**Garden Valley School District No. 71**

**THE BOARD OF TRUSTEES** **1110**

Elections

Elections conducted on behalf of the District are nonpartisan elections governed by the election laws of the State of Idaho and include the election of the Board Trustees, various public policy propositions, and advisory questions.

Board Trustee elections shall be held on the first Tuesday following the first Monday in November in odd-numbered years. Any person legally qualified to hold the position of school district trustee may file a declaration of candidacy for the office. The declaration must include the name of the candidate, the term for which declaration of candidacy is made, and include the signatures of not fewer than five School District electors residing in the trustee zone of which the candidate seeks election. Such declaration must be filed with the clerk of the District not later than 5:00 PM on the ~~ninth~~ tenth Friday preceding the day of the election for the subject Trustee position. Any person seeking to become a write-in candidate must file a declaration of intent with the county clerk not later than 45 days before the election date and include the signatures of not fewer than five school district electors residing in the trustee zone of which the candidate seeks election.

If, after expiration of the date for filing written nominations, it appears that only one qualified candidate has been nominated for a position or if only one candidate has filed a write-in declaration of intent, no election shall be held for that position. The Board or the clerk, with the written permission of the Board, shall declare such candidate elected as a Trustee. The clerk shall immediately prepare and deliver to the person a certificate of election signed by him or her bearing the seal of the District. All other scheduled trustee elections will move forward under the regular procedures.

In each trustee zone, the person receiving the greatest number of votes cast within his or her zone shall be declared by the Board as the Trustee elected from that zone. If any two or more persons have an equal number of votes in any Trustee zone and a greater number than any other nominee in that zone the Board of Trustees shall determine the winner by a toss of a coin.

| | | |
|---|---|---|
| Legal Reference: | § I.C. 33-401 | Legislative Intent |
| | § I.C. 33-501 | Board of Trustees |
| | § I.C. 33-502 | Declaration of Candidacy for Trustees |
| | § I.C. 33-502B | Board of Trustees-One Nomination-No Election |
| | ~~§ I.C. 33-503~~ | ~~Election of Trustees-Uniform Date~~ |
| | § I.C. 33-1404 | Declaration of Candidacy |
| | § I.C. 33-14017 | Write-in Candidates |

Policy History:
Adopted on:1-15-2019
Revised on: 11-18-2026

Reviewed on: 12-12-2018 ~~(ISDA 7/18 UPDATE)~~

**Garden Valley School District No. 71**

**PERSONNEL** **5900**

Prohibition of Staff Support of Social Transitions

Any staff member who receives a request from a student for the following shall report the request to the building principal immediately.

A request to be referred to by a pronoun or title that does not traditionally correspond to the sex identified on the student's official school record unless their parent/guardian has granted permission for this as described in Policy 3297;

A request to be referred to using a name other than their legal name, a nickname, or a derivative of their legal name or nickname, or a name for which the parent/guardian has provided permission as described in Policy 3297;

A request to use restrooms, locker rooms, changing rooms, or overnight lodging designated for a sex other than that indicated on their official school record. Such requests shall be addressed as described in Policy 9605;

A request to participate in an athletic team or other sex-separated school activity designated for a sex other than that indicated on their official school record.

The building principal or their designee will inform the student's parent/guardian of the request within 72 hours.

The Board may direct the Superintendent to develop procedures consistent with this policy.

Legal Reference: § I.C. 32-1016 Pediatric Secretive Transitions Parental Rights Act

Cross References

| Code | Description |
|---|---|
| Policy 3297 | Names, Pronouns, and Title |
| Policy 9605 | Facilities Separated by Sex |

Policy History:
Adopted on: 11-18-2026
Revised on:
Reviewed on:

Names, Pronouns, and Titles

The District shall strive to create a safe and welcoming environment for all students while also complying with IC 67-5909B.

