Town of Arlington

5854 Airline Road, Arlington, TN 38002

Board of Mayor and Aldermen

October 5th, 2026

5:30 P.M.

MEETING MINUTES

I. Call to Order and Roll Call

Present	**Others Present**
Mike Wissman, Mayor	Catherine Durant, Town Administrator
Harry McKee, Vice Mayor	Angela Reeder, Assistant Town Admin.
Larry Harmon, Alderman	Gerald Lawson, Town Attorney
Oscar Brooks, Alderman	Katherine Poole, Town Recorder
Jeremy Biggs, Alderman	(See List)
Jeff McKee, Alderman	
Dwight Barker, Alderman	

Mayor Wissman called the meeting to order and noted that there was a quorum.

II. Opening Prayer

The opening prayer was led by Vice Mayor Harry McKee.

III. Pledge to the Flag

The Pledge of Allegiance was led by Wastewater Treatment Plant Operator Andy Weihl.

IV. Approval of the minutes from September 8, 2026.

Motion: Alderman Barker made a motion to approve the minutes from September 8, 2026. Vice Mayor McKee seconded the motion.

Vote on Motion: The motion carried unanimously.

V. Grievances and Comments from Citizens.

Brad Rowland, 6453 Creekside Lake Dr.: Mr. Rowland is a resident of the Forrest Lake Subdivision, and he noted there are lot line discrepancies for 11 homes, there's an issue with the sewer line, and an outstanding development bond. Mr. Rowland asserted that the HOA for the Forrest Lake Subdivision is in the hands of an entity that doesn't have the best interests of the residents in mind, and that the homeowners are being affected by an error they did not commit. Communications on the subject, he noted, began on Dec. 20, 2022, and he highlighted the duration of time that their situation has gone without resolution. He requested a written response that includes clear dates and commitments for when Town will provide a complete accounting of the outstanding Forrest Lake bonds and each item preventing its release, the date the corrective plat and sewer issue will be placed on a planning commission or board agenda along with a step-by-step corrective action plan, a follow-up plan on how residents will get updates from this planning commission or board, the deadline the Town will establish for Creekside Home and all related parties to submit and complete the required corrective work, and a target date for resolution of the plat and related issues.

VI. Communications from the Mayor

A. Shelby County Sherrif's Department Incident Report for the Month of August.

The full report for the Shelby County Sherrif's Office is on file at Town Hall.

B. Arlington Fire Department

Fire Chief Harvill gave the monthly report to the Board. The full report is on file at Town Hall. Chief Harvill also noted the ropes training that the Fire Department hosted that was taught by the Tennessee Fire Codes Academy.

C. Chamber of Commerce

Ms. Tonia Howell gave the monthly report to the Board. Ms. Howell spoke on an upcoming nonprofit panel that will be presenting to the Chamber's nonprofit members, and extended an invitation to attend. Additionally, she noted that October 17th is the last Music on the Square of the 2026 season, with Generation X as the live performance.

Vice Mayor McKee made note of the success of the recent BBQ event in the Town, and recognized Gerald Turner for his efforts toward the event's success.

(Alderman J. McKee arrived)

D. Other as Properly Presented

1. Mayor Wissman highlighted a recent panel he was able to be on where he saw Chief Harvill in attendance in addition to other fire chiefs, mayors, county officials, and elected officials from a variety of areas.
2. Because of the recent elections, Mayor Wissman commented on his recent opportunities to meet with newly elected officials, mentioning specifically the Shelby County Assessor and the Sheriff.
3. Shelby County Mayors had a luncheon and discussed how things are going to move forward.
4. The Mayor encouraged citizenry to remember to go out and vote in the November elections.
5. The Mayor reflected upon his appreciation for staff and the work that they have been, and will continue to be, putting in during this upcoming holiday season.

VII. Committee Reports

Mayor Wissman asked if anyone had any committee reports for the month of September. There were none.

The Treasurer's report and financial reports for the month of September are on file at Town Hall and have been given to the board.

VIII. Consent Agenda

A. Resolution 2026-28 A Resolution of the Arlington Board of Mayor and Aldermen to authorize Mike Wissman in his capacity as Mayor, to enter into a Development Agreement with Hawthorne Partners II LLC for construction of Hawthorne Residential Planned Development Phase 2 (Land Disturbance), located south of Hall Creek, west of Airline Rd and north of I-40.

B. Resolution 2026-29 A Resolution of the Arlington Board of Mayor and Aldermen to extend the approval of the Donelson Farms Commercial/Industrial Planned Development General Development Plan, a 287.26-acre mixed-use planned development located west of I-269, south

of Donelson Farms Parkway and east of Cypress Creek for a period of 12 months.

C. **Resolution 2026-30 A Resolution to amend the thresholds for capitalization policy previously adopted by the Board of Mayor and Aldermen on May 5, 2003 via Resolution 2003-10.**

D. **Resolution 2026-31 to readopt the Town of Arlington, Tennessee Debt Management Policy in accordance with the Tennessee State Funding Board directive.**

E. **Resolution 2026-36 A Resolution of the Town of Arlington, a Municipal Corporation of the State of Tennessee, creating the Pickleball Assigned Fund Balance to ensure fund availability for the completion of said project.**

Mayor Wissman asked if anyone wanted to pull any items from the consent agenda. Hearing no objection to the consent agenda, he asked for a motion to approve.

Main Motion: Alderman Brooks made a motion to approve the consent agenda. Alderman Harmon seconded the motion.

Vote on the Main Motion: the motion carried unanimously.

IX. Old Business

A. **Other as properly presented.**

No other items were presented.

X. New Business

A. **First Reading of Ordinance 2026-09 to designate an official depository, and to amend the Town of Arlington Municipal Code, Title 5, Chapter 1, Section 5-101, Official Depository for Town Funds.**

Mayor Wissman recognized Catherine Durant, Town Administrator. Ms. Durant explained that the Town of Arlington Municipal Charter Title 5, Chapter 1 sets the depositories available for Town funds. A former depository, First Citizen's National Bank, was recently bought by Park National Bank. Park National Bank

meets the requirements outlined in the Municipal Code for Town depositories. Ms. Durant noted this was a first reading of the Ordinance, with a second reading and public hearing slated for November.

Mayor Wissman called for a motion to approve Ordinance 2026-09.

Main Motion: Alderman J. McKee made a motion to approve Ordinance 2026-09. Alderman Barker seconded the motion.

Mayor Wissman asked if there were any comments from the board. Alderman Harmon noted that it was a formality of cleaning up. Hearing no further comments, Mayor Wissman called for a vote on the main motion to approve Ordinance 2026-09 as presented.

Vote on Main Motion: The motion carried unanimously.

B. **Resolution 2026-32 of the Town of Arlington, Tennessee, authorizing the issuance of interest bearing Fire Department Capital Outlay Notes, Series 2026, in an amount not to exceed $1,146,195, and providing for the payment of said notes.**

Mayor Wissman recognized Catherine Durant, Town Administrator. Ms. Durant described the process the Town engages in to obtain and maintain their Fire Engine fleet. During the 4th quarter of 2023, Ms. Durant explained, the Town of Arlington had ordered a new engine as a part of this replacement process. This engine is expected in late December or early January. The loan for this engine will be for a 7-year term and have a fixed interest rate of 3.99%. The costs associated with this loan have already been budgeted for in this year's budget, to ensure that the there is a true snapshot of what it costs to run the fire department reflected in the budget. Ms. Durant also noted that while in September 2024 one of the Town's engines had been totaled, the Town had been lucky to have received a replacement engine for it already.

Mayor Wissman called for a motion to approve Resolution 2026-32.

Main Motion: Alderman Harmon made a motion to approve Resolution 2026-32. Alderman Brooks seconded the motion.

Mayor Wissman reiterated that it has been the standard practice of the Town to carry a note on a fire truck to ensure the fire equipment stays up to date. He and Alderman Harmon commiserated on how the importance of fire equipment and how appreciated it is by the firemen to have equipment that is up to modern standards.

Vice Mayor McKee asked for clarification concerning any insurance payments made after the I-40 incident. Ms. Durant confirmed that the insurance had made a payment and that those funds went towards that replacement engine. She continued, saying that seven years is the typical useful life for the equipment, else the Town is looking at paying significantly more in repair and maintenance costs.

Hearing no further comments, Mayor Wissman called for a vote on the main motion to approve Resolution 2026-32 as presented.

Vote on Main Motion: The motion carried unanimously.

C. **Initial Resolution 2026-33 authorizing the incurrence of indebtedness by the Town of Arlington, Tennessee, of not to exceed $21,000,000, by the execution with the Public Building Authority of the City of Clarksville, Tennessee, of a loan agreement to provide funding for certain sewer system projects.**

Mayor Wissman recognized Catherine Durant, Town Administrator. Noting that the next three resolutions are connected to each other, Ms. Durant began by explaining that the Board of Mayor and Alderman had approved Resolution 2023-24 to have a design made for Wastewater Treatment Plant improvements, Phase II. Scott Daniels, the Town's Wastewater Consultant, was present for any questions relating to those designs or the bid process. To fund that project, Ms. Durant explained, this resolution allowed the Town to take out a loan through the Tennessee Municipal Bond Fund, not to exceed $21,000,000. Additionally, she noted the 20-day citizen's right to protest once the resolution was published in a newspaper of general circulation, which would follow the passage of this initial resolution.

Mayor Wissman called for a motion to approve Resolution 2026-33.

Main Motion: Alderman Biggs made a motion to approve Resolution 2026-33. Alderman J. McKee seconded the motion.

Alderman Biggs commended the staff and the Board on the Town's ability to take out a $21 million dollar loan for wastewater treatment and not have to raise the sewer rates. He noted the planning done by staff for this project that allowed this to happen without impacting the rates citizen's pocketbooks.

Mayor Wissman explained that the sewer fund is an enterprise fund that is sustained by its end users.

Hearing no further comments, Mayor Wissman called for a vote on the main motion to approve Resolution 2026-33 as presented.

Vote on Main Motion: The motion carried unanimously.

D. **Resolution 2026-34 authorizing a loan pursuant to a loan agreement between the Town of Arlington, Tennessee, and the Public Building Authority of the City of Clarksville, Tennessee, in the principal amount of not to exceed $21,000,000; authorizing the execution and delivery of such loan agreement and other documents relating to said loan; approving the issuance of a bond by such Public Building Authority; providing for the application of the proceeds of said loan and the payment of such indebtedness; consenting to the assignment of the Town's obligation under such loan agreement; and, certain other matters.**

Mayor Wissman recognized Catherine Durant, Town Administrator. Beginning by describing the project that this loan would fund, Ms. Durant also went on to explain the draw-down terms, options for an early payoff towards the end of the loan period if desired, and the style of fixed-rate loan that was under consideration. She also highlighted how the current Wastewater Treatment Plant was designed with the intention of future improvements, and that some of the necessary components that were needed for Phase II are already there. Specific details on the rate—4.69%--and the closing costs--$105,000—were also included in her statement.

Mayor Wissman called for a motion to approve Resolution 2026-34.

Main Motion: Alderman Brooks made a motion to approve Resolution 2026-34. Alderman Harmon seconded the motion.

Mayor Wissman remarked on the sewer staff and Mr. Scott Daniel, noting the time and effort being put into this vitally important project. Ms. Durant broke in to highlight the work of Ms. Reeder, Mr. Hill, Mr. Starnes, Mr. Wiehl, and Mr. Rivera on their tireless work to complete an asset management plan for the ARPA funds the Town had received for the last Wastewater Treatment Plant Project. Vice Mayor McKee inquired whether there was a monetary amount that the Town saved because of their efforts to complete the asset management plan. Ms. Durant confirmed the estimated value of completing that project in-house was between $30-40,000.

Vice Mayor McKee also inquired if Wastewater Treatment Plant was running at approximately 70% capacity. Ms. Durant clarified that while the improvements would increase capacity, their primary purpose was for redundancy and repair, maintenance, and bringing current systems up to acceptable levels of efficiency and compliance.

Mayor Wissman checked for any further comments or questions. Hearing none, Mayor Wissman called for a vote on the main motion to approve Resolution 2026-34 as presented.

Vote on Main Motion: The motion carried unanimously.

E. **Resolution 2026-35 - to authorize Mike Wissman, in his capacity as Mayor of Arlington, to enter into a contract with J. Cumby Construction, Inc, for construction of the Arlington Wastewater Treatment Plant Improvement project.**

Mayor Wissman recognized the Town Administrator, Catherine Durant, who went into detail regarding the bid process for the Wastewater Treatment Plant Improvement Project. Advertisements. Bids went out on Aug. 11, 2026, and bids were opened and read on Sept. 17, 2026. Of the 11 sets of plans that were issued, 7 were prequalified bidders, and 2 bids were returned. The lowest bidder was J. Cumby Construction with a total bid of 20, 987,000.

Mayor Wissman called for a motion to approve Resolution 2026-35.

Main Motion: Alderman Barker made a motion to approve Resolution 2026-35. Alderman Harmon seconded the motion.

Mayor Wissman called for comments or discussion. Hearing none, Mayor Wissman called for a vote on the main motion to approve Resolution 2026-35 as presented.

Vote on Main Motion: The motion carried unanimously.

F. <u>Other as properly presented.</u>

No other items were presented.

XI. Approval of the Bills for Payment

Mayor Wissman called for a motion to approve the bills for payment.

Main Motion: Alderman Harmon made a motion to approve the bills for payment. Alderman Biggs seconded the motion.

Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

Vice Mayor McKee suggested that the Board of Mayor and Alderman stop by the Town Hall to meet the new employees.

XII. Adjournment

Mayor Wissman called for a motion to adjourn the meeting.

Main Motion: Alderman Biggs made a motion to adjourn the meeting. Alderman J. McKee seconded the motion.

Meeting Adjourned

Mike Wissman, Mayor

11/2/26
Date

Katherine Poole, Recorder

11/2/26
Date