a href="#">Concepts And Roles</a>                       |
| 4111    | <a href="#">Recruitment And Selection</a>                |
| 4119.11 | <a href="#">Sexual Harassment</a>                        |
| 4119.11 | <a href="#">Sexual Harassment</a>                        |
| 4140    | <a href="#">Bargaining Units</a>                         |
| 4154    | <a href="#">Health And Welfare Benefits</a>              |
| 4154    | <a href="#">Health And Welfare Benefits</a>              |
| 4161    | <a href="#">Leaves</a>                                   |
| 4161    | <a href="#">Leaves</a>                                   |
| 4211    | <a href="#">Recruitment And Selection</a>                |
| 4219.11 | <a href="#">Sexual Harassment</a>                        |
| 4219.11 | <a href="#">Sexual Harassment</a>                        |
| 4240    | <a href="#">Bargaining Units</a>                         |
| 4254    | <a href="#">Health And Welfare Benefits</a>              |
| 4254    | <a href="#">Health And Welfare Benefits</a>              |
| 4261    | <a href="#">Leaves</a>                                   |
| 4261    | <a href="#">Leaves</a>                                   |
| 4301    | <a href="#">Administrative Staff Organization</a>        |
| 4311    | <a href="#">Recruitment And Selection</a>                |
| 4312.1  | <a href="#">Contracts</a>                                |
| 4313.2  | <a href="#">Demotion/Reassignment</a>                    |
| 4313.2  | <a href="#">Demotion/Reassignment</a>                    |
| 4314    | <a href="#">Transfers</a>                                |
| 4314    | <a href="#">Transfers</a>                                |
| 4315    | <a href="#">Evaluation/Supervision</a>                   |
| 4319.11 | <a href="#">Sexual Harassment</a>                        |
| 4319.11 | <a href="#">Sexual Harassment</a>                        |
| 4340    | <a href="#">Bargaining Units</a>                         |
| 4354    | <a href="#">Health And Welfare Benefits</a>              |
| 4354    | <a href="#">Health And Welfare Benefits</a>              |
| 4361    | <a href="#">Leaves</a>                                   |
| 4361    | <a href="#">Leaves</a>                                   |

Rev: 07/15/26  
Date Adopted:



**Students****Suspension and Expulsion/Due Process**

The Governing Board desires to provide district students access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and well-being, and promotes their learning and development. The Board shall develop rules and regulations setting the standards of behavior expected of district students and the disciplinary processes and procedures for addressing violations of those standards, including suspension and/or expulsion.

The grounds for suspension and expulsion and the procedures for considering, recommending, and/or implementing suspension and expulsion shall be only those specified in law, in this policy, and in the accompanying administrative regulation.

Except when otherwise permitted by law, a student may be suspended or expelled only when the behavior is related to a school activity or school attendance occurring within any district school or another school district, regardless of when it occurs, including, but not limited to, the following: (Education Code 48900(s))

1. While on school grounds
2. While going to or coming from school
3. During the lunch period, whether on or off the school campus
4. During, going to, or coming from a school-sponsored activity

Off campus behavior may result in discipline when it disrupts district programs and activities or as otherwise prohibited by law, Board policy, or administrative regulation.

District staff shall enforce the rules concerning suspension and expulsion of students fairly, consistently, equally, and in accordance with the district's nondiscrimination policies.

**Appropriate Use of Suspension Authority**

Except when a student's act violates Education Code 48900(a)-(e), as listed in Items #1-5 under "Grounds for Suspension and Expulsion: Grades K-12" of the accompanying administrative regulation, or when the student's presence causes a danger to others, suspension shall be used only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5, 48900.6)

A student's parents/guardians shall be notified as soon as possible when there is an escalating pattern of misbehavior that could lead to on-campus or off-campus suspension.

No student may be suspended for disruption or willful defiance, except by a teacher pursuant to

Education Code 48910. (Education Code 48900)

Students shall not be suspended or expelled based solely on a student's truancy, tardiness, or absenteeism from assigned school activities. (Education Code 48900)

### **On-Campus Suspension**

To ensure the proper supervision and ongoing learning of students who are suspended for any of the reasons enumerated in Education Code 48900 and 48900.2, but who pose no imminent danger or threat to anyone at school and for whom expulsion proceedings have not been initiated, the Superintendent or designee shall establish a supervised suspension classroom program which meets the requirements of law.

Except where a supervised suspension is permitted by law for a student's first offense, supervised suspension shall be imposed only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

### **Authority to Expel**

A student may be expelled only by the Board. (Education Code 48918(j))

As required by law, the Superintendent or principal shall recommend expulsion and the Board shall expel any student found to have committed any of the following "mandatory recommendation and mandatory expulsion" acts at school or at a school activity off school grounds: (Education Code 48915)

1. Possessing a firearm which is not an imitation firearm, as verified by a certificated employee, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence
2. Selling or otherwise furnishing a firearm
3. Brandishing a knife at another person
4. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058
5. Committing or attempting to commit a sexual assault as defined in Penal Code 261, 266c, 286, 287, 288, or 289, or former 288a, or committing a sexual battery as defined in Penal Code 243.4
6. Possessing an explosive as defined in 18 USC 921

For all other violations listed in the accompanying administrative regulation, the Superintendent or principal shall have the discretion to recommend expulsion of a student. If expulsion is recommended, the Board shall order the student expelled only if it makes a finding of either or both of the following: (Education Code 48915(b) and (e))

1. That other means of correction are not feasible or have repeatedly failed to bring about proper conduct

2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others

On a case-by-case basis, a student Board member(s) may make restorative justice recommendations to the Board regarding specific expulsion matters, in accordance with Board Bylaw 9150 - Student Board Members.

A vote to expel a student shall be taken in an open session of a Board meeting. (Education Code 48918(j))

The Board may vote to suspend the enforcement of the expulsion order pursuant to the requirements of law and the accompanying administrative regulation. (Education Code 48917)

No student shall be expelled for disruption or willful defiance. (Education Code 48900)

No child enrolled in a preschool program shall be expelled or unenrolled except under limited circumstances in accordance with Education Code 8489.1 and as specified in Administrative Regulation 5148.3 - Preschool/Early Childhood Education.

### **Due Process**

The Board shall provide for the fair and equitable treatment of students facing suspension and/or expulsion by affording the students due process rights under the law. The Superintendent or designee shall comply with procedures for notices, hearings, and appeals as specified in law and administrative regulation. (Education Code 48911, 48915, 48915.5, 48918)

### **Plan for Rehabilitation**

At the time of the expulsion order, the Board shall recommend a plan for the student's rehabilitation, in accordance with the accompanying administrative regulation.

### **Maintenance and Monitoring of Outcome Data**

The Superintendent or designee shall maintain outcome data related to student suspensions and expulsions, including, but not limited to: (Education Code 48900.8, 48916.1)

1. The number of students recommended for expulsion
2. The grounds for each recommended expulsion
3. The actions taken by the Board, including whether the student was subsequently expelled and whether the expulsion order was suspended
4. The types of referral made after each expulsion
5. The disposition of the students after the expulsion period, including the completion of a rehabilitation plan or the successful readmission of the student, or both
6. The average length of expulsion terms, including any extensions

For any expulsion that involves the possession of a firearm, such data shall include the name of the school and the type of firearm involved, as required pursuant to 20 USC 7961. Suspension and expulsion data shall be reported to the Board at least annually and to the California Department of Education when so required.

In presenting the report to the Board, the Superintendent or designee shall disaggregate data on suspensions and expulsions by school and by numerically significant student subgroups, including, but not limited to, ethnic subgroups, socioeconomically disadvantaged students, English learners, long-term English learners, students with disabilities, foster youth, and students experiencing homelessness. Based on the data, the Board shall address any identified disparities in the imposition of student discipline and shall determine whether and how the district is meeting its goals for improving school climate as specified in its local control and accountability plan, which may include monitoring intervention effectiveness.

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| <b>State</b>                      | <b>Description</b>                                                                |
|-----------------------------------|-----------------------------------------------------------------------------------|
| Civ. Code 47                      | <a href="#"><u>Privileged communication</u></a>                                   |
| Civ. Code 48.8                    | <a href="#"><u>Defamation liability</u></a>                                       |
| Code of Civil Procedure 1985-1997 | <a href="#"><u>Production of evidence; means of production</u></a>                |
| Ed. Code 17292.5                  | <a href="#"><u>Program for expelled students; facilities</u></a>                  |
| Ed. Code 1981-1983                | <a href="#"><u>Enrollment of students in community school</u></a>                 |
| Ed. Code 212.5                    | <a href="#"><u>Sexual harassment</u></a>                                          |
| Ed. Code 233                      | <a href="#"><u>Hate violence</u></a>                                              |
| Ed. Code 32260-32262              | <a href="#"><u>Interagency School Safety Demonstration Act of 1985</u></a>        |
| Ed. Code 35012                    | <a href="#"><u>Board members; number, election, and terms</u></a>                 |
| Ed. Code 35145                    | <a href="#"><u>Open board meetings</u></a>                                        |
| Ed. Code 35146                    | <a href="#"><u>Closed sessions regarding suspensions</u></a>                      |
| Ed. Code 35291                    | <a href="#"><u>Rules for government and discipline of schools</u></a>             |
| Ed. Code 35291.5                  | <a href="#"><u>Rules and procedures on school discipline</u></a>                  |
| Ed. Code 48645.5                  | <a href="#"><u>Former juvenile court school students; enrollment</u></a>          |
| Ed. Code 48660-48666              | <a href="#"><u>Community day schools</u></a>                                      |
| Ed. Code 48853-48853.5            | <a href="#"><u>Foster youth</u></a>                                               |
| Ed. Code 48900-48927              | <a href="#"><u>Suspension and expulsion</u></a>                                   |
| Ed. Code 48950                    | <a href="#"><u>Speech and other communication</u></a>                             |
| Ed. Code 48980                    | <a href="#"><u>Parent/Guardian notifications</u></a>                              |
| Ed. Code 49073-49079              | <a href="#"><u>Privacy of student records</u></a>                                 |
| Ed. Code 52052                    | <a href="#"><u>Numerically significant student subgroups</u></a>                  |
| Ed. Code 52060-52077              | <a href="#"><u>Local control and accountability plan</u></a>                      |
| Ed. Code 64000-64001              | <a href="#"><u>Consolidated application</u></a>                                   |
| Ed. Code 8489-8489.1              | <a href="#"><u>Prohibition against expulsion of preschool student</u></a>         |
| Gov. Code 11455.20                | <a href="#"><u>Informal hearing procedures</u></a>                                |
| Gov. Code 54950-54963             | <a href="#"><u>The Ralph M. Brown Act</u></a>                                     |
| H&S Code 11014.5                  | <a href="#"><u>Drug paraphernalia</u></a>                                         |
| H&S Code 11053-11059              | <a href="#"><u>Controlled substances; standards and schedules</u></a>             |
| Lab. Code 230.7                   | <a href="#"><u>Employee time off to appear in school on behalf of a child</u></a> |
| Pen. Code 240                     | <a href="#"><u>Assault defined</u></a>                                            |
| Pen. Code 241.2                   | <a href="#"><u>Assault fines</u></a>                                              |
| Pen. Code 242                     | <a href="#"><u>Battery defined</u></a>                                            |
| Pen. Code 243.2                   | <a href="#"><u>Battery on school property</u></a>                                 |
| Pen. Code 243.4                   | <a href="#"><u>Sexual battery</u></a>                                             |
| Pen. Code 245                     | <a href="#"><u>Assault with deadly weapon</u></a>                                 |
| Pen. Code 245.6                   | <a href="#"><u>Hazing</u></a>                                                     |

|                                                |                                                                                                                                                                 |
|------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Pen. Code 261                                  | <a href="#">Rape defined</a>                                                                                                                                    |
| Pen. Code 266c                                 | <a href="#">Unlawful sexual intercourse</a>                                                                                                                     |
| Pen. Code 286                                  | <a href="#">Sodomy defined</a>                                                                                                                                  |
| Pen. Code 287                                  | <a href="#">Oral Copulation</a>                                                                                                                                 |
| Pen. Code 288                                  | <a href="#">Lewd or lascivious acts with child under age 14</a>                                                                                                 |
| Pen. Code 289                                  | <a href="#">Penetration of genital or anal openings</a>                                                                                                         |
| Pen. Code 31                                   | <a href="#">Principal of a crime; defined</a>                                                                                                                   |
| Pen. Code 417.27                               | <a href="#">Laser pointers</a>                                                                                                                                  |
| Pen. Code 422.55                               | <a href="#">Definition of hate crime</a>                                                                                                                        |
| Pen. Code 422.6                                | <a href="#">Crimes; harassment</a>                                                                                                                              |
| Pen. Code 422.7                                | <a href="#">Aggravating factors for punishment</a>                                                                                                              |
| Pen. Code 422.75                               | <a href="#">Enhanced penalties for hate crimes</a>                                                                                                              |
| Pen. Code 626.10                               | <a href="#">Dirks, daggers, knives, razors, or stun guns</a>                                                                                                    |
| Pen. Code 626.2                                | <a href="#">Entry upon campus after written notice of suspension or dismissal without permission</a>                                                            |
| Pen. Code 626.9                                | <a href="#">Gun-Free School Zone Act of 1995</a>                                                                                                                |
| Pen. Code 868.5                                | <a href="#">Supporting person; attendance during testimony of witness</a>                                                                                       |
| W&I Code 224.1                                 | <a href="#">Indian child; definition</a>                                                                                                                        |
| W&I Code 729.6                                 | <a href="#">Counseling</a>                                                                                                                                      |
| <b>Federal</b>                                 | <b>Description</b>                                                                                                                                              |
| 18 USC 921                                     | <a href="#">Definitions; firearms and ammunition</a>                                                                                                            |
| 20 USC 1415(K)                                 | Students with disabilities; placement in alternative educational setting                                                                                        |
| 20 USC 7961                                    | <a href="#">Gun-Free Schools Act</a>                                                                                                                            |
| 34 CFR 106.1-106.82                            | <a href="#">Nondiscrimination on the basis of sex in education programs or activities</a>                                                                       |
| 42 USC 11431-11435                             | Education of homeless children and youths                                                                                                                       |
| <b>Management Resources</b>                    | <b>Description</b>                                                                                                                                              |
| Attorney General Opinion                       | <a href="#">80 Ops.Cal.Atty.Gen. 348 (1997)</a>                                                                                                                 |
| Attorney General Opinion                       | <a href="#">80 Ops.Cal.Atty.Gen. 85 (1997)</a>                                                                                                                  |
| Attorney General Opinion                       | <a href="#">80 Ops.Cal.Atty.Gen. 91 (1997)</a>                                                                                                                  |
| Attorney General Opinion                       | <a href="#">84 Ops.Cal.Atty.Gen. 146 (2001)</a>                                                                                                                 |
| California Department of Education Publication | <a href="#">Update Regarding School Discipline Policies, May 2025</a>                                                                                           |
| Court Decision                                 | <a href="#">Board of Education of Sacramento City Unified School District v. Sacramento County Board of Education and Kenneth H. (2001) 85 Cal.App.4th 1321</a> |
| Court Decision                                 | <a href="#">Fremont Union High School District v. Santa Clara County Board (1991) 235 Cal. App. 3d 1182</a>                                                     |
| Court Decision                                 | <a href="#">Garcia v. Los Angeles Board of Education (1981) 123 Cal. App. 3d 807</a>                                                                            |
| Court Decision                                 | <a href="#">John A. v. San Bernardino School District (1982) 33 Cal. 3d 301</a>                                                                                 |
| Court Decision                                 | <a href="#">T.H. v. San Diego Unified School District (2004) 122 Cal. App. 4th 1267</a>                                                                         |
| Court Decision                                 | <a href="#">Woodbury v. Dempsey (2003) 108 Cal. App. 4th 421</a>                                                                                                |
| U.S. DOE Publication                           | <a href="#">School Climate and Student Discipline Resources</a>                                                                                                 |
| U.S. DOE Publication                           | <a href="#">Guiding Principles for Creating Safe, Inclusive, Supportive, and Fair School Climates, March 2023</a>                                               |
| Website                                        | <a href="#">CSBA District and County Office of Education Legal Services</a>                                                                                     |
| Website                                        | <a href="#">U.S. Department of Education, Office of Safe and Healthy Students</a>                                                                               |
| Website                                        | <a href="#">California Attorney General's Office</a>                                                                                                            |
| Website                                        | <a href="#">California Department of Education</a>                                                                                                              |
| Website                                        | <a href="#">CSBA</a>                                                                                                                                            |
| Website                                        | <a href="#">U.S. Department of Education, Office for Civil Rights</a>                                                                                           |
| <b>Cross References</b>                        |                                                                                                                                                                 |
| <b>Code</b>                                    | <b>Description</b>                                                                                                                                              |
| 0450                                           | <a href="#">Comprehensive Safety Plan</a>                                                                                                                       |
| 0450                                           | <a href="#">Comprehensive Safety Plan</a>                                                                                                                       |
| 0460                                           | <a href="#">Local Control And Accountability Plan</a>                                                                                                           |
| 0460                                           | <a href="#">Local Control And Accountability Plan</a>                                                                                                           |
| 1114                                           | <a href="#">District-Sponsored Social Media</a>                                                                                                                 |
| 1114                                           | <a href="#">District-Sponsored Social Media</a>                                                                                                                 |
| 1312.3                                         | <a href="#">Uniform Complaint Procedures</a>                                                                                                                    |

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| 1312.3      | <a href="#">Uniform Complaint Procedures</a>               |
| 1312.3-E(1) | <a href="#">Uniform Complaint Procedures</a>               |
| 1312.3-E(2) | <a href="#">Uniform Complaint Procedures</a>               |
| 1313        | <a href="#">Civility</a>                                   |
| 3513.3      | <a href="#">Tobacco-Free Schools</a>                       |
| 3513.3      | <a href="#">Tobacco-Free Schools</a>                       |
| 3513.4      | <a href="#">Drug And Alcohol Free Schools</a>              |
| 3515        | <a href="#">Campus Security</a>                            |
| 3515        | <a href="#">Campus Security</a>                            |
| 3515.21     | <a href="#">Unmanned Aircraft Systems (Drones)</a>         |
| 3515.3      | <a href="#">District Police/Security Department</a>        |
| 3515.3      | <a href="#">District Police/Security Department</a>        |
| 3515.31     | <a href="#">School Resource Officers</a>                   |
| 3515.4      | <a href="#">Recovery For Property Loss Or Damage</a>       |
| 3515.4      | <a href="#">Recovery For Property Loss Or Damage</a>       |
| 3516.2      | <a href="#">Bomb Threats</a>                               |
| 4158        | <a href="#">Employee Security</a>                          |
| 4158        | <a href="#">Employee Security</a>                          |
| 4258        | <a href="#">Employee Security</a>                          |
| 4258        | <a href="#">Employee Security</a>                          |
| 4358        | <a href="#">Employee Security</a>                          |
| 4358        | <a href="#">Employee Security</a>                          |
| 5000        | <a href="#">Concepts And Roles</a>                         |
| 5112.1      | <a href="#">Exemptions From Attendance</a>                 |
| 5112.1      | <a href="#">Exemptions From Attendance</a>                 |
| 5112.5      | <a href="#">Open/Closed Campus</a>                         |
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| 5113        | <a href="#">Absences And Excuses</a>                       |
| 5113.1      | <a href="#">Chronic Absence And Truancy</a>                |
| 5113.1      | <a href="#">Chronic Absence And Truancy</a>                |
| 5113.11     | <a href="#">Attendance Supervision</a>                     |
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| 5117        | <a href="#">Interdistrict Attendance</a>                   |
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| 5119        | <a href="#">Students Expelled From Other Districts</a>     |
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| 5131.62     | <a href="#">Tobacco</a>                                    |
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| 5131.63     | <a href="#">Steroids</a>                                   |
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| 5131.7      | <a href="#">Weapons And Dangerous Instruments</a>          |
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| 5142        | <a href="#">Safety</a>                                     |

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| 5144.4       | <a href="#"><u>Required Parental Attendance</u></a>                                      |
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| 5148.3       | <a href="#"><u>Preschool/Early Childhood Education</u></a>                               |
| 6145         | <a href="#"><u>Extracurricular And Cocurricular Activities</u></a>                       |
| 6145         | <a href="#"><u>Extracurricular And Cocurricular Activities</u></a>                       |
| 6145.2       | <a href="#"><u>Athletic Competition</u></a>                                              |
| 6145.2       | <a href="#"><u>Athletic Competition</u></a>                                              |
| 6145.5       | <a href="#"><u>Student Organizations And Equal Access</u></a>                            |
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| 6145.8       | <a href="#"><u>Assemblies And Special Events</u></a>                                     |
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| 6163.4-E(1)  | <a href="#"><u>Student Use Of Technology</u></a>                                         |
| 6164.6       | <a href="#"><u>Identification And Education Under Section 504</u></a>                    |
| 6164.6       | <a href="#"><u>Identification And Education Under Section 504</u></a>                    |
| 6173         | <a href="#"><u>Education For Homeless Children</u></a>                                   |
| 6173         | <a href="#"><u>Education For Homeless Children</u></a>                                   |
| 6173-E(1)    | <a href="#"><u>Education For Homeless Children</u></a>                                   |
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| 9000         | <a href="#"><u>Role Of The Board</u></a>                                                 |
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Rev. Date: (12/14, 12/17, 10/18, 11/21, 12/24) 07/15/26

Date Adopted:

## Students

### Freedom of Speech/Expression

The Governing Board believes that free inquiry and exchange of ideas are essential parts of a democratic education. The Board respects students' rights to express ideas and opinions, take stands on issues, and support causes, even when such speech is controversial or unpopular. Additionally, the Board is committed to providing a welcoming, safe, and supportive school environment that protects students from discrimination, harassment, intimidation, and bullying, or other types of expression prohibited by law.

Students shall have the right to exercise freedom of speech and of the press including, but not limited to, the use of bulletin boards; the use of official district or school websites or social media accounts identified and made available for such purposes; the distribution of printed materials or petitions; the wearing of buttons, badges, and other insignia; and the right of expression in official school publications. (Education Code 48907)

Students' freedom of expression shall be restricted only as established by this Board policy, the accompanying administration regulation, Education Code 234.1, 48907, and 48950, and other applicable state and federal laws. Such restrictions include, but are not limited to, prohibitions against students making any expressions or distributing or posting any materials that:

1. Are obscene, libelous, or slanderous
2. Are discriminatory, harassing, intimidating, or bullying
3. Are likely to immediately incite action on district property or during district-sponsored programs or activities that is unlawful or that violates Board policies, administrative regulations, or other district or school rules
4. Substantially disrupt the orderly operation of the district

Additionally, the use of "fighting words" or epithets is prohibited where they are abusive and insulting, rather than merely offensive or provocative, and they are likely to create an actual danger that will cause a breach of the peace.

District staff shall not prohibit or prevent the distribution of, or otherwise censor, material prepared for official school publications except insofar as the content of the material violates this Board policy and the accompanying administrative regulation. (Education Code 48907)

Off-campus student expression, such as electronic expression via a personal device or online expression via a personal social media account, may subject a student to discipline when such expression poses a threat to the safety of other district students, staff, or property, or does or is likely to substantially disrupt the district's educational program. As necessary, the Superintendent or designee shall document the actual or expected impact of the expression.

Student expression that violates this Board policy or the accompanying administrative regulation may be subject to discipline in accordance with Board Policy/Administrative Regulation 5144 - Discipline, Board Policy/Administrative Regulation 5144.1 - Suspension and Expulsion/Due



## Process, and Administrative Regulation 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities).

### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

#### State

CA Constitution Article 1, Section 2  
Ed. Code 234-234.5  
Ed. Code 48205  
Ed. Code 48907  
Ed. Code 48950  
Ed. Code 51520

#### Federal

20 USC 4071-4074  
U.S. Constitution, First Amendment

#### Management Resources

Court Decision  
Court Decision  
Court Decision  
Court Decision  
Court Decision  
Court Decision  
Court Decision  
Court Decision  
Court Decision  
Court Decision  
Court Decision  
Court Decision  
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#### Cross References

##### Code

1100  
1114  
1114  
1313  
1325  
4118  
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5113  
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5127  
5131  
5131.2  
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5137  
5144  
5144  
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#### Description

[Freedom of speech and expression](#)  
Safe Place to Learn Act  
[Excused absences](#)  
[Exercise of free expression; time, place, and manner rules and regulations](#)  
[Speech and other communication](#)  
[Prohibited solicitations on school premises](#)

#### Description

Equal Access Act  
[Free exercise, free speech, and establishment clauses](#)  
**Description**  
Dariano v. Morgan Hill Unified School District (2014) 767 F.3d 764  
Chandler v. McMinnville School District (1992) 978 F.2d 524  
Mahanoy Area School District v. B.L. (2021) 594 U.S. 180  
[Beussink v. Woodland R-IV School District \(1998\) 30 F.Supp. 2d 1175](#)  
[Bright v. Los Angeles Unified School District \(1976\) 18 Cal. 3d 350](#)  
[Emmett v. Kirkland School District No. 415 \(2000\) 92 F.Supp. 2d 1088](#)  
J.S. v. Bethlehem Area School District (2000) 757 A.2d 412 (Pa. Commw. 2000)  
[Lavine v. Blaine School District \(2001, 9th Cir.\) 257 F.3d 981](#)  
[Leeb v. DeLong \(1988\) 198 Cal.App.3d 47](#)  
[Lovell v. Poway Unified School District \(1996\) 90 F.3d 367](#)  
[Muller v. Jefferson Lighthouse School \(1996\) 98 F.3d 1530](#)  
[Smith v. Novato Unified School District \(2007\) 150 Cal.App.4th 1439](#)  
[Hazelwood School District v. Kuhlmeier \(1988\) 108 S. Ct. 562](#)  
Harper v. Poway Unified School District (2006) 445 F.3d 1166  
[Tinker v. Des Moines Independent Community School District \(1969\) 393 U.S. 503](#)  
[Bethel School District No. 403 v. Fraser \(1986\) 478 U.S. 675](#)  
[CSBA District and County Office of Education Legal Services](#)  
[California Department of Education](#)  
[CSBA](#)

#### Description

[Communication With The Public](#)  
[District-Sponsored Social Media](#)  
[District-Sponsored Social Media](#)  
[Civility](#)  
[Advertising And Promotion](#)  
[Dismissal/Suspension/Disciplinary Action](#)  
[Dismissal/Suspension/Disciplinary Action](#)  
[Absences And Excuses](#)  
[Absences And Excuses](#)  
[Graduation Ceremonies And Activities](#)  
[Conduct](#)  
[Bullying](#)  
[Bullying](#)  
[Student Disturbances](#)  
[Student Disturbances](#)  
[Mobile Communication Devices](#)  
[Dress And Grooming](#)  
[Dress And Grooming](#)  
[Gangs](#)  
[Gangs](#)  
[Positive School Climate](#)  
[Discipline](#)  
[Discipline](#)  
[Suspension And Expulsion/Due Process](#)  
[Suspension And Expulsion/Due Process](#)  
[Suspension And Expulsion/Due Process \(Students With Disabilities\)](#)  
[Nondiscrimination/Harassment](#)  
[Nondiscrimination/Harassment](#)  
[Sexual Harassment](#)

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| 5145.7 | <a href="#">Sexual Harassment</a>                            |
| 5145.8 | <a href="#">Refusal To Harm Or Destroy Animals</a>           |
| 5145.9 | <a href="#">Hate-Motivated Behavior</a>                      |
| 6141.2 | <a href="#">Recognition Of Religious Beliefs And Customs</a> |
| 6141.2 | <a href="#">Recognition Of Religious Beliefs And Customs</a> |
| 6142.3 | <a href="#">Civic Education</a>                              |
| 6144   | <a href="#">Controversial Issues</a>                         |
| 6145.5 | <a href="#">Student Organizations And Equal Access</a>       |
| 6145.5 | <a href="#">Student Organizations And Equal Access</a>       |
| 6145.8 | <a href="#">Assemblies And Special Events</a>                |

Rev. Date: (11/01, 11/07) 07/15/26

**Students****Freedom of Speech/Expression****Time, Place, and Manner Restrictions for Student Expression**

Each principal or designee may annually identify physical or electronic locations, such as school courtyards, bulletin boards, or social media accounts, on which students and student organizations may hold a public rally, express and debate issues, or post information of general interest. Additionally, students may distribute handbills, leaflets, and other printed or electronic material, whether produced within or outside of the school. In addition, students may collect signatures on petitions concerning school or nonschool issues. All such expression in a given year shall be limited to the locations identified by the principal or designee for that year.