No student or staff member shall be disciplined for any of the following:

1. Declining to identify the pronouns they prefer to be addressed by;
2. Declining to refer to another person by:
    a. Any pronoun or gendered title that is not traditionally associated with the individual's sex as indicated on the birth certificate provided to the District;
    b. A name other than the individual's legal name or a derivative of it.

However, consistent with the District's obligations to its students, nothing in this policy shall override IC 18-917A and Policy 3295 Hazing, Harassment, Intimidation, Bullying, and Cyber Bullying.

For the purposes of this policy, a student's legal name is the official name provided on a student's registration form, and as identified on the student's birth certificate or applicable court order received by the District identifying the student's legal name.

If any teacher is unwilling to use the parent-authorized name or pronouns of a student in their class:

1. The teacher shall notify the building principal.
2. The building principal or their designee shall notify the Superintendent.
3. The building principal shall notify the student's parent/guardian to discuss any options available to the student, such as transferring to the same class taught by another teacher or transferring to a different class. Depending upon the age of the student and the desires of the parent/guardian, the student in question may be part of these discussions.
4. If no resolution acceptable to the District, teacher, and parent/guardian can be reached, the parent/guardian of the student will be offered reasonable academic accommodation.
5. If a resolution acceptable to the District, teacher, and parent/guardian is reached, such resolution shall be documented by the District. Such documentation shall include the resolution reached and shall affirmatively detail the agreement of the parties to the resolution.

Parental Permission

Permission shall not be required for a student to use their first, middle, or last name or a derivative

of that name. For the purposes of this policy, a derivative of a name includes a shortened or modified name that is typically used as a nickname for the person's legal name. It also includes a person's initials.

A student's parent/guardian must provide written permission for District employees to use the following when referring to a student:

1. Any pronoun or gendered title that is not traditionally associated with the individual's sex as indicated on the birth certificate provided to the District;
2. A name other than the individual's legal name or a derivative of it.

A parent/guardian may provide such written permission when submitting a signed registration form for their student if the form contains a field for a chosen name or name the student commonly uses and/or a field where the parent can provide the pronouns the student uses. The Superintendent or their designee shall create a process for parents/guardians to provide such permission at other times of the school year or if such information is not collected on the registration form.

If there is disagreement or uncertainty about whether the name a student uses is a derivative of their legal name, the matter shall be brought to the building principal. If the principal determines that there is uncertainty about whether the name is a derivative of the student's legal name or determines the name is not a derivative of the legal name, the principal shall direct the student to the process for the student's parent/guardian to provide permission if they wish to proceed with using the name in question.

| Legal References | Description |
|---|---|
| IC § 18-917A | Student Harassment — Intimidation — Bullying |
| IC § 33-1631 | Requirements for Harassment, Intimidation and Bullying Information and Professional Development |
| IC § 67-5909B | Compulsory Gender Language Prohibited |

Cross References

| Code | Description |
|---|---|
| 3085 | Sexual Harassment, Discrimination, and Retaliation Policy |
| 3085-P(1) | Sexual Harassment, Discrimination, and Retaliation Policy - Title IX Sexual Harassment Grievance Procedure, Requirements, and Definitions |
| 3085-F(1) | Sexual Harassment, Discrimination, and Retaliation Policy - Notice of Investigation & Allegation Template |
| 3085-F(2) | Sexual Harassment, Discrimination, and Retaliation Policy - Reporting Form for Students |
| 3295 | Hazing, Harassment, Intimidation, Bullying, and Inappropriate Online Behavior |
| 3295-P(1) | Hazing, Harassment, Intimidation, Bullying, and Inappropriate Online Behavior |
| 3295-F(1) | Hazing, Harassment, Intimidation, Bullying, and Inappropriate Online |

Behavior - COMPLAINT FORM

5900 Prohibition on Staff Support of Social Transitions

Policy History:
Adopted on: 11-18-2026
Reviewed on:
Revised on:

**Garden Valley School District No. 71**

## SCHOOL FACILITIES 9605

Facilities Separated by Sex

For the purposes of this policy, a student's sex shall be the sex indicated on a student's birth certificate. If a student does not have a birth certificate, consistent with Section 18-4511, Idaho Code, an alternative form of governmental identification may be considered for determination of a student's sex under this policy. Under no circumstances shall District personnel require a medical exam or physical inspection to establish a person's sex.

