

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

February 4, 2025

5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session February 4, 2025 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples.

Mayor Dailey called the meeting to order.

2. Invocation

3. Approve of Minutes

A. January 21, 2025 Regular Meeting Minutes

4. Legals

5. Mayors Report

- A. Executive Session for the discussion of appointment of an individual employee per KRS 61.810(1)(f) and sale of real estate per KRS 61.810(1)(b)
Mayor Dailey made a motion to Enter Executive Session Executive Session for the discussion of appointment of an individual employee per KRS 61.810(1)(f) and sale of real estate per KRS 61.810(1)(b). None seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

- B. Return to regular session

Commissioner of Public Works/Utilities Conner made a motion to Return to regular session. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

- C. Motion to take action on appointment of an individual employee per KRS 61.810(1)(f)

Commissioner of Police Services Peoples made a motion to Approve Motion to take action on appointment of an individual employee per KRS 61.810(1)(f), Appoint Roger Slade to Commissioner. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

D. Motion to take action on sale of real estate property per KRS 61.810(1)(b)

Mayor Dailey made a motion to Motion to take action on sale of real estate property per KRS 61.810(1)(b). Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

E. Advertise 103 W Penn for sale - sealed bid

Mayor Dailey made a motion to Advertise 103 W Penn for sale - sealed bid.

Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

6. Commissioner's Report

A. Commissioner of Public Property and Finance

1. Finance Report

Commissioner of Public Property and Finance Mattmiller reported cash in bank:

General Fund: \$66,811.33

Water Fund: \$147,153.62

Municipal Road Aid Fund: \$54,523.40

2. Authorize to pay bills

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Authorize to pay bills

. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

B. Commissioner of Police Safety

1. Department Report

2. Accept resignation of part-time police officer Roderick Lance Hutchison effective January 31, 2025

Commissioner of Police Services Peoples made a motion to Accept resignation of part-time police officer Roderick Lance Hutchison effective January 31, 2025. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

3. Authorize \$0.50 pay increase for Angel Carmen in accordance with the Career Development Incentive Program for completing accreditation training with the Kentucky Association of Chief's of Police

Commissioner of Police Services Peoples made a motion to Authorize \$0.50 pay increase for Angel Carmen in accordance with the Career Development Incentive Program for completing accreditation training with the Kentucky Association of Chief's of Police. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

2. Authorize Engine 3 to be declared surplus property and advertise for sealed bids
Mayor Dailey made a motion to Authorize Engine 3 to be declared surplus property and advertise for sealed bids. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

D. Commissioner of Public Utilities & Works

1. Department Report

2. Accept resignation of wastewater treatment plant operator Christian Hutchison effective February 14, 2025

Commissioner of Public Works/Utilities Conner made a motion to Accept resignation of wastewater treatment plant operator Christian Hutchison effective February 14, 2025. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

3. Authorize to advertise for wastewater treatment plant operator trainee until filled

7. Adjourn

Mayor Dailey opened the floor for discussion.

Mayor Dailey made a motion to Adjourn. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None