

April 6, 2021  
Special Commission Meeting

The City of Cynthiana Board of Commissioners held a special zoom meeting on March 2, 2021 at 5 pm. Mayor Smith, Commissioners Mattmiller, Judy and Attorney Lair attended. Commissioner Slade and Griggs absent.

Mayor Smith called the meeting to order.

CALL TO ORDER

Mayor Smith presented the invocation.

INVOCATION

Mayor Smith recognized Commissioner Mattmiller.

Commissioner Mattmiller made a motion to pay the following bills:

PAYABLES

General Fund: \$302,430

Water and Sewer Fund: \$226,403

Commissioner Judy seconded. Vote: Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Mayor Smith recognized Commissioner Judy.

UTILITIES REPORT

Commissioner Judy reported:

- Water Treatment Plant: Citgo will be starting work next week on the Scada upgrade projects at both the WWTP and WTP.
- The spring water distribution system flush is complete and hydrant maintenance has begun on all problematic hydrants identified during the flush.
- Continued trials of coagulant vendors is ongoing at the WTP. This process was prompted by subpar performance of our current coagulant. If a better performing chemical is found, possible costs savings will be seen.
- Nathan Fields successfully obtained licensing as Water Disruption Operator level 2.
- The last quarter of the special lead and copper samples in the City water distribution system started Monday. In the previous 3 quarters, there were no lead or copper issues detected in the system. After this quarter providing no issues are found, the system will be placed on monitoring every third year in lieu of quarterly monitoring. We have had lower than expected participation from our customers in this program. Please help return these samples if possible.
- Waste Water Treatment Plant: Crews have been performing maintenance; jetting and routine camera inspections of the sewer collections system.
- The river road lift station low service pump #1 suffered a failure and was pulled and sent out for repair.
- Josh Curtis successfully completed state certification and licensing for Sewer Collections Operator 1.
- The Vine Street lift station suffered a total shutdown on April 2. Crews pulled all the pumps and performed maintenance and cleaning and the station was returned to service.

Commissioner Judy made a motion to accept the resignation of Estill Barnett effective March 31, 2021.  
Commissioner  
Mayor Smith seconded. Vote: Commissioner Judy: yes;  
Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

ACCEPT RESIGNATION  
OF ESTILL BARNETT

Mayor Smith reported for Commissioner Griggs:

- Spring brush and chipper service started Monday and will be April 5<sup>th</sup> and run through April 14<sup>th</sup>. Nothing over 4' in diameter will be accepted and all brush must be brought to the curbside.
- Mowing has commenced on all city owned facilities and lots.
- Street cleaning continues to be performed in the areas of Main, Walnut, and Pike Streets.

PUBLIC WORKS REPORT

Mayor Smith made a motion to declare surplus a Kubota Mower and a Landpride Zero turn mower and place them in the county auction.  
Commissioner Judy seconded. Vote: Commissioner Judy: yes;  
Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

2 MOWERS DECLARED  
SURPLUS

Mayor Smith made a motion to hire Shelby Cooper as a part-time telecommunicator after successful completion of all pre-employment requirements.  
Commissioner Mattmiller seconded. Vote: Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

APPROVED TO HIRE  
SHELBY COOPER AS PT  
TELECOMMUNICATOR

Mayor Smith made a motion to hire Donna Morrison as a part-time telecommunicator after successful completion of all pre-employment requirements.  
Commissioner Mattmiller seconded. Vote: Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

APPROVED TO HIRE  
DONNA MORRISON AS  
PT TELECOMMUNICATOR

Mayor Smith made a motion to advertise for a Battalion Chief for the Fire Department.  
Commissioner Judy seconded. Vote: Commissioner Judy: yes;  
Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

APPROVED TO  
ADVERTISE FO  
BATTALION CHIEF FOR  
FIRE DEPARTMENT

Mayor Smith made a motion to rescind the offer of employment to a certified police officer.  
Commissioner Judy seconded. Vote: Commissioner Judy: yes;  
Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

APPROVED TO RESCIND  
OFFER OF EMPLOYMENT  
OF A CERTIFIED PO

Commissioner Mattmiller made a motion to adjourn.  
Commissioner Judy seconded. Vote: Commissioner Judy: yes;  
Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

ADJOURN

\_\_\_\_\_  
Jamie D. Hutchison, City Clerk

\_\_\_\_\_  
James D. Smith, Mayor

April 6, 2021