

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

August 15, 2023

5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session August 15, 2023 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner.

Mayor Smith called the meeting to order.

2. Invocation

Mayor Smith presented the invocation.

3. Approve of Minutes

Mayor Smith made a motion to Approve Approve of Minutes. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

4. Legals

A. Second reading of Ordinance #1653 annexing property of the Harrison County Board of Education

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Second reading of Ordinance #1653 annexing property of the Harrison County Board of Education. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

5. Mayors Report

A. Executive Session to discuss acquisition of property

6. Commissioner's Report

A. Commissioner of Public Property and Finance

1. Finance Report

B. Commissioner of Police Safety

1. Department Report

2. Hire Nathan Balk as a full-time certified police officer after successful completion of all pre-employment requirements salary commensurate with position.

Commissioner of Police Services Judy made a motion to Approve Hire Nathan Balk as a full-time certified police officer after successful completion of all pre-employment requirements salary commensurate with position.. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

3. Hire Matthew Royce as a full-time certified police officer after successful completion of all pre-employment requirements salary commensurate with position.

Commissioner of Police Services Judy made a motion to Approve Hire Matthew Royce as a full-time certified police officer after successful completion of all pre-employment requirements salary commensurate with position.. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

4. Hire Drew Merrill as a full-time certified police officer after successful completion of all pre-employment requirements salary commensurate with position

Commissioner of Police Services Judy made a motion to Approve Hire Drew Merrill as a full-time certified police officer after successful completion of all pre-employment requirements salary commensurate with position. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

5. Authorize to pay the City of Carlisle \$6,250 from DEA Asset Forfeiture funds for the purchase of K-9 . Officer Merrill is the handler of the K-9.

Commissioner of Police Services Judy made a motion to Approve Authorize to pay the City of Carlisle \$6,250 from DEA Asset Forfeiture funds for the purchase of K-9 . Officer Merrill is the handler of the K-9. . Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

6. Authorize Mayor Smith to sign contract with Officer Merrill for 12-month employment contract in the amount of \$6,250.

Commissioner of Police Services Judy made a motion to Approve Authorize Mayor Smith to sign contract with Officer Merrill for 12-month employment contract in the amount of \$6,250.. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

7. Swearing in of Officers Balk, Merrill, and Royce

8. Declare property as surplus

Commissioner of Police Services Judy made a motion to Approve Declare property as surplus. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

2. Hire Amanda Thorton as a full-time certified telecommunicator after successful completion of all pre-employment requirements salary commensurate with position

Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve Hire Amanda Thorton as a full-time certified telecommunicator after successful completion of all pre-employment requirements salary commensurate with position. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
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No:	None
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3. Increase the hourly wage of Kendra Jones by \$1.70/hour for (3) certificates per City of Cynthiana telecommunicator Career Development for Communication training officer, intermediate Dispatcher, and CJIS TAC

Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve Increase the hourly wage of Kendra Jones by \$1.70/hour for (3) certificates per City of Cynthiana telecommunicator Career Development for Communication training officer, intermediate Dispatcher, and CJIS TAC. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

D. Commissioner of Public Utilities & Works

1. Department Report

Mayor Smith made a motion to Approve Department Report . Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

7. Adjourn

Commissioner of Police Services Judy made a motion to Adjourn Adjourn. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

James D. Smith, Mayor

Jamie D. Hutchison, City Clerk