

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

March 4, 2025

5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session March 4, 2025 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade.

Mayor Dailey called the meeting to order.

2. Invocation

Aaron Gaunce - Unity Christian Adult Ministry presented the invocation.

3. Visitors

A. Leadership Harrison County Project Presentation

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Donate \$1,000 for bench to Leadership Harrison County. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

4. Approve of Minutes

A. February 18, 2025 Regular Meeting Minutes

Commissioner of Public Works/Utilities Conner made a motion to Approve February 18, 2025 Regular Meeting Minutes. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

5. Legals

A. Ordinance 1670 - Insurance Premium Tax

Commissioner of Fire Safety and Emergency Services Slade made a motion to Ordinance 1670 - Insurance Premium Tax First Reading. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

- B. Consider and possibly award bid for sale of 102 West Penn Street
Commissioner of Public Property and Finance Mattmiller made a motion to Approve Consider and possibly award bid for sale of 102 West Penn Street for \$2,500.
Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

6. Mayors Report

7. Commissioner's Report

- A. Commissioner of Public Property and Finance

1. Finance Report

2. Authorize to Pay Bills

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Authorize to Pay Bills. Mayor Dailey seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

3. Authorize to sign 310 N Poplar Deed

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Authorize to sign 310 N Poplar Deed. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police
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	Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

B. Commissioner of Police Safety

1. Department Report

2. Authorize to pay \$1000.00 for 2 classes for employee education reimbursement for Travis McGlothin contingent upon contract agreement

Commissioner of Police Services Peoples made a motion to Approve Authorize to pay \$1000.00 for 2 classes for employee education reimbursement for Travis McGlothin contingent upon contract agreement. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

D. Commissioner of Public Utilities & Works

1. Department Report

Western Avenue - water line replaced

2. Authorize to declare surplus property

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize to declare surplus property. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

Set of skid steer metal tracks for John Deere skid steer, (2) truck plows, (2) 75 gallon water tanks, (1) 1,000 gallon water tank, air compressor, (2) gravel compactors, (2) Ingersoll rand impacts, grinder, John Deere mower plow, Pipe cutters, flashlights, floor

jack, hand tools, 750 GMC, John Deere tractor with loader, John Deere skid steer, and John Deere Bushhog.

3. Authorize \$2.00 pay increase for Brad Wright in accordance with Wastewater Treatment Incentive Memorandum

4. Authorize \$1.00 pay increase for Joshua Curtis in accordance with Wastewater Treatment Incentive Memorandum

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize \$1.00 pay increase for Joshua Curtis in accordance with Wastewater Treatment Incentive Memorandum. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

5. Authorize \$1.00 pay increase for Henry Mack in accordance with Wastewater Treatment Incentive Memorandum

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize \$1.00 pay increase for Henry Mack in accordance with Wastewater Treatment Incentive Memorandum. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

6. Authorize \$1.00 pay increase for Zachary Ford in accordance with Wastewater Incentive Memorandum

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize \$1.00 pay increase for Zachary Ford in accordance with Wastewater Incentive Memorandum. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

8. Adjourn

Commissioner of Public Works/Utilities Conner made a motion to Adjourn. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police
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	Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None