Materials or petitions may be distributed only:

1. Before or after school or during lunch time
2. For printed materials or petitions, in locations that do not obstruct the normal flow of traffic within the school or at entrances

No student shall use coercion to induce any other student or person to accept materials or to sign a petition. No funds shall be collected for any material distributed.

At the principal or designee's discretion, any materials or petitions may be required to include a disclaimer indicating that views, ideas, and opinions expressed in the materials or petitions are not sponsored by and do not necessarily reflect those of the school or district.

Permissible buttons, badges, armbands, and clothing bearing slogans or sayings may be worn at all times. No employee shall interfere with such expression solely on the grounds that the message may be controversial or unpopular with students or faculty. (Education Code 234.1, 48907)

**Official School Publications**

*Official school publications* are materials produced by students in journalism or yearbook courses or programs, student clubs or organizations, student newspapers or other student publications, or writing classes, and distributed to the public or to the student body either for a fee or free. (Education Code 48907)

Each principal may develop a school publications code outlining the responsibility of the students who produce or support the production of content for official student publications and the staff who serve as advisors of official student publications.

All official student publications shall be held to professional standards of language and journalism. (Education Code 48907)

If a staff advisor to an official student publication or other school staff with similar responsibility determines that material intended for inclusion in an official student publication violates the accompanying Board policy or this regulation, the staff advisor or other school staff shall first consider any feasible alternative options to limiting the material. If no other option is feasible, the staff advisor or other school staff shall notify the official student publication, via the student editor-in-chief or similar position, and the student authors of the material without undue delay and shall provide specific reasons for why the submitted material may not be published. Absent extraordinary circumstances, such notice shall be given in sufficient time to allow the official student publication or the student authors to either modify the material or request review by the Superintendent or designee.

At the principal's discretion, all official student publications may be required to include a disclaimer indicating that views, ideas, and opinions expressed in official student publications do not necessarily reflect those of the school or district.

### Student Participation in Civic or Political Events

Upon providing advanced notice and in accordance with Board Policy/Administrative Regulation 5113 - Absences and Excuses, a student in middle or high school shall be permitted one excused absence per school year in order to participate in a civic or political event such as voting, poll working, strikes, public commenting, or attending candidate speeches, political or civic forums, or town halls. (Education Code 48205)

#### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| State                                | Description                                                                                    |
|--------------------------------------|------------------------------------------------------------------------------------------------|
| CA Constitution Article 1, Section 2 | <a href="#">Freedom of speech and expression</a>                                               |
| Ed. Code 234-234.5                   | Safe Place to Learn Act                                                                        |
| Ed. Code 48205                       | <a href="#">Excused absences</a>                                                               |
| Ed. Code 48907                       | <a href="#">Exercise of free expression; time, place, and manner rules and regulations</a>     |
| Ed. Code 48950                       | <a href="#">Speech and other communication</a>                                                 |
| Ed. Code 51520                       | <a href="#">Prohibited solicitations on school premises</a>                                    |
| Federal                              | Description                                                                                    |
| 20 USC 4071-4074                     | Equal Access Act                                                                               |
| U.S. Constitution, First Amendment   | <a href="#">Free exercise, free speech, and establishment clauses</a>                          |
| Management Resources                 | Description                                                                                    |
| Court Decision                       | Dariano v. Morgan Hill Unified School District (2014) 767 F.3d 764                             |
| Court Decision                       | Chandler v. McMinnville School District (1992) 978 F.2d 524                                    |
| Court Decision                       | Mahanoy Area School District v. B.L. (2021) 594 U.S. 180                                       |
| Court Decision                       | <a href="#">Beussink v. Woodland R-IV School District (1998) 30 F.Supp. 2d 1175</a>            |
| Court Decision                       | <a href="#">Bright v. Los Angeles Unified School District (1976) 18 Cal. 3d 350</a>            |
| Court Decision                       | <a href="#">Emmett v. Kirkland School District No. 415 (2000) 92 F.Supp. 2d 1088</a>           |
| Court Decision                       | J.S. v. Bethlehem Area School District (2000) 757 A.2d 412 (Pa. Commw. 2000)                   |
| Court Decision                       | <a href="#">Lavine v. Blaine School District (2001, 9th Cir.) 257 F.3d 981</a>                 |
| Court Decision                       | <a href="#">Leeb v. DeLong (1988) 198 Cal.App.3d 47</a>                                        |
| Court Decision                       | <a href="#">Lovell v. Poway Unified School District (1996) 90 F.3d 367</a>                     |
| Court Decision                       | <a href="#">Muller v. Jefferson Lighthouse School (1996) 98 F.3d 1530</a>                      |
| Court Decision                       | <a href="#">Smith v. Novato Unified School District (2007) 150 Cal.App.4th 1439</a>            |
| Court Decision                       | <a href="#">Hazelwood School District v. Kuhlmeier (1988) 108 S. Ct. 562</a>                   |
| Court Decision                       | Harper v. Poway Unified School District (2006) 445 F.3d 1166                                   |
| Court Decision                       | <a href="#">Tinker v. Des Moines Independent Community School District (1969) 393 U.S. 503</a> |
| Court Decision                       | <a href="#">Bethel School District No. 403 v. Fraser (1986) 478 U.S. 675</a>                   |
| Website                              | <a href="#">CSBA District and County Office of Education Legal Services</a>                    |
| Website                              | <a href="#">California Department of Education</a>                                             |

Website

**Cross References**

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Rev. Date:

(3/93, 11/01, 7/06, 11/07) 07/15/26

## **Students**

### **Parent/Guardian Notifications**

The Governing Board desires to promote effective communication from the district and/or school to families to keep families informed regarding educational programs, district and school operations, and the legal rights of students and parents/guardians. The Superintendent or designee shall send parents/guardians all notifications required by law and any other notifications the Superintendent or designee believes will promote familial understanding and involvement.

Notice of the rights and responsibilities of parents/guardians as specified in Education Code 48980 shall be sent at the beginning of each academic year and may be provided by regular mail, in electronic form when so requested by the parent/guardian, or by any other method normally used by the district for written communication with parents/guardians. (Education Code 48981)

No activity specified in Education Code 48980 shall be undertaken with respect to any particular student unless the student's parent/guardian has been informed of such action through the annual notification or other separate special notification. Such notice shall state the activity that will be undertaken and the approximate date on which the activity will occur. (Education Code 48983-48984)

The annual notification shall include a request that the parent/guardian sign the notice and return it to the school or, if the notice is provided in electronic format, that the parent/guardian submit a signed acknowledgment of receipt of the notice to the school. The parent/guardian's signature is not required. Any signature is an acknowledgment of receipt of the information but does not indicate that consent to participate in any particular program has been given or withheld. (Education Code 48982)

Whenever a student enrolls in a district school during the school year, the student's parents/guardians shall be given all required parental notifications at that time.

Notifications shall be presented in an understandable and uniform format.

When necessary, the district shall provide notifications to qualified individuals with disabilities in alternative formats, such as braille, large font, or audio recordings, to enable such individuals to effectively participate in any program, service, or activity, as required by law.

Whenever 15 percent or more of the students enrolled in a district school speak a single primary language other than English, as determined from the California Department of Education census data collected pursuant to Education Code 52164, all notices sent to the parent/guardian of any such student shall, in addition to being written in English, be written in the primary language, and may be responded to either in English or the primary language. (Education Code 48981, 48985)

Whenever an employee learns that a student's parent/guardian is unable to understand the district's printed notifications for any reason, the employee shall inform the principal or designee, who shall work with the parent/guardian to establish other appropriate means of communication.

## Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| State                  | Description                                                                                                 |
|------------------------|-------------------------------------------------------------------------------------------------------------|
| 17 CCR 2950-2951       | <a href="#">Hearing tests</a>                                                                               |
| 17 CCR 6000-6075       | School attendance immunization requirements                                                                 |
| 22 CCR 101218.1        | <a href="#">Child care and development licensing; parent/guardian rights</a>                                |
| 24 CCR 11B-703         | Bathroom signage                                                                                            |
| 5 CCR 11303            | <a href="#">Reclassification of English learners</a>                                                        |
| 5 CCR 11511.5          | <a href="#">English language proficiency assessment; test results</a>                                       |
| 5 CCR 11523            | <a href="#">Notice of proficiency examinations</a>                                                          |
| 5 CCR 17782            | <a href="#">Notice of Action; application for services</a>                                                  |
| 5 CCR 17783            | <a href="#">Notice of Action; recipient of services</a>                                                     |
| 5 CCR 18066            | <a href="#">Child care and development policies regarding excused and unexcused absences</a>                |
| 5 CCR 18094-18095      | <a href="#">Notice of Action; child care and development services</a>                                       |
| 5 CCR 18114            | <a href="#">Notice of delinquent fees; child care and development services</a>                              |
| 5 CCR 18118-18119      | <a href="#">Notice of Action; child care and development services</a>                                       |
| 5 CCR 3052             | <a href="#">Behavioral intervention</a>                                                                     |
| 5 CCR 4622             | Uniform complaint procedures                                                                                |
| 5 CCR 4631             | <a href="#">Uniform complaint procedures; notification of decision and right to appeal</a>                  |
| 5 CCR 4917             | <a href="#">Notification of sexual harassment policy</a>                                                    |
| 5 CCR 852              | <a href="#">Exemptions from state assessments</a>                                                           |
| 5 CCR 863              | <a href="#">Reports of state assessment results</a>                                                         |
| Civ. Code 1798.29      | <a href="#">District records; breach of security</a>                                                        |
| Ed. Code 17288         | <a href="#">Building standards for university campuses</a>                                                  |
| Ed. Code 17612         | <a href="#">Notification of pesticide use</a>                                                               |
| Ed. Code 220           | <a href="#">Prohibition of discrimination</a>                                                               |
| Ed. Code 221.5         | <a href="#">Equal opportunity</a>                                                                           |
| Ed. Code 231.5         | <a href="#">Sexual harassment policy</a>                                                                    |
| Ed. Code 231.6         | Poster of sexual harassment policy                                                                          |
| Ed. Code 234.1         | <a href="#">Student protections relating to discrimination, harassment, intimidation, and bullying</a>      |
| Ed. Code 234.7         | <a href="#">Student protections relating to immigration and citizenship status</a>                          |
| Ed. Code 244           | Prohibition of discrimination; instructional materials                                                      |
| Ed. Code 262.3         | <a href="#">Appeals for discrimination complaints; information regarding availability of civil remedies</a> |
| Ed. Code 310           | <a href="#">Language acquisition programs</a>                                                               |
| Ed. Code 313           | <a href="#">Reclassification of English learners; parental consultation</a>                                 |
| Ed. Code 313.2         | <a href="#">Long-term English learner; notification</a>                                                     |
| Ed. Code 32221.5       | <a href="#">Insurance for athletic team members</a>                                                         |
| Ed. Code 32255-32255.6 | <a href="#">Student's right to refrain from harmful or destructive use of animals</a>                       |
| Ed. Code 32282         | School safety plans                                                                                         |
| Ed. Code 32390         | <a href="#">Voluntary program for fingerprinting students</a>                                               |
| Ed. Code 33479-33479.9 | <a href="#">The Eric Parades Sudden Cardiac Arrest Prevention Act</a>                                       |
| Ed. Code 35160.5       | <a href="#">Extracurricular and cocurricular activities</a>                                                 |
| Ed. Code 35178.4       | <a href="#">Notice of accreditation status</a>                                                              |
| Ed. Code 35182.5       | <a href="#">Advertising in the classroom</a>                                                                |
| Ed. Code 35183         | <a href="#">School dress code; uniforms</a>                                                                 |
| Ed. Code 35186         | <a href="#">Complaints concerning deficiencies in instructional materials and facilities</a>                |
| Ed. Code 35211         | <a href="#">Driver training; district insurance, parent/guardian liability</a>                              |
| Ed. Code 35256         | <a href="#">School Accountability Report Card</a>                                                           |
| Ed. Code 35258         | <a href="#">School Accountability Report Card</a>                                                           |
| Ed. Code 35291         | <a href="#">Rules for student discipline</a>                                                                |
| Ed. Code 35292.5       | All-gender restroom signage                                                                                 |
| Ed. Code 35292.6       | <a href="#">School maintenance</a>                                                                          |
| Ed. Code 37616         | <a href="#">Consultation regarding year-round schedule</a>                                                  |
| Ed. Code 39831.5       | <a href="#">School bus rider rules and information</a>                                                      |
| Ed. Code 41329         | <a href="#">School closures and consolidation</a>                                                           |
| Ed. Code 440           | <a href="#">English language proficiency assessment; instruction in English language development</a>        |
| Ed. Code 44050         | <a href="#">Employee code of conduct; interaction with students</a>                                         |
| Ed. Code 44808.5       | <a href="#">Permission to leave school grounds</a>                                                          |
| Ed. Code 46010.1       | <a href="#">Notice regarding excuse to obtain confidential medical services</a>                             |
| Ed. Code 46014         | <a href="#">Regulations regarding absences for religious purposes</a>                                       |
| Ed. Code 46015         | <a href="#">Accommodations for pregnant and parenting students</a>                                          |
| Ed. Code 46160-46162   | <a href="#">Alternative schedule for junior high and high school; public hearing with notice</a>            |
| Ed. Code 46600-46611   | Interdistrict attendance agreements                                                                         |
| Ed. Code 48000         | <a href="#">Minimum age of admission</a>                                                                    |
| Ed. Code 48070.5       | <a href="#">Promotion and retention of students</a>                                                         |
| Ed. Code 48204         | <a href="#">Residency requirements</a>                                                                      |
| Ed. Code 48205         | <a href="#">Absence for personal reasons</a>                                                                |

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| Ed. Code 48206.3       | <a href="#">Students with temporary disabilities; individual instruction; definitions</a>       |
| Ed. Code 48207-48208   | <a href="#">Students with temporary disabilities in hospitals</a>                               |
| Ed. Code 48213         | <a href="#">Prior notice of exclusion from attendance</a>                                       |
| Ed. Code 48216         | <a href="#">Immunization and exclusion from attendance</a>                                      |
| Ed. Code 48260.5       | <a href="#">Notice regarding truancy</a>                                                        |
| Ed. Code 48262         | <a href="#">Need for parent/guardian conference regarding truancy</a>                           |
| Ed. Code 48263         | <a href="#">Referral to school attendance review board or probation department</a>              |
| Ed. Code 48301         | <a href="#">Interdistrict transfers</a>                                                         |
| Ed. Code 48412         | <a href="#">Certificate of proficiency</a>                                                      |
| Ed. Code 48432.3       | <a href="#">Voluntary enrollment in continuation education</a>                                  |
| Ed. Code 48432.5       | <a href="#">Involuntary transfers of students</a>                                               |
| Ed. Code 48850-48859   | <a href="#">Students in foster care and students experiencing homelessness</a>                  |
| Ed. Code 48850-48859   | <a href="#">Education of foster youth and homeless students</a>                                 |
| Ed. Code 48900.1       | <a href="#">Parent/Guardian attendance required after suspension</a>                            |
| Ed. Code 48904         | <a href="#">Liability of parent/guardian for willful student misconduct</a>                     |
| Ed. Code 48904-48904.3 | <a href="#">Withholding grades, diplomas, or transcripts</a>                                    |
| Ed. Code 48906         | <a href="#">Notification of release of student to peace officer</a>                             |
| Ed. Code 48911         | <a href="#">Notification in case of suspension</a>                                              |
| Ed. Code 48911.1       | <a href="#">Assignment to supervised suspension classroom</a>                                   |
| Ed. Code 48912         | <a href="#">Closed sessions; consideration of suspension</a>                                    |
| Ed. Code 48915.1       | <a href="#">Expelled students; enrollment in another district</a>                               |
| Ed. Code 48916         | <a href="#">Readmission procedures</a>                                                          |
| Ed. Code 48918         | <a href="#">Rules governing expulsion procedures</a>                                            |
| Ed. Code 48929         | <a href="#">Transfer of student convicted of violent felony or misdemeanor</a>                  |
| Ed. Code 48980         | <a href="#">Parent/Guardian notifications</a>                                                   |
| Ed. Code 48980.3       | <a href="#">Notification of pesticide use</a>                                                   |
| Ed. Code 48980.4       | <a href="#">Notice regarding full human papillomavirus (HPV) immunization</a>                   |
| Ed. Code 48980.5       | <a href="#">Availability of apprenticeship programs</a>                                         |
| Ed. Code 48980.6       | <a href="#">Dual enrollment and International Baccalaureate options notification</a>            |
| Ed. Code 48981         | <a href="#">Time and means of notification</a>                                                  |
| Ed. Code 48982         | <a href="#">Parent/Guardian signature acknowledging receipt of notice</a>                       |
| Ed. Code 48983         | <a href="#">Contents of notice</a>                                                              |
| Ed. Code 48984         | <a href="#">Activities prohibited unless notice given</a>                                       |
| Ed. Code 48985         | <a href="#">Notices to parents/guardian in language other than English</a>                      |
| Ed. Code 48985.5       | <a href="#">Synthetic drug use</a>                                                              |
| Ed. Code 48986         | <a href="#">Safe storage of firearms</a>                                                        |
| Ed. Code 48987         | <a href="#">Child abuse information</a>                                                         |
| Ed. Code 49013         | <a href="#">Use of uniform complaint procedures for complaints regarding student fees</a>       |
| Ed. Code 49063         | <a href="#">Notification of parent/guardian rights</a>                                          |
| Ed. Code 49067         | <a href="#">Student evaluation; student in danger of failing course</a>                         |
| Ed. Code 49068         | <a href="#">Transfer of permanent enrollment and scholarship record</a>                         |
| Ed. Code 49069.7       | <a href="#">Absolute right to access</a>                                                        |
| Ed. Code 49070         | <a href="#">Challenging content of student record</a>                                           |
| Ed. Code 49073         | <a href="#">Release of directory information</a>                                                |
| Ed. Code 49073.6       | <a href="#">Student records; social media</a>                                                   |
| Ed. Code 49076         | <a href="#">Access to student records</a>                                                       |
| Ed. Code 49077         | <a href="#">Access to information concerning a student in compliance with court order</a>       |
| Ed. Code 49392         | <a href="#">Threats of homicide at school</a>                                                   |
| Ed. Code 49403         | <a href="#">Cooperation in control of communicable disease and immunizations</a>                |
| Ed. Code 49423         | <a href="#">Administration of prescribed medication for student</a>                             |
| Ed. Code 49428.5       | <a href="#">Mental health poster</a>                                                            |
| Ed. Code 49451         | <a href="#">Physical examinations; parent/guardian refusal to consent</a>                       |
| Ed. Code 49452.5       | <a href="#">Screening for scoliosis</a>                                                         |
| Ed. Code 49452.6       | <a href="#">Type 1 diabetes informational materials</a>                                         |
| Ed. Code 49452.7       | <a href="#">Information on type 2 diabetes</a>                                                  |
| Ed. Code 49452.8       | <a href="#">Oral health assessment</a>                                                          |
| Ed. Code 49455.5       | <a href="#">Eye examination for purpose of eyeglasses</a>                                       |
| Ed. Code 49456         | <a href="#">Results of vision or hearing test</a>                                               |
| Ed. Code 49471-49472   | <a href="#">Insurance</a>                                                                       |
| Ed. Code 49475         | <a href="#">Student athletes; concussions and head injuries</a>                                 |
| Ed. Code 49476         | <a href="#">Student athletes; opioid fact sheet</a>                                             |
| Ed. Code 49480         | <a href="#">Continuing medication regimen for nonepisodic conditions</a>                        |
| Ed. Code 49510-49520   | <a href="#">Duffy-Moscone Family Nutrition Education and Services Act of 1970</a>               |
| Ed. Code 51101         | <a href="#">Psychological testing</a>                                                           |
| Ed. Code 51225.1       | <a href="#">Exemption from district graduation requirements</a>                                 |
| Ed. Code 51225.2       | <a href="#">Course credits</a>                                                                  |
| Ed. Code 51225.25      | <a href="#">Students participating in a newcomer program</a>                                    |
| Ed. Code 51225.3       | <a href="#">High school graduation requirements</a>                                             |
| Ed. Code 51225.31      | <a href="#">Graduation from high school; exemption for eligible students with special needs</a> |
| Ed. Code 51225.8       | <a href="#">Completion and submission of FAFSA and CADAA</a>                                    |



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| Ed. Code 51229           | <a href="#">Course of study for grades 7-12</a>                                                                    |
| Ed. Code 51500-51501     | <a href="#">Prejudices; nondiscriminatory subject matter</a>                                                       |
| Ed. Code 51513           | <a href="#">Personal beliefs; privacy</a>                                                                          |
| Ed. Code 51749.5         | <a href="#">Independent study</a>                                                                                  |
| Ed. Code 51938           | <a href="#">HIV/AIDS and sexual health instruction</a>                                                             |
| Ed. Code 52062           | <a href="#">Local control and accountability plans and the statewide system of support</a>                         |
| Ed. Code 52164           | <a href="#">Language census</a>                                                                                    |
| Ed. Code 52164.1         | <a href="#">Census-taking methods; determination of primary language; assessment of language skills</a>            |
| Ed. Code 52164.3         | <a href="#">Reassessment of English learners; notification of results</a>                                          |
| Ed. Code 52242           | <a href="#">Advanced placement examination fees</a>                                                                |
| Ed. Code 54444.2         | <a href="#">Migrant education programs; parent/guardian involvement</a>                                            |
| Ed. Code 56301           | <a href="#">Child-find system; policies regarding written notification rights</a>                                  |
| Ed. Code 56321           | <a href="#">Special education: proposed assessment plan</a>                                                        |
| Ed. Code 56321.5-56321.6 | <a href="#">Notice of parent/guardian rights pertaining to special education</a>                                   |
| Ed. Code 56329           | <a href="#">Written notice of right to findings; independent assessment</a>                                        |
| Ed. Code 56341.1         | <a href="#">Development of individualized education program; right to audio record meeting</a>                     |
| Ed. Code 56341.5         | <a href="#">Individualized education program team meetings</a>                                                     |
| Ed. Code 56343.5         | <a href="#">Individualized education program meetings</a>                                                          |
| Ed. Code 56366.45        | <a href="#">Change in status of a nonpublic, nonsectarian school or agency</a>                                     |
| Ed. Code 56521.1         | <a href="#">Behavioral intervention</a>                                                                            |
| Ed. Code 58501           | <a href="#">Alternative schools; notice required prior to establishment</a>                                        |
| Ed. Code 60615           | <a href="#">Exemption from state assessment</a>                                                                    |
| Ed. Code 60641           | <a href="#">California Assessment of Student Performance and Progress</a>                                          |
| Ed. Code 60900.5         | <a href="#">Use of CalPADS data</a>                                                                                |
| Ed. Code 69432.9         | <a href="#">Submission of grade point average to Cal Grant program</a>                                             |
| Ed. Code 8212            | <a href="#">Complaints related to preschool health and safety issues</a>                                           |
| Ed. Code 8483            | <a href="#">Before/after school program; enrollment priorities</a>                                                 |
| Ed. Code 8489            | <a href="#">Expulsion and suspension procedures in child care and development services programs</a>                |
| Ed. Code 8489.1          | <a href="#">Expulsion and suspension procedures in child care and development services programs</a>                |
| H&S Code 104420          | <a href="#">Tobacco use prevention</a>                                                                             |
| H&S Code 104855          | <a href="#">Availability of topical fluoride treatment</a>                                                         |
| H&S Code 116277          | <a href="#">Lead testing of potable water at schools and requirements to remedy</a>                                |
| H&S Code 120365-120375   | <a href="#">Immunizations</a>                                                                                      |
| H&S Code 120440          | <a href="#">Sharing immunization information</a>                                                                   |
| H&S Code 124100-124105   | <a href="#">Health screening and immunizations</a>                                                                 |
| H&S Code 1596.8555       | <a href="#">Administration of child day care licensing; posting license</a>                                        |
| H&S Code 1596.857        | <a href="#">Right to enter child care facility</a>                                                                 |
| H&S Code 1597.16         | <a href="#">Licensed child care centers; lead testing</a>                                                          |
| H&S Code 1797.196        | <a href="#">Automated external defibrillator locations</a>                                                         |
| Pen. Code 626.81         | <a href="#">Notice of permission granted to sex offender to volunteer on campus</a>                                |
| Pen. Code 627.5          | <a href="#">Hearing request following denial or revocation of registration</a>                                     |
| W&I Code 10228           | <a href="#">Child care providers; posting of rates, discounts, and scholarships</a>                                |
| <b>Federal</b>           | <b>Description</b>                                                                                                 |
| 20 USC 1232g             | <a href="#">Family Educational Rights and Privacy Act (FERPA) of 1974</a>                                          |
| 20 USC 1232h             | <a href="#">Privacy rights</a>                                                                                     |
| 20 USC 1415              | <a href="#">Procedural safeguards</a>                                                                              |
| 20 USC 6311              | <a href="#">State plan</a>                                                                                         |
| 20 USC 6312              | <a href="#">Local educational agency plan</a>                                                                      |
| 20 USC 6318              | <a href="#">Parent/guardian and family engagement</a>                                                              |
| 20 USC 7704              | <a href="#">Impact Aid; policies and procedures related to children residing on Indian lands</a>                   |
| 20 USC 7908              | <a href="#">Armed forces recruiter access to students</a>                                                          |
| 34 CFR 104.32            | <a href="#">District responsibility to provide free appropriate public education</a>                               |
| 34 CFR 104.36            | <a href="#">Procedural safeguards</a>                                                                              |
| 34 CFR 104.8             | <a href="#">Nondiscrimination</a>                                                                                  |
| 34 CFR 106.9             | <a href="#">Severability</a>                                                                                       |
| 34 CFR 200.48            | <a href="#">Teacher qualifications</a>                                                                             |
| 34 CFR 222.94            | <a href="#">Impact Aid; district responsibilities</a>                                                              |
| 34 CFR 300.300           | <a href="#">Parent/Guardian consent for special education evaluation</a>                                           |
| 34 CFR 300.322           | <a href="#">Parent/Guardian participation in IEP team meetings</a>                                                 |
| 34 CFR 300.502           | <a href="#">Independent educational evaluation of student with disability</a>                                      |
| 34 CFR 300.503           | <a href="#">Prior written notice regarding identification, evaluation, or placement of student with disability</a> |
| 34 CFR 300.504           | <a href="#">Procedural safeguards notice for students with disabilities</a>                                        |
| 34 CFR 300.508           | <a href="#">Due process complaint</a>                                                                              |
| 34 CFR 300.530           | <a href="#">Discipline procedures</a>                                                                              |
| 34 CFR 99.30             | <a href="#">Disclosure of personally identifiable information</a>                                                  |
| 34 CFR 99.34             | <a href="#">Student records; disclosure to other educational agencies</a>                                          |
| 34 CFR 99.37             | <a href="#">Disclosure of directory information</a>                                                                |
| 34 CFR 99.7              | <a href="#">Student records; annual notification</a>                                                               |
| 40 CFR 763.84            | <a href="#">Asbestos inspections, response actions, and post-response actions</a>                                  |
| 40 CFR 763.93            | <a href="#">Asbestos management plans</a>                                                                          |

42 USC 11431-11435  
 42 USC 1758  
 7 CFR 245.5  
 7 CFR 245.6a  
**Management Resources**  
 CA Office of the Attorney General  
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Court Decision  
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McKinney-Vento Homeless Assistance Act

[Child nutrition programs](#)  
[Eligibility criteria for free and reduced-price meals](#)  
[Verification of eligibility for free and reduced-price meals](#)

#### Description

[Promoting Safe Early Childhood Education for All: Guidance and Model Policies for Early Childhood Education and Child Care Providers Pursuant to the Family Preparedness Plan Act of 2025, April 2026](#)  
[Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's TK-12 Schools in Responding to Requests for Access and Information for Immigration Enforcement Purposes, December 2025](#)  
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Rev. Date: (3/05, 3/06, 3/07, 11/07, 8/21, 8/23, 11/24) 07/15/26  
Date Adopted:

**Instruction****Education for Homeless Children**

The Governing Board believes that the identification of students experiencing homelessness is critical to improving the educational outcomes of such students and ensuring that students experiencing homelessness have access to the same free and appropriate public education provided to other students within the district. The district shall provide students experiencing homelessness with access to education and other services necessary for such students to meet the same challenging academic standards as other students.

