LEROY COMMUNITY UNIT SCHOOL DISTRICT No. 2

Board of Education Members

President: Kevin Daugherty
Vice President: Bob Spratt
Secretary: Andy Johnson
Tracey Holoch
Melinda Mayfield
Bryon Owens
Jennifer Tarr

Board Recording Secretary: Karin Morgan

Superintendent: Jeff Baughman (309) 962-4211 Fax: (309) 962-9312

BOARD OF EDUCATION MINUTES
Tentative Budget Hearing
Monday, June 15, 2024

A. Call to Order

President Kevin Daugherty called the Tentative Budget Hearing of the Board of Education to order at 7:04 p.m. in the Administrative Board Room, 805 North Barnett Street, LeRoy.

B. Roll Call

Present were Kevin Daugherty, Tracey Holoch, Andy Johnson, Melinda Mayfield, Bryon Owens, and Bob Spratt. Superintendent Jeff Baughman was also present. Administrators Erin Conn, Nicole Gaddis, and Steve Reschke were also in attendance. Board member Jennifer Tarr and Administrator Kelsey Winterland were absent.

C. Presentation of the Tentative FY2025 Budget.

Mr. Baughman presented the tentative FY2025 Budget.

D. Adjournment.

A motion was made by Bryon Owens, seconded by Bob Spratt, to adjourn the Tentative Budget Hearing at 7:18 p.m. 6 yeas 0 nays 1 absent. Motion carried.

BOARD OF EDUCATION MINUTES
Regular Meeting
Monday, July 15, 2024

A. Call to Order

President Kevin Daugherty called the regular meeting of the Board of Education of to order at 7:19 p.m. in the Administrative Board Room, 805 North Barnett Street, LeRoy.

B. Roll Call

Present were Kevin Daugherty, Tracey Holoch, Andy Johnson, Melinda Mayfield, Bryon Owens, and Bob Spratt. Superintendent Jeff Baughman was also present. Administrators Erin Conn, Nicole Gaddis, and Steve Reschke were also in attendance. Board member Jennifer Tarr and Administrator Kelsey Winterland were absent.

C. Approval of the June 10, 2024 Regular Meeting Minutes.

A motion was made by Bryon Owens, seconded by Bob Spratt, to agree to approve the minutes of the June 10, 2024 regular meeting as submitted. 6 yeas 0 nays 1 absent. Motion carried.

D. Approval of the June 24, 2024 Special Meeting Minutes.

A motion was made by Tracey Holoch, seconded by Bryon Owens, to agree to approve the minutes of the June 24, 2024 special meeting as submitted. 6 yeas 0 nays 1 absent. Motion carried.

E. Approve Consent Agenda

A motion was made by Bob Spratt, seconded by Bryon Owens, to approve the consent agenda (payroll, Treasurer's Report, Bills, Imprest Fund and Activity Funds) as submitted.

Payroll for June, 2024 in the amount of $373,394.81 plus board contributions as follows:

$8,098.03 to Internal Revenue Service for FICA;

$7,609.62 Internal Revenue Service for Medicare;

$37,745.54 to Blue Cross Blue Shield for major medical insurance;

$35,650.38 to Teachers' Retirement System for 9.0% employer contributions;

$4,265.55 to Teachers' Retirement System for .58% employer contributions;

$2,647.32 to Teachers' Health Insurance System for .92% employer contributions; and

$8,266.46 Illinois Municipal Retirement Fund for 9.67% support staff retirement.

Treasurer's Report as of June 30, 2024 as follows:

	CASH IN BANK	INVESTMENTS
a. Education Fund	703,670.79	1,773,883.60
b. Building Fund	607,889.83	817,593.12
c. Bond & Interest	340,899.74	629,795.40
d. Transportation Fund	302,130.66	408,856.93
e. IMRF/FICA	125,819.12	220,689.82
f. Site & Construction	104.70	104.70
g. Working Cash Fund	406,210.58	431,008.74
h. Tort	(33,805.46)	107,940.33
i. Life Safety	104,964.94	124,977.35

Bills as follows:

a. Education Fund	$90,917.02
b. Building Fund	$121,610.49
c. Bonds & Interest	$0.00
d. Transportation Fund	$48,637.87
e. Site and Construction	$0.00
f. Lease	$0.00
g. Tort	$53,927.26
h. Life Safety	$0.00
i. IMRF/FICA	$0.00
j. Paid by Journey Entry	$76,650.88

Reimbursement of the Imprest Fund in the amount of $4,060.10.

