

**CHALLENGE
ACHIEVE
EXCEL**



**SOUTH WALTON
HIGH SCHOOL
2025-2026**

**SOUTH WALTON H
STUDENT
HANDBOOK**

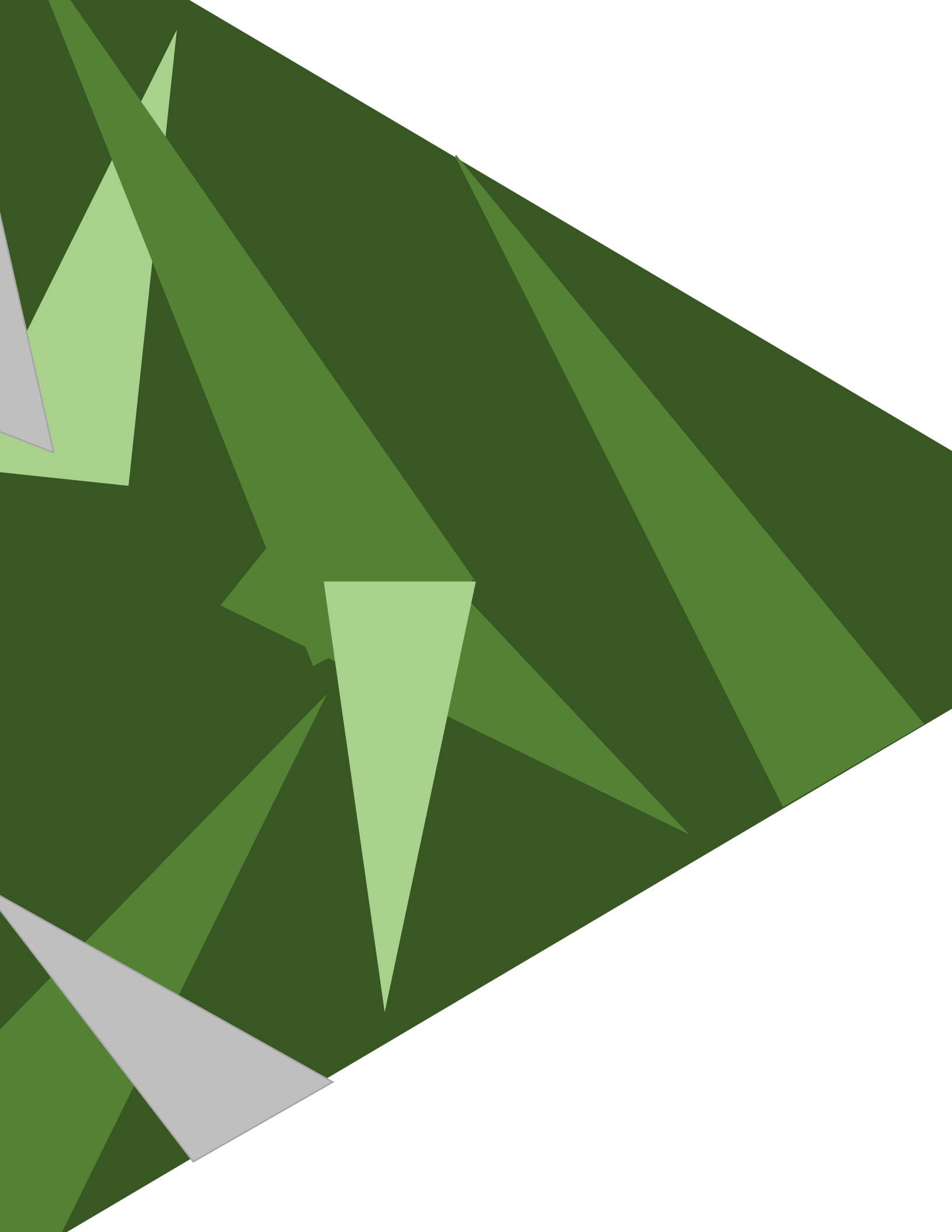


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South Walton High School	645 Greenway Trail Santa Rosa Beach, FL 32459	850-622-5020
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Regular Bell Schedule

First Period	7:45 – 8:35
Second Period	8:39 – 9:29
Third Period	9:33 – 10:23
FLIGHT	10:27 – 10:44
Fourth Period	10:48 – 11:38
First Lunch	11:38 – 12:08
Fifth Period	12:12 – 1:02
Fifth Period	11:42 – 12:32
Second Lunch	12:32 – 1:02
Sixth Period	1:06 – 1:56
Seventh Period	2:00 – 2:50

Activity Bell Schedule

First Period	7:45 – 8:32
Second Period	8:36 – 9:23
Third Period	9:27 – 10:14
Activity	10:18 – 10:53
Fourth Period	10:57 – 11:44
First Lunch	11:44 - 12:14
Second Lunch	12:38 – 1:08
Fifth Period	12:18 – 1:08
Fifth Period	11:48 – 12:38
Sixth Period	1:12 – 1:59
Seventh Period	2:03 – 2:50

Block Schedule

(Used for PSAT, SAT, EOC testing days)

First / Second Block	7:45 – 9:30
Third / Fourth Block	9:35 – 11:20
First Lunch	11:20 – 11:50
Second Lunch	12:25 – 12:55
Fifth Block	11:55 – 12:55
Fifth Block	11:25 – 12:25
Sixth / Seventh Block	1:00 – 2:45

District School Calendar



**WALTON COUNTY
SCHOOL DISTRICT**

APPROVED BY

FEB 18 2025

2025-2026 School Calendar

WALTON COUNTY SCHOOL BOARD

August 1-8, 2025	Pre-Planning Days
August 7, 2025	Instructional, Clinic, and Bilingual Aides Return
August 11, 2025	Classes Begin for Students
August 29, 2025	Early Release Day for Students/Professional Development for Staff
September 1, 2025	Labor Day (all personnel out)
October 9, 2025	End of 1 st Nine Weeks (43 days)
October 10, 2025	Teacher Work Day (students out)
October 31, 2025	Early Release Day for Students/Professional Development for Staff
November 11, 2025	Veterans' Day (all personnel out)
November 24-28, 2025	Thanksgiving Holidays (all personnel out)
December 19, 2025	End of 2 nd Nine Weeks (44 days)
December 22, 2025-January 2, 2026	End of 1 st Semester (87 days)
January 5, 2026	Christmas & New Year's Holidays (all personnel out)
January 6, 2026	Teacher Work Day (students out)
January 7, 2026	Professional Development Day for Teachers (students out)
January 19, 2026	Students Return
February 16, 2026	Martin Luther King, Jr. Day (all personnel out)
March 13, 2026	Presidents' Day (all personnel out)
March 16-20, 2026	Early Release Day for Students/Professional Development for Staff
March 23, 2026	End of 3 rd Nine Weeks (46 days)
April 3, 2026	Spring Break (all personnel out)
May 25, 2026	Teacher Work Day (students out)
May 29, 2026	No School Day (all personnel out)
	Memorial Day (all personnel out)
	Last Day for Students
	End of 4 th Nine Weeks (47 days)
	End of 2 nd Semester (93 days)

Graduation Dates

May 16, 2026	In10sity School of Excellence (4PM)
	Freeport High School (7PM)
May 19, 2026	Magnet Innovation Center (7PM)
May 21, 2026	South Walton High School (7PM)
May 22, 2026	Walton High School (7PM)
May 23, 2026	Paxton High School (2PM)

COMMUNICATION

EXTENSIONS

To reach the front office dial 850-622-5020. To reach specific departments use the extension list below.