When there are at least 15 students experiencing homelessness in the district or a district school, the district's local control and accountability plan (LCAP) shall include goals and specific actions to improve student achievement and other outcomes of students experiencing homelessness. (Education Code 52052, 52060, 52064)

The Superintendent or designee shall review district policies at least once every three years and recommend updates to ensure removal of any barriers to the education of students experiencing homelessness and unaccompanied youth. Any such review shall address identification, enrollment, and retention of such students, including those barriers that are due to absences or outstanding fees or fines. (Education Code 48851.3, 42 USC 11432)

The Superintendent or designee shall designate an appropriate staff person to serve as a liaison for homeless children and youths. The district liaison for homeless students shall fulfill the duties specified in 42 USC 11432 to assist in identifying and supporting students experiencing homelessness to succeed in school, and as specified in Education Code 48851.3 related to trainings for district staff providing assistance to students experiencing homelessness.

The Superintendent or designee shall ensure that each district school identifies all students experiencing homelessness and unaccompanied youths enrolled at the school. (Education Code 48851)

To ensure easy identification of students experiencing homelessness, the Superintendent or designee shall annually provide and administer a housing questionnaire developed by the California Department of Education (CDE) to all parents/guardians of students and all unaccompanied youths. (Education Code 48851)

If the primary language of a student's parent/guardian or an unaccompanied youth is not English, either the housing questionnaire shall be made available in the primary language of the student's parent/guardian or the unaccompanied youth pursuant to Education Code 48985, or an appropriate translation of the housing questionnaire shall be provided upon request of a student's parent/guardian or an unaccompanied youth. (Education Code 48851)

The Superintendent or designee shall report to CDE the number of students experiencing homelessness, including unaccompanied youths, enrolled in the district as identified from the

housing questionnaire described above. (Education Code 48851)

Additionally, the Superintendent or designee shall ensure that the district liaison's contact information and other information on homelessness, including, but not limited to, information regarding the educational rights and resources available to persons experiencing homelessness, are posted on the district and school websites as specified in the accompanying administrative regulation. (Education Code 48852.6)

The Superintendent or designee shall ensure that placement decisions for students experiencing homelessness are based on the student's best interest as defined in law and administrative regulation.

Each student experiencing homelessness shall be provided services that are comparable to services offered to other students in the school, including, but not limited to, transportation, educational programs for which the student meets the eligibility criteria (such as federal Title I services or similar state or local programs, programs for students with disabilities, and educational programs for English learners), career and technical education programs, programs for gifted and talented students, and school nutrition programs. (Education Code 48850; 42 USC 11432)

Students experiencing homelessness shall not be segregated into a separate school or program based on their status as homeless and shall not be stigmatized in any way. However, the Superintendent or designee may separate students experiencing homelessness on school grounds as necessary for short periods of time for health and safety emergencies or to provide temporary, special, and supplementary services to meet their unique needs. (42 USC 11432, 11433)

The Superintendent or designee shall ensure that information and/or materials for students experiencing homelessness are provided in a manner and form understandable to the student's parents/guardians and to unaccompanied youths.

Information about the living situation of a student experiencing homelessness shall be considered part of a student's educational record, subject to the Family Educational Rights and Privacy Act, shall not be deemed to be directory information as defined in 20 USC 1232g, and shall not be released without written consent. (42 USC 11432)

The Superintendent or designee shall coordinate with other agencies and entities to ensure that students experiencing homelessness are promptly identified, ensure that students experiencing homelessness have access to and are in reasonable proximity to available education and related support services, and raise the awareness of school personnel and service providers of the effects of short-term stays in a shelter and other challenges associated with homelessness. Toward these ends, the Superintendent or designee shall collaborate with local social services agencies, other agencies or entities providing services to students experiencing homelessness, and, if applicable, transitional housing facilities. Additionally, the Superintendent or designee shall coordinate transportation, transfer of school records, and other interdistrict activities with other local educational agencies. As necessary, the Superintendent or designee shall coordinate, within the district and with other involved local educational agencies, services for students experiencing homelessness and services for students with disabilities. (42 USC 11432)

At least annually, the district liaison and other appropriate staff shall participate in professional development and other technical assistance activities to assist them in identifying and meeting the needs of students experiencing homelessness. Such professional development and technical assistance shall include, but are not limited to, training on the district's homeless education program policies, definitions of terms related to homelessness, recognition of signs that students are experiencing or are at risk of experiencing homelessness, the steps that should be taken once a potentially homeless student is identified, and how to connect students experiencing homelessness with appropriate housing and service providers. (Education Code 48851.3, 48852.5; 42 USC 11432)

At least annually, the Superintendent or designee shall report to the Board on the identification of and outcomes for students experiencing homelessness, which may include, but are not limited to, the housing questionnaire responses, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, suspension/expulsion rates, and other outcomes related to any goals and specific actions identified in the LCAP. Based on the evaluation data, the district shall revise its strategies as needed to more effectively identify and support the education of students experiencing homelessness.

#### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| <b>State</b>                                 | <b>Description</b>                                                                                             |
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| 5 CCR 4600-4670                              | <a href="#">Uniform complaint procedures</a>                                                                   |
| Ed. Code 39807.5                             | <a href="#">Payment of transportation costs by parents</a>                                                     |
| Ed. Code 48850                               | <a href="#">Academic achievement of students in foster care and homeless children</a>                          |
| Ed. Code 48850-48859                         | <a href="#">Education of foster youth and homeless students</a>                                                |
| Ed. Code 48851                               | <a href="#">Identification of homeless children and youths and unaccompanied youths; housing questionnaire</a> |
| Ed. Code 48851.3                             | <a href="#">Homeless education program policies; liaison responsibilities</a>                                  |
| Ed. Code 48851.5                             | <a href="#">Local educational agency liaison for homeless children and youths</a>                              |
| Ed. Code 48852.3                             | <a href="#">Monitoring for compliance with chapter</a>                                                         |
| Ed. Code 48852.5                             | <a href="#">Notice of educational rights of homeless students</a>                                              |
| Ed. Code 48852.6                             | <a href="#">Information regarding homelessness</a>                                                             |
| Ed. Code 48852.7                             | <a href="#">Education of homeless students; immediate enrollment</a>                                           |
| Ed. Code 48859                               | <a href="#">Definitions</a>                                                                                    |
| Ed. Code 48915.5                             | <a href="#">Recommended expulsion; foster youth with disabilities</a>                                          |
| Ed. Code 48918.1                             | <a href="#">Notice of recommended expulsion</a>                                                                |
| Ed. Code 48985                               | <a href="#">Notices to parents/guardians in language other than English</a>                                    |
| Ed. Code 51225.1-51225.3                     | <a href="#">Graduation requirements</a>                                                                        |
| Ed. Code 52052                               | <a href="#">Accountability; numerically significant student subgroups</a>                                      |
| Ed. Code 52060-52077                         | <a href="#">Local control and accountability plan</a>                                                          |
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| 20 USC 1087vv                                | Free Application for Federal Student Aid; definitions                                                          |
| 20 USC 1232g                                 | <a href="#">Family Educational Rights and Privacy Act (FERPA) of 1974</a>                                      |
| 20 USC 1400-1482                             | <a href="#">Individuals with Disabilities Education Act</a>                                                    |
| 20 USC 6311                                  | <a href="#">State plan</a>                                                                                     |
| 42 USC 11301-11435                           | McKinney-Vento Homeless Assistance Act                                                                         |
| 42 USC 12705                                 | <a href="#">Cranston-Gonzalez National Affordable Housing Act; state and local strategies</a>                  |
| <b>Management Resources</b>                  | <b>Description</b>                                                                                             |
| California Child Welfare Council Publication | <a href="#">Partial Credit Model Policy and Practice Recommendations</a>                                       |

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| California Department of Education Publication     | <a href="#">Federal Program Monitoring Instrument</a>                                                                           |
| California Department of Education Publication     | <a href="#">Homeless Education Dispute Resolution Process, March 2020</a>                                                       |
| National Center for Homeless Education Publication | <a href="#">Homeless Liaison Toolkit, 2020</a>                                                                                  |
| U.S. Department of Education Guidance              | <a href="#">Education for Homeless Children and Youths Program, Non-Regulatory Guidance, August 2018</a>                        |
| Website                                            | <a href="#">CSBA District and County Office of Education Legal Services</a>                                                     |
| Website                                            | <a href="#">California State University</a>                                                                                     |
| Website                                            | <a href="#">University of California</a>                                                                                        |
| Website                                            | <a href="#">California Department of Education, Homeless Children and Youth Education</a>                                       |
| Website                                            | <a href="#">National Center for Homeless Education at SERVE</a>                                                                 |
| Website                                            | <a href="#">National Homelessness Law Center</a>                                                                                |
| Website                                            | <a href="#">U.S. Department of Education - Education for Homeless Children and Youths Grants for State and Local Activities</a> |
| Website                                            | <a href="#">California Community Colleges</a>                                                                                   |
| Website                                            | <a href="#">California Interscholastic Federation</a>                                                                           |
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Rev. Date: (7/02, 7/05, 12/15, 8/23) 07/15/26  
Date Adopted:

**Instruction**

**Education for Homeless Children**

**Definitions**

*Homeless students or students experiencing homelessness* means students who lack a fixed, regular, and adequate nighttime residence and includes: (Education Code 48859; 42 USC 11434a)

1. Students who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals
2. Students who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as regular sleeping accommodations for human beings
3. Students who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings
4. Migratory children who qualify as homeless because they are living in conditions described in Items #1-3 above

*Unaccompanied youth* includes a homeless child or youth not in the physical custody of a parent or guardian. (Education Code 48859; 42 USC 11434a)

*School of origin* means the school that the student experiencing homelessness attended when permanently housed or the school in which the student was last enrolled, including a preschool. If the school the student experiencing homelessness attended when permanently housed is different from the school in which the student was last enrolled, or if there is some other school that the student attended within the preceding 15 months and with which the student is connected, the district liaison for homeless students, in consultation with and with the agreement of the student experiencing homelessness and the person holding the right to make educational decisions for the student, shall determine which school is, in the best interests of the student experiencing homelessness, deemed the school of origin. (Education Code 48852.7; 42 USC 11432)

*Best interest* means that, in making educational and school placement decisions for a student experiencing homelessness, consideration is given to, among other factors, educational stability, the opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress, and the student's access to academic resources, services, and extracurricular and enrichment activities that are available to all district students. (Education Code 48850, 48853; 42 USC 11432)

**District Liaison**

The Superintendent designates the following staff person as the district liaison for homeless students: (42 USC 11432)

Primary: Director of Student Services  
Secondary: Principal of Harvest Grove

The district's liaison for homeless students shall: (Education Code 48851.3, 48851.5, 48852.5; 42 USC 11432)

1. Ensure that students experiencing homelessness are identified by school personnel through outreach and coordination activities with other entities and agencies
2. Ensure that students experiencing homelessness are enrolled in, and have a full and equal opportunity to succeed in, district schools
3. Ensure that families and students experiencing homelessness have access to and receive educational services for which they are eligible, including services through Head Start and Early Head Start programs, early intervention services under Part C of the federal Individuals with Disabilities Education Act, and other preschool programs administered by the district
4. Ensure that families and students experiencing homelessness receive referrals to health care services, dental services, mental health and substance abuse services, housing services, and other appropriate services
5. Inform parents/guardians of the educational and related opportunities available to their children and ensure that they are provided with meaningful opportunities to participate in the education of their children
6. Disseminate public notice of the educational rights of students experiencing homelessness in locations frequented by parents/guardians of students experiencing homelessness and by unaccompanied youth, including schools, shelters, public libraries, and hunger relief agencies (soup kitchens)

The rights shall be presented in a manner and form understandable to the parents/guardians of homeless students and unaccompanied youth.

7. Mediate enrollment disputes in accordance with law and the section "Resolving Enrollment Disputes" below
8. Fully inform parents/guardians of students experiencing homelessness and unaccompanied youth of all transportation services, including transportation to the school of origin, and assist them in accessing transportation to the school of choice
9. Offer annual training related to the district's homeless education program policies to school personnel who provide services to students experiencing homelessness, including principals and other school leaders, attendance officers, teachers, enrollment personnel, and specialized instructional support personnel, to ensure that such employees are informed of available training, professional development, and other support, and the services provided by the district liaison for homeless students

10. Ensure that unaccompanied youth are enrolled in school, have opportunities to meet the same challenging state academic standards established for other students, and are informed of their status as independent students under 20 USC 1087vv and that they may receive assistance from the district liaison to receive verification of their independent student status for purposes of applying for federal student aid pursuant to 20 USC 1090
11. Coordinate and collaborate with state coordinators and community and school personnel responsible for the provision of education and related services to students experiencing homelessness, including the collection and provision of comprehensive data to the state coordinator as required by law

Additionally, when notified pursuant to Education Code 48918.1, the district liaison shall assist, facilitate, or represent a student experiencing homelessness who is undergoing a disciplinary proceeding that could result in the student's expulsion. When notified pursuant to Education Code 48915.5, the district liaison shall participate in an individualized education program (IEP) team meeting to make a manifestation determination regarding the behavior of a student with a disability.

The Superintendent or designee shall inform students experiencing homelessness, their parents/guardians, school personnel, service providers, and advocates working with homeless families of the duties of the district's liaison. Additionally, the Superintendent or designee shall provide the name and contact information of the district's liaison to the California Department of Education (CDE) for publishing on CDE's website. (42 USC 11432)

## **Enrollment**

The district shall make placement decisions for students experiencing homelessness based on the student's best interest. (Education Code 48850; 42 USC 11432)

In determining a student's best interest, a student experiencing homelessness shall, to the extent feasible, be placed in the school of origin, unless the student's parent/guardian or the unaccompanied youth requests otherwise. (Education Code 48852.7; 42 USC 11432)

When determining the best interest of any student experiencing homelessness, the district shall give priority to the request of the student's parent/guardian, or in the case of an unaccompanied youth, the request of the student. Additionally, the student's educational stability and opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress and other student-centered factors related to the student's best interest, including the impact of mobility on the student's achievement, education, health, and safety, shall be considered. (Education Code 48850; 42 USC 11432)

Such factors may include, but are not limited to, the age of the student, the distance of the commute and the impact it may have on the student's education, personal safety issues, the student's need for special instruction, the length of anticipated stay in the temporary shelter or other temporary location, likely area of future housing, school placement of siblings, and the

time remaining in the school year.

However, placement decisions shall not be based on whether a student experiencing homelessness lives with the student's homeless parent/guardian or has been temporarily placed elsewhere. (42 USC 11432)

In the case of an unaccompanied youth, the district liaison shall assist in placement or enrollment decisions, give priority to the views of the student, and provide notice to the student of the right to appeal. (42 USC 11432)

Once a placement decision has been made, the principal or designee shall immediately enroll the student in the school of choice. The student shall be enrolled even if the student: (Education Code 48850, 48852.7; 42 USC 11432)

1. Has outstanding fees, fines, textbooks, or other items or monies due to the school last attended
2. Does not have clothing normally required by the school, such as school uniforms
3. Is unable to produce records normally required for enrollment, such as previous academic records, proof of residency, and records of immunization and other required health records
4. Has missed application or enrollment deadlines during any period of homelessness

The principal or designee shall immediately contact the school last attended by the student to obtain the relevant records. If the student needs to obtain immunizations or does not possess immunization or other required health records, the principal or designee shall immediately refer the parent/guardian to the district liaison for homeless students. The district liaison shall assist the parent/guardian, or the student if the student is an unaccompanied youth, in obtaining the necessary immunizations, screenings, or records for the student. (42 USC 11432)

If the student is placed at a school other than the school of origin or the school requested by the student's parent/guardian or the student, if an unaccompanied youth, the Superintendent or designee shall provide the parent/guardian or the unaccompanied youth with a written explanation of the reasons for the decision, including why placement in the student's school of origin or requested school is not in the student's best interest, along with a statement regarding the right to appeal the placement decision. The written explanation shall be in a manner and form understandable to such parent/guardian or unaccompanied youth. (42 USC 11432)

At the point of any change or subsequent change in the residence of a student experiencing homelessness, the student may continue attending the student's school of origin for the duration of the homelessness. (Education Code 48852.7; 42 USC 11432)

To ensure that the student experiencing homelessness has the benefit of matriculating with the student's peers in accordance with the established feeder patterns, the following shall apply: (Education Code 48852.7; 42 USC 11432)

1. If the student is transitioning between grade levels, the student shall be allowed to continue in the same attendance area
2. If the student is transitioning to a middle school or high school, and the school designated for matriculation is in another school district, the student shall be allowed to continue to the school designated for matriculation in that district

If the student's housing status changes before the end of the school year so that the student is no longer experiencing homelessness, the student shall be allowed to stay in the school of origin: (Education Code 48852.7)

1. Through the duration of the school year if the student is in grades K-8
2. Through graduation if the student is in high school

When the district offers an intersession program, priority access shall be given to students experiencing homelessness. If a student experiencing homelessness will be moving during an intersession period, the student's parent/guardian, educational rights holder, or Indian custodian in the case of an Indian child, or, if there is no parent/guardian, educational rights holder, or Indian custodian, the unaccompanied homeless youth, shall determine which school the student attends for the intersession period. (Education Code 48850)

### **Resolving Enrollment Disputes**

If a dispute arises over student eligibility, school selection, or enrollment in a particular school, the matter shall be referred to the district liaison, who shall carry out the dispute resolution process as expeditiously as possible. (42 USC 11432)

The parent/guardian or unaccompanied youth shall be provided with a written explanation of any decisions related to eligibility, school selection, or enrollment and of the right of the parent/guardian or unaccompanied youth to appeal such decisions. (42 USC 11432)

The written explanation shall include:

1. A description of the action proposed or refused by the district
2. An explanation of why the action is proposed or refused
3. A description of any other options the district considered and the reasons that any other options were rejected
4. A description of any other factors relevant to the district's decision and information related to the eligibility or best interest determination including the facts, witnesses, and evidence relied upon and their sources
5. Appropriate timelines to ensure any relevant deadlines are not missed
6. Contact information for the district liaison and state coordinator, and a brief description

of those roles

The written explanation shall be complete, as brief as possible, simply stated, and provided in language that the parent/guardian or student can understand.

The district liaison may use an informal process as an alternative to formal dispute resolution procedures, provided that the parents/guardians or unaccompanied youth have access to the more formal process if informal resolution is not successful in resolving the matter.

In working with a student's parents/guardians or unaccompanied youth to resolve an enrollment dispute, the district liaison shall:

1. Inform the student's parents/guardians or unaccompanied youth that written and/or oral documentation to support their position may be provided
2. Inform the student's parents/guardians or unaccompanied youth that they may seek the assistance of social services, advocates, and/or service providers in having the dispute resolved
3. Provide a simple form that they may use and turn in to the school to initiate the dispute resolution process
4. Provide a copy of the dispute form they submit for their records
5. Provide the outcome of the dispute for their records

When a student's parent/guardian or an unaccompanied youth involved in the enrollment dispute is an English learner, Items #1-5 shall be provided either in the native language of the parent/guardian or unaccompanied youth or through an interpreter. Any additional support needed because of a disability of that parent/guardian or unaccompanied youth shall be made available without a charge.

If a parent/guardian or unaccompanied youth disagrees with the district liaison's enrollment decision, the decision may be appealed to the Superintendent. The Superintendent shall make a determination within five working days.

If the parent/guardian chooses to appeal the district's placement decision, the district liaison shall forward all written documentation and related paperwork to the liaison for homeless students at the county office of education.

Pending final resolution of the dispute, including all available appeals, the student shall be immediately enrolled in the school in which enrollment is sought and shall be allowed to attend classes and participate fully in school activities. (42 USC 11432, 11434a)

## **Transportation**

The district shall provide transportation for a student experiencing homelessness to and from the



student's school of origin when the student is residing within the district and the parent/guardian, or the district liaison in the case of an unaccompanied youth, requests that such transportation be provided. If the student moves outside of district boundaries, but continues to attend the student's school of origin within this district, the Superintendent or designee shall consult with the superintendent of the district in which the student is now residing to agree upon a method to apportion the responsibility and costs of the transportation. (42 USC 11432)

Any fees that the district charges for home-to-school transportation and other transportation as expressly provided by law shall be waived for students experiencing homelessness. (Education Code 39807.5)

The district shall not be obligated to provide transportation to students who continue attending their school of origin after they secure permanent housing, unless the formerly homeless student has an IEP that includes transportation as a necessary related service for the student. (Education Code 48852.7)

### **Transfer of Coursework and Credits**

When a student experiencing homelessness transfers into a district school, the student's coursework and credits shall be transferred as specified in Education Code 51225.2 and Board Policy and Administrative Regulation 6146.3 - Reciprocity of Academic Credit.

### **Applicability of Graduation Requirements**

A student experiencing homelessness who transfers to a district school shall be expected to complete all courses and fulfill graduation requirements as specified in Board Policy 6146.1 - High School Graduation Requirements, unless the student has completed the second year of high school and thereby exempted from such requirements in accordance with Education Code 51225.1.

