

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

January 17, 2023
5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session January 17, 2023 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner.

Mayor Smith called the meeting to order.

2. Invocation

Mayor Smith presented the invocation.

3. Legals

Commissioner of Police Services Judy made a motion to Approve 1st reading of Ordinance #1635 changing the name of Maple Street to Walker Street. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

4. Mayors Report

A. Appoint Mark Mattmiller Mayor Pro Tem for 2023-2024

Mayor Smith made a motion to Appoint Mark Mattmiller Mayor Pro Tem for 2023-2024. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

B. Appoint Lourena Judy for another 2 year term on Parks and Recreation Board

Mayor Smith made a motion to Appoint Lourena Judy for another 2 year term on Parks and Recreation Board. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
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No:	None
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- C. Appoint David Conner to 2 year term on Parks and Recreation Board
Mayor Smith made a motion to Approve Appoint David Conner to 2 year term on Parks and Recreation Board. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey
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No:	None
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- D. Appoint H. D. Batson as joint citizen appointee to Parks and Recreation Board
Mayor Smith made a motion to Approve to Appoint H. D. Batson as joint citizen appointee to Parks and Recreation Board. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
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No:	None
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- E. Resolution 2023-1

Mayor Smith made a motion to Approve Resolution 2023-1. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
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No:	None
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5. Commissioner's Report

- A. Commissioner of Public Property and Finance

1. Finance Report

Payables: General Fund \$379,055.84
Water Fund \$279,469.05

Cash in bank: General Fund-\$375,486.18
Water Fund: \$391, 646.15
MRA: \$176,208.08

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Payables:

General Fund \$379,055.84
Water Fund \$279,469.05

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

Cash in bank: General Fund-\$375,486.18

Water Fund: \$391, 646.15

MRA: \$176,208.08. Commissioner of Public Works/Utilities Conner

seconded.

2. E-911 Report

B. Commissioner of Police Services

1. Department Report

Commissioner of Police Services Judy made a motion to increase hourly salary of Shawn Seger by \$1.50 per hour for (3) certificates per Cynthiana Police Department Incentive Pay program. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

2. Offer employment to an individual as a full-time certified police officer contingent upon successful completion of all pre-employment requirements

Commissioner of Police Services Judy made a motion to Offer employment to an individual as a full-time certified police officer contingent upon successful completion of all pre-employment requirements. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

3. Rescind offer of employment to an individual as a police officer recruit for failure to successfully meet all pre-employment requirements

Commissioner of Police Services Judy made a motion to Rescind offer of employment to an individual as a police officer recruit for failure to successfully meet all pre-employment requirements. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

Commissioner of Fire Safety and Emergency Services Dailey made a motion to declare surplus Engine 9 and Telesquirt truck in the fire department. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

Commissioner of Police Services Judy made a motion to authorize to advertise for (6) firefighter recruits. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

Commissioner of Police Services Judy made a motion to decrease the hourly salary of Justin Jett by .50 cents per hour for not being in charge of evidence room. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

2. Motion to change the hourly salary of Matthew Norfleet by 35 cents for (1) certificate per Cynthiana Fire Department Career Development policy

Commissioner of Police Services Judy made a motion to Approve to change the hourly salary of Matthew Norfleet by 35 cents for (1) certificate per Cynthiana Fire Department Career Development policy. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

3. Change the hourly salary of Adam Tolle by 70 cents per hour for (2) certificates per Cynthiana Fire Department Career Development policy

Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve to Change the hourly salary of Adam Tolle by 70 cents per hour for (2) certificates per Cynthiana Fire Department Career Development policy. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

4. Change the hourly salary of Firefighter Carl Whitson by 35 cents per hour for (1) certificate per Cynthiana Fire Department Career Development Policy

Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve to Change the hourly salary of Firefighter Carl Whitson by 35 cents per hour for (1) certificate per Cynthiana Fire Department Career Development Policy. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

D. Commissioner of Public Works and Utilities

1. Department Report

Commissioner of Public Works/Utilities Conner made a motion to purchase a generator/welder from American Welding. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

Commissioner of Public Works/Utilities Conner made a motion purchase a flow meter for the Waste Water Treatment Plant. It is a budgeted item. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

Commissioner of Public Works/Utilities Conner made a motion to purchase a storm sewer camera in the amount of \$8700 for Public Works Maintenance. Commissioner of Fire

Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

2. Motion to post internally for Equipment Operator

Commissioner of Public Works/Utilities Conner made a motion to Approve to post internally for Equipment Operator. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

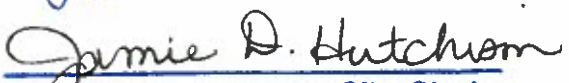
6. Adjourn

Commissioner of Public Works/Utilities Conner made a motion to Adjourn. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None


James D. Smith, Mayor


Jamie D. Hutchison, City Clerk

1-17-2023