Reception	4341	Athletics	4321
Administration	4395	School Resource Deputy	4318/4307
Guidance	4303	Media Center	4331
Attendance	4301	Cafeteria	4315

SOCIAL MEDIA

Stay up to date on the latest with South Walton High School. Follow us on social media!



Students and parents can also visit our website <https://www.swh.walton.k12.fl.us> for more information!

ROOMS

ROOMS is the new district approved student/teacher; student/parent communication platform. To use ROOMS, you can download the mobile app from the Apple App Store or Google Play Store using the QR codes below.



iPhone



Google Play

You can also use ROOMS on a desktop device by visiting www.thrillshare.com to login.

You will receive a text message to authenticate your account and establish the connection between you and your student's teachers.

In order to ensure a seamless experience, it is highly recommended you visit or create a FOCUS Parent Portal account to ensure your contact information is up-to-date.

STUDENT SAFETY

SAFETY

Walton County is creating a culture at each school where safety is woven into the fabric of everyday life at a school and is very evident at each school in the District.

Student safety and student achievement are our #1 priorities.

Always report threats against our school, a student or employee, even if it is on social media.

Making our school safer is the responsibility of every student. Here are some things you can do to help:

- Always report suspicious behavior to our School Resource Deputy.
- Take any threat seriously and let someone know.
- Let us know if another student needs emotional support.
- Let the Guidance Counselor know if you are depressed.
- Report any aggressive behaviors to our discipline administrators.

SEE SOMETHING; SAY SOMETHING

Remember if you “see something; say something. Students can also report suspicious school related activities to the Walton County School District Safe School department e-mail safeschools@walton.k12.fl.us or through the Emerald Coast Crime Stoppers Hotline. Call 850 863-TIPS(8477) or visit www.EmeraldCoastCrimeStoppers.com.

FORTIFY FLORIDA

FortifyFL is a suspicious activity reporting tool that allows you to instantly relay information to appropriate law enforcement agencies and school officials. Submitting a false report through the FortifyFL app is prohibited by statute. Download the FortifyFL app by visiting <https://getfortifyfl.com/>

SAFE AND SECURE LOBBY:

Your child's safety is the number one concern of the Walton County School District. All Walton County schools are equipped with a double-locked entry through which school visitors must be buzzed in by school personnel to gain entry. **All other entries are locked.** In order to check a student out, visitors will be buzzed in **and present appropriate identification**, then wait for school personnel to call the student to the office. Any items being dropped off for a student will be left in the lobby until delivered or picked up. Please be sure to have a student's name on packages/items. Office personnel will not call students to pick-up items.

ALL VISITORS MUST CHECK-IN AT THE SECURE LOBBY. (A valid photo ID is required.) **For the safety and security of South Walton High School, a Visitor's Pass generated by SWHS must be worn at ALL times while visiting our campus.**

STUDENT GUIDELINES

ATTENDANCE

Students are not permitted to arrive on campus before 7:25 AM. School staff are responsible for supervising students from 7:30 AM until 3:00 PM. All students reporting to school before 7:40 AM must report to the cafeteria. Any student found in unsupervised areas (e.g., gym, auditorium, locker rooms) will be suspended. The school office opens at 7:30 AM to accept excused absence documentation from the prior day.

Students arriving after 7:45 AM must report to the secure lobby for check-in. Students must have a signed note from a medical practitioner, judicial office, or a parent/guardian containing a phone number for verification and a viable reason for tardiness.

- The only exception is for students who have “opt out” periods at the beginning of the school day; these students **must enter through the 400/500 hall** before their first class. (Students entering here must never prop doors for safety reasons. Failure to follow these rules will result in suspension.)

Excessive late arrivals, with or without a note, will be referred to the discipline office and will receive the following consequences:

<u>1st Period Tardies</u>	<u>2nd-7th Period Tardies</u>
6 th Offense- Parent Notification	3 rd Offense- Parent Notification
9 th Offense- After-School Detention	6 th Offense- After-School Detention
12 th Offense- ISS/Driving Privileges Suspended	9 th Offense- ISS/Driving Privileges Suspended
15 th Offense- OSS	12 th Offense- OSS

All students being checked out must be signed out through the secure lobby. School staff will call the student's class teacher to release them for check-out. Students may not leave until school staff calls for them. An adult whose name appears on the **emergency card** filed in the office is permitted to check out a student. If a student drives to and from school, a note signed by an adult on the emergency card, along with a **valid phone number** for verification by office staff, must be submitted to the attendance office. However, students must still sign out through the secure lobby before leaving campus. **Students leaving campus without following proper checkout procedures will be suspended.**

- For unexpected check-outs, an email may be sent to attendance.SWHS@walton.k12.fl.us. The email must include: (1) the name of the

student, (2) the adult's name from the emergency card, (3) a verification phone number, AND (4) a copy of the adult's driver's license.

If a student is to return to school on the same day, they must check back in through the secure lobby and provide a note verifying their appointment or reason for returning, which will officially excuse the absence.

- Students may **NOT** check out via text message or phone call (in-person and email are the only accepted methods).
- Students will **NOT** be allowed to check out for lunch.
- Students are **NOT** allowed to check out or change their method of transportation after 2:30 PM due to the busy logistics of the end of the school day.

Gates into the campus will be closed and locked between 8:00 AM and 2:50 PM. Students at the gate may call the office to be buzzed in by our receptionist.

HALL PASSES

South Walton uses SmartPass for their digital hall pass needs

Student hall passes are completely digital and are generated through in-class kiosks. Students found to be abusing their hall pass privileges could face disciplinary consequences.

EMERGENCY CARDS

Emergency cards are sent home with each student at the beginning of the school year or an online emergency may be an option. **The completed card must be turned in by the end of the second week of school.** The back side of the emergency card is a health form. **If you check "no" on this form your child may never come to the nurse nor the guidance counselor for physical or mental health services.** The emergency card will be filed in the office and used as a reference. Please notify the school in writing if there is a change in address or phone number during the school year. **The name of any adults designated to check students out of school MUST be indicated on the emergency card. Adults cannot check students out of school unless his/her name is listed on the emergency card. Students will not be permitted to check-out of school without an emergency card on file.** The Attendance Office **MUST** be notified when there is a change of address, change in phone number, or change in persons allowed to pick up a student. **Parents are**

responsible for adding and/or deleting names from student emergency cards. Per Florida Statutes, a current emergency card with working contact numbers must be on file at all times.

LOCKERS/BOOKBAGS

All students indicating a desire for a locker will be assigned one. Students are assigned lockers to store textbooks and other school supplies. Students should not share their lockers or locker combinations with others. Lockers should be kept locked at all times. Valuables are stored at the student's risk. Students may pay \$10 to get the locker of their choice or \$5 to get a top locker. There is no charge for a locker assigned by administration. Only freshmen will have a locker in the 200 hallway, sophomores in the 1200 hallway, juniors in the 300 hallway, and seniors in the 600 hallway.

Students may bring **one** standard-sized book bag to school. If you are an athlete and you bring an athletic bag to school, you must place it in a designated spot at the beginning of the school day. Lockers may be used for additional storage.

SWHS administrators, faculty and staff are NOT responsible for the loss or damage of any items. Lockers are the property of the school and are subject to inspection. Student lockers and backpacks may be searched at any time deemed necessary by administration. All items in a student's locker are the responsibility of the student.