### **Eligibility for Extracurricular Activities**

A student experiencing homelessness who enrolls in any district school shall have access to extracurricular and enrichment activities that are available to all students in the school, including but not limited to, interscholastic sports administered by the California Interscholastic Federation. (Education Code 48850)

### **Notification and Posting Requirements**

The Superintendent or designee shall ensure that a list of the district's liaison(s) and the contact information for such liaison(s), as well as specific information on homelessness, including, but not limited to, information regarding the educational rights and resources available to students experiencing homelessness, are posted on the district's website. (Education Code 48852.6)

Additionally, each district school that has a website shall post the contact information for the district liaison and the name and contact information of any employee or other person under

contract with the school who assists the district liaison in completing the liaison's duties pursuant to 42 USC 11432. (Education Code 48852.6)

#### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| <b>State</b>                                       | <b>Description</b>                                                                                                              |
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| 5 CCR 4600-4670                                    | <a href="#">Uniform complaint procedures</a>                                                                                    |
| Ed. Code 39807.5                                   | <a href="#">Payment of transportation costs by parents</a>                                                                      |
| Ed. Code 48850                                     | <a href="#">Academic achievement of students in foster care and homeless children</a>                                           |
| Ed. Code 48850-48859                               | <a href="#">Education of foster youth and homeless students</a>                                                                 |
| Ed. Code 48851                                     | <a href="#">Identification of homeless children and youths and unaccompanied youths; housing questionnaire</a>                  |
| Ed. Code 48851.3                                   | <a href="#">Homeless education program policies; liaison responsibilities</a>                                                   |
| Ed. Code 48851.5                                   | <a href="#">Local educational agency liaison for homeless children and youths</a>                                               |
| Ed. Code 48852.3                                   | <a href="#">Monitoring for compliance with chapter</a>                                                                          |
| Ed. Code 48852.5                                   | <a href="#">Notice of educational rights of homeless students</a>                                                               |
| Ed. Code 48852.6                                   | <a href="#">Information regarding homelessness</a>                                                                              |
| Ed. Code 48852.7                                   | <a href="#">Education of homeless students; immediate enrollment</a>                                                            |
| Ed. Code 48859                                     | <a href="#">Definitions</a>                                                                                                     |
| Ed. Code 48915.5                                   | <a href="#">Recommended expulsion; foster youth with disabilities</a>                                                           |
| Ed. Code 48918.1                                   | <a href="#">Notice of recommended expulsion</a>                                                                                 |
| Ed. Code 48985                                     | <a href="#">Notices to parents/guardians in language other than English</a>                                                     |
| Ed. Code 51225.1-51225.3                           | <a href="#">Graduation requirements</a>                                                                                         |
| Ed. Code 52052                                     | <a href="#">Accountability; numerically significant student subgroups</a>                                                       |
| Ed. Code 52060-52077                               | <a href="#">Local control and accountability plan</a>                                                                           |
| <b>Federal</b>                                     | <b>Description</b>                                                                                                              |
| 20 USC 1087vv                                      | Free Application for Federal Student Aid; definitions                                                                           |
| 20 USC 1232g                                       | <a href="#">Family Educational Rights and Privacy Act (FERPA) of 1974</a>                                                       |
| 20 USC 1400-1482                                   | <a href="#">Individuals with Disabilities Education Act</a>                                                                     |
| 20 USC 6311                                        | <a href="#">State plan</a>                                                                                                      |
| 42 USC 11301-11435                                 | McKinney-Vento Homeless Assistance Act                                                                                          |
| 42 USC 12705                                       | <a href="#">Cranston-Gonzalez National Affordable Housing Act; state and local strategies</a>                                   |
| <b>Management Resources</b>                        | <b>Description</b>                                                                                                              |
| California Child Welfare Council Publication       | <a href="#">Partial Credit Model Policy and Practice Recommendations</a>                                                        |
| California Department of Education Publication     | <a href="#">Federal Program Monitoring Instrument</a>                                                                           |
| California Department of Education Publication     | <a href="#">Homeless Education Dispute Resolution Process, March 2020</a>                                                       |
| National Center for Homeless Education Publication | <a href="#">Homeless Liaison Toolkit, 2020</a>                                                                                  |
| U.S. Department of Education Guidance              | <a href="#">Education for Homeless Children and Youths Program, Non-Regulatory Guidance, August 2018</a>                        |
| Website                                            | <a href="#">CSBA District and County Office of Education Legal Services</a>                                                     |
| Website                                            | <a href="#">California State University</a>                                                                                     |
| Website                                            | <a href="#">University of California</a>                                                                                        |
| Website                                            | <a href="#">California Department of Education, Homeless Children and Youth Education</a>                                       |
| Website                                            | <a href="#">National Center for Homeless Education at SERVE</a>                                                                 |
| Website                                            | <a href="#">National Homelessness Law Center</a>                                                                                |
| Website                                            | <a href="#">U.S. Department of Education - Education for Homeless Children and Youths Grants for State and Local Activities</a> |

Website  
 Website  
 Website  
**Cross References**

[California Community Colleges](#)  
[California Interscholastic Federation](#)  
[California Child Welfare Council](#)

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| 0500        | <a href="#">Accountability</a>                                                |
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| 1312.3-E(1) | <a href="#">Uniform Complaint Procedures</a>                                  |
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| 6159        | <a href="#">Individualized Education Program</a>                                  |
| 6159        | <a href="#">Individualized Education Program</a>                                  |
| 6159.1      | <a href="#">Procedural Safeguards And Complaints For Special Education</a>        |
| 6159.1      | <a href="#">Procedural Safeguards And Complaints For Special Education</a>        |
| 6159.3      | <a href="#">Appointment Of Surrogate Parent For Special Education Students</a>    |
| 6159.3      | <a href="#">Appointment Of Surrogate Parent For Special Education Students</a>    |
| 6162.51     | <a href="#">State Academic Achievement Tests</a>                                  |
| 6162.51     | <a href="#">State Academic Achievement Tests</a>                                  |
| 6164.2      | <a href="#">Guidance/Counseling Services</a>                                      |
| 6164.5      | <a href="#">Student Success Teams</a>                                             |
| 6164.5      | <a href="#">Student Success Teams</a>                                             |
| 6171        | <a href="#">Title I Programs</a>                                                  |
| 6171        | <a href="#">Title I Programs</a>                                                  |
| 6172        | <a href="#">Gifted And Talented Student Program</a>                               |
| 6172        | <a href="#">Gifted And Talented Student Program</a>                               |
| 6173.1      | <a href="#">Education For Foster Youth</a>                                        |
| 6173.1      | <a href="#">Education For Foster Youth</a>                                        |
| 6174        | <a href="#">Education For English Learners</a>                                    |
| 6174        | <a href="#">Education For English Learners</a>                                    |
| 6177        | <a href="#">Summer Learning Programs</a>                                          |
| 6178        | <a href="#">Career Technical Education</a>                                        |
| 6178        | <a href="#">Career Technical Education</a>                                        |
| 6179        | <a href="#">Supplemental Instruction</a>                                          |
| 6190        | <a href="#">Evaluation Of The Instructional Program</a>                           |

Rev. Date: (7/05, 12/14, 12/15, 8/23) 07/15/26  
Date Adopted:

**Education for Homeless Children**

**Instruction**

**DISTRICT EXPLANATION OF DECISION  
RELATED TO ELIGIBILITY, SCHOOL SELECTION, OR ENROLLMENT**

Instructions: The following form provides notice and explanation to a student's parent/guardian or an unaccompanied youth regarding the district's decision related to student eligibility, school selection, or enrollment.

Date:\_\_\_\_\_ Name of person completing form:\_\_\_\_\_

Title:\_\_\_\_\_ Phone number:\_\_\_\_\_

In accordance with the federal McKinney-Vento Homeless Assistance Act (42 USC 11431-11435), this notification is being provided to either:

Name of parent(s)/guardian(s): \_\_\_\_\_

Name of unaccompanied student: \_\_\_\_\_

School requested:\_\_\_\_\_

District's placement decision (name of school):\_\_\_\_\_

Action(s) proposed/refused by the district related to eligibility, school selection, or enrollment:

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The district's determination regarding eligibility, school selection, or enrollment was based upon the following evidence and for the following reasons:

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Other options that the district considered, if any, included the following options which were rejected for the following reasons:

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Factors relevant to the district's decision and information related to the eligibility or best interest determination including the facts, witnesses, and evidence relied upon and their sources, if any:

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You have the right to appeal this decision to the district Superintendent. To do so, contact the district's homeless liaison listed below within the next \_\_\_\_\_ (insert number of days) days to request a Dispute Form. You may provide written or verbal documentation to support your position, and may also seek the assistance of social services, advocates, and/or service providers in the dispute process. The Superintendent or designee will review all the evidence and will notify you of their decision within \_\_\_\_\_ (insert number of days) days.

If you are not satisfied with the Superintendent's decision, you may appeal to the \_\_\_\_\_ (insert county name) County Office of Education. If you are not satisfied with the county office's decision, you may then appeal to the California Department of Education. The district's homeless liaison can assist you with this appeal.

#### CONTACT INFORMATION:

**District Liaison:** The district liaison is one of the primary contacts between families experiencing homelessness and school or district staff. The district liaison for homeless students is responsible for coordinating services to ensure that students experiencing homelessness enroll in school and have the opportunity to succeed academically, and mediates enrollment disputes as needed.

Name of district's homeless liaison: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Phone number: \_\_\_\_\_

**County Liaison:** If you appeal the district's decision to the county office of education, the district liaison shall forward all written documentation and related paperwork to the homeless liaison at the county office. The county liaison will review the materials and determine the eligibility, school selection, or enrollment decision within five working days of receiving the materials. The county liaison will notify you of the decision.

Name of County Office of Education homeless liaison: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Phone number: \_\_\_\_\_

**State Coordinator:** If you appeal the county office's decision to the California Department of Education, the county homeless liaison shall forward all written documentation and related paperwork to the State Homeless Coordinator. The state coordinator will review the district, county office, and parent/guardian information and will notify you of the decision within ten working days of receiving the materials.

Name of state homeless coordinator:\_\_\_\_\_

Address:\_\_\_\_\_

Email Address:\_\_\_\_\_

Phone number: \_\_\_\_\_

## **RIGHTS:**

Pending the final resolution of this dispute, including the period of all appeals, the student has the right to immediately enroll in the school requested and to participate fully in school activities at that school.

## **Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| <b>State</b>                                          | <b>Description</b>                                                                                                              |
|-------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| 5 CCR 4600-4670                                       | <a href="#">Uniform complaint procedures</a>                                                                                    |
| Ed. Code 39807.5                                      | <a href="#">Payment of transportation costs by parents</a>                                                                      |
| Ed. Code 48850                                        | <a href="#">Academic achievement of students in foster care and homeless children</a>                                           |
| Ed. Code 48850-48859                                  | <a href="#">Education of foster youth and homeless students</a>                                                                 |
| Ed. Code 48851                                        | <a href="#">Identification of homeless children and youths and unaccompanied youths; housing questionnaire</a>                  |
| Ed. Code 48851.3                                      | <a href="#">Homeless education program policies; liaison responsibilities</a>                                                   |
| Ed. Code 48851.5                                      | <a href="#">Local educational agency liaison for homeless children and youths</a>                                               |
| Ed. Code 48852.3                                      | <a href="#">Monitoring for compliance with chapter</a>                                                                          |
| Ed. Code 48852.5                                      | <a href="#">Notice of educational rights of homeless students</a>                                                               |
| Ed. Code 48852.6                                      | <a href="#">Information regarding homelessness</a>                                                                              |
| Ed. Code 48852.7                                      | <a href="#">Education of homeless students; immediate enrollment</a>                                                            |
| Ed. Code 48859                                        | <a href="#">Definitions</a>                                                                                                     |
| Ed. Code 48915.5                                      | <a href="#">Recommended expulsion; foster youth with disabilities</a>                                                           |
| Ed. Code 48918.1                                      | <a href="#">Notice of recommended expulsion</a>                                                                                 |
| Ed. Code 48985                                        | <a href="#">Notices to parents/guardians in language other than English</a>                                                     |
| Ed. Code 51225.1-51225.3                              | <a href="#">Graduation requirements</a>                                                                                         |
| Ed. Code 52052                                        | <a href="#">Accountability; numerically significant student subgroups</a>                                                       |
| Ed. Code 52060-52077                                  | <a href="#">Local control and accountability plan</a>                                                                           |
| <b>Federal</b>                                        | <b>Description</b>                                                                                                              |
| 20 USC 1087vv                                         | <a href="#">Free Application for Federal Student Aid; definitions</a>                                                           |
| 20 USC 1232g                                          | <a href="#">Family Educational Rights and Privacy Act (FERPA) of 1974</a>                                                       |
| 20 USC 1400-1482                                      | <a href="#">Individuals with Disabilities Education Act</a>                                                                     |
| 20 USC 6311                                           | <a href="#">State plan</a>                                                                                                      |
| 42 USC 11301-11435                                    | <a href="#">McKinney-Vento Homeless Assistance Act</a>                                                                          |
| 42 USC 12705                                          | <a href="#">Cranston-Gonzalez National Affordable Housing Act; state and local strategies</a>                                   |
| <b>Management Resources</b>                           | <b>Description</b>                                                                                                              |
| California Child Welfare Council<br>Publication       | <a href="#">Partial Credit Model Policy and Practice Recommendations</a>                                                        |
| California Department of Education<br>Publication     | <a href="#">Federal Program Monitoring Instrument</a>                                                                           |
| California Department of Education<br>Publication     | <a href="#">Homeless Education Dispute Resolution Process, March 2020</a>                                                       |
| National Center for Homeless Education<br>Publication | <a href="#">Homeless Liaison Toolkit, 2020</a>                                                                                  |
| U.S. Department of Education Guidance<br>Website      | <a href="#">Education for Homeless Children and Youths Program, Non-Regulatory Guidance, August 2018</a>                        |
| Website                                               | <a href="#">CSBA District and County Office of Education Legal Services</a>                                                     |
| Website                                               | <a href="#">California State University</a>                                                                                     |
| Website                                               | <a href="#">University of California</a>                                                                                        |
| Website                                               | <a href="#">California Department of Education, Homeless Children and Youth Education</a>                                       |
| Website                                               | <a href="#">National Center for Homeless Education at SERVE</a>                                                                 |
| Website                                               | <a href="#">National Homelessness Law Center</a>                                                                                |
| Website                                               | <a href="#">U.S. Department of Education - Education for Homeless Children and Youths Grants for State and Local Activities</a> |
| Website                                               | <a href="#">California Community Colleges</a>                                                                                   |
| Website                                               | <a href="#">California Interscholastic Federation</a>                                                                           |
| Website                                               | <a href="#">California Child Welfare Council</a>                                                                                |
| <b>Cross References</b>                               | <b>Description</b>                                                                                                              |
| <b>Code</b>                                           |                                                                                                                                 |
| 0410                                                  | <a href="#">Nondiscrimination In District Programs And Activities</a>                                                           |
| 0415                                                  | <a href="#">Equity</a>                                                                                                          |
| 0460                                                  | <a href="#">Local Control And Accountability Plan</a>                                                                           |

|             |                                                                                   |
|-------------|-----------------------------------------------------------------------------------|
| 0460        | <a href="#">Local Control And Accountability Plan</a>                             |
| 0500        | <a href="#">Accountability</a>                                                    |
| 1113        | <a href="#">District And School Websites</a>                                      |
| 1113        | <a href="#">District And School Websites</a>                                      |
| 1113-E(1)   | <a href="#">District And School Websites</a>                                      |
| 1312.3      | <a href="#">Uniform Complaint Procedures</a>                                      |
| 1312.3      | <a href="#">Uniform Complaint Procedures</a>                                      |
| 1312.3-E(1) | <a href="#">Uniform Complaint Procedures</a>                                      |
| 1312.3-E(2) | <a href="#">Uniform Complaint Procedures</a>                                      |
| 1400        | <a href="#">Relations Between Other Governmental Agencies And The Schools</a>     |
| 3250        | <a href="#">Transportation Fees</a>                                               |
| 3250        | <a href="#">Transportation Fees</a>                                               |
| 3260        | <a href="#">Fees And Charges</a>                                                  |
| 3260        | <a href="#">Fees And Charges</a>                                                  |
| 3515.4      | <a href="#">Recovery For Property Loss Or Damage</a>                              |
| 3515.4      | <a href="#">Recovery For Property Loss Or Damage</a>                              |
| 3541        | <a href="#">Transportation Routes And Services</a>                                |
| 3550        | <a href="#">Food Service/Child Nutrition Program</a>                              |
| 3550        | <a href="#">Food Service/Child Nutrition Program</a>                              |
| 3553        | <a href="#">Free And Reduced Price Meals</a>                                      |
| 3553        | <a href="#">Free And Reduced Price Meals</a>                                      |
| 4112.9      | <a href="#">Employee Notifications</a>                                            |
| 4112.9-E(1) | <a href="#">Employee Notifications</a>                                            |
| 4131        | <a href="#">Staff Development</a>                                                 |
| 4212.9      | <a href="#">Employee Notifications</a>                                            |
| 4212.9-E(1) | <a href="#">Employee Notifications</a>                                            |
| 4231        | <a href="#">Staff Development</a>                                                 |
| 4312.9      | <a href="#">Employee Notifications</a>                                            |
| 4312.9-E(1) | <a href="#">Employee Notifications</a>                                            |
| 4331        | <a href="#">Staff Development</a>                                                 |
| 5111        | <a href="#">Admission</a>                                                         |
| 5111        | <a href="#">Admission</a>                                                         |
| 5111.1      | <a href="#">District Residency</a>                                                |
| 5111.1      | <a href="#">District Residency</a>                                                |
| 5113.1      | <a href="#">Chronic Absence And Truancy</a>                                       |
| 5113.1      | <a href="#">Chronic Absence And Truancy</a>                                       |
| 5113.11     | <a href="#">Attendance Supervision</a>                                            |
| 5125        | <a href="#">Student Records</a>                                                   |
| 5125        | <a href="#">Student Records</a>                                                   |
| 5125.1      | <a href="#">Release Of Directory Information</a>                                  |
| 5125.1      | <a href="#">Release Of Directory Information</a>                                  |
| 5125.1-E(1) | <a href="#">Release Of Directory Information</a>                                  |
| 5125.2      | <a href="#">Withholding Grades, Diploma Or Transcripts</a>                        |
| 5132        | <a href="#">Dress And Grooming</a>                                                |
| 5132        | <a href="#">Dress And Grooming</a>                                                |
| 5141.22     | <a href="#">Infectious Diseases</a>                                               |
| 5141.22     | <a href="#">Infectious Diseases</a>                                               |
| 5141.26     | <a href="#">Tuberculosis Testing</a>                                              |
| 5141.31     | <a href="#">Immunizations</a>                                                     |
| 5141.31     | <a href="#">Immunizations</a>                                                     |
| 5141.32     | <a href="#">Health Screening For School Entry</a>                                 |
| 5141.6      | <a href="#">School Health Services</a>                                            |
| 5141.6      | <a href="#">School Health Services</a>                                            |
| 5144.1      | <a href="#">Suspension And Expulsion/Due Process</a>                              |
| 5144.1      | <a href="#">Suspension And Expulsion/Due Process</a>                              |
| 5144.2      | <a href="#">Suspension And Expulsion/Due Process (Students With Disabilities)</a> |
| 5145.6      | <a href="#">Parent/Guardian Notifications</a>                                     |
| 5145.6-E(1) | <a href="#">Parent/Guardian Notifications</a>                                     |
| 5148.2      | <a href="#">Before/After School Programs</a>                                      |
| 5148.2      | <a href="#">Before/After School Programs</a>                                      |
| 5148.3      | <a href="#">Preschool/Early Childhood Education</a>                               |
| 5148.3      | <a href="#">Preschool/Early Childhood Education</a>                               |
| 6011        | <a href="#">Academic Standards</a>                                                |
| 6120        | <a href="#">Response To Instruction And Intervention</a>                          |
| 6143        | <a href="#">Courses Of Study</a>                                                  |
| 6143        | <a href="#">Courses Of Study</a>                                                  |
| 6145        | <a href="#">Extracurricular And Cocurricular Activities</a>                       |
| 6145        | <a href="#">Extracurricular And Cocurricular Activities</a>                       |
| 6145.2      | <a href="#">Athletic Competition</a>                                              |
| 6145.2      | <a href="#">Athletic Competition</a>                                              |
| 6146.1      | <a href="#">High School Graduation Requirements</a>                               |
| 6146.3      | <a href="#">Reciprocity Of Academic Credit</a>                                    |
| 6146.3      | <a href="#">Reciprocity Of Academic Credit</a>                                    |
| 6159        | <a href="#">Individualized Education Program</a>                                  |



|         |                                                                                |
|---------|--------------------------------------------------------------------------------|
| 6159    | <a href="#">Individualized Education Program</a>                               |
| 6159.1  | <a href="#">Procedural Safeguards And Complaints For Special Education</a>     |
| 6159.1  | <a href="#">Procedural Safeguards And Complaints For Special Education</a>     |
| 6159.3  | <a href="#">Appointment Of Surrogate Parent For Special Education Students</a> |
| 6159.3  | <a href="#">Appointment Of Surrogate Parent For Special Education Students</a> |
| 6162.51 | <a href="#">State Academic Achievement Tests</a>                               |
| 6162.51 | <a href="#">State Academic Achievement Tests</a>                               |
| 6164.2  | <a href="#">Guidance/Counseling Services</a>                                   |
| 6164.5  | <a href="#">Student Success Teams</a>                                          |
| 6164.5  | <a href="#">Student Success Teams</a>                                          |
| 6171    | <a href="#">Title I Programs</a>                                               |
| 6171    | <a href="#">Title I Programs</a>                                               |
| 6172    | <a href="#">Gifted And Talented Student Program</a>                            |
| 6172    | <a href="#">Gifted And Talented Student Program</a>                            |
| 6173.1  | <a href="#">Education For Foster Youth</a>                                     |
| 6173.1  | <a href="#">Education For Foster Youth</a>                                     |
| 6174    | <a href="#">Education For English Learners</a>                                 |
| 6174    | <a href="#">Education For English Learners</a>                                 |
| 6177    | <a href="#">Summer Learning Programs</a>                                       |
| 6178    | <a href="#">Career Technical Education</a>                                     |
| 6178    | <a href="#">Career Technical Education</a>                                     |
| 6179    | <a href="#">Supplemental Instruction</a>                                       |
| 6190    | <a href="#">Evaluation Of The Instructional Program</a>                        |

Rev. Date: (7/05, 7/13) 07/15/26  
Date Adopted:

**Instruction****Education for Foster Youth**

The Governing Board recognizes that foster youth may face significant barriers to achieving academic success due to their family circumstances, disruption to their educational program, and their emotional, social, and other health needs that may be addressed with the provision of a safe, positive learning environment that is free from discrimination and harassment and that promotes students' self-esteem and academic achievement.

The Superintendent or designee shall provide foster youth with full access to the district's educational program and implement strategies necessary for the improvement of the academic achievement of foster youth. Additionally, as identified in the district's local control and accountability plan (LCAP), the Superintendent or designee shall develop strategies to build a foster youth's feeling of connectedness with school, including, but not limited to, strategies that promote positive discipline and conflict resolution, the development of resiliency and interpersonal skills, and the involvement of foster parents, group home administrators, and/or other caretakers in school programs and activities.

The Superintendent or designee shall ensure that placement decisions for foster youth are based on the students' best interests as defined in law and as specified in the accompanying administrative regulation. The Superintendent or designee shall designate a staff person as the district liaison for foster youth to help facilitate the enrollment, placement, and transfer of foster youth.

The Superintendent or designee and district liaison shall ensure that all appropriate staff, including, but not limited to, each principal, school registrar, and attendance clerk, receive training on the enrollment, placement, and transfer of foster youth and other related rights.

To address the needs of foster youth and help ensure the maximum utilization of available funds, the Superintendent or designee shall collaborate with local agencies and officials including, but not limited to, the county placing agency, social services, probation officers, and juvenile court officers. The Superintendent or designee shall explore the feasibility of entering into agreements with these groups to coordinate services and protect the rights of foster youth.

At least annually and in accordance with the established timelines, the Superintendent or designee shall report to the Board on the outcomes for foster youth regarding the goals and specific actions identified in the LCAP, including, but not limited to, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, and suspension/expulsion rates. As necessary, evaluation data shall be used to determine and recommend revisions to the LCAP for improving or increasing services for foster youth.

