

Luther Burbank School District

ANNOUNCEMENT OF INTENT TO FILL LBSD GOVERNING BOARD VACANCY AND APPLICATION INFORMATION

Applications are being accepted from community members to fill the Board vacancy created by the resignation of Trustee Miguel Serrano, effective January 30, 2026.

Applicants must be at least 18 years of age, reside within the Luther Burbank School District (LBSD) attendance boundaries, and be a registered voter.

Interested individuals are invited to submit an application addressed to:

Lupe Ruiz, Office Manager
Luther Burbank School District
4 Wabash Avenue
San Jose, CA 95128

The application process requires completion of the official Application for Appointment, which includes a brief résumé outlining the applicant's background and written responses explaining their interest in serving on the Luther Burbank School District Board of Trustees (the application begins on page 2 of this document).

Applications may be obtained from:

- The Office of the Superintendent, 4 Wabash Avenue, San Jose, CA 95128 (Monday through Friday, 8:00 a.m. to 4:00 p.m.)
- The District's website
- By calling (408) 295-1814

Completed applications must be received in the Superintendent's Office no later than Thursday, March 12, 2026, at 4:00 p.m. Applications may be submitted in hard copy or by email to Lupe Ruiz at lruiz@lbsdk8.org.

To confirm residency within the Luther Burbank School District boundaries, applicants may contact the Santa Clara County Registrar of Voters at (408) 299-8683, Monday through Friday.

All qualified applicants will be interviewed by the Board of Trustees at a regular Board meeting on March 17, 2026, at 5:30 p.m.

THE BOARD IS INTERESTED IN CANDIDATES WHO:

1. Are supportive of the District's mission and goals;
2. Are committed to excellence in providing educational opportunities for students;
3. Will work in a mutually supportive way with other Board members, the Superintendent and staff;
4. Are willing to commit adequate time to Board meetings, Board development opportunities, and related activities;
5. Have demonstrated an interest in support for public education;
6. Demonstrate a background reflecting personal and professional integrity.

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SCHOOL BOARD CANDIDATE APPLICATION

Please fill out and return to the Office Manager, Lupe Ruiz, at 4 Wabash Avenue, San Jose CA 95128. Applications must be submitted by Thursday, March 12, 2026 before 4:00pm.

Date: _____

(Last Name) _____ (First Name) _____

Home Address: _____ Phone: _____

E-mail: _____

Occupation and Employer: _____

No. of Years Residing in District: _____

Are you 18 years of age or older? Yes ____ No ____

Are you a registered voter? Yes ____ No ____

Are you disqualified by the California Constitution or laws of the State of California from holding a civil office? Yes ____ No ____

Do you have children in the District's schools? Yes ____ No ____

1. Do you have prior experience serving on a governing board, specifically a school district board? Please list such prior experience.

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3. Have you worked on any school committees or participated in any school activities recently? Please list them.

4. Describe any other community or business activities in which you have participated. Describe your role, and whether your work was volunteer or employment related.

5. Why do you want to be a member of the Luther Burbank School District Board of Trustees?

6. What do you see as the basic purpose of the public schools?

7. What is the role of the Board in the fulfillment of that purpose?

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8. What should be the relationship between the Board members and the administration in the handling of school concerns?

9. Briefly describe your commitment to public education and the Luther Burbank School District.

10. What do you see as the strengths of the Luther Burbank Unified School District?

11. What do you see as the area(s) most needing improvement in the Luther Burbank School District?

(Attach additional sheet if necessary)