MOMENT OF SILENCE

Per Florida Statute, teachers in all public schools will institute a moment of silence at the beginning of first period daily. Students remain silent during this time. This is meant to be a minute of reflection and/or prayer before the day begins.

PLEDGE OF ALLEGIANCE:

Florida Statutes require public schools to encourage respect for the government of the United States and its national anthem and flag. Students will recite the Pledge of Allegiance during the school day. A student has the right not to participate in reciting the pledge. A student will be excused from reciting the pledge upon receipt of a written request by his or her parent or guardian turned in to the principal.

PARENT-TEACHER CONFERENCES

The Guidance Department Secretary schedules all parent-teacher conferences. You may make an appointment to speak with your child's teachers(s) at (850) 622-5020 ext 4341. These multiple teachers' conferences are held after school from 2:45 to 3:15. Single teacher conferences are held during duty or planning periods. **Students must attend all parent conferences.** A 24-hour notice is required when scheduling a conference. Should you need to talk with a teacher by phone, the Guidance Office Secretary can send a message to the teacher or connect you with the teacher's voice mailbox.

LET'S TALK COMMUNICATION TOOL

The Walton County School District has a district-wide communication tool called Let's Talk. Parents, students, and other stakeholders can email and text questions, concerns, and/or compliments directly to our school offices or district departments. Responses are generally answered within two days. Direct communication should still occur at the school level for time sensitive responses, such as bus changes, check outs, absences, and communication with teachers. If you have general items that do not have to be answered right away, you can try Let's Talk at email address walton.fl@k12-lets-talk.com or text 850.204.9667. Examples of dialogues for Let's Talk could include: What day does school start?, How much is a yearbook?, I appreciate staff at car duty, My child loves the salad in the cafeteria, etc.

FLIGHT ADVISORY (HOMEROOM)

FLIGHT will meet daily from 10:27-10:44. FLIGHT is utilized to communicate information critical to each grade level regarding college and career readiness and ensure success in high school. FLIGHT activities are necessary to prepare students for testing and activities such as homecoming, pep rallies, College Week, character education, and registration. Students who are absent from FLIGHT are responsible for any information missed and this is counted as an absence

It is totally the responsibility of dual enrollment students to check in with the Guidance Counselor, Mrs. Hinojosa the SWHS website about school events,

deadlines, FLIGHT information, etc. Dual Enrollment students also receive school announcements through the SWHS “School Announcements” Microsoft Team.

TEACHER OFFICE HOURS:

All teachers have weekly office hours before or after school to assist students academically. These office hours are published in teacher classrooms and on the school’s website. Students are encouraged to visit teachers during these office hours for tutoring and academic assistance.

LOST AND FOUND

Any lost items that are found at school will be kept in the school’s lost and found area located in the front office or cafeteria. Items not collected by the end of each semester are donated to charity.

GUIDANCE SERVICES

Any student wanted an appointment with a guidance counselor should come to the front office to request. The guidance department will schedule you the next available appointment.

AREAS OF FOCUS FOR THE GUIDANCE DEPARTMENT:

Guidance Counselor – Ann Harris

Grades 9th and 10th

850-622-5020 Ext. 4303

- Teacher/student/parent conferences: schedules and attends
Students must attend all conferences
- 504 Plans
- Transcript evaluation
- Testing FAST/EOC’s/WIDA
- GED Exit Interviews
- Community Service
- SAT/ACT Waivers

Guidance Counselor –Steve Noble
Grades 11th & 12th
850-622-5020 Ext. 4303

- Teacher/student/parent conferences: schedules and attends
Students must attend all conferences
- School counselor services
- Student scheduling: new students & changes for current students
- Dual Enrollment Coordinator
- Psychological services
- Student testing: PERT, etc.
- Graduation Requirements
- Bright Futures & Financial Aid

Success Coach- Devon Lamonica

- Scholarships
- College & Career Advisor
- Student scheduling
- Program pathway coordinator

Media/Technology/Virtual Education Coordinator – Shelly Hinojosa

- Edgenuity: Credit Recovery
- FLIGHT Advisory coordinator
- Virtual School Coordinator
- College Applications / College Week chairperson
- Senior Plans coordinator

Attendance Secretary – Kristan Shroyer
850-622-5020 ext 4341

- Attendance Notes
- Transcript Requests
- Student Services

Guidance Aide– Jaime Brunion
850-622-5020 ext 4303

- Controlled Open Enrollment
- New student registration, including records requests
- Student withdrawals
- Transcripts: outgoing requests
- Appointments with guidance counselor

- Parent Portal Registration (student grade and attendance access)
- Point of contact for:
 - College visit forms
 - Community services hours form
 - Dual enrollment form
 - Schedule change form
 - Sports physical form
 - Student planner

Data Control Specialist- Stacie Canody
850-622-5020, Ext. 4304

- Data entry pertaining to student records (registration, demographic data, scheduling, attendance, discipline, GPA, etc.)

TRANSCRIPT REQUESTS

The following steps must be followed for all transcript requests:

1. Obtain transcript request form in front office.
2. Legibly complete the entire form including the full address of where the transcript is to be mailed.
3. Return form to Ms. Brunion / Mrs. Shroyer/ or Mrs.Canody in front office.
4. Students may pick up transcripts in 72 hours.
5. Please allow up to 2 weeks for transcripts to reach final destination if being mailed.

MENTAL HEALTH COUNSELOR INTERVENTION

If a student states he/she is experiencing suicidal thoughts or otherwise indicates an intention to harm himself/herself or others, the student will be referred to a mental health counselor. If the mental health counselor determines the student meets requirements for involuntary placement under the Baker Act rules, the mental health counselor will contact the mobile response team to facilitate the transport to a facility with parent and professional input. The mental health counselor will be responsible for determining contact with the student's parents and/or guardian.

BAKER ACT

The Baker Act is a state law that allows courts, law enforcement officers and medical workers to order people who could be a harm to themselves or others to be taken to facilities for up to 72 hours. Students taken to facilities involuntarily under the law must receive initial examinations by physicians or clinical psychologists, according to the Florida Department of Children and Families. They can't be released within the 72-hour period without documented approval from a physician or psychologist. A Care Plan must be presented to a Guidance Counselor upon return to school.

VOLUNTEER SERVICE/ WORK HOURS

Students must complete volunteer service hours or work hours before graduation in order to receive their Bright Futures Scholarship. Students must earn either the required volunteer OR work hours; but NOT a combination of both. Hours must be completed during high school years. Service hours may include, but are not limited to, a business or governmental internship, service for a nonprofit community service organization, or activities on behalf of a candidate for public office. Students may not receive remuneration or academic credit for their volunteer work. The hours cannot be completed during school time. The hours must be documented on the Volunteer/ Work Hours Form located in the office, signed by the student, the student's parent or guardian, and a representative of the organization served. Students are encouraged to keep a copy of their hours. If you are not sure a volunteer service project/activity meets the service hours criteria, please check with the Guidance Counselor or an administrator before beginning a project.

Type	16 High School College-Preparatory Course Credits ¹	High School Weighted Bright Futures GPA	College Entrance Exams by High School Graduation Year (ACT*/SAT*)	Volunteer Service Hours ²	Paid Work Hours ²
FAS	4 - English (three must include substantial writing) 4 - Mathematics (at or above the Algebra I level) 3 - Natural Science (two must have substantial laboratory)	3.50	2022-23 Graduates: 29/1330 2023-24 Graduates: 29/1340	100 hours	100 hours
FMS	3 - Social Science 2 - World Language (sequential, in same language)	3.00	2022-23 Graduates: 25/1210 2023-24 Graduates: 25/1210	75 hours	100 hours

¹ The required coursework aligns with the State University System admission requirements found in Florida Board of Governor's Regulation 6.002.

