

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

September 2, 2025

5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session September 2, 2025 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade.

Mayor Dailey called the meeting to order.

2. Invocation

Mayor Dailey presented the invocation.

3. Approve of Minutes

A. Approve August 5, 2025 Special Meeting Minutes

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve August 5, 2025 Special Meeting Minutes. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

B. Approve August 19, 2025 Regular Meeting Minutes

Commissioner of Public Works/Utilities Conner made a motion to Approve August 19, 2025 Regular Meeting Minutes. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Fire Safety and Emergency Services Slade
No:	None
Abstain:	Commissioner of Police Services Peoples

4. Legals

A. Second reading of Ordinance #1677 Tax Rate - Real Property 2025

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Second reading of Ordinance #1677 Tax Rate - Real Property 2025. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

B. Second reading of Ordinance #1678 2026 Ad Valorem Tax

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Second reading of Ordinance #1678 2026 Ad Valorem Tax. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Fire Safety and Emergency Services Slade
No:	None
Abstain:	Commissioner of Police Services Peoples

C. Ray Huelleimer and Mike Sosbe — Discussion of Annexation of 14.49 acres in White Oak Estates owned by Mike Sosbe

D. Delay annexation of 14.49 acres in White Oak Estates contingent on geotechnical study
Commissioner of Police Services Peoples made a motion to Approve Delay annexation of 14.49 acres in White Oak Estates contingent on geotechnical study. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Fire Safety and Emergency Services Slade

E. Second reading of Ordinance #1679 Annexation of 14.49 acres in White Oak Estates owned by Mike Sosbe

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Second reading of Ordinance #1679 Annexation of 14.49 acres in White Oak Estates owned by Mike Sosbe. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Fire Safety and Emergency Services Slade
No:	Commissioner of Police Services Peoples
Abstain:	Commissioner of Public Works/Utilities Conner

5. Mayors Report

139 E Pike St bids due September 5th
MRA Bids are due September 10th
HC Fiscal Court passed side by side ordinance. We will have a public forum on September 16 and a possible 1st reading of the ordinance.
Think about and consider change for Trick or Treat.

6. Commissioner's Report

A. Commissioner of Public Property and Finance

1. Finance Report

Cash in Bank:

General Fund: \$255,807.84

Water and Sewer Fund: \$311,033.71

Municipal Road Aid Fund: \$120,860.70

2. Authorize to pay bills

Commissioner of Public Property and Finance Mattmiller made a motion to Authorize to pay bills. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

B. Commissioner of Police Safety

1. Department Report

2. Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of \$895.14 for community awareness resources from Positive Promotions for Halloween Safety

Commissioner of Police Services Peoples made a motion to Approve Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of \$895.14 for community awareness resources from Positive Promotions for Halloween Safety. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

2. Authorize to accept the resignation of Kelly Pack as a telecommunicator effective immediately

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Authorize to accept the resignation of Kelly Pack as a telecommunicator effective immediately. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

3. Authorize to change the employment status of D.A. Wiglesworth from full-time to part-time effective September 5, 2025

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Authorize to change the employment status of D.A. Wiglesworth from full-time to part-time effective September 5, 2025. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

4. Authorize to advertise for part-time and full-time certified telecommunicators

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Authorize to advertise for part-time and full-time certified telecommunicators. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

5. Authorize to change the employment status of Rebecca Friend from part-time to full-time telecommunicator

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Authorize to change the employment status of Rebecca Friend from part-time to full-time telecommunicator. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

D. Commissioner of Public Utilities & Works

1. Department Report

List of streets to grade and turn in

Public Works is running smooth

7. Adjourn

Commissioner of Public Works/Utilities Conner made a motion to Adjourn. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None