This policy discusses the use of bathrooms, changing facilities, and sleeping rooms. It does not refer to any other spaces or activities separated on the basis of gender.

All areas assigned as a place to sleep during a District-sponsored overnight trip as well as all District restrooms and changing facilities that can be used by more than one person at a time shall be designated for use either by people who are male or female. A person may only enter such a multi-occupancy sleeping area, restroom, or changing facility if the facility's designated sex corresponds to the user's sex, except in the following cases:

1. Sharing of facilities by members of the same family;
2. When a person requires use of such a multi-occupancy sleeping area, restroom, or changing facility and one corresponding to their sex is not reasonably available at the time. In such cases, steps shall be taken to protect the privacy of all students using the facility;
3. A person is employed to clean, maintain, or inspect a restroom, changing room, or sleeping room;
4. A person enters a restroom or facility to render medical assistance;
5. A person who needs assistance is accompanied by one of the following whose sex corresponds to the sex designated for the facility:
    a. A family member;
    b. A legal guardian; or
    c. A designee chosen by the person requiring assistance.
6. Coaching staff and personnel during athletic events;
7. During an ongoing natural disaster or emergency; or
8. When entry to the facility is necessary to prevent a serious threat to good order or student safety.

The sex designation of restrooms and changing facilities may be temporarily changed.

Single-occupancy restrooms and changing facilities or restrooms and changing facilities may be designated for unisex or family use provided they are conspicuously marked as such.

Accommodation Upon Request

Upon written request for accommodation, each District school shall provide reasonable accommodation to any individual who, for any reason, is unwilling or unable to use a multi-occupancy restroom, changing facility, or sleeping room designated for the person's sex. Such accommodation may include use of a single-occupant facility. Such accommodation may not include access to a multi-person restroom, changing room, or sleeping room when:

1. The facility is designated for the sex that does not correspond to the individual's own sex; and
2. A person whose sex differs from the person to be accommodated is or could be present.

The Board directs the Superintendent to take reasonable steps to enforce and implement this policy.

| Legal References | Description |
|---|---|
| IC § 33-6602 et seq. | Definitions |

Cross References

| Code | Description |
|---|---|
| 3460 | School-Related Foreign and Extended Travel by Students |
| 5900 | Prohibition on Staff Support of Social Transitions |

Policy History:
Adopted on: 11-18-2026
Revised on:

**Garden Valley School District No. 71**

**SCHOOL FACILITIES** **9803**

Flags and Banners

The District adopts the following policy regarding flags and banners displayed on school grounds. This policy is to ensure that flags and banners displayed on public school property do not promote political, religious, or ideological viewpoints in order to maintain a neutral and inclusive environment for all students.

Only the following flags and banners may be displayed on school grounds:

1. Official flags or banners representing the United States;
2. Official flags of any US state;
3. Official flags of the US military;
4. Official flags of Idaho Indian tribes;
5. Official flags of recognized foreign nations that the US is not engaged in hostile action with;
6. Achievement flags or banners recognized by the Idaho State Department of Education; and
7. Flags or banners representing official school mascots and colors.