**Policy Reference Disclaimer:**

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| State                                            | Description                                                                                                    |
|--------------------------------------------------|----------------------------------------------------------------------------------------------------------------|
| 5 CCR 4600-4670                                  | <a href="#">Uniform complaint procedures</a>                                                                   |
| Ed. Code 39807.5                                 | <a href="#">Payment of transportation costs by parents/guardians; waiver for foster youth</a>                  |
| Ed. Code 42238.01-42238.07                       | <a href="#">Local control funding formula</a>                                                                  |
| Ed. Code 42920-42926                             | <a href="#">Foster children educational services</a>                                                           |
| Ed. Code 48645-48647                             | <a href="#">Juvenile court schools</a>                                                                         |
| Ed. Code 48850-48859                             | <a href="#">Education of foster youth and homeless students</a>                                                |
| Ed. Code 48915.5                                 | <a href="#">Recommended expulsion; foster youth with disabilities</a>                                          |
| Ed. Code 48918.1                                 | <a href="#">Notice of recommended expulsion</a>                                                                |
| Ed. Code 49061                                   | <a href="#">Definitions; directory information</a>                                                             |
| Ed. Code 49069.5                                 | <a href="#">Students in foster care; grades and credits</a>                                                    |
| Ed. Code 49076                                   | <a href="#">Access to student records</a>                                                                      |
| Ed. Code 51225.1                                 | <a href="#">Exemption from district graduation requirements</a>                                                |
| Ed. Code 51225.2                                 | <a href="#">Course credits</a>                                                                                 |
| Ed. Code 51225.3                                 | <a href="#">High school graduation requirements</a>                                                            |
| Ed. Code 52060-52077                             | <a href="#">Local control and accountability plan</a>                                                          |
| Ed. Code 56055                                   | <a href="#">Rights of foster parents pertaining to foster youth's education</a>                                |
| Ed. Code 56325                                   | Unofficial transcripts for transfer students                                                                   |
| H&S Code 120341                                  | <a href="#">Foster youth; school placement and immunization records</a>                                        |
| H&S Code 1522.41                                 | <a href="#">Training and certification of group home administrators</a>                                        |
| W&I Code 10553.1                                 | Indian and tribal organizations                                                                                |
| W&I Code 16000-16014                             | <a href="#">Foster care placement</a>                                                                          |
| W&I Code 300                                     | <a href="#">Minors subject to jurisdiction</a>                                                                 |
| W&I Code 309                                     | <a href="#">Investigation and release of child</a>                                                             |
| W&I Code 317                                     | <a href="#">Appointment of legal counsel</a>                                                                   |
| W&I Code 361                                     | <a href="#">Limitations on parental control</a>                                                                |
| W&I Code 366.27                                  | <a href="#">Educational decision by relative providing living arrangements</a>                                 |
| W&I Code 602                                     | <a href="#">Minors violating law; ward of court</a>                                                            |
| W&I Code 726                                     | <a href="#">Limitations on parental control</a>                                                                |
| W&I Code 727                                     | <a href="#">Order of care; ward of court</a>                                                                   |
| Federal                                          | Description                                                                                                    |
| 20 USC 1415                                      | <a href="#">Procedural safeguards</a>                                                                          |
| 20 USC 6311                                      | <a href="#">State plan</a>                                                                                     |
| 29 USC 794                                       | <a href="#">Rehabilitation Act of 1973; Section 504</a>                                                        |
| 42 USC 11431-11435                               | McKinney-Vento Homeless Assistance Act                                                                         |
| 42 USC 670-679b                                  | Federal assistance for foster care programs                                                                    |
| Management Resources                             | Description                                                                                                    |
| Alliance for Children's Rights Publication       | <a href="#">Foster Youth Education Toolkit, December 2016</a>                                                  |
| California Child Welfare Council Publication     | <a href="#">Partial Credit Model Policy and Practice Recommendations</a>                                       |
| California Foster Youth Education Task Force Pub | <a href="#">California Foster Youth Education Law Fact Sheets, January 2021</a>                                |
| Cities, Counties and Schools Partnership Pub.    | <a href="#">Our Children: Emancipating Foster Youth, A Community Action Guide</a>                              |
| CSBA Publication                                 | <a href="#">Our Foster Youth: What School Boards Can Do, May 2016</a>                                          |
| CSBA Publication                                 | <a href="#">Foster Youth: Supports for Success, Governance Brief, May 2016</a>                                 |
| U.S. Department of Education Publication         | <a href="#">Ensuring Educational Stability for Children in Foster Care, Non-Regulatory Guidance, June 2016</a> |
| Website                                          | <a href="#">CSBA District and County Office of Education Legal Services</a>                                    |
| Website                                          | <a href="#">Alliance for Children's Rights</a>                                                                 |
| Website                                          | <a href="#">Foster Ed</a>                                                                                      |
| Website                                          | <a href="#">National Center for Youth Law</a>                                                                  |
| Website                                          | <a href="#">California Department of Education, Foster Youth Services</a>                                      |
| Website                                          | <a href="#">California Department of Social Services, Foster Youth Ombudsman Office</a>                        |
| Website                                          | <a href="#">California Foster Youth Education Task Force</a>                                                   |
| Website                                          | <a href="#">California Youth Connection</a>                                                                    |
| Website                                          | <a href="#">Cities Counties and Schools Partnership</a>                                                        |
| Website                                          | <a href="#">CSBA</a>                                                                                           |
| Website                                          | <a href="#">California Child Welfare Council</a>                                                               |
| Cross References                                 |                                                                                                                |
| Code                                             | Description                                                                                                    |
| 0200                                             | <a href="#">Goals For The School District</a>                                                                  |
| 0410                                             | <a href="#">Nondiscrimination In District Programs And Activities</a>                                          |

|             |                                                                               |
|-------------|-------------------------------------------------------------------------------|
| 0415        | <a href="#">Equity</a>                                                        |
| 0450        | <a href="#">Comprehensive Safety Plan</a>                                     |
| 0450        | <a href="#">Comprehensive Safety Plan</a>                                     |
| 0460        | <a href="#">Local Control And Accountability Plan</a>                         |
| 0460        | <a href="#">Local Control And Accountability Plan</a>                         |
| 0500        | <a href="#">Accountability</a>                                                |
| 1312.3      | <a href="#">Uniform Complaint Procedures</a>                                  |
| 1312.3      | <a href="#">Uniform Complaint Procedures</a>                                  |
| 1312.3-E(1) | <a href="#">Uniform Complaint Procedures</a>                                  |
| 1312.3-E(2) | <a href="#">Uniform Complaint Procedures</a>                                  |
| 1400        | <a href="#">Relations Between Other Governmental Agencies And The Schools</a> |
| 3100        | <a href="#">Budget</a>                                                        |
| 3100        | <a href="#">Budget</a>                                                        |
| 3250        | <a href="#">Transportation Fees</a>                                           |
| 3250        | <a href="#">Transportation Fees</a>                                           |
| 3260        | <a href="#">Fees And Charges</a>                                              |
| 3260        | <a href="#">Fees And Charges</a>                                              |
| 3515.4      | <a href="#">Recovery For Property Loss Or Damage</a>                          |
| 3515.4      | <a href="#">Recovery For Property Loss Or Damage</a>                          |
| 3540        | <a href="#">Transportation</a>                                                |
| 3541        | <a href="#">Transportation Routes And Services</a>                            |
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Rev. Date: (3/08, 11/09, 12/13, 12/15, 5/23) 07/15/26  
Date Adopted:

**Instruction****Education for Foster Youth****Definitions**

*Foster youth, foster child, or student in foster care* means any of the following: (Education Code 42238.01, 42921, 48853.5)

1. A child who is the subject of a petition filed pursuant to Welfare and Institutions Code 300, regardless of whether the child has been removed from the child's home by the juvenile court pursuant to Welfare and Institutions Code 319 or 361
2. A child who is the subject of a petition filed pursuant to Welfare and Institutions Code 602, regardless of whether the child has been removed from the child's home
3. A child who is the subject of a petition filed pursuant to Welfare and Institutions Code 602, has been removed from the child's home by the juvenile court pursuant to Welfare and Institutions Code 727, and is in foster care as defined by Welfare and Institutions Code 727.4(d)
4. A nonminor who is under the transition jurisdiction of a juvenile court, as described in Welfare and Institutions Code 450, and satisfies the criteria specified in Education Code 42238.01
5. A child who has been removed from the youth's home pursuant to Welfare and Institutions Code 309
6. A dependent child of the court of an Indian tribe, consortium of tribes, or tribal organization who is the subject of a petition filed in the tribal court pursuant to the court's jurisdiction in accordance with the tribe's law
7. A child who is the subject of a voluntary placement agreement, as defined in Welfare and Institutions Code 11400(p)
8. A child who is detained in a county-operated juvenile detention facility, or a child who is the subject of a petition filed pursuant to Welfare and Institutions Code 602 and has been identified by a county child welfare agency, a probation department, or an Indian tribe that entered into an agreement pursuant to Welfare and Institutions Code 10553.1 as being at imminent risk of removal and placement into foster care

*Person holding the right to make educational decisions* means a responsible adult appointed by a court pursuant to Welfare and Institutions Code 361 or 726.

*School of origin* means the school that the foster youth attended when permanently housed or the school in which the foster youth was last enrolled. If the school the foster youth attended when permanently housed is different from the school in which the foster youth was last enrolled, or if

there is another school that the foster youth attended with which the foster youth is connected and that the foster youth attended within the preceding 15 months, the district liaison, in consultation with, and with the agreement of, the foster youth and the person holding the right to make educational decisions for the foster youth shall determine, in the best interests of the foster youth, the school that shall be deemed the school of origin. If a foster youth is also a student with a disability and attends a certified nonpublic, nonsectarian school, then that school shall be deemed to be the school of origin. (Education Code 48853.5)

*Best interests of a foster youth* means that, in making educational and school placement decisions for a foster youth, consideration is given to, among other factors, the proximity to the school at the time of placement, appropriateness of the educational setting, educational stability, the opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress, and the foster youth's access to academic resources, services, and extracurricular and enrichment activities that are available to all district students. (Education Code 48850, 48853; 20 USC 6311)

### **District Liaison**

The Superintendent designates the following position as the district's liaison for foster youth: (Education Code 48853.5)

Director of Student Services  
Brentwood Union School District  
255 Guthrie Lane  
Brentwood, CA 94513

The liaison for foster youth shall:

1. Ensure and facilitate the proper educational placement, enrollment in school, and checkout from school of students in foster care (Education Code 48853.5)
2. Ensure proper transfer of credits, records, and grades when students in foster care transfer from one school to another or from one district to another (Education Code 48645.5, 48853.5)

When a student in foster care is enrolling in a district school, the liaison shall contact, within two business days of the student's request for enrollment, the school last attended by the student to obtain all academic and other records. When a foster youth is transferring to a new school, the liaison shall provide the student's records to the new school within two business days of receiving the new school's request. (Education Code 48853.5)

3. Notify a foster youth's educational rights holder, attorney, and county social worker when a foster youth is undergoing any expulsion or other disciplinary proceeding including a manifestation determination for a foster youth who is a student with a disability, prior to a change in the foster youth's placement (Education Code 48853.5, 48911, 48915.5,

48918.1)

4. As needed, make appropriate referrals to ensure that students in foster care receive necessary special education services and services under Section 504 of the federal Rehabilitation Act of 1973
5. As needed, ensure that students in foster care receive appropriate school-based services, such as counseling and health services, supplemental instruction, and after-school services
6. Develop protocols and procedures for creating awareness for district staff, including principals, school registrars, and attendance clerks, of the requirements for the proper enrollment, placement, and transfer of foster youth
7. Collaborate with the county office of education, county placing agency, county child welfare agency, county probation department, juvenile court, and other appropriate agencies to help coordinate instruction, counseling, tutoring, mentoring vocational training, and other related services for the district's foster youth
8. Monitor the educational progress of foster youth and provide reports to the Superintendent or designee and the Governing Board based on indicators identified in the district's local control and accountability plan

The Superintendent or designee shall regularly monitor the liaison's caseload, as well as additional duties outside of the foster youth program, to ensure that adequate time and resources are provided to meet the needs of foster youth in the district.

## **Enrollment**

A student placed in a licensed children's institution or foster family home within the district shall attend programs operated by the district unless one of the following circumstances applies:

(Education Code 48853, 48853.5)

1. The student has an individualized education program requiring placement in a nonpublic, nonsectarian school or agency or in another local educational agency
2. The parent/guardian or other person holding the right to make educational decisions for the student determines that it is in the best interests of the student to be placed in another education program and submits a written statement to the district indicating that determination and an awareness of the following:
  - a. The student has a right to attend a regular public school in the least restrictive environment



- b. The alternate education program is a special education program, if applicable
  - c. The decision to unilaterally remove the student from the district school and to place the student in an alternate education program may not be financed by the district
  - d. Any attempt to seek reimbursement for the alternate education program may be at the expense of the parent/guardian or other person holding the right to make educational decisions for the student
3. At the initial placement or any subsequent change in placement, the student exercises the right to continue in the school of origin, as defined above

In any such circumstance, the following shall apply:

- a. The student may continue in the school of origin for the duration of the court's jurisdiction
- b. If the court's jurisdiction over a grade K-8 student is terminated prior to the end of a school year, the student may continue in the school of origin for the remainder of the school year
- c. If the court's jurisdiction is terminated while the student is in high school, the student may continue in the school of origin through graduation
- d. If the student is transitioning between school grade levels, the student shall be allowed to continue in the district in the same attendance area to provide the student the benefit of matriculating with the student's peers in accordance with the established feeder patterns of school in the district

A student who is transitioning to a middle school or high school shall be allowed to enroll in the school designated for matriculation in another school district.

The role of the liaison shall be advisory with respect to placement decisions and determination of the school of origin. (Education Code 48853.5)

The district liaison may, in consultation with and with the agreement of the foster youth and the person holding the right to make educational decisions for the foster youth, recommend that the foster youth's right to attend the school of origin be waived and the foster youth be enrolled in any school that students living in the attendance area in which the foster youth resides are eligible to attend. All decisions shall be made in accordance with the foster youth's best interests. (Education Code 48853.5)

Prior to making any recommendation to move a foster youth from the school of origin, the liaison shall provide the foster youth and the person holding the right to make educational decisions for the youth with a written explanation of the basis for the recommendation and how the recommendation serves the youth's best interests. (Education Code 48853.5)

If the liaison, in consultation with the foster youth and the person holding the right to make educational decisions for the foster youth, agrees that the best interests of the foster youth would be served by a transfer to a school other than the school of origin, the principal or designee of the new school shall immediately enroll the foster youth, regardless of whether the foster youth: (Education Code 48853.5)

1. Has outstanding fees, fines, textbooks, or other items or monies due to the school last attended
2. Does not have clothing normally required by the school, such as school uniforms
3. Is unable to produce records normally required for enrollment, such as previous academic records, proof of residency, and medical records, including, but not limited to, immunization records or other documentation

If the foster youth or a person holding the right to make educational decisions for the foster youth disagrees with the liaison's enrollment recommendation, an appeal may be filed with the Superintendent. The Superintendent shall make a determination within 30 calendar days of receipt of the appeal. Within 30 calendar days of receipt of the Superintendent's decision, the foster youth or the person holding the right to make educational decisions for the foster youth may appeal that decision to the Board. The Board shall consider the issue at its next regularly scheduled meeting. The Board's decision shall be final.

If any dispute arises regarding the request of a foster youth to remain in the school of origin, the foster youth has the right to remain in the school of origin pending resolution of the dispute. (Education Code 48853.5)

When the district offers an intersession program, priority access shall be given to students who are foster youth. If a foster student will be moving during an intersession period, the student's educational rights holder, or Indian custodian in the case of an Indian child, shall determine which school the student attends for the intersession period. (Education Code 48853.5)

## **Transportation**

The Superintendent or designee shall collaborate with the local child welfare agency to determine how transportation will be provided, arranged, and funded in a cost-effective manner to enable a foster youth to remain in the school of origin, for the duration of the time spent in

foster care, when it is in the foster youth's best interest to do so. Such transportation costs may be paid by either the child welfare agency or the district, or shared by both. (20 USC 6312)

Any fees that the district charges for home-to-school transportation and other transportation as expressly provided by law shall be waived for foster youth. (Education Code 39807.5)

### **Effect of Absences on Grades**

The grades of a student in foster care shall not be lowered for any absence from school that is due to either of the following circumstances: (Education Code 49069.5)

1. A decision by a court or placement agency to change the student's placement, in which case the grades shall be calculated as of the date the student left school
2. A verified court appearance or related court-ordered activity

### **Transfer of Coursework and Credits**

When a foster student transfers into a district school, the student's coursework and credits shall be transferred as specified in Education Code 51225.2 and Board Policy and Administrative Regulation 6146.3 - Reciprocity of Academic Credit.

### **Applicability of Graduation Requirements**

A foster student who transfers to a district school shall be expected to complete all courses and fulfill graduation requirements as specified in Board Policy 6146.1 - High School Graduation Requirements, unless the student has completed the second year of high school and thereby exempted from such requirements in accordance with Education Code 51225.1.

### **Eligibility for Extracurricular Activities**

A foster youth whose residence changes pursuant to a court order or decision of a child welfare worker shall be immediately deemed to meet all residency requirements for participation in interscholastic sports or other extracurricular activities. (Education Code 48850)

### **Notification and Complaints**

Information regarding the educational rights of foster youth shall be included in the annual uniform complaint procedures notification distributed to students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 48853, 48853.5, 49069.5, 51225.1, 51225.2)

Any complaint alleging that the district has not complied with requirements regarding the

education of foster youth may be filed in accordance with the district's procedures in AR 1312.3 - Uniform Complaint Procedures. If the district finds merit in a complaint, the district shall provide a remedy to the affected student. A complainant not satisfied with the district's decision may appeal the decision to the California Department of Education (CDE) and shall receive a written decision regarding the appeal within 60 days of CDE's receipt of the appeal. If CDE finds merit in an appeal, the district shall provide a remedy to the affected student. (Education Code 48853, 48853.5, 49069.5, 51225.1, 51225.2)

#### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| <b>State</b>                               | <b>Description</b>                                                                            |
|--------------------------------------------|-----------------------------------------------------------------------------------------------|
| 5 CCR 4600-4670                            | <a href="#">Uniform complaint procedures</a>                                                  |
| Ed. Code 39807.5                           | <a href="#">Payment of transportation costs by parents/guardians; waiver for foster youth</a> |
| Ed. Code 42238.01-42238.07                 | <a href="#">Local control funding formula</a>                                                 |
| Ed. Code 42920-42926                       | <a href="#">Foster children educational services</a>                                          |
| Ed. Code 48645-48647                       | <a href="#">Juvenile court schools</a>                                                        |
| Ed. Code 48850-48859                       | <a href="#">Education of foster youth and homeless students</a>                               |
| Ed. Code 48915.5                           | <a href="#">Recommended expulsion; foster youth with disabilities</a>                         |
| Ed. Code 48918.1                           | <a href="#">Notice of recommended expulsion</a>                                               |
| Ed. Code 49061                             | <a href="#">Definitions; directory information</a>                                            |
| Ed. Code 49069.5                           | <a href="#">Students in foster care; grades and credits</a>                                   |
| Ed. Code 49076                             | <a href="#">Access to student records</a>                                                     |
| Ed. Code 51225.1                           | <a href="#">Exemption from district graduation requirements</a>                               |
| Ed. Code 51225.2                           | <a href="#">Course credits</a>                                                                |
| Ed. Code 51225.3                           | <a href="#">High school graduation requirements</a>                                           |
| Ed. Code 52060-52077                       | <a href="#">Local control and accountability plan</a>                                         |
| Ed. Code 56055                             | <a href="#">Rights of foster parents pertaining to foster youth's education</a>               |
| Ed. Code 56325                             | Unofficial transcripts for transfer students                                                  |
| H&S Code 120341                            | <a href="#">Foster youth; school placement and immunization records</a>                       |
| H&S Code 1522.41                           | <a href="#">Training and certification of group home administrators</a>                       |
| W&I Code 10553.1                           | Indian and tribal organizations                                                               |
| W&I Code 16000-16014                       | <a href="#">Foster care placement</a>                                                         |
| W&I Code 300                               | <a href="#">Minors subject to jurisdiction</a>                                                |
| W&I Code 309                               | <a href="#">Investigation and release of child</a>                                            |
| W&I Code 317                               | <a href="#">Appointment of legal counsel</a>                                                  |
| W&I Code 361                               | <a href="#">Limitations on parental control</a>                                               |
| W&I Code 366.27                            | <a href="#">Educational decision by relative providing living arrangements</a>                |
| W&I Code 602                               | <a href="#">Minors violating law; ward of court</a>                                           |
| W&I Code 726                               | <a href="#">Limitations on parental control</a>                                               |
| W&I Code 727                               | <a href="#">Order of care; ward of court</a>                                                  |
| <b>Federal</b>                             | <b>Description</b>                                                                            |
| 20 USC 1415                                | <a href="#">Procedural safeguards</a>                                                         |
| 20 USC 6311                                | <a href="#">State plan</a>                                                                    |
| 29 USC 794                                 | <a href="#">Rehabilitation Act of 1973; Section 504</a>                                       |
| 42 USC 11431-11435                         | McKinney-Vento Homeless Assistance Act                                                        |
| 42 USC 670-679b                            | Federal assistance for foster care programs                                                   |
| <b>Management Resources</b>                | <b>Description</b>                                                                            |
| Alliance for Children's Rights Publication | <a href="#">Foster Youth Education Toolkit, December 2016</a>                                 |
| California Child Welfare Council           | <a href="#">Partial Credit Model Policy and Practice Recommendations</a>                      |

|                                                  |                                                                                                                |
|--------------------------------------------------|----------------------------------------------------------------------------------------------------------------|
| Publication                                      |                                                                                                                |
| California Foster Youth Education Task Force Pub | <a href="#">California Foster Youth Education Law Fact Sheets, January 2021</a>                                |
| Cities, Counties and Schools Partnership Pub.    | <a href="#">Our Children: Emancipating Foster Youth, A Community Action Guide</a>                              |
| CSBA Publication                                 | <a href="#">Our Foster Youth: What School Boards Can Do, May 2016</a>                                          |
| CSBA Publication                                 | <a href="#">Foster Youth: Supports for Success, Governance Brief, May 2016</a>                                 |
| U.S. Department of Education Publication         | <a href="#">Ensuring Educational Stability for Children in Foster Care, Non-Regulatory Guidance, June 2016</a> |
| Website                                          | <a href="#">CSBA District and County Office of Education Legal Services</a>                                    |
| Website                                          | <a href="#">Alliance for Children's Rights</a>                                                                 |
| Website                                          | <a href="#">Foster Ed</a>                                                                                      |
| Website                                          | <a href="#">National Center for Youth Law</a>                                                                  |
| Website                                          | <a href="#">California Department of Education, Foster Youth Services</a>                                      |
| Website                                          | <a href="#">California Department of Social Services, Foster Youth Ombudsman Office</a>                        |
| Website                                          | <a href="#">California Foster Youth Education Task Force</a>                                                   |
| Website                                          | <a href="#">California Youth Connection</a>                                                                    |
| Website                                          | <a href="#">Cities Counties and Schools Partnership</a>                                                        |
| Website                                          | <a href="#">CSBA</a>                                                                                           |
| Website                                          | <a href="#">California Child Welfare Council</a>                                                               |

## Cross References

| Code        | Description                                                                   |
|-------------|-------------------------------------------------------------------------------|
| 0200        | <a href="#">Goals For The School District</a>                                 |
| 0410        | <a href="#">Nondiscrimination In District Programs And Activities</a>         |
| 0415        | <a href="#">Equity</a>                                                        |
| 0450        | <a href="#">Comprehensive Safety Plan</a>                                     |
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| 0460        | <a href="#">Local Control And Accountability Plan</a>                         |
| 0460        | <a href="#">Local Control And Accountability Plan</a>                         |
| 0500        | <a href="#">Accountability</a>                                                |
| 1312.3      | <a href="#">Uniform Complaint Procedures</a>                                  |
| 1312.3      | <a href="#">Uniform Complaint Procedures</a>                                  |
| 1312.3-E(1) | <a href="#">Uniform Complaint Procedures</a>                                  |
| 1312.3-E(2) | <a href="#">Uniform Complaint Procedures</a>                                  |
| 1400        | <a href="#">Relations Between Other Governmental Agencies And The Schools</a> |
| 3100        | <a href="#">Budget</a>                                                        |
| 3100        | <a href="#">Budget</a>                                                        |
| 3250        | <a href="#">Transportation Fees</a>                                           |
| 3250        | <a href="#">Transportation Fees</a>                                           |
| 3260        | <a href="#">Fees And Charges</a>                                              |
| 3260        | <a href="#">Fees And Charges</a>                                              |
| 3515.4      | <a href="#">Recovery For Property Loss Or Damage</a>                          |
| 3515.4      | <a href="#">Recovery For Property Loss Or Damage</a>                          |
| 3540        | <a href="#">Transportation</a>                                                |
| 3541        | <a href="#">Transportation Routes And Services</a>                            |
| 3553        | <a href="#">Free And Reduced Price Meals</a>                                  |
| 3553        | <a href="#">Free And Reduced Price Meals</a>                                  |
| 4131        | <a href="#">Staff Development</a>                                             |
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| 5111.1      | <a href="#">District Residency</a>                                            |
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| 5113.1      | <a href="#">Chronic Absence And Truancy</a>                                   |
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| 5113.11     | <a href="#">Attendance Supervision</a>                                            |
| 5116.1      | <a href="#">Intradistrict Open Enrollment</a>                                     |
| 5116.1      | <a href="#">Intradistrict Open Enrollment</a>                                     |
| 5116.2      | <a href="#">Involuntary Student Transfers</a>                                     |
| 5117        | <a href="#">Interdistrict Attendance</a>                                          |
| 5117        | <a href="#">Interdistrict Attendance</a>                                          |
| 5121        | <a href="#">Grades/Evaluation Of Student Achievement</a>                          |
| 5121        | <a href="#">Grades/Evaluation Of Student Achievement</a>                          |
| 5123        | <a href="#">Promotion/Acceleration/Retention</a>                                  |
| 5123        | <a href="#">Promotion/Acceleration/Retention</a>                                  |
| 5125        | <a href="#">Student Records</a>                                                   |
| 5125        | <a href="#">Student Records</a>                                                   |
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| 5131        | <a href="#">Conduct</a>                                                           |
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| 5131.2      | <a href="#">Bullying</a>                                                          |
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| 5131.6      | <a href="#">Alcohol And Other Drugs</a>                                           |
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| 5137        | <a href="#">Positive School Climate</a>                                           |
| 5138        | <a href="#">Conflict Resolution/Peer Mediation</a>                                |
| 5141.22     | <a href="#">Infectious Diseases</a>                                               |
| 5141.22     | <a href="#">Infectious Diseases</a>                                               |
| 5141.26     | <a href="#">Tuberculosis Testing</a>                                              |
| 5141.31     | <a href="#">Immunizations</a>                                                     |
| 5141.31     | <a href="#">Immunizations</a>                                                     |
| 5141.32     | <a href="#">Health Screening For School Entry</a>                                 |
| 5141.6      | <a href="#">School Health Services</a>                                            |
| 5141.6      | <a href="#">School Health Services</a>                                            |
| 5144.1      | <a href="#">Suspension And Expulsion/Due Process</a>                              |
| 5144.1      | <a href="#">Suspension And Expulsion/Due Process</a>                              |
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| 5145.3      | <a href="#">Nondiscrimination/Harassment</a>                                      |
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| 5148.3      | <a href="#">Preschool/Early Childhood Education</a>                               |
| 6000        | <a href="#">Concepts And Roles</a>                                                |
| 6011        | <a href="#">Academic Standards</a>                                                |
| 6020        | <a href="#">Parent Involvement</a>                                                |
| 6020        | <a href="#">Parent Involvement</a>                                                |
| 6145        | <a href="#">Extracurricular And Cocurricular Activities</a>                       |
| 6145        | <a href="#">Extracurricular And Cocurricular Activities</a>                       |
| 6145.2      | <a href="#">Athletic Competition</a>                                              |
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| 6146.1      | <a href="#">High School Graduation Requirements</a>                               |
| 6146.3      | <a href="#">Reciprocity Of Academic Credit</a>                                    |
| 6146.3      | <a href="#">Reciprocity Of Academic Credit</a>                                    |
| 6159        | <a href="#">Individualized Education Program</a>                                  |
| 6159        | <a href="#">Individualized Education Program</a>                                  |

|           |                                                                                                 |
|-----------|-------------------------------------------------------------------------------------------------|
| 6159.2    | <a href="#"><u>Nonpublic, Nonsectarian School And Agency Services For Special Education</u></a> |
| 6159.2    | <a href="#"><u>Nonpublic, Nonsectarian School And Agency Services For Special Education</u></a> |
| 6159.3    | <a href="#"><u>Appointment Of Surrogate Parent For Special Education Students</u></a>           |
| 6159.3    | <a href="#"><u>Appointment Of Surrogate Parent For Special Education Students</u></a>           |
| 6159.4    | <a href="#"><u>Behavioral Interventions For Special Education Students</u></a>                  |
| 6162.51   | <a href="#"><u>State Academic Achievement Tests</u></a>                                         |
| 6162.51   | <a href="#"><u>State Academic Achievement Tests</u></a>                                         |
| 6164.2    | <a href="#"><u>Guidance/Counseling Services</u></a>                                             |
| 6164.4    | <a href="#"><u>Identification And Evaluation Of Individuals For Special Education</u></a>       |
| 6164.4    | <a href="#"><u>Identification And Evaluation Of Individuals For Special Education</u></a>       |
| 6164.6    | <a href="#"><u>Identification And Education Under Section 504</u></a>                           |
| 6164.6    | <a href="#"><u>Identification And Education Under Section 504</u></a>                           |
| 6172      | <a href="#"><u>Gifted And Talented Student Program</u></a>                                      |
| 6172      | <a href="#"><u>Gifted And Talented Student Program</u></a>                                      |
| 6173      | <a href="#"><u>Education For Homeless Children</u></a>                                          |
| 6173      | <a href="#"><u>Education For Homeless Children</u></a>                                          |
| 6173-E(1) | <a href="#"><u>Education For Homeless Children</u></a>                                          |
| 6173-E(2) | <a href="#"><u>Education For Homeless Children</u></a>                                          |
| 6173.4    | <a href="#"><u>Education For American Indian Students</u></a>                                   |
| 6174      | <a href="#"><u>Education For English Learners</u></a>                                           |
| 6174      | <a href="#"><u>Education For English Learners</u></a>                                           |
| 6177      | <a href="#"><u>Summer Learning Programs</u></a>                                                 |
| 6179      | <a href="#"><u>Supplemental Instruction</u></a>                                                 |
| 6184      | <a href="#"><u>Continuation Education</u></a>                                                   |
| 6184      | <a href="#"><u>Continuation Education</u></a>                                                   |
| 6190      | <a href="#"><u>Evaluation Of The Instructional Program</u></a>                                  |
| 9320      | <a href="#"><u>Meetings And Notices</u></a>                                                     |

/Rev. Date: (11/12, 12/13, 12/15, 10/22, 5/23) 07/15/26

Date Adopted:

# **Brentwood Union School District**

# **Board Bylaw**

BB 9250

## **Board Bylaws**

### **Remuneration, Reimbursement and Other Benefits**

#### **Compensation**

Each member of the Governing Board shall be provided monthly compensation of \$240.00 less any amounts deducted for meeting absences which are not excused by the Board. (Education Code 35120)

Board members are not required to accept the monthly compensation.

