

Global Impact STEM Academy Virtual Day Guidelines

All students are expected to participate on days that are deemed “Virtual Days”. Students will not be at school on these days. Instead, they will log in to a site we use in conjunction with FFA for attendance purposes. Students will receive information on how to log in for attendance (including their specific information required for their login). During normal school hours on any Virtual Day, students will complete coursework through Canvas (most likely). The specifics of these assignments may be provided ahead of time.

Virtual Day Attendance

Students will be expected to log in to the website www.theaet.com to submit their attendance. Once on the site, the students need to click the “Student” button along the left-hand side of the screen to get to the login screen. Once on this screen, students will enter the GISA Chapter #, their username, and their password, which is as follows:

Chapter # - OH0436

Username - 7-12th grade is First Initial (capital) + Last Initial (capital) + rest of last name (lowercase) - **example MEhlinger for Matt Ehlinger. 6th grade is First Initial (capital) + Last Initial (capital) + rest of last name (lowercase) + the number 6 - **example MEhlinger6 for Matt Ehlinger

Password - FFA (unless the student has changed it)

**If there are any issues with AET, students will need to contact Mr. Gierke through email.

Students should **NOT log on the AET for attendance with their phones. They should use their computer.

STUDENTS MUST SIGN IN FOR ATTENDANCE BY 8:00 AM, REGARDLESS OF WHETHER OR NOT THEY HAVE A FIRST PERIOD. IF STUDENTS LOG IN AFTER 8:00 AM, THEY WILL BE CONSIDERED TARDY. IF STUDENTS DO NOT LOG IN AT ALL (OR AFTER 2:30 PM) THEY ARE CONSIDERED ABSENT FOR THE DAY.

Virtual Day Coursework Expectations

Students will log onto Canvas to view, participate in, complete, etc. their assignments for all of their courses. This work must be done during normal school hours and must be completed by the end of the normal school day at 2:20 or 2:30. Teachers may be available to respond to messages from students throughout the school day, but it may not be immediate. Students should communicate with their instructors by school email.

Students with Limited/No Internet Access

Students who will have limited, or no, internet access on a Virtual Day should communicate that with their instructors before the Virtual Day, so that students can receive alternative (or paper) assignments. If students are not able to log in to AET for attendance purposes, then parents will need to call in to the school office (937) 328-6600 to report this by 9:00 AM. Students will be considered absent if this is not done.

Virtual Day Checklist

- ☐ Log into [AET](#) to submit attendance (*anything after 8:00 AM is tardy*)
 - ☐ **Chapter #** - OH0436
 - ☐ **Username**
 - ☐ 7-12th grade is First Initial (capital) + Last Initial (capital) + rest of last name (lowercase) - **example MEhlinger for Matt Ehlinger
 - ☐ 6th grade is First Initial (capital) + Last Initial (capital) + rest of last name (lowercase) + the number 6 - **example MEhlinger6 for Matt Ehlinger
 - ☐ **Password** - FFA (unless the student has changed it)
- ☐ Log into [Canvas](#)
 - ☐ Check each class for virtual day assignments
 - ☐ Complete all virtual day assignments

