

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

October 21, 2025

5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session October 21, 2025 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade.

Mayor Dailey called the meeting to order.

2. Invocation

Mayor Dailey presented the invocation.

3. Approve of Minutes

A. Approve October 7, 2025 Regular Meeting Minutes

Commissioner of Public Works/Utilities Conner made a motion to Approve Approve October 7, 2025 Regular Meeting Minutes. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

4. Legals

A. First reading of Ordinance #1681 - Amending established positions

Commissioner of Public Works/Utilities Conner made a motion to Approve First reading of Ordinance #1681 - Amending established positions. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

5. Mayors Report

A. Resolution 2025-4 to change authorized official for grant

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Resolution 2025-4 to change authorized official for grant. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

- B. Resolution 2025-5 to change authorized official for grant
Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Resolution 2025-5 to change authorized official for grant. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

- C. Information for Discussion: 139 E Pike St appraisal was completed and appraised at \$92,000.00

- D. Reject the 2 bids for 139 E Pike St and go into the competitive negotiations stage.
Commissioner of Police Services Peoples made a motion to Approve Reject the 2 bids for 139 E Pike St and go into the competitive negotiations stage.. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

6. Commissioner's Report

- A. Commissioner of Public Property and Finance

1. Finance Report

Cash in bank:

General Fund \$127,531.91

Water and Sewer Fund \$430,624.45

Municipal Road Aid Fund \$129,634.84

2. Authorize to pay bills

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Authorize to pay bills for General Fund \$63,940.78 and Water Fund

\$95,339.07 Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes: Mayor Dailey, Commissioner of Public Property and Finance Mattmiller,
Commissioner of Public Works/Utilities Conner, Commissioner of Police
Services Peoples, Commissioner of Fire Safety and Emergency Services Slade

No: None

B. Commissioner of Police Safety

1. Department Report

2. Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of \$582.99 for purchase of a Dell Laptop to be utilized by Detective Jett for his duties with DEA task force.

Commissioner of Police Services Peoples made a motion to Approve Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of \$582.99 for purchase of a Dell Laptop to be utilized by Detective Jett for his duties with DEA task force..

Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

3. Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of \$1,200.00 to pay the renewal for two stealth tracker devices from Covert Track Group utilized by the DEA task force

Commissioner of Police Services Peoples made a motion to Approve Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of \$1,200.00 to pay the renewal for two stealth tracker devices from Covert Track Group utilized by the DEA task force. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

4. Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of \$19,270.97 to purchase a Polaris Ranger from United Motorsports.

Commissioner of Police Services Peoples made a motion to Approve Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of \$19,270.97 to purchase a Polaris Ranger from United Motorsports.. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police
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	Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

5. Authorize to hire Pierce Tussey as a non-certified police officer, salary commensurate with position

Commissioner of Police Services Peoples made a motion to Approve Authorize to hire Pierce Tussey as a non-certified police officer, salary commensurate with position. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

6. Swear in Pierce Tussey

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

Commissioner Slade reported needing repairs at Station 2, water damage and etc. This will need to be addressed soon.

2. Authorize to rescind offer of employment to an individual as a part-time certified telecommunicator

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Authorize to rescind offer of employment to an individual as a part-time certified telecommunicator. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

3. Approval to appoint Grace Neace as the night shift lean lead with a .50/hour raise.

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Approval to appoint Grace Neace as the night shift lean lead with a .50/hour raise.. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

4. Approval to appoint Travis Campbell as the day shift lean lead with a .50/hour raise.

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Approval to appoint Travis Campbell as the day shift lean lead with a .50/hour raise.. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

5. Swear in Firefighter, Jackson Yazell

D. Commissioner of Public Utilities & Works

1. Department Report

Leaf pickup

7. Adjourn

Commissioner of Public Works/Utilities Conner made a motion to Adjourn. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None