

September 15, 2020
Special Commission Meeting

The City of Cynthiana Board of Commissioners held a special zoom meeting on September 15, 2020 at 5 pm. Mayor Smith, Commissioners Mattmiller, Slade, Griggs and Judy and Attorney Lair attended.

Mayor Smith called the meeting to order.

CALL TO ORDER

Mayor Smith presented the invocation.

INVOCATION
MAYOR SMITH

Mayor Smith reported that the WSRP is progressing. Mayor Smith reported the downtown restrooms are progressing. Mayor Smith volley ball court donations have been received and work will start soon.

MAYORS REPORT

Commissioner Slade made a motion to approve July 7, 2020 special meeting minutes. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

JULY MINUTES

Commissioner Mattmiller made a motion to approve minutes for July 21, 2020. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Griggs: Abstained; Mayor Smith: yes. Motion carried.

Approve minutes
7/21/20

Commissioner Slade made a motion to approve minutes for July 22, 2020. Commissioner Griggs seconded. Commissioner Slade: yes; Commissioner Griggs: yes; Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

minutes 7/22/20

Commissioner Slade made a motion to approve minutes for July 29, 2020 minutes. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Mattmiller: abstained; Mayor Smith: yes. Motioned carried.

minutes 7/29/20

Commissioner Mattmiller made a motion to accept the 1st reading of Ordinance 1606, setting the Ad Valorem for 2021 at a rate of 16 cents on every \$100.00 worth of motor vehicles as assessed by the property valuation administrator as of January 1, 2021. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

ORDINANCE 1606

Commissioner Mattmiller made a motion to accept the 1st reading of Ordinance 1607, setting the tax rate for the year 2020 at 16.5 cents on every \$100.00 worth of taxable real property and 22.36 cents of every \$100.00 worth of taxable personal and mixed property subject to taxes for city tax purposes. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

ORDINANCE 1607

Mayor Smith recognized Commissioner Mattmiller.

Commissioner Mattmiller made a motion to pay the following bills:

PAYABLES

General Fund \$ 555,135.90

Water and Sewer Fund \$222,404.92

Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

Mayor Smith recognized Commissioner Slade.

Commissioner Slade made a motion to hire Tyler Kitchen after successful completion of all pre-employment requirements as a Part-time certified firefighter. Salary will commensurate with position. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

MOTION TO OFFER
EMPLOYMENT TO PT
CERT FF

Commissioner Slade made a motion to terminate firefighter III Michael Joey Nelson for inability to perform job duties. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

MOTION TO TRMINATE
EMPLOYMENT OF FF III

Mayor Smith recognized Commissioner Griggs.

Commissioner Griggs reported:

PUBLIC WORKS REPORT

- Curb and grain cleaning is being performed throughout the city utilizing a rental vacuum machine.
- Asphalt paving is complete except for Bridge and Fifth Streets due to utility conflicts.
- Parking and storage areas are being expanded at the new facility at 50 Tech Way utilizing millings from the street paving preparation.
- Routine mowing and brush removal are being maintained.

Commissioner Griggs made a motion to promote Harley Flack from Assistant Maintenance Supervisor to Maintenance Supervisor. Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Harley Flack to
Assistant Maintenance
Supervisor

Mayor Smith recognized Commissioner Judy.

Commissioner Judy reported:

- The water main break that effected the Country Club and Walnut Street areas have been repaired.
- A valve exercises and fall flush will start next week and be ongoing for the next 3-4 weeks. Please be cautious of crews in the roadway.
- The city is working with the Kentucky Department of EPA and the Kentucky Dow to plan a waterline relocation on Bridge Street due to a soil contamination from the Valero site.

UTILITIES REPORT

Commissioner Judy made a motion to authorize Mayor Smith to sign a general engineering service agreement with Kentucky Engineering Group. Commissioner Slade seconded. Vote: Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Mayor Sign KEG

Mayor Smith made a motion to be authorized to sign the Cynthiana-Harrison County Airport grant application. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.

CYN-HC AIRPORT

Mayor Smith discussed a program by I-worqs called Text.mygov. The program is for citizens to use to report problems within the city. The program cost \$2,456.00 per a year.

DISCUSSION TEXT.MYGOV

Mayor Smith made a motion to approve the implementation of Text.mygov at a cost of \$2,456.00 per a year. Commissioner Judy seconded. Vote: Mayor Smith: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes. Motion carried.

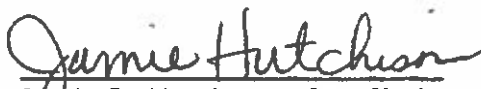
MOTION TO APPROVE TEXT.MYGOV

Mayor Smith made a motion to allow him the authorization to sign any and all documents for the loan on Public Works/Public Maintenance Facility. The loan is from Field and Main in the amount of \$400,000.00, term fixed rate for 84 months at 3.351 percent tax free rate, amortized over 20 years. The monthly payment of \$2,298.83, for the mortgage on property purchased for the Public Works facility at 50 Techway Road. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Slade: yes. Motioned carried.

MOTION TO AUTHORIZE MAYOR SMITH TO SIGN PAPERWORK FOR PURCHASE OF PUBLIC WORKS FACILITY

Commissioner Slade made a motion to adjourn. Commissioner Judy seconded. Motion carried.

ADJOURN


Jamie D. Hutchison, City Clerk


James D. Smith, Mayor