These restrictions shall not apply to:

1. Displays of student work or other curriculum-based displays;
2. Electronic displays in schools;
3. Displays in school parking lots;
4. Student and staff attire, such as pins or shirts, which comply with any applicable dress code; and
5. Student and staff personal items which are not otherwise prohibited and which are displayed in a permissible manner in the student or staff member's individual space, such as on a desk, locker, or cubby.

| Legal References | Description |
|---|---|
| IC § 33-143 | Display of Flags and Banners on Public School Property |

Policy History:
Adopted on: 11-18-2026
Revised on:

**Garden Valley School District No. 71**

**STUDENTS- Weapons at School** **3331**

Gun-Free Schools

A student who uses, possesses, controls, or transfers a firearm, or any object that can reasonably be considered to be or look like a firearm, shall be expelled for at least one calendar year. The Board, however, may modify the expulsion period on a case-by-case basis. The building administrator shall notify the appropriate law enforcement agency of any student who brings a firearm to school.

If a student violating this policy has a disability, either under the IDEA or Section 504, a determination must be made whether the student's conduct is related to the disability. If the violation of the policy is due to a disability recognized by the IDEA or Section 504, lawful procedures for changes in placement must be followed.

Any student subject to an expulsion shall be entitled to a hearing before the Board, in accordance with Idaho Code and Board policy.

Possession of a Weapon on School Property – Misdemeanor

No person shall possess a firearm or other deadly or dangerous weapon while on school property or in those portions of any building, stadium, or other structure on school grounds which, at the time of the violation, are being used for an activity sponsored by or through a school in this State or while riding school provided transportation. This also applies to students of schools while attending or participating in any school sponsored activity, program, or event regardless of location.

As used in this section of this policy only:

1. "Deadly or dangerous weapon" means any weapon as defined in United States Code. This term does not include a pocket knife with a blade of less than 2½ inches in length. and
2. "Firearm" means any firearm as defined in United States Code.

Any person who possesses, carries, or stores a weapon in a school building or on school property, except as provided below, shall be referred to law enforcement for immediate prosecution, as well as face disciplinary action by the District.

The Board grants specific persons and entities advance permission to possess, carry, or store a weapon in a school building per policy 9410.

1. This section of this policy does not apply to:
2. Law enforcement personnel;
3. Any adult over 18 years of age and not enrolled in a public or private elementary or secondary school who has lawful possession of a firearm or other deadly or dangerous weapon, secured and locked in their vehicle in an unobtrusive, nonthreatening manner;
4. A person who lawfully possesses a firearm or other deadly or dangerous weapon in a private vehicle while delivering minor children, students, or school employees to and from

school or a school activity; or

A person or an employee of the school or District who is authorized to carry a firearm with the permission of the Board of Trustees per policy 9410.

| Legal References | Description |
|---|---|
| 18 USC § 921 | Firearms - Definitions |
| 18 USC § 930 | Possession of Firearms and Dangerous Weapons in Federal Facilities |
| 20 USC § 7961 | Gun-Free Requirements |
| 29 USC § 701, et seq. | Section 504 of the Rehabilitation Act of 1973 |
| IC § 18-3302D | Possessing Weapons or Firearms on School Property |
| IC § 18-3302I | Threatening Violence on School Grounds |
| IC § 33-1224 | Powers and Duties of Teachers |
| IC § 33-205 | Denial of School Attendance |
| IDAPA 08.02.03.109.05 | Special Education |
| IDAPA 08.02.03.160.01.a | Safe Environment and Discipline |

| Code | Description |
|---|---|
| Policy 9410 | GVSD Firearms Policy Procedure |

Policy History:
Adopted on: 11-18-2026
Reviewed on:
Revised on:

Procurement of Goods and Services for School Meal Programs

When making purchases related to the District federally funded school breakfast and lunch programs, the District shall adhere to the following requirements in addition to any more restrictive requirements imposed by other applicable policies.

All contractors under these programs shall be in conformance with the applicable portions of the District's agreement under the Child Nutrition Programs. The contractor will conduct program operations in accordance with 7 CFR Parts 210, 7 CFR 215, 7 CFR 220, 7 CFR 225, 7 CFR 226 and 7 CFR 250. All contracts with food service management companies shall include all items required per the State Department of Education. More information on these is available from the State Department of Education's Child Nutrition Programs Department.

