

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

October 1, 2024

5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session October 1, 2024 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were .

Mayor Smith called the meeting to order.

2. Invocation

Mayor Smith presented the invocation.

3. Approve of Minutes

A. September 17, 2024regular meeting minutes

Commissioner of Public Works/Utilities Conner made a motion to Approve September 17, 2024regular meeting minutes. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

4. Legals

A. Second reading of Ordinance 1667

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Second reading of Ordinance 1667. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

B. First reading of Ordinance 1668

Commissioner of Public Property and Finance Mattmiller made a motion to Approve First reading of Ordinance 1668. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
------	---

No:	None
-----	------

5. Commissioner's Report

A. Commissioner of Public Property and Finance

1. Finance Report

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Finance Report, Commissioner of Public Works/Utilities Conner seconded.

Cash in Bank

General Fund \$117,488.43

Water Fund \$461,107.22

MRA: \$11,663.17

Payables

General Fund \$73,61.96

Water Fund \$143,973.52

Vote:

Yes: Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner

No: None

B. Commissioner of Police Safety

1. Department Report

2. Authorize to use DEA Asset Forfeiture Funds in the amount of \$957.53 for services on the windows at the police department from Smitty Tint.

Commissioner of Police Services Judy made a motion to Approve Authorize to use DEA Asset Forfeiture Funds in the amount of \$957.53 for services on the windows at the police department from Smitty Tint.. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

Commissioner of Fire Safety and Emergency Services Dailey reported the audit passed at dispatch and currently working with Summit on stational design.

D. Commissioner of Public Utilities & Works

1. Department Report

2. Accept the resignation of Billy Fryman as Meter Reader with final day of employment being October 4, 2024.

Commissioner of Public Works/Utilities Conner made a motion to Approve Accept the resignation of Billy Fryman as Meter Reader with final day of employment being October 4, 2024.. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

3. Authorize to advertise for full-time meter reader.

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize to advertise for full-time meter reader.. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

4. Change job title of Kenneth Stidham from Maintenance Worker I to Maintenance Worker II, salary to reflect change.

Commissioner of Public Works/Utilities Conner made a motion to Approve Change job title of Kenneth Stidham from Maintenance Worker I to Maintenance Worker II, salary to reflect change.. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

5. Change job title of Jordan Fletcher from Maintenance Worker I to Maintenance Worker II, salary to reflect change.

Commissioner of Public Works/Utilities Conner made a motion to Approve Change job title of Jordan Fletcher from Maintenance Worker I to Maintenance Worker II, salary to reflect change.. Mayor Smith seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

6. Change job title of Jeff Sayre from Maintenance Worker I to Maintenance Worker II, salary to reflect change.

Commissioner of Public Works/Utilities Conner made a motion to Approve Change job title of Jeff Sayre from Maintenance Worker I to Maintenance Worker II, salary to reflect

change.. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

7. Change job title of Dallas Barrett from Maintenance Worker I to Maintenance Worker II, salary to reflect change.

Commissioner of Public Works/Utilities Conner made a motion to Approve Change job title of Dallas Barrett from Maintenance Worker I to Maintenance Worker II, salary to reflect change.. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

8. Change job title of Bryon Perrin from Maintenance Worker I to Maintenance Worker II, salary to reflect change.

Commissioner of Public Works/Utilities Conner made a motion to Approve Change job title of Bryon Perrin from Maintenance Worker I to Maintenance Worker II, salary to reflect change.. Mayor Smith seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

6. Mayors Report

- A. Executive Session for the sale of real estate per KRS 61.810(1)(b)

Mayor Smith made a motion to Enter Executive Session Executive Session for the sale of real estate per KRS 61.810(1)(b). Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

- B. Return to Regular Session

Commissioner of Public Works/Utilities Conner made a motion to Approve Return to Regular Session. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

7. Adjourn

Commissioner of Public Works/Utilities Conner made a motion to Adjourn. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None