Additional information regarding high school coursework can be found within the [Florida Counseling for Future Education Handbook](#).

² Students must earn either the required volunteer service OR paid work hours, but not a combination of both.

CONTROLLED OPEN ENROLLMENT:

Controlled open enrollment as required by law allows a parent from any district in Florida to enroll and transport his or her child to any public school that has not reached capacity. Certain students, such as dependents of active-duty military whose move resulted from military orders, or students relocated due to foster care placement, receive priority for seat assignment within a school. Parents must submit applications for enrollment for a school outside their student's transportation zone. (See Controlled Open Enrollment Policy at www.walton.k12.fl.us). Any student on a Controlled Open Enrollment waiver who does not meet the terms of the academic and/or behavioral contract will have their waiver revoked and will be returned to their zoned school.

GRADE FORGIVENESS

Section 1003.4282(5), F.S., specifies that forgiveness policies for required courses shall be limited to replacing a grade of D or F, with a grade of C or higher, earned in the same or comparable course. Forgiveness policies for elective courses shall be limited to replacing a grade of D or F, with a grade of C or higher, earned in another course.

The only exception to these forgiveness policies shall be made for a middle grades student who takes any high school course for high school credit and earns a grade of C, D or F. In such case, the district forgiveness policy must allow the replacement of the grade with a grade of C or higher, earned in the same or comparable course.

MULTI-TIERED SYSTEMS OF SUPPORT (MTSS)

MTSS is a school-based intervention for students with discipline, attendance, or grade issues.

Students are referred to MTSS for the following reasons:

- Failure of English or Math
- Failure of 2 or more classes
- Level 1 or 2 score on Math or English graduation requirement exam
- Attendance below 90% (2 days per month, whether excused or unexcused)
- Excessive referrals; 1 per month
- 2nd Semester Juniors and any Seniors not on track for graduation
- Any student with a GPA of 2.25 or below

MTSS PROCESS:

MTSS Team will set up a conference with parent and student to determine appropriate interventions to match the needs of the student. Interventions could include:

- Doubling up on a classes required for graduation or acceleration
- Trailer courses
- Credit recovery
- Removal from Opt out or study hall
- Removal from an elective to a behavioral modification course
- Referral to alternative placement
- Attending additional tutoring services

STUDENT CONDUCT

RULES AND PROCEDURES:

South Walton High School is dedicated not only to the preparation of college and careers but also to the development of persons who behave ethically and responsibly.

Each student will receive a SWHS Student Handbook and a WCSD Code of Student Conduct. Students and parents will sign a signature sheet verifying that they have read and understand the content of the Student Handbook and WCSD Code of Student Conduct. These forms will be kept on file.

Student refusal to follow established rules and regulations creates serious negative effects on SWHS students and staff. A student's lack of response or correction by any adult is considered a major infraction and will be disciplined as such. SWHS utilizes a 10 step discipline policy.

STEP POLICY:

- 1 teacher warning with parent phone call
- 1 office referral / verbal reprimand/ admin conference/
- 1 office referral/ lunch detention
- 2 after school detentions
- 2 In-School Suspensions
- 2 Out-of-School Suspensions – (0-10 days)
- Placement in MTSS behavior class for intervention. Students must drop an elective and be placed in this course.

If an infraction is major, these steps are not implemented. Repeated and/or severe misbehavior may result in a referral to alternate placement.

MINOR INFRACTIONS:

Refer to the WCSD Code of Conduct 5.0.

MAJOR INFRACTIONS:

Refer to the WCSD Code of Conduct 5.2.

SUSPENSION AND EXPULSION:

Suspended or expelled students cannot be on school grounds anytime during the school day or when a school activity is being held. This includes riding a school bus, attending and/or participating in any school function whether on or off campus. The student receiving an out-of-school suspension shall be remanded to the custody of the student's parent or guardian with special homework assignments for the student to complete if requested by the parent/guardian. A student may make up work missed and receive a passing grade of no more than 70%.

ZERO TOLERANCE INFRACTIONS:

SWHS will follow the Walton County School District Code of Conduct and will recommend students for expulsion in accordance to the WCSD Code of Student Conduct 6.0.

BULLYING:

It is the policy of the Walton County School District that all students have an educational setting that is safe, secure and free from harassment and bullying. SWHS will not tolerate bullying and harassment of any type. Bullying and harassment are prohibited at any time.

Bullying is defined but is not limited to: repetitive teasing, social exclusion, threats, intimidation, stalking, theft, harassment, private or public humiliation, destruction of property, or physical violence. This especially includes harassment that is chronic and repeated or puts people in fear. This also includes cyberbullying. Further details regarding this policy may be found in the Walton County Student Code of Conduct 5.6.

Incidents of bullying and harassment should be reported to the school SRD or administration.

The complainant's name will be kept confidential. An administrator or School Resource Deputy (SRD) will investigate, interview the parties involved and assist the principal in determining if the incident violates policy. The school administration will determine the severity of the incident, determine the appropriate response and notify the parties involved of actions taken.

VANDALISM

Willful or malicious damage such as graffiti or vandalism to property belonging to another, including school property, is considered Criminal Mischief or Felony Vandalism. Incidents meeting this definition will receive formal discipline and be reported to law enforcement.

THEFT

Unauthorized taking of property or money from another person or the organization of SWHS with the intent to deprive the person or organization of the money or property will be reported to law enforcement.

BATTERY

An intentional touching or striking another person against his or her will with the intent to cause bodily harm will be considered Battery. Violent or disruptive students will be assigned to an alternative educational program.

NON-STUDENTS

If a student or non-student is suspended or expelled and comes on the property of SWHS, they will receive a Trespass Warning. Any student who has received a Trespass Warning and enters SWHS property is subject to arrest.

OFF CAMPUS INCIDENTS:

In compliance with State Board Rule 6A-1.0956 when a student is formally charged with a felony for an incident which occurred on property other than public school property, but the incident may have an adverse impact on the educational program, discipline, or welfare of the school in which the student is enrolled, the principal shall, in accordance with Section 1006.09(2), Florida Statutes, conduct an administrative hearing for the purpose of determining whether or not the student should be suspended pending disposition of the charge.

CELL PHONE POLICY

Cellphones may only be used for instructional purposes. Otherwise they must be turned off and stowed in a designated area. Any violation of this policy will result in the device being confiscated **and only returned to a parent at the end of the school day.**

Students refusing to surrender personal technology devices will be suspended. Student failing to follow the wireless communication policy will receive the following consequences:

1st Offense	Verbal warning	Parent/Guardian must pick up phone/ device after school
2nd Offense	Written warning	Parent/Guardian must pick up phone/ device after school
3rd Offense	Lunch detention	Parent/Guardian must pick up phone/ device after school
4th Offense	1 day ISS	Parent/Guardian must pick up phone/ device after school
5th Offense	1 day OSS	Parent/Guardian must pick up phone/ device after school
6th Offense	See major infractions requiring formal consequences (Section 5.2)	Parent/Guardian must pick up phone/ device after school

DRESS CODE AND APPEARANCE

Refer to the Walton County School District Code of Conduct 3.9 for dress code and appearance rules. In the event that a personal change of clothing or parent is unavailable, clothing will also be available in the clinic.