The activity account reconciliation for the Elementary Activity Account for June, 2024 is attached. The activity account reconciliation for the Jr./Sr. High School for June, 2024 is attached.

F. Public Comment to the Board

None.

G. Comments from Visitors to the Board.

None.

H. Academic Spotlight.

No academic spotlights for the summer months.

I. Administrative Reports.

Clarifying Questions

1. Mrs. Erin Conn/Mrs. Nicole Gaddis: See attached report.
2. Mr. Steve Reschke: See attached report.
3. Mrs. Kelsey Winterland See attached report.
4. Mr. Jeff Baughman: See attached report.

J. Old Business.

1. A motion was made by Bob Spratt, seconded by Bryon Owens, to agree to approve the FY2025 Tentative Budget as submitted. 6 yeas 0 nays 1 absent. Motion carried.

2. Discussion was held concerning the summer facilities budget and schedule of work.

K. New Business.

1. A motion was made by Tracey Holoch, seconded by Bryon Owens, to agree to approve the bread bid from Alpha Baking Company for the 2024-25SY. 6 yeas 0 nays 1 absent. Motion carried.

2. A motion was made by Andy Johnson, seconded by Bryon Owens, to agree to approve the milk bid from Prairie Farms Dairy for the 2024-25SY. 6 yeas 0 nays 1 absent. Motion carried.

3. A motion was made by Melinda Mayfield, seconded by Bryon Owens, to agree to approve the Destruction of Executive Session Audio Recordings prior to January 2023 per Board Policy 2:2200-E1 Exhibit – Board Treatment of Closed Meeting Verbatim Recordings and Minutes. 6 yeas 0 nays 1 absent. Motion carried.

4. Discussion was held concerning the projected performance of the FY2024 Budget.

5. A motion was made by Tracey Holoch, seconded by Bob Spratt, to agree to leave the executive minutes from January 2024 through June 2024 closed. 6 yeas 0 nays 1 absent. Motion carried.

6. A motion was made by Andy Johnson, seconded by Bryon Owens, to authorize routine financial and regulatory procedures as follows:

    - Payment of recurring bills.
    - Appointment of Mark Edmundson, as the LeRoy CUSD #2 Treasurer/Supervisor of Payroll & Finance.

- Investment of district funds by the School Board President (Kevin Daugherty), School Board Treasurer (Mark Edmundson), and the School District Superintendent (Jeff Baughman).
- Appointment of Jeff Baughman as primary custodian and Mark Edmundson as secondary custodian of the Imprest Fund.
- Appointment of Erin Conn (Elementary), Kelsey Winterland (Jr./Sr. High) and Steve Reschke (LPA) as primary custodians and Ashley Noe (Elementary), LeAnn Gaffney (Jr./Sr. High), and Carla Underhill (LPA) as secondary custodians of the Activity Accounts.
- Identify our depositories as Busey Bank, Flanagan State Bank, First Farmers State Bank, PMA-ISDLAF, and Illinois Funds.

6 yeas 0 nays 1 absent. Motion carried.

7. Discussion was held regarding IASB Policy Update Issue 115 (1st reading).

L. Enter Executive Session.

1. A motion was made by Andy Johnson, seconded by Bryon Owens, to agree to enter into executive session at 7:51 p.m. 6 yeas 0 nays 1 absent. Motion carried.

2. A motion was made by Bryon Owens, seconded by Bob Spratt, to return to open session at 8:03 p.m. 6 yeas 0 nays 1 absent. Motion carried.

M. Discuss, Consider, and Approve Personnel and Employee Contractual Issues.

1. A motion was made by Tracey Holoch, seconded by Bryon Owens, to approve the Extra-Duty Schedule as submitted. 6 yeas 0 nays 1 absent. Motion carried.

2. A motion was made by Bryon Owens, seconded by Bob Spratt, to agree to employ Ellen Gassaway as a part-time Assistant Cook as submitted. 6 yeas 0 nays 1 absent. Motion carried.

3. A motion was made by Melinda Mayfield, seconded by Bryon Owens, to agree to employ Karen Hawthorne as a part-time Assistant Cook as submitted. 6 yeas 0 nays 1 absent. Motion carried.

