

October 20, 2020
Special Commission Meeting

The City of Cynthiana Board of Commissioners held a special zoom meeting on October 20, 2020 at 5 pm. Mayor Smith, Commissioners Mattmiller, Slade, Griggs and Judy and Attorney Lair attended.

Mayor Smith called the meeting to order.

CALL TO ORDER

Mayor Smith presented the invocation.

INVOCATION
MAYOR SMITH

Mayor Smith made a motion of a Proclamation to make October 21, 2020 as National Support Your Local Chamber Day. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes. Motion carried. Tomi Jean Clifford was present to hear the reading of the Proclamation and thanked the Commission for their support.

PROCLAMTION FOR
NATIONAL CHAMBER
DAY

Attorney John Lair read the 2nd reading of Ordinance 1609, also known as the City of Cynthiana Human Rights Ordinance, prohibiting discrimination in the City of Cynthiana. Commissioner Judy made a motion to approve the 2nd reading of Ordinance 1609. Commissioner Mattmiller seconded. Vote: Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

SECOND READING OF
ORDINANCE 1609

Attorney John Lair read the 1st reading of Ordinance 1610 amending section 2-144, section 2-160 and section 2-162 of the code of ordinances of the City of Cynthiana relating to the board of ethics. Commissioner Slade made a motion to accept the 1st reading of Ordinance 1610. Mayor Smith seconded. Vote: Commissioner Slade: yes; Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes. Motion carried.

1ST READING OF
ORDINANCE 1610 BOARD
OF ETHICS

Attorney John Lair read the 2nd reading of Ordinance 1608 stating a change in zoning classification of property located at 115 and 119 North Locust Street from R-3 to B-1. Commissioner Griggs made a motion to approve the 1st reading of Ordinance 1608. Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

2ND READING OF
ORDINANCE 1608
ZONING NORTH LOCUST

Attorney John Lair read the 2nd reading of Ordinance 1611 amending Ordinance 1538 relating to the personnel policies and procedures creating a new position and job description for the position of police task force officer (TFO) - Drug enforcement grade 28. Commissioner Slade made a motion to approve the 2nd reading of Ordinance 1611. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

2ND READING OF
ORDINANCE 1611 TFO
POSITION

Mayor Smith recognized Commissioner Mattmiller.

Commissioner Mattmiller made a motion to pay the following bills:

PAYABLES

General Fund \$975,923.18

Water and Sewer Fund \$471,024.56

Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller reported that property tax bills will be mailed out this week.

PROPERTY TAX BILLS

Mayor Smith recognized Commissioner Slade.

SAFETY REPORT

Commissioner Slade made a motion to change Michael Rose from part time to full time Tele-communicator I as of October 24, 2020. Salary will be commensurate with the position. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

MICHAEL ROSE FROM PART TIME TO FULL TIME

Commissioner Slade made a motion to change Desirae Thacker from part time to full time Tele-communicator I as of October 24, 2020. Salary will be commensurate with the position. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

DESIRAE THACKER FROM PART TIME TO FULL TIME

Mayor Smith recognized Commissioner Griggs.

PUBLIC WORKS REPORT

Commissioner Griggs made a motion to offer employment to Jonathan Taylor as Maintenance Worker I after successful completion of all pre-employment requirements. Salary being commensurate with the position. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Judy: abstain; Mayor Smith: yes. Motion carried.

OFFER EMPLOYMENT TO JONATHAN TAYLOR MW I

Commissioner Griggs made a motion to offer employment to Tyler Carson as Maintenance Worker I after successful completion of all pre-employment requirements. Salary being commensurate with the position. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

OFFER EMPLOYMENT TO TYLER CARSON MW I

Commissioner Griggs reported:

- This will be the final week of brush pickup and chipper service.
- The new leaf vacuum is scheduled to be delivered on the 20th with a crew training session that day. The new vacuum will be immediately put into service as we begin leaf pickup throughout the city. Bagged leaves will still be picked up as needed.
- Crews completed cleanup and brush cutting at the slew adjacent to River Road and also the old landfill property.

Mayor Smith recognized Commissioner Judy.

Commissioner Judy reported:

- The wastewater team will be continuing smoke testing in the N. Elmarsh, Wilson Street, E. Pleasant and surrounding side streets that service the Vine Street pump station. Door hangers were handed out in the applicable areas.
- The lift station at the Country Club experienced a failure in one of its pumps. It is currently being evaluated for repair or replacement.
- The #1 high service pump failed at the Water Treatment Plant.
- The distribution team is beginning a water main replacement project for 5th Street from Broadway to Pleasant Street.

UTILITIES REPORT

Mayor Smith read a Proclamation making November 1, 2020 "Extra Mile Day 2020". Mayor Smith made a motion to adopt the "Extra Mile Day" Proclamation. Commissioner Judy seconded. Vote: Mayor Smith: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes. Motion carried.

MAYOR'S REPORT

PROCLAMATION "EXTRA MILE DAY"

Mayor Smith made a motion to authorize Attorney John Lair to begin foreclosure on 7 of the Slade properties. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Slade: yes. Motion carried.

FORECLOSER OF 6 PROPERTIES

Mayor Smith made a motion to authorize to begin advertising for RFQ for the Cynthiana-Harrison County River Safety Project. Commissioner Griggs seconded. Vote: Mayor Smith: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Judy: yes. Motion carried.

AUTHORIZE TO BEGIN ADVERTISING FOR RFQ FOR CYN-HARR RSP

Commissioner Slade made a motion to approve July 7, 2020 special meeting minutes. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

APPROVE JULY MINUTES

Commissioner Mattmiller made a motion to approve minutes for July 21, 2020. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Griggs: Abstained; Mayor Smith: yes. Motion carried.

Commissioner Slade made a motion to approve minutes for July 22, 2020. Commissioner Griggs seconded. Commissioner Slade: yes; Commissioner Griggs: yes; Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

Commissioner Slade made a motion to approve minutes for July 29, 2020 minutes. Commissioner Judy seconded. Vote:

Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Mattmiller: abstained; Mayor Smith: yes. Motioned carried.

Mayor Smith reported that Trick or Treat would still occur. The Mayor will also participate in the Treats on Main at the courthouse. Mayor Smith reported that many businesses would be there to hand out candy.

TRICK OR TREAT

Commissioner Griggs stated that Treats on Main was a great idea and that they may need more room to accommodate everyone. Commissioner Griggs was also glad Mayor Smith was going to participate in the event.

Commissioner Slade made a motion to adjourn. Commissioner Judy seconded. Motion carried.

ADJOURN

Jamie D. Hutchison, City Clerk

James D. Smith, Mayor

October 20, 2020