On an annual basis, the Board may amend this Bylaw to increase the compensation of Board members beyond the limit delineated in Education Code 35120 in an amount not to exceed five percent based on the present monthly rate of compensation. (Education Code 35120)

A Board member who is absent from a Board meeting shall not receive the pro rata monthly compensation for that meeting unless the Board finds, via resolution, that at the time of the Board meeting the Board member was absent due to the need to perform services for the district, illness, jury duty, or a hardship deemed acceptable by the Board. (Education Code 35120)

Student Board member compensation shall be provided in accordance with Board Bylaw 9150 - Student Board Members.

Whenever a quorum of Board members serves as another legislative body which will meet simultaneously or in serial order to a Board meeting, the Board clerk or a member of the Board shall, when required by law, verbally announce the amount of any additional compensation or stipend that each member will be entitled to receive as a result of convening the simultaneous or serial meeting. (Government Code 54952.3)

#### **Reimbursement of Expenses**

The district shall reimburse individual Board members for actual and necessary expenses incurred when performing authorized services for the district, including services directed by the Board. The timelines and procedures for reimbursement shall be the same as those established for district personnel and at the same rate of reimbursement. (Education Code 31560, 35044; Government Code 8314)

All other expenses, including personal expenses, shall be the responsibility of individual Board members and shall not be paid or reimbursed by the district. (Government Code 8314)

Personal expenses shall include, but are not limited to, the personal portion of any trip, tips or gratuities, alcohol, entertainment, laundry, expenses of any family member who is accompanying the Board member on district-related business, personal use of an automobile, and personal



losses and traffic violation fees incurred while on district business.

Any Board member with questions regarding the propriety of a particular type of expense shall seek and receive guidance from the Superintendent or designee before the expense is incurred.

### **Benefits for Board Members**

Board members may participate in the health and welfare benefits program provided for district employees as permitted by law. However, health and welfare benefits for Board members shall be no greater than that received by the district's nonsafety employees with the most generous schedule of benefits. (Government Code 53201, 53205, 53208.5)

The district shall pay the premiums required for Board members electing to participate in the district health and welfare benefits program to the same extent that it pays for district employees.

Health and welfare benefits provided to Board members shall be extended at the same level to their spouse/registered domestic partner and to their eligible dependent children as specified in law and the health plan. (Family Code 297.5; Government Code 53205.1)

Former Board members, and a former Board member's spouse/registered domestic partner and eligible dependent children, may participate in the health and welfare benefits program provided for district employees only as permitted by law.

### **Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| <b>State</b>                 | <b>Description</b>                                                                                |
|------------------------------|---------------------------------------------------------------------------------------------------|
| Cal. Const. Art. XVI, Sec. 6 | Prohibition on gifts of public funds                                                              |
| Ed. Code 33050-33053         | <a href="#">General waiver authority</a>                                                          |
| Ed. Code 33362-33363         | <a href="#">Reimbursement of expenses; board member or member-elect</a>                           |
| Ed. Code 35012               | <a href="#">Board members; number, election, and terms</a>                                        |
| Ed. Code 35044               | <a href="#">Payment of traveling expenses of representatives of board</a>                         |
| Ed. Code 35120               | Board member compensation                                                                         |
| Ed. Code 35160               | School Board authority                                                                            |
| Ed. Code 35172               | <a href="#">Promotional activities</a>                                                            |
| Ed. Code 44038               | <a href="#">Cash deposits for transportation purchased on credit</a>                              |
| Fam. Code 297-297.5          | <a href="#">Rights, protections, benefits under the law; registered domestic partners</a>         |
| Gov. Code 20322              | <a href="#">Elective officers; election to become member</a>                                      |
| Gov. Code 20420-20445        | <a href="#">Membership in Public Employees' Retirement System; definition of safety employees</a> |
| Gov. Code 3543.7             | <a href="#">Duty to meet and negotiate in good faith</a>                                          |
| Gov. Code 53200-53209        | <a href="#">Group insurance</a>                                                                   |
| Gov. Code 54952.3            | <a href="#">Simultaneous or serial meetings; announcement of compensation</a>                     |
| Gov. Code 8314               | <a href="#">Use of public resources</a>                                                           |
| H&S Code 1373                | <a href="#">Health services plan; coverage for dependent children</a>                             |
| Ins. Code 10277-10278        | <a href="#">Group and individual health insurance; coverage for dependent children</a>            |
| <b>Federal</b>               | <b>Description</b>                                                                                |
| 26 CFR 1.403(b)-2            | Tax-sheltered annuities; definition of employee                                                   |
| 26 USC 403                   | <a href="#">Tax-sheltered annuities</a>                                                           |
| 42 USC 18011                 | <a href="#">Right to maintain existing health coverage</a>                                        |
| <b>Management Resources</b>  | <b>Description</b>                                                                                |

|                                            |                                                                                                                                                     |
|--------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| Attorney General Opinion                   | <a href="#">83 Ops.Cal.Atty.Gen. 124 (2000)</a>                                                                                                     |
| Attorney General Opinion                   | <a href="#">91 Ops.Cal.Atty.Gen. 37 (2008)</a>                                                                                                      |
| Court Decision                             | <a href="#">Thorning v. Hollister School District (1992) 11 Cal.App.4th 1598</a>                                                                    |
| Court Decision                             | <a href="#">Board of Education of the Palo Alto Unified School District v. Superior Court of Santa Clara County (1979) 93 Cal.App.3d 578</a>        |
| Institute for Local Government Publication | <a href="#">Sample Expense and Use of Public Resources Policy Statement, January 2006</a>                                                           |
| Internal Revenue Service Publication       | Tax-Sheltered Annuity Plans (403(b) Plans) for Employees of Public Schools and Certain Tax-Exempt Organizations, Publication 571, rev. January 2025 |
| Website                                    | <a href="#">CSBA District and County Office of Education Legal Services</a>                                                                         |
| Website                                    | <a href="#">Public Employees' Retirement System</a>                                                                                                 |
| Website                                    | <a href="#">Institute for Local Government</a>                                                                                                      |
| Website                                    | <a href="#">Internal Revenue Service</a>                                                                                                            |
| Website                                    | <a href="#">CSBA</a>                                                                                                                                |

#### **Cross References**

| <b>Code</b> | <b>Description</b>                           |
|-------------|----------------------------------------------|
| 1160        | <a href="#">Political Processes</a>          |
| 3100        | <a href="#">Budget</a>                       |
| 3100        | <a href="#">Budget</a>                       |
| 3350        | <a href="#">Travel Expenses</a>              |
| 3513.1      | <a href="#">Cellular Phone Reimbursement</a> |
| 4154        | <a href="#">Health And Welfare Benefits</a>  |
| 4154        | <a href="#">Health And Welfare Benefits</a>  |
| 4254        | <a href="#">Health And Welfare Benefits</a>  |
| 4254        | <a href="#">Health And Welfare Benefits</a>  |
| 4354        | <a href="#">Health And Welfare Benefits</a>  |
| 4354        | <a href="#">Health And Welfare Benefits</a>  |
| 9110        | <a href="#">Terms Of Office</a>              |
| 9150        | <a href="#">Student Board Members</a>        |
| 9240        | <a href="#">Board Training</a>               |
| 9324        | <a href="#">Minutes And Recordings</a>       |

Rev. Date: (11/01, 11/02, 8/13, 11/13) 07/15/26  
Date Adopted:

**Board Bylaws**

**Meetings and Notices**

Meetings of the Governing Board are conducted for the purpose of accomplishing district business. The Board may meet in open session or closed session, as necessary, in accordance with applicable open meeting laws (Brown Act), and Board Bylaw 9320.1 - Remote Meetings and Attendance, Board Bylaw 9321 - Closed Session, Board Bylaw 9322 - Agenda/Meeting Materials, and Board Bylaw 9323 - Meeting Conduct.

A Board meeting exists whenever a majority of Board members gathers at the same time and location, including remotely or electronically, to hear, discuss, deliberate, or take action upon any item within the subject matter jurisdiction of the Board. (Government Code 54952.2)

In accordance with Board Bylaw 9012 - Board Member Electronic Communications, a majority of the Board shall not use a series of communications of any kind, directly or through intermediaries or technology, including official or personal social media accounts, to discuss, deliberate, or take action on any matter that is within the subject matter jurisdiction of the Board. (Government Code 54952.2)

However, the Superintendent or designee may engage in separate conversations or communications with Board members in order to answer questions or provide information regarding any matter within the subject matter jurisdiction of the Board, as long as that employee or district official does not communicate the comments or position of any Board members to other Board members. (Government Code 54952.2)

**Regular Meetings**

Unless otherwise determined by the Board, the Board shall hold one regular Board meeting(s) each month starting at 6:00 p.m. on the second Wednesday of the month at the District Service Center, 255 Guthrie Lane, Brentwood, CA 94561.

At least 72 hours prior to a regular Board meeting, the agenda shall be posted at one or more locations freely accessible to members of the public, on the district's website, and at any location required by Board Bylaw 9320.1 - Remote Meetings and Attendance. (Government Code 54954.2)

Consistent with Board Bylaw 9322 - Agenda/Meeting Materials, whenever agenda materials relating to an open session of a regular Board meeting are distributed to the Board less than 72 hours before the meeting, the Superintendent or designee shall make the materials available for public inspection at a public office or location designated for that purpose. The records shall be posted on the district website at the time the materials are distributed to all or a majority of the Board if distributed outside of business hours. (Government Code 54957.5)

## **Special Meetings**

Special meetings of the Board may be called at any time by the presiding officer or a majority of the Board members on any topic within the subject matter jurisdiction of the Board unless otherwise prohibited by law or as specified in BB 9323.2 - Actions by the Board. (Government Code 54956)

At least 24 hours before the noticed start time, written notice of a special Board meeting shall be: (Government Code 54953.8, 54953.8.3, 54956)

1. Delivered personally or by any other means to all Board members and the local media who have requested such notice in writing
2. Posted on the district's website and in a location freely accessible to the public.
3. Posted in any location required by Board Bylaw 9320.1 - Remote Meetings and Attendance

The notice shall specify the time and location of the special Board meeting and the business to be transacted or discussed. No other business shall be considered. (Education Code 35144; Government Code 54956)

Any Board member may waive the 24-hour written notice requirement prior to the time of the special Board meeting by filing a written waiver of notice with the clerk or secretary of the Board or by being present at the meeting at the time it convenes. (Education Code 35144; Government Code 54956)

## **Emergency Meetings**

In the case of an emergency situation for which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board may hold an emergency Board meeting as long as it complies with all requirements of a special Board meeting, except the 24-hour notice and/or 24-hour posting requirements. (Government Code 54956.5)

The Board may meet in closed session during an emergency Board meeting so long as two-thirds of the members present at the meeting agree or, if less than two-thirds of the members are present, by unanimous vote of the members present. (Government Code 54956.5)

Except in the case of a dire emergency, the Board president or designee shall give notice of the emergency Board meeting by telephone or email at least one hour before the meeting to the local media that have requested notice of special Board meetings. As applicable, all telephone numbers or email addresses provided by the media in the most recent request for notification shall be exhausted. If telephone or internet services are not functioning, the notice requirement of one hour is waived and, as soon after the emergency Board meeting as possible, the Board shall notify those media representatives of the meeting and shall describe the purpose of the meeting and any action taken by the Board. In the case of a dire emergency, the Board president or designee shall give such notice at or near the time notification as is given to the other members of the Board. (Government Code 54956.5)

The minutes of the emergency Board meeting, a list of persons the Board president or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon as possible after the meeting. (Government Code 54956.5)

An *emergency* means a work stoppage, crippling activity, or other activity that severely impairs public health and/or safety as determined by a majority of the members of the Board. (Government Code 54956.5)

A *dire emergency* means a crippling disaster, mass destruction, terrorist act, or threatened terrorist activity that poses peril so immediate and significant that requiring the Board to provide one-hour notice before holding an emergency Board meeting may endanger the public health and/or safety as determined by a majority of the members of the Board. (Government Code 54956.5)

### **Adjourned/Continued Meetings**

The Board may adjourn/continue any regular or special Board meeting to a later time and location that shall be specified in the order of adjournment. Less than a quorum of the Board may adjourn/continue such a meeting. If no Board members are present, the secretary or the clerk may declare the Board meeting adjourned/continued to a later time and location and shall give notice in the same manner required for special Board meetings. (Government Code 54955)

Within 24 hours after the time of adjournment/continuance, a copy of the order or notice of adjournment/continuance shall be conspicuously posted on or near the door of the location where the Board meeting was held. (Government Code 54955)

### **Study Sessions, Retreats, Public Forums, and Discussion Meetings**

The Board may convene a study session or public forum to study an issue in more detail or to receive information from staff or feedback from members of the public. Additionally, the Board may convene a retreat to discuss Board roles and relationships. Any such Board meeting, regardless of title or topic, shall be held as a regular or special Board meeting, as appropriate, and shall comply with all other requirements for regular or special Board meetings. (Government Code 54956)

### **Other Gatherings**

Attendance by a majority of Board members at any of the following events is not subject to the Brown Act provided that a majority of the Board members do not discuss specific district business among themselves other than as part of the scheduled program: (Government Code 54952.2)

1. A conference or similar public gathering open to the public that involves a discussion of issues of general interest to the public or to school board members

2. An open, publicized meeting organized by a person or organization other than the district to address a topic of local community concern
3. An open and noticed meeting of another body of the district
4. An open and noticed meeting of a legislative body of another local agency
5. A purely social or ceremonial occasion
6. An open and noticed meeting of a standing committee of the Board established pursuant to Board Bylaw 9130 - Board Committees, provided that the Board members who are not members of the standing committee attend only as observers

Individual contacts or conversations between a Board member and any other person that are not part of a series of communications prohibited by the Brown Act are permitted. (Government Code 54952.2)

### **Location of Meetings**

Unless the Board is holding a remote Board meeting during a proclaimed state of emergency or local emergency in accordance with Board Bylaw 9320.1 - Remote Meetings and Attendance, all Board meetings shall be held within district boundaries, except to do any of the following: (Government Code 54954)

1. Comply with state or federal law or court order or attend a judicial or administrative proceeding to which the district is a party
2. Inspect real or personal property which cannot conveniently be brought into the district, provided that the topic of the meeting is limited to items directly related to the property
3. Participate in meetings or discussions of multiagency significance, provided these meetings are held within one of the other agencies' boundaries, with all participating agencies giving the notice required by law
4. Meet in the closest meeting facility if the district has no meeting facility within its boundaries or if its principal office is located outside the district
5. Meet with elected or appointed state or federal officials when a local meeting would be impractical, solely to discuss legislative or regulatory issues affecting the district over which the state or federal officials have jurisdiction
6. Meet in or near a facility owned by the district but located outside the district, provided the meeting agenda is limited to items directly related to that facility
7. Visit the office of the district's legal counsel to meet in closed session on pending litigation, when doing so would reduce legal fees or costs
8. Attend conferences on nonadversarial collective bargaining techniques

9. Interview residents of another district regarding the Board's potential employment of an applicant for Superintendent of the district

10. Interview a potential employee from another district

All Board meetings, regardless of location, shall comply with the applicable notice and open meeting requirements. Additionally, no such meeting may be held in a facility that prohibits the admittance of any person on the basis of ancestry or any characteristic listed in Government Code 11135, which is inaccessible to individuals with disabilities, or where members of the public must make a payment or purchase in order to be admitted. (Government Code 54961)

If a fire, flood, earthquake, or other emergency renders the posted regular or special Board meeting location unsafe and the deadline for posting the location has passed, the meeting shall be held at a location designated by the Board president or designee, who shall so inform all news media who have requested notice of meetings pursuant to Government Code 54956 by the most rapid available means of communication. (Government Code 54954)

#### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| <b>State</b>                | <b>Description</b>                                                                                                              |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| Ed. Code 35140              | <a href="#">Time and place of meetings</a>                                                                                      |
| Ed. Code 35143              | <a href="#">Annual organizational meetings; date and notice</a>                                                                 |
| Ed. Code 35144              | <a href="#">Special meeting</a>                                                                                                 |
| Ed. Code 35145              | <a href="#">Public meetings</a>                                                                                                 |
| Ed. Code 35145.5            | <a href="#">Agenda; public participation and regulations</a>                                                                    |
| Ed. Code 35146              | <a href="#">Closed sessions; student matters</a>                                                                                |
| Ed. Code 35147              | <a href="#">Open meeting laws exceptions</a>                                                                                    |
| Gov. Code 11135             | <a href="#">Prohibition of discrimination</a>                                                                                   |
| Gov. Code 35111.1           | <a href="#">Local agency executives</a>                                                                                         |
| Gov. Code 54950-54963       | <a href="#">The Ralph M. Brown Act</a>                                                                                          |
| Gov. Code 7920.000-7930.215 | <a href="#">California Public Records Act</a>                                                                                   |
| Gov. Code 8625-8629         | <a href="#">California Emergency Services Act</a>                                                                               |
| <b>Federal</b>              | <b>Description</b>                                                                                                              |
| 28 CFR 35.160               | <a href="#">Effective communications for individuals with disabilities</a>                                                      |
| 28 CFR 36.303               | <a href="#">Nondiscrimination on the basis of disability; public accommodations, auxiliary aids, and services</a>               |
| 42 USC 12101-12213          | <a href="#">Americans with Disabilities Act</a>                                                                                 |
| <b>Management Resources</b> | <b>Description</b>                                                                                                              |
| Attorney General Opinion    | <a href="#">78 Ops.Cal.Atty.Gen. 327 (1995)</a>                                                                                 |
| Attorney General Opinion    | <a href="#">79 Ops.Cal.Atty.Gen. 69 (1996)</a>                                                                                  |
| Attorney General Opinion    | <a href="#">84 Ops.Cal.Atty.Gen. 181 (2001)</a>                                                                                 |
| Attorney General Opinion    | <a href="#">84 Ops.Cal.Atty.Gen. 30 (2001)</a>                                                                                  |
| Attorney General Opinion    | <a href="#">88 Ops.Cal.Atty.Gen. 218 (2005)</a>                                                                                 |
| Court Decision              | <a href="#">Knight First Amendment Institute at Columbia University v. Trump (2019) 928 F.3d 226</a>                            |
| Court Decision              | <a href="#">Garnier v. Poway Unified School District (S.D. Cal. September 26, 2019) No. 17-cv-2215-W (JLB), 2019 WL 4736208</a> |
| Court Decision              | <a href="#">Wolfe v. City of Fremont (2006) 144 Cal.App. 4th 533</a>                                                            |
| CSBA Publication            | <a href="#">The Brown Act: School Boards and Open Meeting Laws, rev. 2023</a>                                                   |

|                                            |                                                                             |
|--------------------------------------------|-----------------------------------------------------------------------------|
| Institute for Local Government Publication | <a href="#">The ABCs of Open Government Laws</a>                            |
| League of California Cities Publication    | <a href="#">Open and Public V: A Guide to the Ralph M. Brown Act, 2016</a>  |
| Website                                    | <a href="#">CSBA District and County Office of Education Legal Services</a> |
| Website                                    | <a href="#">CSBA, GAMUT Meetings</a>                                        |
| Website                                    | <a href="#">Institute for Local Government</a>                              |
| Website                                    | <a href="#">League of California Cities</a>                                 |
| Website                                    | <a href="#">California Attorney General's Office</a>                        |
| Website                                    | <a href="#">CSBA</a>                                                        |

## **Cross References**

| <b>Code</b> | <b>Description</b>                                                    |
|-------------|-----------------------------------------------------------------------|
| 0410        | <a href="#">Nondiscrimination In District Programs And Activities</a> |
| 0420.4      | <a href="#">Charter School Authorization</a>                          |
| 0420.4      | <a href="#">Charter School Authorization</a>                          |
| 0420.43     | <a href="#">Charter School Revocation</a>                             |
| 0450        | <a href="#">Comprehensive Safety Plan</a>                             |
| 0450        | <a href="#">Comprehensive Safety Plan</a>                             |
| 0460        | <a href="#">Local Control And Accountability Plan</a>                 |
| 0460        | <a href="#">Local Control And Accountability Plan</a>                 |
| 1113        | <a href="#">District And School Websites</a>                          |
| 1113        | <a href="#">District And School Websites</a>                          |
| 1113-E(1)   | <a href="#">District And School Websites</a>                          |
| 1114        | <a href="#">District-Sponsored Social Media</a>                       |
| 1114        | <a href="#">District-Sponsored Social Media</a>                       |
| 1160        | <a href="#">Political Processes</a>                                   |
| 1220        | <a href="#">Citizen Advisory Committees</a>                           |
| 1220        | <a href="#">Citizen Advisory Committees</a>                           |
| 1330        | <a href="#">Use Of School Facilities</a>                              |
| 1330        | <a href="#">Use Of School Facilities</a>                              |
| 1340        | <a href="#">Access To District Records</a>                            |
| 1340        | <a href="#">Access To District Records</a>                            |
| 1431        | <a href="#">Waivers</a>                                               |
| 2000        | <a href="#">Concepts And Roles</a>                                    |
| 2111        | <a href="#">Superintendent Governance Standards</a>                   |
| 2120        | <a href="#">Superintendent Recruitment And Selection</a>              |
| 2121        | <a href="#">Superintendent's Contract</a>                             |
| 2210        | <a href="#">Administrative Discretion Regarding Board Policy</a>      |
| 3100        | <a href="#">Budget</a>                                                |
| 3100        | <a href="#">Budget</a>                                                |
| 3280        | <a href="#">Sale Or Lease Of District-Owned Real Property</a>         |
| 3280        | <a href="#">Sale Or Lease Of District-Owned Real Property</a>         |
| 3311        | <a href="#">Bids</a>                                                  |
| 3311        | <a href="#">Bids</a>                                                  |
| 3312        | <a href="#">Contracts</a>                                             |
| 3314        | <a href="#">Payment For Goods And Services</a>                        |
| 3314        | <a href="#">Payment For Goods And Services</a>                        |
| 3516        | <a href="#">Emergencies And Disaster Preparedness Plan</a>            |
| 3516        | <a href="#">Emergencies And Disaster Preparedness Plan</a>            |
| 4117.14     | <a href="#">Postretirement Employment</a>                             |
| 4141.6      | <a href="#">Concerted Action/Work Stoppage</a>                        |
| 4141.6      | <a href="#">Concerted Action/Work Stoppage</a>                        |
| 4241.6      | <a href="#">Concerted Action/Work Stoppage</a>                        |
| 4241.6      | <a href="#">Concerted Action/Work Stoppage</a>                        |
| 4312.1      | <a href="#">Contracts</a>                                             |



|             |                                                                |
|-------------|----------------------------------------------------------------|
| 4317.14     | <a href="#"><u>Postretirement Employment</u></a>               |
| 5113.12     | <a href="#"><u>District School Attendance Review Board</u></a> |
| 5113.12     | <a href="#"><u>District School Attendance Review Board</u></a> |
| 6112        | <a href="#"><u>School Day</u></a>                              |
| 6112        | <a href="#"><u>School Day</u></a>                              |
| 6117        | <a href="#"><u>Year-Round Schedules</u></a>                    |
| 6173.1      | <a href="#"><u>Education For Foster Youth</u></a>              |
| 6173.1      | <a href="#"><u>Education For Foster Youth</u></a>              |
| 7150        | <a href="#"><u>Site Selection And Development</u></a>          |
| 7150        | <a href="#"><u>Site Selection And Development</u></a>          |
| 7214        | <a href="#"><u>General Obligation Bonds</u></a>                |
| 7214        | <a href="#"><u>General Obligation Bonds</u></a>                |
| 7310        | <a href="#"><u>Naming Of Facility</u></a>                      |
| 9000        | <a href="#"><u>Role Of The Board</u></a>                       |
| 9005        | <a href="#"><u>Governance Standards</u></a>                    |
| 9012        | <a href="#"><u>Board Member Electronic Communications</u></a>  |
| 9100        | <a href="#"><u>Organization</u></a>                            |
| 9121        | <a href="#"><u>President</u></a>                               |
| 9130        | <a href="#"><u>Board Committees</u></a>                        |
| 9140        | <a href="#"><u>Board Representatives</u></a>                   |
| 9220        | <a href="#"><u>Governing Board Elections</u></a>               |
| 9220-E(1)   | <a href="#"><u>Governing Board Elections</u></a>               |
| 9230        | <a href="#"><u>Orientation</u></a>                             |
| 9240        | <a href="#"><u>Board Training</u></a>                          |
| 9270        | <a href="#"><u>Conflict Of Interest</u></a>                    |
| 9270-E(1)   | <a href="#"><u>Conflict Of Interest</u></a>                    |
| 9310        | <a href="#"><u>Board Policies</u></a>                          |
| 9320.1      | <a href="#"><u>Remote Meetings and Attendance</u></a>          |
| 9321        | <a href="#"><u>Closed Session</u></a>                          |
| 9321-E(1)   | <a href="#"><u>Closed Session</u></a>                          |
| 9321-E(2)   | <a href="#"><u>Closed Session</u></a>                          |
| 9322        | <a href="#"><u>Agenda/Meeting Materials</u></a>                |
| 9323        | <a href="#"><u>Meeting Conduct</u></a>                         |
| 9323.2      | <a href="#"><u>Actions By The Board</u></a>                    |
| 9323.2-E(1) | <a href="#"><u>Actions By The Board</u></a>                    |
| 9324        | <a href="#"><u>Minutes And Recordings</u></a>                  |
| 9400        | <a href="#"><u>Board Self-Evaluation</u></a>                   |

Rev. Date: (3/08, 11/08, 11/11, 12/16, 5/21, 8/23, 5/24) 07/15/26  
Date Adopted:

## **Board Bylaws**

### **Remote Meetings and Attendance**

The Governing Board recognizes the need, when permitted by law, to hold Board meetings in which the Board members meet remotely or in which individual Board members attend and participate remotely.