4. Recognition of the July 15, 2024 list of Part Time Temporary employees.

N. Adjournment.

A motion was made by Melinda Mayfield, seconded by Tracey Holoch, to agree to adjourn the meeting at 8:04 p.m. 6 yeas 0 nays 1 absent. Motion carried.

President

Secretary

ERIN CONN — **Principal,** LeRoy Elementary School
NICOLE GADDIS — **Associate Principal,** LeRoy Elementary School

ADMINISTRATIVE REPORT

July 2024

STUDENT ACHIEVEMENT

New Student Registration

- August 7 (8AM - 11AM) & (1PM - 4PM)

Open House & Orientation Dates/Times - see attachment

Annual CPI Training

- August 8
- Special Education Staff, Conn, Gaddis

Summer Program

- Miss Hanshew has done an excellent job with our summer program. Clear expectations, communication, and engagement.

Additional Summer Opportunities for Students

- Athletic camps- golf, volleyball
- Art Camp- Ms. Maggie Kirby
  - Students loved Art Camp!
  - Curious & social learners.
- Summer Theater Camp- Mr. Drew Scott
  - July 20 - Summer Performance at 7PM
  - Celebrating the performing arts - student leadership and personal growth.
  - Collaboration/professional conversations between Mr. Scott, Mr. Paulsen, and Mr. Pratt

New Staff at ELEM

- Mr. Robby Pratt (Music Teacher)
- Miss Regan Danko (4th Grade Teacher)
- Mrs. Grace Meyer (4th Grade Paraprofessional)
- Mrs. Kim Lewis (Kitchen Staff)

FACILITIES

Custodian Transition

- Mr. Noe is doing an excellent job!
- Clear strengths in communication, problem-solving, skills, and work ethic
- The team is working very well together

Summer Programming

- Neat, organized, & respectful

Building Painting - Completed.

- PAC stage floor will be painted after Summer Theater Camp

Carpet cleaning

- Stanley Steemer - Completed.
- PAC - July 25th

FINANCE

Activity Account

PreK 3 - 5 Grant - Submitted and approved

Donation

- FUPC (Presbyterian Church) donated $300 for student school supplies

COMMUNITY RELATIONS

Community Playground Build

- June 22nd - Outstanding volunteers & teamwork
- Thank you to Kiwanis for providing lunch
- Project should be finished by the end of this month. Next - McLean Co Asphalt path. Then - rubber surface installation/pour.

KELSEY WINTERLAND **Principal,** LeRoy Junior-Senior High School

ADMINISTRATIVE REPORT

JULY 2024

STUDENT ACHIEVEMENT

SEL TEAM UPDATE

- New SY24-25 Behavior Team at the JH & HS
- One team to record and analyze behavior data & themes
- Classroom managed vs. Office managed behaviors
- Aligned to the Habits of Success

SUMMER CIVICS

- 6 students utilizing Competency Based learning to achieve their Civics requirement over the summer via Google Classroom
- Check in early summer, mid-summer, and end of summer

UNITED WAY SUMMER EMPLOYMENT

- Rob Dob's, Little Jewels, Westminster
- June 3 - August 2
- 7 of 8 students remain in the program

Parent Quote:

"To this point, this has been a wonderful experience for my daughter. It is providing her with consistent employment opportunities including but not limited to: great hourly wage, gas cards, and overall experience in a field related to her future career goals."

Student Quote:

"I am currently employed at Westminster Village. I am working 20 hours a week. There are many positives to this job. I am getting experience that I will use in my future career, while also meeting people who have taught me a lot. There are truly no negatives to this internship. While there are no negatives, I have been faced with some challenges along the way. There are some things we can not do because we don't have certifications. My suggestion for future students is to make sure you go to one of the employers that you know will help you with your future decisions. One memorable moment is helping the residents download a community app onto their phones. This is has been a great experience and thank you for the opportunity."

FACILITIES

- **Fresh paint - looks great!**
  - Ag/IT Hallway
  - LIFE Classroom
  - Library
  - Stage Extension
- **State Farm Furniture Donation**
  - Office chairs
  - Tables
  - Garbage cans
  - Specialty chairs
  - Sit/stand desks
- **Stage Extension, paint & half wall**
- **Library to become a Large Group Instruction Room**

Future Needs:

- HS Classroom Furniture
- Former computer labs renovations
- JH Bathrooms

FINANCE

See activity accounts.

