

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

May 20, 2025

5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session May 20, 2025 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade.

Mayor Dailey called the meeting to order.

2. Invocation

Mayor Dailey presented the invocation.

3. Approve of Minutes

A. May 6, 2025 Regular Meeting Minutes

Commissioner of Public Property and Finance Mattmiller made a motion to Approve May 6, 2025 Regular Meeting Minutes. None seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

B. May 12, 2025 Special Meeting Minutes

Commissioner of Public Property and Finance Mattmiller made a motion to Approve May 12, 2025 Special Meeting Minutes. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

4. Legals

A. Authorize the Mayor to sign a contract with HCWA for the splash pad water rates

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Authorize the Mayor to sign a contract with HCWA for the splash pad water rates.

Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

- B. Authorize the mayor to sign a contract with KU to change the street lights to LED lights
Mayor Dailey made a motion to Approve Authorize the mayor to sign a contract with KU to change the street lights to LED lights. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

5. Mayors Report

- A. Discussion of mowing bid
Mayor Dailey made a motion to Table Discussion of mowing bid. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

6. Commissioner's Report

- A. Commissioner of Public Property and Finance

1. Finance Report

2. Authorize to pay bills

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Authorize to pay bills for General Fund \$157,468.95 and Water Fund \$152,717.00 Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes: Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade

No: None

- B. Commissioner of Police Safety

1. Department Report

2. Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of \$1,570.39 to purchase community awareness resources from Creative Product Source for the Longest Day of Play event

Commissioner of Police Services Peoples made a motion to Approve Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of \$1,570.39 to purchase community awareness resources from Creative Product Source for the Longest Day of Play event. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

3. Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of \$1,151.66 to purchase one Kenwood portable radio

Commissioner of Police Services Peoples made a motion to Approve Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of \$1,151.66 to purchase one Kenwood portable radio. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

4. Authorize \$0.50 pay increase for Travis McGlothin for earning an Associate Degree in accordance with the education incentive

Commissioner of Police Services Peoples made a motion to Approve Authorize \$0.50 pay increase for Travis McGlothin for earning an Associate Degree in accordance with the education incentive. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

2. Authorize to accept the resignation/retirement of Lancer Mastin effective May 31, 2025

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Authorize to accept the resignation/retirement of Lancer Mastin effective May 31, 2025. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

3. Authorize to change the job status of Carl Whitson from part-time firefighter to full-time firefighter

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Authorize to change the job status of Carl Whitson from part-time firefighter to full-time firefighter. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

4. Authorize to offer employment to two individuals as firefighter recruits contingent on successful completion of all pre-employment requirements

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Authorize to offer employment to two individuals as firefighter recruits contingent on successful completion of all pre-employment requirements. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

D. Commissioner of Public Utilities & Works

1. Department Report

2. Authorize to accept the resignation of Zachary Ford as a Wastewater Treatment Plant Trainee effective May 23, 2025

Mayor Dailey made a motion to Approve Authorize to accept the resignation of Zachary Ford as a Wastewater Treatment Plant Trainee effective May 23, 2025. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

7. Adjourn

Mayor Dailey made a motion to Adjourn. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None