The Child Nutrition Director shall be responsible for determining the procurement needs of the District's nutrition programs, forecasting the amounts to be purchased, ensuring the applicable procurement method is used, and for overseeing such procurement. They shall also be responsible for notifying vendors in writing that their bid, proposal, or quote has or has not been accepted.

Discounts and Rebates

All contractors shall fully disclose all discounts, rebates, allowances, and incentives received from their suppliers. The contractor shall return to the District the full amount of any such discounts, rebates, or credits received for any purchase made on behalf of the District. The contractor must individually identify the amount and nature of each of these on bills and invoices presented to the District for payment. The District shall also not make any payment from this account to a contractor that would result in the contractor receiving payment that exceeds their actual, next allowable costs.

The District shall not make any expenditure from its nonprofit food service account for any cost resulting from a cost-reimbursable contract that fails to meet this requirement and any other requirements laid out in 2 CFR 200 and 7 CFR 210.21.

Micro Purchases ($15,000 or Less)

The District shall, to the extent practicable, distribute micro purchases equitably among qualified suppliers. Micro purchases may be awarded without soliciting competitive quotes if the District considers the price to be reasonable. The District shall maintain evidence of this reasonableness with the records of any such purchase.

Small Purchase Procedures ($15,000 to $100,000)

Before making a small purchase, the District shall obtain quotes from vendors. When possible, three quotes should be obtained, and in all cases at least two quotes will be obtained. These quotes may be provided verbally and shall be documented by the District.

Informal Bidding ($100,000 to $250,000)

The District shall issue a written request for bids for any purchase subject to semi-formal bidding requirements. This request describing the goods or services desired shall be provided to at least three vendors. Unless there is an emergency, the District shall grant the vendors three days to provide a written response. In all cases, the vendors shall have one day to submit any objections.

Formal Bidding ($250,000 or/and Above)

At least two weeks before the bid opening, the District shall publish notice of the request for bids. The District shall make bid specifications available upon request and will accept written objections. The District may, at its discretion, request a security or bond from vendors submitting bids.

All bids shall be publicly opened at the time and place prescribed in the invitation for bids.

The purchase shall be made pursuant to an open competitive sealed bid process. The procurement shall be made from the qualified bidder submitting the lowest bid price complying with bidding procedures and meeting the specifications for the goods and/or services sought to be procured.

The contract shall be:

1. A firm fixed price contract and may specify a lump sum or a per- unit price;
2. A cost-reimbursable contract; or
3. Established by line item bidding.

The District may reject any bid if there is a sound and documented reason to do so.

USDA Non-Discrimination Statement

In accordance with federal civil rights law and USDA civil rights regulations and policies, the District, as an institution participating in or administering USDA programs, is prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the District or the State Department of Education or contact USDA through the

Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Mail Stop 9410, Washington, D.C. 20250-9410;
Fax: (202) 690-7442; or
Email: program.intake@usda.gov.

| Legal References | Description |
|---|---|
| 2 CFR § 200.319 | Competition |
| 2 CFR § 200.320(a) and (b) | Informal Procurement Methods for Small Purchases, et seq. |
| 2 CFR 200 | Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards |
| 2 CFR 200.214 | Suspension and Debarment |
| 47 CFR § 54.520(c)(1)(i ) | Implementing CIPA: Certifications Required Under 47 USC 254(h) and (l) |
| 7 CFR 210.21 | Procurement |
| 7 CFR 215 | Special Milk Program for Children |
| 7 CFR 220 | School Breakfast Program |
| 7 CFR 225 | Summer Food Service Program |
| 7 CFR 226 | Child And Adult Care Food Program |
| 7 CFR 250 | Donation of Foods for Use in the United States, its Territories and Possessions and Areas Under its Jurisdiction |
| Food and Nutrition Service | FNS Nondiscrimination Statements (NDS) |
| IC § 67-2806 | Procuring Services or Personal Property |

| Other References | Description |
|---|---|
| ISBA Policy Services | https://www.idsba.org/member-services/policy/ |

Policy History:
Adopted on: 11/18/2026
Revised on:
Reviewed on:

**Garden Valley School District No.71**

**FINANCIAL MANAGEMENT** **7450P2**

Federal Debarment and Suspension

For all District programs receiving federal funds, the District shall comply with all applicable federal regulations that restrict or prohibit transactions using federal funds with all persons or entities that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities. This shall include verifying that no awards, subawards, or contracts using federal funds are awarded to parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in the Federal assistance programs or activities.

