LEROY COMMUNITY UNIT SCHOOL DISTRICT No. 2

Board of Education Members

President: Kevin Daugherty
Vice President: Bob Spratt
Secretary: Jennifer Tarr
Tracey Holoch
Andy Johnson
Melinda Mayfield
Bryon Owens

Board Recording Secretary: Karin Morgan

Superintendent: Jeff Baughman (309) 962-4211 Fax: (309) 962-9312

BOARD OF EDUCATION MINUTES
Waiver Hearing
Monday, July 17, 2023

A. Call to Order

President Kevin Daugherty called the waiver hearing to order at 7:02 p.m. at the Administrative Board Room at 805 N. Barnett St., LeRoy, Illinois.

B. Roll Call

Present were Kevin Daugherty, Tracey Holoch, Andy Johnson, Melinda Mayfield, Bob Spratt, and Jennifer Tarr. Superintendent Jeff Baughman and Administrators Erin Conn, Nicole Gaddis, and Steve Reschke were present and Administrator Kelsey Winterland was present electronically. Board member Bryon Owens was absent.

C. Presentation of the Waiver.

Mr. Baughman presented the Waiver to set the amount of tuition for non-resident pupils at a rate lower than the per capita cost rate identified in the most recent audity.

D. Public Comment to the Board.

None.

E. Adjournment.

A motion was made by Tracey Holoch, seconded by Andy Johnson, to agree to adjourn the waiver hearing at 7:08 p.m. 6 yeas 0 nays 1 absent. Motion carried.

Tentative Budget Hearing
Monday, July 17, 2023

A. Call to Order

President Kevin Daugherty called the tentative budget hearing to order at 7:08 p.m. at the Administrative Board Room at 805 N. Barnett St., LeRoy, Illinois.

B. Roll Call

Present were Kevin Daugherty, Tracey Holoch, Andy Johnson, Melinda Mayfield, Bob Spratt, and Jennifer Tarr. Superintendent Jeff Baughman and Administrators Erin Conn, Nicole Gaddis, and Steve Reschke were present and Administrator Kelsey Winterland was present electronically. Board member Bryon Owens was absent.

C. Presentation of the Tentative Budget.

D. Public Comment to the Board.

None.

E. Adjournment.

A motion was made by Bob Spratt, seconded by Andy Johnson, to agree to adjourn the tentative budget hearing at 7:24 p.m. 6 yeas 0 nays 1 absent. Motion carried.

Regular Meeting
Monday, July 17, 2023

A. Call to Order

President Kevin Daugherty called the tentative budget hearing to order at 7:24 p.m. at the Administrative Board Room at 805 N. Barnett St., LeRoy, Illinois.

B. Roll Call

Present were Kevin Daugherty, Tracey Holoch, Andy Johnson, Melinda Mayfield, Bob Spratt, and Jennifer Tarr. Superintendent Jeff Baughman and Administrators Erin Conn, Nicole Gaddis, and Steve Reschke were present and Administrator Kelsey Winterland was present electronically. Board member Bryon was absent.

C. Approval of the June 12, 2023 Regular Meeting Minutes.

A motion was made by Jennifer Tarr, seconded by Tracey Holoch, to agree to approve the minutes of the June 12, 2023 regular meeting as submitted. 6 yeas 0 nays 1 absent. Motion carried.

D. Approve Consent Agenda.

A motion was made by Jennifer Tarr, seconded by Bob Spratt, to approve the consent agenda (payroll, Treasurer's Report, Bills, Imprest Fund and Activity Funds) as submitted.

Payroll for June, 2023 in the amount of $369,887.74 plus board contributions as follows:

$7,440.60 to Internal Revenue Service for FICA;

$7,563.06 Internal Revenue Service for Medicare;

$31,913.86 to Blue Cross Blue Shield for major medical insurance;

$33,942.28 to Teachers' Retirement System for 9.0% employer contributions;

$4,495.28 to Teachers' Retirement System for .58% employer contributions;

$2,721.14 to Teachers' Health Insurance System for .92% employer contributions; and

$7,620.63 Illinois Municipal Retirement Fund for 9.67% support staff retirement.

Treasurer's Report as of June 30, 2023 as follows:

	CASH IN BANK	INVESTMENTS
a. Education Fund	259,167.78	1,487,492.67
b. Building Fund	(130,742.26)	721,959.65
c. Bond & Interest	0.00	643,003.66
d. Transportation Fund	0.00	377,381.87
e. IMRF/FICA	0.00	150,985.38
f. Site & Construction	0.00	104.70
g. Working Cash Fund	0.00	354,743.93
h. Tort	0.00	70,180.67
i. Life Safety	130,371.96	151,383.01

Bills as follows:

a. Education Fund	$64,172.80
b. Building Fund	$108,962.11
c. Bonds & Interest	$0.00
d. Transportation Fund	$3,455.36
e. Site and Construction	$0.00
f. Lease	$0.00
g. Tort	$191,797.05
h. Life Safety	$72.00
i. IMRF/FICA	$0.00
j. Paid by Journal Entry	$6,066.30

Reimbursement of the Imprest Fund in the amount of $1,821.50.

The activity account reconciliation for the Elementary Activity Account for June, 2023 is attached. The activity account reconciliation for the Jr./Sr. High School for June, 2023 is attached.

Yeas: Kevin Daugherty, Tracey Holoch, Andy Johnson, Melinda Mayfield, Bob Spratt, and Jennifer Tarr
Nays:
Absent: Bryon Owens

E. Public Comment to the Board.

None.

F. Comments from Visitors to the Board.

None.

G. Academic Spotlight.

There are no academic spotlights during the summer months.

H. Administrative Reports.

Clarifying Questions

1. Mrs. Erin Conn/Mrs. Nicole Gaddis: See attached report.
2. Mrs. Kelsey Winterland: See attached report.
3. Mr. Steve Reschke: See attached report.
4. Mr. Jeff Baughman: See attached report.

I. Old Business.

1. A motion was made by Jennifer Tarr, seconded by Andy Johnson, to agree to approve the FY2024 tentative budget as presented. 6 yeas 0 nays 1 absent. Motion carried.

2. A motion was made by Jennifer Tarr, seconded by Tracey Holoch, to agree to approve the renewal of the Property & Casualty and Workers Compensation Insurance through PSIC as submitted. 6 yeas 0 nays 1 absent. Motion carried.

   Yeas: Kevin Daugherty, Tracey Holoch, Andy Johnson, Melinda Mayfield, Bob Spratt, and Jennifer Tarr
   Nays:
   Absent: Bryon Owens

3. Discussion was held regarding the summer facilities budget and schedule of work.

4. Discussion was held regarding the implication of the storm damage and timeline for repair.

5. A motion was made by Andy Johnson, seconded by Tracey Holoch, to agree to approve the waiver to School Code as presented. 6 yeas 0 nays 1 absent. Motion carried.

J. New Business.

1. Discussion was held regarding the projected performance of the FY2023 budget.

2. A motion was made by Bob Spratt, seconded by Andy Johnson, to agree to approve the Consolidated District Plan as submitted. 6 yeas 0 nays 1 absent. Motion carried.

   Yeas: Kevin Daugherty, Tracey Holoch, Andy Johnson, Melinda Mayfield, Bob Spratt, and Jennifer Tarr
   Nays:
   Absent: Bryon Owens

3. Discussion was held concerning PRESS Update 111 as proposed by the Illinois Association of School Boards (1st reading).

4. A motion was made by Andy Johnson, seconded by Jennifer Tarr, to agree to leave the executive session minutes from January 2023 through June 2023 closed. 6 yeas 0 nays. Motion carried.

5. A motion was made by Bob Spratt, seconded by Tracey Holoch, to authorize routine financial and regulatory procedures as follows:

   - Payment of recurring bills.
   - Appointment of Mark Edmundson, as the LeRoy CUSD #2 Treasurer/Supervisor of Payroll & Finance.
   - Investment of district funds by the School Board President (Kevin Daugherty), School Board Treasurer (Mark Edmundson), and the School District Superintendent (Jeff Baughman).
   - Appointment of Jeff Baughman as primary custodian and Mark Edmundson as secondary custodian of the Imprest Fund.
   - Appointment of Erin Conn (Elementary), Kelsey Winterland (Jr./Sr. High) and Steve Reschke (LPA) as primary custodians and Ashley Noe (Elementary), LeAnn Gaffney (Jr./Sr. High), and Carla Underhill (LPA) as secondary custodians of the Activity Accounts.

- Identify our depositories as Busey Bank, Flanagan State Bank, First Farmers State Bank, PMA-ISDLAF, and Illinois Funds.

6 yeas 0 nays 1 absent. Motion carried.

K. Enter Executive Session.

1. A motion was made by Tracey Holcoh, seconded by Bob Spratt, to agree to enter into executive session at 8:30 p.m. 6 yeas 0 nays 1 absent. Motion carried.

2. A motion was made by Andy Johnson, seconded by Jennifer Tarr, to return to open session at 8:55 p.m. 6 yeas 0 nays 1 absent. Motion carried.

L. Discuss, Consider, and Approve Personnel and Employee Contractual Issues.

1. A motion was made by Tracey Holoch, seconded by Bob Spratt, to agree to approve the extra-duty list as presented. 5 yeas 0 nays 1 absent. Motion carried.

M. Adjournment.

A motion was made by Andy Johnson, seconded by Tracey Holoch, to agree to adjourn the meeting at 8:56 p.m. 6 yeas 0 nays 1 absent. Motion carried.

