LEROY COMMUNITY UNIT SCHOOL DISTRICT No. 2

Board of Education Members

President: Kevin Daugherty
Vice President: Bob Spratt
Secretary: Andy Johnson
Wendy Dooley
Tracey Holoch
Bryon Owens
Jennifer Tarr

Board Recording Secretary: Karin Morgan

Superintendent: Gary Tipsord (309) 962-4211 Fax: (309) 962-9312

BOARD OF EDUCATION MINUTES
Regular Board Meeting
Monday, July 9, 2018 – 7:00 p.m.

A. Call to Order.

President Kevin Daugherty called the regular board meeting of the Board of Education of to order at 7:00 p.m. in the media center at the Jr./Sr. High School.

B. Roll Call.

Present were Kevin Daugherty, Wendy Dooley, Andy Johnson, and Jennifer Tarr. Superintendent Gary R. Tipsord was present as were Administrators Erin Conn, Jeff Baughman, and Steve Reschke.

C. Approval of the June 11, 2018 Budget Amendment Hearing.

A motion was made by Wendy Dooley, seconded by Jennifer Tarr, to agree to approve the minutes of the Budget Amendment Hearing. 4 yeas 0 nays. Motion carried.

D. Approval of the June 11, 2018 Tentative Budget Hearing.

A motion was made by Jennifer Tarr, seconded by Andy Johnson, to agree to approve the minutes of the June 11, 2018 Tentative Budget Hearing. 4 yeas 0 nays. Motion carried.

E. Approval of the June 11, 2018 Regular Meeting Minutes.

A motion was made by Jennifer Tarr, seconded by Wendy Dooley, to agree to approve the minutes of the June 11, 2018 regular meeting as submitted. 4 yeas 0 nays. Motion carried.

F. Approve Consent Agenda

A motion was made by Wendy Dooley, seconded by Jennifer Tarr, to approve the consent agenda (payroll, Treasurer's Report, Bills, Imprest Fund and Activity Funds) as submitted.

Payroll for June, 2018 in the amount of $325,353.70 plus board contributions as follows:

$6,449.88 to Internal Revenue Service for FICA;

$6,389.81 Internal Revenue Service for Medicare;

$30,050.84 to Blue Cross Blue Shield for major medical insurance;

$20,875.68 to Teachers' Retirement System for 9.0% employer contributions;

$1,303.54 to Teachers' Retirement System for .58% employer contributions;

$1,955.85 to Teachers' Health Insurance System for .80% employer contributions; and

$9,890.21 Illinois Municipal Retirement Fund for 11.87% support staff retirement.

Treasurer's Report as of June 30, 2018 as follows:

	CASH IN BANK	INVESTMENTS
a. Education Fund	932,949.49	1,831,561.57
b. Building Fund	349,170.08	525,742.77
c. Bond & Interest	480,767.17	725,688.91
d. Transportation Fund	196,431.06	301,730.15
e. IMRF/FICA	108,952.12	197,691.14
f. Site & Construction	0.00	0.00
g. Working Cash Fund	594,575.27	612,716.95
h. Tort	(14,229.52)	68,072.03
i. Life Safety	78,980.46	72,473.61

Bills as follows:

a. Education Fund	$90,884.64
b. Building Fund	$7,455.64
c. Bonds & Interest	
d. Transportation Fund	111,833.40
e. Site and Construction	
f. Lease	
g. Tort	150,265.00
h. Life Safety	16,563.89
i. IMRF/FICA	
j. Paid by Journal Entry	$20,971.90

Reimbursement of the Imprest Fund in the amount of $2,024.00.

LeRoy Elementary School Activity Fund for the month of June, 2018. LeRoy High School Activity and Athletic Funds for the month of June, 2018 will be presented at next month's meeting.

Yeas: Kevin Daugherty, Wendy Dooley, Andy Johnson, Jennifer Tarr
Nays:
Absent: Tracey Holoch, Bryon Owens, Bob Spratt

G. Public Comment to the Board

None.

H. Comments from Visitors to the Board.

None.

I. Academic Spotlight.

No Academic Spotlight for July.

J. Administrative Reports.

Clarifying Questions

1. Mrs. Erin Conn: See attached report.
2. Mr. Jeff Baughman: See attached report.
3. Mr. Steve Reschke: See attached report.
4. Mrs. Maggie Baughman See attached report.
5. Mr. Gary Tipsord: See attached report.