#### **Definitions**

*Local emergency* means either of the following that impacts persons under the jurisdiction of the district or property within the boundaries of the district: (Government Code 54953.8.2)

1. A condition of extreme peril proclaimed by a city, county, or city and county pursuant to Government Code 8630
2. A local health emergency proclaimed pursuant to Health and Safety Code 101080

*Remote* means not being physically present at the primary in-person location of a Board meeting, and includes the terms "teleconference" and "virtual."

*Remote attendance and participation* means the ability to attend and participate in a Board meeting by electronic means, through either audio or visual technology, or both.

*Remote Board Member* means a Board member, not physically present at the Board meeting, who nonetheless seeks to attend and participating in a Board meeting.

*State of Emergency* means state of emergency proclaimed pursuant to Government Code 8625.

#### **Traditional Method of Remote Attendance**

A remote Board member may attend and participate in a Board meeting so long as all of the following conditions are met: (Government Code 54953)

1. All votes taken during the meeting are by rollcall
2. The meeting is conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the Board
3. The physical location of the remote Board member is open and accessible to the public during the meeting, except during closed session, such that members of the public may observe in person the remote Board member; may hear, listen to, or watch the meeting to the same extent as the remote Board member; and may make public comment during the same portion of the agenda as other members of the public from the same location as the remote Board member
4. The location from which the remote Board member will attend the meeting is noted in the agenda and the agenda is posted at that location in advance of the meeting as statutorily required based on the type of meeting
5. At least a quorum of the Board is within district boundaries

#### **Remote Attendance as an Accommodation**

A Board member with a qualifying disability under the Americans with Disabilities Act that precludes the

Board member from attending a Board meeting in person or from attending and participating remotely in a Board meeting using the method specified in "Traditional Method of Remote Attendance" above may request to attend and participate remotely as a reasonable accommodation for the Board member's disability.

If the request is granted based on the district's process for reviewing reasonable accommodations, the remote Board member shall be permitted to attend and participate in the Board meeting as long as the following requirements are met: (Government Code 54953)

1. All votes taken during the meeting are by rollcall
2. The remote Board member utilizes both audio and visual technology to participate in the meeting, except no visual technology shall be required if a physical condition related to their disability results in a need to participate off camera
3. The remote Board member publicly discloses, before any action is taken, whether any individual 18 years of age or older is present at the Board member's location and the general nature of the member's relationship with each such individual

In this circumstance, the following conditions are not required: (Government Code 54953)

1. Including the location of the remote Board member in the agenda
2. Making the location of the remote Board member open and accessible to the public
3. Posting the agenda at the location of the remote Board member

Additionally, in this circumstance, the remote Board member shall be considered to be attending in-person at the physical meeting location for all purposes, including any requirement that a quorum participate from any particular location. (Government Code 54953)

These requirements and conditions may be modified as required by law or the district may offer another reasonable accommodation as appropriate.

### **Remote Attendance Due to Just Cause**

Beginning July 1, 2026, a remote Board member may attend and participate in a Board meeting based on any of the following "just cause" reasons: (Government Code 54953.8.3)

1. A childcare or caregiving need of a Board member's child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires the Board member to attend and participate remotely
2. A contagious illness that prevents a Board member from attending in person
3. A need related to a Board member's physical or mental condition not otherwise reasonably accommodated
4. A Board member is traveling while on official business of the Board or another state or local agency
5. An immunocompromised child, parent, grandparent, grandchild, sibling, spouse, or domestic partner of a Board member requires the Board member to attend and participate remotely
6. A physical or family medical emergency prevents a Board member from attending in person
7. Military service obligations that result in a Board member being unable to attend in person because the Board member is serving under official written orders for active duty, drill, annual training, or

any other duty required as a member of the California National Guard or a United States Military Reserve organization that requires the Board member to be at least 50 miles outside the boundaries of the district

The remote Board member shall notify the Board at the earliest possible opportunity, including at the start of a Board meeting, of the need to attend and participate remotely for just cause, including the general circumstances of the Board member's need to attend and participate remotely. The remote Board member need not disclose any medical diagnosis or disability, or any personal medical information that is otherwise exempt under existing law. The minutes for the Board meeting shall identify the specific provision that is the basis for the just cause. (Government Code 54953, 54953.8.3)

Additionally, when a remote Board member attends and participates in a Board meeting based on just cause, all of the following conditions shall be met: (Government Code 54953, 54953.8, 54953.8.3)

1. All votes taken during the meeting are by rollcall
2. The meeting is conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the Board
3. The public is able to access the meeting via a two-way audiovisual platform or a two-way audio service and a live webcast, with real-time public comment being allowed via the platform or service, in addition to public comment being available in person

The platform or service may require members of the public to register in order to make public comments as long as the platform or service is not controlled by the district.

4. The agenda for the meeting includes information describing how members of the public can access the platform or service and how members of the public can offer public comment
5. The minutes of the Board meeting state that the remote Board member attended and participated remotely
6. At least a quorum of the Board participates in person from a singular physical location clearly identified on the agenda and which is within district boundaries and is open to the public
7. The remote Board member utilizes both audio and visual technology to participate in the meeting
8. The remote Board member publicly discloses, before any action is taken, whether any individual 18 years of age or older is present at the Board member's location and the general nature of the member's relationship with each such individual

In this circumstance, the agenda need not include the location of the remote Board member or be posted at that location, and the location of the remote Board member need not be open and accessible to the public. (Government Code 54953, 54953.8)

The Board shall give notice of the means by which members of the public may access the meeting and offer public comment. The agenda shall identify and include an opportunity for all persons to attend via a call-in option or an internet-based service option. (Government Code 54953.8)

If the platform or service is disrupted such that the public cannot access the meeting or give real-time public comment, the Board meeting may continue but the Board may not take action on any agenda item until public access to the meeting is restored. (Government Code 54953.8)

A remote Board member may attend and participate in no more than two Board meetings per year for just cause. (Government Code 54953.8.3)

A remote Board member's attendance and participation in multiple Board meetings that begin on the same calendar day shall only count as one Board meeting for purposes of this limit.

### **Remote Board Meetings During a Proclaimed State of Emergency**

The Board may conduct a remote Board meeting during a proclaimed state of emergency or local emergency in either of the following circumstances: (Government Code 54953.8.2)

1. For the purpose of determining, by majority vote, whether meeting in person would present imminent risks to the health or safety of attendees due to the emergency
2. When the Board, pursuant to Item #1 above, has determined that meeting in person would present imminent risks to the health or safety of attendees due to the emergency

In either such circumstance, the Board may hold a remote Board meeting without: (Government Code 54953.8, 54953.8.2)

1. Including the location of Board members in the agenda
2. Making the locations of Board members open and accessible to the public
3. Posting the agenda at the locations of Board members
4. Having at least a quorum of the Board members within the district boundaries

When the Board holds such a meeting, all of the following shall be followed: (Government Code 54953.8, 54953.8.2)

1. All votes taken during the meeting are by rollcall
2. The public is able to access the meeting via a call-in or audiovisual platform or service, with real-time observation of the meeting and public comment being allowed via the platform or service

The platform or service may require members of the public to register in order to make public comments so long as the platform or service is not controlled by the district.

3. The agenda for the meeting includes information describing how members of the public can access the platform or service

The Board may continue to conduct all Board meetings remotely throughout one or more 45-day periods as long as, prior to the beginning of each 45-day period, the Board has reconsidered the circumstances of the proclaimed state of emergency or local emergency and determined that it continues to directly impact the ability of the Board to meet safely in person. (Government Code 54953.8.2)

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#### **Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

#### **State**

Ed. Code 35140  
Ed. Code 35143  
Ed. Code 35144  
Ed. Code 35145

#### **Description**

[Time and place of meetings](#)  
[Annual organizational meetings: date and notice](#)  
[Special meeting](#)  
[Public meetings](#)

Ed. Code 35145.5  
Ed. Code 35146  
Ed. Code 35147  
Gov. Code 11135  
Gov. Code 3511.1  
Gov. Code 54950-54963  
Gov. Code 7920.000-7930.215  
Gov. Code 8625-8629  
Gov. Code 8630  
H & S Code 101080

#### **Federal**

28 CFR 35.160  
28 CFR 36.303  
42 USC 12101-12213

#### **Management Resources**

Attorney General Opinion  
Attorney General Opinion  
Attorney General Opinion  
Attorney General Opinion  
Attorney General Opinion  
Attorney General Opinion  
Court Decision  
Court Decision

Court Decision  
CSBA Publication  
Institute for Local Government  
Publication

League of California Cities Publication  
Website  
Website  
Website  
Website  
Website  
Website

#### **Cross References**

##### **Code**

0410  
1113  
1113  
1113-E(1)  
1114  
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1160  
1220  
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1330  
1330  
1340  
1340  
2000  
3516  
3516  
4117.14  
4141.6  
4141.6  
4241.6  
4241.6  
4312.1  
9000  
9005  
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9321

[Agenda; public participation and regulations](#)

[Closed sessions; student matters](#)

[Open meeting laws exceptions](#)

[Prohibition of discrimination](#)

[Local agency executives](#)

[The Ralph M. Brown Act](#)

[California Public Records Act](#)

[California Emergency Services Act](#)

Local emergency

Local health emergency

##### **Description**

[Effective communications for individuals with disabilities](#)

[Nondiscrimination on the basis of disability; public accommodations, auxiliary aids, and services](#)

[Americans with Disabilities Act](#)

##### **Description**

107 Ops.Cal.Atty.Gen. 107 (2024)

[78 Ops.Cal.Atty.Gen. 327 \(1995\)](#)

[79 Ops.Cal.Atty.Gen. 69 \(1996\)](#)

[84 Ops.Cal.Atty.Gen. 181 \(2001\)](#)

[84 Ops.Cal.Atty.Gen. 30 \(2001\)](#)

[88 Ops.Cal.Atty.Gen. 218 \(2005\)](#)

[Knight First Amendment Institute at Columbia University v. Trump \(2019\) 928 F.3d 226](#)

[Garnier v. Poway Unified School District \(S.D. Cal. September 26, 2019\) No. 17-cv-2215-W \(JLB\), 2019 WL 4736208](#)

[Wolfe v. City of Fremont \(2006\) 144 Cal.App. 4th 533](#)

[The Brown Act: School Boards and Open Meeting Laws, rev. 2023](#)

[The ABCs of Open Government Laws](#)

[Open and Public V: A Guide to the Ralph M. Brown Act, 2016](#)

[CSBA District and County Office of Education Legal Services](#)

[CSBA, GAMUT Meetings](#)

[Institute for Local Government](#)

[League of California Cities](#)

[California Attorney General's Office](#)

[CSBA](#)

##### **Description**

[Nondiscrimination In District Programs And Activities](#)

[District And School Websites](#)

[District And School Websites](#)

[District And School Websites](#)

[District-Sponsored Social Media](#)

[District-Sponsored Social Media](#)

[Political Processes](#)

[Citizen Advisory Committees](#)

[Citizen Advisory Committees](#)

[Use Of School Facilities](#)

[Use Of School Facilities](#)

[Access To District Records](#)

[Access To District Records](#)

[Concepts And Roles](#)

[Emergencies And Disaster Preparedness Plan](#)

[Emergencies And Disaster Preparedness Plan](#)

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[Concerted Action/Work Stoppage](#)

[Concerted Action/Work Stoppage](#)

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[Contracts](#)

[Role Of The Board](#)

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[Orientation](#)

[Board Training](#)

[Board Policies](#)

[Meetings And Notices](#)

[Closed Session](#)

|             |                                                 |
|-------------|-------------------------------------------------|
| 9321-E(1)   | <a href="#"><u>Closed Session</u></a>           |
| 9321-E(2)   | <a href="#"><u>Closed Session</u></a>           |
| 9322        | <a href="#"><u>Agenda/Meeting Materials</u></a> |
| 9323        | <a href="#"><u>Meeting Conduct</u></a>          |
| 9323.2      | <a href="#"><u>Actions By The Board</u></a>     |
| 9323.2-E(1) | <a href="#"><u>Actions By The Board</u></a>     |
| 9324        | <a href="#"><u>Minutes And Recordings</u></a>   |
| 9400        | <a href="#"><u>Board Self-Evaluation</u></a>    |

Revised: New Policy

Adopted:

## **Board Bylaws**

### **Agenda/Meeting Materials**

Governing Board meeting agendas shall reflect the district's vision and goals and the Board's focus on student learning and well-being.

Each agenda shall state the meeting time and location(s) and shall briefly describe each item listed in the agenda, including items to be discussed in closed session in accordance with Board Bylaw 9321 - Closed Session. (Government Code 54954.2)

For a regular meeting, the Board may consider an item not included in the posted agenda in accordance with Board Bylaw 9323.2 - Actions by the Board.

### **Public Comment**

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item, including items to be considered in closed session in accordance with Board Bylaw 9321 - Closed Session and items listed on the consent agenda. (Education Code 35145.5; Government Code 54954.3)

Before any other open session agenda item, there shall be one public comment item on every meeting agenda to give members of the public the opportunity to address the Board on any item on the open session agenda. The public comment period shall last no longer than 30 minutes unless extended in accordance with Board Bylaw 9323 - Meeting Conduct. No member of the public may be permitted to speak more than once during this item.

The agenda need not provide an opportunity for public comment on an item that has previously been considered at an open meeting by a committee comprised exclusively of Board members, provided that all of the following conditions were met: (Government Code 54954.3)

1. Members of the public were afforded an opportunity to comment on the item, before or during the committee's consideration of the item
2. The item has not been substantially changed since the committee considered it
3. A quorum of the committee attended and participated in the committee meeting at which the item was considered from a singular physical location that was clearly identified on the agenda, open to the public, and situated within the boundaries of the district
4. Any other applicable provisions of Government Code 54954.3

Additionally, the agenda for a regular meeting shall provide members of the public with an opportunity to address the Board regarding matters within the subject matter jurisdiction of the Board which are not on the agenda. (Education Code 35145.5; Government Code 54954.3)



The notice and agenda shall include information describing how members of the public can access the platform or service and how members of the public can offer public comment if required pursuant to Board Bylaw 9320.1 - Remote Meetings and Attendance.

### **Disability-Related Accommodations or Modifications**

The agenda shall include information regarding how, when, and to whom a request for disability-related accommodations or modifications, including auxiliary aids and services, may be made by an individual who requires accommodations or modifications in order to participate in the meeting, as well as the procedure for receiving and resolving such requests as required by law. (Government Code 54953.8, 54954.2)

Each agenda for a regular meeting shall list the address designated by the Superintendent or designee for public inspection of documents related to an open session item, or for records of a statement threatening litigation against the district to be discussed in closed session, when such documents have been distributed to the Board less than 72 hours before the meeting. (Government Code 54956.9, 54957.5)

Each agenda shall include a statement regarding the option for students and parents/guardians to request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. Additionally, the agenda shall state that the request must be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

### **Agenda Preparation**

The Board president and the Superintendent, as secretary to the Board, shall work together to develop the agenda for each meeting, including whether an item requires Board action and whether an item shall be considered in open or closed session.

Any member of the public, or an individual Board member acting in that Board member's capacity as a member of the public, may request that a matter within the subject matter jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be submitted in writing to the Superintendent or designee with supporting documents and information. (Education Code 35145.5)

The Board president and Superintendent shall decide whether such a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board shall not be placed on the agenda. Additionally, if the Board president and Superintendent determine that the request is merely a request for information, then the request shall not be placed on the agenda.

A Board member may request in writing, at a meeting as part of a related open session item, or at a meeting as part of an open session item intended for this purpose that a specific matter within the subject matter jurisdiction of the Board be placed on an upcoming Board agenda. Within thirty (30) days of receiving the request, the Board member shall be informed by the Board

president if the request has been approved or denied by the Board president and Superintendent.

If the request is approved, the Board president and Superintendent shall inform the Board member of the general timeframe that the matter will be placed on an agenda, on which part of the agenda the item will appear, and whether the item requires action by the Board. If the request is denied, the Board president and Superintendent fail to provide a response to the request, or the requesting Board member disagrees with the timeframe that the matter will be placed on an agenda, on which part of the agenda the item will appear, or whether the item requires action by the Board, then the Board member may appeal the response to the request to the Board. The Board president and Superintendent shall place the appeal on the next upcoming regular meeting agenda for Board action, but only as to whether, when, and how to agendaize the requested matter. If a majority of the Board agrees with the appeal, the item will be considered in accordance with the decision of the majority of the Board.

In order to promote efficient meetings, the Board may bundle a number of items and act upon them together by a single vote through the use of a consent agenda, except as required by law. Consent items shall be items of a routine nature for which Board discussion is not anticipated and for which the Superintendent recommends approval.

### **Agenda Dissemination to Board Members**

At least 72 hours before each regular meeting, each Board member shall be provided a copy of the agenda and all related materials such as the Superintendent or designee's report; minutes to be approved; copies of communications; reports from committees, staff, and others; and other available supporting documents pertinent to the meeting. Additionally, the Superintendent or designee may distribute to the Board additional materials related to agenda items less than 72 hours before each regular meeting, as permitted by law.

When a special meeting is called, Board members shall receive the agenda and all related materials at least 24 hours prior to the meeting. (Government Code 54956)

Board members shall review the agenda and all related materials before each regular or special meeting. Individual Board members may confer directly with the Superintendent or designee to ask questions and/or request additional information on agenda items. However, a majority of Board members shall not, outside of a noticed meeting, directly or through intermediaries or electronic means, discuss, deliberate, or take action on any matter within the subject matter jurisdiction of the Board.

### **Regular Meeting Agenda Dissemination to Members of the Public**

The agenda and all related materials distributed to the Board related to a regular meeting shall be made available to the public upon request without delay. However, only those documents which are disclosable public records under the California Public Records Act (CPRA) and which relate to an agenda item scheduled for the open session portion of a regular meeting or which contain a claim or written threat of litigation which will be discussed in closed session shall be made available to the public. (Government Code 54956.9, 54957.5)

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public. (Government Code 54954.2)

Additionally, the Superintendent or designee shall post the agenda on the homepage of the district website. The posted agenda shall be accessible through a prominent direct link to the current agenda or to the district's agenda management platform in accordance with Government Code 54954.2. When the district utilizes an integrated agenda management platform, the link to that platform shall take the user directly to the website with the district's agendas, and the current agenda shall be the first available. (Government Code 54954.2)

If a writing which relates to an open session agenda item or which contains a claim or written threat of litigation which will be discussed in closed session during a regular meeting is distributed to the Board less than 72 hours prior to the meeting, the Superintendent or designee shall make the writing available for public inspection at a designated location at the same time the document is distributed to all or a majority of the Board. However, if the writing is distributed to at least a majority of the Board at a time when the designated location is closed to the public, this requirement may be satisfied by posting the writing on the district website if the following conditions are met: (Government Code 54957.5)

1. An initial staff report or similar document containing an executive summary and any staff recommendations related to the agenda item is made available for public inspection at the designated location at least 72 hours before the meeting
2. The writing is immediately posted on the district's website in a position and manner that makes it clear that the writing relates to an agenda item for the upcoming meeting
3. The district lists the website address where such writings may be accessed on all Board meeting agendas
4. A physical copy of the document is made available for public inspection at the designated location at the beginning of the next regular business hours, but not less than 24 hours before the meeting

The Superintendent or designee shall mail a copy of the agenda or a copy of all the documents constituting the agenda packet to any person who requests the items. The materials shall be mailed at the time the agenda is posted or upon distribution of the agenda to a majority of the Board, whichever occurs first. (Government Code 54954.1)

The Superintendent or designee shall email a copy of, or a website link to, the agenda or a copy of all the documents constituting the agenda packet to any person who requests such items to be delivered by email. If the Superintendent or designee determines that it is technologically infeasible to do so, a copy of the agenda or a website link to the agenda and a copy of all other documents constituting the agenda packet shall be sent to the person who has made the request in accordance with mailing requirements specified in law. (Government Code 54954.1)

Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year. (Government Code 54954.1)

Persons requesting mailing of the agenda or agenda packet shall pay an annual fee, as determined by the Superintendent or designee, not to exceed the cost of providing the service.

Any document prepared by the district or Board and distributed during an open meeting shall be made available for public inspection at the meeting. Any document prepared by another person shall be made available for public inspection after the meeting. These requirements shall not apply to a document that is exempt from public disclosure under the CPRA. (Government Code 54957.5)

Upon request, the Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)

### **Special Meeting Agenda Dissemination to Members of the Public**

The requirements for the dissemination of regular meeting agendas and related materials and writings to members of the public found in "Regular Meeting Agenda Dissemination to Members of the Public" shall be applicable to the dissemination of special meeting agendas and related materials and writings to members of the public except that the 24-hour requirement shall apply rather than the 72-hour requirement.

#### **Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| <b>State</b>                | <b>Description</b>                                                                                                |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------|
| Ed. Code 35144              | <a href="#">Special meeting</a>                                                                                   |
| Ed. Code 35145              | <a href="#">Public meetings</a>                                                                                   |
| Ed. Code 35145.5            | <a href="#">Agenda; public participation and regulations</a>                                                      |
| Ed. Code 49061              | <a href="#">Definitions; directory information</a>                                                                |
| Ed. Code 49073.2            | <a href="#">Privacy of student and parent/guardian personal information; minutes of board meeting</a>             |
| Gov. Code 53635.7           | <a href="#">Separate item of business for borrowing of \$100,000 or more</a>                                      |
| Gov. Code 54950-54963       | <a href="#">The Ralph M. Brown Act</a>                                                                            |
| Gov. Code 54953             | <a href="#">Meetings; Americans with Disabilities Act accessibility</a>                                           |
| Gov. Code 54953.8           | Remote meeting and attendance                                                                                     |
| Gov. Code 54953.8.2         | State of emergency                                                                                                |
| Gov. Code 54953.8.3         | Just cause                                                                                                        |
| Gov. Code 54954.1           | <a href="#">Request for copy of agenda or agenda packet by member of public</a>                                   |
| Gov. Code 54954.2           | <a href="#">Agenda posting requirements; board actions</a>                                                        |
| Gov. Code 54954.3           | <a href="#">Opportunity for public to address legislative body</a>                                                |
| Gov. Code 54954.5           | <a href="#">Closed session item descriptions</a>                                                                  |
| Gov. Code 54956             | <a href="#">Special meetings</a>                                                                                  |
| Gov. Code 54956.5           | <a href="#">Emergency meetings</a>                                                                                |
| Gov. Code 54956.9           | <a href="#">Meetings</a>                                                                                          |
| Gov. Code 54957.5           | <a href="#">Public records</a>                                                                                    |
| Gov. Code 54960.2           | <a href="#">Challenging board actions; cease and desist</a>                                                       |
| Gov. Code 7920.000-7930.170 | <a href="#">California Public Records Act</a>                                                                     |
| Gov. Code 95000-95004       | <a href="#">California Early Intervention Services Act</a>                                                        |
| <b>Federal</b>              | <b>Description</b>                                                                                                |
| 28 CFR 35.160               | <a href="#">Effective communications for individuals with disabilities</a>                                        |
| 28 CFR 36.303               | <a href="#">Nondiscrimination on the basis of disability; public accommodations, auxiliary aids, and services</a> |
| 42 USC 12101-12213          | <a href="#">Americans with Disabilities Act</a>                                                                   |
| <b>Management Resources</b> | <b>Description</b>                                                                                                |
| Attorney General Opinion    | <a href="#">99 Ops. Cal. Atty. Gen. 11 (2016)</a>                                                                 |
| Attorney General Opinion    | <a href="#">78 Ops. Cal. Atty. Gen. 327 (1995)</a>                                                                |

Attorney General Publication  
 Court Decision  
 Court Decision  
 Court Decision  
 Court Decision  
 CSBA Publication  
 CSBA Publication  
 Website  
 Website  
 Website

#### **Cross References**

##### **Code**

0000  
 0200  
 0410  
 1100  
 1112  
 1113  
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 1113-E(1)  
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 1312.1  
 1312.2  
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 1312.2-E(1)  
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 1312.3-E(1)  
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 9320.1  
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 9321-E(1)  
 9321-E(2)  
 9323  
 9323.2  
 9323.2-E(1)  
 9324

[The Brown Act: Open Meetings for Legislative Bodies, rev. 2003](#)  
[Sierra Watch v. County of Placer \(2022\) 69 Cal.App.5th 86](#)  
[Fowler v. City of Lafayette \(2020\) 45 Cal.App.5th 68](#)  
[Caldwell v. Roseville Joint Union High School District \(2007\) U.S. Dist. LEXIS 66318](#)  
[Mooney v. Garcia \(2012\) 207 Cal.App.4th 229](#)  
[The Brown Act: School Boards and Open Meeting Laws, rev. 2023](#)  
[Call to Order: A Blueprint for Great Board Meetings](#)  
[CSBA District and County Office of Education Legal Services](#)  
[California Attorney General's Office](#)  
[CSBA](#)

##### **Description**

[Vision](#)  
[Goals For The School District](#)  
[Nondiscrimination In District Programs And Activities](#)  
[Communication With The Public](#)  
[Media Relations](#)  
[District And School Websites](#)  
[District And School Websites](#)  
[District And School Websites](#)  
[Complaints Concerning District Employees](#)  
[Complaints Concerning District Employees](#)  
[Complaints Concerning Instructional Materials](#)  
[Complaints Concerning Instructional Materials](#)  
[Complaints Concerning Instructional Materials](#)  
[Uniform Complaint Procedures](#)  
[Uniform Complaint Procedures](#)  
[Uniform Complaint Procedures](#)  
[Uniform Complaint Procedures](#)  
[Williams Uniform Complaint Procedures](#)  
[Williams Uniform Complaint Procedures](#)  
[Williams Uniform Complaint Procedures](#)  
[Access To District Records](#)  
[Access To District Records](#)  
[Relations Between Other Governmental Agencies And The Schools](#)  
[Administrative Discretion Regarding Board Policy](#)  
[Budget](#)  
[Budget](#)  
[Contracts](#)  
[Claims And Actions Against The District](#)  
[Financial Reports And Accountability](#)  
[Financial Reports And Accountability](#)  
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[District School Attendance Review Board](#)  
[District School Attendance Review Board](#)  
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[Suspension And Expulsion/Due Process](#)  
[Selection And Evaluation Of Instructional Materials](#)  
[Selection And Evaluation Of Instructional Materials](#)  
[Selection And Evaluation Of Instructional Materials](#)  
[Board Member Electronic Communications](#)  
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Rev. Date:  
 Date Adopted:

(11/02, 3/08, 11/12, 11/13, 8/23) 07/15/26

## **Board Bylaws**

### **Meeting Conduct**

#### **Meeting Procedures**

All Governing Board meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws and posted and distributed in accordance with the Ralph M. Brown Act (open meeting requirements) and other applicable laws.

