

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

July 1, 2025

5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session July 1, 2025 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade.

Mayor Dailey called the meeting to order.

2. Invocation

Mayor Dailey presented the invocation.

3. Approve of Minutes

A. June 17, 2025 Regular Meeting Minutes

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve June 17, 2025 Regular Meeting Minutes. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

B. June 20, 2025 Special Meeting Minutes

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve June 20, 2025 Special Meeting Minutes. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

C. June 24, 2025 Special Meeting Minutes

Commissioner of Public Works/Utilities Conner made a motion to Approve June 24, 2025 Special Meeting Minutes. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Fire Safety and Emergency Services Slade
No:	None

4. Legals

A. Ordinance 1676- Zone Change US 27 S

Commissioner of Public Works/Utilities Conner made a motion to Approve Ordinance 1676- Zone Change US 27 S. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

B. Authorize Mayor to sign deed for 8.8 acres at industrial park.

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize Mayor to sign deed for 8.8 acres at industrial park. . Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

5. Mayors Report

A. Bobby Craft - Airport Grant

B. Authorize Mayor to sign Airport Grant

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Authorize Mayor to sign Airport Grant. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

6. Commissioner's Report

A. Commissioner of Public Property and Finance

1. Finance Report

2. Authorize to pay bills

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Authorize to pay bills. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

B. Commissioner of Police Safety

1. Department Report

2. Authorize to change Jeffery Asbury from a part-time Police Officer to a full-time Police Officer/School Resource Officer, salary commensurate with position

Commissioner of Police Services Peoples made a motion to Approve Authorize to change Jeffery Asbury from a part-time Police Officer to a full-time Police Officer/School Resource Officer, salary commensurate with position. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

3. Authorize Stephen Muntz to donate an additional 80 hours of sick time to John Branham

Commissioner of Police Services Peoples made a motion to Approve Authorize Stephen Muntz to donate an additional 80 hours of sick time to John Branham. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

4. Consideration and possible reading of Ordinance 1675 to make Clifton Road one way

Commissioner of Police Services Peoples made a motion to Approve Consideration and possible reading of Ordinance 1675 to make Clifton Road one way. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

Training Facility Grant Awarded \$65,000.

D. Commissioner of Public Utilities & Works

1. Department Report

Authorize to hire Jimmy Ohera as a full-time Wastewater Treatment Plant Trainee, salary to commensurate with position.

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize to hire Jimmy Ohera as a full-time Wastewater Treatment Plant Trainee, salary to commensurate with position.. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

7. Executive Session

A. Sale of property per KRS 61.810(1)(b)

Commissioner of Police Services Peoples made a motion to Approve Sale of property per KRS 61.810(1)(b). Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

8. Return to Regular Meeting

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Return to Regular Meeting. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Peoples
No:	None

A. Authorize to surplus old Waste Water Treatment Plant.

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Authorize to surplus old Waste Water Treatment Plant. . Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

B. Entertain proposal from potential buyer for the purchase, renovation and development of 139 E Pike St.

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Entertain proposal from potential buyer for the purchase, renovation and development of 139 E Pike St.. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

9. Adjourn

Commissioner of Public Works/Utilities Conner made a motion to Adjourn. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None