This limitation is directed by Executive Order 12549 which provides that "a person who is debarred or suspended shall be excluded from federal financial and nonfinancial assistance and benefits under federal programs and activities." Thus, the District shall refrain from entering into any transaction with a person or entity which has been suspended or debarred by the U.S. Department of Education, or other federal agency from which the District has received federal funds.

Covered Federal Non-Procurement Transactions

Federal funds received by the District that are covered by this policy include, but are not necessarily limited to funds received from the following transactions:

1. Grants;
2. Cooperative agreements;
3. Scholarships;
4. Fellowships;
5. Contracts of assistance;
6. Loans;
7. Loan guarantees;
8. Subsidies;
9. Insurances;
10. Payments for specified uses; and
11. Donation agreements.

District's Covered Transactions with Third Parties

This policy applies to circumstances where the District enters into a procurement contract with a third party for goods and/or services, and intends to use covered federal funds to partially or fully purchase such goods and/or services, as more specifically described below:

A contract for goods or services is a "covered transaction" if any of the following applies:

1. The contract is awarded to the District pursuant to a nonprocurement transaction listed above and the amount of the contract is expected to equal or exceed $30,000; or

2. The contract requires the consent of an official of a federal agency. In that case, the contract, regardless of the amount, is always considered a covered transaction, and it does not matter who awarded it. For example, it could be a subcontract awarded by a contractor at a tier below the District's nonprocurement transaction; or
3. The contract is for federally-required audit services.

In addition, a subcontract is also a covered transaction if:

1. It is awarded by a participant in a procurement transaction under a nonprocurement transaction of a federal agency that extends the coverage of Item 1 above, under "District's Covered Transactions with Third Parties"; and
2. The value of the subcontract is expected to equal or exceed $30,000.

District Responsibilities before Entering into Covered Transactions - Prohibition

Prior to entering into a "covered transaction" with a third party, the District shall verify the person or entity with whom it intends to do business is not excluded or disqualified by performing any one of the following:

1. Checking the OMB-designated integrity and performance system accessible through the System for Award Management (SAM.gov)
2. Collecting a certification from that person; or
3. Adding a clause or condition to the covered transaction with that person.

* *The General Services Administration (GSA) maintains SAM.gov exclusions and makes them available, as detailed in subpart E. When a federal agency takes action to exclude a person under the nonprocurement or procurement debarment and suspension system, the agency enters the information about the excluded person into the SAM.gov Exclusions. If the District has a question about any person or entity on the SAM.gov, it should contact the point of contact for the federal agency that placed the person's name into the Exclusion List.*

In the event the third party is on the SAM.gov exclusions list, the District shall not enter into the contemplated transaction unless and until the federal agency responsible for providing the District with the federal funds grants a written exception.

| Legal References | Description |
|---|---|
| 13 CFR § 400.109 | Government-Wide Debarment and Suspension |
| 2 CFR § 180 | OMB Guidelines Guidelines to Agencies on Government-Wide Debarment and Suspension (Nonprocurement) |
| 2 CFR § 200.206 | Federal Agency Review of Risk Posed by Applicants |
| 2 CFR § 200.213 | Reporting a Determination that an Applicant is Not Qualified for a Federal Award |
| 31 USC § 6503 | Intergovernmental financing (Cash Management Improvement Act of 1990) |

Procedure History:
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