Keyport Public Schools
Learners Today . . . Leaders Tomorrow

BOARD OF EDUCATION
WORKSHOP ACTION MEETING - OCTOBER 7, 2026
AGENDA

2022-2027 DISTRICT GOALS (5-YEAR GOALS)

Goal 1: To improve academic success for all students Pre K -12 in Keyport Public Schools.

Goal 2: To foster partnerships with the community, in addition to a strong parent-student educator relationship, through effectiveness communication and engagement opportunities.

Goal 3: To maintain a fiscally responsible budget that supports positive student learning experience in well maintained facilities.

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1. Opening Procedures

2. Student Representative Report

3. Presentation

4. President's Remarks

5. Communication - Dr. Savoia

6. Public Participation - Agenda Items

7. Superintendent Report

8. Board Secretary's Report - Mr. Rapolla

9. Buildings & Grounds - Mr. Rapolla

10. Finance

11. Curriculum

12. Personnel

13. Policy

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14. Old Business

15. New Business

16. Public Participation

17. Adjournment to Executive Session (TIME:)

18. Return to Open Session (TIME:)

19. Adjournment

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1. Opening Procedures

1.1. Call to order

1.2. Flag Salute

1.3. Opening Statement

"Public notice of this meeting was advertised in the Asbury Park Press on January 4, 2026 and notice was provided to CentralJersey.com on January 15, 2026. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk".

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes in duration.

The public participation portion of the meeting is open to citizens for the purpose of addressing agenda and non-agenda items. Issues raised by members of the public might require review and investigation and may or may not be responded to by the Board or Superintendent during the meeting. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and staff have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by any member of the public.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes. QR codes are available at each board meeting to access the agenda.

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1.4. Roll Call

Mrs. Abrahamsen Attendance	**Mr. Fotopoulos** Attendance
Ms. Cunningham, President Attendance	**Ms. Kahane** Attendance
Mrs. Grabowski, Attendance	**Mr. Stahl ,Vice President** Attendance
Mr. Hubler Attendance	**Mr. Stahley** Attendance
Ms. Van Houten, UB Rep* Attendance	**Mrs. Tevis** Attendance

**Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

2. Student Representative Report

3. Presentation

4. President's Remarks

5. Communication - Dr. Savoia

6. Public Participation - Agenda Items

7. Superintendent Report

8. Board Secretary's Report - Mr. Rapolla

The Keyport School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Signature
School Business Admin/Bd. Sec.

8.1. Motion to approve the following minutes:

September 23, 2026 Open and Closed Session Minutes

Motion:

9. Buildings & Grounds - Mr. Rapolla - All motions as recommended by the Superintendent, Dr. Savoia

9.1. Facilities Update

9.2. Use of Facilities

9.3. Motion to approve the following resolution:

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities, as listed in the attached document for the various school facilities of the Keyport School District, are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid.

NOW THEREFORE, BE IT RESOLVED, that the Keyport School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and M-1 form for the Keyport School District in compliance with Department of Education requirements.

Motion:

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10. Finance - All motions as recommended by the Superintendent, Dr. Savoia

10.1. Motion to approve the following resolution:

Be It Resolved that the financial reports of the Secretary to the Board of Education and the Cash Report dated August 31, 2026, which are in agreement, be accepted and submitted and attached to and made a part of the minutes of this meeting.

Be It Further Resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

10.2. Motion to approve bills for the month of October, 2026 in the amount of $TBD and supplemental bills for October, 2026 in the amount of $TBD.

10.3. Motion to approve a one year agreement with Legacy Yearbooks to produce the 2026-2027 KCS Yearbook. Agreement is for 132 yearbooks at a total cost of $3,729.

10.4. Motion to approve a three year contract with Go Rout. Contract to be paid for through a Student Activities Account and will begin in the Fall of 2026.

10.5. Motion to accept the donation of 30 fishing poles, tackle boxes, lanyards and water bottles from the Cole and Sadi Foundation for the fishing club.

10.6. Motion to approve agreements with BrightIdeaLED, to prepare and submit applications and related documents to JCP&L Energy Solutions for JCP&L Rebate Program.

10.7. Motion to approve the following transfers:

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FROM:	TO:	Amount:
20-437-200-300 Adv. Placement Pro Ser Adj. 61	20-437-100-600 Adv. Placement Supp.	$300.00

Motion:

11. Curriculum - All motions as recommended by the Superintendent, Dr. Savoia

11.1. Motion to accept the September 2026 Security Drills as follows:

School Name	Drill Type	Occupants Involved	Date & Time
Keyport High School	Fire Drill	All Students and Staff	September 3, 2026 @ 7:49am
Keyport High School	Shelter in Place	All Students and Staff	September 10, 2026 @ 11:21am
Central School	Fire Drill	All Students and Staff	September 10, 2026 @ 2:05pm
Central School	Shelter in Place	All Students and Staff	September 14, 2026 @ 10:29am

11.2. Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

Date	School	Incidents Reported	HIB
September 2026	Central	0	0
September 2026	KHS	1	0

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11.3. Motion to approve the following filed/class trips:

Class	Trip
KHS Drama	Radio City Music Hall, New York, NY
3rd Grade	Count Basie Theatre, Red Bank, NJ
3rd Grade	Keyport Fire Museum, Keyport, NJ
KCS Chorus	Joe Palaia Park, Oakhurst, NJ
Cybersecurity Class	Rowan College of South Jersey, Vineland, NJ

11.4. Motion to approve the acceptance of an ExploreLearning Frax Grant awarded to Mr. Burgess, providing his students with access to the Frax adaptive, game-based fractions program for the 2026–2027 school year at no cost to the district.