The inappropriately dressed student will be given the following options:

- Change into appropriate clothing that is maintained in car or locker.
- Parent/Guardian contacted to bring an appropriate change of clothing. Class time missed for inappropriate attire will be unexcused.
- After three offenses the student will receive ISS for being defiant of school policies.
- Students may borrow a change of clothes from nurse to be returned at the end of the day.

For students, appropriate and acceptable dress includes:

SECONDARY ONLY:

- a) Pants, jeans, long slacks, or capris (below the knee)
- b) Skirts, and dresses that are at the knee
- c) Shorts that are no more than 5 inches above the knee
- d) Approved shirts include crew neck T-shirts, polo shirts, button-up shirts, or shirts with rounded neckline. All shirts must have sleeves and cover the midriff. When layered shirts are worn, the first layer closest to the skin must meet the approved shirt definition.

- e) All visible garments including layered garments must be in accordance with the dress code
- f) Shoes will be worn at all times
- g) Sunglasses, hats, and other sun-protective wear will be allowed to be worn outside only
- h) Holes in garments that expose the flesh must be no higher than 5 inches above the knee.

SECONDARY AND ELEMENTARY

The following are NOT appropriate for the school environment and are NOT acceptable:

- a) Pants that drop below the waist
- b) Heelies (shoes with wheels), shoes with cleats or bedroom shoes
- c) Hats in the school building-If you wear a hat in the building it will be confiscated and only returned to parent/guardian.
- d) Items that worn together are indicative of gang membership
- e) Garments containing a message that is obscene, racist, or promotes illegal activities, drugs, alcohol, or tobacco products.
- f) Pajamas (pants or tops)
- g) Leggings, spandex, or tights are not permitted unless worn with an outer garment that complies with dress code requirements and is at palm length covering the front and back.
- h) The wearing of any clothing that exposes underwear or body parts in an indecent or vulgar manner or that disrupts the orderly learning environment.

The dress code policy also pertains to students enrolled in special programs, such as on-the-job vocational training, or participating in school activities which require additional standards of dress or grooming shall comply with such additional standards.

BATHROOM POLICY

No more than 1 student is allowed in a bathroom stall at any given time. Students found together in a bathroom stall will be subject to discipline.

OUTSIDE DELIVERIES

Students are prohibited from utilizing food delivery services such as Uber Eats or Doordash to deliver meals to the front office or campus.

Animals are not allowed on campus unless prior approval is given from Administration.

VIDEO RECORDING OR PHOTOS

Video recording or photos of classroom teachers and students is prohibited and will be punished in accordance with state law and discipline procedures. This prohibition is based on Florida State Law which prohibits recording a person without their consent.

SOCIAL MEDIA

Your social media on or off-campus cannot disrupt the instructional process or daily operations of SWHS.

Your social media posts cannot promote illegal activity which may impact our school to include drug or alcohol use, violence, or criminal conduct, use speech that is racist, indecent, offensive, or vulgar.

Your social media content cannot be directed at the school in a threatening way, cause disruption to our school operations, impact the instructional process, nor violate Board Policies.

PLAGIARISM

Students must understand ethical use and acknowledgement of the ideas and work of others, as well as the consequences of plagiarism in written and visual work. The student's individual voice should be clearly evident, and the ideas of others must be acknowledged, attributed, and/or cited.

A student who fails to acknowledge the source or author of any and all information or evidence taken from the work of someone else through citation, attribution or reference in the body of the work, or through a bibliographic entry, will receive the following consequences. This includes faulty paraphrasing.

First violation:

- Conference with teacher
- Teacher phone call to parent
- Opportunity to revise work for 70% credit

Second violation:

- Zero on assignment
- Teacher phone call to parent
- Discipline referral
- No opportunity to revise assignment

CHEATING/ ACADEMIC DISHONESTY

Cheating will result in a zero on the assignment/test and notification of parent/guardian by the teacher. A discipline referral will be filed in the administrative office.

Students are expected to be individually responsible for their own work and to uphold principles of personal integrity. Academic dishonesty damages the reputation and ethical principles of the student and SWHS. Academic dishonesty will not be tolerated.

Testing invalidations will result in a 1 day out-of-school suspension. This includes cellphones, EarPods, Bluetooth capable devices, inappropriate writing on testing materials, etc.

The honor code for Advanced Placement and Testing will be followed.

TEXTBOOKS

Textbooks are issued to all students. They are very expensive and should be kept clean and handled carefully. Students are required to return their assigned textbook at the end of school or upon withdrawal from a class. Unreasonable damage to textbooks will result in fines. **Pursuant to Florida Statute 1006.28(3)(b), the school principal shall collect from each student or the student's parent the purchase price of any instructional material the student has lost, destroyed or unnecessarily damaged.** Failure to collect such sum upon reasonable effort by the school principal may result in the student not receiving their cap and gown as a senior.

CIVILITY

At all times student behavior should be refined and courteous. Students are personally responsible for the impressions made by our school.

GRADUATION REGULATIONS AND ATTIRE

Graduation is a formal program recognizing successful completion of high school graduation requirements and exceptional academic honors. To ensure the appropriate formality, decorum and unity is evident at SWHS Graduation, only graduation attire issued by the school may be worn. Such graduation attire is caps and gowns, stoles, and cords. All stoles and cords must be issued during the

Senior Awards Ceremony, approved by Administration in advance, and represent exceptional academic honors, such as honors clubs, honors recognitions (summa cum laude, magna cum laude, cum laude), successful completion of CTE programs, etc. It is important to note that completion of a single course or passing a single test does not meet the criteria for issuance of a cord or stole. Caps and gowns cannot be altered.

Senior Males – White button-up, collared dress shirt; tie; khaki, black or navy slacks; black, navy or dark brown full shoe with back. **Flip flops, shorts, sneakers, and jeans are not allowed.**

Senior Girls – Dress that does not extend below the gown, blouse or skirt or dress pants. **No flip flops, pointed heels, sneakers, or boots will be allowed.**

Graduation Practice – You **MUST** attend graduation practice and arrive on-time in order to participate in graduation.

WISE and WAC Referrals

If student is sent to WISE or WAC due to attendance or grades, that student will be allowed to walk at graduation with referring school IF:

- Student has no more than 5 unexcused absences at WISE or WAC.
- Student has received no referrals at WISE or WAC.
- Student has all credits necessary to graduate.

If student is sent to WISE or WAC for disciplinary reasons, that student will be allowed to walk at graduation with referring school IF:

- Students has received no referrals from WISE or WAC
- Student's referral to WISE or WAC was based on no more than 1 major and/or 3 minor referrals.

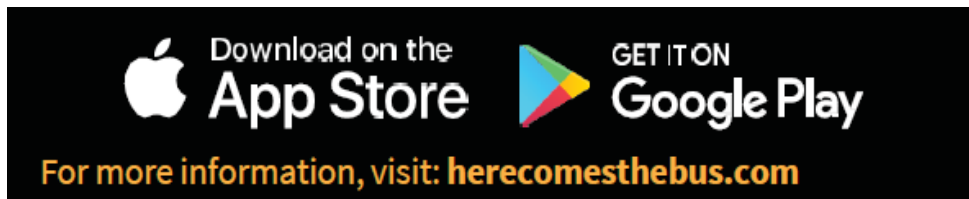
TRANSPORTATION SERVICES

BUS TRANSPORTATION

Bus service is provided for all students living in SWHS's attendance zone. Bus riders are assigned to a bus and any changes must be in the form of a written request from a parent. **A parent/guardian note that includes parent name, bus number, date, and the name of the person their child is riding with or the change in bus stop must be submitted prior to the end of 4th period.** All notes must be approved by office staff prior to riding another bus, getting off at a different stop, or going home on a bus with another student. Buses will not be held to approve notes at the end of the school day.

More information on bus routes and pick-up/drop-off times can be found at <https://www.walton.k12.fl.us/transportation-department>.

In order to track your bus, students and parents may also download the "Here Comes the Bus" app available below.



STUDENT CAR RIDERS

Students arriving/departing by car should be dropped off/picked up in the loop on the west side of the school near the baseball field or at the front of the school. Students are not permitted to loiter in the parking lots before, during or after school hours. All students waiting for rides home or the bus will wait daily in the cafeteria.

FIELD TRIPS

Students attending any field trip must return a signed permission form. Students may attend any field trip if he/she has:

- Returned a signed permission form
- Have regular attendance in any class
- Above an overall 2.0 GPA
- No failing grades in any class
- Minimal behavior referrals

STUDENT PARKING

ALL students driving and parking on campus will be required to have a SWHS parking permit, which includes second-year school students and dual-enrollment students. School Resource Deputies monitor parking permits. The cost is \$10.00. Students must present copies of (1) a valid driver's license, (2) the vehicle's registration, and (3) current auto insurance. **STUDENTS MUST DISPLAY THEIR PARKING PERMIT AT ALL TIMES DURING THE SCHOOL DAY.**

- Students may **ONLY** park in the back parking lot. (The front lot is reserved for staff and visitors.)
- The parking space immediately adjoining the portable classrooms is prohibited from student parking.
- Additional parking is available in the upper parking lot at the rear of campus, accessible from Highway 331 or Seahawk Way.
- **Students may not, for any reason, go to their cars during the school day without permission from an SRD or school administrator.**

Students arriving late or leaving early due to one of the following courses will receive a color-coded hang tag that must **ALSO** be displayed in their vehicle at all times:

- Dual Enrollment (ECTC &/or NWFSC)
- On-the-Job Training (OJT) Course
- Opt-Out Course
- Virtual Off-Campus Course
- 2nd School Course

The following consequences will be given for improper parking:

1 st offense	Warning
2 nd offense	Driving privileges suspended for 2 days
3 rd offense	Driving privileges suspended for 1 week
4 th offense	Driving privileges suspended for 1 month
5 th offense	Driving privileges suspended for remainder of semester

If your driving privileges are suspended and you drive on campus you will automatically jump to the next step.

There will be no sitting in parked cars before, during, or after the school day. **This includes lunch times.** Speeding or reckless driving will result in suspension of driving privileges involvement of law enforcement. Students may not leave the parking

lot/campus with anyone not listed on their emergency card. If this occurs, both the driver and rider will be suspended for willful disobedience.

Students should not park or loiter in surrounding areas that are not school property. If students or parents use the Coastal Library parking lot during the school day, before or after school to pick-up or drop-off students or park, the Sheriff's Department will be contacted and a trespassing citation will be issued. Students receiving a trespassing warning will be arrested on the next violation.

Students should not leave campus during the day without following proper checkout procedures. Not following proper checkout procedures will result in suspension from school. This behavior is unsafe for students and staff.

CANINE UNITS

Walton County Sheriff's Office Dogs are invited to the SWHS campus. A student will be called out of class if the dog alerts on his/her car, locker, bag/purse or other items belonging to the student.

GRADING POLICIES

GRADING SCALE:

Outstanding Progress	A	90-100
Above Average Progress	B	80-89
Average Progress	C	70-79
Lowest Acceptable	D	60-69
Failure	F	0-59
Incomplete	I*	

A student's average each nine weeks will be based upon a minimum of six standards-based graded assignments. These assignments may include but are not limited to a combination of summative end-of-unit tests, homework averages, and interim formative assessments. Formative assessments may be included within a larger project-based individual or group exercise.

INCOMPLETES

If a student has make-up work due to excused absences or extenuating circumstances and has not completed all assignments by the end of the grading period, an Incomplete or "I" is assigned for the grade. Unless assignments have been completed or special arrangements made with the Principal, the "I" will be changed to an "F" ten (10) days after the end of the grading period. For this reason, "I"s are discouraged.

SEMESTER EXAMS

Students should plan vacations and appointments around the exam schedule. For that reason, **no early exams will be administered**. Students who miss their exams must take them after the current grading period ends and new one begins.

1 st 9 Weeks Exam	October 6 (3 rd , 5 th) October 7 (2 nd , 4 th , 6 th) October 8 (1 st , 7 th)
1 st Semester Exam	December 15 th Review December 16 th Odd Block (1 st , 7 th) December 17 th Even Block (2 nd , 6 th) December 18 th Odd Block (3 rd , 5 th) December 19 th 4 th (Early Checkout)
3 rd 9 Weeks Exam	March 9 th (3 rd , 5 th) March 10 th (2 nd , 4 th , 6 th) March 11 th (1 st , 7 th) March 12 th Makeups
2 nd Semester Exam (grades 9-11)	May 25 th (3 rd , 7 th) Review May 26 th Odd Block (1 st , 7 th) May 27 th Even Block (2 nd , 6 th) May 28 th Odd Block (3 rd , 5 th) May 29 th 4 th (Early Checkout)
Final Exams for Seniors*	May 4 th (3 rd , 5 th) May 5 th (2 nd , 4 th , 6 th) May 6 th (1 st , 7 th) May 7 th Makeups

**Final senior exams must be taken on the dates scheduled without exception. Seniors missing exams will attend scheduled retakes May 7th.*

PROMOTION AND RETENTION

To become a Sophomore, a student must earn 5 credits.

To become a Junior, a student must earn 11 credits.

To become a Senior, a student must earn 18 credits.

To be Graduation Eligible from high school, a student must earn 24 credits.

Students who become academically delayed may be referred to an alternative learning environment.

CLASSROOM TRANSFER PROCESS FOR TEACHER TEACHING OUT-OF-FIELD

In the event a teacher is assigned teaching duties in a class dealing with subject matter that is outside the field in which he/she is certified, parents are notified in writing of such. If your child is assigned an out-of-field teacher, you may request a transfer of your child to an in-field classroom teacher. **The request must be submitted within the first ten (10) days of school to be considered.** The district will approve or deny the request within one (1) week of receipt after ensuring no violation of maximum class size exists and that an in-field teacher for that subject area or class exists. If the request is denied, the school will notify the parents and specify the reasons for the denial. This transfer process does not provide parents the right to choose a specific teacher.

TRANSFER REQUESTS

A parent may request his or her child be transferred to another teacher. Please note this does not give a parent the right to choose a specific teacher. Parents requesting a teacher transfer should make requests directly to the school principal. The principal will approve or deny the transfer request within 2 weeks. If the request is denied, the principal will notify the parent and provide the reason for the denial. (F.S. 1003.3101)

ATTENDANCE POLICIES

STATE STATUTORY REQUIREMENTS FOR ATTENDANCE

- Students must have 135 hours of attendance. A semester credit requires 67.5 hours of attendance. Any time a student is absent, checked-out for an appointment, going on a family trip, etc. these absences are counted towards the 135 or 67.5 hours. The attendance/MTSS team will monitor student absences by period and full day to ensure students meet class seat time. Notifications will be sent home to parents when students miss a class period at 6, 12, and 18 absences. If interventions are unsuccessful, the student may be referred for alternative placement and district truancy officer.

