

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

April 1, 2025

5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session April 1, 2025 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade.

Mayor Dailey called the meeting to order.

2. Invocation

Mayor Dailey presented the invocation.

3. Approve of Minutes

A. March 18, 2025 Regular Meeting Minutes

Commissioner of Public Works/Utilities Conner made a motion to Approve March 18, 2025 Regular Meeting Minutes. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

4. Legals

A. Second Reading of Ordinance 1671 - Zone change EDA

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Second Reading of Ordinance 1671 - Zone change EDA. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

B. Sign contract to auction surplus property

Commissioner of Public Works/Utilities Conner made a motion to Approve Sign contract to auction surplus property. Commissioner of Fire Safety and Emergency Services Slade

seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

C. Sign memo understanding for wastewater treatment employees

Commissioner of Public Works/Utilities Conner made a motion to Approve Sign memo understanding for wastewater treatment employees. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

D. Little League Banner \$300

Commissioner of Public Works/Utilities Conner made a motion to Approve Little League Banner \$300. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

5. Mayors Report

A. Executive Session KRS 61.810(1)(C) Litigation

Commissioner of Public Works/Utilities Conner made a motion to Approve Executive Session KRS 61.810(1)(C) Litigation. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

B. Return to regular session

Mayor Dailey made a motion to Return to regular session. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

6. Commissioner's Report

A. Commissioner of Public Property and Finance

1. Audit Presentation - Kevin Fischer with Ray, Foley, & Hensley
2. Finance Report

Authorize to pay bills

Commissioner of Public Property and Finance Mattmiller made a motion to Approve

Authorize to pay bills. Mayor Dailey seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

B. Commissioner of Police Safety

1. Department Report
2. Offer employment to an individual as a full-time non-certified police officer contingent on successful completion of all pre-employment requirements

Commissioner of Police Services Peoples made a motion to Approve Offer employment to an individual as a full-time non-certified police officer contingent on successful completion of all pre-employment requirements. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

3. Authorize to use DEA Asset Forfeiture Funds in the amount of \$2,667.00 to purchase a renewal subscription for Leads Online crime tool

Commissioner of Police Services Peoples made a motion to Approve Authorize to use DEA Asset Forfeiture Funds in the amount of \$2,667.00 to purchase a renewal subscription for Leads Online crime tool. Commissioner of Public Works/Utilities Conner

seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

4. Authorize to promote Gary Merrill from Police Officer to Police Sergeant
Commissioner of Police Services Peoples made a motion to Approve Authorize to promote Gary Merrill from Police Officer to Police Sergeant. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

5. Pinning of Police Sergeant Gary Merrill

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

2. Change job title of Christopher Trent from Firefighter I to Firefighter III, salary to commensurate with position

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Change job title of Christopher Trent from Firefighter I to Firefighter III, salary to commensurate with position. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

D. Commissioner of Public Utilities & Works

1. Department Report

7. Adjourn

Commissioner of Public Works/Utilities Conner made a motion to Approve Adjourn. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None