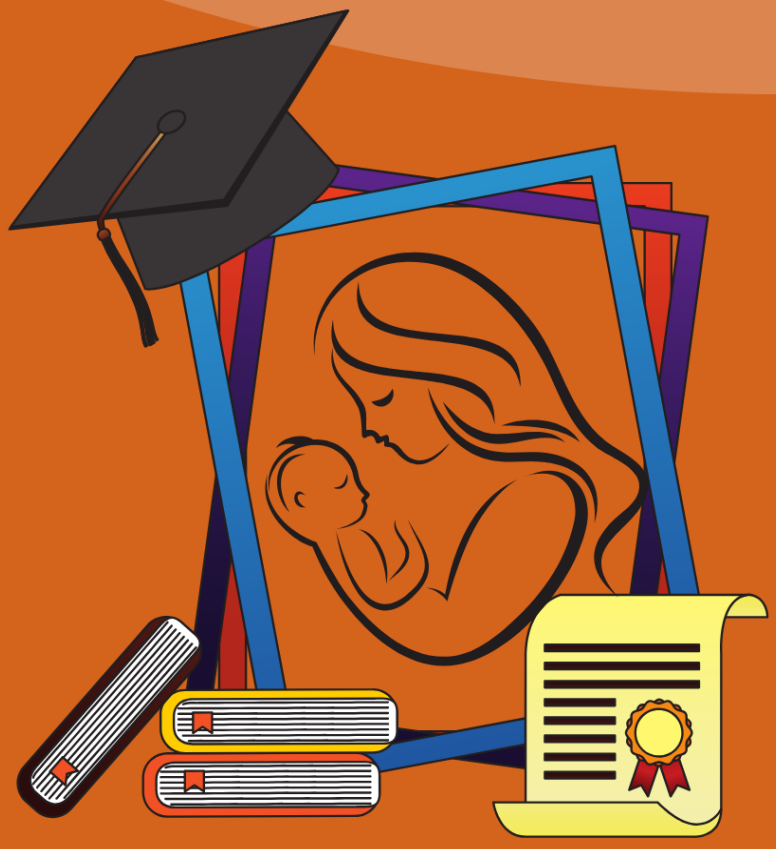
MERCEDES

INDEPENDENT SCHOOL DISTRICT

# PREGNANCY RELATED SERVICE (PRS) MANUAL



August 2026

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# MISD Pregnancy Related Services (PRS) ↑

Mercedes ISD offers Pregnancy Related Services (PRS) in accordance with the guidelines of the Texas Education Agency's (TEA) Pregnancy Related Services Program. PRS includes Compensatory Education Homebound Instruction (CEHI) during both the pregnancy and postpartum periods and support services.

**Responsibility**

| |
|---|
| The following district personnel will be will be responsible for answering any general PRS questions. |
| Name: _____ |
| Phone Number: _____ |

The district receives 2.41 PRS weighted funding while PRS, consisting of support services and CEHI, are being provided to the student. Documentation by campus officials, licensed medical practitioners, and certified teachers is required to claim PRS eligible days present for funding (see SAAH 9.15 Documentation).

If the PRS program provides and documents both support services and CEHI, a PRS-eligible student will generate the additional 2.41 PRS funding allotment when the student:

- is in the pregnancy prenatal period, attending regular classes, and receiving PRS support services, or
- is confined to the home in the pregnancy prenatal or postpartum periods and is receiving CEHI.

District staff members should code a student as PRS in the attendance accounting system on the date the student begins receiving services.

## Eligibility and Eligible Days Present (SAAH 9.2) ↑

**Eligibility for Services:** Any school-age student who is in the prenatal or postpartum period of pregnancy is eligible for **services** under the PRS program. This includes students who are pregnant and students who deliver a live, aborted, or stillborn baby; suffer a miscarriage or death of a newborn; or place a baby up for adoption.

**End of Eligibility:** Eligibility for PRS ends when the student returns from postpartum confinement to resume her regular classes at a school campus or the first day of the seventh week, whichever comes first. For a student requiring extended confinement, eligibility for PRS ends when the student returns from postpartum confinement to resume her regular classes or the first day of the 11th week, whichever comes first (see SAAH 9.9.3 CEHI during Break-in-Service Confinement for a limited exception).

**Absences**

During the prenatal period, a student is absent if she does not come to school. During the prenatal period, the student is also absent if the student is receiving CEHI and CEHI is not provided. During the postpartum period, a student is absent if CEHI is not provided.

**Eligibility Timeline**

The following chart illustrates a student's eligibility for PRS and PRS funding during the prenatal and postpartum periods of pregnancy.

| Date | Activity | Is student eligible for PRS funding? | Should student be provided CEHI? |
|---|---|---|---|
| 9/1 | District receives notification of pregnancy and completes intake documentation. | Yes, if PRS support services are initiated at this time. | No, only PRS support services. |
| 11/10 | Licensed medical practitioner (LMP) recommends two-week confinement at home. | Yes. | Yes. |
| 11/24 | Student returns to school and continues PRS. | Yes. | No, only PRS support services. |
| 1/3 | LMP recommends five-week confinement at home due to complications. | Yes. | Yes. |
| 2/1 | Student returns to school and continues PRS. | Yes. | No, only PRS support services. |
| 3/1 | Student delivers baby; six-week postpartum confinement period begins. Week three is the district's spring break. | Yes. | Yes, but only for weeks one and two and weeks four to six. CEHI is not required for week three because it is a district holiday. However, week three counts as one week of postpartum confinement for the student. |
| 4/15 | LMP recommends additional two-week confinement at home. | Yes. | Yes. |
| 5/1 to Last Day of School Year | LMP recommends that student remain at home until end of school (five additional weeks). | Yes, but only for the first two weeks. After 10 weeks of postpartum confinement, the student is no longer eligible for funding and must be counted absent if she does not return to school. | Yes, but only for the first two weeks. After 10 weeks of postpartum confinement, the student is no longer eligible for CEHI. For options after PRS eligibility ends, see 3.7 General Education Homebound (GEH) Program. |

## Enrollment Procedures (SAAH 9.3)

Any school-age student may be enrolled in the PRS program if she is eligible for ADA and in the prenatal or postpartum period of pregnancy.

The student's eligibility to receive PRS is verified by either of the following:

- a campus official
- a medical practitioner licensed to practice in the United States

The date the student begins receiving PRS is considered the date of enrollment in the PRS program.

## Withdrawal Procedures (SAAH 9.4)

A student is no longer eligible for PRS and must be withdrawn from the program on the date one of the following occurs:

- The student no longer receives services through the PRS program.
- The student returns early from postpartum confinement to attend her regular classes on a school campus.
- The student reaches the first day of the seventh week after her pregnancy ended and a licensed medical practitioner has not authorized an extension of postpartum confinement.
- If the student's postpartum confinement was extended, the student reaches the first day of the 11th week after her pregnancy ended.
- If the student has been allowed to use the break-in-service option, the student reaches the first day of the school week that follows 10 weeks of postpartum confinement.

If the district determines that a student was never pregnant, it must remove all PRS coding for the student from the attendance accounting system even if the district provided the student PRS.

## Student Detail Reports (SAAH 9.6)

Student Detail Reports must contain a PRS indicator for all students who are being served in the PRS program and who are eligible for state funding (see SAAH 9.2 Eligibility and Eligible Days Present).