ATTENDANCE

- All students are expected to attend school every day; every period. Parents you will be notified through FOCUS/REMIND when your child is not at school or missing a class period.
- School attendance is mandated by state law for all students age 6-18.
- Official documentation or statement from a professional practitioner or judicial official must be brought to school to document any absence due to medical treatment, therapy or court ordered appearance. Please bring a note from a professional practitioner within 3 days each time there is an appointment.
- Only 9 parent notes per semester will be accepted to excuse an absence. This includes travel, illness, etc. Parent notes count in total excuses.
- SWHS is required to investigate unexcused absences and parents will be notified in writing at the 5th and 10th full day unexcused absence.
- On the 15th full day unexcused absence, student and parent will be referred to truancy court and student will not be allowed to drive on campus. If a parent does not respond to the MTSS team recommendations and the student remains habitually truant, a truancy petition will be filed with the Department of Highway Safety and Motor Vehicles to withhold driving privilege and parents fined.
- College visits up to 3 days requires documentation from the college. A form is available from the front office. This form must be completed at the college visited.

Excused Absences Refer to Code of Conduct 3.7.1

The following absences may be excused with the proper submission of required documentation:

- a) brief student illness/injury
- b) illness or medical care to include mental health services from a board certified professional - A principal shall require a physician's statement or other medical personnel before excusing student absences in excess of ten (10) days in any school year.
- c) medical/dental appointments
- d) therapy services for autism spectrum disorder
- e) death of an immediate family member.

Unexcused Absences

- a) missing school bus/oversleeping
- b) shopping/pleasure
- c) excessive illness (without physician verification that medical condition justifies pattern)
- d) failure to communicate the reason for absence(s)
- e) voluntary or vacation travel that exceeds three (3) days per year

EXTENDED ABSENCES

If you are planning on going out-of-town for more than 5 days, you will need to meet with Mrs. Borthwick at least ONE WEEK prior in order for your absence to be excused.

HOSPITAL HOMEBOUND

If your child must be out of school for an extended time due to illness (3+ weeks), hospital homebound services is our recommendation, so your child continues to receive services at home. Hospital homebound services paperwork can be received from Ann Harris, Guidance Counselor. A physician's statement starts this process and is required before any steps can be taken to assist your student.

FULL-TIME STUDENTS/OPT-OUT

Colleges and universities strongly advise students to take a full day of academic courses their senior year as it is critical to the college admissions process. However, twelfth grade students who remain on track for normal graduation with required credits who have met the state graduation requirements for standardized testing (FAST, EOC) and have earned a cumulative unweighted GPA of 3.00 at the end of their junior year will be allowed to register for a maximum of one No-Class period. The No-Class will be granted for the first or seventh period only. Transfer students will be eligible for No-Class participation if they have met the above criteria upon enrollment.

All students must have 1500 minutes of instruction per week except for documented hardships. Juniors and seniors in good standing academically, behaviorally, and attendance-wise may opt-out 1st or 7th period. They must provide their own transportation. Dual enrollment classes must have a minimum of 1500 minutes of instruction per week. See the Guidance Counselor for more information.

MAKE-UP WORK POLICY

Students who are out of school for three or more days with excused absences can request homework through administration or guidance prior to the absence. If a student exceeds the allotted number of excused absences per semester, a note from a professional practitioner MUST BE brought in before homework can be requested. Requests for homework require a 24-hour advance notice.

Students are expected to make up all work missed for an excused absence. One (1) day shall be allowed for each day of missed work. **If a student receives an unexcused absence, he/she will be allowed to make up work missed during the unexcused absence, but the maximum credit earned for completed assignments is 70%.** Students who receive Out-Of-School Suspension will be provided make-up

assignments. The maximum grade that can be earned on completed assignments is 70%. It is the responsibility of the student/parent to request assignments.

STUDENT TECHNOLOGY

USE OF WIRELESS COMMUNICATION

South Walton High School is a “Bring Your Own Device” school which allows the use of devices for a particular lesson or activity. It is the student’s responsibility to ensure that their wireless communication devices are turned off and out of sight. **Earbuds or wireless headphones are not allowed during class except with teacher permission for instructional purposes.** Classroom teachers will designate the area for wireless devices to be kept.

Students who violate the district policy shall be deemed to have created a disruption to the instructional environment and are subject to disciplinary action including ISS, suspension, expulsion, as well as confiscation and return of the device to the student’s parents or guardians after the end of the school day.

Students choosing to bring their own device to school should refer to 3.16 of the Walton County School District Code of Conduct. Students may use electronic devices for acceptable educational activities only if the acceptable use policy statement has been signed and returned to school. Students may carry an electronic communication device to school and school- sponsored activities. Students may use such devices while being transported on district vehicles. Students are responsible for the security of their wireless communication devices.

Students may not photo or video any student without consent. Students may not have cellular telephones or other personal electronic devices in their possession during testing, including state testing. The school administration reserves the right to search seized electronic devices if there is reasonable suspicion that the student was using the device in violation of school policy or law.

INTERNET ACCESS

All students and parents are required to complete and sign the Walton County Internet Acceptable Use Policy, which provides students the opportunity to have access to the Internet at SWHS. **Inappropriate use of the internet will not be tolerated.** For any violations of the WCSD Internet Policies, SWHS will follow the WCSD Code of Conduct 3.21 regarding potential consequences. Please note that social media sites are not

accessible on the Walton County School District's Wi-Fi. Students will be trained on connecting to the Wi-Fi during the first week of school.

1:1 DEVICES

Students will be responsible for any laptops, chargers, and cases assigned to them in class. Students will receive an invoice for any damages.

ATHLETICS, CLUBS, AND EXTRACURRICULARS

CLUB ACTIVITY WEEK

SWHS will hold a Club Activity Week August 26 – August 30. During this week clubs will have displays in the cafeteria with information about membership, activities and any expenses related to membership. All students are encouraged to join a club and be an active participant. All extra-curricular activities/clubs require a 2.0 GPA.

COLLEGE WEEK

SWHS will hold **College** Week during the month of September. During this time, Juniors and Seniors will have an opportunity to gain knowledge on campus life, requirements and admissions information from numerous colleges, universities and technical schools throughout the southeast. Representatives will visit SWHS and students can participate.

ATHLETICS

In accordance with FHSAA policies, athletes are required to maintain a minimum 2.0 GPA. SWHS provides a competitive sports program in the following areas. Athletic opportunities are available to all students who meet FHSAA requirements:

Baseball	Golf
Basketball	Lacrosse
Beach Volleyball	Soccer
Cheerleading	Tennis
Cross Country	Track and Field
Football	Volleyball
Girls Weightlifting	Wrestling
Girls Flag Football	Girls Wrestling
Softball	Beach Volleyball

Students are required to have a physical examination signed by a doctor prior to trying out for any athletic activity.

Participation in extracurricular programs at SWHS is a privilege and coaches/sponsors will monitor their members' behavior and absences. Behavior and/or attendance may result in suspension from extracurricular activities. Students/parents must complete the online Athletic Clearance prior to participation.

PEP RALLIES AND SPORTING EVENTS

Remember you are cheering for your classmates and teams. Treat ALL opponents as guests. Events/activities fall under SWHS and Walton County School District Policies Code of Conduct. Accept the decisions of officials without complaint and show compassion for injured opponents. No silly string is allowed in the gym or outside bleachers. During pep rallies, there will be no pushing-shoving, body surfing, etc. For all events in the gym, students should enter through the front doors in the 800 hallway.

