APPROVED ON JULY 8, 2026

(Rescheduled) REGULAR MEETING OF THE SOUTH BURLINGTON SCHOOL BOARD
Thursday, June 11, 2026
Executive Session at 5:00 pm
Regular Session at 6:00 pm
South Burlington School District Administrative Office
577 Dorset Street, South Burlington, VT

EXECUTIVE MEETING

PRESENT
Seamus Abshere, Dan Boyer, Emilee Hoffman, Michelle Boyer, Elissa Galvez

ADMINISTRATION/STAFF
Dr. Joe Clark, Superintendent

GUESTS
Joe McNeil, Attorney
Debbie Singiser (VSBA)
Mick Leddy, Attorney

EXECUTIVE SESSION
Seamus Abshere called for a motion to enter executive session at 5:15 pm to discuss Employment of a Public Officer and to receive confidential attorney client communications for the purpose of providing legal services to the board and added that it would be significantly disadvantageous to the district not to do so in executive session. Dan Boyer moved, and Elissa Galvez seconded. The motion passed.

Employment of a Public Officer and to receive confidential attorney client communications for the purpose of providing legal services to the board
IN: 5:15 pm
OUT: 7:07 pm

Dan Boyer moved to adjourn the executive session at 7:07 pm. Emilee Hoffman seconded. All were in favor, and the executive session was adjourned 7:07 pm.

The board returned to the regular meeting at 7:07 pm.

REGULAR MEETING
Present
Seamus Abshere, Dan Boyer, Emilee Hoffman, Michelle Boyer, Elissa Galvez, Ally Leduc, Momin Waqar, Oliver Kunz, Charu Magar

Administration/Staff
Dr. Joe Clark, Jean Marie Clark, Daisy Brayton, Keith Terry

Guests
7 in person
3 online

Call to Order
Chair Seamus Abshere called the meeting to order at 7:07 pm. The Pledge of Allegiance was said.

ANNOUNCEMENTS AND AMENDMENTS TO THE AGENDA
Announcements
Chair Seamus Abshere announced:
• The resignation of Board Clerk Laura Williams.
• The Board would begin the process of filling the vacancy.
•The Chair and Superintendent had attended a meeting regarding the proposed Green Mountain Youth Center and anticipated additional discussion with state officials regarding the proposal.

Amendments to the Agenda
Chair Seamus Abshere noted a late addition to the Consent Agenda regarding renovations to the second floor of the district office building for South Point program use.

Comments and Questions
No public comments were offered.

Student Representative Report
The Board formally welcomed new Student Representatives:

Oliver Kunz
- Rising junior
- Member of the robotics team
- Assisting with development of a school Hack Club

Charu Magar
- Rising junior
- Participant in the Center for Technology, Essex EMT program
- Active in karate and wrestling

Board members expressed appreciation for the students' willingness to serve.

Student Representative Report
Student representatives reported on:

- High School Academic Awards Night
- Athletic Awards Ceremony
- Upcoming High School Graduation
- Kindergarten "When I Grow Up" Parade
- Special Olympics Unified Bocce participation
- K–12 Summer Art Show

DISCUSSION ITEMS

The Board conducted a Community Forum regarding revision of the District Ends Policy.

Chair Abshere explained:
- The Ends Policy serves as the Board's statement of desired outcomes for students.
- The meeting represented the final public input session before drafting revisions.
- Prior community engagement sessions included students, families, and community members.

Discussion topics included:
- Student preparedness for life after graduation.
- Academic expectations and accountability.
- Homework and student responsibility.
- Life skills instruction.
- Attendance and timeliness expectations.
- The distinction between Board Ends and administrative implementation.

Community members and Board members provided feedback regarding desired student outcomes and future policy language.

DISCUSSION ITEMS

Policy F5 – Wellness (Second Reading)
The Board reviewed the proposed policy revisions and discussed feedback received.

Policy F20 – Student Use of Cell Phones (Second Reading)
The Board reviewed revisions and discussed implementation considerations.

ACTION ITEMS

The board moved School Board Vacancy to just before Monitoring Reports.

The Board considered:

Continuous Improvement Plans (CIPs) for all schools and the District.

Dr. Clark gave a presentation to the Board. He reviewed how funds are determined and how the SBSD goals help to make those determinations. They must be approved by September 30, 2026. Motion to approve the CIP for all schools in the district and the District itself. Michelle Boyer moved, Elissa Galvez seconded.

There was no discussion, all in favor, motion passes.

