

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

February 21, 2023
5:15 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session February 21, 2023 at 5:15 PM in the Fire Department Training room located at 104 E Pleasant Street upstairs, Cynthiana, Kentucky. Present were Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner.

Mayor Smith called the meeting to order.

- A. Special meeting at 104 E Pleasant Street upstairs Fire Training Room (Old City Commission Room) at 5:15 p.m.

2. New Business

- A. Motion to authorize Mayor Smith to enter into an agreement with Kentucky League of Cities for Policy & Procedure update

Mayor Smith made a motion to authorize Mayor Smith to enter into an agreement with Kentucky League of Cities for Policy & Procedure update. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

- B. Motion to authorize Mayor Smith to sign documents/deed relating to purchase of property from Harrison Memorial Hospital for Clean Water Act Grant project and to process payment to Harrison Memorial Hospital in the amount of \$10,000

Mayor Smith made a motion to authorize Mayor Smith to sign documents/deed relating to purchase of property from Harrison Memorial Hospital for Clean Water Act Grant project and to process payment to Harrison Memorial Hospital in the amount of \$10,000. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

- C. Second Reading ordinance #1636 changing grades in the Water Treatment Plant and Waste Water Treatment Plant

Commissioner of Public Works/Utilities Conner made a motion to Approve Second Reading ordinance #1636 changing grades in the Water Treatment Plant and Waste Water Treatment Plant. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

- D. Second reading of ordinance #1637 adding additional members to Cynthiana-Harrison County Recreation Board

Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve Second reading of ordinance #1637 adding additional members to Cynthiana-Harrison County Recreation Board. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

- E. Payables

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Payables for General Fund \$ 223,950.87 & Water Fund \$ 141,158.00 Commissioner of Police Services Judy seconded.

Vote:

Yes: Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner

No: None

- F. Hire Kyleigh Brooks as a full-time non-certified E-911 telecommunicator after successful completion of all pre-employment requirements salary commensurate with position
Commissioner of Fire Safety and Emergency Services Dailey made a motion to Hire Kyleigh Brooks as a full-time non-certified E-911 telecommunicator after successful completion of all pre-employment requirements salary commensurate with position. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

- G. Motion to commit ARPA funds to Storm Drain project on Elm Street

Mayor Smith made a motion to commit ARPA funds to Storm Drain project on Elm Street not to exceed \$55,000. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

H. Authorize Mayor Smith to execute amended interlocal cooperative agreement relating to Cynthiana Harrison County Recreation Board

Mayor Smith made a motion to Authorize Mayor Smith to execute amended interlocal cooperative agreement relating to Cynthiana Harrison County Recreation Board. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

I. Appoint Fonze Custard and Jay Brown to the Cynthiana-Harrison County Recreation Board upon approval and publication as required

Mayor Smith made a motion to Appoint Fonze Custard and Jay Brown to the Cynthiana-Harrison County Recreation Board upon approval and publication as required. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

J. Executive Session to discuss acquisition of property per KRS 61.810 (1)(c)

Mayor Smith made a motion to enter into Executive Session to discuss acquisition of property per KRS 61.810 (1)(c). Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

K. Return to regular session

Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve to Return to regular session. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

- L. Authorize Commissioner Mattmiller and Commissioner Conner to bid up to a certain amount as discussed in Executive Session for a certain property at auction on March 3, 2023

Commissioner of Police Services Judy made a motion to Authorize Commissioner Mattmiller and Commissioner Conner to bid up to a certain amount as discussed in Executive Session for a certain property at auction on March 3, 2023. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

3. Adjourn

Commissioner of Public Works/Utilities Conner made a motion Adjourn. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None


James D. Smith, Mayor

Jamie D. Hutchison, City Clerk

2.21.2023