## On-Campus PRS Support Services (SAAH 9.7)

A student may be served with PRS support services while she is pregnant and attending classes on a district campus. If your district serves prenatal students with on-campus support services, it will receive the 2.41 PRS weighted funding. District should code students in the attendance accounting system as receiving PRS while they are being served on campus (see SAAH Section 9 introduction). Though on-campus support services are optional, they may be necessary for the academic, mental, or physical health of the student to ensure that she does not drop out of school.

A campus official must record the date of the initial contact with the pregnant student and document that on-campus services are being provided.

The services must address the needs of the student with regular, routine support services. Infrequent or sporadic occurrences of support services do not qualify your district for PRS funding.

## CEHI during Prenatal Confinement (SAAH 9.8)

Documentation for each event of prenatal confinement must be obtained from a licensed medical practitioner to verify that a medical necessity for confinement has been determined to exist.

There is no limit to the length of time or number of times CEHI may be provided to a student during the prenatal period. The length of time and number of times the student is provided CEHI services is dependent on the licensed medical practitioner's documentation.

## CEHI during Postpartum Confinement (SAAH 9.9)

If an eligible student has not refused program services, your district must provide the student with postpartum CEHI either until the student chooses to return to school or until the end of the sixth week from the beginning date, whichever comes first. The student is not required to provide a medical note indicating a need for confinement to be eligible for or receive postpartum CEHI through the sixth week from the beginning date. Provision of CEHI during postpartum confinement may be extended for four additional weeks subject to the documentation requirement in

Documentation. However, under no circumstances will a student remain eligible for PRS funding after the 10th week of postpartum confinement ends.

A student is no longer eligible for the additional 2.41 weighted allotment under the PRS program when she returns to her regular classes at a school campus, with the exception of a student who is dividing the postpartum confinement into two periods under the break-in-service option (see SAAH 9.9.3 CEHI during Break-in-Service Confinement).

### Beginning and Ending of CEHI during Postpartum Confinement

The district must:

- select one type of beginning date for the district (the day pregnancy ends or the day after pregnancy ends) and
- consistently use the same type of beginning date for all students throughout the school year.

A campus official must record the date a student's pregnancy ended.

Eligibility for CEHI during the postpartum confinement period starts on the district beginning date (day pregnancy ends or day after) and ends on the last day of the sixth week after the beginning date. However, if the postpartum confinement period is extended, eligibility for CEHI ends on the last day of the 10th week after the beginning date (see SAAH 9.9.2 CEHI during Extended Confinement; see SAAH 9.9.3 CEHI during Break-in-Service Confinement for a limited exception).

### CEHI during Extended Confinement

Eligibility for CEHI during postpartum confinement may be extended for an additional four consecutive weeks if there are complications with the student's or infant's health. Eligibility for CEHI during extended postpartum confinement starts on the first day of the seventh week after the beginning date and ends on the first day of the 11th week after the beginning date.

### CEHI during Break-in-Service Confinement

Your district may allow a student to divide up to 10 weeks of postpartum confinement CEHI into two periods in instances in which the infant remains hospitalized after delivery. This option is known as break-in-service CEHI. It

allows the student to receive CEHI during an initial period of postpartum confinement while recovering from delivery (student recovery period), return to school until the baby is released from the hospital, and then receive CEHI during the remainder of the eligible postpartum confinement time while caring for the baby (baby recovery period). If the baby is hospitalized again, the student may receive an additional period of CEHI when the baby is released if the student has not already received 10 weeks of postpartum confinement CEHI.

A student who requires break-in-service confinement remains eligible to receive CEHI until she has been confined for a total of 10 weeks or the school year ends, whichever comes first. For a baby recovery period, a note from a medical practitioner stating the infant's need for hospital confinement is required. However, the student is not required to provide a medical note indicating a need for extended postpartum confinement to be eligible for or receive break-in-service CEHI beyond the sixth week of postpartum confinement.

| | **Begins On** | **Ends On** |
|---|---|---|
| **Eligibility for CEHI During Student Recovery Period** (first period of confinement) | your district's beginning date (day pregnancy ends or day after) | the date the student returns full time to school to await the baby's release from the hospital **or** the last day of the sixth week (or 10th week if extended confinement is required) after the beginning date, whichever comes first |
| **Eligibility for CEHI During Baby Recovery Period** (second period of confinement) | the date the infant is released from the hospital***** | the date on which the student has been confined for a total of 10 weeks (including the student recovery and baby recovery periods) during the postpartum period or the end of the school year, whichever comes first (a student who has received 10 weeks of CEHI during the student recovery period is not eligible to receive any more CEHI) |

***** A campus official must record the date the infant is released from the hospital.

When the student returns to the school between recovery periods, district personnel should not code her as PRS.

**Additional Information on CEHI and Confinement**

The district must provide CEHI to a student during the confinement period to receive funding. However, your district is not required to provide CEHI to confined students on days designated as school breaks, holidays, teacher work days, etc. Additionally, school breaks, holidays, teacher work days, etc., do not extend the amount of time a student may receive postpartum CEHI. Your district must count these days when determining the amount of time a student is eligible for CEHI.

## Confinement and Earning Eligible Days Present (SAAH 9.10)

A student who receives CEHI while on prenatal or postpartum confinement earns eligible days present based on the number of hours she is served at home or hospital bedside by a certified teacher. Use the following chart to determine a student's eligible days present.

| **PRS Confinement Service Requirements Amount of Time Provided CEHI per Week (Week Is Sunday Through Saturday)** | **PRS Eligible Days Present Earned per Week** |
|---|---|
| 0 hours | 0 days present PRS |
| 1 hour | 1 day present PRS |
| 2 hours | 2 days present PRS |
| 3 hours | 3 days present PRS |
| 4 hours | 4 days present PRS, 0 days absent (if the week is a 4 day week)<br>5 days present PRS, 0 days absent (if the week is a 5 day week) |
| More than 4 hours | 4 days present PRS, 0 days absent (if the week is a 4 day week)<br>5 days present PRS, 0 days absent (if the week is a 5 day week) |

CEHI requirements and eligible days present are determined each week. CEHI service hours must not be accumulated and carried forward from one week to the next, and service hours must not be applied to a previous week.

A student who is provided CEHI services retains the same ADA eligibility code she had before receiving CEHI services, regardless of how many hours she will receive CEHI.

Over the period of her confinement, a student receiving CEHI services must be provided instruction in all core academic subject area courses in which she is enrolled. In addition, over the period of confinement, the student should be provided instruction in all other courses in which she is enrolled, if possible.

A student who commences school on homebound (including CEHI) may indicate their "official entry date" as the first day of the school year as long as all the documentation requirements are met and the full number of hours needed are provided by the end of that week.

## Returning to Campus for Support Services or Testing (SAAH 9.11)

A student who has been confined to the home by a medical practitioner during their prenatal or postpartum period may be allowed to return to campus and remain coded PRS to receive **temporary**, limited support services or take required state assessments.

The time spent on campus receiving temporary, limited support services or taking required state assessments must not count as any part of the number of hours served as CEHI for eligible days present.

For a PRS student who only receives the normal six weeks of CEHI, no medical release is required to return to campus for testing during this period because a medical practitioner's note is not required. A medical release is required only during the prenatal and extended postpartum periods.

## PRS and Special Education Services (SPED) (SAAH 9.12)

Students must not be referred for special education services just because they become pregnant. Students who must be confined to the home or hospital bedside for pregnancy-related issues are to be provided CEHI and other PRS components through a PRS program.