Authorization for the Superintendent to accept all state and federal grants for FY2027.

Motion to authorize Superintendent to accept all state and federal grants for FY2027, Emillee Hoffman moves, Michelle Boyer seconded.

There was no discussion, all in favor, motion passes.

Digital advertising budget related to the Ends Policy process.

The Ends Committee asked for $5,000.00 for a digital advertising budget for social media. Michelle Boyer moves, Emilee Hoffman seconded.

Discussion Topics included:

- Our Instagram, FB sites now
- How we reach people the Board isn't reaching now
- Radio is not a good method to reach the community

Seamus entertained a motion to authorize the EPC to pay for digital ads to increase community outreach and involvement. The motion was approved.

• Monitoring Report 1.0 Ends – 1.4 Citizenship.

• Monitoring Report 2.0 Global Executive Constraint.

• School Board vacancy process.

SUPERINTENDENT'S REPORT

Dr. Joe Clark reported on:

• Upcoming South Burlington High School graduation.
• Student participation in a senior-focused podcast.
• Positive feedback from graduating seniors regarding preparation for adult life and practical skills instruction.

CONSENT AGENDA

Approve minutes of May 20, 2026
The May 20 minutes were approved by consent

Bids (Action)

- Air Handlers -- Motion to approve the bid for the air handlers, Dan Boyer moves, Elissa Galvez seconds. All were in favor.

- Chromebooks -- Motion to approve the bid for the chromebooks, Michelle Boyer moves, Elissa Galvez seconds. All were in favor.

- Renovations for 577 -- Motion to approve the bid for the renovations at 577 Dorset Street for the SouthPoint move. Emilee Hoffman moves, Michelle Boyer seconds. All were in favor.

Approve lease for School's Out Program

Motion to authorize the Superintendent sign the lease for the Schools Out Program. Elissa Galvez moves, Michelle Boyer seconded.

Approve Account Payables (AP) § Value > $50K:

Orders #:
- 1498 for $2,408,653.53
- 1499 for $20,327.52
- 1500 for $40,402.37
- 1501 for $2,929.56
- 1502 for $9,799.60
- 1503 for $224.44
- 1504 for $468.05
- 1523 for $18,433.52
- 1524 for $47,673.00
- 1525 for $5,140.00
- 1526 for $123,881.74
- 1527 for $326,762.66

The accounts payable orders were approved by consent.

Approve AP Voucher Checks to Vermont Mechanical (2) in the amount of $113,593.99 and $79,984.91 and the Howard Center in the amount of $149,799.75 –

- Motion to approve the two check to Vermont Mechanical, Dan Boyer moves, Elissa Galvez seconds. All were in favor.
- Motion to approve the check to Howard Center, Dan Boyer moves, Elissa Galvez seconds. All were in favor.

Hire(s)

- Melissa Conchieri, 1.0 FTE Special Educator at Rick Marcotte Central School. Melissa is being hired to fill an open position due to the reassignment of Erin Morse.
- Rachel Connor, 1.0 FTE Special Educator at Frederick H. Tuttle Middle School. Rachel is being hired to fill an open position due to the reassignment of Mike Hoffman.

- Christina-Lyn Driver, 1.0 FTE Literacy Specialist at Rick Marcotte Central School. Christina-Lyn is being hired to fill an open position due to the retirement of Kathleen Collaro.
- Rachel McKee, 1.0 FTE English Teacher at South Burlington High School. Rachael is being hired to fill an open position due to the retirement of Mark McFadden.
- Joshua Nathan Pitts, 1.0 FTE School Psychologist, District. Nathan is being hired to fill a new position.
- Carly Sehr, 1.0 FTE Mathematics Teacher at South Burlington High School for one-year only. Carly is being hired to fill an open one-year only position due to Kathleen Ahrens leave of absence.

The hires were approved by consent.

Payroll Warrants #23 and 23.1

The payroll warrants were approved by consent.

Resignation(s)/Retirement(s)

- Hannah Dransfield, .10 FTE English Teacher at South Burlington High School
- Katherine Hornbogen, 1.0 FTE Special Educator at Frederick H. Tuttle Middle School

The resignations were approved by consent.

ADJOURNMENT

The meeting adjourned following completion of agenda items.

Seamus Abshere called for a motion to adjourn the regular meeting. Emilee Hoffman moves and Dan Boyer seconds, All in favor. The motion was approved and the meeting was adjourned at 9:05 pm.

J Lawrence for:
Seamus Abshere, Chair

J Lawrence
Acting Clerk