President

Secretary

ERIN CONN — **Principal,** LeRoy Elementary School
NICOLE GADDIS — **Associate Principal,** LeRoy Elementary School

ADMINISTRATIVE REPORT

JULY 2023

STUDENT ACHIEVEMENT

PreK & Kindergarten Collaboration & Ownership

- Beginning to develop a professional/shared culture in our EAST Wing

Into Math

- Grade level professional learning

LeRoy CUSD#2 Graduate Class

- Engagement & purposeful
- Collaborative projects
    - EX: Peer Buddy Program at LES
    - PreK/K Meaningful Transition Plan

Brain-based Learning/SEL/Habits of Success

- Teamwork with Abby Lyons

Registration, Open House, & Orientation Dates

- Posted on social media
- District digital display
- Le Roy Leader

Academic Screeners

- August 1st
- New students to LeRoy or PreK
- Collaborative effort - Admin, PreK team, & Tri-County

LES Student Handbook

- No changes

FACILITIES

Summer Programming

- Neat, organized, & respectful

Building Painting

- Hallways, Doors/Trim

FINANCE

Activity Account

LEAF donation

- Into Math Curriculum
- 6th grade field trip- Yoga Lab

PreK 3 - 5 Grant

- Submitted for review & approval

COMMUNITY RELATIONS

New Staff Introductions in July

Severe Weather - LES was open to the public on June 29, 2023

Organized & Effective Community Partnerships

- Mrs. Gaddis's attendance

KELSEY WINTERLAND Principal, LeRoy Junior-Senior High School

ADMINISTRATIVE REPORT

JULY 2023

STUDENT ACHIEVEMENT

22-23 PROFILE OF A GRADUATE REPORT

- 15 Page PDF Annual Report
- Ricky Raven Senior Intern Video
  - Video Link
  - 0:00 - 4:00 Interview with Doug Hageman
  - 4:00 - 8:00 Interview with Students
  - 8:00 - 10:30 Interview with Ricky
  - 10:30 - 12:00 Thank You & Good Luck

HABITS OF SUCCESS FOR ATHLETICS & CO CURRICULAR ACTIVITIES

The ROLE Model Leadership Framework is an extension of the Habits of Success. Students and adults are held to a high leadership standard and are expected to be ROLE models in the hallway, in the arena of competition, and in the community.

R - Responsibility
O - Ownership
L - Leadership
E - Execution

1 - **Evaluation Tool**
2 - Long term **data collection & analysis**
3 - **Posters, bag tags, & other marketing/events**
4 - **Leadership consistency** between athletics and other co curricular activities

*BJ Zeleznik and I will give a comprehensive presentation on the ROLE Model Leadership framework & scorecards at the August BOE Meeting.

FACILITIES

- Paint in JH Hallway, 2 JH Classrooms, 3 HS Classrooms
- Building-wide purging & organizing
- Extremely generous State Farm furniture donation

FINANCE

See activity accounts.

COMMUNITY RELATIONS

- New Staff Introductions in July
- Partnerships - New Staff Breakfast

STEVE RESCHKE **Principal,** LeRoy Preparatory Academy

ADMINISTRATIVE REPORT

JULY 2023

STUDENT ACHIEVEMENT

- 2023-24 Master Schedule complete
- Driver's Ed taught in-house
- SEL Focus: Regulation
- Summer Grad Class
    - Learning 4 books:
        - Atomic Habits (Deep Dive)
        - Thanks for the Feedback
        - Impact Players
        - 4 Disciplines of Execution
- Summary of Projects:
- Panther Peer Partners - Sarah Anderson
- Digital Math Library - Loy, Cooley, Wilson
- Pre-K - Kindergarten Transition Plan - Fox, Cara Smith, Emily Toney, Jessica Harden
- Executive Functioning Rating Scale - Esposito, Sederwall, Jillian Pacha
- Tech in 3rd - Caitlin Ptasienski, Kari Kelly
- Google Classroom in Counseling Office - Levingston

FINANCE

- Activity Account: $1600 (Youth Football and JH Track)
- Current Enrollment:
    - 11 Students total
    - 2 from Heyworth
    - 2 potential Blue Ridge

FACILITIES

- Preliminary Cleaning completed
- New Roof installation
- New Signage installation

COMMUNITY RELATIONS

- Concessions in fall
  Stakeholder communication

JEFF BAUGHMAN **Superintendent,** LeRoy CUSD #2

ADMINISTRATIVE REPORT

JULY 17, 2023

STUDENT ACHIEVEMENT

- Superintendent Goals - To do
- Summer Admin Team Work - 6:30 Report
- Summer Grad Class - Ongoing (Kelsey & Steve)
- IASA Budget PD 7/6
- IASA New Supt Conference 7/10-7/13
- IASA New Supt Mentor Meeting 7-19

FINANCE

- Board E-Packet
  - FRIS Update
  - Trending Expenditure
  - Trending Revenue
  - Big Four Chart
- EOY LPA/LIFE Tuition Report

FACILITIES

- Review of immediate work in current 10 year HLS plan - with Ryan Anderson
- Asphalt - Parking Lots & Paths
- Cafeteria Roof - Hail Damage Repairs
- LPA Roof & Siding - Hail Damage Repairs
- June Facilities Walk

COMMUNITY RELATIONS

- New Teacher Meeting 8/8 at 8:30am
- New admin message - Back to School
- New Website & App
- Annexation
- Diamond Grove Windmill City Council Meeting
- Etherton Thank You (packet)
- West Township Schools Letter from Chris Miller (packet)