

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

December 2, 2025

5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session December 2, 2025 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade.

Mayor Dailey called the meeting to order.

2. Invocation

Mayor Dailey presented the invocation.

3. Visitors

A. Chamber of Commerce Update

4. Approve of Minutes

A. Approve November 18, 2025 Regular Meeting Minutes

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve November 18, 2025 Regular Meeting Minutes. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

5. Legals

A. Second reading of Ordinance #1682 - Amending Water Distribution Coordinator job grade
Commissioner of Public Works/Utilities Conner made a motion to Approve Second reading of Ordinance #1682 - Amending Water Distribution Coordinator job grade. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
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No:	None
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- B. First reading Ordinance #1683 - Amending Mayor's salary
Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve First reading Ordinance #1683 - Amending Mayor's salary. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Fire Safety and Emergency Services Slade
No:	None
Abstain:	Mayor Dailey, Commissioner of Police Services Peoples

6. Mayors Report

Mayor Dailey reported some events that are taking place: the Christmas Parade is Saturday, the Christmas Tree Light, Fire Training Facility Ground Breaking is December 10 at 2

- A. 139 E. Pike St Bid Discussion
Commissioner of Police Services Peoples made a motion to Reject the bid for 139 E. Pike St Bid and move into the negotiation phase. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

7. Commissioner's Report

- A. Commissioner of Public Property and Finance

1. Finance Report

2. Authorize to pay bills

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Authorize to pay bills. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

- B. Commissioner of Police Safety

1. Department Report

Officer Carter graduated from the academy. Officer Tussey will start soon.

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

Meeting with employees about how things are going.

D. Commissioner of Public Utilities & Works

Public works first snow of the year.

1. Department Report

2. Authorize to change job title of Jordan Fletcher from Equipment Operator to Distribution Operator I

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize to change job title of Jordan Fletcher from Equipment Operator to Distribution Operator I. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

8. Adjourn

Commissioner of Public Works/Utilities Conner made a motion to Approve Adjourn. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None