COMMUNITY RELATIONS

BACK TO SCHOOL EVENTS

7th Grade Orientation
Tuesday, August 13
5:30 - 6:30 PM

Panthers 101 - Freshmen Orientation
Tuesday, August 13
2:00 - 3:30 PM

School Year 2024 - 2025

Welcome back LE ROY PANTHERS!

JH & HS BACK TO SCHOOL DATES & INFORMATION

Panthers 101 - Freshmen Orientation **Tuesday, August 13** **2:00 - 3:30 PM**	• Students only • Meet your high school mentors & ask questions • Tour the building & walk your schedule • Fill your locker • Complete a scavenger hunt • Drop off required health forms in the main office
7th Grade Orientation **Tuesday, August 13** **5:30 - 6:30 PM**	• Parents & Students are welcome. • Meet your JH teachers • Explore the building & walk your schedule • Practice your locker combination & fill your locker • Complete a scavenger hunt • Drop off required health forms in the main office

Students in grades 8, 10, 11, and 12 are welcome to visit the JH & HS to fill their lockers, walk their schedules, and turn in medical paperwork on August 7, 8, and 9 between the hours of 1:00 & 4:00 PM.

--- IMPORTANT REMINDERS ---

HEALTH REQUIREMENTS

- Required health forms should be turned into the main office by the first day of the SY 24-25 school year.
- Grade 9 requires a regular/school physical for ALL students regardless of athletic participation.
- Student athletes in grades 5 - 12 are required to have a physical on file BEFORE the first day of practice. Students will sit out of practice and competition until a valid physical is on file.

OTHER specialized health forms are available for pick up in the main office or on our district website at www.leroyk12.org/page/registration - Examples include: Asthma Action Plan, Seizure Action Plan, Diabetes Medical Management Plan, Food Allergy Plan, Religious Exemption, Dental Exam, Eye Exam, Regular/School Physical & Immunization Form, Medication Authorization Form, Sports Physical Form, Tylenol/Ibuprofen/Health History Form,etc.

FEES

- The general registration fee has been waived. All families will pay a $75 technology fee per student. This fee will be assigned to your Skyward account in August.
- SY 24-25 school fees will be assigned to your Skyward account in August. Some fees, such as Dual Credit fees, must be paid by check or cash.
- DO NOT pay athletic fees until they are assigned to your account in Skyward. Athletic fees are not assigned in Skyward until the start of the athletic season. Sports Cap Fee must be paid by check directly to the main office.

STEVE RESCHKE **Principal,** LeRoy Preparatory Academy

ADMINISTRATIVE REPORT

July 2024

STUDENT ACHIEVEMENT

- Mark Meade Graduated!!!
- Student Teacher next year: Hannah Wood (ISU - SpEd)
- 2024-25 Master Schedule complete
- 3 students half-time at HS
    - Algebra
    - Horticulture
    - Woods II
    - Driver's Ed x 3
- Two students BACC - Fire Science
- SEL Focus - Self Regulation
- Summer Work
    - PD - How Taking Care of Yourself can Change School Culture
    - Skyward Transition training
    - PD - SEL in Extra-Currics

FINANCE

- Activity Account: $1414 (Youth Football and JH Track)
- Current Enrollment (Known):
    - 13 Students total
    - 1 from Heyworth
    - 1 Blue Ridge

FACILITIES

- Building-wide cleaning complete
- Camera infrastructure

COMMUNITY RELATIONS

- Concessions - JFL

JEFF BAUGHMAN **Superintendent,** LeRoy CUSD #2

ADMINISTRATIVE REPORT

July 15, 2024

STUDENT ACHIEVEMENT

- Summer HEAT Academy
- 3-Year Plan: Year 1 Report (included in packet)

FINANCE

- Board E-Packet
  - FRIS Update
  - Trending Expenditure
  - Trending Revenue
  - Big Four Chart
  - Treasurer's Report
- Quarterly FRIS
- Co- and Extracurricular Fundraising
- Finance Subcommittee September

FACILITIES

- Community Facility Use

COMMUNITY RELATIONS

- LES Playground Community Build
- Transportation Bus Shuttle