The district must provide access to the services offered through the PRS program to students who already receive special education and related services and who become pregnant. *A pregnant student's ARD committee and PRS program staff members must collaboratively address the student's service needs*.

**ARD Committee Meetings**

An ARD committee meeting should be ***held promptly*** after your district learns of a student's pregnancy to determine the appropriate services for the student. A pregnant student's ARD committee must meet as necessary to address any changes in the student's needs.

During the periods of confinement to the home or hospital bedside, special education services must be provided in the *homebound instructional setting*.

A district must serve a student eligible for special education with special education homebound services and PRS during any periods of confinement regardless of the anticipated period of confinement. That is, the student must be served even when the period of confinement is expected to be fewer than four consecutive weeks or fewer than four weeks total for the school year.

Furthermore, the period of homebound postpartum services for a student receiving special education services *may exceed 10 weeks* if determined necessary by the ARD committee. *However, the PRS components are limited to a maximum of 10 weeks* of reimbursable service, and the PRS indicator may no longer be used after the 10th week has ended.

In addition to the homebound instructional services provided to the student through the special education program, the PRS program must provide at least two hours a week of PRS support services for two to five days attendance credit and at least one hour for one day attendance credit. The additional hours provided through the PRS program may include any of the support services such as counseling, support to instructional services, and parenting instruction.

A certified teacher, nurse, counselor, or social worker must provide the additional hours of PRS support services for a student who receives special education services and must maintain logs documenting the actual amount of services each student receives.

**SPED, PRS, and Earning Eligible Days Present**

Use the following chart to determine eligible days present when a student receives homebound services through **both** the special education and the PRS programs.

| **Amount of Time Served per Week (SPED and PRS Combined) (Week Is Sunday Through Saturday)** | | **SPED and PRS Eligible Days Present Earned per Week** |
|---|---|---|
| **SPED Homebound** | **PRS** | |
| 1 hour | 1 hour | 1 day present SPED and PRS |
| 2 hours | 2 hours | 2 days present SPED and PRS |
| 3 hours | 2 hours | 3 days present SPED and PRS |
| 4 hours | 2 hours | 4 days present SPED and PRS (if the week is a 4-day week)<br>5 days present SPED and PRS (if the week is a 5-day week) |
| More than 4 hours | 2 hours | 4 days present SPED and PRS (if the week is a 4-day week)<br>5 days present SPED and PRS (if the week is a 5-day week) |

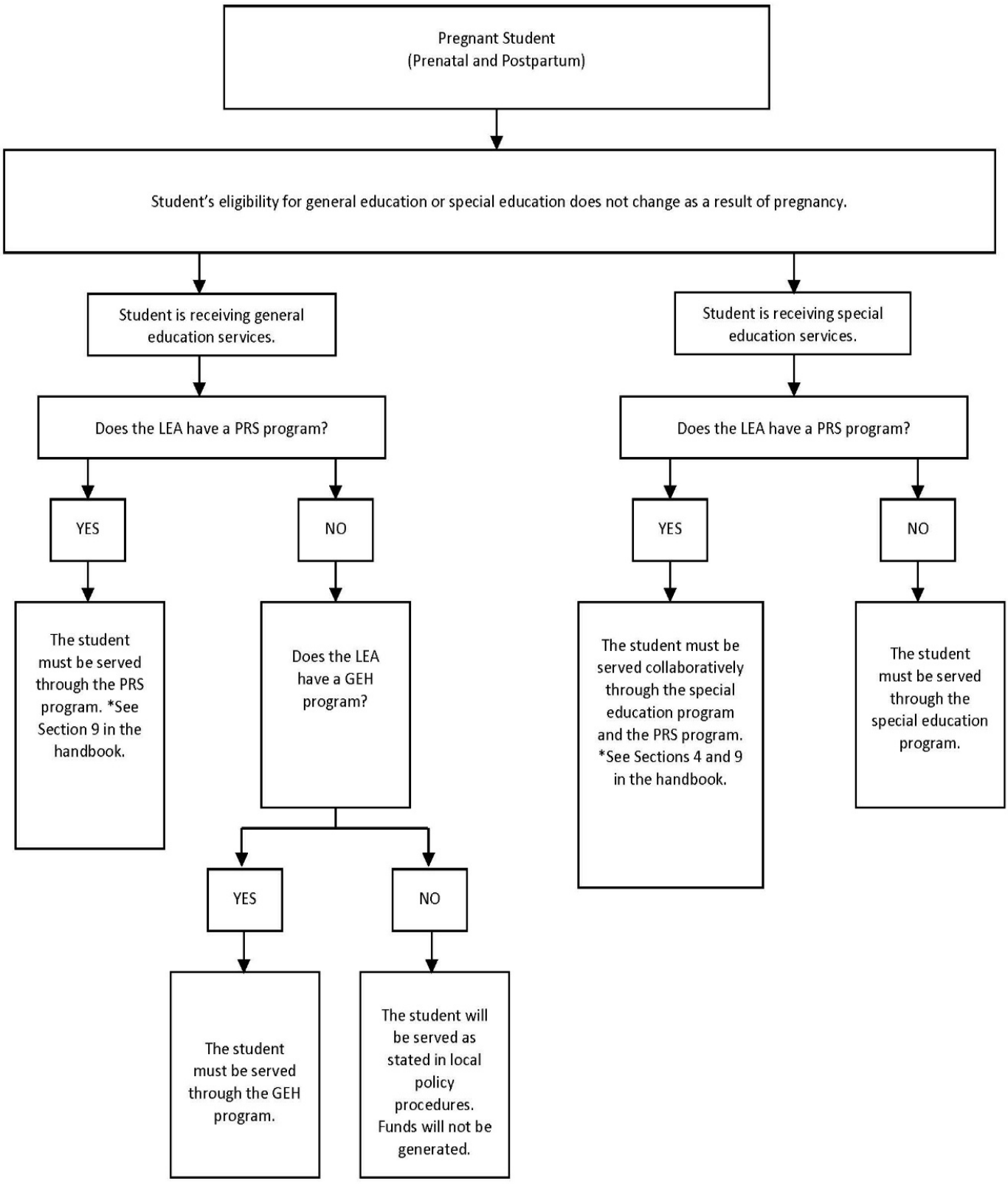
Eligible days present are determined each week, and a week is from Sunday through Saturday. Service hours must **not be accumulated** and carried forward from one week to the next, and service hours must not be applied to a previous week.

A student who is provided SPED and PRS during confinement retains the same ADA eligibility code she had before receiving the services, regardless of how many hours the student will be provided the services.

*If a student is not provided special education homebound services during a week, the student must be counted absent for the entire week even if she was provided PRS during the week.* If a student is provided special education homebound services during a week but not PRS, the student may be counted present according to the requirements of the chart in SAAH 4.7.2.5 Homebound Funding and Homebound Documentation Requirements. However, the student is not eligible to generate PRS weighted funding for the week.

**See 9.17.1 Example 8** for an example of what must occur when a student requires special education homebound services and PRS.

## Determination Chart for PRS



## PRS and Career and Technical Education (CTE) (SAAH 9.13)

For a student to earn CTE contact hours while also being provided CEHI, the student must continue to receive the same amount and type of CTE service that she was receiving before she began receiving CEHI. The CTE instruction that the student receives at home or hospital bedside must be **in addition** to the four hours necessary for CEHI. The CEHI teacher providing the additional hours for the CTE courses must maintain a log to verify all contact hours with students. (See SAAH 9.17.1 Example 4, 5.2.1 Eligibility of Students for Funding, and SAAH 5.2.4 Earning CTE Contact Hours in a Non-Campus-Based Setting.)

Our district does not provide CTE instruction during CEHI. All CTE coding should be removed.

### Test Administration at Home during CEHI

Students confined to the home or hospital bedside may earn eligible days present as stated in the chart above when CEHI instructors administer routine quizzes, daily or weekly classroom exams, etc., that are part of the instructional requirements of a class.

A student being administered standardized, six-weeks, semester, or final exams or required state assessments while at home is limited to earning one day present for a minimum of one hour or more of testing in one calendar day. When it takes the student more than one hour to complete the exam, the additional contact hours must not be credited as attendance. (See 9.17.1 Example 14.)

If the administration of tests requires less than one hour, then the CEHI instructor must complete the hour with instruction for the student to earn the one day present. For example, if a student is administered a final exam and it takes her 30 minutes to complete the exam, the student must receive an additional 30 minutes of CEHI to earn one day present.

A student receiving CEHI who returns to her campus during the prenatal or extended postpartum periods to take required state assessments needs to have a medical release from a licensed medical practitioner to do so. (See SAAH 9.11 Returning to Campus for Support Services or Testing.)

## Documentation (SAAH 9.15)

To claim PRS eligible days present for funding, all required documentation supporting a student's eligibility must be on file. Documentation requirements are as follows:

- affirmation by a campus official or by a licensed medical practitioner verifying the student's eligibility to receive PRS (see SAAH 9.3 Enrollment Procedures)
- intake documentation by a campus official recording the date of initial contact with a student regarding the student's pregnancy (see SAAH 9.7 On-Campus PRS Support Services)
- for each period of prenatal confinement, documentation from a licensed medical practitioner stating a medical necessity for confinement that requires the student to remain at home or in the hospital and specifying the anticipated length of the prenatal confinement (see SAAH 9.8 CEHI during Prenatal Confinement)
- documentation by a campus official of the date when the student's pregnancy ended (see SAAH 9.9 CEHI during Postpartum Confinement)
- when the break-in-service option is used, documentation by a licensed medical professional stating that the infant needs to remain in the hospital and information collected by a campus official that states the infant's hospitalization period(s), including the date(s) the infant was released from the hospital (see SAAH 9.9 CEHI during Postpartum Confinement)

- for each student whose postpartum period was extended, documentation from a licensed medical practitioner stating a medical necessity for confinement that requires the student to remain at home or in the hospital and specifying the anticipated length of the extended confinement (see SAAH 9.9 CEHI during Postpartum Confinement)
- when the prenatal or extended postpartum CEHI student confined to the home or hospital returns to campus to receive temporary, limited support services or take required state assessments, documentation by a licensed medical practitioner granting permission for the student to be on campus for the temporary, limited services (see SAAH 9.11 Returning to Campus for Support Services or Testing)
- when a student who receives special education services is served through the PRS program, **both** PRS and special education documentation (see SAAH 9.12 PRS and Special Education Services (SPED))
- the teacher's log of the actual amount of CEHI each student received for each week the student received CEHI (applies to both prenatal and postpartum periods)

  The minimum documentation required in the logs maintained by a CEHI teacher is:

  - the name of the teacher,
  - the student's name and Texas Unique ID,
  - the date that the teacher visited the student, and
  - the specific time period that the student was served (for example, 10:00 a.m. until noon).

  Additional documentation may be maintained as part of this record at the discretion of the district. This additional documentation may include, but is not limited to, mileage records for the homebound teacher and information on subjects that were taught as part of the homebound instruction.
- When a student physically returns to campus to resume their regular schedule. This may or may not be the date the student was scheduled to return.

**Note:** Discharge papers and other official forms completed and issued by a hospital, clinic, licensed medical practitioner's office, etc., may be copied and used to support medical notes to identify the medical necessity for confinement or to identify an infant's hospitalization period.

## Quality Control (SAAH 9.16)

District personnel should identify a student as receiving PRS in the attendance accounting system as soon as services under the PRS program begin. All documentation must be obtained expeditiously and retained for audit purposes so that eligibility requirements are met.

When serving a student who receives special education services, your district is not required to maintain the special education and PRS records in the same file; however, your district will be required to provide documentation from both programs for audit purposes.

During the prenatal period, a student should no longer be identified as receiving PRS if the services stop for any reason.

During the postpartum period, a student should no longer be identified as receiving PRS when the student returns to her regular classes at her campus or at the end of the allowable postpartum period, whichever comes first.

At the beginning of each school year and at the end of each six-week reporting period, the appropriate PRS program staff members should verify the Student Detail Report to ensure that initial coding of PRS students is correct.

Schedule modifications are an eligible service under the PRS program. However, these modifications must adhere to general attendance rules in order for students to remain eligible for ADA (SAAH Section 3 General Attendance Requirements). These requirements include attendance for at least two hours but fewer than four hours each day to be eligible for half-day ADA or at least four hours each day to be eligible for full-day ADA.

No student may be coded PRS unless CEHI is one of the services provided by your district. If CEHI is offered but not provided to a student, your district must maintain documentation explaining why the student was not provided CEHI.

When a student is enrolled in the PRS program, districts should inform the student of the services that are offered and the options that are available, such as the CEHI break in service option, in order to support quality district and student service planning.

## SAAH 9.17 Examples ↑

### 9.17.1 Example 1

A district decides to implement a PRS program but will offer only CEHI. A student informs the counselor that she is pregnant on October 1. The student receives no services while she is attending her regular classes on her campus. When she delivers on February 15, the district begins providing CEHI. The first day the CEHI teacher sees the student is on Monday, February 19. CEHI continues for the student's six-week postpartum period, and the student returns to school on March 30.

*The student is coded with a PRS indicator (StudentCharacteristic (C344) 14) on February 19. This date is her entrance date into the PRS program. Her exit date is March 30.*

### 9.17.1 Example 2

On August 16, the first day of school, a student who was preregistered for grade 11 informs the high school counselor that she is pregnant. The district completes all the required documentation and begins providing PRS on August 23.

*The student is coded with a PRS indicator (StudentCharacteristic (C344) 14) in the Student Detail Report when PRS begins, August 23. This is the date she begins accumulating PRS eligible days present.*

### 9.17.1 Example 3

A student begins experiencing difficulties associated with her pregnancy three weeks after beginning service under the PRS program. The licensed medical practitioner expects her to be confined to her home for two consecutive weeks. The CEHI teacher sees the student three hours the first week and five hours the second week. As expected, the student returns to school full time after the end of the second week.

*The student remains coded PRS during the entire confinement period. The student may accumulate only three days present for the first week. For the second week, however, the student accumulates five days present since the teacher sees her at least four hours that week.*

### 9.17.1 Example 4

A student who is receiving PRS is taking a one-hour CTE course (code V1). She begins CEHI and is expected to be confined for five consecutive weeks. Your district provides the four hours of CEHI instruction but chooses not to provide the additional CTE hours while the student is confined.

*Since the student receives CEHI, she remains coded PRS during the entire confinement period. Since the district is not providing the additional hours for CTE, the CTE indicator is removed. The student, however, is not withdrawn from*

*the CTE class. She remains enrolled in the class and is assisted in her class assignments by the CEHI teacher. During this time period, the student is not reported eligible for CTE contact hours on the CTEProgram Reporting Period Attendance Entity; however, the student may be reported on the StudentCTEProgramAssociation Entity.*

**9.17.1 Example 5**

A student receives CEHI for the entire six-week postpartum period. Before the end of the six-week postpartum period, the student's licensed medical practitioner determines that an additional two weeks of confinement are required.

*The student remains coded PRS for all eight weeks of the postpartum confinement period and accumulates eligible days present each week based on the amount of instruction she receives at home from the CEHI teacher. Your district must continue to provide CEHI during the entire confinement period and, for audit purposes, must obtain a written statement from the licensed medical practitioner that prescribes the extended postpartum confinement period.*

**9.17.1 Example 6**

A student is scheduled to receive CEHI for the entire six-week postpartum period. However, she returns to her regular classes on her campus on the first day of the fourth week.

*Since the student receives CEHI while at home, she remains coded PRS during the entire confinement period and accumulates eligible days present each week based on the amount of instruction she receives at home from the CEHI teacher. On the first day of the fourth week, your district must withdraw the student from the PRS program since she has returned to school.*

**9.17.1 Example 7**

A student receives CEHI for the entire six-week postpartum period. She receives at least four hours of instruction at home from a CEHI teacher during each of the first five weeks. Each of these weeks contains five days of instruction. During the sixth week, which contains only four days of instruction because of a holiday, the student receives two hours of instruction at home.

*Since the student receives CEHI while at home, she remains coded PRS during the entire six-week postpartum period. The student accumulates five eligible days present each week for the first five weeks because the teacher provides at least four hours of instruction each week. During the sixth week, the student accumulates two eligible days present because she receives only two hours of instruction.*

**9.17.1 Example 8**

A student who receives special education services becomes pregnant. During her prenatal period, the student is confined to bed rest as a result of a valid medical condition. The student delivers the baby during the period of confinement to bed rest, and services are continued until the six-week postpartum period is completed.

On your district's obtaining the medical note confirming the need for bed rest, the following should occur:

- District personnel change the student's instructional setting to 01 (homebound).
- The special education staff and the PRS staff work collaboratively to implement the services specified in the student's IEP.
- District personnel document special education attendance based on the Homebound Funding Chart (see SAAH 4.7.2.5 Homebound Funding and Homebound Documentation Requirements).

- In addition to the homebound services provided through the special education program, the PRS program must provide at least two hours a week of PRS for two to five days of attendance credit and at least one hour a week for one day of attendance credit.

During the prenatal and postpartum periods, the student's ARD committee must meet as appropriate to review and revise the student's IEP to address the student's needs.

**9.17.1 Example 9**

A student delivers her baby on August 2. Your school district's first day of school is August 15.

*While districts are not obligated to provide PRS to students outside the normal school year, the student's six-week postpartum eligibility for CEHI extends into the school year. Therefore, the student is eligible for CEHI through September 13. As long as all of the required documentation is obtained, and the student is provided the full amount of CEHI hours by the end of that first week, the district may claim her entry date as August 15 for attendance funding.*

**9.17.1 Example 10**

Your district has a PRS program. However, a student does not receive CEHI during her postpartum period because of an extenuating circumstance (for example, the student or baby is in a hospital in a different town or the parents refuse services).

*Since PRS rules require that CEHI be provided, your district must maintain documentation explaining the reasons for not providing CEHI to the student.*

**9.17.1 Example 11**

A pregnant student is coded PRS during the school year and provided support services while she is attending her regular classes. She delivers in June after the end of the school year. CEHI is never provided to this student.

*Districts are not required to provide services outside the regular school year. Therefore, this student may remain coded PRS, but there is not a requirement to provide her CEHI during the summer break.*

**9.17.1 Example 12**

A student delivers her baby on March 1, and a one-week spring break holiday falls within the student's six-week postpartum period.

*Districts are not required to provide services during school breaks. The one-week school break does not extend the amount of time that the student may be provided CEHI. A maximum of five weeks is funded for PRS since the district is closed for one of the weeks in the student's six-week postpartum period.*

**9.17.1 Example 13**

The CEHI teacher administers a six-weeks exam that takes the student 30 minutes to complete.

*The teacher must provide an additional 30 minutes of CEHI for the student to earn one eligible day present.*

**9.17.1 Example 14**

A CEHI teacher administers a required state math assessment to a student on a Tuesday. It takes the student two hours to complete the math assessment. The teacher returns on Wednesday and administers a required state social studies assessment. It also takes the student two hours to complete this assessment.

*The student earns only one eligible day present for Tuesday and only one eligible day present for Wednesday. The CEHI teacher must schedule two more hours of CEHI during the week for the student to earn an entire week of attendance credit. The additional CEHI may be provided on any day of the same week, Sunday to Saturday, including the same calendar day that an assessment is administered. In all cases, the CEHI must be in addition to the time the student is tested.*

**9.17.1 Example 15**

A student who has been receiving PRS support services delivers her baby on October 31 and returns home from the hospital while the baby remains hospitalized. The student asks to use the break-inservice option. The student receives postpartum CEHI for three weeks after delivery (student recovery period) and then returns to school. At the beginning of the 14th week after delivery (February 7), the baby is released from the hospital, and the student returns to confinement to use her seven remaining consecutive weeks of CEHI eligibility to care for the baby (baby recovery period). Because the district's one-week spring break falls within the seven-week period, the student receives only six weeks of CEHI before returning to school.

*The student remains coded PRS during the entire first confinement period (student recovery period) and earns PRS eligible days present according to the number of hours of CEHI she is provided. While the student attends school between the two confinement periods, she is no longer coded PRS. The student is coded PRS again beginning on the date she is first provided CEHI during the second confinement period and remains coded PRS until she returns to school. During the second confinement period, the student again earns PRS eligible days present according to the number of hours of CEHI she is provided.*

*The one-week school break does not extend the amount of time that the student may be provided CEHI. A maximum of six weeks is funded for PRS during the second period of confinement since the district is closed for one of the weeks in the student's seven-week period of confinement.*

## GLOSSARY

**PRS** are support services, including CEHI, that a student receives during the pregnancy prenatal and postpartum periods to help her adjust academically, mentally, and physically and stay in school. These services are delivered to a student when:

- the student is pregnant and attending classes on a district campus,
- a valid medical necessity for confinement during the pregnancy **prenatal** period prevents the student from attending classes on a district campus, or
- a valid medical necessity for confinement during the pregnancy **postpartum** period prevents the student from attending classes on a district campus.

**CEHI** is the mandatory component districts offer in a PRS program. CEHI provides academic services to the student at home or hospital bedside when a valid medical necessity for confinement during the pregnancy prenatal or postpartum periods prevents the student from attending classes on a district campus. CEHI must consist of face-to-face instruction by a certified teacher of the district. A substitute teacher may provide CEHI; however, the substitute must be a certified teacher. The CEHI teacher must maintain a log to document the actual amount of prenatal and postpartum CEHI each student receives.

When students are provided CEHI, your district will receive the 2.41 PRS weighted funding. Students who do not come to school and who do not receive CEHI or general education or special education homebound services **must** be counted absent in accordance with the charts provided in this section.

**Support services** are optional components of a PRS program that may be provided to the student during the prenatal period of the pregnancy while the student is attending school. In addition, support services may be provided during the prenatal or postpartum periods of pregnancy while the student is confined at home or hospital bedside and receiving CEHI. In all cases, support services are supplemental in nature and should not take priority over or interfere with the academic services the student receives. The following are examples of support services:

- counseling services, including the initial session when the student discloses the pregnancy
- health services, including services from the school nurse and certified athletic trainer
- transportation for the student, the student's child(ren), or both to school, child care facility, community service agencies, health services, etc.
- instruction (inside or outside the classroom) related to parenting knowledge and skills, including child development, home and family living, and appropriate job readiness training
- child care for the student's child(ren)
- schedule modifications
- case management and service coordination (assistance in obtaining services from government agencies and community service organizations)

## RESOURCES ↑

TEA Student Attendance Accounting Handbook

https://tea.texas.gov/data-reports/financial-compliance/student-attendance-accounting-handbook

TEA PRS Website:

https://tea.texas.gov/texas-schools/health-safety-discipline/pregnancy-related-services

PRS Frequently asked questions

https://tea.texas.gov/special-populations-and-support/prsfaq.pdf

TWEDS

https://tealprod.tea.state.tx.us/TWEDSAPI/31/0/0/Overview/List/1011

## Skyward PRS Data Entry Process

Social Worker will enter the PRS coding in the attendance accounting system, Skyward, for each eligible PRS student enrolled. Campus official will complete the Student Entry Record (PRS Form A). The form should indicate the PRS entry date, which will be entered into the student's Skyward special programs page. There are three program codes that may be entered depending on the student's pregnancy related services.

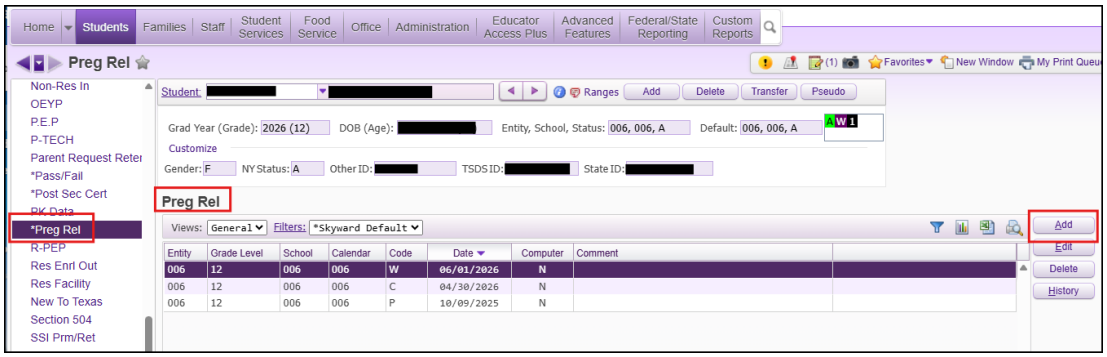
P = PRS entered upon the student's verification and entry date

C = CEHI entered when student's pregnancy has ended or is confined at home

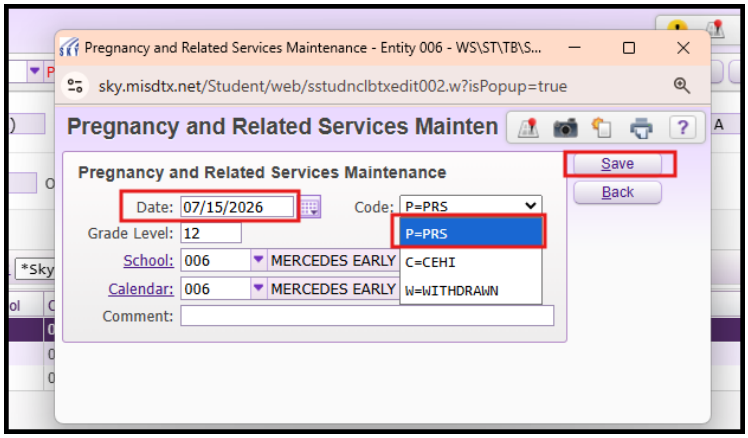
W = Withdrawn entered when the student has "exited" the PRS program

To begin the process of entering the PRS program code go to the student's Special Programs page and locate the subpage *Preg Rel.

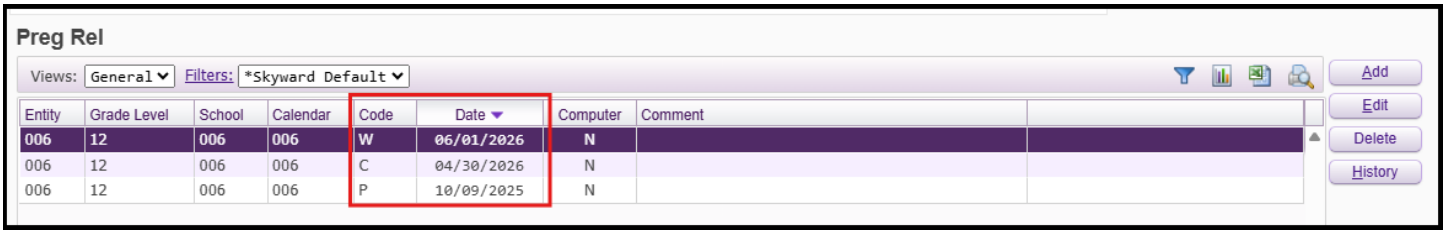
Click on "Add" to begin the data entry




Date: Date PRS services began
Code: "P" = PRS
Click on "Save"




Each time a student is confined at home or hospital for prenatal or postpartum a new entry will need to be entered.



**Beginning of School Year** ↑

If a student has not yet delivered, campus staff will need to re-enter the student into the PRS program. See steps above on how to enter the PRS program code.

If a student delivered during the summer, staff must monitor the six weeks postpartum timeframe. CEHI may begin on the first day of school and re-entry into the PRS program for the new school year will need to be entered in Skyward.

**End of School Year** ↑

The End of Year process does not include the PRS program code. This code will need to be closed out manually. If PRS student has not yet delivered or is currently receiving postpartum CEHI, close out the PRS program code at the end of the school year.

**Remember any student who has an expectant delivery due date after the next school year, will need to re-enter the student back into the PRS program*.

Campus staff will follow up with the student to ensure all PRS program documentation and data re-entry are updated in Skyward.

## ATTENDANCE CODING CHARTS

| SAAH 3.7.3 GEH Funding Chart | |
|---|---|
| **Amount of Time Served per Week** | **Eligible Days Present Earned per Week** |
| 1 hour | 1 day present |
| 2 hours | 2 days present |
| 3 hours | 3 days present |
| 4 hours | 4 days present (if the week is a 4-day week)<br>5 days present (if the week is a 5-day week) |
| More than 4 hours | 4 days present (if the week is a 4-day week)<br>5 days present (if the week is a 5-day week) |

| SAAH 9.12.2 SPED, PRS, and Earning Eligible Days Present | | |
|---|---|---|
| **Amount of Time Served per Week (SPED and PRS Combined)** | | **SPED and PRS Eligible Days Present Earned per Week** |
| **SPED HB** | **PRS HB** | |
| 1 hour | 1 hour | 1 day present SPED and PRS |
| 2 hours | 2 hours | 2 days present SPED and PRS |
| 3 hours | 2 hours | 3 days present SPED and PRS |
| 4 hours | 2 hours | 4 days present SPED and PRS (if the week is a 4-day week)<br>5 days present SPED and PRS (if the week is a 5-day week) |
| More than 4 hours | 2 hours | 4 days present SPED and PRS (if the week is a 4-day week)<br>5 days present SPED and PRS (if the week is a 5-day week) |

## APPENDIX

Form A

MERCEDES INDEPENDENT SCHOOL DISTRICT

### PREGNANCY RELATED SERVICES (PRS)

#### Student Entry Record

Student Name: _____ DOB: _____ Grade: _____

Student ID: _____ TX UID: _____ Campus: _____

Social Worker *(print)*: _____

PRS Entry Date: _____ PRS End Date: _____

Verifying campus official: _____ Title: _____

Date of Pregnancy Verification: _____ Expected Delivery Date: _____

Verifying Official Name: _____ Title: _____

**********

#### Special Education

Is student served through special education? ☐ Yes ☐ No

If yes, ARD Date: _____ ARD documentation received? ☐ Yes ☐ No

HB Instructional Setting "01" Entry Date: _____ HB Instructional Setting "01" Exit Date: _____

**********

#### Compensatory Education Home Instruction (CEHI)

| | Prenatal | Postpartum | Extended |
|---|---|---|---|
| CEHI Began Date: | _____ | _____ | _____ |
| CEHI End Date: | _____ | _____ | _____ |

**********

#### PRS Program Exit

Official PRS program exit date: _____

Date student returned to full time classroom: _____

**********

#### End of Year Process

PRS End of Year records must be created manually

End of Year record closed out in Skyward? ☐ Yes ☐ No

If no, reason: _____

Will student return Next School Year? ☐ Yes ☐ No

If no, reason: _____

Next school year return date: _____

_____

Signature of PRS School Official

*Reference: Texas Education Agency Student Attendance Accounting Handbook Section 9. Use of this form will satisfy some TEA requirements.*

*"Mercedes ISD does not discriminate on the basis of race, color, national origin, gender, religion, age or disability in employment or provision of services, programs or activities"*

Aug 2026 MISD – PRS Form A

Form B

MERCEDES INDEPENDENT SCHOOL DISTRICT

## PREGNANCY RELATED SERVICES (PRS)

### Pregnancy Verification Form by LMP

Date: _____

This is to verify _____ _____ was examined in my
*(Student name)* *(DOB)*
office on _____.
*(Date)*

Pregnancy by weeks: _____

Expected date of Delivery: _____

**Other recommendations**: *(e.g. restrictions, limitations, etc.)*

_____

_____

_____

_____

_____ _____
Physician Name (Print) Physician Signature (no stamps)

_____ _____
Address Telephone No.

_____ _____
City, State, Zip Code Fax No.

*Reference: Texas Education Agency Student Attendance Accounting Handbook Section 9. Use of this form will satisfy some TEA requirements.*

*"Mercedes ISD does not discriminate on the basis of race, color, national origin, gender, religion, age or disability in employment or provision of services, programs or activities"*

Form C

MERCEDES INDEPENDENT SCHOOL DISTRICT

## PREGNANCY RELATED SERVICES (PRS)

### Compensatory Education Home Instruction (CEHI) Form

Student's Name: _____ Date of Birth: _____ Grade: _____

Local ID: _____ TX UID: _____ Campus: _____

CEHI Teacher: _____ Social Worker: _____

Parent/Guardian: _____ Phone: _____

Address: _____ City: _____

**********

Date of Exam: _____ Date of Next Exam: _____

Length of Anticipated Confinement: _____

Begin Date of Confinement: _____ End Date of Confinement: _____

☐ **Prenatal** ☐ **Postpartum**

Medical Reason for Confinement:

Toxemic ____ High Blood Pressure ____ Diabetes ____ Premature Contractions ____ Severe Anemic ____

Vaginal Bleeding ____ Genetic Abnormalities ____ Advanced Gestational Age ____ Depression ____

Other explain): _____

**********

☐ **Extended**

Medical Reason for Extended Confinement:

Toxemic ____ High Blood Pressure ____ Diabetes ____ Premature Contractions ____ Severe Anemic ____

Vaginal Bleeding ____ Genetic Abnormalities ____ Advanced Gestational Age ____ Depression ____

Other (explain): _____

_____ _____ _____

Physician Name *(print)* Physician Signature Date

_____ _____

Address City, State, Zip Code

_____ _____

Telephone Fax No.

*Reference: Texas Education Agency Student Attendance Accounting Handbook Section 9. Use of this form will satisfy some TEA requirements.*

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Form D

MERCEDES INDEPENDENT SCHOOL DISTRICT

## PREGNANCY RELATED SERVICES (PRS)

### Notice of Placement of Home Instruction

To: _____

From: _____

Student Name: _____

Local ID: _____ TX UID: _____

Grade: _____

Student has been placed in the Home Instruction Program effective:

_____

The doctor has indicated the approximate length of confinement to be:

_____

The student will return to school when the signed **PRS Medical Release Form** is received from the Licensed Medical Practitioner (LMP).

If you have any questions please call (956) 825.5075.

Thank you,

_____

PRS Homebound Teacher

*Reference: Texas Education Agency Student Attendance Accounting Handbook Section 9. Use of this form will satisfy some TEA requirements.*

*"Mercedes ISD does not discriminate on the basis of race, color, national origin, gender, religion, age or disability in employment or provision of services, programs or activities"*

Form E

MERCEDES INDEPENDENT SCHOOL DISTRICT

## PREGNANCY RELATED SERVICES (PRS)

### Notice of Release from Homebound Instruction

To: _____

From: _____

Student Name: _____

Local ID: _____ TX UID: _____

Grade: _____

Student has been released from the Home Instruction Program. Student will return to class on:

_____.
Date

If you have any questions please call (956) 825.5075.

Thank you,

_____
PRS Homebound Teacher

*Reference: Texas Education Agency Student Attendance Accounting Handbook Section 9. Use of this form will satisfy some TEA requirements.*

*"Mercedes ISD does not discriminate on the basis of race, color, national origin, gender, religion, age or disability in employment or provision of services, programs or activities"*

Form F

MERCEDES INDEPENDENT SCHOOL DISTRICT

## PREGNANCY RELATED SERVICES (PRS)

### Medical Release

Date: _____

A medical release is required during the prenatal and extended postpartum periods for a student to return to campus temporarily to take required state assessments. (SAAH: 9.11)

☐ **Postpartum Release** ☐ **Prenatal Release** ☐ **Extended Postpartum Release**

This is to verify that _____ (Student's Name), _____ (DOB), was seen in our office.

She delivered on _____ (Date), and is able to return back to school on _____ (Date).

Recommendations for temporary return to campus, if any: ( e.g. restrictions, limitations, etc.)

_____

_____

_____

_____

_____
Physician Name (print)

_____
Physician Signature (no stamps)

_____
Address

_____
Telephone No.

_____
City, State, Zip Code

_____
Fax No.

*Reference: Texas Education Agency Student Attendance Accounting Handbook Section 9. Use of this form will satisfy some TEA requirements.*

*"Mercedes ISD does not discriminate on the basis of race, color, national origin, gender, religion, age or disability in employment or provision of services, programs or activities"*

Form G

MERCEDES INDEPENDENT SCHOOL DISTRICT

## PREGNANCY RELATED SERVICES (PRS)

### Postpartum Medical Extension Form

Date: _____

Student Name: _____ DOB: _____ Grade: _____

Student ID: _____ TX UID: _____ Campus: _____

Actual Pregnancy End Date: _____

Standard Six Week End Date: _____

**Medical Certification to be completed by LMP**

The Texas Education Agency requires an official medical certification to extend home instruction service beyond the standard six weeks postpartum. Please complete this section based on the student's current medical condition.

**Patient Current Health Status:**

- ☐ The patient is experiencing medical complications related to the childbirth or postpartum recovery.
- ☐ The patient is medically unable to return to school at this time.

**Nature of Medical Complication:**

_____

_____

**Requested Extension Period:** (Must not exceed 10 weeks from the pregnancy end date listed above)

Anticipated return to school date _____

By signing below, I certify that I am a licensed medical practitioner treating this patient, and that the postpartum medical extension indicated above is medically necessary for the health and safety of the student.

_____ Physician Name (print)

_____ Physician Signature (no stamps)

_____ Address

_____ Telephone No.

_____ City, State, Zip Code

_____ Fax No.

*Reference: Texas Education Agency Student Attendance Accounting Handbook Section 9. Use of this form will satisfy some TEA requirements.*

*"Mercedes ISD does not discriminate on the basis of race, color, national origin, gender, religion, age or disability in employment or provision of services, programs or activities"*

Form H

MERCEDES INDEPENDENT SCHOOL DISTRICT

## PREGNANCY RELATED SERVICES (PRS)

### Waiver of Postpartum Compensatory Education Home Instruction Services

Student Name: _____ DOB: _____ Grade: _____

Student ID: _____ TX UID: _____ Campus: _____

Pregnancy End Date (Delivery Date): _____

**********

**Acknowledgment of Offered Texas PRS/CEHI Services**

By signing this document, I acknowledge that the School District has offered **Pregnancy Related Services (PRS)**, specifically **Compensatory Education Home Instruction (CEHI)**, to my daughter for her 6-week postpartum recovery period. I understand that:

- CEHI requires a certified Texas teacher to provide a minimum of
  - **At least 4 hours of face-to-face** (General / Special Education) **instruction/services per week** at home or hospital bedside and
  - **2 hours of PRS programs.**
- Providing these services allows the student to receive full-day attendance credit under the TEA Student Attendance Accounting Handbook.
- Under **Texas Education Code §29.081(d)**, a parenting student is classified as "at risk of dropping out," and CEHI is designed to prevent learning gaps during recovery.

**********

**Statement of Voluntary Refusal and Academic Impact**

Please read and initial each point below to confirm your understanding of the impact of this refusal:

*(Initials)*

_____ I voluntarily choose to **REFUSE** the 4 hours of weekly face-to-face CEHI teacher visits during the 6-week postpartum recovery window.

_____ I understand that because I am refusing CEHI, the district **cannot generate state funding for full-day attendance** based on home instruction, and my daughter's attendance records will be subject to standard Texas compulsory attendance rules unless otherwise excused by a licensed medical practitioner.

_____ I understand that my daughter remains fully responsible for all academic requirements, coursework, and grading standards required to earn course credits.

_____ I accept responsibility for coordinating with campus officials to pick up, manage, and return her schoolwork while she recovers.

_____ I understand that if my daughter returns to campus or attempts to access in-person instruction at any point prior to the end of the 6-week period, any remaining CEHI home services are **forfeited** per TEA guidelines.

_____ I understand that I can revoke this waiver at any point during these 6 weeks by submitting a written request to campus administration to reinstate CEHI services.

MERCEDES INDEPENDENT SCHOOL DISTRICT

## PREGNANCY RELATED SERVICES (PRS)

### Waiver of Postpartum Compensatory Education Home Instruction Services

Reason for Refusal: _____

My signature below confirms that I have been fully informed of my daughter's rights to CEHI services under Texas law, understand the academic and attendance risks of declining, and make this choice voluntarily.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Telephone: _____ Date: _____

District Witness Name: _____

Signature: _____ Date: _____

PRS Coordinator Name: _____

Signature: _____ Date: _____

Form I

MERCEDES INDEPENDENT SCHOOL DISTRICT

## PREGNANCY RELATED SERVICES (PRS)

### Home Instruction At-A-Glance Log

School Year 20_____ - 20_____

☐ First Semester ☐ Second Semester

Student Name: _____ ID #: _____ Grade: _____

Teacher: _____ Campus: _____

Start Date: _____ End Date: _____

| WK# | DATE | MON | TUES | WED | THURS | FRI | WEEK TOTAL |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
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**PRS Homebound Teacher: SAAH 9.2** Eligibility for PRS ends when the student returns from postpartum confinement to resume her regular classes. At A Glance Log will be attached to the student's homebound weekly attendance logs when a student has exited/ended the PRS program.

**PRS Homebound: SAAH 9.9** Student is allowed six weeks of postpartum. CEHI during postpartum confinement may be extended for four additional weeks subject to the documentation requirement in 9.15 Documentation. However, under no circumstances will a student remain eligible for PRS funding after the 10th week of postpartum confinement.

**Homebound Teacher Signature** _____

| LEGEND | | |
|---|---|---|
| ENTRY = E | WORK DAY = WKD | EARLY RELEASE = ER |
| HOLIDAY = H | STAFF DEVELOPMENT = SD | EXCUSED ABSENCE = EXA |

Form J Return to Top

MERCEDES INDEPENDENT SCHOOL DISTRICT

## PREGNANCY RELATED SERVICES (PRS)

### TEACHER'S DAILY INSTRUCTION LOG
HOMEBOUND WEEKLY ATTENDANCE SERVICES

**Directions**: Complete one form per student served. If the student is **NOT** seen, indicate the reason under "Service Provided". The teacher's daily homebound instruction log **must** be submitted to the campus attendance office on a **WEEKLY** basis. If the student is also §504, a copy **must** also be provided to the campus §504 coordinator.

Student Name: _____ Grade: _____

Student ID: _____ TX UID: _____ Campus: _____

Homebound Teacher *(print)*: _____

Homebound Program: ☐ General Ed ☐ SPED ☐ PRS

| DATE | TIME | | TOTAL HOURS | SERVICE PROVIDED | PARENT SIGNATURE |
|---|---|---|---|---|---|
| | ARRIVE | DEPART | | | |
| Monday | | | | Instruction, Specify | |
| Tuesday | | | | Instruction, Specify | |
| Wednesday | | | | Instruction, Specify | |
| Thursday | | | | Instruction, Specify | |
| Friday | | | | Instruction, Specify | |

_____ _____

Homebound Teacher Signature Date

| FOR CAMPUS ENTRY – ATTENDANCE AUDIT PURPOSES | | | | | |
|---|---|---|---|---|---|
| Day/Date | Monday | Tuesday | Wednesday | Thursday | Friday |
| Attendance Code: | | | | | |
| Students considered PRESENT through homebound services must be coded with attendance code =Y-HB<br>Students considered ABSENT during homebound services must be coded with attendance code = UUD | | | | | |
| Attendance Clerk (Print): | | | Date Received | | |
| Attendance Clerk Signature | | | Date Entered | | |

*Reference: Texas Education Agency Student Attendance Accounting Handbook Section 9. Use of this form will satisfy some TEA requirements.*