Effective for the 2025-26 School Year sporting events

- No book bags will be permitted (unless used as a diaper bag by an adult).
- Clear bags only
- Walton County School District Student Code of Conduct will be enforced.
- Students will not be allowed to leave the sporting event and reenter.

AFTER SCHOOL ACTIVITIES

Only students with scheduled, supervised activities are allowed on school property after dismissal. All other students should leave the campus by 3:00 p.m. Pick-up time will be announced before the activity. Rides and pick-ups should be planned in advance.

DANCES

Dances are for SWHS students and their guests only. Guests must be pre-approved by the administration at least one week prior to the event. A non-SWHS student attending dances with a SWHS student will be required to complete and return a behavior contract to a SWHS administrator 3 days prior to the dance. SWHS dances are not

open to anyone under grade nine or over age 19. Students must remain inside for the entire event. If a student leaves the activity, he/she MAY NOT return. Students MAY NOT go to their vehicles during the event unless escorted by SWHS staff. Students are expected to adhere to the WCSD Code of Conduct during all school events.

ATHLETIC EVENT PICKUP

When the game is over, please be considerate of school staff who must remain until the last student is picked up by arranging punctual pick-ups. All events involving SWHS will adhere to SWHS and Walton County School District policies.

ATTENDANCE RELATED TO ATHLETICS, CLUBS, AND EXTRACURRICULARS:

To participate in extracurricular activities including sports, clubs, or band,

FOOD AND NUTRITION SERVICES

students must be in attendance for at least half of the school day. Absence of more than half of the school day requires approval for participation by the principal or the designee.

LUNCH & BREAKFAST

Students must pay for any a la carte items and enter their PIN when receiving free meals. Parents are asked to continue to fill out free and reduced lunch applications online. Students who qualify for free or reduced-priced meals are provided funding for supplemental services, such as fee waivers for SAT/ACT tests services and extension of free meals. Completing the application is extremely important.

Students may not be in classrooms, the gymnasium, auditorium, parking lot or any other unauthorized areas during lunch. Students may not leave campus for lunch. Any student not following these expectations will receive a discipline referral and possible in-school suspension.

Students may only leave the cafeteria to go to the restroom. Students needing to go to a classroom during lunch must have a pass from the teacher.

Meal Prices for the 2025-2026 School Year

Breakfast	\$2.20	Reduced \$0.30
Lunch	\$3.30	Reduced \$0.40

Please note: Any monies owed to the cafeteria at the end of the school year must be paid. Outstanding student meal debts must be paid as debt follows students from the time they enter 9th grade until graduation.

LUNCHROOM EXPECTATIONS

1. Students are expected to clean their eating area and behave during lunch. Students eating outside must stay in the patio area.
2. Students cannot order food to be delivered to them during the school day from outside vendors and/or restaurants.
3. Students must have their PIN to charge meals to their lunch account.
4. Students may not leave campus for lunch.
5. Students are not permitted to go to their vehicles during lunch.
6. Students may use one ear bud during lunch.
7. Students should remain at their tables until the bell rings.

FOOD FOR THOUGHT

South Walton High School is a supporter of Food for Thought. Food for Thought provides weekly access to food to feed insecure children and their families. If you would benefit from Food for Thought services, please contact our School Nurse, Ms. Amanda Partin at 850-622-5020, Ext. 4319.

HEALTH SERVICES

CLINIC / MEDICATION ADMINISTRATION

If a student is feeling ill, they must let their teacher know. Students must have a pass from a teacher or staff member to visit the clinic. **Students must sign-in with office staff before entering clinic.**

Administering medication during school hours should occur only when medication cannot be administered at home. Parents **MUST** sign a "Request to Administer Medication" form (available in the clinic).

Medication **MUST** be brought to the school by the parent in the original container with the student's name, name of medication, directions for dosage, time to be administered, physician's name and date. The medication will be received, counted and verified by a school nurse/aide or principal's designee. Any changes in the dosage or time must be accompanied by another form. The medication will be stored in a locked area.

The use and possession (excluding non-prescription medication for headaches), delivery, or sale of alcohol, tobacco or other drugs including counterfeit or synthetic drugs, and prescription and non-prescription medication, whether on school property or at a school function, will not be tolerated. No student shall distribute or share any prescription or non-prescription medication with others.

A student may possess and use a medication to relieve headaches while on school property or at a school-sponsored event or activity without a physician's

note or prescription if the medication is regulated by the United States Food and Drug Administration for over-the-counter use to treat headaches.

Students with special medical needs are required to have written physician approval and a Care Plan completed by the school nurse BEFORE they may self-administer medication at any time while on campus. This includes students with inhalers and/or EpiPens. A form is available in the clinic for students who need medicine administered.

Students are only allowed in the clinic to convalesce if awaiting parent pick-up. All students who come to the clinic due to illness or injury must be checked out by a parent.

HEALTH INFORMATION

All students entering Florida for the first time are required to present a Florida Certificate of Immunizations within **30 days** of enrollment and a current physical examination completed within one year of enrollment. If no immunization and/or physical is on file within the proper timeline, the student will be sent home until proper records are sent to the school.

STUDENT INSURANCE

The Walton County School Board continues to be vitally concerned about the health, safety and welfare of all students. We encourage safety, but we realize that sometimes student accidents do happen. As a member of the Panhandle Area Educational Consortium-Risk Management program, the Walton County School Board has purchased a student accident policy which covers all our students who are injured while in school or participating in school-sponsored activities. **This insurance is accident coverage only and will not replace your current health insurance.** You need to continue such coverage for your protection. This information will serve as notice to you of the payment of expenses. Due to experiencing a significant increase of claims which has resulted in climbing costs, a **deductible of \$100 shall be paid by the parent or guardian before any reimbursements are made from the insurance plan. In case of an accident, you must file a claim with your own health insurance carrier first.** The School Board policy is designed to pay for reasonable expenses which are not reimbursed by your health insurance after your payment of the \$100 deductible is paid to the medical provided.

NOTICE OF NONDISCRIMINATION

The Walton County School District does not discriminate on the basis of race, color, national origin, gender, gender orientation, age, disability or marital status in its educational programs, services, or activities, or in its hiring or employment practices. The district also provides equal access to its facilities to the Boy Scouts and other

patriotic youth groups, as required by the Boy Scouts of America Equal Access Act. Questions, complaints, or requests for additional information regarding discrimination or harassment may be sent to:

Donna Honish, Equity Officer
145 Park Street, DeFuniak Springs, FL 32435
850-892-1100, ext. 1513

SWHS STUDENT HANDBOOK 2024-2025

STUDENT AND PARENT / GUARDIAN SIGNATURE PAGE

I, _____

have read the South Walton High School's
Student Handbook and agree to abide by its policies and procedures.

Student Signature

Date

I, _____

have reviewed the South Walton High School's
Student Handbook with my child.
I understand the policies and procedures and pledge to
assist my child in abiding by them.

Parent / Guardian Signature

Date

Walton County School District strives to create safe, high quality educational environments where students can gain the skills and knowledge necessary to achieve family and personal goals. To ensure the safety of our students during the 2024-2025 school year, information provided in all school handbooks may change as needed to comply with all health and safety to ensure fairness and equity for our students.

THIS FORM MUST BE RETURNED TO YOUR FLIGHT ADVISOR TO ATTEND SWHS