The Board chair, who is either the Board president or the Board member chairing the meeting at the time if the Board president is absent, shall conduct Board meetings in accordance with the Board's adopted rules of order and applicable provisions of law to enable the Board to efficiently consider issues and carry out the will of the majority.

The Board believes that late night meetings can deter public participation, affect the Board's decision-making ability, and be a burden to staff. Regular Board meetings shall be adjourned by 10:30 p.m. unless extended to a specific time determined by a majority of the Board. The meeting shall be extended no more than once and, if necessary, may subsequently be adjourned to a later date.

When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a separate agenda item. The Board chair shall determine where on the agenda the former consent item is placed.

#### **Quorum and Abstentions**

Except as required by law, the Board shall act by majority vote of all of the membership constituting the Board. (Education Code 35164)

Except when prohibited by law, the Board expects its members to vote on all issues before them. When a member abstains, the abstention shall not be counted for purposes of determining whether a majority of the membership of the Board has taken action.

Provided the Board typically consists of seven members and there are no more than two vacancies on the Board, the vacant position(s) shall not be counted for purposes of determining how many members of the Board constitute a majority. Additionally, whenever any provisions of the Education Code require unanimous action of all or a specific number of the members, the vacant position(s) shall not be counted for purposes of determining the total membership constituting the Board. (Education Code 35165)

#### **Public Participation**

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, members of the public attending a Board meeting shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting, except if a member of the public desires to observe the meeting or make public comment through the use of a third party website or online platform as required by the third party provider.

To facilitate public comment, the Board may request that members of the public who wish to give public comment provide their names or other identifying information to determine speaking order.

In order to conduct district business in an orderly and efficient manner, public comment shall occur in accordance with Board Bylaw 9322 - Agenda Meeting/Materials and in compliance with the following procedures:

1. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law (Education Code 35145.5; Government Code 54954.2)
2. Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda (Government Code 54954.2)

Additionally, on their own initiative or in response to questions posed by the public, Board members or staff members may ask a question for clarification, make a brief announcement, or make a brief report on their own activities. (Government Code 54954.2)

In addition, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)

3. A member of the public wishing to be heard by the Board shall first be recognized by the Board chair

An individual speaker shall be allowed a maximum of 3 minutes to address the Board. However, the Board chair, or a majority of the Board, may adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. Additionally, the Board chair may ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint.

In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

4. An individual speaker may give some or all of the speaker's time to another speaker, provided that no individual speaker is permitted to speak more than the maximum time permitted per individual speaker pursuant to Board Bylaw 9322 - Agenda/Meeting Materials
5. For any public comment period with a time limit when a remote Board member is attending and participating based on just cause pursuant to Board Bylaw 9320.1 - Remote Meetings and Attendance, the Board may not close that public comment period or the opportunity to register to provide public comment via the two-way audiovisual platform or two-way audio service until the full time for public comment has elapsed (Government Code 54953.8)

For any other public comment period when a remote Board member is attending and participating based on just cause pursuant to Board Bylaw 9320.1 - Remote Meetings and Attendance, the Board shall allow a reasonable amount of time to permit members of the public to provide public

comment and to register to do so via the two-way audiovisual platform or two-way audio service. (Government Code 54953.8)

6. The Board chair shall determine whether an individual's public comment is within the scope of the public comment period, subject to the following conditions:
  - a. If the public comment is within the scope of a different public comment period, the Board chair shall so indicate
  - b. Public criticism of the Board, individual Board members, the district, its policies, procedures, programs, services, acts, or omissions shall not be prohibited (Government Code 54954.3)
  - c. Public criticism of district employees shall not be prohibited

However, whenever a member of the public initiates specific complaints or charges against an individual employee, the Board chair shall inform the complainant of the appropriate complaint procedure.

### **Disruptions**

The Board chair shall not permit an individual to actually disrupt a Board meeting. Actual disruption by an individual or any conduct or statements that threaten the safety of any person(s) at the meeting shall be grounds for the Board chair to terminate the privilege of addressing the Board for that meeting and remove the individual from the meeting. (Government Code 54957.95)

Prior to removal, the individual shall be warned that the individual's behavior is disrupting the meeting and that failure to cease the disruptive behavior may result in removal. If, after being warned, the individual does not promptly cease the disruptive behavior, the Board chair, or designee, may then remove the individual from the meeting. (Government Code 54957.95)

When an individual's behavior constitutes the use of force or a true threat of force, the individual shall be removed from a Board meeting without a warning. (Government Code 54957.95)

*Disrupting* means engaging in behavior during a Board meeting that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting and includes, but is not limited to, a failure to comply with reasonable and lawful regulations adopted by a legislative body pursuant to Section 54954.3 or any other law, or engaging in behavior that constitutes use of force or a true threat of force. (Government Code 54957.95)

*True threat of force* means a threat that has sufficient indicia of intent and seriousness, that a reasonable observer would perceive it to be an actual threat to use force by the person making the threat. (Government Code 54957.95)

Additionally, the Board may order the room cleared when a group or groups of persons willfully interrupts so as to render the orderly conduct of the meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to such a group disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)



When such group disruptive conduct occurs, the Board may decide to recess the meeting to help restore order, remove the disruptive individual(s), or clear the room. Additionally, the Board may adjourn the meeting to another time and location specified in an order of adjournment. The Board chair may direct the Superintendent or designee to contact local law enforcement as necessary. (Government Code 54955, 54957.9, 54957.95, 54957.96)

## Recording by the Public

Members of the public may record an open Board meeting using an audio or video recorder, still or motion picture camera, cell phone, or other device, provided that the noise, illumination, or obstruction of view does not persistently disrupt the meeting. The Superintendent or designee may designate locations from which members of the public may make such recordings without causing a distraction.

If the Board finds that noise, illumination, or obstruction of view related to these activities would persistently disrupt the proceedings, these activities shall be discontinued or restricted as determined by the Board. (Government Code 54953.5, 54953.6)

## Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

|                               |                                                                                             |
|-------------------------------|---------------------------------------------------------------------------------------------|
| <b>State</b>                  | <b>Description</b>                                                                          |
| Code of Civil Procedure 527.8 | <a href="#">Workplace violence safety</a>                                                   |
| Ed. Code 32210                | <a href="#">Willful disturbance of public school or meeting</a>                             |
| Ed. Code 35010                | <a href="#">Control of district; prescription and enforcement of rules</a>                  |
| Ed. Code 35145.5              | <a href="#">Agenda; public participation and regulations</a>                                |
| Ed. Code 35163                | <a href="#">Official actions, minutes and journal</a>                                       |
| Ed. Code 35164                | <a href="#">Actions by majority vote</a>                                                    |
| Ed. Code 35165                | <a href="#">Effect of vacancies upon majority and unanimous votes by seven member board</a> |
| Ed. Code 5095                 | <a href="#">Powers of remaining board members and new appointees</a>                        |
| Elec. Code 18430              | Prevention or hinderance of electors assembling in public meeting                           |
| Gov. Code 54950-54963         | Brown Act                                                                                   |
| Pen. Code 403                 | <a href="#">Disruption of assembly or meeting</a>                                           |
| <b>Management Resources</b>   | <b>Description</b>                                                                          |
| Attorney General Opinion      | <a href="#">55 Ops.Cal.Atty.Gen. 26 (1972)</a>                                              |
| Attorney General Opinion      | <a href="#">61 Ops.Cal.Atty.Gen. 243, 253 (1978)</a>                                        |
| Attorney General Opinion      | <a href="#">63 Ops.Cal.Atty.Gen. 215 (1980)</a>                                             |
| Attorney General Opinion      | <a href="#">66 Ops.Cal.Atty.Gen. 336 (1983)</a>                                             |
| Attorney General Opinion      | <a href="#">76 Ops.Cal.Atty.Gen. 281 (1993)</a>                                             |
| Attorney General Opinion      | <a href="#">90 Ops.Cal.Atty.Gen. 47 (2007)</a>                                              |
| Attorney General Opinion      | <a href="#">59 Ops.Cal.Atty.Gen. 532 (1976)</a>                                             |
| Attorney General Publication  | <a href="#">The Brown Act: Open Meetings for Legislative Bodies, rev. 2003</a>              |
| Court Decision                | <a href="#">Berkeley People's Alliance v. City of Berkeley (2025) 114 Cal.App.5th 984</a>   |
| Court Decision                | <a href="#">Baca v. Moreno Valley Unified School District (1996) 936 F. Supp. 719</a>       |
| Court Decision                | <a href="#">City of San Jose v. William Garbett (2010) 190 Cal. App. 4th 526</a>            |
| Court Decision                | <a href="#">McMahon v. Albany Unified School District (2002) 104 Cal.App.4th 1275</a>       |
| Court Decision                | <a href="#">Norse v. City of Santa Cruz (9th Cir. 2010) 629 F3d 966</a>                     |
| Court Decision                | <a href="#">Rubin v. City of Burbank (2002) 101 Cal.App.4th 1194</a>                        |
| CSBA Publication              | <a href="#">Call to Order: A Blueprint for Great Board Meetings</a>                         |
| CSBA Publication              | <a href="#">The Brown Act: School Boards and Open Meeting Laws, rev. 2023</a>               |
| Website                       | <a href="#">CSBA District and County Office of Education Legal Services</a>                 |
| Website                       | <a href="#">California Attorney General's Office</a>                                        |
| Website                       | <a href="#">CSBA</a>                                                                        |
| <b>Cross References</b>       | <b>Description</b>                                                                          |
| <b>Code</b>                   | <a href="#">Concepts And Roles</a>                                                          |
| 1000                          | <a href="#">Communication With The Public</a>                                               |
| 1100                          | <a href="#">Citizen Advisory Committees</a>                                                 |
| 1220                          | <a href="#">Citizen Advisory Committees</a>                                                 |
| 1220                          | <a href="#">Citizen Advisory Committees</a>                                                 |
| 1312.1                        | <a href="#">Complaints Concerning District Employees</a>                                    |

|             |                                                                           |
|-------------|---------------------------------------------------------------------------|
| 1312.1      | <a href="#"><u>Complaints Concerning District Employees</u></a>           |
| 1313        | <a href="#"><u>Civility</u></a>                                           |
| 3100        | <a href="#"><u>Budget</u></a>                                             |
| 3100        | <a href="#"><u>Budget</u></a>                                             |
| 3270        | <a href="#"><u>Sale And Disposal Of Books, Equipment And Supplies</u></a> |
| 3270        | <a href="#"><u>Sale And Disposal Of Books, Equipment And Supplies</u></a> |
| 3312        | <a href="#"><u>Contracts</u></a>                                          |
| 9005        | <a href="#"><u>Governance Standards</u></a>                               |
| 9100        | <a href="#"><u>Organization</u></a>                                       |
| 9121        | <a href="#"><u>President</u></a>                                          |
| 9130        | <a href="#"><u>Board Committees</u></a>                                   |
| 9200        | <a href="#"><u>Limits Of Board Member Authority</u></a>                   |
| 9230        | <a href="#"><u>Orientation</u></a>                                        |
| 9270        | <a href="#"><u>Conflict Of Interest</u></a>                               |
| 9270-E(1)   | <a href="#"><u>Conflict Of Interest</u></a>                               |
| 9310        | <a href="#"><u>Board Policies</u></a>                                     |
| 9320        | <a href="#"><u>Meetings And Notices</u></a>                               |
| 9320.1      | <a href="#"><u>Remote Meetings and Attendance</u></a>                     |
| 9321        | <a href="#"><u>Closed Session</u></a>                                     |
| 9321-E(1)   | <a href="#"><u>Closed Session</u></a>                                     |
| 9321-E(2)   | <a href="#"><u>Closed Session</u></a>                                     |
| 9322        | <a href="#"><u>Agenda/Meeting Materials</u></a>                           |
| 9323.2      | <a href="#"><u>Actions By The Board</u></a>                               |
| 9323.2-E(1) | <a href="#"><u>Actions By The Board</u></a>                               |
| 9324        | <a href="#"><u>Minutes And Recordings</u></a>                             |

Rev. Date: (2/97, 10/97, 11/06, 11/13, 5/21, 4/23) 07/15/26  
Date Adopted:

**6.0 PERSONNEL TRANSACTION REPORT  
FOR BOARD APPROVAL  
July 15, 2026 - WALK IN**

**Certificated New Hires**

| <b>Name</b>             | <b>Position</b>     | <b>FTE</b> | <b>Site</b> | <b>Start Date</b> |
|-------------------------|---------------------|------------|-------------|-------------------|
| Wanden, Tyler           | SpEdTeacher         | 1.0        | AMS         | 7/23/2026         |
| Varela, Catherine       | SpEdTeacher         | 1.0        | AMS         | 7/23/2026         |
| Brown, Sophia           | Teacher             | 1.0        | AMS         | 7/23/2026         |
| Butcher, Leland         | Teacher             | .50        | AMS         | 7/23/2026         |
| Jimenez, Jennifer       | Teacher             | 1.0        | AMS         | 7/23/2026         |
| Creasey, Adam           | SpEdTeacher         | 1.0        | AMS         | 7/23/2026         |
| Zapien, Iliana          | Teacher             | 1.0        | BMS         | 7/23/2026         |
| Ponce Gonzalez, Brenda  | Teacher             | 1.0        | BMS         | 7/23/2026         |
| Hoeschen, Vincent       | Teacher             | 1.0        | BMS         | 7/23/2026         |
| Goodwin, Lizanne        | SpEd Teacher        | 1.0        | BMS         | 7/23/2026         |
| Silas, Zikira           | Teacher             | 1.0        | BMS         | 7/23/2026         |
| Vaughn, Tyrone          | SpEd Teacher        | 1.0        | EHMS        | 7/23/2026         |
| Malhotra, Charu         | Teacher             | 1.0        | EHMS        | 7/23/2026         |
| Emery, Courtney         | Teacher             | 1.0        | GES         | 7/23/2026         |
| Crannell, Mia           | SLP Preschool       | 1.0        | IME         | 7/22/2026         |
| Vaughn, Madelyn         | SpEd Teacher        | 1.0        | LVS         | 7/23/2026         |
| Alcalde, Lorena         | SpEd Teacher        | 1.0        | MCB         | 7/23/2026         |
| Cruickshank, Courtney   | SpEd Teacher        | 1.0        | MCS         | 7/23/2026         |
| Sudhish, Umarani        | Teacher             | .50        | MCS         | 7/23/2026         |
| Sheehy, Jack            | Teacher             | 1.0        | PES         | 7/23/2026         |
| Duignan, Skylar         | SpEd Teacher        | 1.0        | PES         | 7/23/2026         |
| Victoria, Zulema        | Counselor           | .20        | PES         | 7/23/2026         |
| Thurman, Tracy          | Psychologist        | .60        | PES         | 7/23/2026         |
| Cappa Legault, Abigail  | Psychologist        | 1.0        | PES         | 7/23/2026         |
| Carrillo, Emily         | Teacher             | 1.0        | EHMS        | 7/23/2026         |
| Santa Maria, Amanda     | Teacher             | 1.0        | RNS         | 7/23/2026         |
| Kaye, Nicholas          | Teacher             | 1.0        | RNS,PES,BES | 7/23/2026         |
| Izarraras Hamade, Lilia | SLP                 | 1.0        | BMS         | 7/22/2026         |
| Fletcher, Brittany      | Psychologist Intern | .80        | DO          | 7/23/2026         |
| Preciado, Patricia      | Teacher             | 1.0        | AMS         | 7/23/2026         |
| Chavan, Sanyogita       | Teacher             | 1.0        | BMS         | 7/23/2026         |
|                         |                     |            |             |                   |
|                         |                     |            |             |                   |
|                         |                     |            |             |                   |
|                         |                     |            |             |                   |

**Classified New Hires**

| Name               | Position        | FTE/Hours | Site | Start Date |
|--------------------|-----------------|-----------|------|------------|
| Zamora Long, Jason | Night Custodian | 4 hours   | AMS  | 06/17/2026 |
|                    |                 |           |      |            |

**Resignations/Retirements**

| Name                       | Position              | Eff. Date | Site    | Comments |
|----------------------------|-----------------------|-----------|---------|----------|
| Da Silva, Elizabeth        | Sped Aide             | 6/4/26    | BES     | resign   |
| Kameny, Emily              | TK Aide/Sped Aide     | 6/4/26    | RNS     | Resign   |
| Cordova, Paige             | Food Service Asst.    | 6/4/2026  | LVS/BES | Resign   |
| Ruth, Dave                 | Maintenance Craftsman | 8/3/2026  | DO      | Retire   |
| Benicki, Angelina          | Sped Aide             | 6/30/26   | EHMS    | Resign   |
| Sullivan, Melissa          | Food Service Asst.    | 6/30/26   | AMS     | Resign   |
| Johnson, Rachel            | Sped Aide             | 6/30/26   | AMS     | Resign   |
| Evenson, Andressa          | Sped Aide/Camp Sup    | 6/30/26   | RNS     | Resign   |
| McCauley, Michaela         | TK/Sped Aide/Camp Sup | 6/30/26   | LVS     | Resign   |
| Mancha, Janet              | Sped Aide             | 6/30/26   | AMS     | Resign   |
| Nichols, Genevieve         | Sped Aide             | 6/30/26   | IME     | Resign   |
| Hanson, Melisa             | Sped Aide             | 7/14/2026 | KES     | Resign   |
| Carlton, Kaitlin           | Instructional Aide    | 7/13/2026 | MCS     | Resign   |
| Deaver, Meigan             | Campus Sup            | 7/09/2026 | KES     | Resign   |
| Nethakani, Shipla Ambedkar | Sped Aide             | 6/4/2026  | RNS     | Resign   |

**Requests for Unpaid Leave of Absence**

| Name | Position | % Leave | Eff. Date | End Date | Site | Comments |
|------|----------|---------|-----------|----------|------|----------|
|      |          |         |           |          |      |          |
|      |          |         |           |          |      |          |

**Requests for Job Share Assignments**

| Name | Position | Eff. Date | Site | Comments |
|------|----------|-----------|------|----------|
|      |          |           |      |          |
|      |          |           |      |          |
|      |          |           |      |          |
|      |          |           |      |          |



### Classified Short-Term Positions

| Position | Hours | Start Date | End Date | Site | Comments |
|----------|-------|------------|----------|------|----------|
|          |       |            |          |      |          |
|          |       |            |          |      |          |

### Other:

- Approval of decrease in hours for Michelle Agena, 6.25 hours SpEd Aide at IME to 6.0 hours SpEd Aide at BES effective 7/1/26; total decrease in hours of 0.25 hours.
- Approval of decrease in hours for Valentina Barnes, SpEd Aide at BES: 6.0 hours to 5.5 hours effective 7/1/26; total decrease in hours of 0.50 hours.
- Approval of increase in hours for Jasmine Garcia; 5.5 hour SpEd Aide to 6.0 hour SPED Aide at RNS; Effective 7/1/2026; Total increase of 0.5 hours.
- Approval of increase in hours for Kailie Buster; 5.5 hour 1:1 Aide to 6.0 hour 1:1 Aide at RNS; Effective 7/1/2026; Total increase of 0.5 hours.
- Approval of decrease in hours for Layne Krey, Intervention Aide at RNS: 4.0 hours to 3.2 hours effective 7/1/26; total decrease in hours of 0.80 hours.
- Approval of decrease in hours for Denis Zender, Intervention Aide at RNS: 4.0 hours to 3.2 hours effective 7/1/26; total decrease in hours of 0.80 hours.
- Approval of decrease in hours for Jade Orduno, 5.15 hours SpEd Aide at PES to 4.25 SPED Aide at MCS effective 7/1/26; total decrease in hours of 0.9 hours.
- Approval of increase in hours for Lisa Melendez; 1.5 hour Campus Supervisor to 1.67 hour Campus Supervisor at RNS; Effective 7/1/2026; Total increase of 0.17 hours.
- Approval of increase in hours for Andressa Evenson; 1.5 hour Campus Supervisor to 1.66 hour Campus Supervisor at RNS; Effective 7/1/2026; Total increase of 0.16 hours.
- Approval of increase in hours for Nicole Gillmore; 5.5 hour SPED Aide to 6.0 SPED Aide at RNS; Effective 7/1/2026; Total increase of 0.5 hours.
- Approval of increase in hours for Elena Parvanta; 5.5 hour SPED Aide to 6.0 SPED Aide at RNS; Effective 7/1/2026; Total increase of 0.5 hours.
- Approval of increase in hours for Alexis Semans; 3.33 hour TK Aide to 4.58 hour TK Aide at RNS; Effective 7/1/2026; Total increase of 0.75 hours.
- Approval of increase in hours for Labkhand Bozorgnia; 1.5 hour Campus Sup to 1.66 hour Campus Sup at RNS; Effective 7/1/2026; Total increase of 0.16 hours.
- Approval of increase in hours for Linda Marabel Villalobos ; 3.25 hour TK Aide to 3.5 hour TK Aide at MCB; Effective 7/1/2026; Total increase of 0.25 hours.
- Approval of increase in hours for Fuentes Ramirez ; 3.25 hour TK Aide to 3.5 hour TK Aide at MCB; Effective 7/1/2026; Total increase of 0.25 hours.
- Approval of increase in hours for Karla Lara Suarez, 5.5 hour SpEd Aide to 6.0 hour SPED Aide at MCS; Effective 7/1/2026; Total increase of 0.5 hours.
- Approval of increase in hours for Jacqueline Figueroa ; 3.25 hour TK Aide to 3.5 hour TK Aide at MCB; Effective 7/1/2026; Total increase of 0.25 hours.
- Approval of increase in hours for Vanessa Varela ; 3.25 hour TK Aide to 3.5 hour TK Aide at MCB; Effective 7/1/2026; Total increase of 0.25 hours.
- Approval of increase in hours for Evelyn Duenas ; 3.25 hour TK Aide to 3.5 hour TK Aide at MCB; Effective 7/1/2026; Total increase of 0.25 hours.
- Approval of increase in hours for Sonia Blanco ; 3.25 hour TK Aide to 3.5 hour TK Aide at MCB; Effective 7/1/2026; Total increase of 0.25 hours.
- Approval of increase in hours for Ashley Rezendes ; 4.0 hour FSA at AMS to 5.0 FSA at AMS; Effective 7/1/2026; Total increase of 1.0 hours.

- Approval of increase in hours for Maelvy Gomez ; 4.25 hour Sped Aide at MCS to 5.5 Sped Aide at MCS; Effective 7/1/2026; Total increase of 1.25 hours.
- Approval of increase in hours for Chad Lane; 5.5 hour SPED Aide to 6.0 SPED Aide at EHMS; Effective 7/1/2026; Total increase of 0.5 hours.
- Approval of increase in hours for Alice Castillo; 6.176 hour SPED Aide to 4.0 TK Aide and 2.25 SPED Aide at IME; Effective 7/1/2026; Total increase of 0.074 hours.
- Approval of increase in hours for Nancy Rivera; 3.85 hour TK Aide to 4.0 TK Aide at IME; Effective 7/1/2026; Total increase of 0.17 hours.
- Approval of increase in hours for Pooja Singh; 4.0 hour SPED Aide to 6.0 SPED Aide at IME Effective 7/1/2026; Total increase of 2.0 hours.
- Approval of increase in hours for Swetha Gandham; 4.5 hour SPED Aide to 5.5 SPED Aide at LVS; Effective 7/1/2026; Total increase of 1.0 hour.
- Approval of increase in hours for Amanda Pasciuto; 5.5 hour SPED Aide to 6.0 SPED Aide at LVS; Effective 7/1/2026; Total increase of .50 hour.
- Approval of increase in hours for Xiaoyu Ou; 3.3 hour SPED Aide to 3.8 hour SPED Aide at FES; Effective 7/1/2026; Total increase of .50 hour.
- Approval of decrease in hours for Heather Samuelson, 6.0 hours SpEd Aide to 5.0 hours SpEd Aide at KES effective 7/1/26: total decrease in hours of 1.0 hours.
- Approval of increase in hours for Maria Gutierrez; 5 hour SPED Aide to 5.75 hour SPED Aide at KES; Effective 7/1/2026; Total increase of .75 hour.
- Approval of decrease in hours for Doris Friddle, SPED Aide at KES: 5.63 hours to 5.25 hours Effective 7/1/26: total decrease in hours of 0.38 hours.
- Approval of increase in hours for Rebecca Crossen; 5.06 hour Intervention Aide to 5.06 hour Intervention Aide and .75 hour Campus Supervisor at KES; Effective 7/1/2026; Total increase of .75 hour.
- Approval of increase in hours for Roxanne Frey; 5.5 hour SPED Aide to 6.0 hour SPED Aide at GES; Effective 7/1/2026; Total increase of .5 hour.
- Approval of increase in hours for Diane Ruffin; 3.5 hour SPED Aide to 4.0 hour SPED Aide at BES; Effective 7/1/2026; Total increase of .5 hour.
- Approval of increase in hours for Deeba Majeed; 6.15 hour SPED Aide to 6.25 hour SPED Aide at BES; Effective 7/1/2026; Total increase of .10 hour.

**7/15/26**

**Background Information:**

- We have an enrollment report from our student information system, Aeries, at the end of last school year. At that time we had **10,412** students. This includes preschool. At the end of the previous school year, we had 10336 students.
- A report on **7/15/26** shows that our current enrollment is **10,007**. While we have enrolled many students, our enrollment is 405 students lower than 6/5/25. This is due to our enrollment softening compared to past year's.
- As of 7/8/2026 we have had **129** students requesting new inter-district transfers, and **456** interdistrict renewal transfers. We had **457** students requesting intradistrict transfers.

**UPDATES:**

- A current report shows that our enrollment is down 405 students from **6/04** to **7/15**, currently showing **10,007** students.
- We had **86** students enroll with summer enrollment. This was from June 10-July 10. We had **83** last year.
  - TK-14    4th-10
  - K-20     5th-2
  - 1st-7     6th-6
  - 2nd-6     7th-9
  - 3rd-7     8th-5
- Last week we closed a 5th grade classroom, and added a 6th grade. We are keeping a close eye on our **TK growth**, as we may need to add an additional classroom.