K. Old Business.

1. Discussion was held concerning the projections for the FY18 budget performance.

Tracey Holoch arrived at 7:23 p.m.

2. Discussion was held concerning the Summer 2018 Capital Projects.

3. Discussion was held regarding the FY2019 Tentative Budget.

L. New Business.

1. A motion was made by Wendy Dooley, seconded by Tracey Holoch, to Agree to leave the Executive Session Minutes from January, 2018 to June, 2018 closed. 5 yeas 0 nays. Motion carried.

2. A motion was made by Andy Johnson, seconded by Wendy Dooley, to agree to authorize the following routine procedures:

   i. Payment of recurring bills.
   ii. Appointment of Mark Edmundson as the LeRoy CUSD #2 Treasurer/Supervisor of Payroll & Finance.
   iii. Investment of district funds by the School Board President (Kevin Daugherty), School Board Treasurer (Mark Edmundson), and the School District Superintendent (Gary R. Tipsord).
   iv. Appointment of Gary R. Tipsord as primary custodian and Mark Edmundson as secondary custodian of the Imprest Fund.
   v. Appointment of Erin Conn (Elementary), Jeff Baughman (Jr/Sr. High) and Steve Reschke (LPA) as primary custodians and Amy Bunn (Elementary), Sharon Bader (Jr/Sr. High), and Carla Underhill (LPA) as secondary custodians of the Activity Accounts.
   vi. Identify our depositories as Busey Bank, Flanagan State Bank, and Illinois Funds.

   5 yeas 0 nays. Motion carried.

3. Discussion was held regarding Board Policy recommendations from IASB PRESS (1st reading).

M. Enter Executive Session.

1. A motion was made by Jennifer Tarr, seconded by Tracey Holoch, to agree to enter into executive session at 8:05 p.m. 5 yeas 0 nays. Motion carried.

2. A motion was made by Wendy Dooley, seconded by Jennifer Tarr, to return to open session at 9:52 p.m. 5 yeas 0 nays. Motion carried.

N. Discuss, Consider, and Approve Personnel and Employee Contractual Issues.

1. A motion was made by Tracey Holoch, seconded by Jennifer Tarr, to agree to accept the full and complete resignation of Molly Schneman as the Right Start Lead Teacher. 5 yeas 0 nays. Motion carried.

2. A motion was made by Wendy Dooley, seconded by Jennifer Tarr, to agree to accept the full and complete resignation of Beth Bataoel as the Elementary Art Teacher. 5 yeas 0 nays. Motion carried.

3. A motion was made by Wendy Dooley, seconded by Jennifer Tarr, to agree to employ Maggie Rae Kirby as a Certified Elementary Teacher. 5 yeas 0 nays. Motion carried.

4. A motion was made by Tracey Holoch, seconded by Jennifer Tarr, to agree to employ Beth Quaid for a 50% Elementary STAT Coordinator. 5 yeas 0 nays. Motion carried.

5. The current list of "Part-Time Temporary" Employees was acknowledged by the Board of Education for July 9, 2018.

O. Adjournment

A motion was made by Jennifer Tarr, seconded by Wendy Dooley, to agree to adjourn the meeting at 9:55 p.m. 5 yeas 0 nays. Motion carried.

President

Secretary

Student Achievement

- Registration
  - Aug. 6th & 7th
  - 7:30AM – 10:30AM
  - 4:00PM – 6:00PM
- Orientations 2018-19
  - August 9 5:30 - 6:30
    - PreK Student & Parent Orientation
  - August 13 5:30 – 6:30
    - Grades 2-6
    - Open House/Meet the Teacher
    - Drop Off Student Supplies
  - August 14 5:30 - 6:15
    - Kindergarten Parent Orientation
  - August 14 6:15 – 7
    - 1st Grade Parent Orientation
- Hall of Fame/GRIT Assemblies 2018-19
  - *New Feature* – **Honoring Local Heroes: Service Men & Women**
- Student Behavioral Threat Assessment Training on July 30th
  - Learn appropriate interventions/strategies to reduce the risk of violence
  - Conn, Schopp, Levingston

Facilities

- Summer cleaning schedule is going well.
- Summer painting projects are nearly complete.

Finance

- Activity Account

Community Relations

- Follow Leroy Elementary School on Facebook
  - 318 followers
- Elementary News
  - Monthly Newsletter sent via Skyward
- Lemonade Stand Donation
  - Recently Mason Winterland & Chase Cooley ran a lemonade stand in which they knew they were going to donate their profits. They chose to donate to the LES Music Room. Their donation helped to fund a new reading corner in the music room. Donation of $43.20.

Erin Conn, LES Principal

July 9, 2018 INVOLVED COMMUNITY, COMPETITIVE STUDENTS, PRODUCTIVE CITIZENS

Student Achievement

- 2017-18 eMPower
  - Spring scores were sent to parents in the middle of June
  - We have a complete picture of student achievement and growth (see dashboard)
  - There are still bugs to work out, which will be ongoing as early adopters
- Junior High Summer Tutoring
  - Mrs. Gaddis and Mrs. Loy providing 9 days of tutoring to 10 incoming 7th Graders identified as at-risk
- Summer PD
  - Several junior high and high school teachers are participating in summer professional development including working on furthering their masters degrees, LeRoy Summer PD, FIRST Conference, and others.

Finance

- Activity Accounts

Facilities

- Summer Painting
  - Completed
    - Main Hallway outside office
    - Main Hallway Bathrooms
    - Hall of Fame Hallway
    - Spanish Classroom
  - Both Halls Green Walls in HS
- We continue to discuss options for ongoing capital improvements in the JH
  - Drop ceiling and new lights in the renovated classrooms
  - Update JH bathroom
  - This would complete core classroom renovations

Community Relations

- JH/HS Registration
  - Online Opens July 23
  - July 31st 8-12 and 1-3
  - August 1st 1-6
  - August 2nd 8-12 and 1-6
- 7th Grade Orientation
  - Monday, August 13th 6:00-7:30p.m.
- Facebook over 1,100 followers
- Twitter over 425 followers
  - @LeRoyCUSD2
- JH/HS Building Site
- Junior High Teacher Google Site http://ljh.leroyk12.org

Student Achievement/Professional Development

- 2018-19 Master Schedule Complete
- 9 Credit Recovery classes being taken by 6 students this summer (Low)
- Instructional Focus/3-year plan review and development
- Year in Review preparation
- Garden maintenance (with assistance!)
- Summer Reading: TRIBE by Sebastian Junger

Finance

- Activity Accounts
- Current Enrollment:
  - 17 students total
  - 5 from Blue Ridge
  - 5 from Heyworth
  - 7 in-district

Community Relations

- Concessions in fall

Facilities

- Summer cleaning
- Continued progress on Chris' room
- New projectors hung in Marc's and Chris' rooms
- Area beautification weekly
- Garden maintenance: Thank you Carla!

Student Achievement/Professional Development

- Enrichment Lab ended 6/29/18. Enrichment Lab was hands on learning in literacy and math through STEM activities.

Enrichment Camp:

Enrollment 98

Week1 Spy Camp

Week 2 Lego Challenge

Week 3 Super Hero Camp

Week 4 Creative Arts Camp

Finance

Facilities

Summer work is on schedule and running smoothly with the Summer Program.

Abatement of PreK flooring is completed.
New flooring will be installed later this month.

PK sinks are in the process of being ordered.

Community Relations

Crumbaugh Library held 3 summer activities for students at LES Whiz Bang Science Show, Dr. Dave's Magic Show, and Illinois Extension Office STEM Learning.

Student Achievement/Professional Development

- Global Leadership Summit: August 9 & 10
- Board Retreat: July 17 and 18
- Special Education in LeRoy
- Monday Morning Leadership: Coaching in LeRoy
- Interventionist: What's that role in our school district?
- Evidence Based Funding: Professional Review Panel
- IASA Board Meeting: July 24-28
- AdvancED and Measured Progress

Finance

- FRIS: Update in your E-Packet
- Trending Expenditure in your E-Packet
- Trending Revenue in your E-Packet
- Big Four Chart in your E-Packet

Facilities

- Update as a part of the open meeting
- Presentation of Facilities plan and document in September
- PSIC Review of our Elementary Playground
- Control Systems in the JHHS continue to appear that they are the primary issue causing performance issues in our HVAC system.
- Purchase of Natural Gas now locked in until August of 2023, anticipated saving when compared to current pricing is expected to be about $7,000. We are hoping that it is a good hedge against the future unknown.

Community Relations

- Candidates for the House, meet and greet or meeting invitation
  - Dan Caulkins responded and was not available for our July meeting. He has been invited to attend a meeting later in the fall but did not respond to that invite.
  - Jen McMillin did not respond to our email invitation.