11.5. Motion to approve Sean Wilday as the advisor for the high school E-Gaming Club for the 2026-2027 school year at a stipend of $1,500 paid for through the Expanding Access to Computer Science High School Courses Grant.

11.6. Motion to approve Doug Chudzik as the advisor for the high school Robotics Club for the 2026-2027 school year at a stipend of $1,500 paid for through the Expanding Access to Computer Science High School Courses Grant.

11.7. Motion to approve the following teachers to prepare for and present at the Bilingual Council Advisory Meeting on October 6, 2026 . Each teacher will be compensated for two hours of preparation and one hour of presentation at $36 per hour. To be paid from Acct #20-242-100-101-01-00-000-050.

Savannah Costa	Lesley Guttman	Lauren Marsh

11.8. Motion to approve the following teachers to prepare for and present at the Title I Literacy and Mathematics Family Event held on October 22, 2026. Each teacher

will be compensated for two hours of preparation and one hour of presentation at $36 per hour. To be paid from Acct #20-232-200-100-00-02-02-000-060.

Jessica Hegarty	Alexis Marinos	Madison Yuen

11.9. Motion to approve two onsite coaching sessions through Amplify to support continued implementation of the district's ELA HQIM programs. One onsite visit will provide coaching and instructional support for Amplify CKLA, Grades K–5, and one onsite visit will provide coaching and instructional support for Amplify ELA, Grades 6–8, at a cost of $3,200 per session, for a total cost not to exceed $6,400. To be paid from account #20-452-200-300-01-00-000-050.

11.10. Motion, as recommended by the Superintendent of Schools, to approve the following out-of-district workshops to be paid from the general account unless otherwise indicated:

Employee Name	Date(s)	Workshop Name	Location/Mileage	Cost
Costa, Savannah	5/25-5/27/27	NJTESOL	New Brunswick, NJ/129	$600***
Henn, Nicole	10/8/26	Wilson Fundations Level 2 Set up for Success Workshop	Virtual	199**
Lyons, Shaun	11/4-11/6/26	College Board Forum 2026	Las Vegas, NV	$965^
Keelen, Kyle	11/20/26	AMTNJ Fall 2026 Conference: Math Reimagined	Lincroft, NJ/18	$215**
Manganelli, Tamme	10/20, 10/29, 12/8/26	Literacy Virtual Leadership Institute	Virtual	$350**

Marsh, Lauren	5/25-5/27/27	NJTESOL	New Brunswick, NJ/129	$600***
Stoya, Mary Anne	10/8/26	Wilson Fundations Level 2 Set up for Success Workshop	Virtual	$199**

** To be paid from Acct #20-272-200-500
*** To be paid from Acct #20-242-200-500
^ To be paid from Acct #20-437-200-300

Motion:

12. Personnel - All motions as recommended by the Superintendent, Dr. Savoia.

12.1. Motion to amend resolution 12.25 approved on August 19, 2026 to the following:

Motion to approve Kenneth Krohe as an Interim Supervisor of Buildings and Grounds from August 11, 2026 to June 30, 2027 at a rate of $55.00 an hour not to exceed 25 hours per week.

12.2. Motion to approve Stefanie Barrett, Full Time Aide at a salary of 24,822 (prorated) to be paid for by Union Beach.

12.3. Motion to approve Charisse Fellenz as an Extendicare Aide for the 2026-2027 school year at a rate of $20.69 to be paid from the Enterprise Fund (0409).

12.4. Motion to approve Michael Miele, Part Time Custodian, beginning October 1, 2026 at a salary of $23,221 to be prorated.

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12.5. Motion to approve the Employee #53172631 request for a maternity leave/disability leave and Federal/NJ Family Medical Leave as follows:

2/11/2027 - 3/25/2027 (Sick Days)
4/5/20/27 - 6/30/2027 (NJFLA/FMLA)
Return to district September 1, 2027

Motion:

13. Policy - All motions as recommended by the Superintendent, Dr. Savoia

13.1. Motion to approve the following policies/regulations for a first reading to be approved and available on the website after the second reading:

P0164 Conduct of Board Meeting (Revised)

Motion:

14. Old Business

Motion:

15. New Business

Motion:

16. Public Participation

17. Adjournment to Executive Session (TIME:)

17.1. RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975

17.1.1. That hereby determined that it is necessary to meet in Executive Session on October 7, 2026 to discuss:

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Personnel
Finance
Pupil Privacy
Contract negotiations
Grievances
Facilities project issues

The matters discussed will be made public if and when action confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
Length of meeting thought to be approximately one hour.
Action may be taken upon return to Open Session.

MOTION: **SECOND:**

18. Return to Open Session (TIME:)

19. Adjournment

Motion: